

**DEADLINES**  
for Requesting a CIP Agenda Item  
for the  
**BOR/FPCC Meeting – August 23-24, 2017**  
**Board Of Regents/Facilities Planning and Construction Committee**  
**(Austin, TX)**

**7/5/17 DEADLINE for FPCC Agenda item request documents**

- **Final** Executed President's Letter to EVC  
(to include Affirmation of Completion of Definition Phase)
- **Final** Online Project Planning Form
- **Final** Cost Detail breakdown
- **Final** Business Plan (for distribution to Deputy Chancellor, EVCs, and Finance)

**Also Required for New Construction Additions to the CIP**

- **Final** President's PowerPoint Presentation (PPT)

**7/10-17/17 DD Approval Dry Run Presentations with AVCFPC**

- DD PowerPoint Presentation and Fact Sheet due to OFPC at least 2 days prior to dry run (Schedule these meetings with **Teresa Hall** at **512-579-5175** as early as possible.)

**Note: Please ensure consistency between the documents prior to submission. This information is used to draft your agenda item, so accuracy is important.**