

The Material Supporting the Agenda includes all documentation sent to the Regents for their study ten days prior to the meeting. It does not necessarily include items that are on the Supplementary Agenda as it would be an impossibility to keep the record accurate as some material does not reach the Secretary's Office until weeks thereafter.

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1957-58

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566	January 10-11, 1958
567	March 14-15, 1958
568 There was no supporting material.	April 9, 1958
569	April 26, 1958
570	May 29-30, 1958
571 There was no supporting material.	June 21, 1958
572 There was no supporting material.	July 23, 1958
573 There was no supporting material.	August 17, 1958

Material Supporting Agenda

Nov. 21-22, 1957

THE BOARD OF REGENTS  
of  
THE UNIVERSITY OF TEXAS



Name: \_\_\_\_\_

*Official Copy*

FOR REGENTS' USE - NOTES

Office Copy

## CALENDAR

MEETING OF THE BOARD OF REGENTS  
OF  
THE UNIVERSITY OF TEXAS  
November 21-23, 1957

Thursday, November 21

Place: Medical Branch  
Faculty Housing Building  
Galveston, Texas

- 10:00 a. m. - Meeting of the Committee of the Whole\* Page 2  
12:00 m. - Lunch  
1:00 p. m. - Meeting of the Committee of the Whole\*

Friday, November 22

- 9:00 a. m. - Meeting of the Committee of the Whole\*  
12:00 m. - Lunch  
1:00 p. m. - Meeting of the Committee of the Whole\*

Saturday, November 23

- 9:00 a. m. - Meeting of the Board\* Page 4

\* These meetings will be in the lounge of the Faculty Housing Building.



AGENDA

BOARD OF REGENTS  
OF  
THE UNIVERSITY OF TEXAS

COMMITTEE OF THE WHOLE  
Faculty Housing Building  
Medical Branch  
Galveston, Texas  
November 21, 1957  
10:00 a. m.

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## AGENDA

BOARD OF REGENTS  
OF  
THE UNIVERSITY OF TEXAS  
Faculty Housing Building  
Medical Branch  
Galveston, Texas  
November 23, 1957  
9:00 a. m.

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COMMITTEE OF THE WHOLE

I. MEDICAL AFFAIRS COMMITTEE MATTERS

A. MEDICAL BRANCH

1. James A. Hamilton and Associates Survey

No documentation. This will be a report by Mr. Hamilton on Thursday morning (November 21). *Report given on Page 90.*

2. Psychiatric Hospital

No documentation. *Resolution adapted P. 99*

3. Financial Status of Dormitories

No documentation.

THE UNIVERSITY OF TEXAS  
OFFICE OF THE PRESIDENT  
AUSTIN 12

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

November 4, 1957

Memorandum

To: Dr. Merton M. Minter  
Mr. J. P. Bryan  
Mr. Leroy Jeffers  
Mr. J. R. Sorrell  
Mr. Joe C. Thompson

For your information and study well in advance of our November meeting in Galveston, I am enclosing copies of the proposed By-Laws of the medical staff of The University of Texas Medical Branch hospitals, together with a covering letter from Dr. Truslow which is self-explanatory. Dr. Casberg, Mr. Cox, and I will go over this document carefully as soon as possible, consult with Dr. Truslow by telephone concerning any questions we may have, and be prepared to make a recommendation to you and the Board as a whole at the Galveston meeting.

*W*  
Logan Wilson

*Some minor  
recommendations  
made.*

LW k  
Enclosures

cc: Dr. Casberg  
Mr. Cox  
Dr. Truslow  
→ Miss Thedford

THE UNIVERSITY OF TEXAS — MEDICAL BRANCH  
GALVESTON

THE SCHOOL OF MEDICINE  
THE SCHOOL OF NURSING  
THE TECHNICAL CURRICULA  
THE POST-GRADUATE PROGRAM

THE JOHN SEALY HOSPITAL  
THE CHILDREN'S HOSPITAL  
THE PSYCHOPATHIC HOSPITAL  
THE ROSA AND HENRY ZIEGLER HOSPITAL

November 1, 1957

President Logan Wilson  
The University of Texas  
Austin 12, Texas

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED	FILE
REC'D	NOV 4 - 1957
REFER TO	
PLEASE ANSWER	
PLEASE RETURN	

Dear President Wilson:

I am forwarding herewith eleven copies of By-Laws of the Medical Staff of The University of Texas Medical Branch Hospitals, which has been drafted and approved by the medical staff over the past six months. I am under the impression that this has to be approved in turn by the Board of Regents and hope that this may be possible at the Galveston meeting. Please note that signature of the President of the University and Chairman of the Board of Regents are requested on the enclosed multilith copy of page 17.

Lack of existing by-laws that related to any recognizable state of affairs at the Medical Branch was particularly noted in the report of the inspecting committee which visited us last January.

I must say that this is an extremely well thought out and composed set of by-laws, and Dr. Kenneth Earle, Professor of Neuropathology and Chairman of the Staff Committee to set these up, deserves an immense amount of credit for their successful evolution and fine wording. Two minor points seem worth calling to your attention for special scrutiny by our legal members: on page two, Article Three, Section 2, the last sentence should be stated in such a way as not to prevent augmentation of salaries from departmental Current Restricted Funds. I believe the language permits this in the phrase, "approved methods", but want to make sure. The second minor point: on pages three and four, there are several references to "advising the medical staff" or "reporting to the medical staff", which I assume permits reporting to duly authorized committees, such as the Executive Committee, rather than reporting to the staff as a whole.

The desirability of expediting this matter is related to the fact that this is the last meeting of the Board of Regents before the promised one-year check up visit of the hospital inspecting group. With the exception of the two minor questions I raised, I endorse this set of by-laws enthusiastically.

Sincerely yours,

*John B. Truslow*  
John B. Truslow, M. D.  
Executive Director,  
Dean of Medicine

Return Approved Copies To:  
Dr. Truslow  
Mr. Walker (2)

I. A. 4

Revised as of July 18, 1957

By-Laws of the Medical Staff of The University of Texas Medical Branch Hospitals 529

Adopted July 30, 1957 by Medical Staff and *of the Branch Hospitals* by the Board of Regents of the University of Texas

PREAMBLE

Recognizing that the rendering of professional service to patients in accordance with the precepts of modern scientific medicine, the maintenance of the efficiency of the individual physician, and participation in the education of physicians, residents, interns and other students may best be served by coordinated action, the physicians authorized to practice in The University of Texas Medical Branch Hospitals hereby organize themselves into a Medical Staff, and agree to abide by and conform to its By-Laws, and Rules and Regulations as approved by the Board of Regents of The University of Texas. This revision supersedes all previous By-Laws, Rules and Regulations.

Article I

NAME

The name of this organization shall be "The Medical Staff of The University of Texas Medical Branch Hospitals."

Article II

PURPOSE

The purpose of the organization shall be:

1. To insure that all patients admitted to the hospital or treated in the Out-patient Department receive the best possible care. It is the general policy of the Medical Branch Hospitals that the privilege of serving as teaching patients in the undergraduate and graduate teaching programs be extended to all patients.
2. To provide a means whereby problems of a medico-administrative nature may be discussed by the medical staff with the governing board and the administration.
3. To initiate and maintain self-government.
4. To provide education and to maintain high educational standards.
5. To initiate and maintain high standards of professional conduct among its members.
6. To contribute to the educational, research and service program of The University of Texas School of Medicine, the School of Nursing, and the Technology and



other technical services, by active participation, beyond the specific duty assigned or requested by the respective schools, particularly in the maintenance of educational standards of under-graduate and graduate medical training, in accordance with the general policies and rules and regulations as established by the Board of Regents of The University of Texas.

*Double  
Space*  
Article III  
MEMBERSHIP

Section 1. Qualifications. The applicant for membership on the active medical staff shall be a graduate of an approved medical school that confers a Doctor of Medicine degree, legally licensed to practice in the State of Texas, qualified for membership in his local, county medical society, and practicing within reasonable distance of The University of Texas Medical Branch Hospitals. Each applicant for membership on the medical staff, other than the resident and intern staff, must first have been accepted as a member of the Faculty of The University of Texas Medical Branch through its usual channels.

Section 2. Ethics and ethical relationships. The code of ethics as adopted by the American Medical Association and the "Principles of Financial Relations in the Professional Care of the Patient" of the American College of Surgeons shall govern the professional conduct of the members of the medical staff. Specifically, all members of the medical staff shall pledge themselves that they will not individually receive from or pay to another physician, either directly or indirectly, any part of a fee received for professional services. On the contrary, it shall be agreed that all fees shall be retained by the physicians in accordance with the value of services rendered, and collected by approved methods.

Section 3. Application for membership. The applicant shall submit a written application, on the prescribed forms for staff appointment, which state and signifies his agreement to abide by the rules and regulations of the Staff as approved by the Board of Regents. The Chairman of the department and appointment committee may accept the applicant if

*and subject to the  
rules and regulations of the  
B. of R. a salary  
agreement.*

Section 4. Terms of appointment

- a. Continuing membership on the medical staff shall require current normal

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appointment by the Board of Regents as a member of The University of Texas Medical Branch Faculty. If the medical staff does not wish to renew a specific appointment, it shall so recommend to the Executive Director and the Board of Regents.

- b. Should the Executive Director or the Board of Regents wish to take the initiative in refusing to make reappointment of any member, it shall so advise the medical staff, stating reasons and asking for recommendations as to further action.
- c. In no case shall the Executive Director or Board of Regents approve an application, refuse to renew an appointment, or cancel an appointment, previously made, (without conference with the medical staff,) but regardless of the recommendations of the medical staff, final responsibility for appointment or cancellation of an appointment must rest with the Executive Director, to be approved by the Board of Regents.
- d. Appointment to the medical staff shall confer on the appointee only such privileges as may be hereinafter provided.
- e. Consultation is encouraged between members of the various specialties, and these must be given promptly and at that time, a signed record placed on the chart.

Section 5. Procedure for appointment.

- a. The application for membership on the medical staff shall be presented to the Director of Hospitals by the chairman of the appropriate department, and by him referred to the Chief of Staff before the next meeting of the Executive Committee.
- b. At the first meeting of the Executive Committee thereafter, the Chief of Staff shall present the application. The Executive Committee may approve this application by three-fourths vote. Otherwise, the application must be presented to the medical staff at its next regular meeting.
- c. Each departmental chairman is charged with the responsibility of investigating the credentials, character, qualifications and standing of the applicant, whom he proposes and shall submit a report of his findings to the Executive Committee, and shall recommend that the application be accepted,

Article III  
Section 5 (continued)

deferred, or rejected. This report must accompany all applications. The department shall recommend the type of appointment and the extent of privileges of the applicant.

- d. The recommendations of the Executive Committee or the medical staff shall be transmitted to the Executive Director, who shall attach his recommendations and forward them to the Board of Regents.
- e. The Board of Regents shall either accept the recommendation of the medical staff or shall refer it back for further consideration. In the latter case, it is requested that the Board of Regents instruct its secretary to state to the medical staff the reasons for such action.
- f. When final action has been taken by the Board of Regents, the departmental chairman shall be authorized to transmit this decision to the candidate for membership, and if he is accepted, to secure his signature to these by-laws, rules and regulations. Such signature shall constitute his agreement to be governed by the said by-laws, rules and regulations, and this shall be kept on file by the Director of Hospitals.

Article IV

DIVISIONS OF THE MEDICAL STAFF

Section 1. The medical staff. The medical staff shall be divided into honorary, active, associate, courtesy and house staff.

Section 2. The honorary medical staff. The honorary medical staff shall consist of physicians or dentists who are not active in the hospital, and who are honored by emeritus positions on the faculty of The University of Texas Medical Branch. Members of the honorary staff shall meet the qualifications for membership in the active or associate staff, but shall be ineligible to vote, hold office, or serve on standing committees. They may be appointed to special committees. The honorary medical staff shall be appointed by the Executive Director and Board of Regents, on recommendation of the active medical staff, and shall have no assigned duties or responsibilities. Their privileges shall be determined by the Executive Committee upon recommendation of the departmental chairman involved.

Section 3. The active staff.

- a. The active staff shall consist of those physicians who have been appointed

to attend patients and have regularly assigned duties in The University of Texas Medical Branch Hospitals and/or Clinics. They must be appointed members of the Faculty of Medicine of The University of Texas Medical Branch and they must be licensed to practice medicine in the State of Texas.

b. Appointments shall be made annually as described in Article III, Section 4.

c. The duties of the active medical staff shall be to attend all patients assigned to their respective service, and they shall attend only those patients who are admitted to their service. The active medical staff shall supervise and be responsible for all steps in diagnosis and therapy performed on their assigned patients. They are responsible for the supervision and training of residents, interns and medical students assigned to their services.

d. All business of the medical staff shall be transacted by the active medical staff, and only members of the active medical staff shall be eligible to vote and hold office.

e. Each active staff member has the responsibility of care of each patient on his hospital and clinical service, and shall have unrestricted privilege in the treatment of such patients falling under the limits of the specialty to which he is appointed. In the event of any question as to the limits of privileges, the matter shall be referred to the Medical Staff through the Executive Committee. Consultation is encouraged between members of the various specialties, and these must be given promptly and recorded in writing as a signed note on the chart.

Section 4. The associate staff. The associate staff shall consist of members of the faculty of The University of Texas Medical Branch who hold the rank of Instructor and above, and who, due to the nature of their appointment or lack of licensure to practice medicine are not eligible for membership on the active staff. This shall include those administrative officers of The University of Texas Medical Branch Hospitals who hold faculty appointments. It shall also include dentists who are licensed to practice dentistry in the State of Texas, and who hold faculty appointments. Members of the Associate Staff shall not be privileged to admit patients to The University of Texas Medical Branch Hospitals or to assume complete control of any hospitalized patient. They

may be called as consultants by members of the active staff in relation to patients on whom their special skills may be useful. Dentists in this category may see out-patients in accordance with the accepted practice and code of ethics of dentistry. Members of the associate staff shall be ineligible to vote, hold office, or serve on standing committees. They may be appointed to membership on special committees.

Section 5. The courtesy staff. The courtesy medical staff shall consist of those members of the medical profession, eligible as herein provided for active staff membership, who wish to attend patients in the hospital or clinic, but who do not wish to become members of the active staff or who, by reason of limited time for participation in the teaching program, are not considered eligible for appointment as active staff members. They shall be appointed in the same manner as other members of the medical staff, and they shall have such privileges as may be determined by the chairman of the department with which they are associated. They shall not be eligible to vote, hold office, or be a member of standing committees. They may be appointed to special committees.

Section 6. Staff members shall at all times act according to the rules and regulations of the Board of Regents in the matter of acceptance and treatment of private patients.

## Article V

### Clinical Departments

Section 1. Services. The organization of services or divisions in the Medical Branch Hospitals shall be determined by the pattern of departmental organization in the School of Medicine as set forth in the current catalogue of The University of Texas Medical Branch, and changes in departments or services shall be organized to conform with changes in the organization of the School of Medicine.

Section 2. Specialization. Members of the medical staff shall restrict all of their hospital and clinic activities to that service to which they are appointed.

Section 3. Assignment of Services. Assignment of a member of the medical staff to a service in the Hospitals shall be determined by his position on the faculty of the School of Medicine.

Section 4. Organization of Services.

- a. Each service shall be organized as a division of the medical staff and the School of Medicine, and shall have as its head a Chairman of Service, who

shall be appointed in accordance with the rules and regulations of the Board of Regents of The University of Texas. The Chairman shall be responsible for the functioning of the clinical and teaching organization of his service, and shall keep, or cause to be kept, a careful supervision over the clinical work in all divisions of his service. He may also be elected or appointed to other offices in the organization of the medical staff.

- b. Each service shall have regular departmental meetings at least once a month to meet the needs of that service. Each active staff member shall be present at not less than 50% of such meetings and attendance shall not release members of the staff from their obligations to attend general meetings of the staff. The minutes of discussions at departmental meetings shall be concisely recorded and reveal a thorough review and analysis of the clinical work done in the hospital. The minutes should include a brief clinical abstract of cases presented and pertinent discussions on selected deaths, unimproved cases, infections, complications, errors in diagnosis, and results of treatment. A copy of the minutes of each meeting is to be placed in the confidential file of the Director of Hospitals. At the general staff meeting (quarterly), a representative of each department must give a brief summary report of the last three departmental meetings to the staff as a whole.
- c. A member of the medical staff shall treat any patient assigned to his service and in such treatment shall have unrestricted privileges within accepted standards of medical practice. He may not treat or perform tests on any patient other than his own unless he obtains permission from the attending physician. He shall retain management of the patient to a conclusion, unless this patient is officially transferred to the care of another member of the medical staff, in which case the referring member must remain available for consultation. Consultation shall be encouraged whenever it may be of benefit to the patient or for academic teaching.

#### Article VI

##### Officers and Committees

Section 1. Officers. The officers of the medical staff shall be the Chief-of-Staff,

the Assistant Chief-of-Staff, and the Secretary-Treasurer. These officers shall be elected at the annual meeting of the medical staff and shall hold office until the next annual meeting or until their successors are elected.

The Chief-of-Staff shall call and preside at all meetings and he shall be a member, ex officio, of all standing committees, except the Executive Committee. He shall be Chairman of the Executive Committee. Should the position of Chief-of-Staff become vacant, a successor shall be elected at the next regular meeting or at a meeting called solely for that purpose.

The Assistant Chief-of-Staff, in the absence of the Chief-of-Staff, shall assume all of the duties and have all of his authority. He shall be expected to perform such duties or supervision as may be assigned to him by the Chief-of-Staff. He shall be Chairman of the Program Committee.

The Secretary-Treasurer shall keep accurate and complete minutes of all meetings, call meetings on order of the Chief-of-Staff, attend to all correspondence, collect dues, render disbursements, and maintain a current record of finances. He shall perform such other duties as assigned to him by the Chief-of-Staff.

Section 2. Committees. Committees shall be standing and special. All committees, other than the Executive Committee and the Joint Advisory Committee, shall be appointed by the Chief-of-Staff.

The Executive Committee shall consist of the Chief-of-Staff as Chairman; the Chairmen of the Departments of Medicine, Surgery, Pediatrics, Obstetrics and Gynecology, Neurology and Psychiatry, Radiology, Anesthesiology and Pathology; and four members elected at large from the active staff at the annual meeting. The ex officio members shall include the Executive Director, Dean of the School of Medicine, Director of Hospitals, and chairmen of all standing committees.

The Executive Committee shall coordinate the activities and general policies of the various divisions, act for the staff as a whole under such limitations as may be imposed by the staff, and receive and act upon the reports of the Medical Records, Tissue, and Medical Audit Committees, and such other committees as the medical staff may designate. The Executive Committee shall meet at least once a month and maintain a permanent record of its proceedings and actions. The minutes of each meeting shall be circularized to all members of the active staff, and shall be summarized for discussion by the Chairman at each staff meeting.

The Executive Committee shall act as the Credentials Committee of the medical staff. In this respect, its duties shall be to review the credentials submitted on each applicant by the departmental chairman, make further investigations if deemed necessary, and make recommendations, in conformity with Article III, Section 5 and d, of these By-Laws; to investigate any breach of ethics that may be reported; to review any records that may be referred by the Director of Hospitals; and to arrive at a decision regarding the performance and conduct of any staff member, or to refer the case to the full active medical staff if this is considered desirable.

The Joint Advisory Committee shall consist of the Director of Hospitals as chairman; the Executive Director, and/or Dean of Medicine and all regular members of the Executive Committee. This shall be a liaison committee between the hospital staff and the hospital administration. It shall meet at least once a month, minutes shall be recorded and reported to the Medical Staff by the Chief of Staff at each meeting.

The Medical Records Committee shall consist of five members of the medical staff with the Medical Record Librarian, Director of the School of Medical Record Librarians, and Director of Hospitals or his representative as ex officio member, and shall meet at least once a month for the purpose of reviewing, supervising, and appraising medical records, and of insuring their maintenance at the required standard. This committee shall act as advisor to the Chief Medical Record Librarian and Director of Hospitals in the matter of forms, coding, indexing, and statistical evaluation of medical records. The Chief Medical Record Librarian must report irregularities regarding medical records to this committee. The committee shall report to the Executive Committee any persistent or habitual delinquency in the completion of records, and fix individual responsibility. This committee shall be responsible for notifying the Program Committee of any cases which should be presented before the medical staff.

The Tissue Audit Committee shall consist of five members of the active medical staff appointed by the Chief-of-Staff, and to include a pathologist, a surgeon, a gynecologist, an internist and one other person from the active staff. The Tissue Audit Committee shall study and report to the Executive Committee of the staff on the agreement or disagreement of the preoperative, postoperative and pathological diagnoses, and on whether the surgical procedures undertaken in the hospital were justified or not. This study will also include those procedures in which no tissue was removed. The committee shall report to the Executive Committee in writing, on at least



a monthly basis, and their reports should be kept in a confidential administrative file.

The Medical Audit Committee shall consist of five members of the active medical staff appointed by the Chief-of-Staff from separate divisions. Its duties shall be to check diagnoses, procedures, treatment, pathological and roentgenological findings, and the results on discharge in order to determine whether the results were justifiable, inevitable, or not justifiable. The report from the committee shall be made in writing to the Executive Committee, on at least a monthly basis, and should be kept in a confidential administrative file.

The Pharmacy and Therapeutics Committee shall consist of six members of the active medical staff, and the chief pharmacist shall be an ex officio member. It shall compile and periodically revise a hospital formulary to meet the approval of the Executive Committee, and shall review all requests for addition of new preparations. It shall recommend forms and methods to improve the operation of the pharmacy. All reports from this committee shall be rendered to the Executive Committee.

The Program Committee shall consist of the Assistant Chief-of-Staff as chairman, and three other members of the active staff. It shall be responsible for the preparation and presentation of the programs of all meetings.

The Intern Committee shall consist of three members of the active staff, with the Director of Hospitals and Dean of Medicine as ex officio members. Close liaison should exist between this committee and the Intern Placement Committee of The University of Texas Medical Branch. It shall be the duty of the Intern Committee to recommend to the Executive Committee a slate of interns for final approval, to outline courses of instruction for the interns, and to see that they are carried out, and to assist the administration in the matters of education, government, and discipline of the intern medical staff. On the completion of internship, the Intern Committee shall report their recommendations for issuance of certificates to the Executive Committee.

Special committees shall be appointed from time to time, as may be required to carry out properly the duties of the medical staff. Such committees shall confine their work to the purpose for which they were appointed and shall report to the full medical staff. They shall not have power of action unless such is specifically granted by the motion which created the committee.

## Article VII

## Meetings

Section 1. The annual meeting. The annual meeting shall be the first quarterly meeting of the calendar year. At this meeting, the Chief-of-Staff shall give a summary report of the activities of the Executive Committee and Joint Advisory Committee during the year and of committees of the medical staff. Officers for the following year shall be elected at this meeting.

Section 2. Regular meetings. Regular meetings of the medical staff shall be held on the last Tuesday of the months of January, April, July and October. The place of the meeting shall be at some location in The University of Texas Medical Branch to be designated by the Chief-of-Staff. Questions of procedure shall be decided in accordance with Robert's Rules of Order.

Section. 3. Special meetings. Special meetings of the medical staff may be called at any time by the Chief-of-Staff, who shall also be obligated to call a special meeting at any time at the request of any five members of the active staff. In calling a special meeting, the Chief-of-Staff shall state the purpose for which the meeting is called and the business of such a meeting shall be limited to that stated in the call. Notice of any such meeting shall be mailed at least forty-eight hours before the time set for the meeting.

Section 4. Attendance at meetings.

- a. Members of the active staff shall be expected to attend all meetings of the medical staff. Members of the active staff who have good cause to be absent from a meeting should make this known to the Secretary-Treasurer of the medical staff in advance of the meeting so that they can be properly excused. Absence from three consecutive meetings, or from over one-half of the regular meetings for the year, without acceptable excuse, shall be considered as resignation from the active medical staff, and shall automatically place the absentee on the associate or courtesy medical staff of the hospital as determined by the Executive Committee.
- b. All members of the associate medical staff shall be expected to attend meetings with the same regularity as members of the active medical staff. They are subject to the same attendance requirements as the active staff, and failure to comply with such requirements is to be considered automa-

tic resignation from the staff.

- c. Reinstatement of members of the active and associate medical staffs to positions rendered vacant because of absence from meetings may be made on application, the procedure being the same as in the case of original appointment.
- d. Members of the honorary and courtesy divisions of the medical staff shall not be required to attend meetings, but it is expected that they will attend and participate in these meetings unless they are unavoidably prevented from doing so.
- e. Members of the house staff shall attend all regular meetings of the staff as part of their regular duties and training. Failure to do so shall be reported to the Executive Committee by the secretary of the medical staff, for disciplinary action.

Section 5. Quorum. Fifty per cent of the membership of the active medical staff shall constitute a quorum for transaction of business. Unless contested from the floor, it shall be considered that a quorum is present.

Section 6. Agenda. The agenda at any regular meeting shall be:

- a. Business
  - 1. Call to order.
  - 2. Reading of the minutes of the last regular and all special meetings.
  - 3. Unfinished business.
  - 4. Communications.
  - 5. Reports of standing and special committees.
  - 6. New business.
- b. Medical
  - 1. Analysis of clinical reports from the various departments with review of selected patients.
  - 2. Reports of standing and special committees.
  - 3. Discussion and recommendations for improvement of professional work of the hospital.
- c. Adjournment
 

The agenda at special meetings shall be:

  - a. Reading of the notice calling the meeting.

- b. Discussion of the business for which the meeting was called.
- c. Adjournment.

Article VIII

Rules and Regulations

The medical staff shall adopt such rules and regulations as may be necessary for the proper conduct of its work. Such rules and regulations shall become effective when adopted at a regular meeting of the medical staff.

Article IX

Amendments

The By-Laws of the Medical Staff of The University of Texas Medical Branch Hospitals may be amended after submitting the amendment in writing to the Chief-of-Staff. Such amendments must be proposed and read at the next meeting of the Medical Staff and are to be voted upon at the following meeting and shall become effective immediately if approved by a two-thirds vote of those voting, a quorum being present, and subject to approval of the Board of Regents.

Article X

Adoption

These By-Laws together with the appended rules and regulations shall be adopted at any regular meeting of the active medical staff, shall replace any previous By-Laws, Rules and Regulations and shall become effective when approved by the Board of Regents of The University of Texas. They shall, when adopted and approved, be equally binding on the Board of Regents and the medical staff.

Adopted by the Active Medical Staff of The University of Texas Medical Branch Hospitals.

Milton R. Heymanul MD  
Chief-of-Staff, Medical Staff

Date \_\_\_\_\_

Harry Hoeckel MD  
Secretary/Treasurer, Medical Staff

Date \_\_\_\_\_

\_\_\_\_\_  
Executive Director, University of Texas Medical Branch

Date \_\_\_\_\_

\_\_\_\_\_  
President, University of Texas

Date \_\_\_\_\_

\_\_\_\_\_  
Chairman, The Board of Regents of The University of Texas

Rules and Regulations of the Medical Staff:

1. The monthly meeting of the Executive Committee shall be held at the Medical Branch on the second Thursday of each month. The monthly meeting of the Joint Advisory Committee shall be held on the fourth Thursday of each month.

2. Except in emergency no patient shall be admitted to The University of Texas Medical Branch Hospitals until after a provisional diagnosis has been stated and recorded on the admission record and the consent of the proper service obtained. In case of emergency, the provisional diagnosis shall be stated by the attending physician as soon after admission as possible.

3. For every patient admitted, the responsible physician on the active, courtesy or honorary staff shall be listed.

4. Physicians admitting patients to the hospital shall be held responsible for giving such information as may be necessary to insure protection of other patients from those who are a source of danger from any cause whatever. All patients shall be attended by members of the active, courtesy, or honorary medical staff and shall be assigned to the service concerned.

5. All orders shall be written by the attending physician. Only standard orders shall be used.

6. Ordinary orders shall be written by the attending physician. In any case in which a referral is required the referral card designating the referring physician shall be filed in the Hospital Administrative Office.

University of Texas Medical Branch  
will be considered as a member of the Therapeutics Committee to the Formulary. Members of the Formulary shall be listed in the Formulary.

In any case in which a referral is required the referral card designating the referring physician shall be filed in the Hospital Administrative Office.

7. The physician shall be responsible for the preparation of a complete medical record including identification data, family history, physical examination, an admission note by the attending physician, special reports, such as consultations, clinical laboratory reports, x-ray and others; provisional diagnosis; medical or surgical treatment, tissue reports, progress notes at least every other day by the attending physician or designated person, final diagnosis, condition on discharge, follow-up and autopsy reports when available. At time of completion, each medical record shall be signed by the attending physician. No medical record shall be filed unless it is complete except on the order of the medical records

committee. All medical records with patient's charts should be originals and should be signed. This includes reports from the various laboratory services.

8. A complete history and physical examination shall, in all cases, be written on the chart within 24 hours after admission of the patient. The Medical Audit Committee shall report deviations from this rule to the Executive Committee.

9. When such histories and physical examinations and preoperative diagnoses are not recorded before the time of operation, the operation shall be cancelled, unless the attending surgeon states in writing that the case is one of emergency and that delay will be detrimental to the patient. In such a case, it is understood that the attending surgeon shall complete the record as soon as possible.

10. All records are the property of The Medical Branch Hospitals and shall not be removed from the premises of the Medical Branch without the permission of the Medical Record Librarian or a duly authorized person. Information in charts is confidential and may not be divulged to any person without proper authority. In case of re-admission of a patient, all previous records shall be available for the use of the attending physician. This rule shall apply whether the patient be staff or private and whether he is or is not attended by the same physician.

11. No surgery is to be done without legal consent, except in an emergency, where the consent cannot be obtained. In such cases consultation should be sought. Except in cases of emergency, or by special arrangement, a patient for operation shall be admitted not later than 3 o'clock the day previous to operation.

12. All operations performed shall be fully described in writing and signed by the attending surgeon and made a permanent part of the medical record. It is the responsibility of the physician in charge of the patient to see that all tissues removed at operation shall be properly sent to the hospital pathologist, who shall make such examination as he may consider necessary to arrive at a diagnosis. All tissue shall be accompanied by properly executed request slips.

13. In all cases where the patient is admitted in a condition of abortion, she or her representative shall sign a statement certifying that neither any employee of the hospitals nor the attending physician was directly or indirectly responsible for its production.

14. Except in emergency, consultation with at least one member of the active medical staff shall be required in all first Caesarean sections, curettages, or other operations which may interrupt a known or suspected pregnancy. The same requirement

shall apply to operations performed for the sole purpose of sterilization on both male and female patients. The consultant shall make and sign a record of the findings and recommendations in every such case and this report shall become a part of the medical record. In all cases where the rule of the hospital requires a consultation, the consultant shall give his services without charge, except in the instance of the hospital pathologist. No charge shall be made when examination of tissues is done merely to fulfill hospital requirements.

15. Each member of the medical staff, when absent from the city or unavailable shall name a member of the medical staff who may be called to attend his patients in emergency. In case of failure to name such an associate, the Chief-of-Staff shall have authority to call a member of the staff, should he consider it necessary.

16. No patient shall be discharged from the hospital except on order by the attending physician or associate, or a member of the house staff designated to act for him. At the time of discharge, a discharge note shall be written to include date of admission, pertinent history, diagnosis, treatment, course in hospital, complications, prognosis and further treatment.

17. At the quarterly meeting of the medical staff, the Director of Hospitals shall submit a report of the professional work of the hospitals for the previous quarter. This report shall show the number of patients discharged by service, the number of deaths, hospital infections, autopsies and consultations. Total discharges shall also be listed according to results of treatment and average length of stay. An analysis report of the adjunct departments will complete the report. This report will ordinarily be printed for distribution at the quarterly staff meeting.

18. Every member of the medical staff shall make every effort to secure autopsies whenever possible. Autopsies shall be performed only when properly authorized and approved by the hospital administration. All autopsies shall be performed by a pathologist on the medical staff or by a physician to whom he may delegate the duty.

19. A request for consultation which is not answered, within a reasonable length of time, by the staff member to whom it is requested, shall be called to the attention of the Chief-of-Staff.

20. The house staff shall consist of interns, residents and Fellows regularly appointed in the Medical Branch Hospitals. Its members shall be under the supervision of the Staff members to whom they are assigned and shall have privileges to treat

patients under supervision of the active courtesy and honorary staff. The members of the house staff shall abide by and carry out all rules and regulations set forth by the Director of Hospitals and shall be governed by the same rules and regulations of the Medical Staff which apply to their assigned duties. Failure of a member of the house staff to perform his assigned duties or to abide by the rules and regulations of the hospital staff shall be reported to the Executive Committee or their designated representative. The Executive Committee or this designated representative shall recommend appropriate disciplinary action to the Director of Hospitals.

21. Rules and regulation may be amended, deleted or added at any regular meeting of the Medical Staff or a special meeting called for that purpose and shall become effective if approved by two-thirds vote of those voting, a quorum being present, and subject to approval of the Board of Regents.

Adopted by the active medical staff of The University of Texas Medical Branch Hospitals.

Walter R. Heitman, MD  
Chief-of-Staff, Medical Staff

Date \_\_\_\_\_

Harry Stoeckle, MD  
Secretary-Treasurer, Medical Staff

Approved by:

Date \_\_\_\_\_

\_\_\_\_\_  
Executive Director, University of Texas Medical Branch

Date \_\_\_\_\_

\_\_\_\_\_  
President, University of Texas

Date \_\_\_\_\_

\_\_\_\_\_  
Chairman, The Board of Regents of The University of Texas























I. A. MEDICAL BRANCH (Continued)

5. Administrative Reorganization

No documentation. *was not discussed.*

B. M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE

Income Tax Return, University Cancer Foundation,  
Institutional Program, Director's Regulations and  
Augmentation Plan

(To be considered Friday morning, November 22)

Documentation on following pages. *Also see P. 101*

November 7, 1957

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

(EXCERPTS FROM MINUTES OF MEETING OF BOARD OF REGENTS)

Dr. Merton M. Minter, Chairman of the Medical Affairs Committee, stated that a general review of the affairs of The University of Texas M. D. Anderson Hospital and Tumor Institute indicated the desirability of the coordination and integration of all activities and agencies engaged in the operation of such institution and the clarification of lines of authority, duties and responsibilities; he pointed out the tremendous growth of the institution since its statutory authorization in 1941, the expansion of its activities and the scope of its present and prospective objectives. He stated that Dr. R. Lee Clark, Jr., Director, and the Medical Affairs Committee had worked out a plan designated in their joint opinion to accomplish the indicated integration and clarification, and that Dr. Clark recommended the adoption of the plan and that the plan had received the approval of the President. After a general discussion and upon motion duly made by Dr. Minter and seconded by \_\_\_\_\_, the following resolutions were, upon being put to a vote, unanimously adopted:

RESOLVED, By the Board of Regents of The University of Texas that there is hereby adopted an Institutional Plan for The University of Texas M. D. Anderson Hospital and Tumor Institute, which plan is attached hereto as Exhibit A and made a part of these minutes;

RESOLVED FURTHER, That the "Director's Regulations, The University of Texas M. D. Anderson Hospital and Tumor Institute," attached hereto as Exhibit B and made a part hereof, be and they are hereby approved, adopted, and promulgated;

RESOLVED FURTHER, That the University Cancer Foundation, and the Trust Instrument evidencing such trust (dated September 21, 1956 and signed and acknowledged by Tom Sealy, Chairman of the Board of Regents) be and they are hereby revised and amended to be and read as set out in "The University Cancer Foundation Trust Instrument," attached hereto as Exhibit C and made a part hereof.

RESOLVED FURTHER, That the M. D. Anderson Association of Physicians is hereby discontinued and any funds held in that name are hereby transferred to the Department of Physicians Referral Services Current Restricted Fund Account established on the books of the Division of Gifts and Trusts of The University of Texas M. D. Anderson Hospital and Tumor Institute; such funds shall be used and expended as provided in the Director's Regulations, The University of Texas M. D. Anderson Hospital and Tumor Institute and accounted for as a Current Restricted Fund.

RESOLVED FURTHER, That all funds, properties, gifts and donations owned and held, and to be owned and held, by the Board of Regents as trustee of the University Cancer Foundation are hereby transferred and committed to the Division of Gifts and Trusts, The University of Texas M. D. Anderson Hospital and Tumor Institute to be supervised, used and disposed of in keeping with the Institutional Plan for The University of Texas M. D. Anderson Hospital and Tumor Institute heretofore adopted by the Board of Regents and the Director's Regulations, The University of Texas M. D. Anderson Hospital and Tumor Institute, heretofore approved and promulgated by the Board of Regents. All such funds, properties and gifts as are expendable and all income from investments shall be entered on the books of the Division of Gifts and Trusts in separate accounts as required under the general name of University Cancer Foundation and accounted for as Current Restricted Funds; any funds for investment and any properties received as endowment funds by the University Cancer Foundation shall be recorded as endowment funds and shall be handled by the Central Administration of The University of Texas under the current policies of the Board of Regents. The Division of Gifts and Trusts shall establish appropriate safeguards to ensure that such properties and funds and, where necessary under the particular gift or donation, the income thereof, are used in keeping with the directions and restrictions of the particular donor or grantor.

Restricted gifts and donations transferred are: Harmon Whittington (1,200 shares of Anderson Clayton stock), W. Leland Anderson (65 shares of Anderson Clayton stock), J. R. Parten (\$5,000), R. L. Clark (\$1,000), James E. Anderson (\$1,000), Ray L. Dudley (\$100), the M. D. Anderson Foundation (\$100,000), Benjamin Clayton Trust (100 shares of Phillips Petroleum Co. stock), Gulf Publishing Co. (\$100), Mr. and Mrs. W. H. Francis, Jr. (\$50), Mrs. Harry C. Wiess (\$1,000), Mr. C. J. Thibodeaux (\$1,000), Mrs. Benton T. Love, Jr. (\$1,000), and Mrs. Margaret Batts Tobin (\$1,000).

RESOLVED FURTHER, That The Special Fee Fund for Pathology and The Special Fee Fund for Radiology, of the Anderson Hospital are hereby transferred to the Division of Gifts and Trusts of Anderson Hospital to be used as provided in the aforesaid Director's Regulations with respect to receipts of the Department of Physicians Referral Services. Such separate fee funds shall be accounted for by such division as Current Restricted Funds.

RESOLVED FURTHER, That the current restricted funds of the following trusts and funds, for the use and benefit of the M. D. Anderson Hospital, are hereby transferred to the Division of Gifts and Trusts, The University of Texas M. D. Anderson Hospital and Tumor Institute, and such division is hereby made responsible for the use and disposition thereof in keeping with the terms of the trusts and gifts, the aforesaid Institutional Plan and the Director's Regulations and as determined by the Board of Regents upon recommendation of the Director:

Annie and Fannie Lucas Memorial Fund for Cancer Research;  
The Blanche Bender Trust;  
The William Heuermann Fund;  
The Rosalie B. Hite Fund for Cancer Research;  
The Frances King Black Memorial Fund; and  
The Sophie Caroline Steves Endowment Fund for Cancer Research.

Such current restricted funds shall be set up on the books of the Division of Gifts and Trusts in separate accounts, named as above indicated. Endowment funds shall be in the custody of, and invested by, the Central Administration of The University of Texas under the current policies of the Board of Regents. Record accounts of such endowment funds may be maintained by the Division of Gifts and Trusts. Income from these trusts and funds for the benefit of M. D. Anderson Hospital shall be deposited in the current restricted funds under the Division of Gifts and Trusts.

RESOLVED FURTHER, That none of the trusts, funds, and properties (and income therefrom) transferred and committed in these resolutions to the Division of Gifts and Trusts, The University of Texas M. D. Anderson Hospital and Tumor Institute shall ever become a part of the Permanent University Fund or be subject to legislative appropriation.

RESOLVED FURTHER, That all prior resolutions of the Board of Regents in conflict with the foregoing resolutions relating to The University of Texas M. D. Anderson Hospital and Tumor Institute and the University Cancer Foundation are hereby rescinded and revoked, provided that the existing appointments of members of the Board of Visitors are hereby confirmed.

November 7, 1957

INSTITUTIONAL PLAN

for  
The University of Texas  
M. D. Anderson Hospital and Tumor Institute

ARTICLE ONE

Name, Location, Properties and Facilities

Section A. The official name of such institution shall be The University of Texas M. D. Anderson Hospital and Tumor Institute, hereinafter referred to as "Anderson Hospital."

Section B. The primary station of the Anderson Hospital shall be in the Texas Medical Center at Houston, Texas; substations may be located at such other places in the State of Texas as this Board may determine from time to time.

Section C. All properties, facilities, equipment, rights and receipts, of every kind and character, presently used or hereafter acquired or received in connection with Anderson Hospital shall be owned and/or held by The University of Texas, as a department of the State of Texas, for the use and benefit of Anderson Hospital.

ARTICLE TWO

Mission of Anderson Hospital

Section A. The mission of the Anderson Hospital shall be:

1. Research activities. The instigation, conduct, sponsorship and espousal of investigations and research designated to increase the knowledge of mankind relating to the causes, occurrence, treatment, relief, cure and prevention of neoplastic and allied diseases.
2. Educational activities. The dissemination to students, the medical and related professions, and the public, of information concerning the occurrence, causes, treatment, relief, cure and prevention of neoplastic and allied diseases, including affiliation with, and participation in, all appropriate teaching functions of The University of Texas.
3. Patient care activities. The admission of patients having or suspected of having neoplasm or an allied disease, for the purpose of diagnosing, observing, treating, curing and preventing such conditions.

Section B. Integration of activities. Notwithstanding the separate enumeration of the activities of the Anderson Hospital in this Article Two, such activities shall be coordinated so that the knowledge gained in the pursuit of one activity shall be brought to bear in the performance of all other activities.

Section C. Advisory committees. To further and accomplish the purposes of the Anderson Hospital, the Board of Regents, upon recommendation of the Director, shall appoint and empower such advisory committees, including a Board of Visitors, as it may find useful and appropriate.

ARTICLE THREE  
Jurisdiction, Authority and Responsibility

Section A. Under the constitution and laws of the State of Texas, the Board of Regents shall have ultimate jurisdiction, authority and responsibility with respect to the Anderson Hospital, its mission, organization and personnel and the properties and funds used in connection therewith.

Section B. Under the laws of Texas, and subject to the supervision and control of the Board of Regents and the President, the Director of the Anderson Hospital shall have immediate jurisdiction, authority and responsibility with respect to the Anderson Hospital, its mission, organization and personnel and the utilization of properties and funds received or held for use in connection therewith.

Section C. The divisions, departments, sections and subsections of the Anderson Hospital shall have the jurisdiction, authorities, duties and responsibilities stated in Article Four.

ARTICLE FOUR  
Organization of Anderson Hospital

Section A. The purposes of the Anderson Hospital shall be achieved and its functions conducted by the Division of Research, the Division of Education, the Division of Patient Care Activities, the Division of Gifts and Trusts, the Division of General Services, the Administrative Division and such other divisions as the Board of Regents, upon the recommendation of the Director and the President shall determine from time to time.

Section B. The Division of Research, Education, Patient Care Activities, General Services, and the Administrative Division, and the departments, sections and subsections thereof shall have such powers, duties and responsibilities as the Director, with the approval of the President and the Board of Regents, shall determine from time to time by promulgated regulations.

Section C. The Division of Gifts and Trusts shall be responsible, under the Director, for periodically reviewing the needs of Anderson Hospital, making recommendations to the Director relating to the use and disposition of trust funds, including endowment funds, and the income therefrom held by the Board of Regents for the benefit of Anderson Hospital, and, subject to the rules and regulations of the Board, handling, managing, using, and disposing of such trust funds, gifts and receipts, other than endowment funds, for the benefit of Anderson Hospital as may be transferred or committed to it by the Board of Regents from time to time.

#### ARTICLE FIVE Statutory Duties

Section A. In addition to those stated herein, the Board of Regents shall have such duties and responsibilities with respect to the Anderson Hospital as are placed upon it by the constitution and applicable laws of the State of Texas.

Section B. The Board of Regents, upon recommendation of the Director and the President, shall select, employ and discharge physicians and scientists who shall compose the medical and research staffs of the Anderson Hospital, and such other personnel as shall be needful in the operation of Anderson Hospital; their general duties, privileges, benefits and remunerations shall be determined by the Board of Regents upon recommendation of the Director and the President; the Director shall have immediate control and responsibility for the specific duties and assignments of the members of the Medical Staff and all other personnel of the Anderson Hospital.

Section C. The Director shall make provision for the admission of indigent and non-indigent patients to the Anderson Hospital in keeping with House Bill 268.

Section D. The Director shall establish a schedule of fees and charges for supplies, services and facilities to be paid by non-indigent patients in keeping with House Bill 268, and House Bill 326, as adopted by and limited in House Bill 268.



ARTICLE SIX  
Implementation of This Plan

Section A. The Director shall prepare, revise and from time to time submit to the President and the Board of Regents for consideration and approval, regulations consistent with, and in construction of, this plan; such regulations, when and as approved by the Board of Regents, shall be promulgated by it as "The Director's Regulations, The University of Texas M. D. Anderson Hospital and Tumor Institute."

Section B. All reports, recommendations, and actions of the Director submitted to the Board of Regents for information, approval, or ratification, shall be submitted in advance to the President for transmission to the Board with his recommendations.

ARTICLE SEVEN  
Definitions

As used herein:

Section A. The "Board of Regents" means the Board of Regents of The University of Texas as constituted from time to time.

Section B. The "President" means the executive head of The University of Texas.

Section C. The "Director" shall mean the executive head of the Anderson Hospital; the term "Director" is used in lieu of "Superintendent" as stated in House Bill 268, as a term more suitable and representative for the executive head of the Anderson Hospital. For all purposes, the Director is the superintendent as stated in such statute.

Section D. "The University of Texas M. D. Anderson Hospital and Tumor Institute" is the "Texas State Cancer Hospital and Division of Cancer Research," as mentioned in House Bill 268, and the "M. D. Anderson Hospital for Cancer Research," as mentioned in House Bill 821.

Section E. "House Bill 268" means House Bill 268, Acts 1941, 47th Legislature of the State of Texas, page 873, chapter 548, and is cited as Revised Statutes of Texas, Article 2603e; "House Bill 326" is House Bill 326, Acts 1937, 45th Legislature of the State of Texas, page 293, chapter 152, cited as Revised Statutes of Texas, Article 3196a; "House Bill 821" is House

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Bill 821, Acts 1947, 50th Legislature, page 509, chapter 300,  
cited as Revised Statutes of Texas, Article 2603f.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 1957, by the Board  
of Regents of The University of Texas.

\_\_\_\_\_  
Chairman, the Board of Regents of  
The University of Texas

November 7, 1957

THE DIRECTOR'S REGULATIONS

Pursuant to the Institutional Plan for The University of Texas M. D. Anderson Hospital and Tumor Institute heretofore adopted by the Board of Regents of The University of Texas, the following regulations have been prepared:

ARTICLE ONE  
Organization

Section A. The University of Texas M. D. Anderson Hospital and Tumor Institute, hereinafter referred to as the Anderson Hospital, shall be organized as indicated by the Organizational Chart which is made a part of these regulations.

Section B. The qualifications, powers, authorities and duties of the Director of the Anderson Hospital, hereinafter referred to as Director, shall be as set out in House Bill 268 (R. S. Texas, Article 2603e) and the Institutional Plan, and as determined by the Board of Regents from time to time. All reports, recommendations and actions of the Director required by these regulations to be submitted to the Board of Regents for information, approval or ratification shall be submitted in advance to the President for transmission to the Board with his recommendations. The authority of the Director to appoint or dismiss administrative officers or personnel, as provided in the following sections of these regulations, shall be subject to the rules and regulations of the Board of Regents on appointment and removal of employees.

Section C. The qualifications, powers, authorities and duties of the Assistant Director shall be those delegated to him by the Director and shall be generally concerned with administrative functions. His compensation shall be determined by the Board of Regents upon the recommendation of the Director.

Section D. The departmental organization of the Anderson Hospital shall follow the academic pattern where appropriate. The organization of a single department shall be on the broadest interpretation of its medical or scientific discipline and shall be constituted by the inclusion of a number of subdisciplines, termed sections or services.

Each major department shall have a head who shall be appointed from the staff by the Director. He shall be subject to reappointment to this administrative assignment on an annual basis and

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may be relieved by the Director. The head of each department is responsible to the Director for the functions of his department, which shall encompass research, education, patient care and administrative activities as they pertain to the total mission of the Anderson Hospital.

Each department shall be divided into appropriate sections and services which shall be represented by a chief who shall be appointed on an annual basis by the Director upon the recommendation of the department head. The chief of each section or service shall recommend to the Director through his department head the staff members and personnel who shall constitute such section or service. They shall be appointed in the usual manner.

Communication shall be maintained from the individual staff member through the section or service chief to the department head and thence to the Director, for professional matters, or to the Assistant Director, for administrative matters. Deviations from these channels shall be only in special assignments or emergency situations. Extramural communication of an official nature shall be maintained through the Director or through specific arrangements for some special purposes as may be announced by the Director from time to time.

Each department, section and service shall have a budget to maintain its activities which shall be reviewed on an annual basis and for which the respective heads and chiefs shall be responsible. This responsibility shall include recommendations as to an appropriate budget to maintain adequately the functions of the discipline as represented in the total activities of the Anderson Hospital, and to operate these functions with such day to day supervision as not to exceed the budgetary limitations.

Section E. Such committees shall be formed as in the opinion of the Director will be of aid in the operation of the Anderson Hospital. They shall be constituted by the assignment to them of appropriate staff members as representatives of the various departments, sections and services. The following committees are hereby established to assist the Director in the exercise of his powers and authorities and the discharge of his duties:

1. Coordinating Committee (Joint Conference Committee).  
The Coordinating Committee shall be a deliberative medical-administrative liaison committee and the official point of contact between the medical staff, research and training representatives and administration.

The Director shall be chairman. The Coordinating Committee shall meet at least once a month and shall maintain a permanent record of its proceedings and actions. All other committees shall send written reports of their deliberations to the Coordinating Committee for review and consideration.

2. Planning Committee. The Planning Committee shall be advisory to the Director on long-range planning for space development, space utilization, space modification and space retirement, and shall constitute an initial screening board in these areas. Projects or requests that in any manner impinge upon future use of space, space modification or space retirement shall be submitted initially to the Planning Committee for consideration. Such submission will in no way substitute for required submission of projects to other committees or individuals under requirements now established or which may be established in the future. Individuals affected shall be given opportunity to appear before the Committee in defense of their requirements. The Committee shall meet not less than once each month and present a regular report of each meeting to the Director, including written recommendations covering all projects considered.
3. Education Committee (Refer to Article Three, Section C).
4. Research Committee (Refer to Article Two, Section C).
5. Executive Committee of the Medical Staff. The Executive Committee of the Medical Staff, as constituted in Article Four, Section C, shall coordinate the activities and general policies of the various clinical departments, act for the staff as a whole under such limitations as may be imposed by the staff in line with the principles recommended by hospital accreditation agencies, and receive and act upon the reports of the Medical Records, Tissue and other Committees as the Medical Staff may designate. The Executive Committee shall meet at least once a month and maintain a permanent record of its proceedings and actions.
6. Administrative Committee. The Administrative Committee shall be advisory to the Assistant Director in all areas related to the administration of the Hospital and Tumor Institute, other than those specifically delegated

to the Office of Education and Office of Research, the Medical Staff, or specifically excepted by the Director. The Committee shall meet not less than once a month and submit written reports of its proceedings and recommendations to the Assistant Director.

Section F. The members of the Medical Staff shall have the qualifications provided by House Bill 268 and such others as the Director may establish from time to time; they shall be employed, appointed and reappointed (subject to their acceptance of the provisions of these regulations and in keeping therewith) and discharged by the Board of Regents upon the recommendation of the Director; they shall be assigned to duties and shall receive, as compensation for their services, such salary, augmentation and other benefits as the Director shall determine after consultation with the respective department heads and section chiefs, subject to the approval of the Board of Regents. The Medical Staff shall consist of the full-time staff, the part-time staff, the voluntary staff, the consultant staff and, on an individual basis, such residents and fellows as the Director shall determine from time to time.

Section G. Subject to budgetary requirements established by the Board of Regents, the Director shall determine the qualifications, duties, compensations, select, employ and discharge such other personnel as may be needful in the operation of the Anderson Hospital.

Section H. The Medical Staff and all other personnel of the Anderson Hospital shall be responsible through the organizational structure to the Director for the discharge of their assigned duties.

Section I. The heads of departments and chiefs of sections and services shall be appointed annually by the Director from members of the full-time staff. A part-time or voluntary staff member may be assigned such duties temporarily, provided no full-time staff member is available; however, due to the multitude of scientific and administrative duties which such appointments entail, it shall be the policy to obtain a full-time staff member to fill such a position in all major medical and scientific disciplines.

ARTICLE TWO  
The Division of Research

Section A. The Division of Research shall be charged with the instigation, conduct, sponsorship and espousal of investigations and research relating to the causes, occurrence, treatment, relief, cure and prevention of neoplastic and allied diseases. Its aims shall be pursued in coordination with those of the Division of Patient Care Activities, so that the latter division will have the benefit of the findings and conclusions of the Division of Research.

*amended here.*

Section B. The Director may assign such administrative duties as necessary to an executive in the Office of Research. This executive shall be appointed to and removed from his administrative functions by the Director, and he shall be responsible to the Director for the administrative functioning of this division. He shall not have authority in regard to the actual research itself, as it remains the inherent prerogative of each senior scientist to select, produce and be judged by his own research program in terms of the general research policy and research personnel policy as determined by the Research Committee of the institution.

Section C. There shall be a Research Committee, appointed by the Director, upon the recommendation of the administrator for research, the graduate advisor (or associate or assistant dean of the Graduate School at M. D. Anderson Hospital if such office is constituted) and department heads meeting as a nominating committee, and composed of the representatives of the principal departments and their various sections, whose members are engaged in research activities. The constitution of the Committee and its reconstitution from time to time shall be according to procedures promulgated by the existing Committee and recommended to the Director. The Research Committee shall be advisory to the Office of Research and the Director regarding all matters of research policy and practices. The Research Committee shall evaluate to the Office of Research recommendations on all research project proposals for final consideration by the Coordinating Committee. The administrative head of the Division of Research or a member of the Research Committee designated by him and approved by the Director, and the Dean of the Graduate School, shall act as a research liaison agent between the Research Division and other research units of the University.

Section D. The Division of Research shall be composed of departments whose functions shall be to conduct research pertinent to the problems of neoplastic growth and its associated fields

of natural and pathologic phenomena. This research shall be comprehensive in scope and shall include those phases of investigation classified as both basic and applied (i.e., fundamental, epidemiological and clinical).

Section E. The departments concerned primarily with fundamental investigations are: Biology, Biochemistry, Physics, Pharmacology and Physiology (and Psychology, when approved), each composed of multiple scientific disciplines organized individually as sections. In addition, the clinical departments are represented by organized sections engaged in both fundamental and applied research as it pertains more specifically to the patient care problem.

Section F. The members of the Research Staff shall have the qualifications provided by House Bill 268 and such others as the Director may establish from time to time upon the recommendation of the Research Committee and/or department heads; they shall be employed, appointed and reappointed and discharged by the Board of Regents upon the recommendation of the Director; they shall have such duties and shall receive as compensation for their services such salary and other benefits as the Director shall determine after consultation with the respective department heads and section chiefs, and with the approval of the Board of Regents.

Section G. The heads of the research departments shall be appointed to, reappointed to, or removed from their specific administrative functions by the Director; and they and all other members of these departments shall be appointed and removed in accordance with the rules and regulations of the Board of Regents on appointment and removal of employees.

### ARTICLE THREE

#### The Division of Education

Section A. The Division of Education shall be charged with the dissemination to students, the medical and related professions, and the public, of information concerning the occurrence, causes, treatment, relief, cure and prevention of neoplastic and allied diseases, including affiliation with, and participation in, all appropriate teaching functions of The University of Texas. Its duties shall be performed in coordination with those of the Divisions of Research and Patient Care Activities.



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Section B. The administrative head of the Division of Education shall be appointed and removed by the Director. He shall be responsible to the Director for the supervision of all education and training activities, and the recommendation of pertinent policies, procedures and fiscal arrangements. He shall implement professional appointments and programs in conjunction with the various department heads.

Section C. There shall be an Education Committee, appointed by the Director, and responsible to the administrative head of the Division of Education, whose principal function is to advise that officer on correlated professional educational activities of the staff in the various services and departments of the hospital.

There shall be two subcommittees of the Education Committee: (1) The Educational Policy Committee of the Graduate Faculty, appointed by the Director, which shall be advisory to the Education Committee and the head of the Division of Education on all matters pertaining to the instruction and training of students of the Graduate School of The University of Texas who are working at the M. D. Anderson Hospital and Tumor Institute for academic credit toward advanced degrees; (2) The Residency Training Committee, selected by the Executive Committee of the Medical Staff, which shall be advisory to the Education Committee and the head of the Division of Education in the specific area of clinical residency and fellowship training.

Section D. The head of each department and the chief of each section in the Tumor Institute and of each service in the hospital shall be responsible for the educational program in his area of professional activity. The execution of these programs in accordance with the general policies, procedures and recommendations of the head of the Division of Education is essential to effect the necessary coordination with other departments, services and staff divisions of both this institution and affiliated institutions.

Section E. Periodic scientific and medical reviews, seminars, symposia, refresher and continuation courses shall be conducted in conjunction with the Postgraduate School of Medicine of The University of Texas, the Texas Medical Center, the medical schools, hospitals, and tumor clinics of the State of Texas.

ARTICLE FOUR  
The Division of Patient Care Activities

Section A. The functions of the Division of Patient Care Activities are:

1. To admit patients having or suspected of having a neoplastic or allied disease where, in the opinion of the Director, the prerequisites established by House Bill 268 (R. S. Texas, Article 2603e) have been met.
2. To observe, diagnose, treat, cure, prevent and study such medical conditions.
3. To coordinate its activities with the Divisions of Research and Education so that the latter shall receive for the purposes of research and education the full benefit of such observations, diagnosis, treatment, cure, prevention and study.

Section B. The administrative head of the Division of Patient Care Activities shall be responsible for the proper functioning of such division. He shall be appointed and removed by the Director. He shall coordinate all the administrative functions of the Division with the Executive Committee of the Medical Staff and the chief of clinics in order to implement the professional service rendered the patients. He shall be responsible for the financial evaluation of each patient admitted and his ability to pay for services received, and shall institute necessary proceedings to secure such payment as indicated.

Section C. The Executive Committee of the Medical Staff shall serve as the Professional Services Committee, and its chairman shall serve as advisor to the Director with reference to professional services. The Executive Committee of the Medical Staff shall be composed of the heads of the four principal clinical departments of the Hospital, which are the Departments of Medicine, Pathology, Radiology and Surgery.

Section D. The department heads of the clinical departments shall be appointed on an annual basis and may be removed by the Director. They shall be responsible for the professional services and other activities of their departments. The heads of these departments shall make recommendations to the Director for appointment or dismissal of the personnel of their departments, including those who are to be the chiefs of the various sections and services that constitute each department.

Section E. The Division of Patient Care Activities shall consist of an in-patient service and an out-patient service. The professional services rendered in conjunction with these services are performed by the medical staff. The out-patient service shall be under the supervision of a chief of clinics, who shall be responsible to the Director for seeing that all admissions are made in compliance with the rules and regulations for the admission of patients as set forth in House Bill 268. The in-patient service shall constitute those services rendered patients while in the hospital and shall be the responsibility of the various chiefs of the specialty medical services and their duly appointed staff members. Both in-patient and out-patient services shall be organized according to the four principal clinical departments (Medicine, Pathology, Radiology and Surgery) and their numerous sections and services. Such organization is maintained to further the educational and research program as well as to render the best possible medical care to the patient.

#### ARTICLE FIVE

##### The Division of Gifts and Trusts

Section A. The Division of Gifts and Trusts shall be charged with:

- (1) Continuously reviewing the needs of Anderson Hospital, establishing priorities, and documenting such needs and priorities;
- (2) Making recommendations to the Director concerning the use and disposition of trusts, funds, properties, gifts, endowments, and receipts intended for the use and benefit of Anderson Hospital;
- (3) Supervising, using and disposing of all trusts, funds, properties, gifts and receipts committed to it by the Board of Regents from time to time, subject to the rules and regulations of the Board;
- (4) Accounting for all such funds, properties, gifts, and receipts in keeping with established systems of University accounting and the instructions of the Board of Regents, the President, and the Director.

Section B. The head of the Division of Gifts and Trusts shall be the Business Manager of Anderson Hospital, and the incumbent shall be appointed and removed by the Board of Regents upon the recommendation of the Director. He shall be responsible to the Director for the proper functioning of such division.

Section C. The following committees are hereby established to assist the Division of Gifts and Trusts and the Director in the performance of their functions:

The Board of Visitors of The University of Texas M. D. Anderson Hospital and Tumor Institute, whose members shall be appointed by the Board of Regents upon recommendation of the Director

and the President, and whose duties shall consist of furthering the aims and functions of Anderson Hospital including the encouragement of gifts and endowments for the benefit of Anderson Hospital.

The Committee for Grant Awards, whose members shall be appointed by the Director, and whose duties shall consist of evaluating grant requests for research and educational purposes.

Section D. The Division of Gifts and Trusts shall have the following departments:

1. The Supervisory Department which shall be charged with:
  - a. Continuously reviewing the program of Anderson Hospital and its operations for the purpose of maintaining adequate facilities, equipment and means, determining facilities and personnel needed in the operations thereof, establishing priorities and making recommendations with respect thereto to the Director;
  - b. Determining the restrictions placed upon the use and disposition of properties, funds and receipts intended for the benefit of Anderson Hospital;
  - c. Monitoring the use and disposition of funds and properties in order that there shall be full and exact compliance with all such restrictions and established priorities.
2. The Accounting Department, which shall be charged with:
  - a. Establishing and maintaining books, records and accounts in keeping with practices and standards of University accounting existing or established from time to time and as provided by the rules and regulations of the Board of Regents, and by these regulations;
  - b. Preparing such reports, statements and budgets as may be required by the rules and regulations of the Board of Regents or the Director;
  - c. Establishing separate accounts on the books of M. D. Anderson Hospital whereby funds, properties, receipts, and gifts intended for the use of Anderson Hospital may be identified and accounted for.

3. The Department of Physicians Referral Services. This department shall collect, manage and disburse all fees for professional services charged pay patients of Anderson Hospital. All such fees shall be collected by this department and all fees collected shall be credited to a current restricted fund account on the books of the Division of Gifts and Trusts of Anderson Hospital. Separate subsidiary ledger accounts shall be maintained, recording the origin and distribution of funds derived from such source; control accounts for final auditing and accounting shall be the responsibility of the Division of Gifts and Trusts and the Business Manager of Anderson Hospital. Disbursements from such accounts shall be made upon order of the Director, in keeping with policies established by the Board of Regents and after consultation with, and upon the recommendation of, the heads of the clinical departments of Medicine, Surgery, Pathology, and Radiology, for the purposes of augmenting the salaries of the medical staff of Anderson Hospital, staff retirement and insurance benefits, actual travel expenses or supplemental travel expenses for attending meetings for the benefit of Anderson Hospital, memberships and dues in medical organizations and such other expenses as, in the Director's judgment and consistent with policies approved by the Board of Regents and the President, are necessary in the interests of the research, educational and patient care activities of Anderson Hospital and in the interests of maintaining a distinguished scientific staff for such purposes and activities. Salary augmentation shall, in no case, exceed one hundred percent of the individual's annual salary provided in the Regents' budget, and all such salary augmentations shall be submitted annually as a separate budget to the President and the Board of Regents.

Section E. All funds, properties and receipts received or supervised by or committed to the Division of Gifts and Trusts shall be used exclusively in the furtherance of research, education, and patient care activities and functions of Anderson Hospital; none of such funds, properties or receipts shall become a part of the Permanent University Fund or ever be subject to legislative appropriation.

ARTICLE SIX  
The Division of General Services

Section A. The Division of General Services is a service division to the other divisions, departments and sections of the Anderson Hospital and it shall include the Department of Physical Plant Operation. This division shall be under the supervision of the Business Manager, who is responsible to the Director for the proper functioning thereof.

Section B. The Division of General Services shall consist of:

1. The Department of Physical Plant Operation, which shall be responsible for the maintenance of the Physical Plant of Anderson Hospital, including the boiler room used jointly by the Anderson Hospital and the Dental Branch. The Physical Plant Supervisor shall be appointed by the Director and shall be responsible to the Business Manager and the Director for the proper functioning of such department.
2. The following shall be operational units in the Division of General Services: Communications, Housekeeping, Laundry, Linen Room, Print Shop, and Procurement and Supply; each of such units shall have a head appointed by the Director and responsible to the Business Manager and the Director for the proper functioning of his unit.

ARTICLE SEVEN  
The Administrative Division

Section A. The Administrative Division is responsible for administrative policy affecting Anderson Hospital and functions directly under the supervision of the Director.

Section B. The Administrative Division shall consist of the following operational units: The Director's Office, the Business Office, and the Personnel Office; each of said offices shall be in charge of an administrative head appointed by the Director and responsible to the Director for the proper functioning of his unit.

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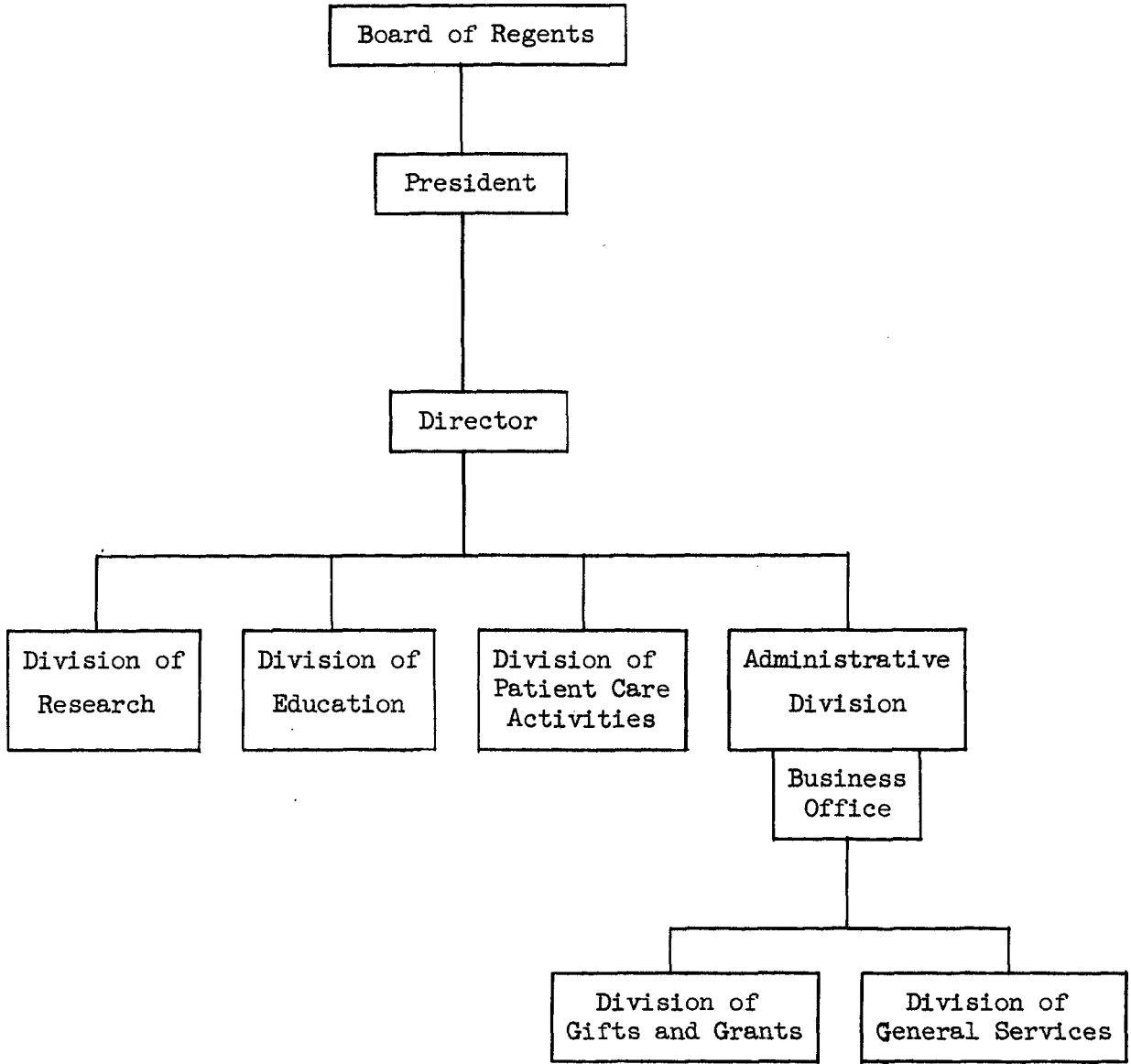
The foregoing Director's Regulations are hereby certified to the Board of Regents and the President of The University of Texas and their promulgation recommended.

\_\_\_\_\_  
Director, The University of Texas  
M. D. Anderson Hospital and Tumor  
Institute

Approved and promulgated this \_\_\_\_\_ day of \_\_\_\_\_,  
1957, by the Board of Regents of The University of Texas.

\_\_\_\_\_  
Chairman, The Board of Regents of  
The University of Texas

THE UNIVERSITY OF TEXAS  
M. D. Anderson Hospital and Tumor Institute  
Organizational Chart





November 7, 1957

UNIVERSITY CANCER FOUNDATION

TRUST INSTRUMENT

The Board of Regents of The University of Texas, as Trustees, shall hold all properties, assets, funds, receipts and the income thereof now owned or held by the University Cancer Foundation or hereafter given to or acquired by the University Cancer Foundation, for the following uses and purposes and subject to the following terms, provisions and conditions:

ARTICLE I

Name

- 1.1 This Trust shall be known and designated as "THE UNIVERSITY CANCER FOUNDATION."

ARTICLE II

Purposes of the Trust

- 2.1 This Trust is created and the trust estate shall be held, managed, operated, administered, invested and reinvested and distributed exclusively and solely for and in aid of the following purposes:
- a. To organize and pursue educational functions in order to create and disseminate knowledge of health, especially as it pertains to neoplastic and allied diseases, to lay professional, scientific and ancillary professional persons and students of our own and other pertinent populations.
  - b. To promote, organize, conduct, support and otherwise encourage medical and scientific investigation that may result in health benefits to mankind. Special emphasis shall be placed on research that may relieve humanity of the burden of neoplastic and allied diseases.
  - c. To foster and promote the growth, progress and development of research, education and graduate study in medicine and its related fundamental sciences, at The University of Texas M. D. Anderson Hospital and Tumor Institute, and to encourage the making of gifts to the University Cancer Foundation by deed, grant, will or otherwise, for purposes agreeable to the Board of Regents.

- 2.2 Anything to the contrary herein notwithstanding, all of the trust corpus and income shall be used exclusively for the benefit of The University of Texas M. D. Anderson Hospital and Tumor Institute and its substations, and no part of the trust estate or the income therefrom shall ever inure to the benefit of any private individual, corporation, association or other organization, or be used to influence or attempt to influence legislation, or carry on propaganda. This Trust shall never engage, directly or indirectly, in any type of political campaign. No part of its assets, properties, receipts or income shall ever become a part of The University of Texas Permanent Fund or be subject to legislative appropriation.
- 2.3 If property shall be given to the Trustees for any limited purpose which is nevertheless within the broad purposes for which this Trust is created, the Trustees shall accept and administer such property as a part of the trust estate for each such specified limited purpose.

ARTICLE III  
Trustees

- 3.1 The Trustees of the Foundation shall be members of the Board of Regents of The University of Texas acting in their capacity as members of said Board of Regents. Any person ceasing to be a member of such Board of Regents shall automatically cease to be a Trustee of the Foundation, and any person who becomes a member of such Board of Regents shall, in this official capacity as a member of the Board of Regents, automatically become a Trustee of this Foundation.
- 3.2 The Trustees may alter or amend this instrument from time to time, provided that no alteration or amendment shall change the purposes of this Trust or divert its assets, properties, receipts or income from The University of Texas M. D. Anderson Hospital and Tumor Institute or to purposes other than those expressed herein.
- 3.3 All references in this instrument to Trustees shall apply to those Trustees then acting, whether original or successor Trustees. No Trustee shall ever be required to give or provide any bond for the faithful performance of his duties, or for any other purpose.

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ARTICLE IV  
Supervision and Commitment of Foundation Properties

- 4.1 The Director of The University of Texas M. D. Anderson Hospital and Tumor Institute periodically shall make recommendation to the Trustees, through the President of The University of Texas, relating to the supervision, use and disposition of the assets, properties, funds, receipts and income of this Foundation.
- 4.2 The Trustees may, in their discretion, transfer or commit to The University of Texas M. D. Anderson Hospital and Tumor Institute, the Director or any Division thereof, for supervision, use and disposition in keeping with policies established by, and subject to the approval of, the Trustees, all of the assets, properties and receipts of this Foundation or any particular fund, property, gift or receipt thereof.

ARTICLE V  
Board of Visitors

- 5.1 The Foundation shall also have a Board of Visitors composed of persons especially interested in the objectives of the Foundation and the activities of The University of Texas M. D. Anderson Hospital and Tumor Institute. The Board of Visitors shall have duties pertaining to public relations, securing gifts, grants, bequests and donations and shall assist in furthering the research and educational functions of The University of Texas M. D. Anderson Hospital and Tumor Institute. The members of the Board of Visitors shall be appointed by the Trustees upon the recommendation of the Director of The University of Texas M. D. Anderson Hospital and Tumor Institute and for such terms as the Trustees may establish. The Board of Visitors, in addition to the duties enumerated hereinabove, shall have such other duties as may be determined by the Trustees upon recommendation of the Director of such institution.
- 5.2 The Director of The University of Texas M. D. Anderson Hospital and Tumor Institute shall ex-officio be a member of the Board of Visitors.
- 5.3 The Board of Visitors shall have such officers, committees and internal organization as such Board shall determine from time to time, subject to the approval of the Trustees.

ARTICLE VI  
Administration of the Trust and Miscellaneous

- 6.1 The situs of the administration of the Trust hereby created is fixed in Texas, and it is directed that in respect to the administration, construction and validity of the Trust, wherever possible, the laws of the State of Texas shall control.
- 6.2 This Trust shall continue until the final disposition by the Trustees of the entire trust estate. However, upon the termination of the Trust, the trust estate shall be distributed exclusively for the benefit of The University of Texas M. D. Anderson Hospital and Tumor Institute.
- 6.3 The Trustees, upon the recommendation of the Director of The University of Texas M. D. Anderson Hospital and Tumor Institute, shall allocate or apportion the revenues, receipts or proceeds of the Trust as to corpus and income and allocate or apportion the charges or disbursements, expenses, accruals or losses of the Trust as to corpus or income, and the Trustees' determination need not necessarily be in accordance with the provisions of the Texas Trust Act.
- 6.4 Wherever in this instrument the term "trust estate" is used, it shall comprise the entire corpus, as long as it remains in trust hereunder, and all other properties, real, personal or mixed, however and whenever acquired, which may be included in or belong to the Trust and any income therefrom, including any accumulated income.
- 6.5 To carry out the purposes of this Trust, and subject to limitations expressly stated herein, in addition to the authority, rights, privileges and powers elsewhere herein conferred upon and vested in the Trustees, and those now or hereafter conferred by law, the Trustees shall also have the following authority, rights, privileges and powers:
- a. The Trustees shall have all of the rights, privileges, powers, authorities and discretions given to trustees of express trusts by the Texas Trust Act as the same may exist from time to time, except those in direct conflict with the terms of this instrument.
  - b. The Trustees are empowered to hold, manage, control, collect, administer and use (including the power to hold any asset unproductive of income), invest and reinvest the property, real, personal and mixed, now or hereafter belonging to or included in the trust

estate as long as the Trustees may deem retention to be in the best interests of the Trust and to expend and use the corpus and income pursuant to the purposes of the Trust.

- c. The Trustees are empowered to sell (for cash or on credit or partly cash and partly credit), exchange, deliver, transfer, assign, grant and convey, or otherwise dispose of, the whole or any part of the trust estate at or pursuant to public or private sale, free from the trust, and to lease (including but not limited to oil, gas and/or mineral leases), rent or loan the whole or any part of the trust estate, all upon such terms, for such duration, term of time, regardless of the duration of the trust, and for such consideration and for such purpose as the Trustees may deem advisable or proper; to construct, add to, repair, improve or demolish, in whole or in part, any improvements upon any property of the trust estate; to make, renew, extend, amend, acknowledge and deliver contracts, deeds, liens, notes or other obligations, deeds of trust and other encumbrances and conveyances, leases (including but not limited to oil, gas and/or mineral leases) upon any or all of the trust estate, and any and all other instruments and papers with or containing such words, phrases, terms, conditions, warranties and/or provisions and in such form as the Trustees may deem advisable or proper.
- d. The Trustees shall have the power to invest and reinvest the trust estate and the rents, proceeds, profits and revenues therefrom in property of any description whatsoever, real, personal or mixed (including but not limited to oil, gas and mineral interests), and to make and/or hold investments of any part of the trust estate in common or undivided interest with other persons, corporations, partnerships or trusts. Such investment powers shall not be restricted to any class of investments which fiduciaries under any character of trust are or may hereafter be permitted to make by law or any regulation. However, anything to the contrary herein notwithstanding, no investment shall jeopardize the purposes herein set forth.
- e. The Trustees in person or by their attorney are authorized to institute, join in, maintain, defend, compromise or settle any litigation or controversy with respect to any part of the trust estate or in relation to any matter arising in connection therewith,

regardless of the manner in which the litigation or controversy has arisen, whenever and as often as in the opinion of the Trustees it is for the best interests of the trust estate to do so.

- f. The Trustees are empowered to employ and retain from time to time such attorneys, counsel, brokers, banks, investment counsel or other agents or employees and to delegate to them such of the duties, rights and powers of the Trustees (including the power to vote shares of stock) as the Trustees may deem necessary or advisable in handling and administering the Trust.
- g. The Trustees, whenever and as often as the Trustees shall deem it advisable to do so, are empowered to make or cause to be made a partition of any property or interest, or any part thereof held in common or jointly by the Trustees under the trust or belonging to the trust estate with any other person, firm, association, corporation or trustee, and to join with others in making, and to do or cause to be done any and all such acts and things deemed advisable by the Trustees in order to make and effectuate, any and all such partitions; also, in any and all such partitions, in order to equalize differences, the Trustees are empowered to pay out of the trust estate, or receive, such sum of money or property as may be necessary or advisable for that purpose.
- h. In making distributions of any portion of the trust estate, the Trustees are empowered to make the same in cash or its equivalent or in any property or in undivided interests in any property belonging to or included in the trust estate or in any manner whatsoever which may then be deemed practicable by the Trustees, considering the purposes of the Trust.
- i. Generally and without being limited by the foregoing, the Trustees shall have, hold, manage, control, use, invest and reinvest, disburse and dispose of the trust estate and the rents, revenues, proceeds, profits and the income and accumulated income therefrom in their sole discretion in all things and under all circumstances and to the same extent as if the Trustees were the owners thereof in fee simple instead of in trust, subject only to such limitations as are contained herein, or the laws of the State of Texas. The Trustees shall have all such additional powers, rights and privileges as may be

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reasonably necessary for faithful administration or effectuation of the trust, and this instrument shall always be construed in favor of the validity of any act or omission by or of the Trustees.

- j. The execution of this instrument by the Chairman of the Board of Regents of The University of Texas, on behalf of the members of such Board and pursuant to appropriate Board action, shall constitute acceptance by the Trustees of this trust.

IN WITNESS WHEREOF, the Board of Regents of The University of Texas has caused these presents to be signed and executed by Leroy Jeffers, its Chairman, for an on behalf of said Board, acting as Trustees of the University Cancer Foundation thereunto duly authorized by a resolution passed by said Board, and its common seal hereunto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 1957.

THE BOARD OF REGENTS OF  
THE UNIVERSITY OF TEXAS

A t t e s t :

\_\_\_\_\_  
Secretary

By \_\_\_\_\_  
Leroy Jeffers, Chairman

(SEAL)

November 7, 1957

STATE OF TEXAS            ()  
                                  ()  
COUNTY OF TRAVIS        ()

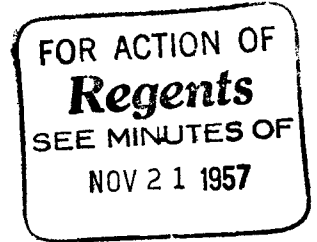
BEFORE ME, the undersigned authority, on this day personally appeared LEROY JEFFERS, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledge to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 1957.

\_\_\_\_\_  
Notary Public in and for  
Travis County, Texas



I. C. Below is the Administration's recommended policy for admission of nonresidents to medical and dental units.



November 8, 1957

**Regents' Action  
Re Admission of Nonresidents  
To Medical and Dental Units**

The medical and dental branches of The University of Texas are authorized to accept as members of their freshman classes nonresident students not to exceed 10% of the total freshman class; provided, however, that no nonresident student shall be admitted until all residents of Texas meeting the entrance requirements now in effect have been tendered a place in the first-year class, and have had reasonable opportunity to accept.

I. D. TEXAS MEDICAL CENTER

On the following pages is a revised statement by Doctor  
Frederick Elliott about the proposed nursing school in  
the Texas Medical Center. *This was postponed  
until January meeting.*

THE UNIVERSITY OF TEXAS  
OFFICE OF THE PRESIDENT  
AUSTIN 12

October 31, 1957

Memorandum

To: Dr. Murten M. Minter  
Mr. J. P. Bryan  
Mr. Leroy Jeffers  
Mr. J. R. Sarrell  
Mr. Joe C. Thompson

This morning Dr. Fred Elliott came up to review with me the development of the Medical Center in Houston and to discuss some of their current problems and plans. We spent an hour or two talking and had lunch together. There was nothing urgent about any of the topics; I will relay to you at the Galveston meeting the gist of our conversation. He left with me a revised statement which he wants to substitute for the original statement he presented about the proposed nursing school in the Texas Medical Center. Enclosed is your copy.

Logan Wilson

LW k  
Enclosure

cc: Dr. M. A. Casberg  
→ Miss Betty Anne Thedford

A Summary

1. Nursing needs in the State of Texas and in the nation are acute.
2. Additional educational facilities are needed.
3. Recognizing this need, the Good Samaritan Club of Houston has a substantial sum of money pledged and hopes to raise an additional large sum for the Texas Medical Center to provide nursing training facilities in the Center.
4. Recognizing the role of leadership which the University of Texas has taken in nursing education throughout the State, it is the desire of many in the Texas Medical Center that the University of Texas establish a school in the Texas Medical Center, utilizing the funds available.

A UNIVERSITY OF TEXAS COLLEGE OF NURSING  
IN THE TEXAS MEDICAL CENTER

(Proposed)

A. Background

1. The Texas Medical Center was founded as a public trust and received its Charter in October, 1945. Article II of the Charter states:

"This corporation is formed exclusively for benevolent, charitable and educational purposes, and to such extent as may be proper to achieve any of the above stated purposes:

To promote and provide for or assist in the establishment, support and maintenance of facilities for medical, dental and nursing education and other phases of health and medical education, for hospitalization and treatment of the sick and afflicted, and for research in the field of health and science of medicine and dentistry;

To promote and provide for or assist in the establishment, support and maintenance of medical schools, dental schools, schools of public health and nursing, hospitals and clinics; and to provide facilities and financing for housing of students, faculty members and employees, of all and any of such institutions;

To promote, provide for, or assist in the establishment, support and maintenance of a general health program for the State of Texas, as well as special health programs for the State of Texas;

To join with and assist other institutions organized and operated exclusively for any one or more of the purposes herein stated;

To make awards, give prizes, grant scholarships, publish reports and engage in research;

To accept and administer gifts, donations and bequests, whether of money, personal property, or real estate, and otherwise to accumulate, administer and disburse funds to advance or achieve any of the above stated purposes."

2. At the present time the following institutions are operating in the Texas Medical Center:

- (a) University of Texas institutions consisting of Dental Branch (dental school, college of dental hygiene, postgraduate school of dentistry); M. D. Anderson Hospital and Tumor Institute (300 beds); Postgraduate School of Medicine.
- (b) Baylor University College of Medicine
- (c) Three general hospitals (1,269 beds).
- (d) Texas Children's Hospital (115 beds) and Arabia Temple Crippled Children's Hospital (54 beds).
- (e) Medical Library, serving entire Center.
- (f) Institute for Rehabilitation and Speech and Hearing Center (under construction).
- (g) A clinic for brain-damaged children.

The general and specialized beds in hospitals actually located in the Texas Medical Center grounds now total 1,738. Nearby hospitals affiliated with the University of Texas Postgraduate School of Medicine have 958 beds; the Veterans Administration Hospital only a few blocks away (affiliated with Baylor University College of Medicine) has 1,171 beds, and the City-County Hospital (affiliated with Baylor) has 407 beds. This makes a total of 4,274 beds in hospitals which have formal affiliation with Texas Medical Center institutions.

3. Plans are being developed for the Institute of Psychiatry (60 beds - State Hospital Board). Also, plans are being developed for an Institute of Cardiology and cardiovascular hospital (350 beds).

4. A brochure, "The University of Texas in The Texas Medical Center", published by the University of Texas in 1946, indicated the scope that was planned for the University of Texas in the Medical Center. From the beginning of the establishment of the Texas Medical Center, the University of Texas was considered to be the university which should play the largest part in the development of the Center. The name "Texas Medical Center" was adopted because it was intended for its service to be State-wide.

B. The Need for Another State-operated College of Nursing

1. Based upon United States Census Bureau population estimates of January 1, 1956, there were 257.5 nurses for every 100,000 members of the United States population.

2. Information available reveals that the approximate ratio in Texas is 150 nurses for every 100,000 members of the population.

3. A conservative ratio of 300 nurses for 100,000 population has been set as the national group interested in nursing education.

4. The need to meet this minimum standard is apparent. To meet the future needs for Texas, the population growth of Texas needs to be included in the determination, as well as the ever-increasing use of nurses by doctors, because doctors in private practice, in tax-supported institutions (Veterans Administration hospitals and State Hospitals), in public health, and in industry recognize that nurses not only provide bedside care that is necessary but also that nurses who are properly educated serve as an extension of the doctor's right arm for providing many of the rote services that have usually been performed by doctors. This permits an increase in the spread of good medical care for the patient.

5. The rapid growth and future possibilities of the Gulf Coast area indicate that in this area alone a larger number of properly educated nurses will be needed than the present University-operated college in the Gulf Coast area can supply.

6. The programs of the University institutions located in the Medical Center would be decidedly improved by the presence of a University-operated college of nursing in the Medical Center.

C. The Recruitment of Students

1. With no recruitment program other than the present scholarship program, which would be continued, the hospital-training schools in the Medical Center have been filled. One of them has turned applicants away because of the limitations of their facilities.

2. Filled now nearly to capacity, nursing schools face an era of expansion, if they are to accommodate more students. The present national shortage is due primarily to the need for better and larger facilities for educational purposes.

3. At the present time 4% of the high school graduates enter nursing schools. The attrition rate for these colleges of nursing in the United States is approximately 50%, (students who do not complete the course).

4. In Texas fewer than 4% of high school graduates enter colleges of nursing. The attrition rate in Texas is approximately 60%.

5. The ratio of nurses to population on the East coast is 336 to 100,000 population. The ratio in the South is less than 200 nurses for 100,000 population. The high ratio in the East is attributed to the better quality of the nursing colleges.

6. The large increase in the number of students who will be applying to universities in the near future is due to the skyrocketing national birth rate and should apply equally as well to the colleges of nursing, if they are of university standard.

7. The number of high school girls graduating in Houston alone each year is approximately 1,824.

8. A University-operated program in the Medical Center with facilities provided for the housing of student nurses and with educational opportunities provided, equal in quality to those which are provided for medical and dental students, would serve to be a stimulating force in increasing interest in nursing as a career just as it has done in medicine and dentistry.

9. The institutions of the University of Texas which are located in the Medical Center now, because of their reputation, would also serve as a stimulus to recruitment.

10. The directors of the hospital-training programs for nurses in the Medical Center state that if a university-type institution accepting 100 students to a class were in the Medical Center, the class could be easily filled.

#### D. Why the University of Texas?

1. The education of young women for careers in nursing is as much a public responsibility as is the education of others in careers of teaching, medicine, dentistry, and so forth.

2. The dignity and morale of a university education is as essential for nursing education as it is to the other educational endeavors of a university.

3. Nursing education needs sustained financial support, which can be provided best by a tax-supported institution.

4. Nursing education needs to develop basic research programs.

5. In the beginning, the established branches of the University of Texas in the Medical Center can be used by the college of nursing for the development of its educational program. Also, other facilities of the Medical Center which the college of nursing wishes to use will be available.



6. In the beginning, procurement of faculty members for the college of nursing will not be difficult because basic science teachers and nurses trained in nursing education are available now in the Medical Center.

7. Texas Medical Center resources are available to the University of Texas for the extension of the teaching program of its excellent nursing school in Galveston. These resources would represent a substantial economic saving and, at the same time, would afford greater opportunities for recruitment of students, more fully utilize the University of Texas facilities in the Texas Medical Center for teaching purposes, and supply their nursing needs.

8. The original intent of the Texas Medical Center to look to the University of Texas as the guiding influence for the development of the Medical Center for Texans indicates the high degree of interest that the philanthropists of Houston have in the University of Texas. The Good Samaritan Club has announced that they will provide a substantial sum of money for building dormitories for nurses and other undergraduate and graduate students, as well as for building facilities needed for a college of nursing. From the time of its founding, the Good Samaritan Club has devoted its interest to furthering and advancing the profession of nursing. It provides scholarships, student loans, and money for other purposes pertaining to recruitment and the support of nursing programs. Its interest and support will continue in this important field.

10/1/57

II. Special Committee on Developmental Affairs - Chairman Jeffers,  
Vice-Chairman Sorrell, and Regents Thompson --  
Vice-President Haskew

This is included on the Agenda merely as a reminder in case anyone has a suggestion or a report to make. See Deliberations of Board

III. Special Items

A. Central Administration

1. Land and Trust Attorney, Vacancy

No documentation. *Deliberations of Board.*

2. Analyses of Mail Dockets (Doctor Ransom)

No documentation. There is a possibility this will not be reported at the November meeting. *No report; to be reported January, 1958.*

III. B. I. U. 1<sup>st</sup> ...  
1.

November 11, 1957

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

Dr. Logan Wilson, President  
The University of Texas

Dear President Wilson:

I am submitting herewith summary recommendations relative to the Report of the Commission on Higher Education concerning selected programs. You will remember that certain special aspects of the Report were referred to governing boards of particular institutions for consideration. Programs at The University of Texas immediately involved were (1) Home Economics, (2) Library Science, and (3) the University Library.

The period of study allowed was very short, since the request was received from the Regents in October, and reports from the faculty were requested by November 11. Full reports by faculty committees will be sent to your office this week.

While sharpening some points made by the committees I have interpreted others. In general, however, I am in agreement with the recommendations forwarded from the faculty.

Sincerely yours,

Harry H. Ransom  
Vice-President and Provost  
of the Main University

mc

RECOMMENDATIONS CONCERNING THE REPORT OF THE  
COMMISSION ON HIGHER EDUCATION

MEMORANDUM FOR: THE PRESIDENT OF THE UNIVERSITY

FROM: OFFICE OF THE VICE-PRESIDENT AND PROVOST

**1. HOME ECONOMICS. In effect, the Commission recommends that the University consider limiting its program to the bachelor's degree.**

The main arguments against such limitation are simple: (1) The master's degree is basic preparation for teaching in secondary school. (2) The University's program above the bachelor's level is not now costing the University or the state an appreciable sum: this advanced work is taught by the staff on a "conference" basis.

Recommendation: For the foreseeable future, all doctoral programs in Home Economics should be conducted at Denton. At the same time, bachelor's and master's degrees should be offered at the University. Only certain fields, however, should be given special emphasis here. In the main, these fields should fortify or be fortified by programs already well established: e. g. , (1) Nutrition (with Bio-Chemistry); (2) Family Economics (with Sociology and Economics); (3) Child Development (with Psychology).

**2. LIBRARY SCIENCE. In effect, the Commission recommends that the program at the University be "phased out."**

The faculty committee makes an earnest and emphatic appeal against this decision. I concur with their major conclusions. (1) Only at a great university, with a great library, can a graduate school of Library Science be conducted. (2) Texas professions, industries, institutions, and communities need more than "school librarians." They need library specialists- administrators, bibliographers, scientific librarians, industrial librarians--all trained on the graduate level at a first-rate University. The Commission's recommendation that the major library center be at Austin is a major reason for centering the graduate program

here: it would be supported by cognate University departments. Admittedly the Library School originally pitched its work on a very high level. This program should be balanced now by a joint undergraduate major with English, and a closer relationship between the Library School and related divisions of the Main University: the humanities, the social sciences, the Rare Books Collection, and the proposed Texas research center.

3. A UNIVERSITY LIBRARY SERVING THE WHOLE STATE. In effect, the Commission recommends that the University Library be made the research center for the whole state (as well as the library of the University and the facility for the "region"). The University should undertake this challenge immediately and aggressively. It is easily demonstrable that for some state-wide purposes (e.g., the individual research of scholars at other Texas institutions) the University Library is already useful. But the scope and effectiveness of this service is seriously limited. The state conceives a great future, but there is now no first-rate research library in the state. The nearest library centers with great facilities are on the Pacific Coast, in the Midwest, and on the Eastern Coast. To serve Texas as Texas deserves the Library will need a radically expanded budget. It must be able to employ reference workers and bibliographers. It must be able to make books available for use promptly. It must be able to buy collections. It can now do none of these things on a state-wide scale. A budget which would still leave us far behind the University of Illinois and the University of California (which are surrounded by other great libraries) would at least start us toward this goal. The Commission's recommendation is the biggest opportunity presented to the University in many years.

Recommendation: I strongly recommend that the Regents consider moving immediately in the direction recommended by the Commission:

- (a) We should plan an undergraduate library to relieve the Main Library,
- (b) We should arrange the purchase of collections,
- (c) We should establish such a budget for library operation as the one attached to this Report.

November 5, 1957

PROPOSED UNIVERSITY LIBRARY BUDGET

	<u>1957/58</u>	<u>1958/59</u>	<u>Biennium 1959/61</u>		<u>Biennium 1961/63</u>	
			<u>1959/60</u>	<u>1960/61</u>	<u>1961/62</u>	<u>1962/63</u>
Personnel	\$467,213	\$542,000	\$706,500	\$759,500	\$885,500	\$887,500
Books	217,800	339,800	525,300	525,300	600,300	600,300
Other	<u>40,000</u>	<u>40,300</u>	<u>54,500</u>	<u>44,500</u>	<u>69,000</u>	<u>57,000</u>
Total	\$725,013	\$922,100	\$1,286,300	\$1,329,300	\$1,554,800	\$1,544,800

PROPOSED BUDGET FOR STATE SERVICES

Personnel	---	---	\$125,000	\$125,000	\$200,000	\$200,000
Duplicate books & other materials	---	---	25,000	25,000	25,000	25,000
Other	<u>---</u>	<u>---</u>	<u>80,000</u>	<u>80,000</u>	<u>50,000</u>	<u>50,000</u>
Total	---	---	\$230,000	\$230,000	\$275,000	\$275,000

III. B.

- 2. Los Charros Request, Brackenridge Tract

No documentation. See P. 148

There is a possibility it will not be considered at the November meeting.

- 3. Progress Report, Welch Foundation Chair in Chemistry

No documentation.

There is a possibility there will be no report at the November meeting. Any report will be "off the record."

THE UNIVERSITY OF TEXAS  
OFFICE OF THE COMPTROLLER  
AUSTIN 12

RECOMMENDATIONS TO REGENTS'  
BUILDINGS AND GROUNDS COMMITTEE

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

November 11, 1957

1. APPROVAL OF FINAL PLANS AND SPECIFICATIONS FOR ADDITION TO PHYSICS BUILDING, MAIN UNIVERSITY.--In accordance with authorizations given by the Board on June 1, 1956, November 3, 1956, and May 4, 1957, final working drawings and specifications for the Addition to the Physics Building have been prepared by the Associate Architect, Fehr and Granger. These plans and specifications have now been approved by the Faculty Building Committee, Comptroller Sparenberg, Vice President Ransom, and President Wilson. It is recommended that they be approved by the Board and that Comptroller Sparenberg be authorized to advertise for bids on this project to be presented to the Board for consideration at the next meeting.

*deleted see 7.105*

2. APPROVAL OF PLANS AND SPECIFICATIONS FOR MOVABLE FURNITURE AND EQUIPMENT FOR KINSOLVING DORMITORY, MAIN UNIVERSITY.--Plans and specifications are now being prepared for Movable Furniture and Equipment for the Kinsolving Dormitory, and it is estimated they will be finished sometime within the next few weeks. According to the construction schedule originally set up, this building should be finished in April of next year, and in order that the installation of movable furniture and equipment can be begun at that time, it is necessary that bids be taken for consideration at the next meeting of the Board. Since the plans and specifications are not ready for presentation at this time, it is recommended that a Committee be appointed, consisting of Comptroller Sparenberg, Main University Business Manager Landrum, Vice President Ransom, and President Wilson, to approve the plans and specifications, with authorization to Comptroller Sparenberg, after this approval, to advertise for bids to be presented to the Board for consideration at the next meeting.

3. RATIFICATION AND APPROVAL OF APPLICATION TO UNITED STATES PUBLIC HEALTH SERVICE FOR REMODELING IN KEILLER BUILDING, MEDICAL BRANCH.--An application was prepared at the Medical Branch to the United States Public Health Service for funds to assist in certain remodeling in the Keiller Building to be used in connection with research on "Physiopathological Responses in Heart Tissue Culture". This application and the plans attached thereto were checked in the Comptroller's Office; following is a revised estimate of costs and summary statement of sources of funds:

Total Estimated Costs of Remodeling	\$28,163.00
Estimated Amount to be Paid From	
Medical Branch Funds	<u>12,000.00</u>
Amount to be Paid by USPHS	\$16,163.00
Add: Overhead of 15% on Application	<u>2,423.00</u>
Total of Application to USPHS	<u><u>\$18,586.00</u></u>



Since prompt submission to the United States Public Health Service was desired, it was felt that it would be inadvisable to hold up this application until after the Regents' meeting. The application was approved by Vice President Casberg, Comptroller Sparenberg, and President Wilson before being forwarded to the USPHS. Since the remodeling work involved is over \$20,000.00, approval of the Board is to be secured before such work is started, according to action taken by the Board at the meeting held June 27, 1953. It is, therefore, recommended that the Board ratify and approve the filing of this application as outlined above, and authorize the Comptroller to proceed with whatever is necessary to accomplish this remodeling, in accordance with the Regents' rules, when the grant applied for has been awarded by the United States Public Health Service, and after the other funds referred to have been provided and/or appropriated.

III. C. 3. Award of Contract for Additions and Alterations to  
Student Union Building, Texas Western College

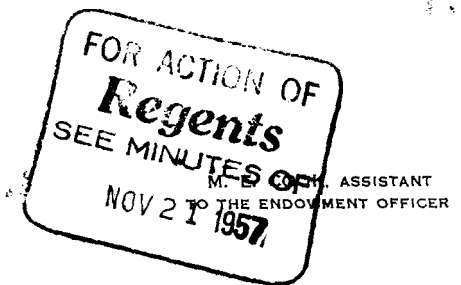
Report of bids will be made at the meeting. The  
bids will be opened on Tuesday, November 19.

*See Page 105.*

THE UNIVERSITY OF TEXAS  
ENDOWMENT OFFICE  
AUSTIN 12

WM. W. STEWART  
ENDOWMENT OFFICER

November 12, 1957



MEMORANDUM

To : Dr. Logan Wilson, President  
Via : Dr. J. C. Dolley, Vice President for Fiscal Affairs  
From : Wm. W. Stewart, Endowment Officer

Subject: BOARD OF REGENTS MEETING ON NOVEMBER 21, 22 AND 23

We have given to Miss Thedford today the only two items from this office which we know of at present requiring action by the Board of Regents at the next meeting. These two items are as follows:

1. PROPOSED SALE OF \$580,000 BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS, TEXAS WESTERN COLLEGE STUDENT UNION REVENUE BONDS, SERIES 1957 (HOUSING AND HOME FINANCE AGENCY PROJECT NO. TEX. 41-CH-56(S))
2. HOGG FOUNDATION: THOMAS E. HOGG ESTATE - PROPOSED JOINDER OF BOARD OF REGENTS IN RELINQUISHMENT AND SURRENDER TO INGLESIDE LAND COMPANY OF RIGHTS TO USE OF SURFACE OF CERTAIN TRACTS IN SAN PATRICIO COUNTY, TEXAS

Sale of the bonds for the Texas Western College Student Union expansion will involve adoption of three or four resolutions by the Board. The form of such resolutions must be approved by Housing and Home Finance Agency, which has given its commitment to buy the bonds at an interest rate of 2-7/8%, prior to adoption by the Board. It is possible that we shall not have final word on any changes proposed by Housing and Home Finance Agency until shortly before the Board meeting. If such information is received in time, we shall pass to Miss Thedford copies of the resolutions in time for her to mail them to the Board prior to the meeting, if this is desired, or sufficient copies will be available at Galveston for review by the Board. We consider such resolutions more or less routine since they have been prepared by our bond attorneys, McCall, Parkhurst & Crowe, and are of course in line with action taken on prior revenue bond issues.

*See P. 109.*

The item regarding the Hogg Foundation was received only this morning from Mr. Wm. B. Ferguson, attorney for Mrs. Hanszen and Mrs. Margaret Wells Hogg. It is somewhat routine and in line with a similar transaction which took place last year. Mr. Ferguson has told us that they are on a deadline of about December 6 for action on the matter, and he has therefore requested that it be presented to the Board at the earliest opportunity. As soon as the transaction and the instrument involved have received appropriate consideration by the staff, we shall pass to Miss Thedford copies of a memorandum which can be used in presenting the item to the Board of Regents.

Dr. Logan Wilson - November 12, 1957 - page 2

I am taking the liberty of furnishing Miss Thedford copies of this memorandum so that she may include them in the bound material going to the Board of Regents if she cares to do so.

  
Wm. W. Stewart

APPROVED:

\_\_\_\_\_  
J. C. Dolley

WWS:tm

Copy to Miss Betty Anne Thedford, Secretary, Board of Regents

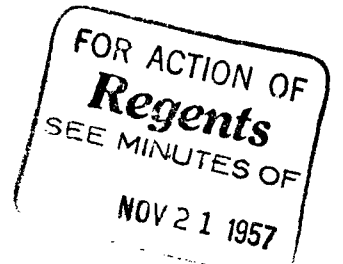
MEETING OF THE BOARD

I. REPORT OF EXECUTIVE COMMITTEE ON INTERIM ACTIONS

October 1 - November 6, 1957

During the period October 1 - November 6, 1957, the Executive Committee of the Board of Regents by individual vote, upon the recommendation of President Wilson, approved unanimously the following:

1. Three Budgetary Items (Approved by mail and reported in the November docket)
2. Appropriation for FM Radio Transmitter (Approved by telephone). --The Executive Committee authorized that \$3,750.00 be appropriated from Account No. 81795, the Ex-Students' Association of The University of Texas, for the purchase of a complete FM radio transmitter.



This report is submitted to the full Board for ratification. Documentation of Item No. 2 is attached.

---

J. Lee Johnson, III  
Chairman

THE UNIVERSITY OF TEXAS  
Office of the President  
Austin 12

October 16, 1957

Memorandum

To: Dr. Wilson

From: L. D. H.

Subject: Call to Executive Committee Concerning FM Radio Transmitter

The Ex-Students' Association made a gift of \$8,500 to The University for unrestricted purposes. On June 1, 1956, the Board of Regents placed \$4,250 of this in a fund for the construction of an educational FM radio station at the Main University. No expenditures were to be made from this fund until the total amount necessary for the project was in sight.

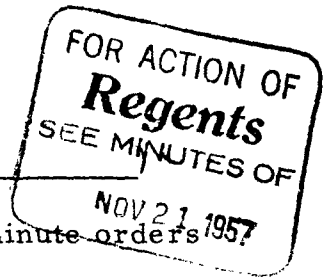
Satisfactory progress has been made in raising the additional funds and it is quite likely that the station can go on the air by June, 1958.

We have just been offered the opportunity to purchase a complete FM transmitter for \$3,750, delivered. This is said by Mr. Schenkkan to represent a saving of \$2,000 to \$3,000 over the minimum he had expected to pay. Although the project has pledges of additional funds, it does not have the cash available to take advantage of this opportunity. Two or three days is all the time available to us.

Will the Executive Committee approve commitment of \$3,750 of the \$4,250 fund for this purchase? If they will, the Ex-Students' Association will advance the actual cash, if necessary, to consummate the deal, pending formal action by the Board of Regents at its next meeting. We actually run almost no risk, since the transmitter can be sold again for the amount we pay for it.

II. SPECIAL ITEMS

The items below (Pages 82-86) are routine, and I have taken the liberty of suggesting minute orders to be approved by the Board.



A. CENTRAL ADMINISTRATION

1. Approval of Minutes, October 10-11, 1957. --The minutes of the meeting of the Board of Regents for October 10-11, 1957, upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, were approved in the form as submitted by the Secretary to each member.
2. Amendment to the Rules and Regulations of the Board of Regents: (Final Approval). --In accordance with the Rules and Regulations of the Board of Regents for the Government of The University of Texas, Part 1, Chapter V, Section 2, Page 13, the following amendments approved at the October meeting of the Board (Permanent Minutes, Vol. V, Pages 67 and 74) were considered for final adoption:
  - a. Administrative Reorganization, (Vice-President and Provost, Main University). --In the Main University the title "Vice-President of the Main University" was changed to "Vice-President and Provost", effective September 1 and the Rules and Regulations of the Board were conformed

thereto upon motion of \_\_\_\_\_,

seconded by \_\_\_\_\_.

b. Travel Reimbursements for 1957-59 Biennium.--

Upon motion of \_\_\_\_\_, seconded by

\_\_\_\_\_, the following was adopted:

Pursuant to the provisions of Section 33, Article VI, H. B. 133, 55th Legislature, Regular Session, the Board of Regents hereby delegates to the executive heads named below the authority to approve official travel reimbursements for all in-state travel during the period from September 1, 1957 to August 31, 1959.

1. Doctor Logan Wilson, President,  
Central Administration
2. Doctor Harry H. Ransom, Vice-  
President, Main University
3. Doctor John B. Truslow, Director  
Medical Branch at Galveston
4. Doctor Dysart E. Holcomb, Presi-  
dent, Texas Western College
5. Doctor R. Lee Clark, Jr.,  
Director, M. D. Anderson  
Hospital and Tumor Institute
6. Doctor John V. Olson, Dean,  
Dental Branch
7. Doctor A. J. Gill, Dean, South-  
western Medical School

The delegation of authority herein approved shall be limited to travel for official state purposes, including those functions necessary to carry out the operations of a University of the first class, but necessarily limited by the provisions of House Bill No. 133, 55th Legislature, Regular Session.

This authorization will amend the rules and regulations of the Board of Regents of The University of Texas pertaining to authorized travel as revised January 29, 1955.



3. Approval of Docket. -- The Central Administration docket, dated NOV 13 1957, as recommended by President Wilson, and to which he had attached and incorporated as a part of this docket the dockets of the component institutions of The University of Texas as listed below was approved upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_.

Main University and Extramural Divisions -  
submitted by Vice-President and Provost  
Harry H. Ransom  
Texas Western College -  
submitted by President Dysart E. Holcomb  
Medical Branch -  
submitted by Director John B. Truslow  
Dental Branch -  
submitted by Dean John V. Olson  
M. D. Anderson Hospital and Tumor Institute -  
submitted by Director R. Lee Clark, Jr.  
Southwestern Medical School -  
submitted by Dean A. J. Gill  
Postgraduate School of Medicine -  
submitted by Dean Grant Taylor

(This docket is attached to and made a part of these minutes, Page \_\_\_\_\_.)

B. MAIN UNIVERSITY

Small Class Reports, Fall Semester, 1957-58 (House Bill No. 133, 55th Legislature, R.S., Article V, Section 6). --

The small class report as of the twelfth class day for the fall semester, 1957-58, at the Main University of The University of Texas was furnished to each Regent in the Material Supporting the Agenda. P. 87

This report had been prepared in accordance with House Bill No. 133, 55th Legislature, R.S., Article V, Section 6, of the Special Provisions and listed the classes in the following categories:

- I. Undergraduate Classes Having Fewer Than Ten Students as of the Twelfth Class Day
  - A. Highly specialized courses required for professional degrees.
  - B. Courses in small departments which offer the minimum number of courses consistent with having at least an acceptable, balanced program.
  - C. Courses which a large department regards as necessary for a rounded program.
  - D. Courses for which students pay a supplementary fee for individualized Fine Arts Instruction.
  
- II. Graduate Classes Having Fewer Than Five Students as of the Twelfth Class Day

This report was adopted by the Board upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, and a copy is in the Secretary's Files, Volume V, Page \_\_\_\_\_.

C. TEXAS WESTERN COLLEGE

Small Class Reports, Fall Semester, 1957-58, (House Bill No. 133, 55th Legislature, R.S., Article V, Section 6). --

The small class report as of the twelfth class day for the fall semester, 1957-58, at Texas Western College was furnished to each Regent in the Material Supporting the Agenda. *P. 89*

This report had been prepared in accordance with House Bill No. 133, 55th Legislature, R.S., Article V, Section 6, of the Special Provisions and listed the classes in the following

categories:

- I. Highly specialized courses required for professional degree.
- II. Courses in small departments which offer the minimum number of courses consistent with having at least an acceptable balanced program.
- III. Courses which a large department regards as necessary for a rounded program.

This report was approved by the Board upon motion of

\_\_\_\_\_, seconded by \_\_\_\_\_,

and a copy is in the Secretary's Files, Volume V, Page \_\_\_\_\_.

Small Class Report

Fall Semester 1957-58

## A. UNDERGRADUATE CLASSES HAVING FEWER THAN TEN STUDENTS AS OF THE TWELFTH CLASS DAY

## I. Highly specialized courses required for professional degrees.

- Gk. 612a (Xenophon's "Anabasis") - 6 students  
 Lat. 210 (Elementary Prose Composition) - 6 students  
 Lat. 665a (Senior Reading) - 4 students  
 Ed. P. 367K (Methods and Techniques of Group Guidance) - 9 students  
 Ed. P. 326D (Introduction to Education of the Deaf) - 5 students  
 Met. 820a (General Meteorology) - 9 students  
 Met. 360 (Thermodynamics of the Atmosphere) - 5 students  
 Met. 370 (Synoptic Meteorology) - 5 students

## II. Courses in small departments which offer the minimum number of courses consistent with having at least an acceptable, balanced program.

- Ant. 330 (Anthropology of Russian Asia) - 9 students  
 Ant. 376 (Early Social Organization) - 9 students  
 Grg. 343 (Geography of Mediterranean Lands) - 6 students  
 Itl. 323K (Introduction to Modern Italian Literature) - 6 students  
 J. 360 (Law of the Press) - 8 students  
 Psy. 377 (Industrial Psychology) - 8 students  
 Cr. E. 460 (Plant and Equipment Design) - 6 students

## III. Courses which a large department regards as necessary for a rounded program.

- Ast. 322 (The Solar System) - 6 students  
 Gov. 372 (The Governments and Politics of Mexico and the Caribbean Area) - 9 students  
 H. E. 361 (Consumer Problems) - 8 students  
 M. 316 (Elementary Mathematical Statistics) - 9 students  
 M. 366 (Difference Methods) - 9 students  
 Spn. 406.31 (Beginners Spanish) - 9 students  
 Spe. 336 (The Vocal Mechanism and the Ear in Speech) - 7 students  
 Spe. 361 (Speech Problems in the Teaching of Speech in Secondary Schools and Colleges) - 9 students  
 Spe. 367L.11 (Speech Problems of Elementary-School Children) - 9 students  
 Zoo. 363 (Biology of the Protozoa) - 8 students  
 Zoo. 277K (Laboratory in Molecular Physiology) - 8 students  
 Mkt. 346 (Cotton Marketing) - 8 students  
 Drm. 470Ka (Dance Drama: Advanced Composition) - 2 students  
 Drm. 450a (Dance Drama) - 2 students  
 Mus. 272L (Curriculum and Instruction in Secondary-School Instrumental Music) - 7 students

## IV. Courses for which students pay a supplementary fee for individualized Fine Arts Instruction.

- Art 350K (Weaving) - 6 students  
 Art 350L (Weaving) - 1 student  
 Mus. 200.1 (Class Instruction in Applied Music - Violin) - 5 students  
 Mus. 200.3 (Class Instruction in Applied Music - Voice) - 8 students  
 Mus. 200.4 (Class Instruction in Applied Music - Woodwind Instruments) - 7 students  
 Mus. 200.8 (Class Instruction in Applied Music - Violoncello-Bass) - 4 students

- Mus. 200.10 (Class Instruction in Applied Music - Brass Instruments) - 4 students  
Mus. 200J.5.1 (Class Instruction in Applied Music - Beginning Piano) - 6 students  
Mus. 200J.5.3 (Class Instruction in Applied Music - Beginning Piano) - 7 students  
Mus. 200J.5.5 (Class Instruction in Applied Music - Beginning Piano) - 5 students  
Mus. 200J.5.11 (Class Instruction in Applied Music - Beginning Piano) - 5 students  
Mus. 200K.5.3 (Class Instruction in Applied Music - Second-Semester Piano) -  
6 students  
Mus. 210J.5.2 (Class Instruction in Applied Music - Third-Semester Piano) - 5  
students  
Mus. 210J.5.4 (Class Instruction in Applied Music - Third-Semester Piano) - 3  
students  
Mus. 210J.5.6 (Class Instruction in Applied Music - Third-Semester Piano) - 6  
students  
Mus. 210K.5.2 (Class Instruction in Applied Music - Fourth-Semester Piano) - 3  
students  
Mus. 210K.5.4 (Class Instruction in Applied Music - Fourth-Semester Piano) - 5  
students  
Mus. 210K.1 (Class Instruction in Applied Music - Advanced Violin) - 2 students  
Mus. 210K.7 (Class Instruction in Applied Music - Advanced Woodwind Instruments) -  
2 students  
Mus. 210K.8 (Class Instruction in Applied Music - Advanced Violoncello-Bass) -  
1 student  
Mus. 210K.9 (Class Instruction in Applied Music - Advanced Brass Instruments) -  
3 students  
Mus. 262 (Class Instruction in Applied Music - Advanced Conducting) - 6 students

B. GRADUATE CLASSES HAVING FEWER THAN FIVE STUDENTS AS OF THE TWELFTH CLASS DAY

- Gov. 393 (Seminar in American Government and Politics) - 2 students -- Necessary for  
these graduate students.  
Gk. 381 (Greek Historical Grammar) - 4 students -- Essential for graduate program.  
Lat. 681a (Medieval Latin) - 3 students -- Essential for graduate program.  
Lat. 683a (Graduate Reading) - 2 students -- Essential for graduate program.  
M. 690Ka (Research in Point-Set Theory) - 4 students -- Essential for graduate program.  
M. 697La (Continued Fractions) - 3 students -- Essential for graduate program.  
M. 382M (Sampling Theory) - 3 students -- Essential for graduate program.  
M. 394K (Special Topics in Relativity Theory) - 4 students -- Essential for graduate  
program.  
Psy. 381K (Techniques of Experimentation) - 3 students -- A required course for  
degree candidates.  
Ed. A. 380L (Problems of School Support) - 4 students -- Needed for a well-rounded  
graduate program.  
Ed. A. 386K (School Public Relations) - 4 students -- Needed for a well-rounded  
program.



*See deliberations of Board.*

MEMORANDUM TO: Board of Regents of the University of Texas  
FROM: James A. Hamilton Associates, Minneapolis, Minnesota  
RE: Psychiatric Building, Medical Branch at Galveston

I. PROPOSITION

Should the University of Texas agree to a request of the Sealy & Smith Foundation to support its application to the Texas State Board of Health for a grant of matching funds not in excess of \$1,000,000 for the constructing and equipping of a hospital building adjacent to the John Sealy Hospital to accommodate 150 nervous and mental in-patients, the proposed new facility to become a unit of and be operated by the John Sealy Hospital (Medical Branch, University of Texas), the balance of the funds required for construction, of equal amount, to be supplied by the Foundation?

II. BACKGROUND DATA

It is reported that the urge of the Foundation for this application is contained in the comments of the last two surveys of the Joint Commission on Accreditation of Hospitals, which states "Expert advice should be obtained from fire marshall or insurance underwriter regarding the continued use of the Old John Sealy and psychopathic buildings #1 and #2, for the need for sprinkler systems, etc., and all advice followed," and also in the Commission's last warning: "Plans will be made to conduct another survey of your hospital in a year's time. We would like to remind you of the Commission's policy that if a hospital has been granted accreditation for one year on two successive surveys, it must achieve accreditation for three years on the third survey visit or be reduced to non-accreditation." (Such is the accreditation status at the Medical Branch.)

At the present time John Sealy Hospital is operating 908 beds, of which 266 beds (29.2%) are exclusively for care of acute psychiatric patients. distributed

Insofar as our Role and Program Study is not yet complete, it is premature to be specific about the exact number of psychiatric beds required and as to the location and character of the physical facilities which should be developed to house these patients. However, the filing of Part One of the Hill-Burton application does not involve full commitment to build in the exact manner as originally conceived, either in size, shape, or site location. There are many instances when these elements have been modified in other projects during the processing of the remaining parts of applications. The closing date for filing applications for the allocation of available funds for the current period is December 12, 1957. The availability of future funds will be dependent upon the priority of need, the appropriation of Congress, and the requests of other agencies. The State Hospital authority (State Board of Health) has already outlined in its State Plan, which has been approved by the Federal authorities, a need that is far in excess of the total of existing requests and a specific item, for the construction of 150 nervous and mental beds at Galveston by the Sealy-Smith Foundation as the private patient section of the John Sealy Hospital. Therefore, it would seem to indicate that such funds might still be available in immediate future years.

The approval of such a request also seems to imply to some that the Board of Regents would thus support what was improper procedural activity by the Foundation with accompanying minor embarrassment to the administrative officials of the Branch.

### III. MAJOR PERTINENT TENTATIVE ASSUMPTIONS

1. That the Medical School will remain in Galveston.
2. That probably the Medical School undergraduate student body will eventually be reduced to 100 in the entering class.
3. That the Board of Regents desire a high-grade educational achievement in this school.
4. That the Medical School will need active and substantial support of both public and private funds if it is to develop good standards in the near future.



5. That in order of importance the roles of the Medical Branch should be (1) undergraduate teaching, (2) research, (3) up-grading of physicians, (4) service.
6. That the Medical Branch has some obligation to continue the present quantity of service in psychiatric care, which has been long established and is badly needed in the state.
7. That the role of clinical research still retains a major position in psychiatric research.
8. That the quantity and quality of teaching material required is dependent upon referrals by other physicians and will be increasingly difficult to secure in view of the construction of other hospitals in the area and of the probable financing of indigent care by government methods, which will insist upon a freedom of choice for the patient of both physician and facilities to be used.
9. That referrals are primarily dependent upon well-known achievements of particular members of the medical faculty and upon their mutual relations with the referring physicians.
10. That the program of the Medical Branch will contain a major emphasis upon the development of general practitioners, with a significant segment of psychiatry and preventive medicine, and upon the up-grading of practicing physicians in the adjacent area.
11. That, if Psychiatric Buildings I, II, and III were demolished, the remaining number of beds would be sufficient for undergraduate teaching.
12. That present facilities for the care of psychiatric patients will never be made fully satisfactory for private patients by remodeling.
13. That the number of psychiatric beds presently considered in this proposal will be well within the limits of the service needs of the area for such facilities.
14. That the Medical Branch, in order to have an adequate quantity and quality of faculty for its teaching and research purposes, must provide these members the opportunity for private practice.
15. That the proposed beds will be available to the entire teaching faculty, whether

members of the Harris Clinic or not.

16. That the incorrect procedure of the Foundation in this instance can be adjusted for the future in other ways than refusal to join in this project.
17. That the Foundation is unable at this time to make a gift to these facilities and must use its investment powers to provide the needed funds.
18. That the Sealy-Smith Foundation would be eligible for a grant of Hill-Burton funds without the support of the Medical Branch.
19. That the amount of physical space required to bring the present medical school up to proper physical standards immediately will require funds in excess of that amount which is now available.
20. That site planning for the future will be directed toward the centralization of all psychiatric in-patient facilities within the Medical Branch.
21. That the associated para-medical personnel required for the operation of these proposed beds can eventually be obtained.
22. That construction of these beds will not necessarily dictate the transfer of psychiatric patients now cared for by members of the medical faculty in St. Mary's Hospital.

#### IV. OTHER CONSIDERATIONS

1. That reputations of medical schools are largely dependent upon outstanding achievements of individual members of their faculties.
2. That the development of a single outstanding service brings benefits to other services in the medical school and aids in securing unusual teaching material in the other services, as well.
3. That these additional psychiatric facilities will also make available some medical and surgical patients for teaching purposes.
4. Can the Medical Branch afford to dampen the enthusiasm of an energetic and competent department?
5. Will the granting of this request furnish an opportunity to increase the research

activities of the psychiatric division?

6. Is the over-balance of bed facilities by service dangerous to the other services or to the teaching and research of the specific service involved?
7. That the present 251 psychiatric beds are unacceptable in terms of the standards of the state authority and should eventually be replaced.
8. That the proposed new physical facilities for psychiatry can be designed to be flexible for other uses in the long-time future, if so desired.
9. That the cost of constructing a new facility of 150 beds as proposed together with the required enlargement of the associated central supporting services would probably amount to \$2,500,000 instead of to a total of \$2,000,000, as now conceived.
10. That, if the space needs of the Center for other purposes are beyond what can be constructed by the amount of money available, some assistance for these expansions can be secured from capital funds required for supporting central services to the new unit.
11. That, if the income from the additional beds can accrue entirely to the Medical Branch, the net economic result of the increased bed capacity would be a gain of \$75,000 annually after the deduction of 5% interest on \$1,000,000.
12. That, if the net income from the new facilities must be returned entirely to the Sealy-Smith Foundation, the economic result to the Medical Branch would be a loss of \$100,000 of net income.
13. Can the Medical Branch afford to dampen the desires of this specific donor and thereby risk the losing of other possible donors?
14. Would refusal to support the Foundation in this instance act as further discipline of the Foundation or its officials, or has there already been sufficient achievement in this regard?
15. Will the failure, if necessary, to complete the ~~intentional~~ commitment involved in the original Part One application for these Hill-Burong funds embarrass the University?
16. Can the Medical Branch grasp this opportunity for physical development and, by restrictions, avoid the hazards experienced in similar arrangements in the past?

V. POSSIBLE ALTERNATIVE ACTIONS

1. Reject the Foundation Proposal

A. Reasons for Rejection:

- a. The present number of psychiatric beds is already substantially in excess of the number required to support the undergraduate teaching program, and is fully adequate to support the approved residency training program.
- b. Rather than replacing the 66 beds in Psychiatric Building I, II, and III (two buildings) through the proposed construction project, the Medical Branch should reduce the number of private psychiatric beds by demolition of these two obsolete buildings, thus bringing about a better balance between psychiatric beds and all other beds in the hospital.
- c. The physical resources of the present John Sealy Hospital are already seriously strained and cannot provide the necessary support for the proposed psychiatric private pavilion.
- d. The psychiatric program should be re-oriented to decrease (or at least not increase) the emphasis upon patient services and to place much greater emphasis on research which is receiving insufficient attention at present.

2. Propose that the Sealy-Smith Foundation construct, retain title to, and operate a complete, self-sustaining 150 beds (or larger) acute psychiatric hospital for private patients in close proximity to the Medical Branch. The Foundation could contract with the Harris Clinic to staff the hospital exclusively. The Board of Regents would agree that such a hospital would be offered affiliation with the Medical Branch for residency training and for consultative services of other clinical departments of the medical staff. Since the Foundation is a non profit organization, presumably it would be eligible for a Hill-Burton grant for construction. It can legally invest its foundation capital funds in any income-producing business such as this hospital, as evidenced by the fact it built and owns the present Harris Clinic building.

Advantages of this Proposal:

- a. It removes the University from sponsorship of a controversial project.
- b. It avoids creating a further imbalance in the proportion of psychiatric beds.

- c. It would make it possible to demolish the obsolete Psychiatric Buildings I, II, and III, without reducing available service to the area.
- d. It avoids the further overtaxing of the facilities of John Sealy Hospital and simplifies the planning of the development of space and facilities required to relieve the present deficiencies.

Disadvantages of this Proposal:

- a. This would be the beginning of the provision of separate facilities for the care of in-patients on the site area of the Medical Branch which would not be operated by the Medical Branch.
- b. This might be the beginning of a rift with the Sealy-Smith Foundation.
- c. The question might be raised as to whether the by laws of the Sealy & Smith Foundation permit the provision and operation of hospital in-patient facilities that are not "in connection with the John Sealy Hospital."

3. Accept the Sealy-Smith Foundation proposal to construct 150 additional private psychiatric bed-facilities, but surround the agreement with many safeguards which will protect the University's interests, as follows:

- a. That the project be physically designed and located so as to be completely integrated in the over-all master plan as developed by Hamilton Associates.
- b. Persistence that the entire income of the new facility be at the disposal of the University of Texas, with the Foundation requiring only the annual payment of the 5% interest but permitting reductions in the amount of investment.
- c. That when the University had retired the amount advanced by the Sealy-Smith Foundation the hospital would be the property of the University and that all future income would belong to it.
- d. That a joint building committee be created, consisting of two members of the Board of Trustees of the Foundation, two members of the Board of Regents of the University, the President of the Foundation, and the Director of the Medical Branch. This committee should have power to plan and construct these facilities on behalf of both parties.

- e. That the Foundation shall employ a hospital consultant acceptable to the University to act as a University's representative on this project to insure that the facilities will be so designed and constructed as to permit effective operation. This consultant to be directly responsible to the joint building committee.
  - f. That the Foundation agree to advance funds to pay the proportionate cost of additional or expanded supportive facilities needed to serve the new psychiatric facilities.
  - g. That the Foundation be informed that the agreement to support the Foundation in the filing of Part One of the application for Hill-Burton funds is not tantamount to commitment to build.
  - h. That the University request that the new facilities be designed so that they could be reasonably altered for use in other medical in-patient services.
4. Accept the proposal outlined in alternate #3 but reduce the size to 100 beds.

**Advantages:**

This would permit replacement of the beds in the two obsolete Psychiatric Buildings (I, II, and III) and release the psychiatric beds in the Waverly Smith Pavilion and would add only ten beds.

**Disadvantages:**

The loss of opportunity to secure the additional bed space of alternate #3 now at less cost, even if not immediately used and if it might delay the transfer of title about three years.

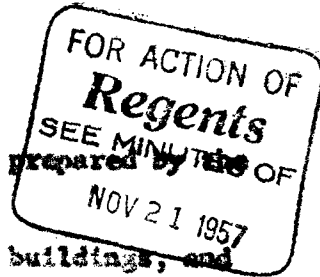
**VI. RECOMMENDATIONS**

1. Accept the Sealy-Smith Foundation request as stated and with the safe guards indicated in alternative # 3. Program 150 beds but be sure that the application is phrased "facilities not to exceed 150 beds" and contemplate that with the inadequacy of two million dollars the completed project can be shrunk to a smaller number of completed beds or a smaller number of completed beds plus unfurnished space for the balance up to 150 bed capacity.

-10-

2. Establish with the Foundation new and more mutually satisfactory procedures as to method, channels, and timing for the conduct of future projects of similar nature.
3. Delay further action on this project until the space study and master site plan of Hamilton Associates have been completed, reviewed and adopted.

Whereas: a thorough study of the Medical Branch of The University of Texas is now in process under the direction of The Board of Regents and with the consulting services of James A. Hamilton Associates - and



Whereas, a major aim of this study is a Master Plan to be prepared by the University Consulting Arch., P.S. & P., to which expenditures, buildings, and programming in the future is to be related in consideration of final approval - and

Whereas, although there are manifestly urgent needs for replacement of antiquated and outmoded beds for psychiatric patients in numbers which may have importance to the teaching programs, the design of replacement - beds involves planning and essential data unavailable at this stage of the over-all study - and

Whereas, regardless of the final decision as to numbers, design and location of these beds and related services and as to their integration into an over-all plan, the opportunity for their financial support this year will lapse in a few weeks -

The Board of Regents agrees to support the request of the Sealy-Smith Foundation to the State Board Health for \$1,000,000 in matching funds for a teaching research and psychiatric service unit of 150 beds or less - under the following conditions:

1. That the project be physically designed and located so as to be completely integrated in the over-all Master Plan as developed by the University consulting architect and by Hamilton Associates and as approved by the Board of Regents.



2. That an architect and a hospital consultant approved by the University shall be engaged by the Foundation and that the hospital consultant and the architect shall consult with the Director of the Medical Branch, and the University Comptroller and the University Consulting Architect in the development of the plans and specifications which shall be approved by the Foundation and by the Board of Regents.

3. That the total cost of construction shall include the cost of additional or expanded supportive facilities needed to serve the new psychiatric hospital.

4. That the new facilities be designed so that they could be reasonably altered for use in other medical in-patient services; if such appears to be desirable.

5. That the hospital be operated by the University <sup>for pay patients</sup> at no cost to it and be integrated into the over-all hospital and educational activities of the Medical Branch, with any deficit to be assumed by the Foundation.

That both the gross and net <sup>one</sup> income from the operation of this building, as determined by the cost records of the Medical Branch, shall be income of the Foundation; provided, however, that such net income shall be given by the Foundation to the Medical Branch, after deduction of not more than a 5% return on the capital funds invested by the Foundation in this project.

6. That the Foundation be informed that the agreement to support the Foundation in the filing of Part One of the application for Hill-Burton funds is not tantamount to a commitment to build.

HARRY C. WEEKS  
 BENJAMIN L. BIRD  
 R. B. CANNON  
 FRANK S. APPLEMAN

LAW OFFICES  
**WEEKS, BIRD, CANNON & APPLEMAN**  
 SUITE 525 THE FORT WORTH NATIONAL BANK BUILDING  
 FORT WORTH 2, TEXAS

November 15, 1957



REGENTS OFFICE, U OF T	
ACKNOWLEDGED	FILE
REC'D NOV 20 1957	
REFER TO	_____
PLEASE ANSWER	_____
PLEASE READ AND RETURN	_____

Dr. Logan Wilson, President  
 University of Texas  
 Austin, Texas

Re: Anderson Hospital

Dear Dr. Wilson:

With respect to your letter of November 12, and Mr. Cox's memorandum to you of November 11:

1. Disposition of funds on hand standing in the name of Association of Physicians. The Fourth Resolution in the "Excerpt from Minutes of Meeting of Board of Regents" directs that such funds be transferred to the Department of Physicians Referral Service of the Division of Gifts and Trusts, and the Sixth Resolution provides that the special fee funds for Pathology and radiology go to the same department. Are there any reasons for changing these resolutions? It may be that Dr. Clark has in mind a present (prior to adoption to the Plan and Regulations) transfer of such funds to the special fee funds in order to reimburse prior advancements and wipe out the Association of Physicians funds; I am not too familiar with this feature but I can see nothing wrong with it if the obligation to reimburse exists.

2. Informal tax return for Association of Physicians. I would recommend that no return be filed at this time. This is a point with respect to which Mr. Wellens' views might well be obtained. It would be my recommendation that (1) the prior facts with respect to the Association of Physicians, the University Cancer Foundation and Anderson Hospital, as well as (2) the situation which will exist, if and when the Plan and the Regulations are adopted by the Regents, be included in an application for exemption which the Internal Revenue Regulations appear to require. Mr. Cox plans to send copies of the Plan, etc., to Mr. Wellens.

3. Statements of Physicians agreeing to provisions of the Directors Regulations. Because of the implications involved, I recommend most strongly, that no signed statement be procured from the Physicians. I understand that the Plan and Regulations have been the subject of discussion between the chiefs of departments, the physicians and Dr. Clark and that all parties are satisfied. Would this not suffice pending the annual re-appointments?

Fifth Regulation in the Excerpts. The word, "committee" in the fourth line from the top should be "committed".

Regulations, Article Two, Section A. The last line should read, "Its aims should be pursued in coordination with those of the Divisions of Education and Patient Care Activities, so that the later divisions"--, etc.

Yours very truly

  
Benjamin L. Bird

BLB:fh

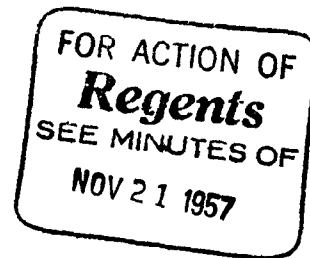
THE UNIVERSITY OF TEXAS  
ENDOWMENT OFFICE  
AUSTIN 12

WM. W. STEWART  
ENDOWMENT OFFICER

November 18, 1957

M. E. COOK, ASSISTANT  
TO THE ENDOWMENT OFFICER

MEMORANDUM



To : Miss Betty Anne Thedford, Secretary, Board of Regents  
From : Wm. W. Stewart, Endowment Officer

Subject: RECOMMENDATION FOR BOARD OF REGENTS ACTION - NOVEMBER 21-23  
HOGG FOUNDATION: THOMAS E. HOGG ESTATE - PROPOSED JOINDER OF  
BOARD OF REGENTS IN RELINQUISHMENT AND SURRENDER TO INGLESIDE  
LAND COMPANY OF RIGHTS TO USE OF SURFACE OF CERTAIN TRACTS IN  
SAN PATRICIO COUNTY, TEXAS

Referring to my memorandum of November 12 listing two items for consid-  
eration by the Board of Regents at its meeting this week, you will find  
attached several copies of a recommendation to the Board of Regents on  
the item concerning the Hogg Foundation.

I shall appreciate your distributing these as you think best at the Board  
meeting. Copies are being passed to Dr. Wilson and to Dr. Dolley.

  
Wm. W. Stewart

WWS:tm  
Attachments  
Copies to Dr. Logan Wilson  
Dr. J. C. Dolley



HOGG FOUNDATION: THOMAS E. HOGG ESTATE - PROPOSED JOINDER OF BOARD OF REGENTS IN RELINQUISHMENT AND SURRENDER TO INGLESIDE LAND COMPANY OF RIGHTS TO USE OF SURFACE OF CERTAIN TRACTS IN SAN PATRICIO COUNTY, TEXAS.--Mr. Wm. B. Ferguson, attorney for Mrs. Alice N. Hanszen and Mrs. Margaret Wells Hogg, has submitted to the University an instrument of relinquishment and surrender to Ingleside Land Company of certain rights to the use of the surface of lands in San Patricio County described therein. Total consideration to be paid by Ingleside Land Company to the various mineral owners who are executing the instrument is \$28,000.00. The Estate of Thomas E. Hogg receives one-sixth, or \$4,666.67, payable to Mrs. Margaret Wells Hogg, life tenant, as has been the practice on similar transactions. The Board of Regents as Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund has been asked to join in the instrument as remainderman under the Will of Thomas E. Hogg.

The instrument is involved in a pending sale of the subject acreage by Ingleside Land Company and payment of the consideration mentioned above to the mineral owners is contingent upon their executing the instrument of relinquishment and surrender by December 6, 1957. A similar transaction was approved by the Board of Regents on January 12, 1957, but the related sale by Ingleside Land Company was not consummated. Therefore, the earlier instrument in which the Board of Regents joined is in the files of Mr. Wm. B. Ferguson marked "cancelled".

The instrument has been approved as to content by the Endowment Officer and as to form by the Land and Trust Attorney, and it is recommended that the Board of Regents authorize its Chairman to execute the instrument on behalf of the Board of Regents as Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund.

THE UNIVERSITY OF TEXAS  
OFFICE OF THE COMPTROLLER  
AUSTIN 12

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

FOR ACTION OF  
**Regents**  
SEE MINUTES OF

SUPPLEMENT TO RECOMMENDATIONS TO REGENTS'  
BUILDINGS AND GROUNDS COMMITTEE

November 20, 1957

DELETION OF ITEM NO. 1 ON RECOMMENDATIONS TO REGENTS' BUILDINGS AND GROUNDS COMMITTEE.--Plans and specifications for the Addition to the Physics Building at the Main University, which were to have been presented to the Board for approval at this meeting, have been delivered by the Associate Architect, Fehr and Granger, but not in complete enough form for presentation. It is hoped that they will be ready for presentation at the next meeting. Item No. 1, therefore, of the Recommendations to the Regents' Buildings and Grounds Committee dated November 11, 1957 should be deleted from these recommendations and not acted on at this meeting.

5. AWARD OF CONTRACT FOR ADDITION AND ALTERATIONS TO STUDENT UNION BUILDING, TEXAS WESTERN COLLEGE.--In accordance with authorization given by the Board of Regents at the meeting held October 11, 1957, bids for the Addition and Alterations to the Student Union Building at Texas Western College were called for and were opened and tabulated on November 19, 1957, as shown on the tabulation sheet. These bids have been considered by Mr. Ralph V. Davis of Davis, Foster, Thorpe, and Associates, Architect on the project, Mr. R. W. Anderson of Housing and Home Finance Agency, Dr. Holcomb and Mr. Smith of Texas Western College, Comptroller Sparenberg, Vice-President Dolley, and President Wilson, and it is the recommendation of all concerned that a contract award be made to the low bidder, C. H. Leavell and Company of El Paso, Texas, as listed below:

Base Bid		
Lot No. 1		\$557,009.00
Lot No. 2		
"Owner Furnished"	\$ 5,181.00	
"Contractor Furnished"	<u>18,039.00</u>	
Total Lot No. 2		23,220.00
Lot No. 5		<u>17,624.00</u>
Total Recommended Contract Award		<u>\$597,853.00</u>

An inspection of the tabulation sheet will show that this recommendation involves the deletion of Base Bid Lots Nos. 3 and 4 and many desirable alternates to Base Bid Lot No. 1.

According to present estimates and the budget from Housing and Home Finance Agency, the total amount available under the loan agreement with HHFA for this contract is \$527,775.09. In order to award the contract as recommended above, therefore, an additional amount of \$70,077.91 will be necessary for the contract and \$3,553.89 for Architect's Fees, making a total estimated additional amount needed of \$73,631.80. In order to cover these additional amounts needed, and in order to provide a sufficient contingency allowance for situations that may

arise during the term of construction, it is recommended by President Holcomb and Comptroller Sparenberg, which recommendation is concurred in by Vice-President Dolley and President Wilson, that the amount of \$80,000.00 be appropriated to this project from the Unappropriated Surplus of Current Funds-General of Texas Western College (from Local Funds - Cash in Bank). The September 30, 1957 Monthly Financial Report from Texas Western College shows a balance of over \$235,000.00 in the Unappropriated Surplus of Current Funds-General, of which over \$177,000.00 was Cash in Bank.

This recommendation for the appropriation of this \$80,000.00 to this project is with the proviso that, when the movable furniture and equipment for this building has been paid for, and after the legal and contractual requirements (including those of HHFA) have been met, any unneeded balance in the Union Fee funds for this project will be transferred back to the Unappropriated Surplus Account of Current Funds-General.

6. RESOLUTIONS FOR HOUSING AND HOME FINANCE AGENCY PROJECT (ADDITION AND ALTERATIONS TO STUDENT UNION BUILDING, TEXAS WESTERN COLLEGE).--The Housing and Home Finance Agency requires that the Board of Regents adopt certain resolutions relating to the Addition and Alterations to the Student Union Building at Texas Western College to be constructed under loan agreement between The University of Texas and the Agency. It is, therefore, recommended that the following resolutions be adopted by the Board:

1. RESOLUTION LISTING BIDS RECEIVED, DETERMINING LOWEST AND BEST BID, AND AWARDING CONTRACT

WHEREAS, the Board of Regents of The University of Texas has advertised for bids for the construction of the Addition and Alterations to the Student Union Building at Texas Western College of The University of Texas, El Paso, Texas; and

WHEREAS, bids have been received as shown on the attached tabulation sheet; and

WHEREAS, the Board of Regents of The University of Texas is of the opinion that the bid of C. H. Leavell and Company, El Paso, Texas as listed below, is the lowest and best bid:

Base Bid		
Lot No. 1		\$557,009.00
Lot No. 2		
"Owner Furnished"	\$ 5,181.00	
"Contractor Furnished"	<u>18,039.00</u>	
Total Lot No. 2		23,220.00
Lot No. 5		<u>17,624.00</u>
Total		<u>\$597,853.00</u>

NOW, THEREFORE, BE IT RESOLVED by the Board of Regents of The University of Texas:

SECTION 1. That C. H. Leavell and Company have submitted the lowest and best bid for the construction of the said project.

SECTION 2. That the bid of the said C. H. Leavell and Company in the amount of \$597,853.00 for Base Bid on Lots Nos. 1, 2, and 5 is hereby accepted.

SECTION 3. That the Board of Regents of The University of Texas will from its own funds provide such funds in addition to the loan of \$580,000.00 as are necessary to provide a sum of money which, together with the loan, will pay the entire cost of the project, and there is hereby ordered to be deposited in the Construction Fund for the Project the amount of \$80,000.00 or such amount in addition thereto as may be necessary to provide the cost of the entire Project.

SECTION 4. That the officials of The University of Texas upon whom such duty properly devolves shall, and they are hereby directed, to prepare and execute on behalf of said The University of Texas all necessary contracts and documents relating thereto.

2. RESOLUTION AUTHORIZING COMPTROLLER C. H. SPARENBERG AND MR. WALTER C. MOORE, AS ALTERNATE, TO EXECUTE CERTAIN DOCUMENTS

WHEREAS, as of March 1, 1957, the Board of Regents of The University of Texas, acting for and on behalf of The University of Texas (therein and herein called the "Borrower"), and the United States of America (therein and herein called the "Government") entered into a Loan Agreement (Project No. Tex 41-CH-56(S)) by the terms of which, the Government agreed to purchase from the Borrower, Board of Regents of The University of Texas, Texas Western College Student Union Revenue Bonds, Series 1957, in the principal amount of \$580,000.00 for the purpose of constructing Addition and Alterations to the Student Union Building at Texas Western College; and

WHEREAS, the Board of Regents of The University of Texas has awarded a construction contract for the aforementioned project; and

WHEREAS, it is necessary that certificates of purposes be executed, that estimates of payments due contractors and architects be approved from time to time, and that it will be advantageous to designate one person and an alternate to attend to such matters for and on behalf of the Board of Regents of The University of Texas:

NOW, THEREFORE, BE IT RESOLVED by the Board of Regents of The University of Texas, acting for and on behalf of The University of Texas:

1. That C. H. Sparenberg, Comptroller of The University of Texas, be and he is hereby authorized to execute and approve for and on behalf of the Board of Regents of The University of Texas and The University of Texas such certificates of purposes, estimates of payments due contractors and architects and other persons, and such other documents as are required in order to carry out the construction of the project in an orderly and efficient manner.



2. That in case of the absence, disability, or resignation of the said C. H. Sparenberg, Walter C. Moore, Architect and Assistant to the Comptroller, shall perform the duties hereinabove imposed upon the said C. H. Sparenberg.

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

THE STATE OF TEXAS :

COUNTY OF GALVESTON :

The Board of Regents of The University of Texas convened in Regular Meeting on the \_\_\_\_ day of November, 1957, at the Medical Branch of The University of Texas, in Galveston, Texas, with the following members and officers of the Board of Regents present, to-wit:

- Leroy Jeffers, Chairman,
- J. P. Bryan, :
- Mrs. Charles Devall, :
- Joe C. Thompson, :
- J. Lee Johnson, III, :
- Lee Lockwood, : Members,
- Dr. Merton M. Minter, :
- Thornton Hardie, :
- J. R. Sorrell, :
- Betty Anne Thedford, Secretary,

with the following members of the Board of Regents absent, to-wit:

\_\_\_\_\_

constituting a quorum of the said Board, at which meeting the following, among other business, was transacted, to-wit:

Mr. \_\_\_\_\_ introduced a resolution which was read by the Secretary. Mr. \_\_\_\_\_ moved that the resolution be adopted. Mr. \_\_\_\_\_ seconded the motion.

The motion carrying with it the adoption of the resolution prevailed by the following vote:

AYES: Messrs. Jeffers, Bryan, Thompson, Johnson, Lockwood, Minter, Hardie and Sorrell, and Mrs. Devall.

NOES: None.

The resolution as adopted is as follows:

RESOLUTION

BY THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS AUTHORIZING THE ISSUANCE OF BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS, TEXAS WESTERN COLLEGE STUDENT UNION REVENUE BONDS, SERIES 1957, IN THE AMOUNT OF \$580,000.00, FOR THE PURPOSE OF PAYING THE COST OF IMPROVING THE EXISTING STUDENT UNION BUILDING, ON THE CAMPUS OF TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS, BY REMODELING SAME AND CONSTRUCTING AN ADDITION THERETO, INCLUDING NECESSARY APPURTENANCES; MAKING PLEDGES OF REVENUES AND FEES AND MAKING COVENANTS TO INSURE THE AVAILABILITY AND USE OF SAID REVENUES AND FEES TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS AND FOR OPERATION AND MAINTENANCE PURPOSES; AND PRESCRIBING OTHER MATTERS RELATING THERETO.

WHEREAS, the Board of Regents of The University of Texas (sometimes hereinafter called the "Board") is authorized to improve and construct additions to such buildings and other structures as may be deemed appropriate by the Board, at the Texas Western College of The University of Texas, which is a branch of The University of Texas, located at El Paso, El Paso County, Texas (sometimes hereinafter referred to as the "College"), by virtue of Article 2909c, Revised Civil Statutes of Texas, 1925, as amended; and

WHEREAS, it is deemed by the Board appropriate and for the good of the College that the existing Student Union Building on the campus of the College be improved by remodeling same and constructing an addition thereto, including necessary appurtenances; and

WHEREAS, the Board has approved the total cost, capacity, type and plans and specifications of said improvements and addition; and

WHEREAS, the Board has determined to authorize, issue, sell and deliver its negotiable revenue bonds in the total aggregate amount of \$580,000.00, for the purpose of paying the cost of said improvements and addition;

THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS:

Section 1. That the total cost, capacity, type and plans and specifications of said improvements and addition have been and are hereby approved by the Board.

Section 2. That for the purpose of paying the cost of improving the existing Student Union Building, on the campus of Texas Western College of The University of Texas, by remodeling same and constructing an addition thereto, including necessary appurtenances, there are hereby authorized to be issued the negotiable revenue bonds of the Board of Regents of The University

of Texas in the total aggregate principal amount of \$580,000.00 (hereinafter sometimes called the "Bonds").

Section 3. That said Bonds shall be known as "Board of Regents of The University of Texas, Texas Western College Student Union Revenue Bonds, Series 1957," and said Bonds shall be issued for the same purpose, secured and payable in the same manner and of like tenor and effect except as to serial number, maturity and right of prior redemption.

Section 4. That the Bonds shall be numbered consecutively from One (1) to Five Hundred Eighty (580), both inclusive, of the denomination of One Thousand Dollars (\$1,000.00) each, aggregating Five Hundred Eighty Thousand Dollars (\$580,000.00).

Section 5. That said Bonds shall be dated October 1, 1957, and the principal thereof and interest thereon shall be payable at the El Paso National Bank, El Paso, Texas, or, at the option of the holder, at The Chase Manhattan Bank, New York, New York (hereinafter sometimes collectively called the "Places of Payment"), in any coin or currency which, on the respective dates of payment of such principal and interest is legal tender for the payment of debts due the United States of America; provided that said principal and interest shall be payable only upon presentation and surrender of proper Bond or interest coupon.

Section 6. That the Bonds shall mature and become due and payable on October 1 of each of the years, and in the amounts, respectively, as follows:

<u>BOND NUMBERS</u>	<u>MATURITY DATES</u>	<u>AMOUNTS</u>
1 to 14, both inclusive,	October 1, 1960	\$ 14,000.00
15 to 28, " "	October 1, 1961	14,000.00
29 to 43, " "	October 1, 1962	15,000.00
44 to 58, " "	October 1, 1963	15,000.00
59 to 73, " "	October 1, 1964	15,000.00
74 to 89, " "	October 1, 1965	16,000.00
90 to 105, " "	October 1, 1966	16,000.00
106 to 122, " "	October 1, 1967	17,000.00
123 to 139, " "	October 1, 1968	17,000.00
140 to 157, " "	October 1, 1969	18,000.00
158 to 175, " "	October 1, 1970	18,000.00
176 to 194, " "	October 1, 1971	19,000.00
195 to 213, " "	October 1, 1972	19,000.00
214 to 233, " "	October 1, 1973	20,000.00
234 to 253, " "	October 1, 1974	20,000.00
254 to 274, " "	October 1, 1975	21,000.00
275 to 296, " "	October 1, 1976	22,000.00
297 to 318, " "	October 1, 1977	22,000.00
319 to 341, " "	October 1, 1978	23,000.00
342 to 365, " "	October 1, 1979	24,000.00
366 to 389, " "	October 1, 1980	24,000.00
390 to 414, " "	October 1, 1981	25,000.00

<u>BOND NUMBERS</u>	<u>MATURITY DATES</u>	<u>AMOUNTS</u>
415 to 440, both inclusive,	October 1, 1982	26,000.00
441 to 467, " "	October 1, 1983	27,000.00
468 to 494, " "	October 1, 1984	27,000.00
495 to 522, " "	October 1, 1985	28,000.00
523 to 551, " "	October 1, 1986	29,000.00
552 to 580, " "	October 1, 1987	29,000.00

Section 7. That the Bonds shall bear interest from their date until paid at the rate of Two and seven-eighths per cent (2-7/8%) per annum, payable April 1, 1958, and semi-annually thereafter on October 1 and April 1 of each year.

Section 8. Bonds Numbers 1 through 122, both inclusive, maturing serially on October 1 of the years 1960 through 1967, both inclusive, shall be non-callable. The Board reserves the option of calling Bonds Numbers 441 through 580, both inclusive, maturing serially on October 1 of the years 1983 through 1987, both inclusive, for redemption prior to maturity, in whole or in part, in inverse numerical order, on any interest payment date, at par and accrued interest to date of redemption.

After, but not until, the Board has exercised its option to call all of said Bonds Numbers 441 through 580, both inclusive, or after all of said Bonds Numbers 441 through 580 shall have been retired in any manner, then the Board shall have the option of calling Bonds Numbers 123 through 440, both inclusive, maturing serially on October 1 of the years 1968 through 1982, both inclusive, for redemption prior to maturity, in whole or in part, in inverse numerical order, on April 1, 1968, or on any interest payment date thereafter, at par and accrued interest to date of redemption, plus a premium on the principal of each such Bond so redeemed as follows:

2 % on all such Bonds redeemed during the period from  
April 1, 1968 through October 1, 1972, both inclusive;

1½% on all such Bonds redeemed during the period from  
April 1, 1973 through October 1, 1977, both inclusive;

1 % on all such Bonds redeemed after October 1, 1977.

Notice of redemption is to be published in a financial publication printed in the English language in the City of New York, New York, at least once, not more than sixty (60) days nor less than thirty (30) days before the date fixed for such payment, and thirty (30) days' notice in writing is to be given to the Places of Payment before the date so fixed for such redemption; provided, that said published notice of redemption need not be given in the event that all of the Bonds to be so redeemed are held by a

single owner, and notice in writing by registered mail, postage prepaid, is given to such owner not more than sixty (60) days nor less than thirty (30) days before the date so fixed for redemption. Prior to the date fixed for redemption, funds shall be placed in the Places of Payment sufficient to pay the Bonds called and accrued interest thereon, plus any premiums required. Upon the happening of the above conditions, said Bonds thus called shall not thereafter bear interest. If any of the Bonds to be redeemed at the time of any redemption of Bonds is registered as to principal, notice of any such redemption shall be mailed to the registered owner of each such Bond by registered mail, postage prepaid, addressed to him at his registered address, not earlier than sixty (60) days nor later than thirty (30) days prior to the date fixed for redemption. If no Bonds payable to bearer are to be redeemed, published notice of such redemption need not be given.

Section 9. The Board shall keep books at the office of the Comptroller of The University of Texas at Austin, Texas, as Registrar, for the registration (as to principal only) and transfer of Bonds. Such books shall, in addition to the name of each owner of coupon Bonds registered as to principal show the address of each such owner.

The holder of any of the said Bonds may have such Bond registered in his name on said books, and such registration shall be noted on each such Bond by the Registrar. The registered owner of any such Bond registered as to principal shall have the right to have the same discharged from registration and made payable to bearer, in which case transferability by delivery shall be restored and thereafter the principal of said Bonds, when due, shall be payable to the person presenting the Bond. Any such Bonds made payable to bearer may be registered again in the name of the holder with the same effect as upon the first registration thereof. Successive registrations and discharges from registration as aforesaid may be made from time to time as desired. Registration as to principal of the said Bond shall not affect the negotiability of the coupons appertaining thereto, but title to each such coupon shall continue to pass by delivery and it shall remain payable to bearer.

Such registration and discharges from registration shall be made under such reasonable regulations as the Board may prescribe and for which the Board may make a charge sufficient to reimburse it for any tax or governmental charge required with respect thereto, all such charges to be paid

by the party requesting such registration or discharge from registration as a condition precedent to the exercise of such privilege.

No transfer of any of the said Bonds registered as to principal shall be valid unless made on said books at the request of the registered owner or by his duly authorized attorney and such registration noted upon the said Bonds. Upon presentation to the Registrar of any of said Bonds registered as to principal, accompanied by written instrument of transfer in a form approved by the Registrar, executed by the registered owner thereof or by his duly authorized attorney, such Bond shall be transferred upon such books.

The Board and the Places of Payment may treat the bearer of any of said Bonds issued hereunder which shall not at the time be registered as to principal, and the bearer of any coupons appertaining to any of said Bonds, whether or not such Bond shall be so registered, as the absolute owner of such Bond or coupon, as the case may be, for the purpose of receiving payment of, or on account of, said Bond or coupon and for all other purposes, and neither the Board nor the Places of Payment shall be affected by any notice to the contrary.

The Board and the Registrar shall treat the person in whose name any Bond shall be registered as the absolute owner thereof for the purpose of receiving payment of, or on account of, the principal of such Bond and for all other purposes except to receive payment of interest represented by outstanding coupons, and neither the Board nor the Places of Payment shall be affected by any notice to the contrary.

Section 10. That no one of the Bonds shall be entitled to priority over any other Bond in the application of the revenues hereinafter pledged to the payment of the principal of and interest on the Bonds, except as to maturity date and right of prior redemption as provided in this resolution.

Section 11. That each of said Bonds and the coupons attached thereto shall be executed by the imprinted facsimile signatures of the Chairman of the Board and the Secretary of the Board, and such facsimile signatures shall have the same effect as manual signatures, and the corporate seal of the Board shall be impressed upon each of the Bonds.

Section 12. That the Bonds, the coupons to be attached thereto, the Certificate of Registration by the Registrar and the Certificate

of the Comptroller of Public Accounts of the State of Texas, shall be substantially in the following forms, respectively, to-wit:

(FORM OF COUPON BOND)

NO. \_\_\_\_\_

\$ 1,000.00

UNITED STATES OF AMERICA  
STATE OF TEXAS  
BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS  
TEXAS WESTERN COLLEGE  
STUDENT UNION REVENUE BOND  
SERIES 1957

The Board of Regents of The University of Texas (herein called the "Board"), for value received, hereby promises to pay to bearer, or if this Bond be registered as to principal, then to the registered owner hereof, on the first day of October, 19\_\_\_\_, but solely from the revenues and fees hereinafter specified, the principal sum of One Thousand Dollars (\$1,000.00), and to pay interest thereon from the date hereof at the rate of Two and seven-eighths per cent (2-7/8%) per annum, payable April 1, 1958, and thereafter semi-annually on the first day of October and the first day of April in each year until such principal sum shall be so paid or duly provided for, but until the maturity hereof only upon the presentation and surrender of the interest coupons hereto appertaining as they severally become due. Both the principal of and the interest on this Bond shall be payable in any coin or currency which on the respective dates of payment of such principal and interest is legal tender for the payment of debts due the United States of America, at the El Paso National Bank, El Paso, Texas, or, at the option of the holder, at The Chase Manhattan Bank, New York, New York, (herein collectively called the "Places of Payment").

This Bond is one of a series of Bonds of like tenor and effect except as to serial number, maturity and right of prior redemption, numbered One (1) to Five Hundred Eighty (580), both inclusive, of the denomination of One Thousand Dollars (\$1,000.00) each, aggregating Five Hundred Eighty Thousand Dollars (\$580,000.00), issued pursuant to a Resolution duly adopted by the Board, being the governing body of Texas Western College of The University of Texas, which is a branch of The University of Texas, located at El Paso, El Paso County, Texas, for the purpose of paying the cost of improving the existing Student Union Building, on the campus of Texas Western College of The University of Texas, by remodeling same and constructing an addition thereto, including necessary appurtenances. Said Bonds are issued under the Constitution and laws of the State of Texas, and particularly Article 2909c,



Revised Civil Statutes of Texas, 1925, as amended, and all equally and ratably secured by and payable from (1) a first lien on and pledge of the net revenues derived from the operation of the Student Union Building and (2) a first lien on and pledge of the Student Union Building Use Fees to be levied, charged and collected from all students attending Texas Western College, at both the regular semesters and the summer sessions, for the use of said Student Union Building. This Bond and the issue of which it is a part, and the interest thereon, constitute special obligations of the Board and are payable solely from the revenues and fees specified in the Resolution authorizing such Bonds, and do not constitute an indebtedness of the State of Texas, the Board or the College. The holder hereof and of the coupons attached hereto shall never have the right to demand payment of this Bond or of such coupons out of any funds raised or to be raised by taxation.

Bonds Numbers 1 through 122, both inclusive, maturing serially on October 1 of the years 1960 through 1967, both inclusive, shall be non-callable. The Board reserves the option of calling Bonds Numbers 441 through 580, both inclusive, maturing serially on October 1 of the years 1983 through 1987, both inclusive, for redemption prior to maturity, in whole or in part, in inverse numerical order, on any interest payment date, at par and accrued interest to date of redemption. After, but not until, the Board has exercised its option to call all of said Bonds Numbers 441 through 580, both inclusive, or after all of said Bonds Numbers 441 through 580 shall have been retired in any manner, then the Board shall have the option of calling Bonds Numbers 123 through 440, both inclusive, maturing serially on October 1 of the years 1968 through 1982, both inclusive, for redemption prior to maturity, in whole or in part, in inverse numerical order, on April 1, 1968, or on any interest payment date thereafter, at par and accrued interest to date of redemption, plus a premium on the principal of each such Bond so redeemed as follows:

2 % on all such Bonds redeemed during the period from  
April 1, 1968 through October 1, 1972, both inclusive;

1½% on all such Bonds redeemed during the period from  
April 1, 1973 through October 1, 1977, both inclusive;

1 % on all such Bonds redeemed after October 1, 1977.

Notice of redemption is to be published in a financial publication printed in the English language in the City of New York, New York, at least once, not more than sixty (60) days nor less than thirty (30) days before the date fixed for such payment, and thirty (30) days' notice in writing

is to be given to the Places of Payment before the date so fixed for such redemption; provided that said published notice of redemption need not be given in the event that all of the Bonds to be so redeemed are held by a single owner, and notice in writing by registered mail, postage prepaid, is given to such owner not more than sixty (60) days nor less than thirty (30) days before the date so fixed for redemption. Prior to the date fixed for redemption, funds shall be placed in the Places of Payment sufficient to pay the Bonds called and accrued interest thereon, plus any premium required. Upon the happening of the above conditions said Bonds thus called shall not thereafter bear interest. If any of the Bonds to be redeemed at the time of any redemption of Bonds is registered as to principal, notice of any such redemption shall be mailed to the registered owner of each such Bond by registered mail, postage prepaid, addressed to him at his registered address, not earlier than sixty (60) days nor later than thirty (30) days prior to the date fixed for redemption. If no Bonds payable to bearer are to be redeemed, published notice of such redemption need not be given.

This Bond and the interest coupons attached hereto are and shall be negotiable instruments in accordance with the laws of the State of Texas, and shall be transferable by delivery, unless registered as to principal in the owner's name upon books of the Board to be kept for that purpose at the office of the Comptroller of The University of Texas at Austin, Texas, as Registrar, such registration being noted hereon. After such registration, no transfer of this Bond shall be valid unless made on said books at the request of the registered owner hereof in person, or his duly authorized attorney, and similarly noted hereon; but this Bond may be discharged from registry by being in like manner transferred to bearer, whereupon transferability by delivery shall be restored; and this Bond may again and from time to time be registered or made payable to bearer as before. Such registration, however, shall not affect the negotiability of the annexed coupons, which shall always be transferable by delivery and be payable to bearer, and payment to the bearer thereof shall fully discharge the Board in respect of the interest therein mentioned whether or not any such coupons be overdue.

It is hereby declared and represented in issuing this Bond and the series of which it is a part that while any part of the principal or interest of said issue of Bonds is outstanding and unpaid, the Board has covenanted and agreed to operate and maintain continuously the Student Union

Building, on the campus of Texas Western College, and the facilities and services afforded by same; to establish and continuously fix, levy, charge and collect the pledged Student Union Building Use Fees as provided in the Resolution authorizing the Bonds; to establish and continuously maintain rates and charges for services, facilities and supplies, in connection with the operation of the Student Union Building, sufficient to pay the reasonable operation and maintenance expenses thereof, and to pay, together with the aforesaid Use Fees, the principal of and interest on the Bonds as each Bond matures and as such interest falls due, and to establish and maintain adequate reserves as is more fully provided in the Resolution authorizing the Bonds.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuance of this Bond and the series of which it is a part have been properly done, have happened and have been performed in regular and due time, form and manner as required by the Constitution and laws of the State of Texas and the proceedings herein mentioned, that this series of Bonds does not exceed any constitutional or statutory limitation, and that provision has been made for the payment of principal of and interest on this Bond and the series of which it is a part by an irrevocable pledge of the revenues and fees specified herein.

IN WITNESS WHEREOF, THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS has caused the corporate seal of said Board to be impressed hereon and has caused this Bond and the interest coupons attached hereto to be executed by the imprinted facsimile signatures of the Chairman of the Board and the Secretary of the Board, and this Bond to be dated October 1, 1957.

BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

(FORM OF INTEREST COUPON)

\$ \_\_\_\_\_

NO. \_\_\_\_\_

On the first day of \_\_\_\_\_, 19\_\_\_\_, upon surrender of this coupon, unless the Bond to which this coupon is attached shall have been previously called for redemption and payment duly provided therefor, the BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS will pay to bearer at the El Paso National Bank, El Paso, Texas, or, at the option of the holder, at The Chase Manhattan Bank, New York, New York, but solely from the revenues and fees specified in the Bond to which this coupon is attached

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_), payable in any coin or currency which on such date is legal tender for the payment of debts due the United States of America, being six months' interest then due on Board of Regents of The University of Texas, Texas Western College Student Union Revenue Bond, Series 1957, dated October 1, 1957. The holder hereof shall never have the right to demand payment of this obligation out of funds raised or to be raised by taxation. Bond No. \_\_\_\_\_.

BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

(FORM OF COMPTROLLER'S CERTIFICATE)

STATE OF TEXAS : REGISTER NUMBER \_\_\_\_\_  
OFFICE OF COMPTROLLER :

I HEREBY CERTIFY that there is on file and of record in my office a certificate of the Attorney General of the State of Texas to the effect that this Bond has been examined by him as required by law, and that he finds that it has been issued in conformity with the Constitution and laws of the State of Texas, and that it is a valid and binding special obligation of the Board of Regents of The University of Texas, and said Bond has this day been registered by me.

WITNESS MY HAND and seal of office at Austin, Texas, \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Comptroller of Public Accounts of the State of Texas.

CERTIFICATE OF REGISTRATION

It is hereby certified that, at the request of the holder of the within Bond, I have this day registered it as to principal in the name of such holder as indicated in the registration blank below, on the books kept by me for such purpose. The principal of this Bond shall be payable only to the registered holder hereof named in the below registration blank. If the last transfer recorded on the books of the Registrar and in the below registration blank shall be to bearer, the principal of this Bond shall be payable to bearer and it shall be in all respects negotiable. In no case shall negotiability of the coupons attached hereto be affected by any registration as to principal.

<u>NAME OF REGISTERED HOLDER</u>	<u>DATE OF REGISTRATION</u>	<u>SIGNATURE OF REGISTRAR</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 13. Definitions. That throughout this Resolution the following terms as used herein shall have the meanings set forth below, unless the text hereof specifically indicates otherwise:

The term "Student Union Building" shall mean the existing student union or student activity building located on the campus of Texas Western College of The University of Texas, at El Paso, El Paso County, Texas, together with the improvements thereto to be made, by remodeling same and constructing an addition thereto, including necessary appurtenances, with the proceeds from the sale of the Bonds, and together with all other improvements, extensions and additions thereto, and replacements thereof hereafter constructed or acquired.

The term "Student Union Building Use Fees" or "Use Fees" shall mean the fees to be levied, charged and collected by the Board from each student attending the College, at both the regular semesters and the summer sessions, for use of the Student Union Building.

The term "Project" shall mean the work to be accomplished in improving the Student Union Building by remodeling same and constructing an addition thereto, including necessary appurtenances, with the proceeds from the sale of the Bonds.

The term "Board" shall mean the Board of Regents of The University of Texas.

The term "College" shall mean Texas Western College of The University of Texas.

The term "Current Expenses" shall mean all necessary operating expenses, current maintenance charges, expenses of reasonable upkeep and repairs, properly allocated share of charges for insurance and all other expenses incident to the operation of the Student Union Building, but shall exclude depreciation, all general administrative expenses of the College and payments into the Maintenance Account, hereinafter provided for.

The term "Net Revenues" shall mean all gross revenues derived from the operation of the Student Union Building and all the services afforded by same (but excluding all Use Fees), after deduction therefrom only the Current Expenses thereof.

The term "Bonds" shall mean the Student Union Revenue Bonds, Series 1957, issued hereunder.

The term "Places of Payment" shall mean collectively the El Paso National Bank, El Paso, Texas, and The Chase Manhattan Bank, New York, New York.

Section 14. That the principal of and interest on the Bonds shall be paid from and secured by the following:

1. A first lien on and pledge of the Net Revenues derived from the operation of the Student Union Building and all the services afforded by same, and said first lien and pledge are hereby irrevocably created.

2. A first lien on and pledge of the Student Union Building Use Fees to be levied, charged and collected from all students attending the College, at both the regular semesters and the summer sessions, for the use of the Student Union Building, and said first lien and pledge are hereby irrevocably created.

Section 15. (a) That the Bonds and interest thereon shall constitute special obligations of the Board, payable solely from the revenues and Use Fees herein pledged, and such obligations shall not constitute an indebtedness of the College, the Board nor the State of Texas, and the holders of the Bonds and the coupons attached thereto shall never have the right to demand payment out of funds raised or to be raised by taxation.

(b) That in no event while any of the Bonds or interest thereon remain outstanding and unpaid, shall the Board sell, mortgage, lease or otherwise dispose of the Student Union Building, or any substantial part thereof, nor shall the Net Revenues thereof or the Use Fees be further encumbered unless such encumbrance is made junior and subordinate in all respects to the liens and pledges herein created for the benefit of the Bonds.

Section 16. That there is hereby created and ordered to be established and maintained so long as any of the Bonds are outstanding at an official depository (which must be a member of the Federal Deposit Insurance Corporation) of the Board, a separate account to be entitled the "Texas Western College Project Revenue Fund Account" (hereinafter sometimes called the "Revenue Fund"). Commencing on the date upon which the Project or any portion thereof becomes revenue-producing, all gross revenues derived from the operation or ownership of the Student Union Building, and all the services afforded by same, together with all collections of the Student Union Building Use Fees, shall be deposited upon receipt to the credit of the Revenue Fund.

All Current Expenses of the Project and all the services afforded by same shall be paid from the Revenue Fund, provided that in no event shall any payment of such Current Expenses be made in any fiscal year in excess of the amount of the gross revenues from the operation of the Student Union Building deposited into the Revenue Fund during such fiscal year.

Section 17. That to pay the interest on and principal of the Bonds, there is hereby created and ordered to be established and maintained so long as any of the Bonds are outstanding at an official depository (which must be a member of the Federal Deposit Insurance Corporation) of the Board, a separate "Bond and Interest Sinking Fund Account" (hereinafter sometimes called the "Bond Fund"). There is further created and ordered to be established within the Bond Fund an account entitled the "Reserve Account." All money in the Bond Fund in excess of the amount required to pay the principal of and interest on the Bonds for the remainder of the then current calendar year shall be considered as being in the Reserve Account. The funds held in the Bond Fund including the Reserve Account, shall be held for the benefit of the holders of the Bonds and coupons attached thereto.

Section 18. That there is hereby appropriated from the proceeds of the Bonds, and accrued interest thereon, and, concurrently with the delivery of the Bonds to the purchaser, there is hereby ordered to be deposited in the Bond Fund a sum of money equal to the amount of interest on the Bonds which will accrue on April 1, 1958 and October 1, 1958. It is hereby found, determined and declared that such amount is the amount of interest on the Bonds which will accrue during the construction of the Project.

Section 19. That on the 15th day of March, 1959, and semi-annually on or before the 15th day of each September and March thereafter, the Board shall transfer and deposit all the Net Revenues and all the Student Union Building Use Fees in the Revenue Fund to the credit of the Bond Fund, until such time as the total amount of funds and/or investments in the Bond Fund is at least equal to the sum of (1) the amount required to pay the principal of and interest on the outstanding Bonds for the remainder of the then current calendar year, plus (2) a debt service reserve of \$61,000.00. Thereafter the Board shall transfer and deposit the Net Revenues and Student Union Building Use Fees in the Revenue Fund to the credit of the Bond Fund at such times and in such amounts as will cause the Bond Fund at all times to contain a total amount of funds and/or investments at least equal to the sum of (1) the amount required to pay the principal of and interest on the outstanding Bonds for the remainder of the then current calendar year, plus (2) a debt service reserve of \$61,000.00. Money in the Reserve Account shall be used finally in retiring the last of the Bonds or for paying principal and/or interest on the Bonds when and to the extent the amount in the Bond Fund is otherwise insufficient for such purpose.

Section 20. That there is hereby created and ordered to be established and maintained so long as any of the Bonds are outstanding an official depository (which must be a member of the Federal Deposit Insurance Corporation) of the Board, a separate "Maintenance and Equipment Reserve Account," (hereinafter sometimes called the "Maintenance Account"). On or before the close of each fiscal year following the date upon which the Bond Fund shall contain a total amount of funds and/or investments at least equal to the sum of (1) the amount required to pay the principal of and interest on the outstanding Bonds for the remainder of the then current calendar year, plus (2) the debt service reserve of \$61,000.00, and annually thereafter on or before the close of each fiscal year, the Board shall transfer from any Net Revenues and Student Union Building Use Fees in the Revenue Fund in excess of the amounts required to be deposited into the Bond Fund on or before the next succeeding September 15 and deposit same to the credit of the Maintenance Account; provided, however, that no more than \$5,000.00 shall be so deposited into the Maintenance Account during any one fiscal year, and no deposit shall be made into the Maintenance Account which would cause such Account to then contain funds and/or investments of more than \$50,000.00. The money in the Maintenance Account may be drawn on and used by the Board for paying the cost of unusual or extraordinary maintenance or repairs and renewals and replacements in connection with the Student Union Building, or to pay for renovating or replacing of furniture and equipment not paid from the Revenue Fund as a part of the expense of ordinary maintenance or repair in connection with the Student Union Building.

Deposits into the Maintenance Account shall be subordinate to those to be made into the Bond Fund, and no deposit shall ever be made into the Maintenance Account unless the Bond Fund then contains a total amount of funds and/or investments at least equal to the sum of (1) the amount required to pay the principal of and interest on the outstanding Bonds for the remainder of the then current calendar year, plus (2) a debt service reserve of \$61,000.00. If, at any time, the Bond Fund should be reduced to a total amount of funds and/or investments less than the sum of (1) the amount required to pay the principal of and interest on the outstanding Bonds for the remainder of the then current calendar year, plus (2) a debt service reserve of \$61,000.00, then, to the extent that Net Revenues and Use Fees in the Revenue Fund are not available for such purpose, all or any required part of the Maintenance Account shall be transferred and deposited immediately by the Board to the credit of the Bond Fund so as to make up for such deficiency.



Section 21. At any time or times when the Bond Fund contains a total amount of funds and/or investments at least equal to the sum of (1) the amount required to pay the principal of and interest on the outstanding Bonds for the remainder of the then calendar year, plus (2) a debt service reserve of \$61,000.00, then any money in the Revenue Fund in excess of that required for the payment of Current Expenses payable from the Revenue Fund and making the required deposits to the credit of the Bond Fund (including the Reserve Account) and the Maintenance Account, may be used for the redemption of outstanding Bonds prior to their scheduled maturity, in amounts of not less than \$5,000.00 in principal amount at any one time, or for any expenditures, including the payment of debt service, in providing, improving or restoring any housing and dining facilities at the College, or for any other lawful purpose.

Section 22. On or before the last day of March, 1958, and on or before the last day of each September and of each March thereafter while any of the Bonds are outstanding and unpaid, there shall be made available to the Places of Payment, out of the Bond Fund, money sufficient to pay such interest on and such principal of the Bonds as will accrue or mature on the April 1 or October 1 immediately following.

Section 23. (a) That money in all Funds and Accounts created by this Resolution shall be secured by the pledge of direct obligations of, or obligations unconditionally guaranteed by the United States Government in a principal amount at all times not less than the amount of money credited to such Funds and Accounts, respectively.

(b) That whenever the total amount in the Bond Fund shall be equivalent to (1) the aggregate principal amount of Bonds outstanding, plus (2) the aggregate amount of all unpaid coupons thereto appertaining unmatured and matured, no further payments need be made into the Bond Fund. In determining the amount of Bonds outstanding, there shall be subtracted the amount of any Bonds which shall have been duly called for redemption and for which funds shall have been deposited in the Places of Payment sufficient for such redemption.

Section 24. The Board covenants and agrees that:

(a) It will faithfully perform at all times any and all covenants, undertakings, stipulations and provisions contained in this Resolution and in each and every Bond executed and delivered hereunder; that it will promptly pay or cause to be paid from the Net Revenues and Use Fees herein pledged the principal of and interest on every Bond issued hereunder, on the dates and in the places and manner prescribed in such Bond, and that it will, at the times and in the manner prescribed herein, deposit or cause

to be deposited, from the Net Revenues and Use Fees pledged, the amounts of money specified herein. All Bonds and coupons, when paid, shall be cancelled by the Places of Payment and shall be delivered to or upon the order of the Board.

(b) It is duly authorized under the laws of the State of Texas to create and issue the Bonds; that all action on its part for the creation and issuance of the Bonds has been duly and effectively taken, and that the Bonds in the hands of the holders and owners thereof are and will be valid and enforceable special obligations of the Board in accordance with their terms.

(c) It lawfully owns and is lawfully possessed of the lands upon which the Student Union Building is located, and has a good and indefeasible estate in such lands in fee simple, that the Project will be constructed and completed in accordance with the plans heretofore approved and adopted, that it warrants that it has, and will defend, the title to the Student Union Building and all the aforesaid lands and facilities, and every part thereof and improvements thereon, for the benefit of the holders and owners of the Bonds against the claims and demands of all persons whomsoever; it is lawfully qualified to pledge the Net Revenues of the Student Union Building and the Use Fees to the payment of the Bonds in the manner prescribed herein, and has lawfully exercised such rights.

(d) It will from time to time and before the same become delinquent pay and discharge all taxes, assessments and governmental charges, if any, which shall be lawfully imposed upon it, or upon the Student Union Building, that it will pay all lawful claims for rents, royalties, labor, materials, and supplies which if unpaid might by law become a lien or charge upon the Student Union Building, the lien of which would be prior to or interfere with the liens hereof, so that the priority of the liens granted hereunder shall be fully preserved in the manner provided herein, and that it will not create or suffer to be created any mechanic's, laborer's, materialman's or other lien or charge which might or could be prior to the liens hereof, or do or suffer any matter or thing whereby the liens hereof might or could be impaired; provided, however, that no such tax, assessment or charge, and that no such claims which might be used as the basis of a mechanic's, laborer's, materialman's or other lien or charge, shall be required to be paid so long as the validity of the same shall be contested in good faith by the Board.

(e) It will not do or suffer any act or thing whereby the Student Union Building or any part thereof might or could be impaired, and that it will at all times maintain, preserve and keep the real and tangible property thereof in good condition, repair and working order and maintain, preserve and keep all structures and equipment pertaining thereto and every part and parcel thereof in good condition, repair and working order.

(f) Reference is hereby made to a resolution adopted by the Board, concurrently with the adoption of this Resolution, fixing, levying and charging Student Union Building Use Fees for the benefit of the Bonds and interest thereon. It is hereby certified and recited that it is anticipated that the Project will be completed on or about September 1, 1958. It is covenanted and agreed that the Board will fix, levy, charge and collect a Student Union Building Use Fee from each student attending the College, commencing with the regular fall semester of the College beginning in September, 1958, in the amount of \$4.00 per student for each regular semester attended and \$2.00 per student for each term of each summer session attended. It is hereby found, determined and declared that said Student Union Building Use Fees are reasonable in all respects, and taking into consideration the cost of providing the Project, the use to be made of it and the advantage to be derived therefrom by the users thereof and by the College. Such Student Union Building Use Fees shall be and remain in effect until such time as the Bond Fund shall contain a total amount of funds and/or investments at least equal to the sum of (1) the amount required to pay the principal of and interest on the outstanding Bonds for the remainder of the then current calendar year, plus (2) a debt service reserve of \$61,000.00. Thereafter, the Board shall fix, levy, charge and collect Student Union Building Use Fees in such amounts as will, together with the Net Revenues derived from the operation of the Student Union Building, be at least sufficient at all times to provide for all debt service and other charges, payments and deposits required in connection with the Bonds. The Board further covenants and agrees that it will establish and maintain, so long as any of the Bonds or interest thereon are outstanding, such rates and charges for services, facilities and supplies in connection with the operation of the Student Union Building as will be at least sufficient to pay the Current Expenses thereof and to provide, together with the Student Union Building Use Fees, sufficient money for debt service and all other payments, charges and deposits required by this Resolution.

Reference is also made to a resolution adopted by the Board concurrently with the adoption of this Resolution, establishing initially the rates and charges effective as to the operation of the Student Union Building. The Board will do all things necessary or convenient to enforce the provisions of the aforesaid resolutions pertaining to the Use Fees and operational rates and charges, assuming the obligation to amend such resolutions from time to time to render them fully efficient and effective in accordance with the terms of this Resolution.

(g) (1) Upon acceptance from the contractor, or upon occupancy whichever shall first occur, of the Project, the Board shall procure Boiler Insurance covering any steam boilers servicing the Student Union Building, in a minimum amount of \$50,000.00, and the Board shall also procure fire and extended coverage insurance on the entire Student Union Building and the contents thereof. The foregoing boiler and fire and extended coverage insurance shall be maintained so long as any of the Bonds or interest thereon are outstanding and such fire and extended coverage insurance shall be in amounts at least sufficient to provide for full recovery on said building and the contents thereof whenever a loss from perils insured against does not exceed eighty per cent (80%) of the full insurable value thereof. Such insurance shall be carried with a reliable insurance company or companies, and the premiums on such insurance shall be paid from the Revenue Fund, as an item of Current Expense.

(2) Upon the happening of any loss or damage covered by any such policies from one or more of the causes to which reference is made in this Section, the Board shall make due proof of loss and shall do all things necessary or desirable to cause the insuring companies to make payment in full directly to the Board.

(3) The proceeds of insurance, covering such property, shall be used forthwith by the Board for the purpose of repairing the property damaged or replacing the property destroyed, and any insurance proceeds remaining upon the completion of such repair or replacement shall be deposited in the Bond Fund.

(h) Immediately upon occupancy of the Project and at all times thereafter when the amount of funds and/or investments in the Bond Fund are not at least equal to the sum of (1) the amount required to pay the principal of and interest on the Bonds for the remainder of the then current calendar year, plus (2) a debt service reserve of \$61,000.00, the Board shall procure and maintain use and occupancy insurance on the Student Union Building in an amount sufficient to enable the Board to deposit in the Bond Fund, out of

the proceeds of such insurance, an amount equal to the sum that normally would have been available for deposit in the Bond Fund from the Net Revenues of the Student Union Building during the time it is wholly or partially non-revenue-producing, as a result of loss of use or occupancy caused by the perils covered by fire and extended coverage insurance. Premiums on such insurance shall be paid from the Revenue Fund, as an item of Current Expense.

(i) It will, on or before February 1, 1959, and on or before February 1 of each year thereafter, file with the original purchaser or purchasers of the Bonds a certificate signed and verified by an official of the College stating that the Board has complied with the requirements of Section 24 with respect to the maintenance of insurance, and listing all policies carried, and that all insurance premiums upon the insurance policies to which reference is hereinbefore made have been paid.

(j) Proper books of record and account will be kept in which full, true and correct entries will be made of all dealings or transactions in relation to the Student Union Building, and all books, documents and vouchers relating to the properties, business and affairs of the Student Union Building shall at all reasonable times be made available for the inspection upon request by the holders of not less than twenty-five per cent (25%) of the outstanding Bonds.

(k) That each year while any of the Bonds or interest thereon are outstanding, an audit will be made of its books and accounts relating to the Student Union Building by the State Auditor of the State of Texas, such audit to be based on the fiscal year of the College beginning on September 1 of each year and ending on August 31 of each year. On or before February 1, 1959, and on or before February 1 of each year thereafter a copy of each such audit for the preceding fiscal year shall be mailed to the original purchaser or purchasers of the Bonds and to all other bondholders who shall so request. Such annual audit reports shall be open to the inspection of the bondholders and their agents and representatives at all reasonable times.

Section 25. Moneys in the Bond Fund (including the Reserve Account) and moneys in the Maintenance Account may, upon order of the Board be invested in direct obligations of the United States Government, or obligations unconditionally guaranteed by the United States Government. Such obligations shall be held subject to the same lien as the moneys with which they were purchased. All interest accruing on any such obligations shall be placed

immediately into the Fund or Account with which they were purchased. Such obligations shall be sold when necessary or when so ordered by the Board, and the Board shall in all events order such sale of obligations when necessary to prevent any default in connection with the Bonds or interest thereon. All moneys collected on such sales or at maturity shall be deposited in the Fund or Account with which such obligations were purchased. If a loss be incurred on any sale, the Board covenants to deposit immediately into the appropriate Fund or Account moneys available therefor sufficient to offset such loss.

Section 26. There is hereby created, and the Board shall establish with an official depository (which must be a member of the Federal Deposit Insurance Corporation) of the Board a separate account (herein called the "Project Account") into which shall be deposited all of the proceeds from the sale of the Bonds (except accrued interest and the amounts required to be deposited into the Bond Fund by Section 18 hereof). Moneys in the Project Account shall be expended by the Board only for paying the cost of the Project, and only for such purposes as shall have been previously specified in a signed certificate of purposes executed by the Board and filed with and approved by the original purchaser of the Bonds or a duly authorized representative thereof. Where the moneys on deposit in the Project Account exceed the estimated disbursement on account of the Project for the next ninety (90) days (3 months), the Board may invest such excess funds in direct obligations of, or obligations the principal of and interest on which are guaranteed by, the United States Government which shall mature, or which shall be subject to redemption by the holder thereof at the option of such holder, not later than three (3) years after the date of such investment. All amounts remaining in the Project Account after final completion of the Project shall be used promptly to redeem Bonds; provided that any of such amounts less than \$1,000.00 shall be deposited in the Bond Fund.

Section 27. It is hereby certified, recited and agreed by the Board that the Project will not contain any classrooms and that the Project is not being constructed for exclusive use by fraternities or sororities or private social clubs.

Section 28. That after said Bonds shall have been executed, it shall be the duty of the Chairman of the Board or some officer of the Board acting under authority from him to deliver said Bonds to the Attorney General of Texas, for examination and approval by the Attorney General. After said Bonds shall have been approved by the Attorney General, they shall be delivered

to the Comptroller of Public Accounts of the State of Texas for registration. Upon registration of said Bonds, the Comptroller of Public Accounts (or a deputy designated in writing to act for the Comptroller) shall manually sign the Comptroller's certificate of registration prescribed herein to be printed on the back of each Bond, and the seal of said Comptroller shall be affixed to each of said Bonds.

PASSED AND APPROVED this the \_\_\_\_\_ day of November, 1957.

ATTEST:

\_\_\_\_\_  
Chairman, Board of Regents,  
The University of Texas.

\_\_\_\_\_  
Secretary, Board of Regents,  
The University of Texas.

CERTIFICATE BY SECRETARY

THE STATE OF TEXAS :

COUNTY OF GALVESTON :

I, the undersigned, Secretary of the Board of Regents of The University of Texas, do hereby certify that the above and foregoing is a true, full and correct copy of an excerpt from the minutes of a meeting of the Board of Regents of said University, held on the \_\_\_\_\_ day of November, 1957, pertaining to the issuance of its Texas Western College Student Union Revenue Bonds, Series 1957, in the amount of \$580,000.00, all of which is recorded in the official minutes of such meeting.

GIVEN UNDER MY HAND and the seal of the College, this the \_\_\_\_\_ day of November, 1957.

(SEAL)

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 Secretary, Board of Regents,  
 The University of Texas.



THE STATE OF TEXAS :

COUNTY OF GALVESTON :

The Board of Regents of The University of Texas convened in Regular Meeting on the \_\_\_\_ day of November, 1957, at the Medical Branch of The University of Texas, in Galveston, Texas, with the following members and officers of the Board of Regents present, to-wit:

Leroy Jeffers,		Chairman,
J. P. Bryan,	:	
Mrs. Charles Devall,	:	
Joe C. Thompson,	:	
J. Lee Johnson, III,	:	
Lee Lockwood,	:	Members,
Dr. Merton M. Minter,	:	
Thornton Hardie,	:	
J. R. Sorrell,	:	
Betty Anne Thedford,		Secretary,

with the following members of the Board of Regents absent, to-wit:

\_\_\_\_\_ ,  
constituting a quorum of the said Board, at which meeting the following, among other business, was transacted, to-wit:

Mr. \_\_\_\_\_ introduced a resolution which was read by the Secretary. Mr. \_\_\_\_\_ moved that the resolution be adopted. Mr. \_\_\_\_\_ seconded the motion.

The motion carrying with it the adoption of the resolution prevailed by the following vote:

AYES: Messrs. Jeffers, Bryan, Thompson, Johnson, Lockwood, Minter, Hardie and Sorrell, and Mrs. Devall.

NOES: None.

The resolution as adopted is as follows:

## RESOLUTION

AWARDING TO THE PURCHASER \$580,000.00 OF BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS, TEXAS WESTERN COLLEGE STUDENT UNION REVENUE BONDS, SERIES 1957.

WHEREAS, the Board of Regents of The University of Texas has under consideration the sale of its \$580,000.00 of Texas Western College Student Union Revenue Bonds, Series 1957, dated October 1, 1957, bearing interest at the rate of not exceeding 2-7/8% per annum, payable April 1, 1958, and semi-annually thereafter on October 1 and April 1 of each year, maturing serially throughout the years 1960 through 1987, both inclusive; and

WHEREAS, the following offer was received:

<u>NAME OF OFFERER</u>	<u>PRICE</u>	<u>INTEREST RATE</u>
The United States of America	Par and accrued interest	2-7/8%

WHEREAS, after having received and considered the aforesaid offer of The United States of America for said \$580,000.00 of bonds, which offer is the best and only bid received for said bonds, it is considered to be to the best interest of the College that said offer be accepted;

THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS:

1. That the offer of The United States of America for said \$580,000.00 of bonds, being par and accrued interest to date of delivery for bonds bearing the interest rate described above, be and the same is hereby accepted.

2. That the Chairman and Secretary of the Board of Regents be and they are hereby ordered and directed to do any and all things necessary to complete the delivery of said bonds to the purchaser, in accordance with its offer.

ADOPTED AND APPROVED this the \_\_\_\_\_ day of November, 1957.

ATTEST:

\_\_\_\_\_  
Chairman, Board of Regents,  
The University of Texas.

\_\_\_\_\_  
Secretary, Board of Regents,  
The University of Texas.

THE STATE OF TEXAS           :  
 COUNTY OF GALVESTON        :

I, the undersigned, Secretary of the Board of Regents of The University of Texas, do hereby certify that the above and foregoing is a true and correct copy of a resolution (and of the minutes pertaining thereto) adopted by the Board of Regents on the \_\_\_\_ day of November, 1957, awarding the \$580,000.00 of Board of Regents of The University of Texas, Texas Western College Student Union Revenue Bonds, Series 1957, to the purchaser, which resolution is duly of record in the minutes of the said Board of Regents.

EXECUTED UNDER MY HAND and seal of the Board of Regents of The University of Texas, this the \_\_\_\_\_ day of November, 1957.

(SEAL)

\_\_\_\_\_  
 Secretary, Board of Regents,  
 The University of Texas.

THE STATE OF TEXAS :

COUNTY OF GALVESTON :

The Board of Regents of The University of Texas convened in Regular Meeting on the \_\_\_\_ day of November, 1957, at the Medical Branch of The University of Texas, in Galveston, Texas, with the following members and officers of the Board of Regents present, to-wit:

- Leroy Jeffers, Chairman,
- J. P. Bryan, :
- Mrs. Charles Devall, :
- Joe C. Thompson, :
- J. Lee Johnson, III, :
- Lee Lockwood, : Members,
- Dr. Merton M. Minter, :
- Thornton Hardie, :
- J. R. Sorrell, :
- Betty Anne Thedford, Secretary,

with the following members of the Board of Regents absent, to-wit:

\_\_\_\_\_

constituting a quorum of the said Board, at which meeting the following, among other business, was transacted, to-wit:

Mr. \_\_\_\_\_ introduced a resolution which was read by the Secretary. Mr. \_\_\_\_\_ moved that the resolution be adopted. Mr. \_\_\_\_\_ seconded the motion.

The motion carrying with it the adoption of the resolution prevailed by the following vote:

AYES: Messrs. Jeffers, Bryan, Thompson, Johnson, Lockwood, Minter, Hardie and Sorrell, and Mrs. Devall.

NOES: None.

The resolution as adopted is as follows:

## RESOLUTION

FIXING THE RATES FOR SERVICES AND FACILITIES OF THE STUDENT UNION BUILDING AT TEXAS WESTERN COLLEGE, THE NET REVENUES OF WHICH ARE PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS, TEXAS WESTERN COLLEGE STUDENT UNION REVENUE BONDS, SERIES 1957.

WHEREAS, concurrently with the adoption of this resolution, the Board of Regents of The University of Texas (hereinafter sometimes called the "Board") has authorized the issuance of \$580,000.00 of Board of Regents of The University of Texas, Texas Western College Student Union Revenue Bonds, Series 1957 (hereinafter sometimes called the "Bonds"), and has pledged the Net Revenues derived from the operation of the Student Union Building and the services and facilities provided thereby, to the payment of principal of and interest on the Bonds; and

WHEREAS, it is proper that before the actual issuance and delivery of said Bonds, the rates and charges should be fixed in connection with the operation of the Student Union Building;

THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS:

1. That reasonable and adequate rates and charges for services, facilities and supplies shall be made in connection with the operation of the Student Union Building to the end that the Student Union Building shall produce gross revenues which will be sufficient to pay all Current Expenses thereof and produce Net Revenues sufficient, together with the Student Union Building Use Fees, to pay all debt service and other charges, payments and deposits required in connection with the Bonds.

2. That the administrative officers of Texas Western College be and they are hereby authorized, ordered and directed to do any and all things necessary and/or convenient to carry out and accomplish the purpose of this resolution.

ADOPTED AND APPROVED this the \_\_\_\_\_ day of November, 1957.

ATTEST:

\_\_\_\_\_  
Chairman, Board of Regents,  
The University of Texas.

\_\_\_\_\_  
Secretary, Board of Regents,  
The University of Texas.

THE STATE OF TEXAS :

COUNTY OF GALVESTON :

I, the undersigned, Secretary of the Board of Regents of The University of Texas, do hereby certify that the above and foregoing is a true and correct copy of a resolution (and of the minutes pertaining thereto) adopted by the Board of Regents on the \_\_\_\_\_ day of November, 1957, fixing the rates for services and facilities of the Student Union Building at Texas Western College, which resolution is duly of record in the minutes of the said Board of Regents.

EXECUTED UNDER MY HAND and seal of the Board of Regents of The University of Texas, this the \_\_\_\_ day of November, 1957.

(SEAL)

\_\_\_\_\_  
Secretary, Board of Regents,  
The University of Texas.

THE STATE OF TEXAS :

COUNTY OF GALVESTON :

The Board of Regents of The University of Texas convened in Regular Meeting on the \_\_\_\_\_ day of November, 1957, at the Medical Branch of The University of Texas, in Galveston, Texas, with the following members and officers of the Board of Regents present, to-wit:

Leroy Jeffers,		Chairman,
J. P. Bryan,	:	
Mrs. Charles Devall,	:	
Joe C. Thompson,	:	
J. Lee Johnson, III,	:	
Lee Lockwood,	:	Members,
Dr. Merton M. Minter,	:	
Thornton Hardie,	:	
J. R. Sorrell,	:	
Betty Anne Thedford,		Secretary,

with the following members of the Board of Regents absent, to-wit:

\_\_\_\_\_,'  
constituting a quorum of the said Board, at which meeting the following, among other business, was transacted, to-wit:

Mr. \_\_\_\_\_ introduced a resolution which was read by the Secretary. Mr. \_\_\_\_\_ moved that the resolution be adopted. Mr. \_\_\_\_\_ seconded the motion.

The motion carrying with it the adoption of the resolution prevailed by the following vote:

AYES: Messrs. Jeffers, Bryan, Thompson, Johnson, Lockwood, Minter, Hardie and Sorrell, and Mrs. Devall.

NOES: None.

The resolution as adopted is as follows:

## RESOLUTION

FIXING STUDENT UNION BUILDING USE FEES AT  
TEXAS WESTERN COLLEGE.

WHEREAS, concurrently with the adoption of this resolution, the Board of Regents of The University of Texas (hereinafter called the "Board") has adopted a resolution authorizing the issuance of Board of Regents of The University of Texas, Texas Western College Student Union Revenue Bonds, Series 1957 (hereinafter called the "Bonds"); and

WHEREAS, in consideration of the purchase of said Bonds by the purchaser thereof, it is necessary that Student Union Building Use Fees at Texas Western College must be fixed, levied, charged and collected in accordance with law and the resolution authorizing said Bonds;

THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS:

1. That the Board does hereby fix, levy, charge and order to be collected a Student Union Building Use Fee from each student attending Texas Western College of The University of Texas, commencing with the regular fall semester of the College beginning in September, 1958, in the amount of \$4.00 per student for each regular semester attended and \$2.00 per student for each term of each summer session attended. It is hereby found, determined and declared that said Student Union Building Use Fees are reasonable in all respects, and taking into consideration the cost of providing the Project, the use to be made of it and the advantage to be derived therefrom by the users thereof and by the College. Such Student Union Building Use Fees shall be and remain in effect until such time as the Bond Fund shall contain a total amount of funds and/or investments at least equal to the sum of (a) the amount required to pay the principal of and interest on the Bonds for the remainder of the then current calendar year, plus (b) a debt service reserve of \$61,000.00. Thereafter, the Board shall fix, levy, charge and collect Student Union Building Use Fees in such amounts as will, together with the Net Revenues derived from the operation of the Student Union Building, be at least sufficient at all times to provide for all debt service and other charges, payments and deposits required in connection with the Bonds.

2. That the Board and the officers of Texas Western College shall do and perform all acts necessary to make this resolution effective according to its terms.

ADOPTED AND APPROVED this the \_\_\_\_\_ day of November, 1957.

ATTEST:

\_\_\_\_\_  
Secretary, Board of Regents,  
The University of Texas.

\_\_\_\_\_  
Chairman, Board of Regents,  
The University of Texas.



THE STATE OF TEXAS :

COUNTY OF GALVESTON :

I, the undersigned, Secretary of the Board of Regents of The University of Texas, do hereby certify that the above and foregoing is a true and correct copy of a resolution (and of the minutes pertaining thereto) adopted by the Board of Regents on the \_\_\_\_\_ day of November, 1957, fixing Student Union Building Use Fees at Texas Western College, which resolution is duly of record in the minutes of the said Board of Regents.

EXECUTED UNDER MY HAND and seal of the Board of Regents of The University of Texas, this the \_\_\_\_\_ day of November, 1957.

(SEAL)

\_\_\_\_\_  
Secretary, Board of Regents,  
The University of Texas.

THE UNIVERSITY OF TEXAS  
OFFICE OF THE PRESIDENT  
AUSTIN 18

November 13, 1957

Memorandum

To: Dr. Logan Wilson  
From: Dr. J. C. Dolley  
Subject: Stadium Expansion at Texas Western College

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

OK  
W

Dr. Holcomb proposes that Texas Western College be authorized to sell stadium seat options to raise funds for a further expansion of the stadium. The funds thus raised are to be deposited in a bank under escrow agreement specifying that they will be used either for this expansion or returned to the option purchasers in the event that sufficient money is not raised.

If the stadium expansion is to be completed in time for the 1958 football season, it will be necessary for the project to be approved at the November meeting of the Board of Regents. This would require presentation as a special item at that meeting. Since this meeting of the Board will be devoted largely to medical affairs, you may not want to place this item on the agenda.

If you decide to present the matter, Mr. Sparenberg and I suggest that you recommend Board approval of (1) authorization to sell seat options as outlined, all proceeds to be placed in a separate bank account under escrow agreement, and (2) acceptance of the offer of Mr. Ralph B. Davis to prepare at no cost to the College all preliminary plans, working drawings, and specifications for the project.

Approval of the above recommendations will enable the project to be pursued without delay, and if sufficient funds are raised via seat option sales, the construction proposal can be presented to the Building and Grounds Committee at the January meeting of the Board.

cc: Mr. C. H. Sparenberg



Office of the President

# Texas Western College

OF THE UNIVERSITY OF TEXAS

PRESIDENT'S OFFICE, U OF T	41
ACKNOWLEDGED	FIVE 3
REC'D	NOV 9 - 1957
REFER TO	<i>John</i>
PLEASE ANSWER	

at El Paso

*Direct*

November 8, 1957

Dr. Logan Wilson  
President  
The University of Texas  
Austin 12, Texas

Dear Doctor Wilson:

Enclosed you will find recommendations concerning the proposed enlargement of the stadium at Texas Western College which I would like to have considered at the next meeting of the Regents subject, of course, to your approval.

The plan is much the same as discussed in our conversation last Wednesday with the exception of the suggestion made in the last paragraph on the first page. We have attempted to suggest what we hope is a legal way of permitting what would amount to a pledge to be paid off over a three-year period. We do not anticipate that the funds raised in this particular manner would amount to perhaps more than \$15,000 to \$20,000. The funds raised on the so called pledge basis would be over and above the minimum amount necessary for the completion of the project. From the long range standpoint these additional funds could be of some benefit to us in providing needed intramural facilities.

Sincerely yours,

*Dysart E. Holcomb*  
Dysart E. Holcomb  
President

DEH:sjn

## ENLARGEMENT OF STADIUM-TEXAS WESTERN COLLEGE

Permission was granted at the November meeting of the Board of Regents to investigate the possibility of enlarging the stadium at Texas Western College. Preliminary estimates indicate that approximately 6,000 seats could be added to the stadium by lowering the field at a cost of from \$200,000 to \$225,000. Funds for this expansion would be raised by selling options for the purchase of season tickets with seats between the 45 yard lines on the north side of the field being sold for \$150 each and those between the 35 and 40 yard lines for \$100 each. If all of the seats in these sections could be sold, approximately \$320,000 could be raised. The fund-raising campaign would be headed by Mr. Mike Brumbelow, Assistant to the President in Charge of Development for the College, assisted by a group of 25 to 30 citizens who have expressed keen interest in working with the College on the project. The option would entitle the holder to first choice of reserved seats in the appropriate sections of the stadium and would be good for a period of twenty years. It would be necessary that the option holder exercise his option prior to a fixed date each year, for example, August 15, prior to putting season tickets on sale to the general public. Option holders could give their options to members of their family, friends, or their business firms; however, any option which was to be sold at a later date would have to be cleared through the College. The College would maintain a list of options for sale as well as a list of people desiring to buy options with the priority for such a list being on a first come, first served basis.

If the additional seats are to be added in time for the 1958 season, it will be necessary that construction get under way no later than March 1, thus the deadline for completing the sale of options would be set at about February 15. \*As a means of handling funds for this project, it is proposed that a special account be set up in the Business Office under the heading of Texas Western College Stadium Expansion Fund and that all monies collected for the project be deposited in this account with the funds being held in escrow until the deadline date for completion of the fund-raising campaign. If for any reason the campaign was not a success the monies would be returned to the individual purchasers at no interest. A standard escrow agreement would be drawn up for each purchaser covering these points.

There will be a number of younger individuals desiring to purchase options who are not in as good a position financially as the well established business man. In order to fill the needs of these individuals it has been suggested that a plan be set up whereby they could purchase the option over a two or three year period. For example, two \$150 options could be purchased for one year with the payment of \$100. The options could be repurchased for the second year for \$100 or for the second year and the next eighteen years for \$200. It could be repurchased for the third year and the next seventeen years for \$100. If for any reason the option was not purchased for three successive years, none of the funds paid the College would be refunded the purchaser since they would be in payment for the purchase of an option on a year to year basis not to exceed three years.

\* However, in order to insure adequate time for fund raising, it is recommended that permission be granted to extend the fund raising campaign until February 15, 1959.

Page Two

Mr. Ralph B. Davis of the firm of Davis Foster and Thorpe has agreed to do the necessary architectural and engineering work for the project for free. His generous offer has the advantage of permitting us to proceed with the architectural and engineering work in order that bids might be received and opened in order to start construction around March 1. If for any reason the project does not prove successful, the College would not then be obligated for any architectural fees, funds for which would not be available from the athletic budget.

Southwestern Athletics, Inc. financed the remodeling of the south side of the stadium last year by borrowing the necessary funds. The College is under no legal or financial obligation to this organization which within the next few months should have their note reduced to approximately \$25,000 from an original amount of about \$80,000. Since many of the individuals who formed this organization will be among those helping us with the proposed project it is recommended that if sufficient funds are raised the note owed by the organization be paid off. Such information would be included in the brochure advertising the proposed project. Surplus funds remaining after all obligations have been met would be used to further improve the physical facilities for varsity as well as intramural athletics such as a baseball diamond, softball fields, etc. This information would also be included as a part of the brochure.

If the plan as outlined above meets with the approval of the Board of Regents, the fund-raising campaign will get under way immediately and an indication of the progress which has been made can be given at the January meeting of the Board.

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THE UNIVERSITY OF TEXAS  
ENDOWMENT OFFICE  
AUSTIN 12

November 19, 1957

WM. W. STEWART  
ENDOWMENT OFFICER

FOR ACTION OF THE BOARD OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957  
E. COOK, ASSISTANT  
TO THE ENDOWMENT OFFICER

MEMORANDUM

To : Dr. Logan Wilson, President  
Via : Dr. J. C. Dolley, Vice President for Fiscal Affairs  
From : Wm. W. Stewart, Endowment Officer

Subject: ADDITIONAL ITEMS FOR ACTION BY THE BOARD OF REGENTS AT THE  
NOVEMBER MEETING - TEXAS WESTERN COLLEGE - COTTON ESTATE -  
PROPOSED SALE OF SMALL TRACT AT INTERSECTION OF WYOMING STREET  
AND EL PASO AND SOUTHWESTERN RAILWAY RIGHT OF WAY, EL PASO,  
TEXAS

Attached is copy of recommendation regarding sale of a small piece of  
ground out of the Cotton Estate. This proposal was not in hand when  
our earlier memorandum was written setting out items for action by the  
Board at this meeting.

Dr. Holcomb and Mr. Smith suggest action at this meeting since they have  
had difficulty in getting the purchasers up to the price indicated and  
feel that they should go forward with it rather than wait until the Jan-  
uary meeting.

Several copies of the recommendation are being passed to Miss Theford  
for possible distribution at the Board meeting.

If you approve, please include this in the agenda for the meeting of the  
Board.

Original Signed by  
Wm. W. Stewart  
Endowment Officer  
\_\_\_\_\_  
Wm. W. Stewart

APPROVED:

\_\_\_\_\_  
J. C. Dolley

WWS:tm

Attachment

Copies to Dr. J. C. Dolley  
Dr. Dycart E. Holcomb  
Mr. A. A. Smith  
Miss Betty Anne Theford

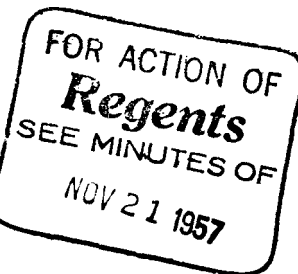
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TEXAS WESTERN COLLEGE - COTTON ESTATE - PROPOSED SALE OF SMALL TRACT AT INTERSECTION OF WYOMING STREET AND EL PASO AND SOUTHWESTERN RAILWAY RIGHT OF WAY, EL PASO, TEXAS.--Jack Berg and Henry Horwitz in the outdoor advertising business propose to buy a small triangular tract containing approximately 1200 square feet out of fractional Lots 15 and 16, Block 11, Cotton Addition to the City of El Paso, at the intersection of Wyoming Street and E. P. & S. W. Railway right of way for \$400.00 cash. There is an overpass at this intersection, and the subject tract appears suited for nothing other than sign space. The Cotton Estate now owns none of the adjoining property. The price of \$400.00 is the result of negotiation over a period of time, and sale is recommended by President Holcomb and Business Manager Smith. Commission of 5% will be payable by the University to Coles Brothers who are handling the sale, but all other costs will be paid by the purchasers.

It is recommended that the Board of Regents approve this sale and authorize the Chairman to execute a contract of sale and a deed after these instruments have been approved by the Endowment Officer as to content and the Land and Trust Attorney as to form.

THE UNIVERSITY OF TEXAS  
Office of Vice-President  
and Provost  
Main University  
Austin

November 19, 1957



Dr. Wilson:

Herewith is a "Travel Supplement" for presentation to the Regents at the November, 1957, meeting of the Board.

1. Miss Dorothy L. Gebauer, Dean of Women, November 16-22, 1957, to Miami, Florida, to attend the Southern College Personnel Conference and for conferences, expenses to be paid from the Dean of Women's Office and Traveling Expenses account.
2. Mr. J. W. Foster, Professor of Bacteriology, November 18-22, 1957, to New York City, to attend the Pasteur Fermentation Centennial Symposium, part of his expenses to be paid from contract funds.
3. Mr. Norman Hackerman, Professor of Chemistry, December 6-7, 1957, to Tulsa, Oklahoma, to speak on Modern Corrosion Problems at the Southwestern Regional American Chemical Society meeting, expenses to be paid from API 47d Grant.
4. Mr. Roger J. Williams, Professor of Chemistry and Director of the Biochemical Institute, November 18-20, 1957, to New York City, to present a paper at the National Academy of Sciences meeting, expenses to be paid from Clayton Foundation Grant.
5. Mr. Hazard Adams, Assistant Professor of English, October 25-27, 1957, to Washington, D.C., to present a paper at the meeting of the American Society for Aesthetics, expenses to be paid from Development Expenses - Main University.
6. Mr. Winfred Philipp Lehmann, Professor of Germanic Languages, November 17-December 14, 1957, to Cairo, Egypt, to carry out duties under the Rockefeller Program at the University, expenses to be paid from Rockefeller Foundation Grant for Training in Linguistics.
7. Mr. Lewis U. Hanke, Director, Institute of Latin-American Studies and Professor of History, December 26, 1957-January 1, 1958, to New York City, to attend the annual meeting of the American Historical Association and to conduct the annual meeting of the Board of Editors of the Hispanic American Historical Review, expenses to be paid from travel funds of the Institute.
8. Mr. Claude W. Horton, Professor of Physics and Research Scientist, Defense Research Laboratory, November 4-7, 1957, to Washington, D. C., on Laboratory technical matters and for conferences with naval personnel, expenses to be paid from contract funds.
9. Mr. W. W. Robertson, Assistant Professor of Physics, December 16-21, 1957, to Stanford, California, to present a paper at a meeting of the American Physical Society, expenses to be paid from contract funds.
10. Mr. Jack Myers, Professor of Zoology, November 13-16, 1957, to Lemont, Illinois, to give a seminar at invitation of the Argonne National Laboratory, part of his expenses to be paid from funds of Laboratory of Algal Physiology, Rockefeller Grant.
11. Dean W. R. Spriegel of the College of Business Administration, December 1-8, 1957, to Illinois, Indiana, Ohio State, Michigan, and Northwestern Universities to interview prospective members for staff; and December 20-31, 1957, to Philadelphia, Pennsylvania, to attend the meetings of the American Economic Association and the Academy of Management, expenses for both trips to be paid from the Dean's travel account.



Travel Supplement - November 19, 1957

12. Mr. Robert L. Mills, Professor of Educational Administration, November 10-13, 1957, to Chicago, Illinois, to participate in a seminar sponsored by the University Council for Educational Administration, expenses to be paid from funds of Southwest School Administration Center.
13. Mr. Kenneth A. Kobe, Professor of Chemical Engineering, December 4-7, 1957, to Tulsa, Oklahoma, to present a paper at the meeting of the American Chemical Society, expenses to be paid from contract funds.
14. Mr. Robert S. Schechter, Assistant Professor of Chemical Engineering, November 6-9, 1957, to Oak Ridge, Tennessee, for consultation on research problems, expenses to be paid from contract funds.
15. Mr. Alfred H. LaGrone, Associate Professor of Electrical Engineering, November 18-21, 1957, to Fort Monmouth, New Jersey, to attend conference and discuss technical questions on contract matters, expenses to be paid from contract funds.
16. Mr. Archie N. Jones, Professor of Music, December 15-18, 1957, to New York City, to attend the annual convention of the National Association of Concert Managers, the annual meeting of the National Music Council, and to interview concert managements for Cultural Entertainment programs for the 1958-59 series, expenses to be paid from Cultural Entertainment Committee Funds.
17. Mr. Joel F. Hembree, Research Scientist V, November 12-14, 1957, to Avondale Mills, Sylacauga, Alabama, to attend a meeting being held for a series of tests on compressing cotton and for conferences, expenses to be paid from travel funds of Cotton Economic Research.
18. Mr. James R. D. Eddy, Dean of the Division of Extension, November 20-23, 1957, to Chicago, Illinois, to attend a National Advisory Committee on the preparation of instructional material for the Liquefied Petroleum Industry, expenses to be paid from Liquefied Petroleum Gas Association Grant; and December 7-12, 1957, to Stillwater, Oklahoma, to participate in a three day meeting on "Adult Education" sponsored by the Universities of Oklahoma and Texas, expenses to be paid from Maintenance, Equipment and Travel account of the Dean's Office.
19. Mr. Norris Andrews Hiett, Associate Dean of the Division of Extension, December 7-12, 1957, to Stillwater, Oklahoma, to represent the University at the Southwest Conference on Adult Education, expenses to be paid from Maintenance, Travel and Equipment account of the Dean's Office.
20. Eight Cross Country Team Members, November 21-27, 1957, to East Lansing, Michigan, for National Collegiate Athletic Association Cross Country Meet, expenses to be paid from funds of Intercollegiate Athletics.

Sincerely yours,

*H. H. Ransom*  
H. H. Ransom

Approved:

*Logan Wilson*  
Logan Wilson

THE UNIVERSITY OF TEXAS  
OFFICE OF THE VICE-PRESIDENT  
MAIN UNIVERSITY  
AUSTIN 12

November 18, 1957

See "Deliberations of Board"

Dr. Logan Wilson  
President  
The University

Dear Dr. Wilson:

I am enclosing for your oral comment to the Regents the record of the meeting which Dean McCown held for all persons concerned with the Charros project.

You will recall that this is a long-standing problem, somewhat complicated by the enthusiasm of Mr. Bill Daniel. It seems likely that any arrangement made this year would inevitably be a temporary one.

The main difficulty of considering the Brackenridge Tract is the possibility of interfering with long-range plans for that area. A possible difficulty of using the state hospital site is the bad public relations which conceivably could result from this activity in that part of town.

In any case, it seems clear that the University should not enter into any inter-agency contract for this site.

Sincerely yours,

Original signed by  
H. H. RANSOM  
H. H. Ransom  
Vice-President and Provost  
of the Main University

HHR:bg

Encl.

## MEETING ON THE CHARROS CLUB

November 14, 1957 - Dean H. Y. McCown's Office

Following is a summary of the conclusions reached:

- (1) There is no objection to the Charros continuing to operate as a recognized or approved student organization, provided the Club sponsor and Club officers comply more strictly with the University regulations governing General Student Organizations. This stipulation has particular reference to keeping the Assistant Dean of Student Life, Mr. Kenney's, office advised of the Club's activities and following normal communication channels for future communications. Mr. Carey Crutcher and Mr. John Davis, student representatives, agreed to strict observance of regulations in the future.
- (2) The use of a site on the Brackenridge Tract for the Charros' corral was discussed at length. In view of the study now being made for the development of the Brackenridge Tract and the indefinite status of this property, it was agreed that the Charros should not move in this direction at the present time.
- (3) Location of a corral on a portion of the Balcones Research Center property was also rejected because of Federal restrictions on use of this property.
- (4) It was the feeling of the students present that the old Dairy Farm at the intersection of Lamar and Guadalupe in the northern part of the City of Austin is an ideal location and set-up for an operating area for the Charros. This State property comes under the supervision of the State Hospital Board and the Board will consider the Charros' request for use of this property in their meeting early in December. Should the Board be agreeable to the proposal, the question came up as to the type of contractual agreement that should be made. It was the consensus of those present that we should not enter into an inter-agency contract between the State Hospital Board and the University. Such an arrangement would set a precedent for the University to provide off-campus facilities for a General Student Organization. However, the group sees no objection to the State Hospital Board tendering the use of the property to the Charros, the terms of the agreement being subject to review by the Dean of Student Life's Office and the University Assistant Land and Trust Attorney, Mr. Waldrep. Mr. Waldrep agreed to keep in touch with the attorney for the State Hospital Board and to keep us informed of developments.

- (5) In case the State Hospital Board is unwilling to negotiate with a student organization, the only remaining possibility for a site for the 1958 rodeo is the Sheriff Posse's corral on the Lockhart Highway about fifteen miles from Austin. The students are reluctant to accept this solution because the site is too far from the campus and the cost for their performance is excessive, about \$2500.

Mr. Crutcher reported that the Central Round-Up Committee had included the Charros performance in the 1958 events so far as scheduling is concerned. The Charros will not be an integral part of Round-Up because of financial arrangements but will operate independently in this respect.

THE UNIVERSITY OF TEXAS

SUMMARY FINANCIAL STATEMENTS

Twelve Months Ending August 31, 1957

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Dental Branch . . . . .	13
M. D. Anderson Hospital and Tumor Institute . . . . .	15
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Office of the President  
FDG:ds  
10/31/57

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

THE UNIVERSITY OF TEXAS SYSTEM  
 General Budget Summary - August 31, 1957  
 (Subject to Year-end Closing Adjustments)

	Pre-Closing Budget Balance (Schedule No. 1)	Excess of Revenues Over Budget	Unencumbered Balances	Estimated Unappropriated Surplus	Appropriated in 1957-58 Budget	Estimated Free Balance
Central Administration	\$ ---	\$ ---	\$ 17,426.40	\$ 17,426.40	\$ ---	\$ 17,426.40
Available University Fund (Expenses of Revenue- Bearing Property)	---	---	26,454.33	26,454.33	---	26,454.33
Main University	335,241.47	369,940.28	711,329.34	1,416,511.09	1,241,282.00	175,229.09
Texas Western College	169,530.83	3,400.16	62,128.33	235,059.32	---	235,059.32
Medical Branch	160,244.28	33,392.02	149,892.63*	43,743.67	---	43,743.67
Southwestern Medical School	15,668.65*	47,312.34	153,518.26	185,161.95	60,165.00	124,996.95
Dental Branch	295,070.60	15,780.48	481,767.95	792,619.03	151,581.00	641,038.03
M. D. Anderson Hospital and Tumor Institute	31,296.38*	465,101.74*	506,165.72	9,767.60	---	9,767.60
Postgraduate School of Medicine	<u>27,533.64</u>	<u>7,584.98</u>	<u>10,051.56</u>	<u>45,170.18</u>	<u>20,828.00</u>	<u>24,342.18</u>
Totals	<u>\$940,655.79</u>	<u>\$ 12,308.52</u>	<u>\$1,818,949.26</u>	<u>\$2,771,913.57</u>	<u>\$1,473,856.00</u>	<u>\$1,298,057.57</u>

\*Deduction

THE UNIVERSITY OF TEXAS  
SUMMARY REPORT - CENTRAL ADMINISTRATION  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

<u>General Budget</u>	<u>Adjusted Budget (1)</u>	<u>Expended (2)</u>	<u>Encumbered (3)</u>	<u>Unencumbered (4)</u>	<u>Unfilled Positions (5)</u>
<b>General Administration</b>					
Office of the Board of Regents	\$ 22,016.34	\$ 20,658.11	\$ 862.19	\$ 496.04	\$
Office of the President	139,979.48	126,537.16	21.00	13,421.32	
Office of the Comptroller	50,076.00	48,632.30	---	1,443.70	
Workmen's Compensation Insurance	104.00	103.06	---	.94	
Total General Administration	<u>212,175.82</u>	<u>195,930.63</u>	<u>883.19</u>	<u>15,362.00</u>	<u>-0-</u>
<b>General Expenses</b>					
University Development Board	37,919.07	34,453.88	1,946.95	1,518.24	
University News and Information Service	36,539.45	35,830.79	2.20	706.46	
O.A.S.I. - Central Administration	---	660.30	---	660.30*	
Insurance Consulting Service for the University of Texas System - A. R. Massey & Associates, Inc.	1,000.00	500.00	---	500.00	
Insurance Survey of The University of Texas System - Insurance Audit & Inspection Company Contract	750.00	750.00	---	---	
Total General Expenses	<u>76,208.52</u>	<u>72,194.97</u>	<u>1,949.15</u>	<u>2,064.40</u>	<u>-0-</u>
<b>Total Central Administration Budget</b>	<u>\$288,384.34</u>	<u>\$268,125.60</u>	<u>\$2,832.34</u>	<u>\$17,426.40</u>	<u>\$ -0-</u>
Percent to Adjusted Budget	100.0%	93.0%	1.0%	6.0%	

\*Denotes deduct and/or overdraft.

THE UNIVERSITY OF TEXAS - AVAILABLE UNIVERSITY FUND  
SUMMARY REPORT  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
(EXPENSES OF REVENUE-BEARING PROPERTY)  
TWELVE MONTHS ENDING AUGUST 31, 1957

	Adjusted Budget (1)	Expended (2)	Encumbered (3)	Unencumbered (4)	Unfilled Positions (5)
Auditing Oil and Gas Production	\$ 48,914.20	\$ 48,153.42	\$ 41.61	\$ 238.55	\$ 480.62
Board for Lease of University Lands	4,348.00	3,853.63	---	494.37	---
University Lands:					
Geology	66,412.00	60,069.13	---	2,149.26	4,193.61
Legal and Surveying	18,090.00	17,051.93	---	62.21	975.86
Oil Field Supervision and Geophysical Exploration	30,852.00	29,719.28	50.70	1,082.02	---
University Lands - Surface Leasing	11,953.00	11,576.66	---	376.34	---
Investment Office	80,058.37	60,317.83	246.45	9,473.68	10,020.41
O.A.S.I. - Matching Contributions	---	3,133.35	---	3,133.35*	---
Workmen's Compensation Insurance	<u>301.00</u>	<u>260.25</u>	<u>---</u>	<u>40.75</u>	<u>---</u>
Total Available University Fund Budget	<u>\$260,928.57</u>	<u>\$234,135.48</u>	<u>\$338.76</u>	<u>\$10,783.83</u>	<u>\$15,670.50</u>
Percent of Adjusted Budget	100.0%	89.7%	.1%	4.2%	6.0%

\*Denotes deduct and/or overdraft.



THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY

SUMMARY REPORT

REALIZATION OF REVENUE AND ESTIMATE OF GENERAL BUDGET FUNDS AVAILABLE  
AS OF AUGUST 31, 1957

General Budget	Budget Estimates		Revenues	Excess	Estimated
	% Realized To Date (1)	Amounts (2)	12 Mos. Ending Aug. 31, 1957 (3)	Over# or Under Budget (4)	Funds Available (5)
<b>Main University</b>					
Student Fees, Forfeits, etc.	109.8%	\$ 1,365,060.00	\$1,498,555.76	\$133,495.76#	
Public Appropriations					
V.A. & R.O.T.C. Programs, etc.	223.0	38,500.00	85,872.54	47,372.54#	
Overhead Allowance	133.9	450,000.00	602,608.66	152,608.66#	
Sales and Services	111.7	16,850.00	18,826.83	1,976.83#	
Other Sources	247.8	41,875.50	103,784.35	61,908.85#	
Subtotal	120.8	<u>1,912,285.50</u>	<u>2,309,648.14</u>	<u>397,362.64#</u>	
<b>Extension Division</b>					
Student Fees, Forfeits, etc.	109.7	129,048.21	141,612.21	12,564.00#	
Public Appropriations					
Texas Education Agency	72.1	172,031.20	124,012.06	48,019.14	
Federal Government	---	---	7,093.47	7,093.47#	
Sales and Services	95.6	40,200.00	38,429.78	1,770.22	
Other Sources	106.9	700.00	748.53	48.53#	
Subtotal	91.2	<u>341,979.41</u>	<u>311,896.05</u>	<u>30,083.36</u>	
<b>Total Adjusted Budgeted Estimated Income</b>	116.3	<u>2,254,264.91</u>	<u>2,621,544.19</u>	<u>367,279.28#</u>	
<b>Credits for Sales</b>					
Main University	---	51,712.83	54,373.83	2,661.00#	
Extension Division	---	5,605.56	5,605.56	---	
Subtotal	---	<u>57,318.39</u>	<u>59,979.39</u>	<u>2,661.00#</u>	
<b>Total</b>	116.0	<u>2,311,583.30</u>	<u>\$2,681,523.58</u>	<u>\$369,940.28#</u>	
<b>Legislative Appropriations for 1956-57</b>		7,836,048.00			
<b>Total Estimated Income</b>		<u>\$10,147,631.30</u>			\$10,147,631.30
Transfers from Available University Fund					2,023,300.00
Transfers from Intercollegiate Athletic Funds					9,358.32
Other Transfers (Net)					47,694.99*
Texas Petroleum Research Committee					55,000.00
Balances Available for Appropriation, Sept. 1, 1956:					
Reserves for Orders and Contracts Outstanding					243,185.75
Reserves for Balances Subject to Reappropriation					75,910.14
Unappropriated Surplus					1,432,420.75
<b>Estimated of Funds Available</b>					<u>13,939,111.27</u>
<b>Adjusted Budget, 1956-57 (Schedule 2)</b>					<u>13,435,821.86</u>
<b>Estimated Budget Balance Before Adjustments</b>					503,289.41
Reserve for Contract Encumbrances and Overhead					152,965.76*
Miscellaneous closing Adjustments (Net)					15,082.18*
<b>Estimated Budget Balance</b>					<u>\$ 335,241.47</u>

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THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY  
SUMMARY REPORT  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

General Budget	Adjusted Budget (1)	Expended (2)	Encumbered (3)	Unencumbered (4)	Unfilled Positions# (5)
General Administration	\$ 390,094.51	\$ 382,898.81	\$ 1,845.71	\$ 5,349.99	\$ ---
General Expense	668,439.21	659,292.55	4,183.12	3,743.21	1,220.33
Resident Instruction and Departmental Research					
School of Architecture	99,087.29	93,296.21	1,106.85	584.23	4,100.00
College of Arts and Sciences	3,353,015.97	3,226,528.12	33,543.70	18,469.15	74,475.00
College of Business Administration	514,969.72	491,741.35	5,571.14	1,630.16	16,027.07
College of Education	462,881.32	444,316.29	5,522.35	1,467.68	11,575.00
College of Engineering	930,576.41	863,065.89	29,435.42	20,547.43	17,527.67
College of Fine Arts	543,139.04	536,750.51	1,807.24	3,894.26	687.03
School of Law	270,309.44	269,860.61	28.50	1,065.75*	1,486.08
Graduate School of Library Science	34,663.78	32,659.81	1,984.82	19.15	---
College of Pharmacy	165,532.35	153,396.41	10,918.27	1,217.67	---
Graduate School of Social Work	42,634.88	42,281.81	340.44	12.63	---
Air Science	8,726.64	8,155.48	1.80	569.36	---
Military Science and Tactics	6,380.32	6,445.35	---	65.03*	---
Naval Science	3,020.00	3,015.54	---	4.46	---
Military Property Custodian	25,346.00	24,060.24	699.31	105.12	481.33
Physical Training	160,282.45	158,669.95	1,086.39	526.11	---
Graduate School	34,916.79	34,904.41	---	12.38	---
Total Instructional Departments	<u>6,655,482.40</u>	<u>6,389,147.98</u>	<u>92,046.23</u>	<u>47,929.01</u>	<u>126,359.18</u>
Unallocated Accounts					
Salaries	205,530.23	---	---	---	205,530.23
Maintenance, Equipment, Office and Travel	9,253.31	---	---	9,253.31	---
Special Research Equipment and Library Collections and Materials	13.19	---	---	13.19	---
	<u>214,796.73</u>	<u>---</u>	<u>---</u>	<u>9,266.50</u>	<u>205,530.23</u>
Summer Session - 1956	1,895.99	926.24	---	246.00	723.75
Summer Session - 1957	657,130.50	634,393.50	---	22,737.00	---

THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY  
SUMMARY REPORT  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

General Budget (continued)	Adjusted Budget (1)	Expended (2)	Encumbered (3)	Unencumbered (4)	Unfilled Positions# (5)
Organized Research	\$ 724,676.58	\$ 665,538.56	\$ 40,530.33	\$ 7,752.69	\$ 10,855.00
Division of Extension	721,076.55	691,938.87	13,068.67	1,145.53*	17,214.54
Library	649,862.67	609,446.55	32,221.65	4,248.80	3,945.67
Physical Plant	2,377,439.51	2,119,318.64	76,000.65	167,316.94	14,803.28
Organized Activities Relating to Instructional Departments	191,099.21	179,935.22	3,044.90	8,119.09	---
Non-Educational Expenses	<u>93,600.00</u>	<u>90,621.21</u>	---	<u>2,978.79</u>	---
Total - General Budget	<u>13,345,593.86</u>	<u>12,423,458.13</u>	<u>262,941.26</u>	<u>278,542.49</u>	<u>380,651.98</u>
Transfers:					
Salary encumbrances cancelled	---	---	52,134.87*	52,134.87	---
Special Activities	4,500.00	4,500.00	---	---	---
Service Departments	30,368.00	30,368.00	---	---	---
Auxiliary Enterprises	55,360.00	55,360.00	---	---	---
	<u>90,228.00</u>	<u>90,228.00</u>	<u>52,134.87*</u>	<u>52,134.87</u>	---
Grand Total	<u>\$13,435,821.86</u>	<u>\$12,513,686.13</u>	<u>\$210,806.39</u>	<u>\$330,677.36</u>	<u>\$380,651.98</u>
Percent of Adjusted Budget	100.0%	93.1%	1.6%	2.5%	2.8%

\*Denotes deduct and/or overdraft.

#Includes Unallocated Salaries.

THE UNIVERSITY OF TEXAS - TEXAS WESTERN COLLEGE  
SUMMARY REPORT  
REALIZATION OF REVENUE AND ESTIMATE OF GENERAL BUDGET FUNDS AVAILABLE  
AS OF AUGUST 31, 1957

General Budget	Budget Estimates		Revenues 12 Mos. Ending Aug. 31, 1957	Excess Over# or Under Budget	Estimated Funds Available
	% Realized To Date (1)	Amounts (2)			
Registration, Laboratory and Course Fees					
Long Session	95.9%	\$ 215,090.00	\$206,247.26	\$8,842.74	
Summer Session	107.5	49,960.00	53,724.30	3,764.30#	
Miscellaneous Income	156.5	<u>15,000.00</u>	<u>23,478.60</u>	<u>8,478.60#</u>	
Subtotal	101.2	\$ 280,050.00	<u>\$283,450.16</u>	<u>\$3,400.16#</u>	
Legislative Appropriations For 1956-57		<u>1,166,664.00</u>			
Total Estimated Income		<u>\$1,446,714.00</u>			\$1,446,714.00
Balances Available for Appropriation, September 1, 1956:					
Reserve for Orders and Contracts Outstanding					18,485.41
Reserve for Balances Subject to Reappropriation					31,335.34
Unappropriated Surplus					242,125.67
Less - Transfer to Plant Funds					<u>6,000.00*</u>
Estimate of Funds Available					\$1,732,660.42
Adjusted Budget, 1956-57 (Schedule 2)					<u>1,559,547.75</u>
Balance Before Adjustments					\$ 173,112.67
Miscellaneous adjustments, including Reserve for Inventories					<u>3,581.84*</u>
Pre-closing Budget Balance					<u>\$ 169,530.83</u>

\*Deduction

THE UNIVERSITY OF TEXAS - TEXAS WESTERN COLLEGE  
SUMMARY REPORT  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

General Budget	Adjusted Budget (1)	Expended (2)	Encumbered (3)	Unencumbered (4)	Unfilled Positions# (5)
General Administration	\$ 128,152.53	\$ 123,096.39	\$ 1,922.05	\$ 3,134.09	\$ ---
General Expenses	68,569.85	57,951.81	4,375.35	6,242.69	---
Resident Instruction	850,990.55	818,664.39	18,522.63	13,803.53	---
Evening Classes	3,709.00	3,415.90	---	293.10	---
Intramurals	8,531.00	8,531.00	---	---	---
Summer Session	134,588.00	134,588.00	---	---	---
Division of Extension	720.00	5.88	---	714.12	---
Library	77,953.69	76,499.43	890.77	563.49	---
Physical Plant	239,263.46	223,596.75	8,170.21	7,496.50	---
Museum	14,348.69	14,149.07	182.29	17.33	---
Foreign Scholarships	2,500.00	1,307.50	---	1,192.50	---
Educational Television Program	870.00	870.00	---	---	---
Unallocated Accounts:					
School of Nursing	24,350.00	680.00	---	4,670.00	19,000.00
Salaries	4,525.98	---	---	---	4,525.98
Maintenance and Equipment	475.00	---	---	475.00	---
Total - Unallocated Accounts	<u>29,350.98</u>	<u>680.00</u>	<u>---</u>	<u>5,145.00</u>	<u>23,525.98</u>
Grand Total - General Budget	<u>\$1,559,547.75</u>	<u>\$1,463,356.12</u>	<u>\$34,063.30</u>	<u>\$38,602.35</u>	<u>\$23,525.98</u>
Percent of Adjusted Budget	100.0%	93.8%	2.2%	2.5%	1.5%

#Includes Unallocated Salaries

THE UNIVERSITY OF TEXAS - MEDICAL BRANCH  
SUMMARY REPORT  
REALIZATION OF REVENUE AND ESTIMATE OF GENERAL BUDGET FUNDS AVAILABLE  
AS OF AUGUST 31, 1957

General Budget	Budget Estimates		Revenues	Excess	Estimated
	% Realized		12 Mos. Ending	Over# or Under	Funds
	To Date	Amounts	Aug. 31, 1957	Budget	Available
	(1)	(2)	(3)	(4)	(5)
<b>Student Fees:</b>					
Registration Fees					
Medical Students	105.3%	\$ 28,000.00	\$ 29,485.31	\$ 1,485.31#	
Nursing Students	76.6	16,000.00	12,255.75	3,744.25	
Postgraduate	46.2	4,000.00	1,848.35	2,151.65	
Student Health Fees	89.5	17,500.00	15,667.31	1,832.69	
Laboratory Fees	106.3	16,500.00	17,537.97	1,037.97#	
Filing Fees	111.6	2,500.00	2,791.00	291.00#	
Student Deposits Forfeited	128.2	1,000.00	1,282.12	282.12#	
Total Student Fees	94.6	<u>85,500.00</u>	<u>80,867.81</u>	<u>4,632.19</u>	
Miscellaneous	118.0	20,000.00	23,598.24	3,598.24#	
Overhead on Government Contracts	190.7	37,500.00	71,500.00	34,000.00#	
Hospitals	100.0	2,400,000.00	2,400,425.97	425.97#	
Subtotal	101.3	<u>2,543,000.00</u>	<u>\$2,576,392.02</u>	<u>\$33,392.02#</u>	
Legislative Appropriations for 1956-57		5,326,732.00			
Total Estimated Income		<u>\$7,869,732.00</u>			\$7,869.732.00
Balances Available for Appropriation, Sept. 1, 1956:					
Reserve for Orders and Contracts Outstanding					159,592.03
Reserve for Balances Subject to Reappropriation					4,198.62
Unappropriated Surplus					<u>204,190.38</u>
Estimate of Funds Available					\$8,237,713.03
Adjusted Budget, 1956-57 (Schedule 2)					<u>8,186,695.62</u>
Budget Balance Before Adjustments					\$ 51,017.41
Revenue not recorded as of August 31, 1957:					
Accrued Income on Patient Accounts (Net of Reserve)					44,476.87
Due from City of Galveston					18,750.00
Miscellaneous					6,000.00
Expenditures to be transferred to Radiology Fee funds					30,000.00
Encumbrances to be cancelled					10,000.00
Pre-closing Budget Balance					<u>\$ 160,244.28</u>

<sup>a</sup> Hospital billings made during the twelve months ending August 31, 1957 amounted to \$2,844,768.71.

THE UNIVERSITY OF TEXAS - MEDICAL BRANCH  
SUMMARY REPORT  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

<u>General Budget</u>	<u>Adjusted Budget (1)</u>	<u>Expended (2)</u>	<u>Encumbered (3)</u>	<u>Unencumbered (4)</u>	<u>Unfilled Positions# (5)</u>
General Administration	\$ 402,537.43	\$ 406,490.03	\$ 4,758.85	\$ 8,711.45*	\$ ---
General Expenses	<u>245,080.66</u>	<u>265,633.56</u>	<u>6,594.35</u>	<u>27,147.25*</u>	<u>---</u>
Resident Instruction and Departmental Research					
School of Medicine	1,465,879.18	1,454,472.77	5,105.55	6,300.86	---
School of Nursing	<u>139,488.57</u>	<u>137,785.17</u>	<u>1,024.84</u>	<u>678.56</u>	<u>---</u>
Total Instructional Depts.	<u>1,605,367.75</u>	<u>1,592,257.94</u>	<u>6,130.39</u>	<u>6,979.42</u>	<u>---</u>
Organized Research	71,849.03	69,843.59	2,680.50	675.06*	---
Extension	9,777.20	5,800.01	650.00	3,327.19	---
Library	53,015.66	46,247.00	3,722.91	3,045.75	---
Operation & Maint. of Phys. Plant	877,312.36	937,385.38	13,611.93	73,684.95*	---
Hospitals					
General Adm. and Expense	77,310.25	77,819.64	---	509.39*	---
Admissions & Business Activities	74,813.70	71,451.09	---	3,362.61	---
Professional Care of Patients	2,945,098.66	2,980,390.18	6,997.06	42,288.58*	---
Professional Divisions	623,513.57	650,261.63	8,497.85	35,245.91*	---
General Services	<u>1,198,958.87</u>	<u>1,156,005.22</u>	<u>23,359.14</u>	<u>19,594.51</u>	<u>---</u>
Total Hospitals	4,919,695.05	4,935,927.76	38,854.05	55,086.76*	---
Unallocated Salaries	<u>2,060.48</u>	---	---	---	<u>2,060.48</u>
Total - General Budget	<u>\$8,186,695.62</u>	<u>\$8,259,585.27</u>	<u>\$77,002.98</u>	<u>\$151,953.11*</u>	<u>\$2,060.48</u>
Percent of Adjusted Budget	100.0%	100.9%	.9%	(1.8%)*	0.0%

#Includes Unallocated Salaries

\*Deduction

THE UNIVERSITY OF TEXAS - SOUTHWESTERN MEDICAL SCHOOL  
SUMMARY REPORT  
REALIZATION OF REVENUE AND ESTIMATE OF GENERAL BUDGET FUNDS AVAILABLE  
AS OF AUGUST 31, 1957

General Budget	Budget Estimates		Revenues	Excess	Estimated
	% Realized To Date (1)	Amounts (2)	12 Mos. Ending Aug. 31, 1957 (3)	Over# or Under Budget (4)	Funds Available (5)
Student Fees - Non Veteran					
Tuition	113.1%	\$ 16,600.00	\$ 18,773.40	\$ 2,173.40#	
Postgraduate Registration Fees	114.5	7,348.00	8,410.00	1,062.00#	
Laboratory and Health Fees	115.5	18,720.00	21,627.29	2,907.29#	
Graduation Fees	96.7	1,750.00	1,691.78	58.22	
Student Fees - From Veterans Adm.	410.6	300.00	1,231.93	931.93#	
Overhead Allowances - Special Projects	233.3	20,000.00	46,666.92	26,666.92#	
Sales and Services:					
Medical Art	223.1	2,000.00	4,461.58	2,461.58#	
Other Sources	353.8	4,400.00	15,567.44	11,167.44#	
Subtotal	166.5	<u>71,118.00</u>	<u>\$118,430.34</u>	<u>\$47,312.34#</u>	
Legislative Appropriations for 1956-57		1,484,147.00			
Total Estimated Income		<u>\$1,555,265.00</u>			\$1,555,265.00
Balances Available for Appropriation, Sept. 1, 1956:					
Reserve for Orders and Contracts Outstanding					27,468.07
Reserve for Balances Subject to Reappropriation					6,934.28
Unappropriated Surplus					256,259.71
Less - Transfer to Plant Funds					<u>147,000.00*</u>
Estimate of Funds Available					\$1,698,927.06
Adjusted Budget, 1956-57 (Schedule 2)					<u>1,720,591.05</u>
Budget Balance Before Adjustments					\$ 21,663.99*
Overhead Allowance on Trust Funds, etc.					<u>5,995.34</u>
Pre-closing Budget Balance					<u>\$ 15,668.65*</u>

\*Deduction



THE UNIVERSITY OF TEXAS - SOUTHWESTERN MEDICAL SCHOOL  
SUMMARY REPORT  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

<u>General Budget</u>	<u>Adjusted Budget (1)</u>	<u>Expended (2)</u>	<u>Encumbered (3)</u>	<u>Unencumbered (4)</u>	<u>Unfilled Positions# (5)</u>
General Administrative Offices	\$ 126,761.62	\$ 119,140.39	\$ 2,999.27	\$ 4,621.96	\$ ---
General Expense	69,122.90	61,142.07	910.10	7,070.73	---
Instruction and Departmental Research					
School of Medicine	1,091,088.93	1,023,659.84	41,491.01	13,338.08	12,600.00
Extension - Postgraduate Program	15,597.77	9,362.53	5.00	6,230.24	---
Library	68,968.09	62,422.62	5,916.60	628.87	---
Operation & Maint. of Physical Plant & Other Gen. Services	255,944.55	231,549.82	8,473.54	11,421.19	4,500.00
Unallocated Accounts					
Salaries	93,398.52	---	---	---	93,398.52
Maintenance and Equipment	291.33*	---	---	291.33*	---
Total - General Budget	<u>\$1,720,591.05</u>	<u>\$1,507,277.27</u>	<u>\$59,795.52</u>	<u>\$43,019.74</u>	<u>\$110,498.52</u>
Percent of Adjusted Budget	100.0%	87.6%	3.5%	2.5%	6.4%

#Includes Unallocated Salaries

\*Deduction

THE UNIVERSITY OF TEXAS - DENTAL BRANCH  
SUMMARY REPORT  
REALIZATION OF REVENUE AND ESTIMATE OF GENERAL BUDGET FUNDS AVAILABLE  
AS OF AUGUST 31, 1957

General Budget	Budget Estimates		Revenues 12 Mos. Ending Aug. 31, 1957	Excess Over# or Under Budget	Estimated Funds Available
	% Realized To Date (1)	Amounts (2)			
Student Fees:					
Registration Fees	96.2%	\$ 82,700.00	\$ 79,561.04	\$ 3,138.96	
Laboratory Fees and Miscellaneous Fees	415.9	5,000.00	20,796.16	15,796.16#	
Outpatient Division	103.5	90,000.00	93,123.28	3,123.28#	
Subtotal	108.9	177,700.00	<u>\$193,480.48</u>	<u>\$15,780.48#</u>	
Legislative Appropriations for 1956-57		1,384,933.00			
Total Estimated Income		<u>\$1,562,633.00</u>			\$1,562,633.00
Balances Available for Appropriation, September 1, 1956:					
Reserve for Orders and Contracts Outstanding					35,271.38
Reserve for Estimated Lapses of State Appropriations					600,000.00
Unappropriated Surplus					757,207.60
Less - Transfer to Plant Funds					<u>22,537.00*</u>
Estimate of Funds Available					\$2,932,574.98
Adjusted Budget, 1956-57 (Schedule 2)					<u>1,830,441.38</u>
Budget Balance Before Adjustments					\$1,102,133.60
Overhead Allowance on Research Grants					3,662.00
Due to Plant Funds (transfer cancelled)					<u>42,150.00</u>
Subtotal					\$1,147,945.60
Less - Reserve for Estimated Lapses of State Appropriations					<u>852,875.00*</u>
Pre-closing Budget Balance					<u>\$ 295,070.60</u>

\*Deduction

THE UNIVERSITY OF TEXAS - DENTAL BRANCH  
SUMMARY REPORT  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

<u>General Budget</u>	<u>Adjusted Budget (1)</u>	<u>Expended (2)</u>	<u>Encumbered (3)</u>	<u>Unencumbered (4)</u>	<u>Unfilled Positions# (5)</u>
General Administration and Expense	\$ 243,611.92	\$ 192,648.27	\$ 28,585.61	\$ 19,738.04	\$ 2,640.00
Resident Instruction and Departmental Research	1,171,142.82	759,407.42	199,571.79	15,693.61	196,470.00
Organized Research	31,074.42	24,237.52	5,889.32	947.58	---
Library	19,358.93	14,550.27	1,002.27	782.39	3,024.00
Physical Plant	249,475.05	195,616.50	28,249.24	17,965.31	7,644.00
Outpatient Division	62,888.93	41,731.12	21,157.81	---	---
Unallocated Salaries	52,889.31	---	---	---	52,889.31
<b>Total - General Budget</b>	<u>\$1,830,441.38</u>	<u>\$1,228,191.10</u>	<u>\$284,456.04</u>	<u>\$ 55,126.93</u>	<u>\$262,667.31</u>
Percent of Adjusted Budget	100.0%	67.1%	15.5%	3.0%	14.4%
Salary encumbrances cancelled			<u>\$163,973.71*</u>	<u>\$163,973.71</u>	

#Includes Unallocated Salaries

\*Deduction

THE UNIVERSITY OF TEXAS - M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE  
SUMMARY REPORT  
REALIZATION OF REVENUE AND ESTIMATE OF GENERAL BUDGET FUNDS AVAILABLE  
AS OF AUGUST 31, 1957

General Budget	Budget Estimates		Revenues 12 Mos. Ending Aug. 31, 1957	Excess Over# or Under Budget	Estimated Funds Available
	% Realized To Date	Amounts			
	(1)	(2)	(3)	(4)	(5)
Income from Patients	58.4%	\$1,156,600.00	\$675,342.06	\$481,257.94	
Other Income	184.9	5,400.00	9,982.36	4,582.36#	
Overhead Allowances	172.3	16,000.00	27,573.84	11,573.84#	
Subtotal	60.5	\$1,178,000.00	<u>\$712,898.26</u>	<u>\$465,101.74</u>	
Legislative Appropriations for 1956-57		<u>3,293,275.00</u>			
Total Estimated Income		<u>\$4,471,275.00</u>			\$4,471,275.00
Transfers from Unexpended Plant Funds (Net)					83,500.00
Balances Available for Appropriation, Sept. 1, 1956:					
Reserve for Orders and Contracts Outstanding					62,291.02
Unappropriated Surplus					<u>282,863.49</u>
Estimate of Funds Available					\$4,899,929.51
Adjusted Budget, 1956-57 (Schedule 2)					<u>4,853,752.15</u>
Budget Balance Before Adjustments					\$ 46,177.36
Overhead Allowance on Research Grants					15,213.00
Sale of Equipment					5,582.00
Miscellaneous Adjustments (Net)					2,418.28
Subtotal					<u>\$ 69,390.64</u>
Additional appropriations for Reserves:					
Patient Accounts					97,627.24*
Inventories					<u>3,059.78*</u>
Pre-closing Budget Balance					<u>\$ 31,296.38*</u>

\*Deduction

THE UNIVERSITY OF TEXAS - M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE  
SUMMARY REPORT

STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

<u>General Budget</u>	<u>Adjusted Budget (1)</u>	<u>Expended (2)</u>	<u>Encumbered (3)</u>	<u>Unencumbered (4)</u>	<u>Unfilled Positions# (5)</u>
<b>General Administration and Expense</b>					
General Administration	\$ 202,620.28	\$ 197,377.67	\$ 2,319.21	\$ 2,923.40	\$ ---
General Expense	16,161.98	13,667.44	---	2,494.54	---
Total General Adm. & Expense	<u>218,782.26</u>	<u>211,045.11</u>	<u>2,319.21</u>	<u>5,417.94</u>	<u>---</u>
<b>The Tumor Institute</b>					
Medical Staff	617,085.78	586,738.29	817.48	23,930.01	5,600.00
Division of Research	760,968.53	651,489.49	22,307.58	47,887.46	39,284.00
Division of Education	207,259.73	156,995.78	3,579.70	8,176.25	38,508.00
Total The Tumor Institute	<u>1,585,314.04</u>	<u>1,395,223.56</u>	<u>26,704.76</u>	<u>79,993.72</u>	<u>83,392.00</u>
Division of Patient Care Activities	2,242,829.15	2,033,833.44	56,510.63	76,058.08	76,427.00
Division of General Services	286,180.82	273,399.71	1,963.90	5,177.21	5,640.00
Operation and Maint. of Phy. Plant	<u>353,089.62</u>	<u>341,505.56</u>	<u>5,080.55</u>	<u>1,919.51</u>	<u>4,584.00</u>
<b>Reserves</b>					
Reserve for Salaries	153,774.41	---	---	---	153,774.41
Reserve for Maint. & Equipment	<u>13,781.85</u>	---	---	13,781.85	---
Total Reserves	<u>167,556.26</u>	---	---	<u>13,781.85</u>	<u>153,774.41</u>
<b>Grand Total General Budget</b>	<u><u>\$4,853,752.15</u></u>	<u><u>\$4,255,007.38</u></u>	<u><u>\$92,579.05</u></u>	<u><u>\$182,348.31</u></u>	<u><u>\$323,817.41</u></u>
Percent of Adjusted Budget	100.0%	87.7%	1.9%	3.8%	6.6%

#Includes Unallocated Salaries.

THE UNIVERSITY OF TEXAS - POSTGRADUATE SCHOOL OF MEDICINE  
SUMMARY REPORT  
REALIZATION OF REVENUE AND ESTIMATE OF GENERAL BUDGET FUNDS AVAILABLE  
AS OF AUGUST 31, 1957

General Budget	Budget Estimates		Revenues 12 Mos. Ending Aug. 31, 1957	Excess Over# or Under Budget	Estimated Funds Available
	% Realized To Date (1)	Amounts (2)			
Estimated Income:					
Tuition and Fees	133.8%	\$14,000.00	\$18,737.19	\$4,737.19#	
Other Gifts	---	---	2,847.79	2,847.79#	
M. D. Anderson Foundation Grant	100.0	<u>12,500.00<sup>a</sup></u>	<u>12,500.00</u>	---	
Total	128.6%	<u>\$26,500.00</u>	<u>\$34,084.98</u>	<u>\$7,584.98#</u>	
Total Estimated Income					\$26,500.00
Balances Available for Appropriation, September 1, 1956:					
Unappropriated Surplus - General Funds					3,046.98
Unappropriated Surplus - Current Restricted Funds					<u>44,534.66<sup>a</sup></u>
Estimate of Funds Available					\$74,081.64
Adjusted Budget, 1956-57 (Schedule 2)					<u>46,548.00</u>
Pre-closing Budget Balance					<u>\$27,533.64</u>

<sup>a</sup>\$12,500 of original estimate received in 1955-56.

THE UNIVERSITY OF TEXAS - POSTGRADUATE SCHOOL OF MEDICINE  
SUMMARY REPORT  
STATEMENT OF GENERAL BUDGET APPROPRIATIONS  
TWELVE MONTHS ENDING AUGUST 31, 1957

<u>General Budget</u>	<u>Adjusted Budget (1)</u>	<u>Expended (2)</u>	<u>Encumbered (3)</u>	<u>Unencumbered (4)</u>	<u>Unfilled Positions# (5)</u>
Central Administrative Office	\$34,514.66	\$26,120.16	\$ ---	\$1,394.46	\$7,000.04
Teaching Aids Program	3,000.00	1,429.75	---	1,570.25	---
Extension Teaching Program	9,000.00	8,946.53	---	53.47	---
Reserve for Salaries	<u>33.34</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>33.34</u>
Total - General Budget	<u>\$46,548.00</u>	<u>\$36,496.44</u>	<u>---</u>	<u>\$3,018.18</u>	<u>\$7,033.38</u>
Percent of Adjusted Budget	100.0%	78.4%	---	6.5%	15.1%

#Includes Unallocated Salaries

*Miss Helford*

OUT-OF-STATE TRAVEL APPROVAL

FOR ACTION OF  
**Regents**  
SEE MINUTES OF  
NOV 21 1957

The Appropriation Bill requires that out-of-state travel be approved by the Board of Regents before payment of expenses so incurred can be paid. At the January 1954 meeting of the Board, approval was given to send out to the Regents "mail dockets" listing such travel for "no protest" approval in order that payment of expenses of traveling faculty might not be unduly delayed because of the long periods between Board meetings.

The State Comptroller now holds that out-of-state travel must be approved by the Regents in an assembled meeting before payment can be made. Accordingly, the mail dockets will be discontinued since their approval will no longer speed up payment. Also, some travel of Main University personnel will appear in the Central Administration docket since that docket is prepared after Main is completed.

If a goodly number of travel requests come in after all dockets are completed (10 days before Board meeting), might we prepare a "Travel Supplement" for Board approval? Such supplement could be attached to the docket or minutes after the meeting for record approval of items.

11-18-57



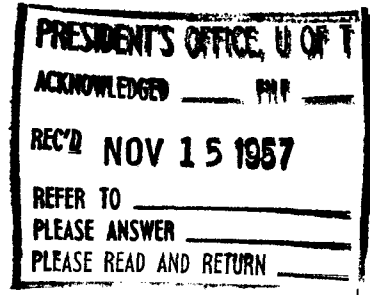
See deliberations of Board.

vt 11/15/57

Not for publication

THE UNIVERSITY OF TEXAS  
Testing and Guidance Bureau

November 15, 1957



MEMORANDUM

To Members of Teaching Staff:

Below are a few statistics, relating to fall freshmen, which I think may be of interest to many of you.

I. From what quarter of their high school classes did they come? (This is their report.)

<u>Quarter</u>	<u>Number</u>	<u>Per Cent (excluding unknown)</u>
1 (highest)	1104	59.5%
2	492	26.5%
3	193	10.4%
4 (lowest)	66	3.6%
Unknown	284	

II. In what colleges are they enrolled? (Basic figures in this item are from the Registrar's Office.)

<u>College</u>	<u>Number</u>	<u>Per Cent</u>
Arts and Sciences	1026	46.0%
Business Administration	303	13.6%
Education	178	8.0%
Engineering	511	22.9%
Fine Arts	125	5.6%
Pharmacy	43	1.9%
Architecture	44	1.9%
<b>Total</b>	<b>2,230</b>	

III. Did they want opportunities to work beyond minimum requirements for special recognition? Of 2,139 students, 967 (45.2%) said they would like to have such opportunities.

IV. In what areas did they think they would have greatest need for help? (Since some students indicated more than one area, the percentages do not add up to 100.)

<u>Area</u>	<u>Number</u>	<u>Per Cent</u>	<u>Area</u>	<u>Number</u>	<u>Per Cent</u>
Study habits	895	41.8%	Vocational		
Mathematics	647	30.2%	Guidance	275	12.9%
English	557	26.0%	Personal		
Reading	395	18.5%	Problems	66	3.1%
			Various other areas	179	8.4%

H. T. Manuel, Director