

The Material Supporting the Agenda was actually started with the October 1955 meeting which is in a separate bound volume. The material which the Secretary could get together after the meetings has been bound in two separate volumes. This is the documentation of items that is sent to the Regents ten days prior; however, at the beginning it was just distributed at the meeting.

CONTENTS TO THIS VOLUME
1955-56

<u>Meetings Nos.</u>	<u>Dates</u>
550	December 2, 1955
551	February 3-4, 1956
552	April 5-7, 1956
553	There was no supporting material.
554	June 1, 1956
555	There was no supporting material.

Material Supporting the Minutes

April 5-7, 1956

CALENDAR

MEETING OF THE BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS
AT
AUSTIN, TEXAS
April 5, 6, and 7, 1956

Telephone: GREENWOOD 6-8371

Thursday, April 5

- 10:00 a. m. - Meeting of the Council on Administrative Policy
(President's Office, Main Building 101)
- 12:30 p. m. - Luncheon at the University Tea House for the
Council on Administrative Policy
- 2:00 p. m. - Meeting of the Land and Investment Committee -
(Regents Jeffers, Johnson, Sorrell, and Voyles)
(Main Building 205)
- 3:30 p. m. - Meeting of the Academic and Developmental Affairs
Committee - (Regents Sorrell, Jeffers, Minter, and
Voyles)
(President's Office - Conference Room,
Main Building 101 M)
- 3:30 p. m. - Meeting of the Buildings and Grounds Committee -
(Regents Lockwood, (Mrs.) Devall, and Johnson)
(Main Building 104)
- 4:30 p. m. - Meeting of the Medical Affairs Committee -
(Regents Oates, Minter, Jeffers, and Sorrell)
(President's Office - Conference Room,
Main Building 101 M)

Friday, April 6

- 8:00 a.m. - Meeting of the Board for Lease of University Lands -
(State Land Commissioner J. Earl Rudder, Regents
Johnson and Lockwood)
(General Land Office)
- 9:00 a.m.
to
11:30 a.m. - Meeting of the Board of Regents*
(President's Office, Main Building 101)
- 11:30 a.m.
to
12:30 p.m. - Meeting of the Committee of the Whole
(President's Office, Main Building 101)
- 12:30 p.m. - Lunch
(President's Office)
- 1:30 p.m.
to
2:45 p.m. - Meeting of the Committee of the Whole**
(President's Office, Main Building 101)
- 7:00 p.m. - Hosts: Mr. and Mrs. Tom Sealy
Constellation Room, Austin Club

Saturday, April 7

- 8:00 a.m. - Reunion Breakfasts
- 9:00 a.m.
to
10:00 a.m. - Meeting of the Committee of the Whole
(President's Office, Main Building 101)
- (10:00 a.m. - Honors' Day Exercises, with Regents on Stage at
Hogg Auditorium; followed by coffee hour in Union
Patio)

* 10:00 to 10:30 - General John M. Bennett and Mr. Hulon Black,
Representatives of the Development Board

** Board members to ride in Round-Up Parade

AGENDA
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS

President's Office
Austin, Texas
April 6, 1956
9 a. m.

I. Reports of Standing Committees

- A. Executive Committee - Regents Voyles, Jeffers, Lockwood, Oates, and Sorrell

Report and Ratification of Interim Action -
(Sale of Cobalt-60 source, M. D. Anderson Hospital)

P. 9 (P. 8)

- B. Academic and Developmental Affairs Committee - Regents Sorrell, Jeffers, Minter, and Voyles

- C. Buildings and Grounds Committee - Regents Lockwood, (Mrs.) Devall, and Johnson

P. 11 (P. 10)

1. Main University

- a. Appropriations for New Buildings, Permanent Improvements, etc.
- b. Approval of Plans and Specifications for Extension of Outside Utilities to, and Drives for, R. O. T. C. Building.
- c. Award of Contracts for the R. O. T. C. Building.
- d. Removal of Oak Tree on Main University Campus.
- e. Construction of Petroleum Engineering Equipment Yard.
- f. Approval of Plans for Extension of Campus Lighting System.
- g. Approval of Plans for Taylor "T" Room
- h. Approval of Appropriation for Landscaping, Drives, etc., at Simkins Hall, Moore Hall and Varsity Cafeteria, and Blanton Dormitory.
- i. Approval of Conversion of Present 5,000 KW Westinghouse Power Generating Unit.

2. Medical Branch

Approval of Specifications for Movable Furniture and Equipment for Three Dormitories and Cafeteria, Lounge, and Faculty Housing Building.

3. Texas Western College

- a. Appropriation for Movable Furniture and Equipment for New Administration Building.
- b. Appropriation for Construction of Warehouse-Type Building and Appointment of Architects to Prepare Plans and Specifications.
- c. Appropriation for Minor Remodeling in Cotton Memorial Building.

4. M. D. Anderson Hospital and Tumor Institute
Appropriation for Lights for Parking Area.

5. Southwestern Medical School
Approval of Easement to City of Dallas for Relocation of
Sanitary Sewer Line .

D. Land and Investment Committee - Regents Jeffers, Johnson, Sorrell, ^{P. 176}
and Voyles (116)

1. Permanent University Fund

a. Investment Matters

Report of Purchases of Securities.

b. Land Matters

- (1) Caliche Permit No. 85, to Andrews County, Texas.
- (2) Caliche Permit No. 86, Frank Montgomery, Andrews County, Texas.
- (3) Caliche Permit No. 87, Frank Montgomery, Andrews County, Texas.
- (4) Caliche Permit No. 88, T. B. Tripp & Sons, Crane County, Texas.
- (5) Caliche Permit No. 89, Parker & Parker, Inc., Andrews County, Texas.
- (6) Pipe Line Easement No. 764, Comanche Pipe Line Company, Pecos County, Texas.
- (7) Power Line Easement No. 765, Magnolia Pipe Line Company, Andrews County, Texas.
- (8) Power Line Easement No. 766, Skelly Oil Company, Andrews County, Texas.
- (9) Pump Station Site Easement No. 767, Atlantic Pipe Line Company, Crockett County, Texas.
- (10) Cathodic Protection Unit Easement No. 768, El Paso Natural Gas Company, Reagan County, Texas.
- (11) Release of Water Contract No. 1, Frank and George Frankel, Andrews County, Texas.
- (12) Assignment of Grazing Lease No. 615, from Mrs. Mary Mitchell to G. K. Mitchell, Terrell County, Texas.
- (13) Gasoline and Compressor Plant Site Easement No. 769, Texon Gas, Inc., Reagan County, Texas. (To supersede Booster and Pump Station Site Easement No. 671)
- (14) Abandonment of Proposed Earth Removal Permit No. 77, E. P. Chapman, Jr., and John A. Wood, Ector County, Texas.
- (15) Pipe Line Easement No. 770, Atlantic Pipe Line Company, Reagan and Crockett Counties, Texas.
- (16) Pipe Line Easement No. 771, Magnolia Pipe Line Company, Andrews County, Texas.
- (17) Pipe Line Easement No. 772, Magnolia Pipe Line Company, Andrews County, Texas.

- (18) Gravel Removal Lease No. 90, Vaughn and Taylor Construction Company, Upton County, Texas.
 - (19) Improved Pasture (Grazing) Lease No. 709, W. E. Weathersbee, El Paso County, Texas.
 - (20) Business Site Easement No. 773. Harold McClung, Reagan County, Texas.
 - (21) Underground Storage Tank Easement No. 774, H. & D. Gas Company, Inc., Ward County, Texas.
2. Trust and Special Funds
- a. Investment Matters
 - (1) Report of Purchases and Sales of Securities.
 - (2) Toreador Royalty Corporation - Report on Annual Meeting of Stockholders and Directors Held March 6, 1956, in Dallas, Texas.
 - b. Bequest and Estate Matters
 - (1) Estate of DeRossette Thomas, Deceased - Report on Estate and Recommendation for Adoption of Resolution re Use of the Estate.
 - (2) Estate of William James Battle, Deceased - Acceptance of Bequests.
 - (3) Estate of A. C. McLaughlin, Deceased - Additional Fee of Holme, Roberts, More and Owen for Services in Connection with Settling the Colorado Portion of the Estate and Report on Tentative Date Set for Closing of the Estate.
 - c. Real Estate Matters
 - (1) Hogg Foundation: Thomas E. Hogg Estate - Proposed Mineral Lease to Francis Callery, Jesse Thompson League, Brazoria County, Texas.
 - (2) Hogg Foundation: Thomas E. Hogg Estate - Proposed Right-of-Way Deed to Texas State Highway Commission for Widening and Reconstruction of State Highway #35, Brazoria County, Texas.
 - (3) Hogg Foundation: Thomas E. Hogg Estate - Proposed Mineral Lease on Gupton Mineral Property, Brazoria County, Texas, and Sale of Tubing and Personal Property on the Tract, Both to Smith Salvage Company.
 - (4) Hogg Foundation: W. C. Hogg Estate Fund and Thomas E. Hogg Estate - Proposed Raccoon Bend Water Flood Unit Unitization Agreement, Austin County, Texas, with Humble Oil and Refining Company, Lease Owner and Operator.
 - (5) Hogg Foundation: Varner Properties - Proposed Renewal of Lease to Capitol Pharmacy on Space in River Oaks Building, Houston, Texas.
 - (6) Rosalie B. Hite Fund for Construction of a Cancer Research Laboratory - Proposed Renewal of Parking Lot Lease to Clyde Paul on Property at Corner of Capitol and LaBranch, Houston, Texas.

- (7) Texas Western College - Proposed Renewal of Farm Lease to John T. Bean on Cotton Estate Property, City of El Paso, Texas.
- (8) Texas Western College - Offer of Joseph U. Sweeney, Jr., for 139-acre tract in Noyes-Rand Survey, Cotton Estate Property, City of El Paso, Texas.
- (9) Texas Western College - Proposal of R. G. Folk of Equipment Supply Company for Extension of Commercial Lease on Cotton Estate Property, City of El Paso, Texas.
- (10) Hogg Foundation: Varner Properties - Report on Closing of Sale of Central Company Property and Adoption of Resolution Required in Closing.
- (11) Hogg Foundation: W. C. Hogg Estate - Proposal of Simpson Dining Car, Inc., for renewal of Lease Expiring December 31, 1956, on Property Located at Main and Bell, Houston, Texas.
- (12) Hogg Foundation: W. C. Hogg Memorial Fund - Gift of Miss Ima Hogg of Remainder Interest in Property in the City of Austin, Texas.

E. Medical Affairs Committee - Regents Oates, Minter, Jeffers, and Sorrell

II. Special Items

A. Central Administration

- 1. Approval of Minutes, February 3 and 4, 1956.
- 2. Appointment of Representatives to Advisory Committee to Commission on Higher Education. P. 19 (18)
- 3. Resolution to Miss Ima Hogg (To be made part of record). P. 21

B. Main University

- 1. Report on Current Work of Development Board - General John M. Bennett and Mr. Hulon Black. P. 22
- 2. Small Classes, Spring Semester 1955-56. P. 24 (19)

C. Texas Western College

- Small Classes, Spring Semester 1955-56. P. 30 (22)

AGENDA
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS

Committee of the Whole

President's Office
Austin, Texas
April 6, 1956

I. Reports of Standing Committees

- A. Academic and Developmental Affairs Committee - Regents
Sorrell, Jeffers, Minter, and Voyles

Increased Financial Support for Ex-Students' Association P. 36 (26)

- B. Buildings and Grounds Committee - Regents Lockwood, (Mrs.)
Devall, and Johnson

- C. Executive Committee - Regents Voyles, Jeffers, Lockwood,
Oates, and Sorrell

- D. Land and Investment Committee - Regents Jeffers, Johnson,
Sorrell, and Voyles

- E. Board for Lease of University Lands - State Land Commissioner
J. Earl Rudder, Regents Johnson and Lockwood

- F. Medical Affairs Committee - Regents Oates, Minter, Jeffers,
and Sorrell

1. R. Waverley Smith Pavilion

a. Policy re Patient Service

b. Formula for Allocating Cost and Income in Operation

2. Contract with City of Galveston P. 48 (37)

3. Policy: Letters of Referral for Out-Patient Department,
Private Non-emergency Care P. 49 (38)

II. Special Items

A. Central Administration

- ✓ 1. Approval of Dockets (including 1956-57 Budgets), also Policies for Legislative Budget Requests P. 57 (44)
- ✓ 2. Use of Texas Medical Center Library P. 96
- ✓ 3. Resolution of Southern Association (re regulatory measures) P. 97
4. Policies re
 - ✓ a. Foundations P. 98 (81)
 - ✓ b. 75th Anniversary P. 119 (83)
5. Progress Reports
 - ✓ a. Architects
 - ✓ b. Buchanan Foundation, Ratification of Agreement P. 127
 - ✓ c. HJR 15 Campaign
 - ✓ d. 1% Special Fee Fund
 - ✓ e. Nuclear Reactor
 - ✓ f. Report of Research League Survey
- ✓ 6. Agenda for April 18 meeting, Dallas
- ✓ 7. Excerpt from New York Times

B. Main University

1. Marine Science Institute - Status P. 130 (90)
2. Progress Reports
 - ✓ a. The Daily Texan P. 141 (101)
 - ✗ b. Housing Contracts
 - ✗ c. Boat Dock Projects
 - ✓ d. Car Ban P. 153
- ✓ 3. Proposed Expansion, Student Union Building P. 189 (131)

C. Medical Branch

- ✓ 1. Naming of Clinics or Laboratories (How affected by Rules and Regulations of Board) P. 157 (115)
- ✓ 2. Report re Patient Referral List for Senator Lock P. 159

D. M. D. Anderson Hospital and Tumor Institute

- Proposed Constitution and By-Laws P. 160

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 6, 1956

MEMORANDUM TO THE EXECUTIVE COMMITTEE

Mr. Voyles, Chairman
Mr. Jeffers
Mr. Lockwood
Dr. Oates
Mr. Scovell

Attached is the request of Dr. R. Lee Clark, Director, M. D. Anderson Hospital, to sell a Cobalt-60 source now stored at Oak Ridge National Laboratories, which I have approved. Dr. Clark would like to proceed with the sale as soon as possible, and since sale of University property in the amount of \$1,000 or more requires advance approval of the Regents, I am submitting this to you for action.

Logan Wilson

LW:vt
Encl.

cc: Mr. Tom Sealy
Miss Betty Anne Theiford

Approved: _____

Disapproved: _____

THE UNIVERSITY OF TEXAS

M. D. ANDERSON HOSPITAL
AND TUMOR INSTITUTE

R. LEE CLARK, JR. M.D.
DIRECTOR

PRESIDENT'S OFFICE	FILE
ACKNOWLEDGED	
REC'D FEB 21 1956	
REFER TO <i>OKW</i>	
PLEASE ANSWER	
TEXAS MEDICAL CENTER	
HOUSTON 25	

February 21, 1956

Dr. Logan Wilson, President
The University of Texas
Austin 12
Texas

Dear Doctor Wilson:

At the present time the original Cobalt-60 source used by the M. D. Anderson Hospital is being stored at Oak Ridge National Laboratories. We had originally planned to continue using this source after replacing it with a new source of 2,000 curies, however it is now considered more desirable to offer it for sale at its market value. The University of Maryland is interested in purchasing it. It is estimated at 725 curies with a specific activity of 21 curies per gram and, based on the pricing of the Oak Ridge National Laboratories, the source with the container will have a value of \$6,344.00.

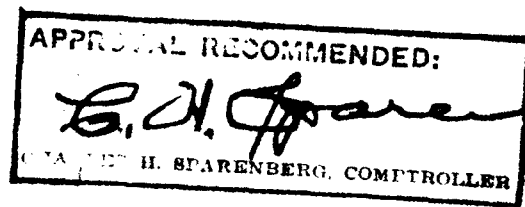
Since there is little possibility of selling this Cobalt-60 source to any other institution at the present time, I would like to recommend that approval be given for its sale to the University of Maryland. If at all possible, I would like to have this matter considered by the Executive Committee of the Board so that we may proceed with the sale at the earliest possible date.

Sincerely yours,

R. Lee Clark
R. Lee Clark, Jr., M. D.
Director

JEBJR/wb

cc: Mr. Sparenberg
Dr. Clark (2)
Mr. Boyd



THE UNIVERSITY OF TEXAS
AUSTIN 12

RECOMMENDATIONS OF REGENTS' BUILDINGS
AND GROUNDS COMMITTEE

March 27, 1956

1. APPROPRIATIONS FOR NEW BUILDINGS, PERMANENT IMPROVEMENTS, ETC., AT MAIN UNIVERSITY.--The Regents' Buildings and Grounds Committee met on Monday, March 5, 1956, to consider a report dated March 2, 1956 by the Faculty Building Committee of the Main University, covering recommendations of that Committee for approval of certain construction projects to be undertaken during the current biennium, which report was concurred in by Comptroller Sparenberg, Vice-Presidents Boner, Dolley, and Haskew, and President Wilson. This report was a supplement to the earlier one dated October 7, 1955, by this same Committee.

The meeting on March 5, 1956 was a joint meeting of the Regents' Buildings and Grounds Committee and the Faculty Building Committee of the Main University and was also attended by four other Regents, including Chairman Tom Sealy, and various administrative officers of Central Administration and Main University. After consideration of the report, the recommendations contained therein were accepted by the Regents' Buildings and Grounds Committee as recommendations of that Committee to the Board of Regents for approval, as follows:

That appropriations for construction projects at the Main University, and sources of funds therefor, as listed below be approved for the balance of the current biennium, ending August 31, 1957:

Appropriations For:	Total Amount	From Available University Fund		From Other Funds
		1955-56	1956-57	1955-56
1. Utilities Extensions and New Air Conditioning Equipment to Service Kinsolving Dormitory: Tunnel and Utility Lines Extensions, etc. - Estimated Cost New Centrifugal Compressor to be Installed in Central Water Chilling Station (in Basement of Experimental Science Building), Addition to Cooling Tower, etc. - Estimated Cost	\$ 349,000 (164,000) (185,000)	\$ 69,000	\$ -0-	\$280,000(A)
2. Major Repairs and Rehabilitation Projects (To be Itemized Later)	231,000	111,000	120,000	-0-
3. Addition to Physics Building (New East Wing)	800,000	420,000	230,000	150,000(B)
4. New Engineering Building	1,250,000	-0-	1,250,000	-0-
5. TV Addition to Radio House	75,000	-0-	75,000	-0-
6. Completion of Unfinished Areas on Third and Fourth Floors of Experimental Science Building	200,000	-0-	200,000	-0-
7. Air Conditioning Main Building: New Centrifugal Compressor to be Installed in Central Water Chilling Station (in Basement of Experimental Science Building) Air Conditioning Work in Main Building Proper (Essentially Library Portion) Subtotal	100,000 325,000 (425,000)	-0-	100,000 325,000 (425,000)	-0-
Totals - Items 1 through 7	<u>\$3,330,000</u>	<u>\$600,000</u>	<u>\$2,300,000</u>	<u>\$430,000</u>

(A) It is recommended that this \$280,000 be appropriated from the accounts and in the amounts shown below:

Account No. 94280 - Low Cost Student Housing	\$ 61,268.47
Account No. 94220 - Nursery School Building	50,000.00
Account No. 94340 - English Classroom Building	150,000.00
Account No. 92090 - Reserve for Lapsed Balances - New Construction	18,731.53
Total	<u>\$280,000.00</u>

(B) It is recommended that this \$150,000.00 be appropriated from the accounts and in the amounts shown below:

Account No. 5490 - Reserve for Restoration of Buildings and Equipment Used in Government Training Program	\$ 38,259.29
Account No. 78010 - Unappropriated Balance - Real Estate Rentals	111,740.71
Total	<u>\$150,000.00</u>

The other four Regents present joined in the approval of the recommendations of the Faculty Building Committee.

The Regents' Buildings and Grounds Committee, with the other Regents present concurring, also went on record as requesting the administration and the Faculty Building Committee in future planning to:

1. Make certain that all existing space is and will be utilized to maximum extent both as to buildings and grounds with special emphasis on the importance of utilization of the southeast and southwest corners of the Main Campus for future expansion.
2. Take every step possible to utilize the classrooms throughout the day by maximum scheduling.

RECOMMENDATIONS TO REGENTS' BUILDINGS
AND GROUNDS COMMITTEE

March 27, 1956

2. APPROVAL OF PLANS AND SPECIFICATIONS FOR EXTENSION OF OUTSIDE UTILITIES TO, AND DRIVES FOR, R. O. T. C. BUILDING, MAIN UNIVERSITY.-- At the Regents' Meeting held February 3, 1956, authorization was given to engage the services of Atlee B. and Robert M. Ayres, Architects, to prepare plans and specifications for Extension of Outside Utilities to, and Drives for, the R. O. T. C. Building at the Main University. These plans and specifications were prepared as authorized and were completed in time to be put out for bids at the same time bids were called for on the R. O. T. C. Building. Since it was felt by all concerned that a saving would be effected by asking for these bids simultaneously, this was done. It is, therefore, recommended that the plans and specifications as described above be approved and that the action taken by the Comptroller in calling for bids be ratified and approved.

3. APPROVAL OF PLANS FOR EXTENSION OF CAMPUS LIGHTING SYSTEM AT MAIN UNIVERSITY.--At the Regents' Meeting held September 18, 1954, approval was given to an appropriation of \$25,000.00 for Extending the Campus Lighting System at the Main University on 21st, 23rd, and 24th Streets. Some plans have now been prepared by the Main University Physical Plant staff covering a portion of this work and also certain lighting units in adjacent areas. It is estimated that the work covered by these plans will cost approximately \$18,000.00, and it is also estimated that the \$7,000.00 remaining in the appropriation will be sufficient to cover the remainder of the work contemplated by the original appropriation.

It is recommended that these plans, which have the approval of the Business Manager of the Main University and the Comptroller, be approved and that the following authorizations be granted:

1. The Main University Physical Plant staff be authorized to prepare specifications to cover the work outlined in the plans, such specifications to be approved by the Business Manager of the Main University and the Comptroller.
2. The Comptroller be authorized to call for bids and award contracts wherever necessary to carry out the work, the remainder of the work to be performed by the Main University Physical Plant staff, it being understood that the total cost of the work will not exceed the \$18,000.00 estimate.

3. The Chairman of the Board be authorized to sign whatever contracts are necessary.

4. The Physical Plant staff and Business Manager of the Main University, the Comptroller, and the Chairman be authorized to follow the same procedure later in expending the balance of the \$25,000.00 appropriation, without additional approval by the Board of Regents.

4. APPROVAL OF PLANS FOR TAYLOR "T" ROOM AT MAIN UNIVERSITY.-- Sometime ago a project was undertaken by the students of the College of Engineering to construct a Lounge Room under the Engineering Building to be known as the Taylor "T" Room in honor of the memory of Dean T. U. Taylor. Contributions for this project were solicited, with the assistance of the University Development Board, and about 65% of the total labor involved in excavating under the Engineering Building was performed by students. In the Current Restricted Funds section of the books of the Main University, there is an account entitled "The Taylor T Room Project," Account No. 66940, in which there was the sum of \$24,246.78 at February 29, 1956.

Plans have been prepared by the Main University Physical Plant staff, which have been approved by the Dean of the College of Engineering of the Main University, the Business Manager of the Main University, and the Comptroller. In order to get this project under way, it is recommended that the plans as submitted be approved and the following authorizations be given:

1. The Main University Physical Plant staff be authorized to prepare specifications to cover the work outlined in the plans, such specifications to be approved by the Comptroller's Office, it being understood that in preparing these specifications, provision will be made for whatever deductive alternates are necessary in taking bids, so that a contract or contracts can be awarded within the amount of money available.

2. The Comptroller be authorized to call for bids and award whatever contracts are necessary to carry out the work, with authorization to the Chairman of the Board to sign these contracts, it being understood that the total cost of the work will not exceed the sum in Account No. 66940.

5. APPROVAL OF APPROPRIATION FOR LANDSCAPING, DRIVES, ETC., FOR SIMKINS HALL, MOORE HALL AND VARSITY CAFETERIA, AND BLANTON DORMITORY, MAIN UNIVERSITY.--Now that the three new dormitories and new cafeteria at Main University have been completed, certain landscaping is needed around all of these buildings and a hard surface drive and parking areas are needed around Simkins Hall. One parking area is to have asphalt topping; the other is to be covered with crushed stone. Plans have

been drawn and estimates made for these projects by the Main University Physical Plant staff, which have the approval of the Main University Business Manager and the Comptroller. It is estimated that the cost of the landscaping will not exceed \$5,500.00 and the cost of the drive and parking areas will not exceed \$4,500.00.

It is recommended that the sum of \$10,000.00 be appropriated from Account No. 94090, Housing and Home Finance Agency Project Tex 41-CH-12 - Allotment Account, to a new account to be entitled "Landscaping, Drives, Etc., for Simkins Hall, Moore Hall and Varsity Cafeteria, and Blanton Dormitory." It is further recommended that the plans be approved and the following authorizations be granted:

1. The Main University Physical Plant staff be authorized to prepare specifications for these projects to be approved by the Comptroller's Office.

2. The Comptroller be authorized to advertise for bids and award whatever contracts are necessary, with the remainder of the work to be performed by the Main University Physical Plant staff, it being understood that the total cost of the work is not to exceed the \$10,000.00 appropriated.

3. The Comptroller be authorized to sign all contracts pertaining to these projects.

6. APPROVAL OF SPECIFICATIONS FOR MOVABLE FURNITURE AND EQUIPMENT FOR THREE DORMITORIES AND CAFETERIA, LOUNGE, AND FACULTY HOUSING BUILDING AT MEDICAL BRANCH.--At the Regents' Meeting held February 3, 1956, an appropriation was made in the amount of \$95,000.00 for Movable Furniture and Equipment for Three Dormitories and Cafeteria, Lounge, and Faculty Housing Building at the Medical Branch, with authorization to the Comptroller's Office to prepare specifications therefor. These specifications have now been prepared and approved by all concerned at the Medical Branch. It is, therefore, recommended that these specifications be approved and that Comptroller Sparenberg be given authority to advertise for bids and award contracts within the amount appropriated, with authorization to the Chairman of the Board to sign whatever contracts are awarded.

7. EASEMENT TO CITY OF DALLAS FOR RELOCATION OF SANITARY SEWER LINE AT SOUTHWESTERN MEDICAL SCHOOL.--In extending the cooling tower at Southwestern Medical School to serve the Clinical Science Building now under construction, as well as the Basic Science Building already completed, an existing eight-inch sanitary sewer line would be cut unless moved. The city has now requested an easement in order that the existing line can be relocated in such a way that it will be completely removed from the new structure. An easement form has been submitted by the City of Dallas, which has been examined by representatives of Southwestern Medical School and the Comptroller's Office and has been approved as to form by Scott Gaines, University Attorney. The proposed easement submitted appears to be satisfactory, and it is, of course, necessary that the line be relocated. It is, therefore, recommended that authorization be given to the Chairman of the Board to sign the easement as submitted by the City of Dallas.

8. APPROPRIATION FOR MOVABLE FURNITURE AND EQUIPMENT FOR NEW ADMINISTRATION BUILDING AT TEXAS WESTERN COLLEGE.--In order to put to use the new Administration Building at Texas Western College when it is completed, it will be necessary to purchase certain movable furniture and equipment. An estimate has been made that the furniture and equipment needed will not exceed a cost of \$27,000.00, and more than this amount of the \$400,000.00 Constitutional Tax Bank Note authorized at the Regents' Meeting held October 13, 1955, remains unspent or unencumbered. It is, therefore, recommended that an amount of \$27,000.00 be appropriated from this source to cover the cost of movable furniture and equipment for the Administration Building at Texas Western College.

The specifications will be prepared by the Office of the Comptroller, based on detailed lists prepared by Texas Western College. It is further recommended that Comptroller Sparenberg be authorized to advertise for bids upon completion of the specifications and their approval by a Committee to be composed of President Holcomb, Comptroller Sparenberg, Vice-President Dolley, and President Wilson, and that this Committee also be authorized to award contracts should these bids be received before the next meeting of the Board, with authority to the Chairman of the Board to sign the contracts awarded.

9. APPROPRIATION FOR CONSTRUCTION OF WAREHOUSE-TYPE BUILDING AT TEXAS WESTERN COLLEGE AND APPOINTMENT OF ARCHITECTS TO PREPARE PLANS AND SPECIFICATIONS.--It is estimated that approximately \$46,000.00 will be available from Constitutional Tax Money after the completion of the new Administration Building at Texas Western College and the furnishing of this building. Since this amount of money is not sufficient to provide additional classroom or office facilities, it is recommended that this amount be appropriated for the construction of a warehouse-type building to provide facilities for the Physical Plant Maintenance Department. It is further recommended that the Endowment Office be authorized to make the necessary preliminary investigation for the financing of this project, and that the firm of Carroll and Daeuble, Architects, be engaged to prepare plans and specifications at a fee of 5% of the cost of the building, including a fee of 1% of the estimated cost for preliminary plans and cost estimates, if for any reason the project should not go beyond this stage.

10. APPROPRIATION FOR MINOR REMODELING IN COTTON MEMORIAL BUILDING AT TEXAS WESTERN COLLEGE.--At the Regents' Meeting on December 3, 1955, approval was given to engaging the services of Carroll and Daeuble, Architects, to prepare plans and specifications on minor remodeling in the Cotton Memorial Building at Texas Western College. It has been estimated that this work will cost not more than \$10,000.00, and it is recommended that an appropriation of this amount be made for this purpose, excluding architects' fees, from the Unappropriated Balance of the Cotton Estate Funds. The expenditure of this account through contracts or work by the Physical Plant staff of the College may be handled locally in the usual manner for repairs and/or remodeling projects of less than \$20,000.00.

OTHER MATTERS TO BE CONSIDERED BY THE
REGENTS' BUILDINGS AND GROUNDS COMMITTEE

Award of Contracts for the R. O. T. C. Building, Main University.

Removal of Oak Tree on Main University Campus.

Construction of Petroleum Engineering Equipment Yard at Main University.

Approval of Conversion of Present 5,000 KW Westinghouse Power Generating Unit, Main University.

Appropriation for Lights for Parking Area at M. D. Anderson Hospital and Tumor Institute.

SUPPLEMENT TO RECOMMENDATIONS TO REGENTS' BUILDINGS AND GROUNDS COMMITTEE

April 5, 1956

11. AWARD OF CONTRACTS FOR CONSTRUCTION OF THE R. O. T. C. BUILDING AT THE MAIN UNIVERSITY.--In accordance with authorization given by the Board of Regents at the meeting held February 3, 1956, bids for the construction of the R. O. T. C. Building on the Campus of the Main University were called for and were opened and tabulated on April 3, 1956, as shown on the tabulation sheet. These bids have been considered by Mark Lemmon, Consulting Architect; Atlee B. and Robert M. Ayres, Associate Architect; and Comptroller Sparenberg; and it is the recommendation of all concerned that contract awards be made to the low bidders as listed below:

General Contract

Southeastern Construction Company, San Antonio, Texas

Base Bid	\$484,500.00	
Add Alternate No. 1	12,295.00	
Add Alternate No. 7	533.00	
Add Alternate No. 10	<u>1,250.00</u>	\$498,578.00

Combined Plumbing, Heating, Air Conditioning, and Ventilating Contract

J. M. Boyer, Mechanical Contractor, Austin, Texas

Base Bid		98,639.00
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Electrical Contract

SECO Smith Electric Company, Austin, Texas

Base Bid		<u>87,997.00</u>
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Total Recommended Contract Awards		<u>\$685,214.00</u>
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Also, at the Regents' meeting held February 3, 1956, an appropriation was set up for the Extension of Outside Utilities to, and Drives for, the R. O. T. C. Building, and bids were taken for this work at the same time as those for the building itself. After consideration of these bids, it is the recommendation of Ayres and Ayres and Comptroller Sparenberg that contract awards be made to the low bidders as listed below:

Mechanical Contract

Bradshaw and Puryear, Austin, Texas

	\$ 5,900.00
--	-------------

Electrical Contract

W. K. Jennings Electric Company, Inc., Austin, Texas

	<u>4,955.00</u>
--	-----------------

Total Recommended Contract Awards		<u>\$10,855.00</u>
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All bids received for the General Contract on this work were qualified in some way, making it impossible to accept any of them. It is, therefore, recommended that no general contract for this work be awarded at this time, and that authority be given to Comptroller Sparenberg to re-advertise for bids for the General Contract for Extension of Outside Utilities to, and Drives for, R. O. T. C. Building, with further authority to the Comptroller to award a contract if an acceptable bid is received within the amount of money available, and also authority for the Chairman of the Board to sign the contract.

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

Copy

March 19, 1956

TOM SEALY, CHAIRMAN
PETROLEUM LIFE BUILDING
P. O. BOX 670
MIDLAND, TEXAS

Mr. Ralph T. Green
Director
Texas Commission on Higher Education
Capitol Station
Austin, Texas

Dear Mr. Green:

Thank you very much for your nice letter of March 8 requesting that in accordance with Section 5 of the Act creating the Commission on Higher Education the Board of Regents of the University of Texas appoint one representative from the University of Texas System, one representative from the University of Texas, and one representative from Texas Western College.

In accordance with this statutory directive and after consulting my colleagues on the Board of Regents and President Logan Wilson, I am happy to advise you that the following are appointed as our representatives to the Advisory Committee:

President Logan Wilson, for the University of Texas System
Dr. F. Lanier Cox,
Assistant to the President, for the University of Texas
President Dycart Holcomb,
President of Texas
Western College, for Texas Western College

These appointments will be formalized by an appropriate resolution which will be adopted at the April 5, 6 and 7 meeting of the Board of Regents and incorporated in the minutes of that meeting, a certified copy of which will be furnished your office upon request.

Please accept our congratulations on your appointment as Director of the Texas Commission on Higher Education. We were mighty happy to learn of your appointment and firmly believe that under your direction and leadership and that of your Commission, the Texas Commission on Higher Education will accomplish its statutory purposes in a manner that will be helpful to all institutions of higher learning and to the people of Texas.

Sincerely,

T:imp

CC: President Logan Wilson
President Dycart Holcomb
Dr. F. Lanier Cox
Members and Secretary of
Board of Regents

Tom Sealy
Tom Sealy

February 21, 1956

Mr. Tom Sealy
Petroleum Life Building
P. O. Box 670
Midland, Texas

Dear Mr. Sealy:

President Wilson has suggested that I call to your attention that "Appointment of Representative to Advisory Committee to Commission on Higher Education," which was Subsection 3 of Item II A on the February Agenda, was not considered at the February meeting.

I am enclosing a letter from Doctor J. C. Matthews, President of the Council of Presidents, which Doctor Wilson received as a reminder of this action. As far as we know, there has not been any meeting of the Advisory Committee referred to in Doctor Matthew's letter.

Sincerely yours,

Betty Anne Thedford

BAT:sb
Enclosure

RESOLUTION

Miss Ima Hogg personifies the enlightened citizenship which assures a great University of Texas as well as a great state and nation. She carries forward and enhances the humanitarian, pioneering tradition of an illustrious family.

The Hogg Foundation for Mental Hygiene is a splendid and potent expression of this family tradition. Its program as well as its services honor the name which it bears and at the same time carry the unmistakable imprint of Miss Ima Hogg's genius.

Miss Hogg is more than a loyal friend and a generous benefactor to The University of Texas. Her vision and her wise counsel have helped those responsible for the University to build toward genuine greatness. Her example has served as a noble challenge to others. Her leadership has rallied support for true breadth and depth in the program of the University.

The scope of Miss Hogg's leadership and influence extends far beyond The University of Texas. Her community, her state, and her nation have benefited in countless ways from her quiet, unselfish vision and generosity.

With deep humility and warm admiration the Board of Regents of The University of Texas salutes Miss Ima Hogg on this fifth day of April, nineteen hundred and fifty-six.

<u>Tom Soell</u>	<u>Merton Minter</u>
<u>Clayton</u>	<u>J. H. Carter</u>
<u>Mrs. Charles Stearns</u>	<u>J. Lee Johnson III</u>
<u>J. Harrell</u>	<u>Lee Stearns</u>
	<u>Roney Jeffers</u>

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 15, 1956

Major General John M. Bennett, Jr.
National Bank of Commerce Building
San Antonio 5, Texas

Dear General Bennett:

I have checked with Mr. Sealy and he will be glad for you and Mr. Black to appear before the Board at ten o'clock on Friday morning, April 6, during their regular meeting in my office.

Sincerely yours,

Logan Wilson

LW k

cc: Mr. Black

Miss Hedford

25

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 13, 1956

Mr. Tom Sealy
P. O. Box 670
Midland, Texas

Dear Tom:

At the last meeting of the Development Board the desire was expressed occasionally to have direct communication between the Board membership and the Board of Regents. Accordingly, Mr. Bennett and Mr. Black would like a few minutes of time to appear before the Board of Regents on the morning of the April 6 meeting, to give a brief report on the current work of the Development Board. Please let me know whether you wish about twenty minutes or so scheduled for them.

Sincerely yours,

Logan Wilson

LW k

THE UNIVERSITY OF TEXAS
Main University

Spring Semester, 1955-56

Small Class Report

A. UNDERGRADUATE CLASSES HAVING FEWER THAN TEN STUDENTS AS OF THE TWELFTH CLASS DAY

I. Highly specialized courses required for professional degrees.

- Grg. 322 (Cartography: Map Drafting) - 7 students
 H.E. 348 (Play and Play Equipment) - 8 students - This class is carried as an overload by the teacher
 Ast. 310 (Physics of the Stars) - 6 students
 Ast. 620b (Practical Astronomy) - 6 students
 Spe. 373 (Speech Reading and Auditory Training) - 8 students
 Ed. C. 670Rb (Natural Science Seminar) - 7 students
 Ed. A. 364 (Nursery School Organization and Operation) - 7 students
 Ed. H. 362K (Education in Mexico) - 5 students
 Met. 820b (General Meteorology) - 3 students
 Met. 468 (Synoptic Laboratory) - 5 students
 Met. 271 (Synoptic Meteorology II) - 5 students
 Met. 372 (Dynamic Meteorology) - 4 students

II. Courses in small departments which offer the minimum number of courses consistent with having at least an acceptable, balanced program.

- Gk. 612b (Homer's "Iliad") - 5 students
 Gk. 628b (Second-Year New Testament Greek) - 6 students
 Grg. 302 (Introduction to Geography: Physical Elements II) - 9 students
 Grg. 304 (Introduction to Geography: Natural and Cultural Regions II) - 9 students
 Grg. 314 (Conservation of Natural Resources) - 7 students
 Grg. 329 (Geography of India and Southeast Asia) - 7 students
 Grg. 364M (Proseminar in Eastern European Studies) - 5 students
 Phil. 365 (Seminar in Recent Philosophy) - 9 students
 Cz. 612b (Composition and Reading) - 7 students
 Cz. 660b (Karel Capek, a Modern Czech Dramatist) - 3 students
 Rus. 406.1 (Beginners' Russian) - 9 students
 Rus. 620b (Russian Literature from Pushkin to Present) - 6 students
 Cr. E. 421 (Glazes and Colors) - 7 students
 Cr. E. 371 (Silicate Mineralogy) - 8 students
 Ger. 326 (Modern German Plays) - 8 students
 Ling. 620b (Introduction to Linguistic Science) - 5 students
 Psy. 377K (Industrial Psychology: Fatigue, Efficiency, and Related Topics) - 7 students
 Psy. 379 (Memory) - 9 students
 Ed. H. 369K (Education and the Philosophy of Experimentalism) - 9 students

III. Courses which a large department regards as necessary for a rounded program.

- E. 371M (Application of Structural Principles to Historical English Linguistics) - 8 students
 M. 306 (Second Course in Analytic Geometry) - 5 students
 M. 613b.1 (Calculus) - 9 students
 M. 322L.2 (Differential Equations and Applications) - 8 students
 M. 624b (Introduction to the Foundations of Analysis) - 6 students
 M. 373L (Introduction to Abstract Algebra and Number Theory) - 4 students
 M. 678b (Mathematical Statistics) - 4 students
 Sta. 376 (Statistics in Business Forecasting) - 8 students
 M.E. 232 (Metallography) - 7 students
 Art 330L (Italian Renaissance Art) - 9 students
 Art 321K (Advanced Painting) - 4 students - meets with Art 321L - 4 students
 and Art 361L - 1 student - total 9 students
 Art 350K (Weaving) - 5 students
 Zoo. 275K (Methods in Physiology: Manometric Techniques) - 8 students

IV. Courses for which students pay a supplementary fee for individualized Fine Arts Instruction.

- Mus. 200.1 (Class Instruction in Applied Music, Violin) - 6 students
 Mus. 200.8 (Class Instruction in Applied Music, Cello) - 3 students
 Mus. 200.10 (Class Instruction in Applied Music, Brass) - 4 students
 Mus. 200J5.1 (Class Instruction in Applied Music, Piano) - 4 students
 Mus. 200J5.3 (Class Instruction in Applied Music, Piano) - 7 students
 Mus. 200J5.7 (Class Instruction in Applied Music, Piano) - 7 students
 Mus. 200K5.1 (Class Instruction in Applied Music, Piano) - 7 students
 Mus. 200K5.3 (Class Instruction in Applied Music, Piano) - 4 students
 Mus. 210J5.2 (Class Instruction in Applied Music, Piano) - 5 students
 Mus. 210J5.4 (Class Instruction in Applied Music, Piano) - 4 students
 Mus. 210J5.6 (Class Instruction in Applied Music, Piano) - 4 students
 Mus. 210K.1 (Class Instruction in Applied Music, Percussion) - 1 student
 Mus. 210K.2 (Class Instruction in Applied Music, Piano) - 4 students
 Mus. 210K.7 (Class Instruction in Applied Music, Advanced Woodwinds) - 3 students
 Mus. 210K.8 (Class Instruction in Applied Music, Cello) - 1 student
 Mus. 210K.9 (Class Instruction in Applied Music, Advanced Brass) - 2 students

V. Miscellaneous

- Ch. 222 (Organic Preparations) - 2 students
 These students needed this course to round out their degree program. No teaching credit is being used.
 Nor. 611b (Beginner's Norwegian) - 3 students
 Taught by a professor on modified service on his own time.
 Ed. H. 367K (Philosophy of Education: Educational Principles) - 6 students
 Taught by a professor on modified service.
 P. En. 321.2 (Petroleum Engineering Laboratory) - 9 students
 The other two sections of this course are carrying maximum loads, 20 and 21 students, respectively.

B. GRADUATE CLASSES HAVING FEWER THAN FIVE STUDENTS AS OF THE TWELFTH CLASS DAY

- Lat. 682b (Medieval Latin: The Later Middle Ages) - 3 students.
Necessary for a graduate major in Latin.
- Lat. 683b (Graduate Reading: Pliny the Younger and His Times) - 2 students
Necessary for a graduate major in Latin.
- Ger. 381 (Studies in Germanic Philology) - 3 students
Necessary for a well-rounded graduate program.
- Ger. 383 (Old Norse) - 4 students
Necessary for a well-rounded graduate program.
- His. 390 (Seminar in Far Eastern History) - 4 students
Highly desirable to rounded program.
- M. 696Kb (Research in Integral Equations) - 4 students.
Necessary for a well-rounded graduate program.
- Ed. C. 382L (Seminar in Junior-College Curriculum) - 3 students
Necessary for a well-rounded graduate program.

APPENDIX

The courses listed below are not a part of the Small Class Report for the Second Semester, 1955-56 Long Session. They are listed in this appendix with a statement of the basis of their exclusion from the report merely to avoid misunderstanding.

- I. Courses carrying different numbers for credit purposes but having the same subject matter and teacher, and meeting at the same hour in the same room. The controlling enrollment figure is the total number of students in the class rather than the number registered for each of the course numbers.

Ger. 324L.1 (Scientific German (Biology)) - 9 students - same as
Ger. 314L.1 - 18 students - total 27 students
Ger. 324L.3 - 1 student - same as Ger. 314L.3 - 29 students - total 30
students
Ger. 325L.1 (Scientific German (Chemistry, Geology, Mathematics and
Physics)) - 2 students - same as Ger. 315L.1 - 17 students - total
19 students
H.E. 205.1 (Textiles) - 2 students - same as H.E. 305.1 - 45 students
- total 47 students
H.E. 205.2 - 5 students - same as H.E. 305.2 - 52 students - total 57
students
Ed. H. 312 (The Public School in the American Social Order) - 4 students
- same as Ed. A. 312 (The American Public School) - 45 students - total
49 students
Ed. H. 325K (History of Education: Ancient and Medieval Periods) - 3
students - same as Ed. H. 360L (History and Philosophy of Education:
Ancient and Medieval Periods) - 15 students - total 18 students
C.E. 374K (Hydrology) - 9 students - same as C.E. 274K - 22 students
- total 31 students
Mus. 272M (Curriculum and Instruction in Secondary School Instrumental
Music) - 4 students - same as Mus. 472M - 10 students - total 14 students

- II. Courses involving different subject matter but meeting at the same hour and in the same room with the same instructor. The instructor gives individual instruction and supervision to members of the joint class and counts the combined group of students as one class in determining his teaching load.

Arc. 260L (Working Drawings) - 4 students - meets with Arc. 263L - 1 student, Arc. 261L - 37 students and Arc. 264L - 33 students - total 75 students

Arc. 563 (Architectural Design) - 4 students - meets with Arc. 564 - 35 students - total 39 students

Arc. 560K (Architectural Design) - 6 students - meets with Arc. 561K - 38 students - total 44 students

Art 301K.1 (Life Drawing) - 5 students - meets with Art 301L.1 - 16 students - total 21 students

Art 301K.4 - 5 students - meets with Art 301L.4 - 20 students - total 25 students

Art 302K.1 (Creative Design) - 8 students - meets with Art 302L.1 - 23 students - total 31 students

Art 302K.2 - 7 students - meets with Art 302L.2 - 13 students - total 20 students

Art 302K.3 - 5 students - meets with Art 302L.3 - 18 students - total 23 students

Art 302K.4 - 6 students - meets with Art 302L.4 - 8 students - total 14 students

Art 311K.1 (Painting) - 3 students - meets with Art 311L.1 - 12 students - total 15 students

Art 311K.2 - 2 students - meets with Art 311L.2 - 11 students - total 13 students

Art 311K.3 - 2 students - meets with Art 311L.3 - 15 students - total 17 students

Art 312K.1 (Pictorial Composition) - 4 students - meets with Art 312L.1 - 15 students, Art 342K.1 (Advanced Pictorial Composition) - 4 students, Art 342L.1 - 3 students - total 26 students

Art 312K.2 - 1 student - meets with Art 312L.2 - 16 students, Art 342K.2 - 6 students, Art 342L.2 - 4 students - total 27 students

Art 312L.4 (Pictorial Composition) - 5 students - meets with Art 312K.4 - 10 students, Art 342K.4 - 1 student, Art 342L.4 - 1 student - total 17 students

Art 313K.1 (Sculpture) - 7 students - meets with Art 313L.1 - 8 students

Art 323K.1 (Advanced Sculpture) - 2 students, Art 323L.1 - 3 students, Art 363L.1 - 2 students - total 22 students

Art 313K.2 - 4 students - meets with Art 313L.2 - 2 students, Art 323K.2 - 3 students, Art 323L.2 - 2 students, Art 363L.2 - 1 student - total 12 students

Art 316K.1 (Sophomore Life Drawing) - 6 students - meets with Art 316L.1 - 11 students and Art 346L.1 (Advanced Life Drawing) - 2 students - total 19 students

Art 316K.2 - 1 student - meets with Art 316L.2 - 10 students, Art 346K.2 (Advanced Life Drawing) - 4 students, Art 346L.2 - 7 students, and Art 366K.2 - 2 students - total 24 students

Art 316K.3 - 6 students - meets with Art 316L.3 - 9 students, Art 346K.3 - 2 students, Art 346L.3 - 4 students - total 21 students

II. (Continued)

Art 321K.1 (Advanced Painting) - 6 students - meets with Art 321L.1
- 6 students, Art 361K.1 - 1 student, Art 361L.1 - 1 student - total
14 students

Art 321K.2 - 5 students - meets with Art 321L.2 - 2 students, Art 361K.2
- 1 student, Art 361L.2 - 4 students - total 12 students

Art 325K (Graphic Arts) - 7 students - meets with Art 325L - 7 students
- total 14 students

Art 345K.1 (Commercial Design and Illustration) - 4 students - meets with
Art 345L.1 - 11 students, Art 375K.1 (Advanced Commercial Design and
Illustration) - 4 students, Art 375L.1 - 2 students - total 21 students

Art 345K.3 - 6 students - meets with Art 345L.3 - 10 students, Art 375K.3
- 1 student, Art 375L.3 - 4 students - total 21 students

Art 347 (Ceramics) - 6 students - meets with Art 347K (Ceramics) - 6
students - total 12 students

TEXAS WESTERN COLLEGE
of The University of Texas
El Paso, Texas

REPORT OF CLASSES WITH LESS THAN 10 STUDENTS
(As of February 15, 1956 -- 12th Class Day -- 1956 Spring Semester)

Undergraduate (Organized Classes)

<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>	<u>Justification</u>
ART	323K-1	2	This course is taught at the same hour with Art 303-1, which has 18 students enrolled.
	315L-1	6	The only section of a course required for a certain Art major.
	305K-1	5	Also taught with another large class which has an enrollment of 14.
	302-3	2	Required of all Art majors.
	316-1	4)	Taught with 306-1, which has an enrollment of 11.
	316K-1	1)	
	303-2	7)	*
	322-2	2) 11	
	323-2	2)	
	305-2	8)	*
	305K-2	3) 13	
	324-1	2)	
	305-3	4)	*
	305K-3	3)	
	308L-2	1) 11	
	308M-2	1)	
	325-2	2)	
	308L-1	9)	*
	310K-1	6) 20	
	310L-1	1)	
	331-1	4)	
	310K-2	8)	*
	310L-2	4)	
	330-2	2) 17	
	331-2	1)	
	335-2	1)	
	335K-1	1)	
	309M-1	8)	
	309L-1	3) 13	*
	329L-1	2)	

Dept.	Course	Enroll.	Justification
(Art)	309N-2	5)	
	309L-2	2)	
	317-2	3) 13	*
	317L-2	2)	
	326-2	1)	
	306-2	6)	
	317K-1	5)	
	317L-1	2) 17	*
	326-2	2)	
	327-1	1)	
	340-1	1)	
	312-1	5)	
	312K-1	4) 10	*
	328-1	1)	
	312-2	6)	
312K-2	2) 9	*	

*These groups are taught by the same instructor at the same hour. This is possible since Art must be taught largely on an individual instruction basis. Where there are two sections of the same course indicated, one section is offered in day classes and one in the evening school.

CHEMISTRY	461-1	7	Required for B.S. in Chemistry so the department is obligated to offer it.
EDUCATION	355K-1	8	Course is required for students majoring in elementary education who will graduate in May.
ENGINEERING	152-1	6	All of these courses are required senior engineering courses which are regularly scheduled for the second semester.
	256-1	8	
	326-1	7	
	342-1	8	
	361-1	8	
ENGLISH	350-1	9	This is a terminal course in professional writing. Only students of competence who have undertaken important creative writing are enrolled.
SPEECH	330-1	6	Only advanced course in Drama being offered. It is necessary that one advanced course be offered for students majoring in Speech with a Drama option.
GEOLOGY	361-1	8	A senior course required of all students who hope to obtain the E.M. degree—geology option.

<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>	<u>Justification</u>
PHYSICAL EDU.	204a-15	3	These courses are the only activity courses given in Health and Phys. Ed. for students with physical handicaps.
	204a-17	1	
BIBLE	304-1	7	The Bible courses are given at no expense to the College.
	308-1	6	
MILITARY SCIENCE	402b-5	1	This course is given at no expense to the College.
METALLURGY	260-1	2	These three courses are required courses for graduation.
	263-1	7	
	473-1	6	
	310-1	9	This is the first year this course has been given and it is offered particularly for academic students. It is expected that this course will have more students enrolled next year.
MINING	322-1	7	These three courses are required for students graduating in Mining Engineering.
	364-1	9	
	368-1	2	
MUSIC	260-1)	3	Students in these classes in Piano pay an additional fee of \$10, which helps off-set the small number enrolled.
	260K-1)		
	357-1	6	These two courses are required for graduation.
	376K-1	7	
	418b-1	8	These are required sophomore courses. It is desirable that Theory classes be kept small for effective instruction.
	611b-1	8	
	High Strings	3	It is best for effective teaching to have these classes small so they are offered each semester.
	Low Strings	5	
RADIO	331-1	7	This course is the last half of the senior year for radio-television majors. Since only students possessing real ability for the profession are allowed to go into the senior year's work, the class is necessarily small.

<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>	<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>
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Undergraduate (Individual Instruction)

ART	281-681	2	MUSIC EDUCATION	327K-1	1
	282-682	1		327L-1	6
	334-1	5		328K-1	1
BUSINESS ADMIN.	379-1	2		328L-1	8
				380-1	3
ECONOMICS	379-1	2	MUSIC THEORY	459b-1	3
METALLURGY	364-1	5	460b-1	1	
			PHYS. EDU.	203a-17	3
			389-1	7	
			PSYCHOLOGY	371I-1	7

Graduate (Organized Classes)

Graduate (Individual Instruction)

BUSINESS ADMIN.	390	1	HISTORY	390-1	5
				698	6
ECONOMICS	390-1	0	MUSIC EDUCATION	390-1	1
EDUCATION	698	7		395-1	1
				395K-1	1
PHYS. EDU	392-1	1	PSYCHOLOGY	390I-1	4
	394-1	7			

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 28, 1956

Mr. J. R. Carroll
2001 Driscoll Building
Corpus Christi, Texas

Dear Bob:

Regarding your letter of March 26 concerning the Ex-Students Association proposal, I think it might be better for Haskew and me to discuss this on the spot with the Regents at the time of the meeting here.

Sincerely yours,

Logan Wilson

LW k

cc: Dr. L. D. Haskew
→ Miss Betty Anne Theiford

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

J. R. SORRELL
2004 BRISCOLL BUILDING
CORPUS CHRISTI, TEXAS

March 26, 1956

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D MAR 27 1956	
REFER TO _____	
PLEASE ANSWER _____	
PLEASE READ AND RETURN _____	

Dr. Logan Wilson
President
The University of Texas
Austin 12, Texas

Dear Logan:

I have your memorandum to the members of the Academic and Developmental Affairs Committee, dated March 22, 1956, attaching copy of the proposal from the Ex Students Association.

I note the plans of the Ex Students Association to hire a full time fund-raising officer with a rather ambitious annual giving program. However, I doubt the advisability of a full time fund-raising officer in the Ex Students Association, and two such officers in the University Development Board. I realize the programs are somewhat different, but I would be very hesitant to vote to recommend the adding of another full time fund-raising officer, and feel that this matter should be given some further study by Dr. Haskew, by Hulen Black and by Mr. McGuire before it is presented to us.

With best regards, I am

Very truly yours,


J. R. SORRELL

JRS:GR

cc Mr. Tom Sealy
Mr. Leroy Jeffers
Dr. Merton Minter
Mr. Claude Voyles
Dr. L. D. Haskew

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 22, 1956

Memorandum

To: Mr. J. R. Sorrell
Mr. Leroy Jeffers
Dr. Martin H. Minter
Mr. Claude W. Voyles
Mr. Tom Sealy

For your information and study in advance of the April meeting of the Board of Regents, I am attaching a Working copy of a proposal from the Ex-Students Association. This item will appear on the agenda for the meeting of the Academic and Developmental Affairs Committee.

Logan Wilson

LW:k
Encl.

cc: Dr. L. B. Hoobey
→ Miss Betty Anne Thadford

The Ex-Students' Association
of The University of Texas
The Union, Austin

March 8, 1936

Dr. Logan Wilson, President
and The Board of Regents
The University of Texas
Main Building
Austin 12, Texas

Dear Dr. Wilson and Members of the Board:

Your Ex-Students' Association now is embarking on a completely new and expanded program of activities designed to realize the greatest possible support for The University and its branches from the 175,000 living former students. At the direction of President A. W. Walker of this Association, and with the unanimous approval of the Executive Council, I present herewith an outline of our Proposed Long-Range Program, and of our needs in launching such a program.

WHAT YOUR-EX-STUDENTS' ASSOCIATION
PLANS TO DO

I. Institute an Effective Program of Annual Giving.

A. Our Ex-Students' Association has two primary objectives:

1. To instill in our alumni an interest in, and lifetime loyalty to, The University of Texas.
2. To raise unrestricted funds for The University and its branches.

B. The five ways in which an alumnus can best serve The University are:

1. By giving The University understanding interpretation in the community where he resides.

2. By helping to recruit above-average high school students and thus help it meet the competition of other colleges for the better scholastic prospects.
3. By offering The University his counsel and advice in a considerate and orderly manner.
4. By aiding the Athletic Program in every way that complies with the regulations of the Southwest Conference and the National Collegiate Athletic Association.
5. By giving, or helping to obtain, gifts and money, thus providing funds over and above legislative appropriations and revenues from other sources.

C. Your Ex-Students' Association believes that we can best tie our alumni to The University by asking them to make gifts to their alma mater.

1. Therefore, our Executive Council has voted unanimously to employ a full-time Fund Director and institute an effective Annual Giving Program.
2. Based on the experience of other state universities of comparable size, we will expect such a program to:
 - a). Develop \$100,000 in annual gifts within five years;
 - b). Develop \$250,000 annually within ten years.
3. All gifts, except those designated for special purposes, would be handed to the Board of Regents as unrestricted funds.

11. Maintain Alumni Records in a Form Most Usable to The University, The Administration and the Board of Regents.

A. As The University has grown, the Records Department of The Ex-Students' Association has not kept pace.

1. There is no single file in existence of former University students (including those attending the various branches).
2. The files presently maintained (350,000 individual cards) are not readily usable and are not up-to-date in all cases.
3. The one readily usable file consists of the names of dues-paying members of the Association (12,050) on addressograph plates.
4. The present system of records-keeping requires individual, hand transcription on cards--a time-consuming, expensive and wholly inadequate method of keeping a list of this size.

B. It is proposed by the Executive Council of the Association that these records be adapted as quickly as possible to mechanical use, specifically the system employing IBM equipment, because:

1. An effective Annual Giving Program cannot be instituted using our present records.
2. We are now almost two years behind in recording the names of former students who have graduated or left The University, and as enrollment continues to increase, our Records Department will become hopelessly behind if it continues to transcribe and file these records by hand.
3. It is now impossible to provide a usable mailing list of living ex-students by geographical location, by profession, by type of business and position held, by age, by sex, by college, or by any other type of specialized category often requested by the Deans of the various Schools and Colleges, by the Administration, etc.

4. With our present system of records-keeping, it is not economical to produce a Directory of Ex-Students despite the fact that such a directory would be an invaluable public relations tool of The University.

C. It is also proposed that the necessary IBM equipment be contracted for on a rental basis, and installed in space already available in the Ex-Students' Association offices, at the following costs:

1. Actual cost of converting files to IBM equipment would be:
 - a. Rental on IBM equipment during conversion period.. \$1,250.00
 - b. Cost of 400,000 IBM cards..... 580.00
 - c. Seven file cabinets to hold IBM cards..... 1,260.00
 - d. Salaries for personnel to operate machines..... 6,500.00

TOTAL COST OF CONVERSION: \$9,890.00

2. Cost of maintaining records after conversion:
 - a. Annual rental of IBM key punch machines..... \$ 660.00
 - b. Annual rental of IBM Verifier..... 540.00
 - c. Annual rental of IBM Accounting Machine..... 3,300.00
 - d. Annual rental of IBM sorter..... 720.00
 - e. Cost of IBM cards..... 75.00
 - f. Salaries of personnel to operate Records System... 6,500.00

TOTAL ANNUAL COST: \$11,795.00

IV. Make The Alcalde a Respected Spokesman for The University to His Ex-Students and to Friends of the Institution Everywhere.

- A. The Alcalde should be a medium through which The University can inform its alumni of its needs and seek their support when such support is needed.
- B. The Alcalde, which now has a circulation of only 12,050 copies monthly, should have a circulation of at least 25,000 copies monthly within the next three years.
- C. At present, The Alcalde is being published at an out-of-pocket cost to The Ex-Students' Association of \$1,500 per issue.
 - 1. This is a loss which this Association, operating on a very limited budget, cannot absorb over a long period.
 - 2. We believe The Alcalde can, and should, pay its way through advertising, and we are launching, within the next several weeks, a campaign to obtain such advertising revenues as well as an effort to increase substantially the publication's circulation.

V. Institute an Effective, Year-Round Program to Keep Exes Interested In and Working for, Their University.

- A. First, we shall attempt to double the present dues-paying membership (from 12,000 to 25,000) within the next three years.
- B. Secondly, we shall reactivate the interest of ex-students in their University by:
 - a. Organizing new Texas Ex Clubs throughout the state.
 - b. Setting up Committees on Athletics, Legislation, etc., in each Senatorial District, these Committees to be at the service of The Board of Regents and the Administration anytime assistance with University problems is needed at "the grass roots level".

- c. Constantly seeking ideas from members, from the University Administration and from any other source for ways and means of better serving the institution.

WHAT OUR FINANCIAL NEEDS ARE

Any program of the size and scope summarized above will cost a great deal of money to launch and to carry on. The Ex-Students' Association is, and hopes to remain, a financially independent organization, and is prepared to carry the full cost of its program without assistance from The University.

However, the cost of keeping of records on ex-students is one of the biggest items in our annual budget and it is a cost which The University has helped share in the past by an annual payment to the Association of \$10,000. In earlier years, this payment was sufficient to carry most of the cost of records keeping. But as enrollment has increased, so has the cost of keeping records on former students. As a result, the Executive Council of The Ex-Students' Association has directed me to request The Board of Regents of The University of Texas to consider increasing this payment effective with the new fiscal year.

Here is an outline of what our present costs are, what they are expected to be and how these costs are shared by the institution in other state universities.

1. The Present Cost of Records-Keeping.

- A. The actual cost to the Association for keeping records on former students for the fiscal year beginning April 1, 1954, and ending March 31, 1955, was \$15,500.

1. This figure includes salaries in our Records Department, supplies, postage, telephone directories, clippings, and all other items necessary to the operation of the department.
2. It does not include any apportionment of salary for supervision of this work, for general overhead or for depreciation of equipment.
3. In the fiscal year ending March 31, 1955, the cost of records keeping amounted to 21 per cent of the Association's total budget.
4. The payment to the Association by The University for records keeping was \$10,000. The out-of-pocket loss to the Association was \$5,500, exclusive of any direct financial loss represented in No. 2 above.

B. Costs will continue to increase as enrollment increases, and the Association cannot continue to bear this direct loss on our limited budget.

II. The Future Costs of Records Keeping.

- A. The Association is convinced that it cannot continue to do an adequate job of keeping alumni records on an economical basis unless:
1. It can convert its records operations to machines, as outlined above.
 2. It can have a records budget of sufficient size to permit mechanical operations, and to employ the necessary skilled personnel for the task.

B. Estimate of Future Records Keeping Costs.

1. The one-time costs would be: (See breakdown on page 4)
 - a. Converting of present records to IBM machines \$ 9,890.00
 - b. Freight on machines, other one-time incidentals 500.00

TOTAL ONE-TIME COST: \$10,390.00

2. The annual costs using machines would be: (See breakdown on page 4)
 - a. Machine rentals and salaries of skilled personnel . . . \$11,795.00
 - b. Salaries of other Records personnel still needed 4,500.00
 - c. Supervision, general overhead and depreciation 2,500.00
 - d. Supplies and miscellaneous 1,900.00
 - e. Estimated additional costs resulting from increased enrollment 3,000.00

TOTAL ANNUAL COST: \$23,695.00

3. The estimates above are based on a potential annual enrollment at the Main University and its branches of 20,000 and would have to be increased proportionately as enrollment goes up.

III. How the Records Keeping Costs are Shared by the Alumni Association and the Institution at Other State-Supported Universities.

A. In all state-supported institutions, operating funds for the Alumni Associations are obtained, on the average, as follows:

1. 51.5 per cent of the total operating costs of the Alumni Association is paid by the institution through direct appropriations.
2. 28.3 per cent of funds come from the dues of members.
3. 13.7 per cent of funds come from Annual Giving contributions (and this figure represents deductions for expenses made before these contributions are turned over to the institution).

4. The remaining 6 per cent comes from endowments, investments, magazine advertising, program activities, etc.
- B. At The University of Texas, in the fiscal year ending March 31, 1955, the \$10,000 contribution made by the institution to The Ex-Students' Association represented a little more than 13 per cent of the alumni operating budget, compared with an average of 51.5 in contributions made to the alumni program in comparable state universities.
- C. Specific examples of services and appropriations made to the alumni programs in 1954-55 by the following comparable state universities:
1. University of Illinois.
 - a. Institution provides all housing and utilities.
 - b. Institution pays alumni association \$59,000 annually for records keeping and to assist in paying costs of alumni magazine.
 - c. In addition, alumni association collects \$49,000 annually in membership dues, and \$7,000 from other sources.
 2. University of Indiana.
 - a. Institution provides housing and all facilities.
 - b. Institution pays alumni association \$77,500 annually for records keeping.
 3. University of Michigan.
 - a. The institution provides housing and all facilities.
 - b. The institution pays alumni association \$25,000 annually for keeping records, PLUS making a direct contribution of \$39,500 annually to the alumni budget, making a \$3,000 appropriation to pay the cost of one issue of the alumni magazine and spending

\$3,000 more for advertising of the university in the magazine.

- c. In addition, during the last fiscal year, the university purchased \$40,000 in new equipment for the alumni office, making a total contribution from university sources of \$73,500.

4. University of Wisconsin.

- a. Institution provides housing and all facilities.
- b. Institution pays \$31,142 annually to alumni association for records keeping.

5. University of Oklahoma.

- a. Provides housing and all facilities.
- b. Institution underwrites one-half of alumni association's total operating budget, which amounted to \$37,500 in last fiscal year.

6. Ohio State.

- a. Institution provides all housing and facilities.
- b. Institution pays alumni association \$50,000 annually for keeping records, plus another \$20,000 as direct contribution to budget.

As may be seen from the above figures, The Ex-Students' Association of The University of Texas is being asked to carry a financial burden unmatched by any other large alumni association in the country. It is a burden which we carry without objection, feeling that our loyal members will, in fact, support our activities as an independent organization.

We do feel, however, that in view of the figures cited above and the practice at other large universities, we should respectfully request that the Board of Regents of The University of Texas:

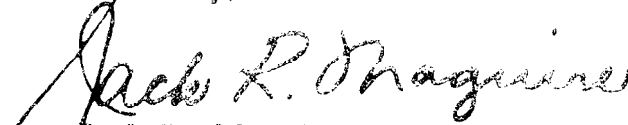
1. Appropriate to The Ex-Students' Association an outright sum of \$10,000 for the purpose of mechanizing our records keeping; and
2. Raise the annual appropriation to The Ex-Students' Association from the present \$10,000 per fiscal year to \$25,000 effective with the fiscal year beginning April 1, 1956.

It is the unanimous opinion of the Executive Council of The Ex-Students' Association that such an appropriation will enable us:

1. To keep the kind of records on all former students which will be of frequent and lasting value to The University, its branches, the Administration and all Schools, Colleges and Departments.
2. To institute a Program of Annual Giving which will return to the Board of Regents in unrestricted funds many times the amount of the appropriation requested.
3. Enable your independent Ex-Students' Association to divert some of its own funds from records keeping to activities designed to build a loyal, active and interested body of alumni.

On behalf of our membership, and at the direction and with the unanimous approval of our Executive Council, I respectfully submit this request from The Ex-Students' Association.

Sincerely,


Jack R. Maguire
Executive Secretary

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

Copy

March 20, 1956

TOM SEALY, CHAIRMAN
MCCLINTIC BUILDING
P. O. BOX 670
MIDLAND, TEXAS

Mr. J. H. Phipps
City Attorney
City of Galveston
Galveston, Texas

Dear Mr. Phipps:

In accordance with your letter to me advising that your Board of Commissioners of the City of Galveston had appointed a permanent committee composed of

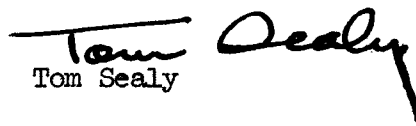
J. D. Winchester, Commissioner of Finance and Revenue;
Tom Juneman, Commissioner of Streets and Public Property;
and
Dr. Paul de Mesquita, City Health Officer,

to represent the City in discussions with representatives of the University of Texas Board of Regents of the University's request for a re-negotiation of its contract with the City of Galveston for the care of the sick and indigent of the City and County of Galveston, I am now pleased to advise you that the following have been appointed to represent the University of Texas Board of Regents on this matter:

Dr. Merton Minter, Member of the Board of Regents of the University of Texas;
Dr. George Currie, Administrator of Hospitals and Facilities, University of Texas Medical Branch;
and
Dr. Lanier Cox, Assistant to the President of the University,

and by copy of this letter to all concerned, I am requesting that Dr. Currie, after conferring with his colleagues, arrange with Dr. de Mesquita a convenient date and place for a discussion of the problems involved.

Very truly yours,


Tom Sealy

TS:mp
CC: President Logan Wilson

46

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

February 29, 1956

Dr. T. G. Klockner, Jr.
Interim Executive Officer
The University of Texas--Medical Branch
Galveston, Texas

Dear Dr. Klockner:

Pursuant to Dr. Moore's letter of January 15 to you and your letter of February 6 to me regarding the disposal of patients who come to the Out-Patient Department for private non-emergency care without letters of referral, I brought this to the attention of the Regents' Committee on Medical Affairs. The opinion of most of them is that it should be placed on the agenda for the April meeting in Austin.

Will you please acquaint Dr. Frawley with this whole matter so that he will be fully prepared to discuss it and make recommendations when he meets with the Committee?

Sincerely yours,

Logan Wilson

LW 1

cc: Dr. L. S. Cohen
Mr. Larry Jeffers
Dr. Norton M. Nintor
Mr. J. R. Corvill
Mr. Tom Sealy
→ Miss Betty Anne Thelford

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

February 25, 1936

MEMORANDUM TO THE MEDICAL AFFAIRS COMMITTEE

Dr. Oates
Dr. Minter
Mr. Jeffers
Mr. Sorrell

Attached are three items which I should appreciate your studying and advising me as to your opinion about what we should do as a matter of policy. The first is a letter from Dr. Moore to Dr. Blocker, the second is a letter from Dr. Blocker to me, and the third is a memorandum which Lemier Cox drew up on the subject at my request.

Logan Wilson

LW:vt
Copy: Mr. Sealy

Encls.

bcc: Miss Thedford

Subject matter - Patients who come to the Out-patient Department of the Medical Branch for private non-emergency care and have not letter of referral.

COPYTHE UNIVERSITY OF TEXAS - MEDICAL BRANCH
Galveston

January 15, 1956

Dr. Truman G. Blocker, Jr.
Chairman, Interim Executive Committee
Medical Branch, The University of Texas

Dear Truman:

I am writing to ask you to bring to the attention of the Interim Executive Committee, the Faculty and Admissions Committee and the proper University authorities a distressing and irrational situation which develops in the case of the Department of Surgery as a result of the application of one of the Regents' rules regarding reference of private patients. I refer to those patients arriving in the Emergency Room or Out-Clinic without a family physician from whom a note or statement of referral can be obtained. By present rules these patients are referred only to part-time members of the Staff.

Certain of the clinical departments (e.g., Medicine, Pediatrics) have part-time staff members who have been and continue exceedingly active in the work of the Medical Branch, so that referral of such patients to them is in no way incongruous. In contrast, the Department of Surgery has been geared and organized during the past ten years upon a geographical full-time basis. Although consistently we have provided part-time appointments for every qualified surgeon in Galveston, today, with the exception of the orthopedists, we have no part-time members who can claim any real credit in building the reputation of the Institution which leads to stray patients seeking treatment here.

In General Surgery, we have three part-time men: Dr. Stephen, Dr. McGivney and Dr. Sarwold. Dr. McGivney would probably be willing to spend more time in the service of the Institution, but in view of the very limited scope of his specialty, the fact that we do not consider proctology as a separate specialty here, and because he is not qualified in surgery apart from this small field, we have not been able to use him for more than one out-clinic and teaching session weekly. Dr. Stephen is, and has been, exceedingly busy with the largest private practice in the city and county, and for several years has been unable to attend regularly the teaching assignments given him; this year he asked to be excused from out-clinic assignments for this reason. Dr. Sarwold has filled all assignments to date, but already is finding it difficult and tells our residents that soon he will need an associate because of the volume of work he will be doing.

In contrast, we have in General Surgery several young full-time men who, through long years of service in teaching, in the care of indigent patients during all hours, nights and weekends included, and through research and publications, have played a real part in building the reputation of this institution so that patients desire to come here. I think of Dr. Singleton, Dr. Wolma, Dr. Rowe and Dr. Kirksey. In this group I presume the greatest annual income from salary and private patients combined is in the neighborhood of fifteen thousand dollars, whereas one or two of the group can hardly be totalling more than eight or nine thousand dollars annually. It is the fact that an appreciable proportion of this income has come to these men through unattached borderline private patients referred to them by the Clinic or from the Emergency Room. It is entirely natural for these men to feel that it is ridiculous that they can no longer share in the reference of patients seeking aid at this Hospital.

A similar situation exists in Urology. Dr. Hooks and Dr. Thompson cannot see such patients; they are sent to Dr. Klein, who came to Galveston last year, or to Dr. Lioni, who came here a few months ago. Orthopedic Surgery is the signal exception in the Department; Dr. Eggers and his Staff have contributed heavily to the work-load of the Hospital and to the interests of the School on a part-time basis. The only full-time member of the section, Dr. Evans, has asked that he be excused from seeing private patients. Therefore, in Orthopedic Surgery, the rule applies most reasonably.

In Neurosurgery, Dr. Snodgrass and Dr. Jackson are full-time; therefore, stray patients would be sent to Dr. Stephen. In Plastic Surgery there is no part-time member; stray Plastic cases would go to Dr. Stephen or Dr. Sarwold. Similarly, Dr. Sarwold and Dr. Stephen would be the recipients of stray patients coming to Thoracic Surgery.

Although I agree that proper application of the present rules prohibits referring these patients to full-time members, the application operates in the case of the Department of Surgery to injure unreasonably our younger and faithful full-time members; while two or three part-time surgeons, who have little if any time to devote to the School and its interests, will profit out of all proportions, as a result, in part, of the poorly rewarded work of those full-time men who have carried the brunt of the emergency-room, out-clinic and wards for a number of years.

Some alleviation for this situation must be found; prompt and very great increase in salaries for these men (with few exceptions the entire full-time staff deserves double the salary they are receiving) or a change

Page 3

in the rules, at least in respect to out-of-town and unattached patients (and to families of Medical Branch employees). Otherwise, one sees no solution other than a mass exitus onto part-time status. The problem will soon become critical.

Sincerely

Robert M. Moore, M. D.
Chairman, Department of
Surgery

COPYTHE UNIVERSITY OF TEXAS - MEDICAL BRANCH
Galveston

February 6, 1956

President Logan Wilson
The University of Texas
Austin 12, Texas

Dear President Wilson:

At its meeting on January 10th, the Interim Executive Committee thoroughly discussed the matter of disposal of patients who come to the Out-Patient Department for private non-emergency care and have no letter of referral. Three recommendations were proposed and agreed upon by the Committee: (1) For those patients who have a physician and come from within a reasonable distance, their physician is to be contacted and asked to whom the patient is to be referred, (2) Those patients who are private and have no physician and who reside in the locality or within a short radius are to be referred back to their own locality to choose a physician there and (3) Those patients who do not have a physician in their locality and who have traveled a long distance are to be referred on rotation to the part-time physicians on the staff who are agreeable to this arrangement.

In connection with item (3), a memorandum was sent to all part-time staff members asking if they wanted to be on the rotation list for these patients. To date we have received no replies from these part-time staff men. However, our admitting office has been referring these patients to our part-time staff on a rotation basis.

As a result of this policy, a distressing situation has arisen with regard to the Department of Surgery. There is enclosed herewith a copy of Dr. Robert Moore's letter which outlines the problem in detail. This same situation applies to several other departments at the Medical Branch.

We would greatly appreciate your advice, opinions and suggestions regarding this important matter.

Sincerely yours,

T. G. Blocker, Jr., M. D.
Chairman
Interim Executive Committee

THE UNIVERSITY OF TEXAS
Office of the President
Austin, Texas

February 23, 1956

MEMORANDUM

To: President Logan Wilson

From: Lanier Cox

Subject: Attached letters of Dr. T. G. Blocker, Jr., and Dr. Robert Moore concerning patients who come to the Out-patient Department of the Medical Branch for private non-emergency care and have no letter of referral.

A study of the three recommendations of the Interim Executive Committee raises the following questions:

1. In connection with recommendation (1), if a patient has a personal physician, should not a referral be obtained regardless of the distance which the patient may have travelled? Should not the words "and come from within a reasonable distance" be eliminated?
2. Statement (2) impresses me as being too liberal. Should it not read as follows:

Patients who are private and have no physician are to be referred back to their own locality to choose a physician, except in instances where the patient has come a considerable distance (e.g., more than 250 miles) and it is ascertained that unreasonable hardship would result if treatment was not made available.

Thus stated, patients capable of paying for the services of a physician would be referred back to their home locality except in instances of obvious hardship.

3. In recommendation (3) I do not understand the necessity for the requirement of distance if the patient is from a community which does not have a physician. A possible revision would be as follows:

Patients who do not have a physician and who are from communities which do not have a physician within a short radius are to be referred on rotation to the

President Logan Wilson
Page 2
February 23, 1956

part-time physicians on the staff who desire to make their services available.

The ultimate solution of the problem raised by Dr. Moore is state salaries for full-time staff members of the clinical departments commensurate with their contribution to the Medical Branch and related to the earnings of similarly qualified doctors in private practice. Substantial increases for individual staff members in the clinical departments who merit such increases should be given top priority in the biennial budget requests.

The development within the next ten months of a reasonable salary augmentation program for the Medical Branch can aid materially in solving the problem now being considered. Attention, without recommendation, is called to the M. D. Anderson program.

In the interim consideration should be given to granting the Director of the Medical Branch authority to include in the operation of statement (3) full-time men in the Department of Surgery or other departments where necessary to alleviate flagrant inequities if such exist.

Lanier Cox
Assistant to the President

LC:jm
Enclosures

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 28, 1956

MEMORANDUM

To: Mr. Tom Sealy
Mrs. Charles Devall
Mr. Leroy Jeffers
Mr. J. Lee Johnson, III
Mr. Lee Lockwood
Dr. Merton M. Minter
Dr. L. S. Oates
Mr. J. R. Sorrell
Mr. Claude W. Voyles

Enclosed is a copy of the 1956-57 Annual Budget, as approved by the Executive Committee on March 17, 1956, for the following institutions:

- Central Administration and Available University Fund
- Main University
- Texas Western College
- Medical Branch
- Southwestern Medical School
- Dental Branch
- M. D. Anderson Hospital and Tumor Institute
- Postgraduate School of Medicine

Certain changes recommended by the Executive Committee have been incorporated in the revised budgets.

In the folder enclosed, you will find certain summary information regarding comparisons between the 1955-56 and 1956-57 budgets:

1. Budget Summaries

Schedule 1. The summary information compares by major functions or divisions the 1955-56 and 1956-57 budgeted expenditures. It shows the original budgets for each year and the dollar increases or decreases along with the per cent of increase or decrease. In addition, adjacent to each budgeted amount is shown a per cent to total of each of the function or division totals to the grand total budgeted for the year.

Schedule 2. The increase or decrease of the proposed 1956-57 budget over the original 1955-56 budget is analyzed by type of change, such as New Positions, Salary Increases, Maintenance and Equipment, Reclassification, and the like.

2. Comparison of Revenues

This summary shows by major sources for each unit a comparison of budgeted revenues for 1956-57 with 1955-56. The schedules

include an increase and decrease column, showing both amounts and percentage change

3. Increase of \$1,000 or more in salary rates

For your specific attention are listed all salary rate increases of \$1,000 or more from all sources of budgeted funds. This listing gives you the budget page number for each item and the old and new rates, along with the amount of each increase.

4. Memoranda concerning general budget 1956-57

Under the fly sheet for each budget, you will find the uniform "pink sheet rules". These rules have been rewritten to make them applicable to all units of the system and contain generally the same provisions as carried in the previous year. The wording has been changed in several instances in the interest of clarity and uniformity. Two new items appear in the list:

No. 15 requires that credits for sales and services be reported as general budget income. This provision is included in the interest of better budgetary control.

No. 16. The format of the budget includes, in Supplemental Data, items budgeted from sources of funds other than General Budget Funds. This item emphasizes the fact that expenditures are authorized and appointments are made contingent upon the receipt of such funds.

The budgets and the related summary analyses are mailed to you for review prior to the April 6 meeting of the Board.

Logan Wilson

LW:igm

THE UNIVERSITY OF TEXAS

BUDGET SUMMARIES

1956-57

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Office of the President
 FDG:jj
 3/17/56

THE UNIVERSITY OF TEXAS
CENTRAL ADMINISTRATION
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	<u>1955-56</u>		<u>1956-57</u>		<u>Increase-Decrease*</u> <u>over 1955-56</u>	
	<u>Amount</u>	<u>% of Total</u>	<u>Amount</u>	<u>% of Total</u>	<u>Amount</u>	<u>%</u>
General Administration:						
Office of the Board of Regents	\$ 20,412	8.3	\$ 22,008	8.7	\$ 1,596	7.8
Office of the President	103,653	42.0	105,989	42.0	2,336	2.3
Office of the Comptroller	45,628	18.4	47,840	18.9	2,212	4.8
Workmen's Compensation						
Insurance	140	0.1	104	--	36*	25.7*
	<u>\$ 169,833</u>	<u>68.8</u>	<u>\$ 175,941</u>	<u>69.6</u>	<u>\$ 6,108</u>	<u>3.6</u>
General Operating Expenses:						
University Development						
Board	\$ 34,704	14.1	\$ 34,836	13.8	\$ 132	0.4
University News and						
Information Service	37,040	15.0	36,772	14.5	268*	0.7*
	<u>\$ 71,744</u>	<u>29.1</u>	<u>\$ 71,608</u>	<u>28.3</u>	<u>\$ 136*</u>	<u>0.2*</u>
Unallocated						
	<u>\$ 5,181</u>	<u>2.1</u>	<u>\$ 5,209</u>	<u>2.1</u>	<u>\$ 28</u>	<u>0.5</u>
	<u>\$ 246,758</u>	<u>100.0</u>	<u>\$ 252,758</u>	<u>100.0</u>	<u>\$ 6,000</u>	<u>2.4</u>

THE UNIVERSITY OF TEXAS
 CENTRAL ADMINISTRATION
 ANALYSIS OF THE INCREASE
 PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET

Total Proposed Budget for 1956-57	\$	\$ 252,758
Total Original Budget for 1955-56		<u>246,758</u>
Increase 1956-57 over 1955-56		<u>\$ 6,000</u>
Administrative and Classified Personnel:		
Salary Increases	3,276	
Maintenance and Equipment	1,900	
Other Changes - Net	<u>800*</u>	4,376
Adjustments during 1955-56		<u>1,624</u>
		<u>\$ 6,000</u>

* Deduct

THE UNIVERSITY OF TEXAS
AVAILABLE UNIVERSITY FUND
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	1955-56		1956-57		Increase-Decrease*	
	Amount	% of Total	Amount	% of Total	Amount	%
<u>Divisible with A. & M. College Board for Lease of University Lands</u>						
Lands	\$ 4,124	2.2	\$ 4,348	2.2	\$ 224	5.4
University Lands, Geology	61,564	32.6	65,332	32.6	3,768	6.1
Auditing Oil and Gas Production	38,220	20.2	39,118	19.6	898	2.3
Oil Field Supervision and Geophysical Exploration	28,938	15.3	29,236	14.6	298	1.0
University Lands, Legal and Surveying	22,316	11.8	25,330	12.7	3,014	13.5
Investment Office	33,356	17.6	36,312	18.2	2,956	8.9
Workmen's Compensation Insurance	494	0.3	266	0.1	228*	46.2*
	<u>\$ 189,012</u>	<u>100.0</u>	<u>\$ 199,942</u>	<u>100.0</u>	<u>\$ 10,930</u>	<u>5.8</u>
<u>Non-Divisible</u>						
University Lands, Surface Leasing	\$ 11,743	99.5	\$ 11,953	99.7	\$ 210	1.8
Workmen's Compensation Insurance	64	0.5	35	0.3	29*	45.3
	<u>\$ 11,807</u>	<u>100.0</u>	<u>\$ 11,988</u>	<u>100.0</u>	<u>\$ 181</u>	<u>1.5</u>

THE UNIVERSITY OF TEXAS
 AVAILABLE UNIVERSITY FUND
 ANALYSIS OF THE INCREASE
 PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET

Divisible with A. & M. College

Total Proposed Budget for 1956-57	\$	\$ 199,942
Total Original Budget for 1955-56		<u>189,012</u>
Increase 1956-57 over 1955-56		<u>\$ 10,930</u>
Administrative and Classified Personnel:		
Salary Increases	8,242	
Maintenance and Equipment	2,650	
Other Changes - Net	<u>5,668*</u>	5,224
Adjustments during 1955-56		<u>5,706</u>
		<u>\$ 10,930</u>

Non-Divisible

Total Proposed Budget for 1956-57	\$	11,988
Total Original Budget for 1955-56		<u>11,807</u>
Increase 1956-57 over 1955-56		<u>\$ 181</u>
Administrative and Classified Personnel:		
Salary Increases		\$ 210
Other Change		<u>29*</u>
		<u>\$ 181</u>

* Deduct

THE UNIVERSITY OF TEXAS
MAIN UNIVERSITY
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	1955-56		1956-57		Increase-Decrease*	
	Amount	% of Total	Amount	% of Total	Amount	%
General Administration	\$ 387,246	3.1	\$ 387,684	3.0	\$ 438	0.1
General Expenses	569,292	4.7	646,646	5.1	77,354	13.6
Resident Instruction and Departmental Research						
Architecture	\$ 101,924	0.8	\$ 99,830	0.7	\$ 2,094*	2.1*
Arts and Sciences	3,133,735	25.5	3,294,853	25.8	161,118	5.1
Business Administration	508,583	4.1	526,865	4.1	18,282	3.6
Education	452,789	3.7	452,779	3.5	10*	--
Engineering	812,966	6.6	870,867	6.9	57,901	7.1
Fine Arts	544,159	4.4	542,171	4.2	1,988*	0.4*
Law	260,498	2.1	273,349	2.1	12,851	4.9
Library Science	34,622	0.3	34,454	0.3	168*	0.5*
Pharmacy	147,925	1.2	155,153	1.2	7,228	4.9
Social Work	42,824	0.3	42,192	0.3	632*	1.5*
Air Science	8,050	0.1	8,592	0.1	542	6.7
Military Science	6,804	0.1	6,512	0.1	292*	4.3*
Naval Science	3,140	--	3,020	--	120*	3.8*
Military Property Custodian	24,840	0.2	25,456	0.2	616	2.5
Physical Training and Intramurals	153,820	1.3	157,026	1.2	3,206	2.1
Graduate Dean's Office	32,134	0.3	34,323	0.3	2,189	6.8
Subtotal	\$ 6,268,813	51.0	\$ 6,527,442	51.0	\$ 258,629	4.1
Unallocated Salaries	\$ 108,181	0.9	\$ 100,000	0.8	\$ 8,181*	7.6*
Unallocated Maintenance and Equipment	50,000	0.4	50,000	0.4	--	--
Summer Session	657,000	5.3	657,000	5.1	--	--
Organized Research	598,269	4.9	610,196	4.7	11,927	1.3
Extension	633,912	5.2	688,747	5.4	54,835	8.7
Library	606,619	4.9	631,300	4.9	24,681	4.1
Physical Plant	2,105,912	17.1	2,179,422	17.1	73,510	3.5
Subtotal	\$11,985,244	97.5	\$12,478,437	97.5	\$ 493,193	4.1
Organized Activities Relating to Instructional Departments	\$ 135,768	1.1	\$ 172,579	1.3	\$ 36,811	27.1
Non-Educational Expenses	74,000	0.6	76,000	0.6	2,000	2.7
Transfer to Stenographic Bureau	29,720	0.2	30,368	0.2	648	2.2
Transfers to Auxiliary Enterprises						
University Press	53,168	0.4	55,360	0.4	2,192	4.1
Student Health Center - In-Patient Division	19,498	0.2	--	--	19,498*	100.0*
Total	\$12,297,398	100.0	\$12,812,744	100.0	\$ 515,346	4.2

THE UNIVERSITY OF TEXAS
 MAIN UNIVERSITY
 ANALYSIS OF THE INCREASE
 PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET

Total Proposed Budget for 1956-57		\$12,812,744
Total Original Budget for 1955-56		<u>12,297,398</u>
Increase 1956-57 over 1955-56		<u>\$ 515,346</u>
Teaching Staff:		
New Positions	\$106,767	
Salary Increases	<u>23,744</u>	\$130,511
Administrative and Classified Personnel:		
New Positions	18,354	
Salary Increases	<u>90,513</u>	108,867
Teaching Assistants and Assistants		24,481
Maintenance and Equipment		5,634
Increase in Fuel Costs		70,000
Sundry (returns from leave; adjustments in fraction of time; reclassification, etc.)		<u>135,432</u>
Adjustments during 1955-56		<u>40,421</u>
		<u>\$ 515,346</u>

THE UNIVERSITY OF TEXAS
TEXAS WESTERN COLLEGE
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	1955-56		1956-57		Increase-Decrease* over 1955-56	
	Amount	% of Total	Amount	% of Total	Amount	%
General Administration	\$ 143,170	10.4	\$ 151,323	10.3	\$ 8,153	5.7
General Expenses	25,022	1.8	25,559	1.7	537	2.1
Resident Instruction and Departmental Research:						
Arts and Sciences	\$ 679,109	49.5	\$ 725,914	49.5	\$ 46,805	6.9
Mines and Engineering	94,661	6.9	103,281	7.0	8,620	9.1
School of Nursing	11,900	0.9	32,270	2.2	20,370	171.2
Graduate Division	7,923	0.6	9,264	0.6	1,341	16.9
Subtotal	\$ 793,593	57.9	\$ 870,729	59.3	\$ 77,136	9.7
Evening Classes	\$ 1,810	0.1	\$ 3,629	0.3	\$ 1,819	100.5
Intramurals	8,441	0.6	8,531	0.6	90	1.1
Summer Session	94,138	6.9	98,138	6.7	4,000	4.2
Division of Extension	970	0.1	700	0.1	270*	27.8*
Library	55,340	4.0	58,432	4.0	3,092	5.6
Physical Plant	211,092	15.5	220,258	15.0	9,166	4.3
Museum	12,878	0.9	12,878	0.9	--	--
Workmen's Compensation Insurance	1,000	0.1	1,500	0.1	500	50.0
Unallocated Salaries	19,887	1.4	10,000	0.7	9,887*	49.7*
Unallocated Maintenance and Equipment	5,000	0.3	5,000	0.3	--	--
Total	\$ 1,372,341	100.0	\$ 1,466,677	100.0	\$ 94,336	6.9

THE UNIVERSITY OF TEXAS
 TEXAS WESTERN COLLEGE
 ANALYSIS OF THE INCREASE
 PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET
 (Summarized from Items Submitted by Texas Western College)

Total Proposed Budget for 1956-57	\$	\$1,466,677
Total Original Budget for 1955-56		<u>1,372,341</u>
Increase 1956-57 over 1955-56		<u>\$ 94,336</u>
Academic and Professional Personnel:		
New Positions	65,950	
Salary Increases	<u>13,300</u>	\$ 79,250
Classified and Non-Academic Personnel:		
New Positions	\$26,148	
Salary Increases	<u>1,785</u>	27,933
Maintenance and Equipment		2,430
Other Changes (Net), including reduction in unallocated accounts		<u>15,277*</u>
		<u>\$ 94,336</u>

* Deduct

THE UNIVERSITY OF TEXAS
MEDICAL BRANCH
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	1955-56		1956-57		Increase-Decrease* over 1955-56	
	Amount	% of Total	Amount	% of Total	Amount	%
General Administration	\$ 303,326	3.9	\$ 331,167	4.2	\$ 27,841	9.2
General Expenses	<u>220,390</u>	<u>2.8</u>	<u>214,630</u>	<u>2.7</u>	<u>5,760*</u>	<u>2.6*</u>
Instruction and Research						
School of Medicine	\$ 1,472,234	18.9	\$ 1,495,091	19.0	\$ 22,857	1.6
School of Nursing	146,000	1.9	140,872	1.8	5,128*	3.5*
Service Curricula	3,440	--	--	--	3,440*	100.0*
Organized Research	70,143	0.9	70,623	0.9	480	0.7
Extension and Post-Graduate	8,080	0.1	9,480	0.1	1,400	17.3
Library	<u>46,288</u>	<u>0.6</u>	<u>49,564</u>	<u>0.6</u>	<u>3,276</u>	<u>7.1</u>
Subtotal	\$ 1,746,185	22.4	\$ 1,765,630	22.4	\$ 19,445	1.1
Physical Plant	\$ 845,602	10.8	\$ 832,065	10.7	\$ 13,537*	1.6*
Hospitals						
General Administration and Expense	\$ 45,028	0.6	\$ 62,504	0.8	\$ 17,476	41.0
Admissions and Business Activities	104,120	1.3	113,331	1.4	9,211	8.8
Professional Care of Patients	2,910,132	37.3	2,909,065	37.0	1,067*	--
Professional Divisions	613,285	7.9	600,172	7.6	13,113*	2.1*
General Services	<u>1,010,831</u>	<u>13.0</u>	<u>1,038,825</u>	<u>13.2</u>	<u>27,994</u>	<u>2.8</u>
Subtotal	\$ 4,683,396	60.1	\$ 4,723,897	60.0	\$ 40,501	0.9
Total	\$ 7,798,899	100.0	\$ 7,867,389	100.0	\$ 68,490	0.9

THE UNIVERSITY OF TEXAS
 MEDICAL BRANCH
 ANALYSIS OF THE INCREASE
 PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET
 (Summarized from Detailed Items Submitted by the Medical Branch)

Total Proposed Budget for 1956-57	\$	\$	\$7,867,389
Total Original Budget for 1955-56			<u>7,798,899</u>
Increase 1956-57 over 1955-56			<u>\$ 68,490</u>
Academic and Professional Staff:			
New Positions		50,172	
Salary Increases		<u>61,522</u>	111,694
Classified Positions:			
New Positions		\$ 373,565	
Salary Increases		<u>21,861</u>	395,426
Positions Eliminated (all types)			365,107*
Maintenance and Equipment		<u>62,787*</u>	\$ 79,226
Adjustments during 1955-56			<u>10,736*</u>
			<u>\$ 68,490</u>

* Deduct

Schedule 1

THE UNIVERSITY OF TEXAS
SOUTHWESTERN MEDICAL SCHOOL
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	1955-56		1956-57		Increase-Decrease*	
	Amount	% of Total	Amount	% of Total	Amount	%
General Administration	\$ 111,577	7.3	\$ 121,078	7.3	\$ 9,501	8.5
General Expenses	53,642	3.5	57,074	3.5	3,432	6.4
Instruction and Departmental Research	1,052,305	69.2	1,132,916	68.7	80,611	7.7
Extension-Postgraduate Program	6,000	0.4	7,348	0.4	1,348	22.5
Library	65,905	4.3	66,295	4.0	390	0.6
Physical Plant	158,784	10.4	174,664	10.6	15,880	10.0
Animal Hospital	26,648	1.7	36,422	2.2	9,774	36.7
Medical Electronics Laboratory	18,204	1.2	19,908	1.2	1,704	9.4
Unallocated Salaries	20,000	1.3	15,000	0.9	5,000*	25.0*
Unallocated Maintenance and Equipment	10,000	0.7	20,000	1.2	10,000	100.0
	<u>\$ 1,523,065</u>	<u>100.0</u>	<u>\$ 1,650,705</u>	<u>100.0</u>	<u>\$ 127,640</u>	<u>8.4</u>

THE UNIVERSITY OF TEXAS
SOUTHWESTERN MEDICAL SCHOOL
ANALYSIS OF THE INCREASE
PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET
(Summarized from Detailed Items Submitted by Southwestern Medical School)

Total Proposed Budget for 1956-57	\$	\$	\$1,650,705
Total Original Budget for 1955-56			<u>1,523,065</u>
Increase 1956-57 over 1955-56			<u>\$ 127,640</u>
Academic Staff:			
New Positions - Net	47,800		
Salary Increases	<u>13,606</u>	61,406	
Non-Academic Staff:			
New Positions - Net	\$ 28,500		
Salary Increases	<u>12,153</u>	40,653	
Maintenance and Equipment		19,931	
Other Changes (Net), including increases in unfilled positions and unallocated accounts		<u>13,271</u>	135,261
Adjustments during 1955-56			<u>7,621*</u>
			<u>\$ 127,640</u>

* Deduct

THE UNIVERSITY OF TEXAS
DENTAL BRANCH
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	1955-56		1956-57		Increase-Decrease* over 1955-56	
	Amount	% of Total	Amount	% of Total	Amount	%
General Administration	\$ 130,749	8.4	\$ 130,726	8.0	\$ 23*	---
General Expenses	72,924	4.7	88,030	5.4	15,106	20.7
Resident Instruction and Departmental Research:						
School of Dentistry	856,216	54.8	911,897	55.6	55,681	6.5
School of Dental Hygiene	24,324	1.6	26,692	1.6	2,368	9.7
Postgraduate School of Dentistry	5,650	0.4	5,650	0.3	---	---
Maintenance and Equipment for Instructional Departments	151,225	9.6	151,225	9.2	---	---
Subtotal	1,037,415	66.4	1,095,464	66.7	58,049	5.6
Organized Research	13,500	0.9	21,084	1.3	7,584	56.2
Library	19,080	1.2	19,544	1.2	464	2.4
Physical Plant	226,516	14.5	220,622	13.5	5,894*	2.6*
Outpatient Division	61,040	3.9	64,700	3.9	3,660	6.0
Total	\$ 1,561,224	100.0	\$ 1,640,170	100.0	\$ 78,946	5.1

THE UNIVERSITY OF TEXAS
DENTAL BRANCH
ANALYSIS OF THE INCREASE
PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET
(Summarized from Detailed Items Submitted by the Dental Branch)

Total Proposed Budget for 1956-57	\$	\$	\$1,640,170
Total Original Budget for 1955-56			<u>1,561,224</u>
Increase 1956-57 over 1955-56			<u>\$ 78,946</u>
Academic Staff:			
New Positions - Net		10,506	
Salary Increases		<u>19,137</u>	29,643
Non-Academic Staff:			
Positions Eliminated - Net		\$28,200*	
Salary Increases		<u>13,699</u>	14,501*
Maintenance and Equipment		<u>29,328</u>	\$ 44,470
Adjustments during 1955-56			<u>34,476</u>
			<u>\$ 78,946</u>

* Deduct

THE UNIVERSITY OF TEXAS
M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	1955-56		1956-57		Increase-Decrease* over 1955-56	
	Amount	% of Total	Amount	% of Total	Amount	%
General Administration	\$ 173,398	4.0	\$ 203,556	4.3	\$ 30,158	17.4
General Expenses	7,000	---	14,000	0.3	7,000	100.0
The Tumor Institute:						
Medical Staff	488,379	11.3	603,508	12.6	115,129	23.6
Division of Research	580,872	13.4	738,096	15.4	157,224	27.1
Division of Education	171,966	4.0	189,180	4.0	17,214	10.0
Subtotal	1,241,217	28.7	1,530,784	32.0	289,567	23.3
Division of Patient Care						
Activities	1,659,377	38.5	2,361,617	49.4	702,240	42.3
Division of General Services	234,618	5.4	293,647	6.1	59,029	25.2
Physical Plant	267,405	6.2	339,884	7.1	72,479	27.1
Reserves	742,588	17.2	40,000	0.8	702,588*	94.6*
Total	\$ 4,325,603	100.0	\$ 4,783,488	100.0	\$ 457,885	10.6

THE UNIVERSITY OF TEXAS
M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE
ANALYSIS OF THE INCREASE
PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET
(Summarized from Detailed Items Submitted by
M. D. Anderson Hospital and Tumor Institute)

Total Proposed Budget for 1956-57	\$	\$	\$4,783,488
Total Original Budget for 1955-56			<u>4,325,603</u>
Increase 1956-57 over 1955-56			<u>\$ 457,885</u>
 Professional Personnel:			
New Positions	36,600		
Salary Increases	<u>29,920</u>	66,520	
 Classified Personnel:			
New Positions	407,244		
Salary Increases	<u>59,536</u>	466,780	
Maintenance and Equipment		330,550	
Other Changes (Net), Including elimination of "Unallocated Pay Patient Revenue"		<u>704,583*</u>	\$ 159,267
Adjustments during 1955-56 (includes pending adjustments)			<u>298,618</u>
			<u>\$ 457,885</u>

* Deduct

THE UNIVERSITY OF TEXAS
POSTGRADUATE SCHOOL OF MEDICINE
COMPARISON OF THE PROPOSED 1956-57 BUDGET
WITH THE ORIGINAL 1955-56 BUDGET

	1955-56		1956-57		Increase-Decrease*	
	Amount	% of Total	Amount	% of Total	Amount	%
Central Administrative Office	\$ 36,932	80.4	\$ 37,548	80.7	\$ 616	1.7
Teaching Aids Program	3,000	6.5	3,000	6.4	--	--
Extension Teaching Program	6,000	13.1	6,000	12.9	--	--
Total	\$ 45,932	100.0	\$ 46,548	100.0	\$ 616	1.3

THE UNIVERSITY OF TEXAS
 POSTGRADUATE SCHOOL OF MEDICINE
 ANALYSIS OF THE INCREASE
 PROPOSED 1956-57 BUDGET OVER ORIGINAL 1955-56 BUDGET

Total Proposed Budget for 1956-57	\$	\$ 46,548
Total Original Budget for 1955-56		<u>45,932</u>
Increase 1956-57 over 1955-56		<u>\$ 616</u>
Classified Personnel:		
Salary Increases	442	
Maintenance and Equipment	<u>960</u>	\$ 1,402
Adjustments during 1955-56		<u>786*</u>
		<u>\$ 616</u>

* Deduct

THE UNIVERSITY OF TEXAS
COMPARISON OF BUDGETED REVENUES
1956-57 WITH 1955-56

Main University - - - - - 1
Texas Western College - - - - - 2
Medical Branch - - - - - 3
Southwestern Medical School - - - - - 4
Dental Branch - - - - - 5
M. D. Anderson Hospital and Tumor Institute - 6
Postgraduate School of Medicine - - - - - 7

Office of the President
3/17/56
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THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY
COMPARISON OF BUDGETED REVENUES
1956-57 WITH 1955-56

	<u>1955-56</u>	<u>1956-57</u>	<u>Increase-Decrease*</u>	
			<u>Amount</u>	<u>%</u>
MAIN UNIVERSITY AND ORGANIZED RESEARCH				
Student Fees, Forfeits, etc.	\$1,344,590	\$1,365,060	\$ 20,470	1.5
Federal Government				
Overhead Allowances	450,000	450,000	--	--
V.A. and ROTC Fees, etc.	74,350	38,500	35,850*	48.2*
Sales and Services	11,050	16,850	5,800	52.5
Other Sources	<u>26,326</u>	<u>33,326</u>	<u>7,000</u>	26.6
	1,906,316	1,903,736	2,580*	0.1*
Legislative Appropriations	<u>7,154,081</u>	<u>7,605,986</u>	<u>451,905</u>	6.3
Total Main University and Organized Research	<u>9,060,397</u>	<u>9,509,722</u>	<u>449,325</u>	5.0
EXTENSION DIVISION				
Student Fees, Forfeits, etc.	83,500	115,660	32,160	38.5
Texas Education Agency	139,000	156,915	17,915	12.9
Sales and Services	18,450	38,700	20,250	109.8
Revolving Printing Fund	40,000 ^a	--	40,000 ^{ab}	100.0*
Other Sources	<u>700</u>	<u>700</u>	<u>--</u>	--
	281,650	311,975	30,325	10.8
Legislative Appropriations	<u>228,537</u>	<u>228,537</u>	<u>--</u>	--
Total Extension Division	<u>510,187</u>	<u>540,512</u>	<u>30,325</u>	5.9
Total Estimated Income	9,570,584	10,050,234	479,650	5.0
Estimated Unappropriated Balance, September 1	872,000	775,000	97,000*	11.1*
Transfer from Available University Fund	1,889,000	2,000,000	111,000	5.9
Transfer from Intercollegiate Athletics Funds	<u>6,625</u>	<u>6,625</u>	<u>--</u>	--
Estimated Funds Available	<u>\$12,338,209</u>	<u>\$12,831,859</u>	<u>\$ 493,650</u>	4.0

^aTransferred in 1956-57 to Special Activities Funds.

THE UNIVERSITY OF TEXAS - TEXAS WESTERN COLLEGE
COMPARISON OF BUDGETED REVENUES
1956-57 WITH 1955-56

	<u>1955-56</u>	<u>1956-57</u>	<u>Increase-Decrease*</u>	
			<u>Amount</u>	<u>%</u>
<u>General Budget</u>				
Registration, Laboratory and Course Fees				
Long Session	\$ 190,050	\$ 215,090	\$ 25,040	13.2
Summer Session	41,000	49,960	8,960	21.9
Miscellaneous Income	<u>12,000</u>	<u>15,000</u>	<u>3,000</u>	25.0
Subtotal	\$ 243,050	\$ 280,050	\$ 37,000	15.2
Legislative Appropriations	<u>\$1,129,386</u>	<u>\$1,186,341^a</u>	<u>\$ 56,955^a</u>	5.0
Total Estimated Income	\$1,372,436	\$1,466,391	\$ 93,955	6.8
Estimated Unappropriated Balance, September 1	<u>165,000</u>	<u>185,000</u>	<u>20,000</u>	12.1
Estimated Funds Available	<u>\$1,537,436</u>	<u>\$1,651,391</u>	<u>\$113,955</u>	7.4

^aIncludes \$20,000 of Teaching Salary Appropriations forwarded from 1955-56.

THE UNIVERSITY OF TEXAS - MEDICAL BRANCH
COMPARISON OF BUDGETED REVENUES
1956-57 WITH 1955-56

	<u>1955-56</u>	<u>1956-57</u>	<u>Increase-Decrease*</u>	
			<u>Amount</u>	<u>%</u>
<u>General Budget</u>				
Student Fees:				
Registration Fees				
Medical Students	\$ 26,000	\$ 28,000	\$ 2,000	7.7
Nursing Students	14,000	16,000	2,000	14.3
Post Graduate	4,000	4,000	--	--
Student Health Fees	15,000	17,500	2,500	16.7
Laboratory Fees	18,000	16,500	1,500*	8.3*
Filing Fees	2,500	2,500	--	--
Student Deposits Forfeited	<u>1,000</u>	<u>1,000</u>	<u>--</u>	<u>--</u>
Total Student Fees	\$ 80,500	\$ 85,500	\$ 5,000	6.2
Miscellaneous	15,000	20,000	5,000	33.3
Overhead on Government Contracts	20,000	37,500	17,500	87.5
Hospitals	<u>2,243,439</u>	<u>2,400,000</u>	<u>156,561</u>	7.0
Subtotal	\$2,358,939	\$2,543,000	\$184,061	7.8
Legislative Appropriations	<u>\$5,462,332</u>	<u>\$5,326,732</u>	<u>\$135,600*</u>	2.5*
Total Estimated Income	<u>\$7,821,271</u>	<u>\$7,869,732</u>	<u>\$ 48,461</u>	0.6

THE UNIVERSITY OF TEXAS - SOUTHWESTERN MEDICAL SCHOOL
 COMPARISON OF BUDGETED REVENUES
 1956-57 WITH 1955-56

	<u>1955-56</u>	<u>1956-57</u>	<u>Increase-Decrease*</u>	
			<u>Amount</u>	<u>%</u>
<u>General Budget</u>				
Student Fees - Non-Veteran				
Tuition	\$ 18,700	\$ 16,600	\$ 2,100*	11.2*
Postgraduate Registration Fees	6,000	7,348	1,348	22.5
Laboratory and Health Fees	20,000	18,720	1,280*	6.4*
Graduation Fees	2,100	1,750	350*	16.7*
Student Fees - From Veterans Administration	1,500	300	1,200*	80.0*
Overhead Allowances - Special Projects	10,000	20,000	10,000	100.0
Sales and Services:				
Medical Art	2,000	2,000	--	--
Other Sources	<u>4,400</u>	<u>4,400</u>	<u>--</u>	<u>--</u>
Subtotal	\$ 64,700	\$ 71,118	\$ 6,418	9.9
Legislative Appropriations	<u>1,412,917</u>	<u>1,484,147</u>	<u>71,230</u>	5.0
Total Estimated Income	\$1,477,617	\$1,555,265	\$ 77,648	5.3
Estimated Unappropriated Balance, September 1	<u>102,000</u>	<u>163,000</u>	<u>61,000</u>	59.8
Estimated Funds Available	<u>\$1,579,617</u>	<u>\$1,718,265</u>	<u>\$138,648</u>	8.8

THE UNIVERSITY OF TEXAS - DENTAL BRANCH
COMPARISON OF BUDGETED REVENUES
1956-57 WITH 1955-56

	<u>1955-56</u>	<u>1956-57</u>	<u>Increase-Decrease*</u>	
			<u>Amount</u>	<u>%</u>
<u>General Budget</u>				
Student Fees:				
Registration Fees	\$ 76,775	\$ 77,050	\$ 275	0.4
Laboratory Fees	6,250	5,000	1,250*	20.0*
Postgraduate Fees	--	5,650	5,650	--
Outpatient Division	<u>58,000</u>	<u>90,000</u>	<u>32,000</u>	55.2
Subtotal	\$ <u>141,025</u>	\$ <u>177,700</u>	\$ <u>36,675</u>	26.0
Legislative Appropriations	<u>1,371,234</u>	<u>1,384,933</u>	<u>13,699</u>	1.0
Total Estimated Income	\$1,512,259	\$1,562,633	\$ 50,374	3.3
Estimated Unappropriated Balance, September 1	<u>369,041</u>	<u>820,000</u>	<u>450,959</u>	122.2
Estimated Funds Available	<u>\$1,881,300</u>	<u>\$2,382,633^a</u>	<u>\$501,333</u>	26.6

^aAs of January 31, 1956, \$438,255.70 is subject to lapse on August 31, 1957.

THE UNIVERSITY OF TEXAS - M.D. ANDERSON HOSPITAL AND TUMOR INSTITUTE
COMPARISON OF BUDGETED REVENUES
1956-57 WITH 1955-56

	<u>1955-56</u>	<u>1956-57</u>	<u>Increase-Decrease*</u>	
			<u>Amount</u>	<u>%</u>
<u>General Budget</u>				
Income from Sales and Services	\$ 160,000	\$ --		
Pay Patient Revenues	876,880	1,156,600		
Overhead Allowances	--	16,000		
Miscellaneous	<u>--</u>	<u>5,400</u>		
Subtotal	1,036,880	1,178,000	\$141,120	13.6
Legislative Appropriations	<u>3,186,715</u>	<u>3,293,275</u>	<u>106,560</u>	3.3
Total Estimated Income	4,223,595	4,471,275	247,680	5.9
Estimated Unappropriated Balance, September 1	<u>637,008</u>	<u>575,000</u>	<u>62,008*</u>	9.7*
Estimated Funds Available	<u>\$4,860,603</u>	<u>\$5,046,275</u>	<u>\$185,672</u>	3.8

THE UNIVERSITY OF TEXAS - POSTGRADUATE SCHOOL OF MEDICINE
 COMPARISON OF BUDGETED REVENUES
 1956-57 WITH 1955-56

	<u>1955-56</u>	<u>1956-57</u>	<u>Increase- Decrease*</u>
<u>General Budget</u>			
Estimated Income:			
Tuition and Fees	\$ 16,000	\$ 14,000	\$ 2,000*
Grants from Private Sources	<u>25,000</u>	<u>25,000</u>	--
Total Estimated Income	\$ 41,000	\$ 39,000	\$ 2,000*
Estimated Unappropriated Balance, September 1	<u>17,500</u>	<u>20,000</u>	<u>2,500</u>
Estimated Funds Available	<u>\$ 58,500</u>	<u>\$ 59,000</u>	<u>\$ 500</u>

THE UNIVERSITY OF TEXAS
INCREASES OF \$ 1,000 OR MORE IN SALARY RATES
ALL BUDGETED FUNDS
PROPOSED 1956-57 BUDGETS

Budget Page No.		<u>1955-56</u>	<u>1956-57</u>	<u>Increase</u>
	<u>AVAILABLE UNIVERSITY FUND</u>			
	<u>University Lands, Geology</u>			
	Senior Geologist			
12	James B. Zimmerman	\$6,168	\$7,400	\$1,272
	<u>University Lands, Legal and Surveying</u>			
	Assistant Land and Trust Attorney			
15		6,168	9,240	3,072
	<u>MAIN UNIVERSITY</u>			
	<u>School of Law</u>			
	Dean; Professor			
120	W. Page Keeton	12,000	13,500	1,500
	Professor			
120	Robert W. Stayton	11,500	12,500	1,000
120	G. W. Stumberg	11,500	12,500	1,000
120	Leon Green	11,500	12,500	1,000
120	Charles T. McCormick	11,500	12,500	1,000
	<u>College of Business Administration</u>			
	<u>Finance, Insurance and Real Estate</u>			
	Professor			
74		8,700	11,000	2,300
	<u>School of Architecture</u>			
	Director; Professor			
24	Philip D. Creer (eff. 9/1/56)	10,000	11,500	1,500
	<u>MEDICAL BRANCH</u>			
	<u>School of Medicine</u>			
	<u>Anatomy</u>			
	Professor			
13	Donald Duncan	10,000	11,600	1,600
13	Raymond Blount	8,400	9,400	1,000
13	John C. Finerty	9,000	10,200	1,200
13	John G. Sinclair	7,800	8,800	1,000
13	Charles M. Pomerat	9,000	10,100	1,100
	Associate Professor			
14	Edward G. Rennels	6,300	7,300	1,000
	Assistant Professor			
14	Mary E. Sauer	5,400	6,800	1,400
14	Glenn V. Russell	6,300	7,400	1,100
	<u>Bacteriology and Parasitology</u>			
	Professor			
17	William B. Sharp	6,480	7,500	1,020

<u>Budget</u> <u>Page No.</u>		<u>1955-56</u>	<u>1956-57</u>	<u>Increase</u>
<u>MEDICAL BRANCH</u> (continued)				
<u>School of Medicine</u> (continued)				
<u>Bacteriology and Parasitology</u> (continued)				
	Associate Professor			
17	Joseph Bass	\$5,700	\$7,000	\$1,300
	Assistant Professor			
18	James A. Johnston	5,400	6,600	1,200
	Instructor			
18	Leroy J. Olson	4,200	5,300	1,100
<u>Biochemistry and Nutrition</u>				
	Professor			
20	Andrew A. Ormsby	8,200	9,600	1,400
	Associate Professor			
20	Forrest G. Houston	6,300	7,300	1,000
20	Lothar L. Salomon	6,300	7,300	1,000
<u>Neurology and Psychiatry</u>				
	Associate Professor			
27	Elmer I. Bruce	6,300	7,500	1,200
	Physiology			
	Professor			
42	Maurice M. Guest	10,000	11,000	1,000
42	Howard G. Swann	8,300	9,800	1,500
<u>Preventive Medicine and Public Health</u>				
	Professor			
44	Carl A. Nau	10,300	11,800	1,500
<u>Radiology</u>				
	Professor			
47	Robert N. Cooley	24,000	25,000	1,000
	Assistant Professor			
47	McClure Wilson	12,500	13,500	1,000
	Instructor			
48	Maren Bakker	3,600	4,800	1,200
<u>Surgery</u>				
	Instructor			
51	Eugene H. Rentschler	4,000	6,000	2,000
<u>SOUTHWESTERN MEDICAL SCHOOL</u>				
<u>Pediatrics</u>				
	Associate Professor			
18		9,000	10,000	1,000
<u>Physical Medicine and Rehabilitation</u>				
	Assistant Professor			
21	Vann S. Taylor	9,000	10,000	1,000
<u>Psychiatry</u>				
	Professor			
23		15,000	17,000	2,000
	Associate Professor			
23	E. James McCranie	11,000	12,000	1,000
1	Office of the Dean			
	Dean; Professor of Pathology			
	A. J. Gill	15,000	17,500	2,500

Budget Page No.		1955-56	1956-57	Increase
	<u>M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE</u>			
	<u>General Administration</u>			
1	Assistant Director	\$10,000	\$12,500	\$2,500
	<u>Medicine</u>			
5	Assistant Pediatrician Margaret Sullivan	8,000	9,000	1,000
6	Clinical Assistant Internist Ilse Holz Mannheimer	5,000	6,000	1,000
	<u>Pathology</u>			
7	Associate Pathologist	10,000	12,000	2,000
	<u>Radiology</u>			
8	Assistant Radiotherapist Carlo Cuccia	10,000	11,000	1,000
	<u>Section of Anesthesiology</u>			
11	Assistant Anesthesiologist	10,000	12,000	2,000
	<u>Biology</u>			
13	Biologist	8,000	11,200	3,200
	<u>Physics</u>			
15	Assistant Physicist	5,520	7,000	1,480
	<u>Radiobiologist</u>			
		7,000	8,000	1,000
	<u>Section of Experimental Anesthesiology</u>			
21	Clinical Physiologist	9,000	10,000	1,000
	<u>Section of Experimental Hematology</u>			
16	Associate Hematologist Daniel E. Bergsagel	8,500	10,000	1,500

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MEMORANDA CONCERNING GENERAL BUDGET
1956-57

1. The column headed "1956-57" contains the appropriation made and is the BUDGET column. The column headed "Rate 1955-56" shows salary rates at the time of the preparation of the 1956-57 budget and the total amounts budgeted to lump-sum accounts for 1955-56. At the bottom of the 1955-56 column appears the original amount budgeted for 1955-56.
2. All appointments are subject to the provisions of the Regents' Rules and Regulations for the Government of The University of Texas.
3. All salary appropriations in the instructional departments of the academic institutions are for nine months (September 16 - June 15) unless otherwise specified. In the medical and dental institutions, all salary appropriations are for twelve months unless otherwise specified.
4. All maintenance and equipment appropriations are for twelve months (September 1 - August 31) and should be budgeted and expended accordingly.
5. All appropriations not actually expended or encumbered by August 31 will automatically lapse to the Unappropriated Balance Account.
6. Traveling expenses may be paid only out of appropriations containing the word "travel" except upon the specific approval of the Executive Head of the Component Institution.
7. Compensation for continuing personal services (for a period longer than one month), though paid for on an hourly basis, is not to be paid out of maintenance and equipment, or like appropriations, except upon specific approval of the Executive Head of the Component Institution.
8. All appointments of classified personnel are made within appropriate salary ranges and on salary steps as defined by the classified personnel program approved by the Board of Regents.
9. The established merit principle has been observed in all salary appropriations.
10. (a) Appointments, resignations, and changes in status of all positions having a full-time monthly rate of \$500 or more are subject to the advance approval of the President and the subsequent approval of the Board of Regents through the next regular docket. Appointments, resignations, and changes in status of all positions having a full-time monthly rate of less than \$500 are subject only to the approval of the Executive Head of the Component Institution.

(b) A salary increase of \$1,000 or more per annum requires the advance approval of the President and the Board of Regents, except in cases of emergency, in which case the Executive Committee of the Board, upon recommendation from the President, shall have power to act.

11. In administering an appropriation for Unallocated Salaries, the Executive Head of the Component Institution, to the extent of the appropriation, is authorized to create additional instructional and non-instructional positions having a full-time monthly salary rate of less than \$500, and to make adjustments in salaries of both instructional and non-instructional personnel, subject to the \$1,000 limitation above.

12. In administering an appropriation for Unallocated Maintenance and Equipment and for Unallocated Special Equipment, the Executive Head of the Component Institution is authorized to transfer from the appropriation for Unallocated Maintenance and Equipment to departmental Maintenance and Equipment appropriations, and from the appropriation for Unallocated Special Equipment to departmental Special Equipment appropriations.

13. (a) Unused salary balances will be transferred from previously unfilled itemized budget positions to an appropriation for Unallocated Salaries after these positions have been filled by appointments. The transfers will be made at the end of the month in which these appointments occur. This rule applies both to the unfilled line item positions in the original budget and vacant line item positions caused by later resignations and transfers. All transfers to set up new itemized budget positions and salary increases in individual positions will come from an appropriation for Unallocated Salaries unless some other source of funds is specifically approved by the Executive Head of the Component Institution.

(b) At the time any part of an appropriation for an unfilled line item position is transferred to any other appropriation, the unused portion of the original appropriation is to be lapsed to an Unallocated Salaries account.

(c) These rules do not apply to lump-sum salary appropriations.

14. The following Budget changes **require** the advance approval of the President and the subsequent approval of the Board of Regents through the next regular docket:

1. Any transfer in the amount of \$6,000 or more.
2. The following intra-departmental and inter-departmental transactions:
 - a. Creation of positions having a full-time monthly salary rate of \$500 or more.
 - b. Appointments, resignations, and changes in status of positions having a monthly salary rate of \$500 or more.
 - c. Transfers between dissimilar appropriations.
3. The following inter-departmental transfers in addition to those listed above:
 - a. Transfers from one or more salary appropriations in one department to one or more salary appropriations in another department.

14. (continued)

b. Transfers from a departmental maintenance and equipment appropriation to another departmental maintenance and equipment appropriation or to Unallocated Maintenance and Equipment, and transfers from a departmental special equipment appropriation to another departmental special equipment appropriation.

4. Any transfer from an unfilled line item position to Unallocated Salaries.

5. Any transfer from Unappropriated Balance.

15. Credits for Sales and Services should be reported as General Budget Income. Such Credits for Sales and Services are not automatic to departmental appropriations. Established Revolving Funds are exceptions to this general rule.

16. Budgeted expenditures authorized from sources of funds other than General Budget Funds are contingent upon receipt of such funds. Appointments from such fund sources will not become an obligation of the Component Institution in the event the supplemental or grant funds are not realized.

17. Any transfer shall be made only after careful consideration of the allocations, transfer limitations, and general provisions of the appropriation bill.

TERMINOLOGY:

1. Line item is defined as a single name or position separately listed in the Regents' Budget.
2. Lump-sum appropriation (salaries) is defined as an appropriation for an indeterminate number of positions. These positions may be full-time or part-time and paid on either a salary or an hourly basis. The position count numbers, where reflected, do not impose a position limitation but represent the equivalent number of full-time positions for which appropriations are made.
3. Dissimilar appropriation refers to different object classifications of expenditures (e.g., salary appropriations as distinguished from maintenance and equipment appropriations or maintenance and equipment appropriations as distinguished from special equipment appropriations).

The Executive Committee of the Board of Regents recommends approval of the following policies to be used in preparing the Legislative Appropriation Request for the University for the biennium 1957-59.

General Policies for All Units
Except as Otherwise Noted

1. Salary Advances for the Teaching Staff

10% over present (1956-57) salaries, the entire amount to be included in the request for the first year of the biennium.

At the Medical Branch in Galveston, 15% over present (1956-57) salaries, the entire amount to be included in the request for the first year of the biennium.

At Texas Western College, in addition to the 10% increase, sufficient funds to permit the payment of Summer Session salaries on the basis of a pro rata of Long Session salaries.

2. Salary Advances for the Non-Teaching Staff

One step over present (1956-57) salaries, the entire amount to be included in the request for the first year of the biennium.

In the case of classified positions where the 1956-57 salary is below the minimum for the job classification, the salary is to be requested at the first step in the classification pay range, or, in the event that the resulting advance is less than 5%, at the second step in the pay range.

3. Maintenance and Equipment

10% over the amounts provided in the 1956-57 budgets.

At Southwestern Medical School, such additional amounts as will be needed to place the new building in operation.

At the Dental Branch, such additional amounts as will be needed to provide for the increased student load at the junior and senior levels.

4. Special Equipment

Request only where exceptional justification can be made and is fully presented.

5. New Teaching Positions

At the Main University and Texas Western College, estimate requirements on the basis of an 18 to 1 student-teacher ratio.

At the Medical Branch in Galveston, sufficient new positions to bring the student-teacher ratio to the normal level for good medical schools.

At Southwestern Medical School, sufficient new positions to staff the new building adequately.

At the Dental Branch, sufficient new positions to staff the increased student load at the junior and senior levels.

6. New Non-Teaching Positions

At the Main University, few; hold to a minimum.

At Texas Western College, needed new positions in the General Administration and General Expense areas.

At Southwestern Medical School, the new positions required to staff the new building.

At the Dental Branch, the new positions needed to serve the increased student load at the junior and senior levels.

Special Situations

1. Main University to request on the basis that all Available Fund money will be reserved for building needs. (Policy as to the Available Fund was not considered at the meeting of the Executive Committee.)
2. At Texas Western College the request is to include sufficient funds to establish a new Department of Mechanical Engineering.
3. At the Anderson Hospital, the request is to include sufficient funds to activate all hospital beds for both years of the biennium.

The legislative request is to include full support for 160 beds and partial support for 40 beds, the remaining 100 beds to be fully self-supporting.

4. At the Medical Branch in Galveston

The request is to be based on the operation of those beds only which are now in use. However, the Medical Branch is to prepare a supplementary schedule including the additional legislative appropriations which would be required in order to activate the hospital on a capacity basis.

The request is to be based on a continuation of the minimum \$3.00 per patient day rate. However, the Medical Branch is to prepare a supplementary schedule including the additional legislative appropriation which would be required if the minimum \$3.00 rate should be abandoned.

JCD:jj

3/27/56

THE UNIVERSITY OF TEXAS
OFFICE OF THE VICE-PRESIDENT
MAIN UNIVERSITY
AUSTIN 12

March 29, 1956

President Logan Wilson
The University

Dear President Wilson:

The Executive Committee's policy decision of 10 per cent increase in faculty salaries for the legislative budget request and one-step increase for all classified personnel leaves a considerable group of people for whom no obvious asking policy exists. These include Deans, Directors, Vice-Presidents, the Business Manager, the Auditor, and others. I believe it would be desirable for you to ascertain the thinking of the Regents on what salary increases are to be requested for these types of people. The same question exists at the Medical Branch, where 15 per cent increase was authorized.

Sincerely yours,



C. P. Boner

CPB:bg

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 19, 1956

Dr. R. Lee Clark, Jr.
Director
The University of Texas
M. D. Anderson Hospital and Tumor Institute
Texas Medical Center
Houston 25, Texas

Dear Lee:

This is just a reminder to you, Dr. Olson, and Dr. Taylor to come up with some specific proposal for our participation in the Texas Medical Center Library. As you know, the Regents objected to the first proposal, which embodied an annual fee for student users, many of whom doubtless would make very little use of the Center Library.

Sincerely yours,

Logan Wilson

LW k

See 96 a.

Approve the following plan whereby component units of The University of Texas in the Texas Medical Center may participate in the support of the Texas Medical Center Library, Houston, Texas.

- (a) Provide listings of all books and journals on a current basis, and (b) Allocate to the Texas Medical Center, Incorporated, as part of the charge made by the Texas Medical Center, Inc., for services rendered an amount to be determined by the following:

Students (including interns, residents and fellows enrolled for a full academic year	\$ 5.00
Full-time staff (non-members of the Harris County Medical Society)	\$25.00

Presented & approved by
Dr. Olson 4/18⁶/56

Attention All College Presidents:

The following resolution was approved by the Southern Association in Miami, December 1, 1955 -

"Resolved that the Commission on Colleges and Universities of the Southern Association of Colleges and Secondary Schools communicate directly to heads of member institutions the grave concern of the Association over the increase of regulatory measures imposed by state governments with reference to the administration of public institutions of higher learning together with an expression of alarm concerning the effects already observed in the minimum student-teacher ratios, minimum class sizes, and other such measures, and further, be it resolved that these be requested to pass this resolution on to their governing boards."

RECOMMENDATIONS ON UNIVERSITY FOUNDATIONS

At the request of the Central Administration, the University Development Board undertook a careful appraisal of the future roles and functioning of Internal Foundations (e.g., The Pharmaceutical Foundations) and External Foundations (e.g., The Southwestern Medical Foundation) in development of the University. The appraisal was conducted by a committee of which Mr. Hines Baker was chairman and with the collaboration of Director Hylon Black and Vice-President Haskew. At its meeting on March 10, 1956, the University Development Board received and adopted the following recommendations of its committee, and I transmit these recommendations to you for your action with my hearty endorsement:

A. Internal Foundations:

1. That the establishment of internal foundations be limited to teaching divisions of the University and not include bureaus and other nonteaching divisions. This is not in any sense to be construed as excluding such bureaus or nonteaching divisions from seeking support from private sources through the Development Board as the authorized agency for correlating all fund raising activities.

2. That the establishment of foundations for other than colleges or schools be limited to divisions and departments regarding which it can be clearly demonstrated that there exists actually or potentially the support of a strong business or professional group, such as exists in the case of the Geology Foundation and the activities of which will not be in substantial conflict with the foundation which represents the school or college of which the division or department is a part. It is believed that other divisions and departments which cannot meet these tests may effectively work as separate groups within the frame-work of the foundation which represents this school or college. The provisions now existing for the designation of special funds to be used for specific activities should continue within the framework of the various foundations. This opportunity to earmark funds obtained by specific groups should help to avoid stifling the interest and initiative of these groups.

3. That any foundation in addition to those now existing be authorized by the Board of Regents only after approval by the Development Board and by the Administration.

4. That the work of all internal foundations be considered a part of the work of the Development Board and that each such foundation, through its directing head, constantly cooperate with the Development Board office and keep the office informed of its activities; that it be the duty of the Development Board to cooperate with such foundations at all times and to stimulate their efforts by counsel, by personal contacts, and by providing promotional materials; and further that the foundations report periodically to the Development Board. Every effort should be made to permit free range of initiative within the foundations but in conformity with Development Board policies so as to permit maximum over-all achievements in fund raising.

5. That there be periodic reviews of the activities of each foundation to determine its effectiveness and provision made for its dissolution if it is unproductive over a reasonable length of time.

6. That internal foundations not necessarily be restricted to the Main University but be established at branches where conditions may warrant and the demand may exist, as, for instance, at the School of Dentistry.

7. That there be established wherever practicable advisory councils to the foundations such as now exist for the Pharmaceutical Foundation and the Geology Foundation and that the Director of the Development Board be an ex-officio nonvoting member of each such advisory council.

8. That no action be taken at this time with reference to the Psychological Research Foundation or the Genetics Foundation, but that they and the Arts and Sciences Foundation and the Administrative groups involved give consideration to the possibility of merging the the work into that of the Arts and Sciences Foundation.

B. External Foundations:

1. That the establishment of external foundations over which the University has no control be prohibited in instances where the Administration and the Board of Regents have such authority and in all other instances be discouraged.

2. That wherever such external foundations exist or come into being, the Development Board should establish a working relationship with the officials of the foundation and should seek to co-ordinate their activities in such a way as to bring them into line with the general policies of the Development Board and those of the Administration and Board of Regents. Such co-ordination would not be intended to dampen the enthusiasm or alienate the affections of persons wishing to assist the University but rather, if possible, to direct their energies through established University channels.

March 14, 1956

To Chairman J. M. Bennett, Jr., and
Members of the Development Board:

The committee appointed to recommend a policy or policies regarding internal foundations of the University and outside foundations set up for the benefit of the University submits the following report after considerable study of the situation as it exists at the University and after attempting to determine how similar problems are handled at comparable institutions.

Some of the issues were set out in a paper prepared by Dr. L. D. Haskew, and a statement regarding the history and operation of the present foundations, together with their relation to the Development Board, was prepared by Hulon W. Black, Director. These are attached hereto as Exhibit A. It will be noted that there are now in existence ten internal foundations, practically all of which, at the request of the divisions involved, were devised and made ready for submission to the Board of Regents by the Development Board with the approval of the Administration. These are:

John Charles Townes Foundation
Pharmaceutical Foundation
Fine Arts Foundation
Genetics Foundation
Architectural Foundation
Business Administration Foundation
Psychological Research Foundation
Geology Foundation
Engineering Foundation
Arts and Sciences Foundation

It will be noted that seven of these internal foundations represent particular schools or colleges of the University in which the activities are sufficiently broad to cover matters of common interest without any

conflict with one of the other foundations. The other three foundations represent activities within the College of Arts and Sciences. Of these, the Geological Foundation would appear to represent a distinct professional activity. On the other hand, the Psychological Research Foundation and the Genetics Foundation represent rather narrow fields of interest and offer a definite possibility for conflict with the Arts and Sciences Foundation.

Mr. Black requested information from fund raising officials of ten colleges and universities throughout the country regarding their experiences with foundations and all of them responded. Information was received from the universities of California, Illinois, Wisconsin, North Carolina, Minnesota, and Michigan, and Ohio State University, Harvard University, Indiana University, and Columbia University. In addition, Dr. Logan Wilson secured similar information from presidents and other officers of these institutions. It was found that only two of these universities, Harvard University and the University of North Carolina, have internal foundations comparable to those at the University of Texas. The responding officials of these two universities expressed satisfaction with the results obtained through the use of internal foundations and indicated that fund raising activities have been more successful since their creation than before. The replies received indicate that conditions at the various universities vary widely and that methods of procedure are quite different. In general, the answers received gave little light on the problem under study.

The Pharmaceutical Foundation and the Geology Foundation have established advisory councils consisting of leading ex-students and friends of the University and representatives of interested industry groups. These

Advisory councils have been formed to assist in planning the foundations' programs and in effectuating gifts to the foundations. Experience with the advisory councils now in existence indicates that they are quite helpful in accomplishing both of these purposes.

There are several external foundations which have been established for the benefit of the University but which are in no wise responsible to the Development Board or the Board of Regents. These include (1) the Sealy and Smith Foundation, (2) the Law School Foundation, and (3) the Southwest Medical Foundation. While these foundations are not responsible to the Development Board or the Board of Regents, they have maintained a reasonably close liaison with the University administration involved and the Law School Foundation has maintained a liaison with the Development Board. More recently there has been chartered the Medical Research Foundation of Texas, an organization which is authorized to secure funds for the support of other institutions as well as the University of Texas.

It goes without saying that the sole purpose of foundations now in existence, or to be established, is to benefit the University through the particular division involved, primarily by the raising of funds from private sources and collaterally by the generating and sustaining of interest in and support for these respective divisions on the part of individuals, corporations, foundations, and others. One of the significant services which the Development Board can render to the University is that of enlisting a constantly growing number of able and influential friends in working for the University through whatever appropriate channel or channels their interest may best be directed.

The number of foundations ultimately to be in operation should not be determined arbitrarily, but on the basis of certain principles.

Among these principles are:

1. The group wishing a foundation should be broad enough in its scope to avoid conflicts with closely related activity in the school or college of which it is a part in order to warrant such establishment, and
2. The group should represent actually or potentially a profession or other sufficiently broad and distinct activity that could reasonably be expected to give it strength and support.

Based upon these facts and premises, your committee makes the following recommendations:

A. Internal Foundations:

1. That the establishment of internal foundations be limited to teaching divisions of the University and not include bureaus and other nonteaching divisions. This is not in any sense to be construed as excluding such bureaus or nonteaching divisions from seeking support from private sources through the Development Board as the authorized agency for correlating all fund raising activities.
2. That the establishment of foundations for other than colleges or schools be limited to divisions and departments regarding which it can be clearly demonstrated that there exists actually or potentially the support of a strong business or professional group, such as exists in the case of the Geology Foundation and the activities of which will not be in substantial conflict with the foundation which represents the school or college of which the division or department is a part. It is believed that other divisions and departments which cannot meet these tests may effectively work as separate groups within the frame-work of the foundation which represents this school or college. The provisions now existing for the designation of special funds to be used for specific activities should continue within the framework of the various foundations. This opportunity

to earmark funds obtained by specific groups should help to avoid stifling the interest and initiative of these groups.

3. That any foundation in addition to those now existing be authorized by the Board of Regents only after approval by the Development Board and by the Administration.

4. That the work of all internal foundations be considered a part of the work of the Development Board and that each such foundation, through its directing head, constantly cooperate with the Development Board office and keep the office informed of its activities; that it be the duty of the Development Board to cooperate with such foundations at all times and to stimulate their efforts by counsel, by personal contacts, and by providing promotional materials; and further that the foundations report periodically to the Development Board. Every effort should be made to permit free range of initiative within the foundations but in conformity with Development Board policies so as to permit maximum over-all achievements in fund raising.

5. That there be periodic reviews of the activities of each foundation to determine its effectiveness and provision made for its dissolution if it is unproductive over a reasonable length of time.

6. That internal foundations not necessarily be restricted to the Main University but be established at branches where conditions may warrant and the demand may exist, as, for instance, at the School of Dentistry.

7. That there be established wherever practicable advisory councils to the foundations such as now exist for the Pharmaceutical Foundation and the Geology Foundation and that the Director of the Development Board be an ex-officio nonvoting member of each such advisory council.

8. That no action be taken at this time with reference to the Psychological Research Foundation or the Genetics Foundation, but that they

and the Arts and Sciences Foundation and the administrative groups involved give consideration to the possibility of merging the work into that of the Arts and Sciences Foundation.

B. External Foundations:

1. That the establishment of external foundations over which the University has no control be prohibited in instances where the Administration and Board of Regents have such authority and in all other instances be discouraged.

2. That wherever such external foundations exist or come into being, the Development Board should establish a working relationship with the officials of the foundation and should seek to co-ordinate their activities in such a way as to bring them into line with the general policies of the Development Board and those of the Administration and Board of Regents. Such co-ordination would not be intended to dampen the enthusiasm or alienate the affections of persons wishing to assist the University but rather, if possible, to direct their energies through established University channels.

Respectfully submitted,

EXHIBIT A

Internal Foundations
LDH

SOME ISSUES INVOLVED

Our experience with internal foundations has been limited in duration. However, certain issues regarding their structure, operation, and direction seem rather important as we consider their future roles in the University's fund-development structure.

1. To what extent shall the internal foundations be considered as core constituents of the University's program for private fund development? They could be considered as adjuncts, to be as active or quiescent as the sponsors determine and left rather largely to their own devices and initiative. Or, they could be conceived as an important extension of the Development Board with Key responsibilities to conduct consistent and vigorous fund development in their areas.

2. How many such Foundations shall there be? If the number is to be restricted, what should be the criterion for restriction? And, what criteria shall be applied in deciding whether a proposed Foundation shall be authorized or not? Who should make such decisions? At the present time we have no policies on these questions. Two alternatives are available:

(a) Establish policy that any interested group can establish a Foundation, provided it does not overlap or interfere with an existing Foundation or other organized fund-development effort of the Development

Board. The need for and the promise of continued success of the Foundation would not be criteria. The Director of the Development Board would be the recommending officer to the President's Office.

(b) Establish policy of Development Board taking initiative in fostering the Internal Foundations needed. Reject proposed Foundations which do not promise to have sufficient productivity to warrant stimulative attention by the Development Board (the interested groups have other fundraising methods open to them). Only in exceptional cases and within the College of Arts and Sciences, recommend establishment of more than one Foundation to serve a school or college. Each Foundation in future to have approval of Development Board upon recommendation of its Director, and then of President's Office (which would also secure approval of Dean concerned). In effect, this policy would call for Foundations to follow University organization lines rather than functional (e. g. Child Welfare, Solar Energy) lines.

3. Shall Internal Foundations be subjected to a considerable degree of centralized stimulation and coordination, and really be conceived of as operating units of the Development Board, or shall each be relatively autonomous and charged with the initiative in seeking the consultative assistance of the Development Board office when needed?

If the Development Board feels that it does not wish to assume responsibility for the Internal Foundations, and yet some centralization of responsibility and stimulation are desirable, they could be made administratively

responsible to an officer of each component unit. The basic issue is whether the present diffused, laissez-faire situation should continue or whether the Internal Foundation operation shall be given more unity.

4. Should an Internal Foundation, once established, be considered permanent, or should there be periodic evaluations by some central group, with dissolution of unproductive Foundations possible?

5. Should Internal Foundations be restricted to the Main University, or should they be fostered in each component unit?

6. We have many internal organizations (i. e. the Biochemical Institute) which are quite similar in many respects to Internal Foundations. Should any effort be made to transform such agencies into Internal Foundations? In the future, what considerations shall determine whether a Fund, an Institute, a Foundation, or something else shall be established? The issue here is whether the Foundation is a style of operation, or instead a set of units designed to accomplish a unified purpose.

7. The relationship of Internal Foundations to the Annual Giving Campaign of the Ex-Students' Association constitutes some problem. How serious the problem actually is, we do not know. The Secretary of the Ex-Students' Association thinks that the existence of these Foundations makes it very difficult to conduct an Annual Giving effort. Certainly, the coordination of Foundations and Annual Giving does present some major problems, particularly in view of the separate administrations of each. It should not be impossible to work out a harmonious and effective joint effort, but the issue deserves some thoughtful attention.

Internal Foundations
LDH

Record keeping. Apparently, the Foundations have been faithful in reporting to the President and the Board of Regents any sizeable donations received for which special acknowledgment should be made. Smaller gifts are usually held by the Foundations until a sizeable number have accumulated. Then, these donations in the form of the original checks and an accompanying list are transmitted to the Auditor for deposit as designated by the Dean concerned. The Auditor keeps such sub-accounts as the Foundation requests, always establishing a separate sub-account for each formal Fund established under the Resolution of Authorization for the Foundation. To our knowledge only the Townes Foundation ever handles any donations through non-University accounts. The Townes Foundation does receive cash--some donations, some conference registration fees and the like--and makes disbursements from that cash account for items of expense, sending the balance as a lump-sum to the Auditor. No routine has been established for providing any University office other than that of the Foundation and of the Auditor with periodic reports of all donations received.

Each Foundation keeps a set of books on receipts and disbursements, and the University Auditor also keeps his usual form of records on each account.

EXISTING INTERNAL FOUNDATIONS

The organizations within the University which have come to be known as internal foundations had their origin in the desire of administrators and faculty members in the respective areas to raise funds for use by and within a given school, college, or other natural division of interest by pointing up particular needs and presenting these needs to individuals, corporations, foundations, and others who have an actual or potential interest in the promotion of the welfare of that particular division. The first to be organized was the John Charles Townes Foundation for the benefit of the School of Law. The then Dean of the School of Law and certain members of his faculty felt a pressing need for this kind of support and saw an opportunity to get it. The idea was presented to the Development Board, and after long and careful attention, the proposal was worked out in proper form to submit to the Board of Regents. In addition to the Development Board, the matter had the careful attention and approval of the President of the University, the Comptroller, and the University attorney. The Dean also had the counsel and advice of numerous leading ex-students of the School of Law. After approval, both as to purpose and form, the matter was submitted to the Administration

Origin,
description,
and purpose

which in turn submitted it to the Board of Regents, by which body it was formally approved.

The resolution establishing each of the subsequently formed foundations was patterned largely after this first one, since it was felt that after the broad consideration given it, the objections and difficulties had been surmounted and the organization and procedure were satisfactory to all parties concerned.

The internal foundations which have been requested by the faculty, approved by the Development Board and the Administration, and officially set up by the Board of Regents with the dates of their establishment are as follows:

John Charles Townes Foundation.	July 9, 1941
Pharmaceutical Foundation.	December 9, 1949
Fine Arts Foundation.	December 1, 1950
Genetics Foundation.	March 28, 1952
Architectural Foundation.	May 30, 1952
Business Administration Foundation .	May 29, 1953
Psychological Research Foundation..	May 29, 1953
Geology Foundation.	October 24, 1953
Engineering Foundation.	March 12, 1955

The reasons for the establishment in each case were pretty much the same. Each of the establishing groups felt the definite need for the acquisition of private funds, both in large and small amounts; that without infringing upon any other fund raising activities such support could be marshalled more effectively by approaching potential donors whose interest, in addition to interest in the general welfare of the University, might lie in a particular field; and

Dates of
establishment

Reasons for
establishment

that support could be more readily had through an organized foundation than without it. Thus it was felt that persons interested in the Fine Arts might most readily support the University through having their attention called directly to needs of the College of Fine Arts through the Fine Arts Foundation.

It was also felt that in addition to the immediate solicitation of financial support specific interest and moral support could be marshalled by and through these contacts. One method of achieving this end was the establishment of the advisory councils to assist in the work of the Pharmaceutical Foundation and the Geology Foundation. This technique can and probably should be used more widely and more effectively with certain of the other foundations.

Attached hereto are copies of the resolutions adopted by the Board of Regents establishing the various foundations. It will be noted that in most respects they are quite similar, having been patterned upon the first one, but that there are differences reflecting the particular conditions in the school, college, or department involved.

The results to date have been somewhat varied. Naturally, some of the foundations have been more effective than others. The fiscal records will be submitted to the Committee as soon as they are received from the Auditor's Office.

Establishment
of advisory
councils

Resolutions
establishing
foundations

Fiscal
results

In addition to the money which has actually been raised, the attention of many potential supporters has been focused upon the University and some of its particular divisions. Many of these results are up to this time intangible but nevertheless real.

In line with one of the basic policies of the Board, the foundations do not pursue campaigns in the ordinary sense of that term but attempt through a process of education and promotion to fulfill their purpose by being alert to both immediate and long range possibilities.

Inquiries have been sent to ten other leading universities as to how they handle the problem which is under consideration by the Committee. As soon as replies are received, they will be forwarded to the Committee.

The work of the foundations is coordinated through the Development Board office, and the office has received and is receiving excellent cooperation from a high percentage of the deans and other key persons involved. Because of this, confusion in solicitations has been avoided. On numerous occasions the Board's office has been asked if the solicitation of a particular prospect would interfere with any other activity which is being pursued for the welfare of the University, and in each such case a reasonable answer has been arrived at. This, it may be said parenthetically, is true of

Collateral
benefits to the
University

Practices
elsewhere

Coordination

other divisions of the University not organized as foundations, such, for instance, as the University Press.

It has been and is the purpose of the Board to cooperate fully with the foundations and to receive their cooperation.

The Board has published and distributed numerous promotional brochures for the benefit of the foundations, examples of which are attached hereto. Attention is called particularly to the Pharmaceutical Foundation brochure as an illustration of presentation to potential donors and other interested persons. In addition to the promotional brochures, the Board has also furnished selected lists of potential givers, for instance to the Fine Arts Foundation, and has assisted in preparing and sending letters of solicitation to these selected prospects. Also, wherever possible and desirable, assistance in personal solicitation has been given.

In line with the Board's original purpose as approved and authorized by the Board of Regents, the Development Board and the Director serve as the coordinating and directing agency, the Board having been organized and authorized to coordinate all fund raising activities for the University. By invitation the Director is a member of the Pharmaceutical Foundation Advisory Council and of the Geology Foundation Advisory Council. Some months ago when the Psychological Research Foundation wished to sponsor

Stimulation
of efforts of the
foundations

Relation of
the Board and
the Director
to the founda-
tions

a conference in one of its fields of interest, including a dinner meeting, the Board's office at the request of the Foundation and in collaboration with the Foundation's officers handled all of the arrangements. Expenses of this conference were paid from private sources. In nearly every case there is frequent contact by the Board's office with the officials of the foundations, effecting a healthy condition of cooperation.

When the Development Board was organized, there was specifically reserved to the Ex-Students' Association the field of annual small gifts from alumni. The question has been raised as to the relationship of the internal foundations to this annual small gifts program sponsored by the Ex-Students' Association. Actually there is no official connection. The gifts coming through the foundations may or may not be on an annual basis, and more frequently they are not; they may be large or small; and they may come from ex-students or other persons or from sources other than individuals. Dean Keeton of the School of Law has kept the office of the Ex-Students' Association informed as to the gifts coming through the John Charles Townes Foundation, which, of course, is a desirable thing to do, and, as a matter of further cooperation, it might be well for this exchange of information to be extended to the other foundations. It is true that the schools and colleges of the University that are making a special effort to

Foundations
and annual
giving program

keep up contacts with their alumni are receiving cooperation in this regard from the office of the Ex-Students' Association. This bears not directly but indirectly upon the work of the foundations.

OUTSIDE INDEPENDENT FOUNDATIONS

There are several external foundations set up for the benefit of the University but in no wise responsible to the Development Board or the Board of Regents. The question has been raised as to the wisdom of this type of organization with the full realization that in some instances the University has no jurisdiction over whether such foundations shall or shall not be established. There are two if not three types. The first is an established trust fund, the income from which is designated for support of a specific area or activity of the University. An example of this type is the Sealy and Smith Foundation dedicated primarily to the support of the John Sealy Hospital of the Medical Branch. The second type is the foundation which raises funds for current expenditure in support of a particular area or activity. Representative of this type is the Law School Foundation. The third type is that which solicits funds and also administers the income from a trust for the benefit

Types of independent foundations

of a specific area or activity of the University. An example of this type is the Southwest Medical Foundation at Dallas.

More recently there has been chartered at Galveston the Medical Research Foundation of Texas, Inc., established for support of other institutions as well as the University but which is occupying quarters on the University campus at Galveston and which had its inception and received its motivation at the Medical Branch. The Committee is aware of the promotional activity of Dr. Paley of the Medical Branch.

The University has no control or authority over any of these external foundations. It cannot direct their solicitation of funds. It cannot determine the expenditure of their funds except by advice or negatively in declining to accept a particular gift from the foundation for a particular purpose. Since all of these existing foundations are entirely independent, the question arises as to whether, and, if so, how the University can or should offer them assistance and coordination.

Although the Board and the Board's office are ready and willing to cooperate with these foundations in any way that might be desirable and profitable, there is in fact no official contact or cooperative effort. It would appear that the initiative for any such effort must, in the nature of the case, come from the foundations; except that the interlocking membership of the Develop-

Recent
development

ment Board and the Law School Foundation Board might well offer an opportunity for cooperation or at least for an exchange of information.

As far as the future is concerned, assuming that there may be others who wish to establish outside foundations for the benefit of the University, it might be entirely proper for the Development Board, the Administration, and the Board of Regents to arrive at a conclusion and state the University's position and the reasons therefor. Attention is called to the Hogg Foundation as an example of a foundation for a particular purpose within the University which is owned, controlled, and operated by the University under the final authority of the Board of Regents, which, however, is an operating foundation and does not solicit funds.

11/17/55

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 28, 1956

Memorandum

To: Mr. Tom Sealy
Mrs. Charles Devall
Mr. Leroy Jeffers
Mr. J. Lee Johnson, III
Mr. Lee Lockwood
Dr. Marben H. Minter
Dr. L. S. Gates
Mr. J. R. Sarrall
Mr. Claude W. Voyles

For your study in advance of the meeting
I am enclosing a statement of our recommendations
concerning observance of the 75th anniversary of
the University.

Logan Wilson

LW k
Encl.

cc: - Miss Betty Anne Theiford

RECOMMENDATION ON UTILIZATION OF
75TH ANNIVERSARY

The Board of Regents has established the calendar year 1958 as the 75th anniversary of The University of Texas. It is our desire to make effective use of that occasion for continuing the progress of the University. To do this, certain policy decisions should be made at once in order that planning may proceed. I present for your consideration the following recommendations:

I. Our basic orientation should be to use the 75th anniversary as an occasion for charting and laying the groundwork for future achievements. This is in contra-distinction to using the year primarily for ceremonial and historical observances.

II. Each component unit will be strongly invited to participate as a unit, but participation will not be compulsory.

III. A reasonably intense effort will be devoted to the observance, calling for a modest expenditure of funds. An appropriation of \$35,000 is recommended, to cover items which cannot be absorbed in regular channels, to come from a source other than legislative appropriation. The exact source of such funds will be recommended later.

IV. The general theme of the observance will be "Progress Toward Fulfillment," stressing how far we have come and how much farther we must go to be a University of the first class.

V. The activities will be designed to achieve these objectives:

(1) To involve hundreds of key citizens of the state in assessing the program of the University, determining its proper role, and setting levels of accomplishment it can be expected to achieve. Such involvement should result in the development of widespread proprietary interest in the University, and in the creation of support for an improving program.

(2) To involve faculty and staff members in direct contact with many lay citizens, as the functions and functioning of the University are discussed.

(3) To engage students actively in thinking about the future of the University while they are students.

(4) To accomplish a mass job of education upon the status of and possibilities for the University.

(5) To enhance the academic prestige of the University in the nation.

(6) To emerge with the broad outlines of a program for future development of the University.

(7) To take suitable cognizance of the historical highlights of the University's development in its first seventy-five years.

VI. The Vice-President for Developmental Services will be delegated administrative responsibility for organizing and programming, and will establish the necessary committees. A full-time Coordinator will be employed January 1, 1957, to December 1958 as primary executive officer.

VII. The Board of Regents will transmit through the President a request and invitation to the Ex-Students Association to join fully in this undertaking.

If the foregoing recommendations meet with your approval, the necessary preparation for the year will begin at once. Many advisory committees will actually begin functioning in early 1957, for example. What is contemplated primarily is a widespread planning and development effort, seizing upon the 75th year as an occasion and a means of motivation.

Discussion Material for
Committee on Academic and
Developmental Affairs
April 5, 1956, Meeting

Re: Policy Decisions on
75th Anniversary
Year (1958)

The President's Docket for the April 6-7 meeting of the Board of Regents carries a series of recommendations concerning the utilization of the 75th Anniversary Year of The University of Texas. It is desired that the Committee on Academic and Developmental Affairs be familiar with the background of, and some of the details for implementing, these recommendations. We present herewith an analysis for discussion:

Policy Decisions to Be Made

1. Choice of major emphasis and basic approach. Two alternatives:
 1. Use the year to observe an anniversary, with primary concern for the ceremonial aspects.
 - (a) This can be used to focus attention on the University and to win some friends and influence some people; however, chief outcome is usually to feel the sense of accomplishment held by those most closely connected with the institution.
 2. Use the year as an occasion for charting and laying the groundwork for future achievements.
 - (a) Ceremonials would play a small part; attention secured would be in terms of possibilities and needs primarily, rather than in terms of past and present greatness.

Recommended Choice: Make it an occasion for charting and laying the groundwork for future achievements.

Reason: We need achievement more than glory. Our greatest need is not to convince ourselves and a few others that we have a great university, but to convince new thousands of people that a better university is imperative for their own welfare, and that they have a proprietary stake in achieving that better university.

Obviously, we could and shall give some attention to both alternatives but the practical answer is not "both". The limits on human energy, time, and financial resources dictate a decisive choice to focus on only one of the approaches.

2. Policies regarding scope and extent of the year's activities.
 - A. Units to be involved.
 1. Alternatives: (a) Main University alone, (b) Main University chiefly but token observance in each unit, (c) Active involvement of each unit as a unit.

- 2 -

2. Recommendation: Alternative (c), conditioned upon endorsement of that unit.

B. Intensity of effort.

1. Alternatives: (a) Restrict to what can be carried by regular staff as reasonable load; relatively minor attention. (b) Make the efforts major by a modest appropriation of special funds, plus having certain officials drop regular duties to give year primary attention. (c) Make the efforts intense and of highest priority; appropriate large amount (Michigan State appropriated \$210,000 for their Centennial).
2. Recommendation: Alternative (b), with special appropriation of \$35,000 from some private source.

C. Extent of effort.

1. Alternatives: The choice here lies between choosing deliberately a very few lines of activity and pursuing those with full attention, or trying to carry out a host of excellent ideas. The possibilities for action are almost infinite; every person who has an idea will see it as a very valuable and important thing to do, and he will probably be correct. We could carry on hundreds of good things.
2. Recommendation: That we limit ourselves sternly to a very few lines of activity and be firm in rejecting excellent ideas which extend beyond these.

Reasons against. Much spontaneity and some participation will be lost. Many officials who know that something would be good to do will be disgruntled, perhaps. Pet ideas will get lost. The plans will be too "set" perhaps for the best in cooperation to ensue.

Reasons for. Protection of the regular program from too many interferences. Conservation of executive talent and time. Increased assurance that a few things will be done well. Avoidance of tiring rather than inspiring people. Greater assurance that primary objectives will be achieved. Reduction of "busy work" and ceremonial participations by top administrative officers.

3. Choice of theme, objectives and lines of activity.

Based upon the recommendations already made, the following are presented as possible guides to a master plan for using our 75th year as the occasion for charting and laying the ground-work for future achievements:

A. Theme:

THE 75TH MILESTONE: Moving toward fulfillment.

In printed matter, the Constitutional injunction, "establish a university of the first class styled The University of Texas." will be played up to make the meaning of "fulfillment" clear, and the theme will really be that of further progress toward fulfillment of the Constitutional imperative.

B. Objectives:

1. To involve hundreds of key lay citizens of the state in assessing the program of The University of Texas, determining its proper role, and setting levels of accomplishment to which it can be expected to achieve. Such involvement should result in the development of widespread proprietary interest in the University, and in creation of support for an improving program.
2. To involve faculties and staff in direct contact with many lay citizens, as the functions and functioning of the University are discussed.
3. To engage students actively in thinking about the future of the University while they are students.
4. To accomplish a mass job of education upon the status of and possibilities for the University.
5. To enhance the academic prestige of the University in the nation.
6. To emerge with the broad outlines of a program for future development of the University.
7. To take suitable cognizance of the historical highlights of the University's development in its first seventy-five years.

C. Lines of Activity:

1. Assessment, Exploration, and Recommendation.

(Machinery to be completely set and go into operation in September, 1957.)

Illustrative development:

- (a) Over-all lay Committee of Seventy-Five. One set of sub-committees (different personnel) on each unit (4 committees for Main); another set on functions (e.g. Research, Direct Service, Continuation Education, Responsibility for Education for the Professions, Teaching, etc.); a third set for each college or school within units; possibly a fourth set on problems (e.g. Size, Physical Plant, etc.).

- (b) A set of student-faculty committees, who will have the services of consultants, on "The Future Role of the (Component Unit) in Citizenship Education, in Fine Arts Education, in General Education, in Counseling and Guidance, etc.

2. Campus convocations of Texas citizens.

Illustrative development:

- (a) Chiefly use already-existent offerings, with special adaptation to our educational purpose (Round-Up, Lecture series, Power Show, Personnel Conference, etc.) Also try to get a few more meetings of key groups on the campus.
- (b) Not more than 3 special invitational conferences, i.e. "Conference on Economic Future of Texas."

3. Academic Conferences.

Illustrative development: Four invitational conferences of high national prestige on the subjects below, with resultant publications and attendant academic publicity:

- (a) Role of the State University in Research.
- (b) Role of the State University in Graduate and Professional Education.
- (c) The State University and Liberal Education.
- (d) The State University in State Systems of Higher Education.

Perhaps, some subsidiary very high-level conferences in particular discipline.

4. Employment of mass media.

- (a) Special mailing pieces such as brochures.
- (b) "Flags" on postmark, stationery, etc.
- (c) News coverage of committee work, conferences, and feature stories.
- (d) Special issues and pages in publications.
- (e) Radio broadcasts.
- (f) Television programs.
- (g) Many others.

5. Achievement goals for organizations.

Illustrative development: Suitable organizations will be asked to take on specific goals to be accomplished by the end of 1958 (always subject to approval, where pertinent of the Development Board). For example, the Ex-Students Association choose a certain membership goal. Or, the Student Life office set out to secure \$75,000 in a revolving Student Loan Fund. Or, the Fine Arts Foundation set out to secure an endowment of \$75,000.00.

4. Establishment of organizational framework.

- A. Fix responsibility in one officer of Central Administration.
 - 1. Authorize employment January 1, 1957 to December, 1958 of a full-time Coordinator to be primary executive officer.
- B. This office establish small steering committee, larger advisory committee, and other action committees as necessary.
- C. Regents transmit request to Ex-Students Association that they join fully in this undertaking and assume major responsibilities in making the year a success.

AGREEMENT

THIS AGREEMENT made and entered into by and between The University of Texas, located at Austin, Texas, party of the first part and hereinafter sometimes referred to as the "University", and The William Buchanan Foundation, located at Texarkana, Texas, party of the second part and hereinafter sometimes referred to as the "Foundation",

W I T N E S S E T H:

WHEREAS, by an agreement dated February 14, 1951, the Foundation agreed to make a grant of Sixty-Nine Thousand Dollars (\$69,000.00) to the University for use by the Southwestern Medical School of the University in research and study of tuberculosis and related diseases in children; and

WHEREAS, the Foundation has previously paid to the University a portion of the amount due under said grant, and there remains unpaid the amount of Thirty-Eight Thousand Dollars (\$38,000.00); and

WHEREAS, payment of said unpaid amount by the Foundation to the University has been prevented by the pendency of certain litigation instituted by the Attorney General of the State of Texas, which litigation is still pending in the courts; and

WHEREAS, efforts have been made and are presently being made to arrive at a settlement of such litigation in a manner which will be satisfactory and acceptable to all parties in interest; and

WHEREAS, the Foundation, in order to carry out the charitable purposes and objectives of its founder, William Buchanan, desires to make an additional grant to the University and the University desires to accept said grant;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties as hereinafter set forth, and subject to the provisions of paragraph numbered "5" of this Agreement stipulating the conditions under which this Agreement shall become effective, it is agreed as follows:

1. The Foundation will pay to the University a grant in the sum of Five Hundred Thousand Dollars (\$500,000.00), which grant

may be used by the University for any one or more of the following uses and purposes:

(a) An amount of Thirty-Eight Thousand Dollars (\$38,000.00), to be applied by the University promptly to further research and study of tuberculosis and related diseases in children, in continuation of the work begun by the Southwestern Medical School of the University pursuant to the agreement between the Foundation and the University dated February 14, 1951.

(b) For training programs, post-graduate programs, teaching programs, fellowship and scholarship programs, and research programs, in the fields of medicine, public health, sanitation, nursing, and related matters. For all such uses of the funds, whether of principal or income or both, the University shall from time to time submit to the Foundation, in advance, a proposed program for the uses of the funds and shall (except to the extent this requirement may be expressly waived in writing by the Foundation) obtain the approval of the Foundation before the funds are actually expended.

2. The Foundation expresses the preference, which the University acknowledges and will use as a guide in preparing programs for approval pursuant to subparagraph (b) of paragraph numbered "1" of this Agreement, that a major portion of the funds supplied by this grant will be used in connection with the activities of the University's Southwestern Medical School.

3. The University agrees that, in any uses of this grant, (a) the funds will be used and applied with the objective of increasing the scope and the level of the programs carried on by the University, beyond what is done by the University with the funds available to it from other sources; (b) the programs to which the funds are applied will be administered without regard to social or racial backgrounds of the persons benefitting therefrom or participating therein; and (c) the University will take appropriate steps to commemorate the name of William Buchanan, although the specific means by which this should be done are left to the absolute discretion of the University.

4. The University agrees to furnish to the Foundation written reports concerning the uses to which the funds granted have been applied, such reports to be furnished at least once each year so long as any portion of either principal or income from the grant remains unexpended.

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5. This Agreement will become effective when the Foundation notifies the University that there has occurred appropriate and final court action, satisfactory to the Foundation, which will enable the Foundation to carry out the terms of this Agreement. In the event that such court action does not occur within a reasonable period, then the Foundation may notify the University that the Agreement shall not come into effect.

6. Upon the giving of the notification specified in the first sentence of paragraph numbered "5" of this Agreement, thereupon the Foundation, and its officers, trustees, agents and representatives, will be deemed forever released from all claims whatsoever on the part of the University which arise out of the agreement dated February 14, 1951, between the University and the Foundation.

7. This Agreement shall extend to and be obligatory upon the successors and assigns, respectively, of the parties hereto.

IN WITNESS WHEREOF, the Board of Regents of the University of Texas has caused its name to be hereto subscribed by its Chairman, attested by its Secretary, and The William Buchanan Foundation has caused the name of the Foundation to be hereto subscribed and said instrument executed by its President, attested by its Secretary, this 2nd day of April, 1956.

ATTEST:

BOARD OF REGENTS OF
THE UNIVERSITY OF TEXAS

Bettie Anne Thedford
Secretary

By: Tom Sealy
Chairman

ATTEST:

THE WILLIAM BUCHANAN FOUNDATION

Samuel E. DeLoe
Secretary

By: Walter Buchanan Seeger
President

THE UNIVERSITY OF TEXAS
GRADUATE SCHOOL
AUSTIN 12

PRESIDENT'S OFFICE, U OF T
ACKNOWLEDGED — PM —
REC'D MAR 9 - 1956
REFER TO PKM
PLEASE ANSWER _____
PLEASE READ AND RETURN _____

OFFICE OF THE DEAN

March 8, 1956

Recommended
CPB

Vice-President C. P. Boner
Main Building 101

Dear Dr. Boner:

This office has now received the final report of the committee appointed last fall to make recommendations regarding the continuation of the Marine Science Institute. Copies of this report are attached, as is related material considered by the committee during its study.

It seems to me that this committee has done an excellent job and has projected a structural pattern that might be expected to work satisfactorily. Further, its indication of possible research areas can well be made to provide the basis of a working program for a reconstituted Institute staff. I am communicating the appreciation of the administration to Dr. Ellison and the members of his committee and relieving the committee of further responsibility.

In accordance with the recommendations made in the report, but with some slight modifications dictated by considerations not of immediate concern to the committee, I hereby make the following recommendations.

1. The Dean of the College of Arts and Sciences and the Dean of the Graduate School shall nominate, biennially, a budget council for the Institute. This council is to serve for the biennium in which it is appointed. It is to consist of three voting members drawn from the regular budget council members of the Departments of Bacteriology, Botany, Chemistry, Geology, Meteorology, Physics, and Zoology. [With Dean Ransom's approval, I suggest that Professors Charles Heimsch of the Department of Botany, Frank Blair of the Department of Zoology, and Samuel P. Ellison of the Department of Geology be this budget council for the remainder of the current biennium.] The Director of the Institute, when appointed, also shall be a member of this budget council, with vote. The members of this budget council are to elect one of their number as chairman.

2. It shall be the duty of this budget council to prepare, annually, a regular budget proposal for the Institute and to assume all such regular budget council functions as are normally a part of a department budget council's activities. Immediately, this budget council shall be requested to nominate, from the list of candidates supplied by Dr. Ellison's committee or otherwise, a Director of the Institute and, subsequently, with the advice of the new Director, to fill such additional positions as are within the limits of the current budget.]

3. All professional staff appointments are to be made jointly with related departments and have the approval not only of the budget council of the Institute but also of the budget council of the appropriate department. Such staff appointments are to carry the appropriate classified personnel research title designations and, in addition, holders are to be given status as lecturers in the appropriate department with permission to teach such courses as may be approved.

4. Appointments to research scientist-lecturer positions, even though made jointly with related departments, are to be assigned to, and the salaries of the personnel to be paid from, the budget of the Marine Science Institute. The departments involved may, however, have the privilege of requesting regular on-campus services in teaching and research from holders of these positions. Generally, such on-campus service should be limited to not more than one six-month period out of every twenty-four months.

5. Appointment of research scientist-lecturers shall not carry any implication of tenure.

6. Part-time or summer appointments or special research joint appointments with related departments may not necessarily be paid from the Marine Institute budget but must carry approval of the executive officers and the budget councils of the Marine Science Institute and related departments.

7. When appointment of a Director has been made and the other current open positions have been filled, the budget council of the Institute shall make, at the earliest feasible time, a series of further recommendations designed to implement the report of Dr. Ellison's committee and assure such further development of the Institute as may be deemed desirable.

Respectfully yours,


W. G. Whaley

WGW:gs

Enclosures

THE UNIVERSITY OF TEXAS
DEPARTMENT OF GEOLOGY

FEB. 17, 1956

Dean Gordon Whaley
O.L.B. 110
University of Texas
Austin, Texas

Re: FINAL REPORT OF THE COMMITTEE
ON THE UNIVERSITY OF TEXAS
MARINE INSTITUTE

Dear Dean Whaley:

The following is the final report of the Committee on the University of Texas Marine Institute. The Committee recommends your acceptance of this report and it recommends that you dismiss the committee. Each member of the committee hopes that this study will be beneficial to the administrative officers in further developments at the Marine Institute.

Yours truly,

Samuel P. Ellison, Jr.
(Chairman of the Committee)
R. K. DeFord
O. B. Williams
Charles Heimsch
Frank Blair

1. QUESTIONS ASKED BY DEAN WHALEY'S LETTER SETTING UP THE COMMITTEE
 - A. Is a continuation of the Marine Institute a justified and desirable part of the University effort?
 - B. What real use is being made, or can be made in the future of the facilities of the Marine Institute in relation to both teaching and research?
 - C. If further development is indicated, in what direction should it go and what are the likely sources of interest and support.
 - D. What personnel should the Marine Institute have?

p. 2 FINAL REPORT OF COMMITTEE ON
MARINE INSTITUTE

2. GENERAL STATEMENT CONCERNING HOW THE COMMITTEE UNDERTOOK ITS STUDY.

The committee undertook to discuss the Marine Institute problems with teachers and researchers on the main University campus whose work and departments were thought to be interested in the Marine Institute. It also undertook to have conferences with industrial and research workers outside of the University who could give the committee background and perspective about the potentialities of the Institute. Comparative information on other marine institutes was assembled and a brief history of the University's Institute was obtained. Suggestions, ideas, and concepts were solicited by letters from numerous other sources, especially from several specialists in Marine sciences.

3. SUPPORTING MATERIAL

- A. Brief history and bibliography of the Marine Institute, prepared by Dr. H. H. Hildebrand.
- B. Marine Science Programs in the South, prepared by the Southern Regional Education Board.
- C. Surveys of Biological and Marine Science Laboratories of the United States from various issues of the Bulletin of the American Institute of Biological Sciences.
- D. Committee notes on conferences with Dr. Dana Russell, Chief Geologist, Ohio Oil Company, Research Laboratory, Denver, Colorado; Dr. Dan E. Feray, Chief Geologist, Magnolia Petroleum Company, Research Laboratory, Dallas, Texas; Dr. Marcus H. Hanna, Senior Geologist, Gulf Oil Corporation, Houston, Texas
- E. Letters, notes, opinions, and other data from many sources.

4. JUSTIFICATION FOR CONTINUING THE MARINE INSTITUTE

- A. Texas has the third longest coast line of the 48 states.
- B. Texas has one of the most important continental shelf areas because its average width is 60 miles.
- C. Texas coastal industrial developments and increased population are producing many basic problems in:
 - a. Water pollution.
 - b. Sewage and refuse disposal.
 - c. Marine food supplies.
 - d. Transportation.
 - e. Recreation areas.

p. 3 FINAL REPORT OF COMMITTEE ON
MARINE INSTITUTE

JUSTIFICATION FOR CONTINUATION OF THE MARINE INSTITUTE (Cont.)

- f. Fish and wildlife supplies.
 - g. Earth product resources.
 - h. Weather reporting and forecasting.
 - i. Biological and agricultural product resources.
- D. Basic scientific studies of Texas coastal areas are just beginning. Future research is expected to contribute tremendously to the development of Texas, especially in the fields of:
- a. Biology.
 - b. Chemistry.
 - c. Physics.
 - d. Geology.
- E. Marine stations are like weather stations in that data must be gathered continuously and coordinated with data from other stations in order to yield important results. The state would be derelict in its duty to permit the long Texas coast-line go unattended and without some basic studies in marine sciences.
- F. Since each marine station carries on studies peculiar to its particular geography and environment and since its data are added to the rapidly growing mass of data of the whole scene of marine sciences, continuance of the Marine Institute seems to be a must in view of the coastal area as a place of future development of Texas natural resources.
- G. The University of Texas Marine Institute is the best known and has been the most productive of research as compared to any other Gulf of Mexico Marine Institute. It can continue to lead the other stations.
- H. There is definitely a need for advanced training in marine biology, chemistry, physics, and geology for students and researchers. Specialized workers in marine zoology, botany, bacteriology, chemistry, meteorology, physics, and geology are in high demand.
- I. The Marine Institute is a definite supplement to the training of biologists and geologists, both undergraduates and graduates. Week-end field trips, summer courses, research programs have been undertaken in the past, are underway now and seem to be an important part of the future scene.
- J. Likewise, Medical school research often requires work on marine organisms and the Institute is a facility for furnishing organisms and the means of such research.
- K. Marine biological studies of organisms or their habitats require natural sea-water for the laboratories. This can only be had with the station on the coast.

p. 4 FINAL REPORT OF COMMITTEE ON
MARINE INSTITUTE

JUSTIFICATION FOR CONTINUATION OF THE MARINE INSTITUTE (Cont.)

- L. Cooperation and coordination of Texas marine science with Latin American marine science work is important to good neighbor policies and also to coastwise fisheries and transportation activities. Information from Mexican coastal waters is basic to marine studies of the Texas coast.

5. PAST USE OF THE MARINE INSTITUTE

- A. Most of the past work at the Marine Institute has been in marine biology.
- B. Only a small amount of the whole effort has gone into teaching and this teaching has been mainly in marine biology. The teaching has been of high caliber.
- C. Laboratory space at the Institute is estimated to be limited to the present budgeted staff (4 active scientists and their aids).
- D. Equipment limits investigations to the lagoonal and bay waters with occasional excursions to the continental shelf during fair weather. Land transportation equipment makes all beaches, dunes, and shores available for study. No deep water excursions could be undertaken without rental equipment.
- E. Past research has emphasized invertebrate and vertebrate zoology with a great deal of work on fish, shrimp, and oysters. Ecology studies have been important. Chemistry, physics, geology, botany, bacteriology, microzoology, microbotany, meteorology, sedimentology, current studies, and organic nutrient studies have had a minor role.
- F. Teaching has been mostly restricted to summer courses for a few graduate students in zoology and geology. Some very effective teaching has been accomplished with week-end field trips by zoology and geology students from the Main University and other Colleges in the state.
- G. Visiting researchers have been numerous.
- H. Cooperative projects from outside have been mainly from the United States Fish and Wildlife Service and from the Texas State Fish and Game Commission.
- I. Dormitory space for students or visitors is limited to about ten. Cooking facilities are not adequate for ten visitors and eating facilities on Mustang Island are unsatisfactory.
- J. Marine biological specimens for Medical School research and facilities for medical researchers have occasionally been

p. 5 FINAL REPORT OF COMMITTEE ON
MARINE INSTITUTE

PAST USE OF THE MARINE INSTITUTE (Cont.)

- K. The Marine Institute Journal has been published as a serial and contains many important papers on marine science. (It comes out as bulletins of the University of Texas)

6. FUTURE USE AND DEVELOPMENT OF THE MARINE INSTITUTE

- A. Introduction of additional studies along with more zoology could make the Institute more valuable. The entire scene of studies for the future may be outlined as follows:

- a. Biology
- 1. Vertebrate: classification, physiology, embryology, and other studies on primitive chordates, fish, birds, and mammals.
 2. Invertebrates: classification, physiology, embryology, and other studies on all groups.
 3. Microzoology: emphasis on small organisms including Foraminifera, Ostracoda, and worms.
 4. Botany: classification, physiology, and embryology, and other studies on all groups.
 5. Microbotany: classification, physiology, embryology, and other studies on spores, algae, phytoplankton (like red tide), and other forms.
 6. Bacteriology: unlimited field of research concerned with corrosion activities, decomposition of organic materials to form oil, fish and oyster diseases, and pollution studies.
 7. Ecology: a wide area of studies on distribution of organisms, changes in distribution caused by pollution, organic food chains, and distribution of organic nutrients.
- b. Chemistry
- 1. Salinity studies, effect of salinity on distribution of sediments and organisms
 2. Deposition of chemicals such as calcium carbonate, calcium sulfate, magnesium carbonate, and calcium phosphate.
 3. Trace element studies (an unknown field of research)
 4. Chemical nutrient studies.
 5. Seawater composition as related to adjacent land areas. Seawater composition at great depths, as compared to shallow depths.
- c. Physics
- 1. Temperature studies of marine waters at various depths, times, and a development of a continuous monitoring system.
 2. Water density studies at various depths, times, and development of a continuous monitoring system.

p. 6 FINAL REPORT OF COMMITTEE ON
MARINE INSTITUTE

FUTURE USE AND DEVELOPMENT OF THE MARINE INSTITUTE (Cont.)

- c. Physics (Cont.)
2. Current studies, directions, speeds, causes and effects.
 3. Diffusion studies (penetration of light, depth of photosynthesis, effect on organisms)
 4. Meteorological studies: temperature, pressure, humidity, storm predictions, wind direction energy, and other items concerned with marine air.
- d. Geology
1. Sediment studies of all kinds including mineral composition, size, organic content, mineral grain movement, relation to turbidity of water, and other items.
 2. Sea-floor mapping of the depth, geography, and contour of seafloor. Also include distribution of sediments and animals.
 3. Sea floor borings, sediment and paleontology
 4. Sedimentary rock making processes
 5. Micro and mega organic debris distribution as fundamental to the study of fossils.
 6. Environment studies including sedimentary features that may be used as environment indicators in rocks.
- e. Composite studies where data from all specialities are brought together in a basic and broad interpretation of the whole scene.
- B. More teaching could definitely be a part of the future scene but this can only come by enlargement of dormitory space and cooking facilities. The teaching could be jointly with Departments of the Main University and with other colleges in the state. As many as 10 biology, 5 geology, and 5 visiting researchers could be handled at once if space was at hand.
- C. Summer scholarships and research scholarships and appointments jointly with the interested departments at the Main University and with other colleges would help increase interest in the work of the Institute. It is expected teaching will be continued mainly during the summer only.
- D. More regularly planned week-end field trips and excursions for Main University students in Geology, Chemistry, Physics, Biology, and Meteorology would increase the value of the Instituté. The same courtesies could be extended to other colleges.
- E. Pure marine science research in many of the unexplored areas of coastal waters remains an important challenge. The continental shelf remains virtually unexplored. Deep ocean exploration seems remote because it requires expensive heavy equipment and a self sustained ocean-going vessel. If deep ocean studies are to be undertaken equipment could be rented.
- F. Joint research with the Medical school should continue.

p. 7 FINAL REPORT OF COMMITTEE ON
MARINE SCIENCE

7. FUTURE SOURCES OF SUPPORT

- A. Advanced students, continued interest, some financial support, and joint programs can be expected from:
- a. Main University Departments of Zoology, Botany, Bacteriology, Chemistry, Physics, Geology, Meteorology, and related units of organized research on the Main University campus.
 - b. Galveston Medical School of the University of Texas
 - c. Other Colleges and Universities in Texas.
- B. Financial support in the form of scholarships, grants in aid, research projects, and endowments may be expected from:
- a. United States Fish and Wildlife Service.
 - b. Texas Industrial concerns such as Oil Companies, Sulfur Companies, Fisheries, and Petrochemical Companies.
 - c. United States Navy Department, Office of Naval Research and Bureau of Ships
 - d. United State Hydrographic Office.
 - e. National Science Foundation.
 - f. Professional Society grants and Aids and research projects.
 - g. Pan-American Congress, good neighbor grants in aids and research projects.
 - h. Texas Highway Department (needs road building materials such as oyster shells for coastal highways)

8. PROPOSED PERSONNEL OF THE INSTITUTE (Within limits of present budget)

- A. Scientists --
- a. Marine biologist (zoologist, botanist, or)
(bacteriologist in one or)
 - b. Marine biologist (both of these biological)
(positions)
 - c. Marine geologist (Oceanographer or sediment-
ologist)
 - d. Marine scientist (Optional as to specialty)
(may be biologist, chemi-)
- (Any one of the four scientists) (cal oceanographer or)
(above should be director or) (physical oceanographer or)
(executive officer) (meteorologist)

B. Stenographer (as now)

C. Handy-man-custodian-boatman (as now)

9. POLICY AND ADMINISTRATIVE RECOMMENDATIONS

- A. That the Institute have a budget council or advisory committee made up of the Director, one additional scientist of the Institute, one man each from the Main University Departments of Zoology, Botany, Bacteriology, Geology, and some optional department such as Chemistry, Physics, or Meteorology.
- B. That staff appointments be made jointly with related departments so that scientists may have tenure.
- C. That staff appointments be made jointly with related departments so that scientists may be recommended as members of the Graduate Faculty.
- D. That full time appointments even though made jointly with related departments be paid fully from Marine Institute budget.
- E. That part-time or summer appointments or special research joint appointments with related departments may not necessarily be paid from the Marine Institute budget but must carry approval of the executive officers of the Marine Institute and related departments as well as the budget councils of the two.
- F. That the administrative officials be advised to select the Director scientist first so that he can help select the remaining personnel. The Director scientist should be fully approved by the related department Budget Council and by the Dean of the Graduate School because he should become a member of the Graduate faculty.
- G. Future success of the Marine Institute seems closely tied to expansion of dormitory facilities and possibly some laboratory facilities.

10. CONCLUDING SUMMARY

The Committee is firm in its opinion that the Marine Institute is important to the State of Texas and to Education in the State of Texas. The Committee recommends that the Marine Institute be continued and that it be expanded with additional dormitory space so that more students could be handled. As projects grow and develop the Committee believes more laboratory space will also be needed. This should depend largely on the Director scientist and the projects which the Institute undertakes.

11. LIST OF POSSIBLE CANDIDATES FOR SCIENTIST POSITIONS AT
THE MARINE INSTITUTE.

- A. Dr. Kenneth O. Emory, Dept. Geology, University of Southern California. An able experienced man who now directs the oceanographic work of the Hancock Foundation.
- B. Robert S. Dietz, Navy Electronics Laboratory, San Diego 52, California. A very able man suggested by R. Dana Russell. 42 years old, Oceanographer.
- C. Fred B. Phleger, Scripps Institute of Oceanography, Biologist-Oceanographer, Has had some experience in the Gulf of Mexico. Suggested by R. Dana Russell.
- D. William Menard, Department of Geology, California Institute of Technology, 37 years old, suggested by R. Dana Russell and H. S. Ladd.
- E. Howard R. Gould, Now with Humble Oil and Refining Company, Houston. Formerly with the University of Washington, Seattle. Ph. D. student of K. O. Emory. Suggested by R. Dana Russell.
- F. Robert Fisher, student at Scripps Institute of Oceanography. Suggested as a bright young man by R. Dana Russell.
- G. Allen Lohse, Shell Oil Company, Corpus Christi, Texas, Ph. D. from Texas, one of the University and Shell's brightest lads, suggested by S. P. Ellison and H. H. Hildebrand.
- H. Nathan Riser, Department of Biology, Fisk University, suggested by Dr. L. R. Blinks (Nashville, Tenn.)
- I. J. H. Ryther, Woods Hole Oceanographic Institute, Woods Hole, Mass., Suggested by Dr. L. R. Blinks as an excellent man.
- J. Robert Morris, Department of Biology, University of Oregon, Eugene, Oregon, suggested by Dr. L. R. Blinks.
- K. Lars Carpelian, Thermal, California, married to one of the students of Dr. Kack Myers of U. of T., suggested by Dr. L. R. Blinks.
- L. Alfred Fischer, Geologist with International Petroleum Company Lima, Peru. (Was once an applicant at the Marine Institute) Recommended highly by Dr. H. N. Fisk director of research for Humble Oil and Refining Co.

The Committee does not recommend these people but list them only as a means of indicating some possible source of trained people. In addition we suggest that Dr. Alfred Redfield, Director of the Woods Hole Oceanographic Institute and Dr. R. H. Fleming, Chairman of Oceanography at the University of Washington could suggest additional names.

EDITORIAL AND NEWS POLICIES OF THE DAILY TEXAN

Basic Principles

The purpose of the Texan shall be to publish news and comment of interest and importance to the University campus and community, with primary emphasis upon that news which most directly and immediately concerns the students.

As publishers of the Texan, the Board of Directors of Texas Student Publications, Inc. bears full responsibility for seeing that the objectives of a community-service newspaper are met. The Board accepts its responsibility to the University community to establish and approve policies which will guide the staff of the paper in carrying out the paper's objectives, and recognizes that such policies should reflect the fact that the Texan is the sole newspaper on the campus. Within the framework laid down by these basic policies, the Board shall encourage the Managing Editor to develop a thorough news coverage and the Editor to develop a creative editorial program and to express his views on problems of concern to the Texan's readers. Should a policy developed by the Editor conflict with a basic policy established by the Board, the Board's policy shall prevail. Broadly speaking, the Board desires a free newspaper that will follow the dictates of sound and responsible journalism.

One of the most obvious and necessary conditions in the functioning of a free and responsible press is implicit in a University's devotion to truth, which should lend a certain courage to Texan editors and with it an obligation not to fear controversy nor unpopular stands. Since the Texan is the only student newspaper published on the campus, its obligation to discuss state, national, and international issues will be upheld by the Board as one of the Texan's basic principles.

The paper shall present, therefore, an unbiased, non-partisan and scrupulously accurate coverage of the news, a coverage as complete as the limitations of space and circumstance will permit. Although the Board does not restrict the editorial or news staff in its selection of news to present or its selection of subjects on which to editorialize (except as hereinafter prescribed), it has authority to examine and reject, through its Editorial Director and night supervisor, any material violating good journalistic practice or containing misstatements of fact, or containing illogical conclusions. When the Editorial Director or night supervisor, in accordance with his interpretation of the provisions of this Handbook, withholds from publication any item submitted, he shall give reasons, and the editor or staff member concerned shall have the right to appeal the decision to the Board itself for final disposition. The Editorial Director and night supervisor, as agents of the Board, are selected for their experience as responsible journalists and the Board urges that their advice and counsel be made use of so that service on the Texan may be of value as training in journalism.

-2-

The Board and the staff of the paper shall recognize the fact that the Texan exists to serve the students in a state-supported university and that the welfare of the University rests on a broad base of support from the entire state, rather than upon support from any particular region or from any particular segment of the state's population. The students themselves represent a wide diversity of interests, views, and convictions. The implications are clear to a staff which takes seriously its responsibility of community service; the University community may best be served by a newspaper which encourages respect for and understanding of the University through the exercise of good judgment by its editor and staff; through fair, objective, and impartial treatment of controversial issues in news stories and interpretative articles; and in general through constructive, reasoned, fact-supported expressions of editorial opinion.

Policies

The Board of Directors of the Texas Student Publications has the responsibility of creating for The Daily Texan those policies and procedures which will allow the functioning of a free and responsible press as in the professional field and yet will give some recognition to those conditions peculiar to a newspaper published on the campus of a state-supported university. The Texan editor and managing editor, and other staff members, will be encouraged to exercise freedom of judgment in reporting and in commenting on news and events which concern the students and faculty. To maintain a high standard of responsibility, the Texas Student Publications Board, and the editors responsible to it, shall abide by the following policies:

- a. The Texan staff shall endeavor to cover the campus thoroughly, reporting news of all divisions according to news value without favoritism to any division.
- b. Every effort shall be made to insure the accuracy of statements of fact made in news and editorial materials, with primary responsibility resting on those who write and edit the materials. The Night Supervisor and/or Editorial Director shall serve as a safeguard on matters where accuracy is in question.
- c. Within the broad policies laid down by the Board of Directors, the editor has the privilege and the responsibility of developing an editorial program for the Texan and of expressing his own views. His comments, and similar expressions of opinions by others on the editorial pages, shall be governed by the dictates of good taste and decency, and the basic policies of responsible journalism as laid down by the Board.
- d. In matters of significant controversy treated within the Texan, a statement of the factual foundation of the situation shall be presented coincident with or prior to editorial comment; this factual base may be presented in news stories, interpretative articles, or within the editorial itself. When a discussion of a controversial nature is strongly presented in the Texan, provision shall be made to fairly present a diversity of opinion while the Texan is maintaining its position.

- e. Improper personal attacks shall be excluded from the Texan. "Improper" must be interpreted anew in the light of various situations, but in general the following interpretation shall be observed: Discussions of actions of student government and public officials, editors, University administrative officials, and faculty shall center upon the actions themselves and the issues involved rather than upon the personal qualities of the people concerned.
- f. Because of its responsibilities in regard to the student body, the Texan shall abide by the following principles in regard to the student elections:
- 1) All candidates for the same office shall receive equal consideration in the matter of content and treatment of political announcements; if desired the Texan may carry a digest of the political platform of all political candidates. (If the candidate's wording of his platform is changed materially in editing, the candidate will be given an opportunity to approve the thought of the new wording.)
 - 2) In its news and editorial columns the Texan shall not discriminate against nor favor any candidate for student office.
 - 3) The editorial staff shall endeavor to publish pictures of all candidates, paying for the photographs and cuts out of the Texan budget.
 - 4) Paid employees of the Texas Student Publications, Inc., except members of student editorial staffs acting in their individual capacities, shall refrain from taking sides in any student political controversy.
- g. Because the Texan is the only newspaper for all students published on the campus of this state-supported institution, the University of Texas, certain responsibilities rest upon the staff for careful and accurate handling of materials concerning legislative and political matters. The following policies shall be observed:
- 1) Major emphasis in the Texan will not be given to legislative and political materials; yet recognition will be given to an increasing interest in state and national affairs as part of the educational objective of good citizenship. The editorial staff members should judge such topics in two ways before they are selected for publication (a) are they of interest or of importance to a large percentage of Texan readers? (b) are they of more reader-value than materials about campus affairs which they will replace?
 - 2) In its news columns the Texan shall not discriminate against nor favor any candidate for state or national office. In its editorial columns the Texan shall not directly support nor oppose any such candidate. These provisions shall not, however, prevent discussion of all relevant issues in a campaign.

3) The editor and editorial writers of the Texan shall have the privilege of comment on issues in political and legislative affairs. Care shall be taken, however, to see that in controversial areas a factual foundation is laid for such comment coincident with the editorial or prior to it. Such foundation may be presented in news stories, interpretative articles, or within the editorial itself. When a discussion of a controversial nature is strongly presented in the Texan, provision shall be made to fairly present a diversity of opinion while the Texan is maintaining its position. JL

h. Libelous statements and materials concerning lotteries shall not be published in the Texan. Libel is defined in the laws of Texas (Article 5430).

i. The Texan shall avoid consideration and exposure of various improper tendencies of University students when such discussion is likely to be more hurtful than helpful to the University; the Texan shall refrain from publication of names of students placed on disciplinary probation; the Texan shall refrain from criticism of a person because of his handicaps, or holding any person up to ridicule.

j. When an erroneous statement is published in the Texan, a correction should be published in the first issue after the mistake is discovered. If the publication of any such erroneous statement has damaged the name or interests of any person or persons, the Texan should publish an apology as well as a retraction. The sincerity of the apology will be judged by its wording, the amount of space which it occupies, and the position and headline which it is given in the columns of the paper. An apology that seems to have been made grudgingly is worse than no apology. Apologies or retractions before publication shall be approved by the Editorial Director who, in some cases, may wish to seek legal advice.

k. In regard to news stories, the Texan shall also observe the following principles:

1) Quotation marks should be used to enclose only the exact language of the person being quoted. When a report is not the exact quotation, it should be obvious to the reader that only the impression of the interviewer is being reported.

Writers and editors should never hesitate to show their reports to persons who have been interviewed, if time will permit. Writers and editors of The Daily Texan, in copying material verbatim from other newspapers, should give proper credit therefor. A telegraph story, of course, may be credited to the news association that has sent it to a paper. All stories from the local dailies which have originated in Austin should be rewritten, and the reporter should use the published material merely as a guide in collecting the facts for the story he is to write.

- 2) Care shall be taken to make sure that headlines shall be fully warranted by the contents of the articles they surmount. News value shall be the sole guide to editors in determining the display to be given to any article.
 - 3) The Texan will not publish notices from fraternities and individuals regarding severance of relations from social organizations. Inasmuch as the publication of names of the students convicted by the disciplinary authorities would do far more harm to the individuals than good for the University or student body, the Texan will maintain the policy of publishing such news without names.
 - 4) The Board of Regents and the President of the University shall have the right to publish in the news columns of the Texan any information or official statements or notices. Likewise, official notices signed by other members of the faculty or administrative staff of the University will be printed in the Texan as requested. It is understood that the total space devoted to such material in each issue will not exceed one full column.
- l. The Style Book for the Texan shall be prepared by the School of Journalism of The University of Texas with the approval of the Board of Directors of Texas Student Publications.
 - m. Each issue of the Texan will carry in prominent position on the editorial page the following statement: "Opinions expressed in the Texan are those of the editor or of the writer of the article and not necessarily of the University administration."
 - n. An open forum, or letters-from-readers column will be open to the expression of fact or opinion that will be of interest to Texan readers. It will be edited in a manner to encourage constructive contributions, especially from students and from those in a position to speak authoritatively on subjects. It should supplement and balance the editor's interpretations and give a forum to minority opinion.

Letters should be edited to make them brief, but with the utmost care to preserve the intent of the writer. Often two or three sentences give the inexperienced letter writer a better expression than a lengthy essay will. If the writer requests, he will be shown the edited version before publication. At the press, letters will not be revised except on direction of the Editor or a staff member specifically authorized by him to make revisions.

Often a lengthy letter will be better handled as a separate article or as the subject of an interview or news story.

Published letters must be clean, decent, and free from malice and libel. Personal controversy will not be tolerated, nor will campaign material for student candidates be published in this column. It is the responsibility of the Editor to check statements purporting to be facts which might be mis-statements.

An Editor's Note may be used to add necessary explanations to a letter, but notes or headings should never be flippant or unfair in a manner that will discourage letter writers. Except for the brief clarifying statements, the editor's replies to arguments will be carried in his editorial column.

The test of publications for a letter will be import and usefulness to the student body. The column should be a balanced report on campus opinions, and critical as well as complimentary letters will be published.

Articles of a trivial nature and those from cranks and habitual letter-writers may be rejected at the Editor's discretion with the aim of encouraging constructive comment. The Editor must also recognize the point at which a topic has been exhausted.

However, he should acknowledge letters whenever possible, to encourage constructive contributions.

Names of writers must be signed to contributions and published in the column. However, on the rare occasions when the editor is satisfied by personal conference with the writer that a writer may be in danger of reprisal because of a letter that still should be published in the public interest, he may print it with the note: "Name withheld."

The Editor will recognize that controversial letters of this type may deserve news treatment instead of publication in the letters column.

The originals of all published letters will be retained in the Editor's files for two (2) years.

- c. The policies as described in the Handbook shall apply to all news and editorial materials printed in the Texan.



THE UNIVERSITY OF TEXAS • AUSTIN 12, TEXAS

DEAN OF STUDENT SERVICES

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April 4, 1956

Vice-President C. P. Boner
The University of Texas

Dear Dr. Boner:

In connection with the present study being made of Texas Student Publications, I sent a questionnaire to A & M College of Texas and to the fourteen state-controlled institutional members of the Association of American Universities, to determine the organizational structure of their student publications, the method of supervision of student editors and the selection of editors.

The enclosure is a summary of the replies received.

Sincerely yours,


H. Y. McCown
Dean of Student Services

HYM:scj

Enclosure

INSTITUTION	Organizational Structure (including lines of responsibility)	Composition of Controlling Board	Editorial Supervision	Selection of Editor
Indiana University "Daily Student"	Student paper is published by Department of Journalism as a laboratory. Chairman of Department of Journalism is responsible to President and Trustees of University. "Tendency is to let the student staff have as much responsibility as it will assume. We have had our bad moments, some very recently..."	None, except the student editors.	Board composed of student editors is responsible for editorial policy. Journalism faculty member available for consultation and also reads all material before it is printed, but responsibility rests with the editor.	Selected by Journalism faculty from applicants. (5 editors a year, to give that many students experience)
Ohio State University "The Lantern"	Student paper operated as a laboratory of the School of Journalism under the supervision of the Director of the School. (Note: University of Washington has same organizational structure.)	None.	An Assistant Professor supervises news to be printed.	Appointed on recommendation of the out-going editor and members of teaching staff.
Pennsylvania State University "Daily Collegian"	Governing Board, Collegian, Inc., operates as publisher of the <u>Daily Collegian</u> . As such, Collegian, Inc. represents the University.	Collegian, Inc.: 5 student members, 8 faculty and staff.	Editorial advisor is available for consultation. Uses persuasion; does not screen copy.	Selected by retiring Senior Board of <u>Daily Collegian</u> (all students).
Texas A & M "The Battalion"	President--Dean of Student Personnel Services--Student Publications Board--Director of Student Publications--Editor. Publications Board sets editorial and business policy. Director advises, counsels and handles business matters.	Board of Student Publications: Faculty chairman plus 3 faculty members, 3 student members.	No one reads copy before publication.	Appointed after 1 year's observation by Student Publications Board upon recommendation of Director

<u>INSTITUTION</u>	<u>Organizational Structure (including lines of responsibility)</u>	<u>Composition of Controlling Board</u>	<u>Editorial Supervision</u>	<u>Selection of Editor</u>
University of California "Daily"	Published and administered by the Associated Students through their Executive Committee. Editor is independent of any editorial supervision and is responsible only to the Executive Committee. A Director of Publications coordinates business functions but has no authority over editors.	Executive Committee (17 voting members): 14 student members, 1 faculty, 1 administration, 1 alumnus.	None.	Appointed by Executive Committee.
University of Illinois "Daily Illini"	Dean of Students--Board of Control of Illini Publishing Company--Editor. Comment: The editor is held responsible for what is published. If he should use bad judgement, he could be removed from office by the Board of Control.	Board of Control: 4 faculty members, 4 student members.	None. Board of Control establishes general policies.	Appointed by Board of Control on merit system based on experience and ability.
University of Kansas "Daily Kansan"	Student paper is laboratory newspaper for the School of Journalism, administered by the University Daily Kansan Board. Set-up is similar to ours in that Associate Professor of Journalism devotes half time to news advisorship and an Instructor half time to business matters.	Daily Kansan Board: 19 student members; faculty members are voting members only of news, business and membership committees; Dean and teacher of the Editorial are non-voting members of the Editorial committee.	None. Students decide what is to be printed.	Nominated by editorial committee of Kansan Board, and elected by the full board.
University of Michigan "Michigan Daily"	Administered by Board in Control of Student Publications.	Board in Control: 5 faculty members, 3 students, 2 alumni, Vice-President in Charge of Student Affairs, and the Director of University Relations.	Retrospective evaluation and consultation between Board and student newspaper staff.	Selected, after petitioning and interview, by Board in Control.

<u>INSTITUTION</u>	<u>Organizational Structure (including lines of responsibility)</u>	<u>Composition of Controlling Board</u>	<u>Editorial Supervision</u>	<u>Selection of Editor</u>
University of Missouri "The Maneater"	President of the University--Board of Student Publications--Editor.	Board of Student Publications: 4 faculty members, 3 students.	Faculty advisor consults with student editor; may refer prob- lems to Board.	Appointed after interviews by Board.
University of Nebraska "The Nebraskan"	General Committee on Student Affairs-- Sub-committee on Student Publications-- Editor. Comment: A special advisor counsels with editor but there is no censorship. It is assumed that students will exercise reasonable judgement.	General Committee: 15 faculty members. Sub-committee: 5 faculty members and 3 student members handle most matters.	None. A special advisor counsels.	Selected by Com- mittee on Student Publications from students who apply.
University of North Carolina "Daily Tar Heel"	No faculty supervision or administrative direction. Comment: "Our policy is to give the student editors as much counsel as they will take and hope for the best."	None.	None.	*Elected by the student body in general elections.
* North Carolina is the only institution interviewed where the student body elects the editor.				
University of Virginia "Cavalier Daily"	Student Governing Board is elected from and by the student staff of the paper. (Information from the student editor.)	Student Governing Board: Business Manager, Editor, Managing Editor.	None.	Selected by vote of student members of staff.

<u>INSTITUTION</u>	<u>Organizational Structure (including lines of responsibility)</u>	<u>Composition of Controlling Board</u>	<u>Editorial Supervision</u>	<u>Selection of Editor</u>
University of Washington "The Daily"	Director of School of Communications is responsible for and has authority over the editorial staff of The Daily--Publications Committee of Associated Students--Editor. Note: If the college paper is to serve as a laboratory for Journalism students, it seems to me this is a good organizational set-up.	Publications Committee: 9 student members and 3 faculty members.	Director of School of Communications represented by an advisor who is a member of Journalism faculty.	Chosen from the Junior Journalism class based on staff merit rating system.
University of Wisconsin "Cardinal"	Faculty--Committee on Student Life and Interests--"Cardinal" Board--Editor.	"Cardinal" Board: 5 elected student members, plus 3 faculty advisors who vote only on financial matters.	Student Board has control.	Selected by student members of "Cardinal" Board.

FOR Comparative purposes, the following data is furnished on the University of Texas Student Publications:

Board of Student Publications-- Editorial Supervisor--Editor.	Board of Texas Student Publications: 5 faculty members (3 from Journalism), 6 students, one of whom is President of the Students' Association, and the editors of the 3 student publications; Dean of Student Life, the Editorial Supervisor, and the Business Director (the 3 latter are ex-officio without vote).	The Board, through the Editorial Supervisor.	Elected by vote of the student body.
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When reference is made in this Handbook or the HANDBOOK-PROCEDURES to "paid" members of the student editorial staff of The Texan, it is not meant to imply that staff members are paid, or can ever be paid, a fair wage for the time they have to spend on Texan work. The Board hopes that through its system of token payments to part of the staff members, many students who otherwise would not be financially able to devote time to The Texan thereby will be able to devote such time. The chief reward for work in any "paid" or "unpaid" position on The Texan Editorial Staff is in the experience gained by the worker.

(e) **UNPAID VOLUNTEER STAFF.** Applications for membership on the staff shall be received by the Managing Editor and the Editor in-Chief, and applicants will be given every opportunity to demonstrate their ability and adaptability for Texan work. Students will be encouraged to work on the staff of the Texan as an official extra-curricular activity.

The Managing Editor or the Editor-in-Chief, in their supervision of news production and editorial page production respectively, will designate the days on which volunteers will work and the Managing Editor will notify the supervisor of the news-writing laboratory, the Night Supervisor, the Day and Night Editors, and the Department Editors of the availability of volunteers in news production.

If he desires, the Managing Editor or the Editor-in-Chief may appoint members of the Unpaid Volunteer Staff to such positions as feature editor, special reporters, editors of special issues, editorial writers, columnists, editors of special departments, and associate editors of special departments.

3. EDITORIAL AND NEWS POLICIES.

(a) **General.** "The news and editorial policies of The Daily Texan shall exclude from its columns libelous material; improper personal attacks; reckless accusations; opinions not based on fact; inaccurate statements; indecencies; material detrimental to the good conduct of the student body; unduly violent and partisan material on national, state, and local political questions, and material too prejudicial to the best interest of the University; or speaking generally, any material in conflict with good taste or wise editorial management; and the Board of Directors of the Texas Student Publications, Inc., shall adopt such affirmative policies as will make the Texan one of the best college dailies in the Nation." (Rules and Regulations of the Board of Regents of The University of Texas.)

The Board of Directors of the Texas Student Publications, Inc., believes that the Daily Texan should be edited with zeal for building respect and friendship for the University and with a factual, analytical, and unbiased attitude toward current problems.

The Board feels that the news and editorials on these problems can be presented without antagonizing state officials and without stirring up controversies which give misleading impressions to the people of the state.

The Board approves of the editorial policies that have been formulated for The Daily Texan and directs the Editor to endeavor to abide by these policies. The Board is fully aware of the cooperation that is needed from the Editor and his staff if the spirit as well as the letter of the rules is to be observed.

"That the policy of The Daily Texan as to illustrations and their legends and as to editorials and news and their heads, when having reference to members of the Board of Regents or of the administrative personnel of the University is to avoid sensationalism and to adhere to facts, as strictly as may be possible, in an objective manner and spirit, consistently with the principles of sound journalism; and to avoid aspersions on such persons personally on account of their occupations or callings." (Minutes, Board of Directors, October 19, 1944.)

The Daily Texan shall be edited primarily for the Student body of The University of Texas.

The policy will be that of insisting that editors refrain from publishing state, national, or international news which might cause University news to be excluded from the columns of the Daily Texan.

(b) Editorial. The Editor-in-Chief of the Daily Texan should be guided in the conduct of his editorial page by such considerations as these:

The major aim of the Editor in selecting subject matter for his editorials should be that of writing something that will serve a constructive purpose.

It is much more important that the Texan be on the right side of a question than that it be on the popular side. When an unpopular stand is taken in response to the Editor's devotion to principle he should proceed without fear, waging the fight as forcefully as good judgment permits.

The Editor should be courageous in his editorial stand upon questions, but should always temper his zeal with fairness and tolerance.

While the Editor is justified on occasion in printing editorials on non-University subjects, he should remember that the Texan's editorial influence will be measured principally by the number of local topics discussed and the manner of handling such discussions.

The Editor should adopt a definite platform and program of service for the student body and the University and through well-planned campaigns strive for the consummation of such projects.

Editorials should, of course, be free from material that might be considered libelous and from matter that cannot be published under the rules of the United States Post Office Department.

"The Editor should avoid: Unfair attacks and injudicious criticisms of the legislature and the administrative authorities of the State and of University officials and faculty members; taking sides between parties and candidates in student politics unless some outstanding issue affecting the welfare of the student body is involved; unduly violent or partisan material on political, racial, or religious questions; editorial consideration and exposure of various immoralities and improper tendencies of University students when such discussion is likely to be more hurtful than helpful to the University; criticism of individuals for alleged weaknesses, improper conduct, or frailties, other than in relation to their public conduct; material bordering on the indecent." (Minutes, Board of Directors, June 2, 1944)

All editorials must be accurate in statement and written only after thorough consideration of all phases of the matter in question.

The editorial style should be clear, forceful, authoritative, and interesting, but sensational treatment should be avoided.

The Editor should avoid abuse, treat critics courteously, keep the "open forum" column open to all, and invite the opposition to use the column freely.

The Student Assembly has the privilege of printing each day on the editorial page of THE DAILY TEXAN a column (not to exceed 21 column inches in any one issue) dealing with student government activities.

(c) News. Material published in the news columns of The Daily Texan must be as accurate as is humanly possible.

Reporters should report the facts correctly. Statements made by those interviewed that are clearly false should not be used. Writers must not allow their stories to convey false impressions by withholding part of the facts or by coloring their stories with adjectives and biased details. Copy readers and editors are expected to test stories for those faults.

"It is the privilege, as it is the duty, of a newspaper to make prompt and complete correction of its own mistakes of fact or opinion, whatever their origin." A.S.M.E. Code of Ethics.

When an erroneous statement is published in The Daily Texan, a correction should be published in the first issue after the mistake is discovered. If the publication of any such erroneous statement has damaged the name or interests of any person or persons, The Daily Texan should publish an apology as well as a retraction. The sincerity of the apology will be judged by its wording, the amount of space which it occupies, and the position and headline which it is given in the columns of the paper. An apology that seems to have been made grudgingly is worse than no apology.

Quotation marks should be used to enclose only the exact language of the person being quoted. When a report is not the exact quotation, it should be obvious to the reader that only the impression of the interviewer is being reported.

Writers and editors should never hesitate to show their reports to persons who have been interviewed, if time will permit.

An interview should not be published in The Daily Texan without the knowledge and consent of the person interviewed.

Writers and editors of The Daily Texan, in copying material verbatim from other newspapers, should give proper credit therefor. A telegraph story, of course, may be credited to the news association that has sent it to a paper.* All stories from the local dailies which have originated in Austin should be re-written, and the reporter should use the published material merely as a guide in collecting the facts for the story he is to write.

One of The Daily Texan's policies should be that of telling both sides of any controversy that is reported in its news columns.

The source of any possibly controversial information carried in The Daily Texan should be stated or clearly implied in the story.

*The Supreme Court of the United States held in the case of The Associated Press vs. International News Service, decided in 1917, that a corporation organized by newspapers for the gathering and transmission of news has an exclusive right to the full benefits of its industry in collecting and distributing such news. The practical application of this decision means that the courts will aid the news-gathering agency in keeping non-members from appropriating the news stories it has collected, until such time as all its members have had an opportunity to utilize the news in their various papers at the usual hours of publications from day to day.

The writer of a Daily Texan news story must not draw conclusions, make gratuitous accusations, indulge in speculations, or give his personal opinions in the story. Copy readers and editors should delete this type of material from the stories passing through their hands. (This policy is not intended to prohibit interpretative articles published under the writer's by-line.)

Faked news stories will not be tolerated.

"Headlines should be fully warranted by the contents of the articles which they surmount." A.S.N.E. Code of Ethics.

Editors should avoid headlines that are so "smart" that they are unintelligible.

News value should be the sole guide to the editors in determining the amount of space, the position of the paper, and the size of headline to be given any article in the paper. The basic factor in judging news value should be the general interest of the material in the story.

The Daily Texan will not publish notices from fraternities and individuals regarding severance of relations from social organizations.

Inasmuch as the publication of names of the students convicted by the disciplinary authorities would do far more harm to the individuals than good for the University or student body, The Daily Texan will maintain the policy of publishing news without names.

The Board of Regents and the President of the University shall have the right to publish in the news columns of The Daily Texan any University information or official statements or notices, with the understanding that this material will not average more than one full column of space in the Texan per day.

News stories concerning student government are to be assigned, with the consent of the Journalism School news writing laboratory, through either the editor, managing editor, or news editor of The Texan.

"The Board recommends that the following policy, formulated by Lloyd Hand, student President, and Charley Trimble, Texan Editor, be followed by future student presidents and Texan editors in regard to student government meetings: All meetings held in student government be open to a Texan reporter with the provision that the committee chairman be allowed to declare proceedings 'off the record'. The Student president is the final authority in such decisions. In the event this agreement be violated by either party, it shall be brought to the attention of the Board of Directors of Texas Student Publications, Inc."--Minutes of Board, April 30, 1951.

(d) Libel. Libelous statements shall not be published in The Daily Texan. The definition of a libel appearing in the laws of Texas (Article 5430) is as follows:

"A libel is a defamation expressed in printing or writing, or by signs and pictures, or drawings tending to blacken the memory of the dead, or tending to injure the reputation of one who is alive, and thereby expose him to public hatred, contempt, or ridicule, or financial injury, or to impeach honesty, integrity, or virtue, or reputation of any one, or to publish the natural defects of any one and thereby expose such person to public hatred, ridicule, or financial injury."

(c) Lotteries. Inasmuch as it is a violation of the Texas state laws to conduct a lottery, and a violation of the regulations of the U. S. Post Office Department to send news of a lottery through the mail, The Daily Texan's policy shall be that of refusing to publish news that refers to a lottery in any way.

(f) Politics. The Daily Texan in its news and editorial columns shall not discriminate against nor favor any candidate for student office. The following policies shall govern the editor in this matter:

All candidates for the same office will receive equal consideration in the matter of the content and treatment of political announcements.

If desired by the Editor, the Texan may carry a digest of the platform of all political candidates.

The Editor shall undertake to publish pictures of all candidates, paying for the photographs and cuts out of the Texan budget for photographs and engravings. Whenever groups of candidates or elected officials are published, the editor shall use pictures of all of the candidates or officials.

Paid employees of Texas Student Publications, Inc., except members of student editorial staffs acting in their individual capacities, shall refrain from taking sides in any student political controversy.

(g) Open Forum, or Letters-from-Readers Column. This Column is open to the expression of fact or opinion that will be of interest to Texan readers. It will be edited in a manner to encourage constructive contributions, especially from students and from those in a position to speak authoritatively on subjects. It should supplement and balance the editor's interpretations and give a forum to minority opinion.

Letters should be edited to make them brief, but with the utmost care to preserve the intent of the writer. Often two or three sentences give the inexperienced letter writer a better expression than a lengthy essay will. If the writer requests, he will be shown the edited version before publication. At the press, letters will not be revised except on direction of the Editor or a staff member specifically authorized by him to make revisions.

Often a lengthy letter will be better handled as a separate article or as the subject of an interview or news story.

Published letters must be clean, decent, and free from malice and libel. Personal controversy will not be tolerated, nor will campaign material for student candidates be published in this column. It is the responsibility of the Editor to check statements purporting to be facts which might be mis-statements.

An Editor's Note may be used to add necessary explanations to a letter, but notes or headings should never be flippant or unfair in a manner, that will discourage letter writers. Except for the brief clarifying statements, the editor's replies to arguments will be carried in his editorial column.

The test of publications for a letter will be import and usefulness to the student body. The column should be a balanced report on campus opinions, and critical as well as complimentary letters will be published.

Articles of a trivial nature and those from cranks and habitual letter-writers may be rejected at the Editor's discretion with the aim of encouraging constructive comment. The Editor must also recognize the point at which a topic has been exhausted.

However, he should acknowledge letters whenever possible, to encourage constructive contributions.

Names of writers must be signed to contributions and published in the column. However, on the rare occasions when the editor is satisfied by personal conference with the writer that a writer may be in danger of reprisal because of a letter that still should be published in the public interest, he may print it with the note: "Name withheld."

The Editor will recognize that controversial letters of this type may deserve news treatment instead of publication in the letters column.

The originals of all published letters will be retained in the Editor's files for two (2) years.

(h) Official Notices. Official notices signed by members of the faculty or administrative staff of the University will be carried in an appropriate place in the Daily Texan. Schedules of students organization meetings, etc., will be carried in calendar form.

(i) Style. The style book for the Daily Texan shall be that prepared by the School of Journalism of The University of Texas.

4. TYPE CHANGES.

Proposed type changes can be determined by agreement of the Business and Editorial Directors of Student Publications and the Managing Editor and Editor-in-Chief of The Daily Texan, subject to ratification of the Board if substantial additional expense is involved.

Changes in the nameplate, "The Daily Texan," may be made only with the approval of the Board.

A standard head-sheet and other instructions regarding typography shall be prepared and posted for the guidance of staff workers. These shall be prepared by the Managing Editor and approved by the Editorial Director of Student Publications.

5. RELATIONS BETWEEN THE UNIVERSITY PRINTING DIVISION AND THE TEXAS STUDENT PUBLICATIONS, INC.

The University Printing Division and The Daily Texan shall cooperate in producing the best paper possible within budgetary limits.

Overtime. The Texan Night Supervisor is authorized to produce the Texan as he specifies, subject to the rules laid down in this Handbook or the Handbook-Procedures, and can authorize acceptance of copy after deadline, changing of make-up, re-setting of heads, and any other divergencies from the usual procedure.

Copy. The Texan Night Supervisor shall keep the composing room supplied with copy without unnecessary delay. Copy shall be typed and in good condition when sent to the composing room.

Cuts and Mats. The University Printing Division will return to the office of the Texas Student Publications each day the cuts and mats used in the production of the Texan.

Type Size. The Body of the Texan will be set 8 point on 9 point. A limited amount of material, such as guest lists of dances, etc., can be set in 6 point.

Office ads, not dummied, should not appear unless in an emergency and then when specifically authorized by the Texan Night Supervisor.



THE UNIVERSITY OF TEXAS • AUSTIN 12, TEXAS

DEAN OF STUDENT SERVICES

COPY

MEMORANDUM

To: Vice-President C. P. Boner

March 21, 1956

PRESIDENT'S OFFICE, U OF T

ACKNOWLEDGED _____ FILE _____

REC'D MAR 21 1956

REFER TO _____

PLEASE ANSWER _____

PLEASE READ AND RETURN _____

Forwarded herewith is the recommendation of the Committee on Parking, Traffic and Safety on the Sophomore Car Ban.

Attention is called to the Dean of Student Life and Dean of Men's letter dated January 6, 1956, on the subject of car ban enforcement, and to the Dean of Student Service's endorsement on this letter in which he recommended serious consideration be given to lifting the sophomore car ban.

commended.
C.P.B.

This matter has been discussed by the three above-mentioned officials. We are in agreement that the sophomore car ban should not be put into effect on September 1, 1956, and so recommend.

Jack Holland
D. B. Jack Holland
Dean of Men

Arno Nowotay
Arno Nowotay
Dean of Student Life

H. J. McCown
H. J. McCown
Dean of Student Services

HYM:scj

Enclosure

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THE UNIVERSITY OF TEXAS
DIRECTOR OF PHYSICAL PLANT
AUSTIN 12, TEXAS
March 20, 1956

MEMORANDUM

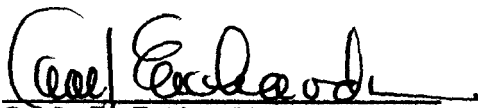
To : Dr. C. P. Boner, Vice-President
Via : Capt. H. Y. McCown, Dean of Student Services
From : Carl J. Eckhardt, Director of Physical Plant
SUBJECT: RECOMMENDATION OF COMMITTEE ON PARKING, TRAFFIC AND SAFETY
ON SOPHOMORE CAR BAN

The Committee on Parking, Traffic and Safety met last afternoon and discussed at length the problems relating to the rescinding of the sophomore car ban. You will recall, I am certain, that in a letter to you dated February 21, 1956, I indicated that the Committee had voted to recommend that the sophomore car ban not be put into effect on September 1, 1956.

The Committee reaffirmed its position on this matter. It then discussed at length the question as to whether after September 1, 1956, sophomores should be allowed to possess and/or maintain automobiles without being accorded the privilege of parking on the campus or whether they should be allowed to possess and/or maintain an automobile and be accorded the privileges with reference to parking on the campus which are this year being accorded to sophomores, juniors, seniors and graduate students.

Ultimately, the Committee voted to recommend that the sophomore car ban not be put into effect on September 1, 1956, and that, until other action becomes necessary, sophomore students possessing and/or maintaining cars be granted student parking permits upon the same basis as other upperclassmen.

I trust that this information will serve your purposes. I will, however, be very glad to provide any additional information which may be needed.


Carl J. Eckhardt
Director of Physical Plant

CJE:h

cc: Mr. Graves W. Landrum
Members of the Committee

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

February 9, 1956

Dr. T. G. Blocker, Jr.
Interim Executive Officer
The University of Texas--Medical Branch
Galveston, Texas

Dear Dr. Blocker:

Since your query concerning the naming of the Tumor Clinic for a living individual involves a matter of regental policy, I am placing this on the agenda for their next meeting.

Sincerely yours,

Logan Wilson

LW k

bcc:→Miss Theford

THE UNIVERSITY OF TEXAS — MEDICAL BRANCH
GALVESTON

THE SCHOOL OF MEDICINE
THE SCHOOL OF NURSING
THE TECHNICAL CURRICULA
THE POST-GRADUATE PROGRAM

THE JOHN SEALY HOSPITAL
THE CHILDREN'S HOSPITAL
THE PSYCHOPATHIC HOSPITAL
THE ROSA AND HENRY ZIEGLER HOSPITAL

February 6, 1956

President Logan Wilson
The University of Texas
Austin 12, Texas

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D FEB 3 - 1956	
REFER TO _____	
PLEASE ANSWER _____	
PLEASE READ AND RETURN _____	

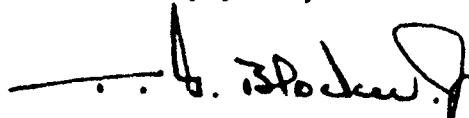
Dear President Wilson:

We would greatly appreciate your opinions regarding the possible naming of a clinic at the University of Texas Medical Branch in honor of a living individual. It is our understanding that buildings cannot be named after an individual until that person has been dead for at least ten years. However, we are wondering whether or not this applies to clinics or laboratories.

Although we are not contemplating naming a clinic after a living person at the present time, the case may arise in the not too distant future. As you probably know we have started the "Babe Didrikson Zaharias Fund" which is receiving recognition from all over the country. It is felt that this fund will steadily increase. It has been suggested by some that it might be appropriate to name the Tumor Clinic at The University of Texas Medical Branch in honor of Babe and call it "The Babe Didrikson Zaharias Tumor Clinic". However, no recommendations regarding this matter are made at the present time.

We would appreciate your opinions, ideas and suggestions regarding this matter.

Sincerely yours,



T. G. Blocker, Jr., M.D.
Chairman
Interim Executive Committee

mjs/

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 23, 1956

Senator Ottis E. Lock
Lufkin
Texas

Dear Senator Lock:

Attached are the lists of doctors who referred patients to the full-time clinical staff of the Medical Branch during the fiscal year ending August 31, 1955.

Of the thirty-six full-time clinical men who had referrals during 1954-55, thirty-one, or 86 per cent, saw an average of less than one new patient a day. Forty-seven per cent saw fewer than one hundred new patients during the year, and 25 per cent saw less than fifty. Only five of the full-time clinical staff saw an average of more than one new patient a day, and not one saw an average of as many as two.

If you will recall, this information was obtained from the files of each of the members of the professional staff. This year a system has been inaugurated whereby such information is filed in the office of the Director of the Medical Branch and can be summarized in a comparatively short period of time. The central files are confidential but are open to inspection for official purposes.

Since the attached information is confidential, I should appreciate your returning it to me when it has served the purpose for which it was requested. We shall be glad to cooperate in furnishing you additional information about any of our institutions.

Sincerely yours,

Logan Wilson

LW:jm
Enclosures

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 27, 1956

Memorandum

To: Mr. Tom Sealy
Mrs. Charles Devall
Mr. Leroy Jeffers
Mr. J. Lee Johnson, III
Mr. Lee Lockwood
Dr. Merton M. Minter
Dr. L. S. Oates
Mr. J. R. Sorrell
Mr. Claude W. Voyles

For your study in advance of our April meeting I am enclosing a copy of the proposed Constitution and By-laws for the M. D. Anderson Hospital and Tumor Institute. Dr. Boner and I have both gone over this document and it will be included on the docket with a recommendation for your approval.

Logan Wilson

LW k

cc:-→Miss Betty Anne Thedford

Miss Hedford

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 21, 1956

Dr. R. Lee Clark, Jr.
Director
The University of Texas
M. D. Anderson Hospital and Tumor Institute
Texas Medical Center
Houston 25, Texas

Dear Dr. Clark:

Thank you for your letter of March 19 and the copy of your proposed Constitution and by-laws with the minor revisions I suggested. I shall include this on the docket for the next Regents' meeting, with my recommendation that they approve it. Will you kindly send me a dozen copies for the necessary distribution?

Sincerely yours,

Logan Wilson

LW k

v. wait for ...

CONSTITUTION AND BY-LAWS

THE MEDICAL STAFF


THE UNIVERSITY OF TEXAS M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE

PREAMBLE

The University of Texas M. D. Anderson Hospital and Tumor Institute, in accordance with the Legislative Act of 1941 creating a cancer hospital in the State of Texas, has as its governing body the Board of Regents of The University of Texas. The Board of Regents appoints the Director of the Hospital who, in turn, with the approval of the Board of Regents, appoints members of the medical staff. The Director is responsible to the governing board for all phases of the operation of the M. D. Anderson Hospital and Tumor Institute: among them the quality and performance of its medical staff.

The organizational plan of the medical staff, set forth below, takes cognizance of these facts and in no sense departs from existing rules and regulations of the Board of Regents of The University of Texas which, through the President of The University of Texas and the Director of the M. D. Anderson Hospital and Tumor Institute, governs the institution. Thus, the scope of the plan embraces only departmental and inter-departmental affairs.

The Constitution and By-Laws of the Medical Staff may be changed upon the recommendation of the Executive Committee as defined below.

All changes shall be approved by the Director. 

A. ORGANIZATION1. Qualifications

The members of the Medical Staff shall be physicians and dentists who are graduates of approved medical and dental schools,

legally licensed to practice in the State of Texas and qualified for membership in the Harris County Medical Society or the Houston District Dental Society. The heads of certain departments and sections closely allied to clinical medicine, such as biochemistry, bacteriology and physics, who hold Ph.D. degrees will be recognized as ex-officio members of the Medical Staff.

2. Membership

There shall be four classes of members of the Medical Staff known as (1) Active, (2) Associate, (3) Volunteer and (4) Consultant.

Active members will be all full-time physicians.

Associate members will be part-time physicians with regularly scheduled clinical assignments.

Volunteer members will be part-time physicians without regularly scheduled clinical assignments.

Consultant members will be honorary members of the staff. ✓

3. Duties and Responsibilities

The Medical Staff shall be responsible to the Director for the quality of all medical care rendered and for the ethical standards of practice in the hospital. The accomplishment of this responsibility will require:

- a. Constant check upon the character and quality of medical care rendered.
- b. Preparation of adequate medical records.
- c. Conduct of staff and departmental meetings.
- d. Conduct of clinico-pathologic conferences.

4. Officers

There shall be a Chairman Vice-Chairman and Secretary. These officers shall be selected by the Executive Committee, as defined below.

The Chairman and Vice-Chairman shall be selected from the active membership.

The Secretary may be chosen from the active or associate membership.

The Chairman, who shall be a member of the Executive Committee, shall preside over all meetings of the staff.

The Vice-Chairman will perform the duties of the Chairman in the event of the latter's absence.

The Secretary will maintain a permanent record of the proceedings and actions of the medical staff.

5. Committees

The following committees are established:

a. Executive Committee

The Executive Committee shall be composed of the chairmen of the several clinical departments of the hospital and one representative from the associate membership who shall

be selected ^{from the active heads who are associate members by the} ~~by these chairmen.~~ A chairman of a department may designate a senior member of his department ^{Assoc. Membership}

Amendment No. 1

to serve on the Executive Committee as his representative.

This must be acceptable to the other members of the Executive Committee and approved by the Director.

All appointments are for one year only.

The Executive Committee shall coordinate the activities and general policies of the various departments of the Medical Staff, receive and act upon the reports of the Medical Records, Tissue, and such other committees as the Medical Staff may designate, and forward the same with pertinent recommendation to the Director.

The Executive Committee will effect the necessary action to insure efficient functioning of the Staff in matters which are the sole concern of the Medical Staff. In matters in which departments other than the Medical Staff are concerned, or in any case where action of the Director appears to be indicated, the Executive Committee will make a report with its recommendation to the Director.

The Executive Committee shall meet at least once a month and shall maintain a permanent record of its proceedings and actions. The Executive Committee shall constitute the advisory committee on professional services. Reports of all meetings shall be forwarded to the Director.

b. Medical Records Committee

The Medical Records Committee, appointed by the Director on the recommendation of the Executive Committee, will supervise and appraise all medical records and shall insure their maintenance at the required standard. The Committee shall meet at least once a month and shall submit to the Executive Committee a report in writing which will be made a part of the permanent record.

c. Tissue Committee

The Tissue Committee, appointed by the Director on the recommendation of the Executive Committee, shall study and report to the Executive Committee the agreement or disagreement between preoperative diagnoses and reports by the pathologist on tissues removed at biopsy, ~~and~~ operation *and autopsy.*

The Tissue Committee shall meet at least once a month and submit to the Executive Committee a report in writing which will be made a part of the permanent record.

d. Residency Training Committee

The Residency Training Committee, appointed by the Executive Committee, will coordinate and supervise the training of physician residents and fellows.

6. Staff Meetings

The sole objective of staff meetings is improvement in the care and treatment of patients in the outpatient and inpatient services.

They are not for the presentation of scientific papers or discussions.

Active and associate staff members shall attend at least 75 per cent of the staff meetings unless excused by the Executive Committee for exceptional reasons such as absence from the community or sickness. Re-appointment to the Medical Staff shall be contingent upon meeting attendance.

In addition to matters of organization, the programs of such meetings must include a report of the Executive Committee and be limited largely to the review of current or recent cases in the hospital.

B. DEPARTMENTALIZATION

1. Divisions

The Medical Staff shall be organized in four functional departments as follows:

Department of Medicine

Department of Surgery

Department of Pathology

Department of Radiology

Departments will be divided into appropriate sections according to function as recommended by the Department Chairman concerned and approved by the Director. Department Chairmen will recommend to the Director one of their associates or assistants to head each

authorized section. Included in the Department of Surgery will be a Service of Dentistry.

2. Heads of Departments

Each Department shall be headed by a Chairman appointed by the Director with the approval of the Board of Regents. This is an administrative position and re-appointment is necessary each year. The Chairman of a department will be the Chief of the service rendered by that department. He shall scrutinize the methods of care of both the inpatients and outpatients on his service and make recommendations to the Director as to the qualifications of members of his service. He shall recommend to the Director all staff appointments to his department.

The Chairman's duties shall also include recommendation to the administration as to the types of drugs, supplies, instruments, and equipment to insure maximum benefit to the patients.

Chairmen of departments will be responsible for the clinical research and educational activities of their respective departments and will recommend to the Director the members of their respective departments to serve on the Education and Research Committees.

Additional duties of Department Chairmen shall include the following:

- a. Surgical. Recommendation as to sterile technic, explosion hazards and recovery room facilities.

The Chairman of the Department of Surgery will be jointly responsible with the Director of Nurses for the selection of the Supervisor of the Operating Room Nursing Service.

- b. Pathology. Participation in staff and departmental meetings. Reporting upon all specimens examined and maintaining a duplicate file of these reports in the department. Responsible for autopsy examinations and holding clinico-pathological conferences.
- c. Radiology. Participation in staff and departmental meetings. Reporting upon all examinations and treatments, and maintaining a duplicate file of these reports in the department. Insuring that safety precautions as to radiation and fire are strictly observed.
- d. Medicine. The Chairman of the Department of Medicine will be the Chief of the Clinics. He will approve all admissions to the Clinics. He will, after consultation with the Chairman of the Department of Surgery and the Chairman of the Department of Radiology, prepare and publish the schedule of all clinics and make the necessary assignment of examining rooms and other facilities to the Sections of both the Medical and Surgical services. He will have joint responsibility with the Director of Nurses for the selection of the Supervisor of Nurses in the Outpatient Clinics.

Chairmen of departments will deal directly with the Director of the Hospital on all matters which pertain exclusively to their own departments. Matters which involve the activities or functions of other departments of the Medical Staff or of the hospital shall be taken up with the Executive Committee of the Medical Staff.

3. Heads of Sections

The Heads of Sections will be responsible to their department heads for all activities of their respective sections.

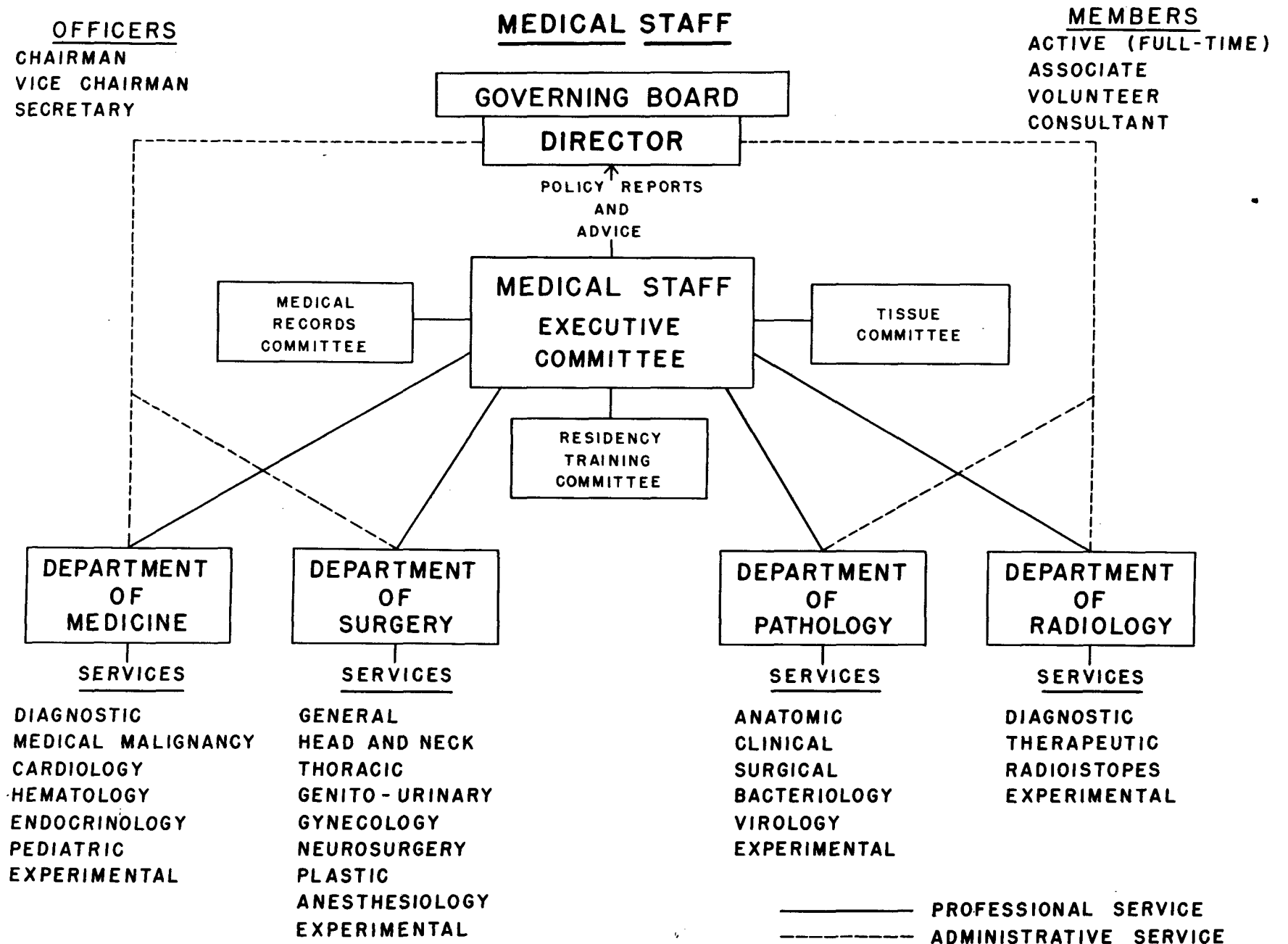
They will transact all business other than routine matters of non-professional personnel and supply through the Chairman of their respective departments. Members of the staff will conduct their business through their Section Heads.

4. Departmental Conferences

Each department shall have frequent, periodic conferences, attended by all section heads and, at the discretion of the Chairman, all of its members to consider clinical and organizational problems peculiar to the department.

Records of these meetings shall be kept, become part of the records of the Medical Staff, be available for inspection, and be included in the departmental Monthly Report.

THE UNIVERSITY OF TEXAS
M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE



LAND AND INVESTMENT COMMITTEE
April 5, 1956

I. PERMANENT UNIVERSITY FUND

A. INVESTMENT MATTERS:

- *1. Report of Purchases of Securities.

B. LAND MATTERS:

- *1. Application for Caliche Permit No. 85, Andrews County, Texas.
- *2. Application for Caliche Permit No. 86, Frank Montgomery, Andrews County, Texas.
- *3. Application for Caliche Permit No. 87, Frank Montgomery, Andrews County, Texas.
- *4. Application for Caliche Permit No. 88, T. B. Tripp & Sons, Crane County, Texas.
- *5. Application for Caliche Permit No. 89, Parker & Parker, Inc., Andrews County, Texas.
- *6. Application for Pipe Line Easement No. 764, Comanche Pipe Line Company, Pecos County, Texas.
- *7. Application for Power Line Easement No. 765, Magnolia Pipe Line Company, Andrews County, Texas.
- *8. Application for Power Line Easement No. 766, Skelly Oil Company, Andrews County, Texas.
- *9. Application for Pump Station Site Easement No. 767, Atlantic Pipe Line Company, Crockett County, Texas.
- *10. Application for Cathodic Protection Unit Easement No. 768, El Paso Natural Gas Company, Reagan County, Texas.
- *11. Release of Water Contract No. 1, Frank and George Frankel, Andrews County, Texas.
- *12. Assignment of Grazing Lease No. 615, from Mrs. Mary Mitchell to G. K. Mitchell, Terrell County, Texas.
- *13. Application for Gasoline and Compressor Plant Site Lease No. 769, Texon Gas, Inc., Reagan County, Texas. (To supersede Booster and Pump Station Site Easement No. 671.)
- *14. Abandonment of Proposed Earth Removal Permit No. 77, E. P. Chapman, Jr., and John A. Wood, Ector County, Texas.
- *15. Application for Pipe Line Easement No. 770, Atlantic Pipe Line Company, Reagan and Crockett Counties, Texas.
- *16. Application for Pipe Line Easement No. 771, Magnolia Pipe Line Company, Andrews County, Texas.
- *17. Application for Pipe Line Easement No. 772, Magnolia Pipe Line Company, Andrews County, Texas.
- *18. Application for Gravel Removal Lease No. 90, Vaughn and Taylor Construction Company, Upton County, Texas.
- *19. Application for Improved Pasture (Grazing) Lease No. 709, W. E. Weathersbee, El Paso County, Texas.
- *20. Application for Business Site Easement No. 773, Harold McClung, Reagan County, Texas.
- *21. Application for Underground Storage Tank Easement No. 774, H. & D. Gas Co., Inc., Ward County, Texas.

C. DISCUSSION MATTERS:

- Permanent University Fund - Accounting Problems.

*Regents' Report (Mimeographed).
**Special Report to Regents.

II. TRUST AND SPECIAL FUNDS

A. INVESTMENT MATTERS:

- *1. Report of Purchases and Sales of Securities.
- *2. Toreador Royalty Corporation - Report on Annual Meeting of Stockholders and Directors Held March 6, 1956, in Dallas, Texas.
3. Funds Grouped for Investment - Recommendations re Additions to the Fund.
4. Investment Recommendations for Following Funds:
 - a. Joseph Lindsey Henderson Textbook Collection Endowment Fund - Proposed Conversion of American Telephone and Telegraph Company Debentures into Capital Stock.
 - b. Hogg Foundation: W. C. Hogg Estate Fund.
5. Reviews of Following Funds:
 - a. The William Heuermann Fund for Cancer Research.
 - b. Rosalie B. Hite Endowment for Cancer Research.
 - c. Rosalie B. Hite Fund for Construction of a Cancer Research Laboratory.
 - d. Blanche Bender Fund.

B. BEQUEST AND ESTATE MATTERS:

- *1. Estate of DeRossette Thomas, Deceased - Report on Estate and Recommendation for Adoption of Resolution re Use of the Estate.
- *2. Estate of William James Battle, Deceased - Acceptance of Bequests.
- *3. Estate of A. C. McLaughlin, Deceased - Additional Fee of Holme, Roberts, More and Owen for Services in Connection with Settling the Colorado Portion of the Estate and Report on Tentative Date Set for Closing of the Estate.

C. REAL ESTATE MATTERS:

- *1. Hogg Foundation: Thomas E. Hogg Estate - Proposed Mineral Lease to Francis Callery, Jesse Thompson League, Brazoria County, Texas.
- *2. Hogg Foundation: Thomas E. Hogg Estate - Proposed Right-of-Way Deed to Texas State Highway Commission for Widening and Reconstruction of State Highway #35, Brazoria County, Texas.
- *3. Hogg Foundation: Thomas E. Hogg Estate - Proposed Mineral Lease on Gupton Mineral Property, Brazoria County, Texas, and Sale of Tubing and Personal Property on the Tract, Both to Smith Salvage Company.
- *4. Hogg Foundation: W. C. Hogg Estate Fund and Thomas E. Hogg Estate - Proposed Raccoon Bend Water Flood Unit Unitization Agreement, Austin County, Texas, with Humble Oil & Refining Company, Lease Owner and Operator.
- *5. Hogg Foundation: Varner Properties - Proposed Renewal of Lease to Capitol Pharmacy on Space in River Oaks Building, Houston, Texas.
- *6. Rosalie B. Hite Fund for Construction of a Cancer Research Laboratory - Proposed Renewal of Parking Lot Lease to Clyde Paul on Property at Corner of Capitol and LaBranch, Houston, Texas.
- *7. Texas Western College - Proposed Renewal of Farm Lease to John T. Bean on Cotton Estate Property, City of El Paso, Texas.
- *8. Texas Western College - Offer of Joseph U. Sweeney, Jr., for 139-acre tract in Noyes-Rand Survey, Cotton Estate Property, City of El Paso, Texas.
- *9. Texas Western College - Proposal of R. G. Folk of Equipment Supply Company for Extension of Commercial Lease on Cotton Estate Property, City of El Paso, Texas.
- *10. Hogg Foundation: Varner Properties - Report on Closing of Sale of Central Company Property and Adoption of Resolution Required in Closing.
- *11. Hogg Foundation: W. C. Hogg Estate - Proposal of Simpson Dining Car, Inc., for Renewal of Lease Expiring December 31, 1956, on Property Located at Main and Bell, Houston, Texas.
- *12. Hogg Foundation: W. C. Hogg Memorial Fund - Gift of Miss Ima Hogg of Remainder Interest in Property in the City of Austin, Texas.

D. DISCUSSION MATTERS:

1. Brackenridge Tract, City of Austin, Texas.

LAND AND INVESTMENT COMMITTEE REPORT.--

PERMANENT UNIVERSITY FUND--INVESTMENT MATTERS.--

REPORT OF PURCHASES OF SECURITIES.--The following purchases of securities have been made for the Permanent University Fund since the report of February 2, 1956. We ask that the Board ratify and approve these transactions:

UNITED STATES GOVERNMENT BONDS PURCHASED

Issue	Par Value	Purchase Price	Yield Basis*	Principal Cost	Date of Delivery
3% U. S. Treas., due 2/15/95	\$ 900,000	100.750000	2.97%	\$ 906,750.00	2/ 2/56
Ditto.	700,000	100.781250	2.97	705,468.75	2/20/56
Ditto.	600,000	100.578125	2.97	603,468.75	3/ 5/56
Ditto.	600,000	100.062500	3.00	600,375.00	3/19/56
Ditto.	600,000	98.250000	3.08	589,500.00	4/ 5/56
Totals	<u>\$3,400,000</u>			<u>\$3,405,562.50</u>	

*Yield to maturity.

TEXAS MUNICIPAL BONDS PURCHASED

Issue	Par Value	Purchase Price	Yield Basis*	Principal Cost	Date of Delivery
City of Laredo 3-1/2% Waterworks Refunding & Improvement Bonds, Ser. 1951, due 4/1/78	<u>\$10,000.00</u>	103.918181	3.25%	<u>\$10,391.82</u>	2/23/56

*Yield to maturity.

PERMANENT UNIVERSITY FUND--LAND MATTERS.--

LEASES AND EASEMENTS.--The Land and Investment Committee has given consideration to the following applications for various leases and easements on University Lands. All are at the standard rate unless otherwise stated, are on the University's standard forms, and have been approved as to form by the University Land and Trust Attorney and as to content by the University Endowment Officer. The Land and Investment Committee asks that the Board approve these applications and authorize the Chairman of the Board to execute the instruments involved:

CALICHE PERMIT NO. 85, ANDREWS COUNTY, TEXAS.--This application for a caliche permit to Andrews County, Texas, provides for the removal of caliche from a 3.67-acre tract of land out of Section 6, Block 1, University Lands in Andrews County, Texas, for the purpose of constructing and maintaining a new road to be built along Section 6. During the life of the permit, the County has agreed to enclose the tract with a good and substantial stock or sheep proof fence and further to use caliche for the purpose only of constructing the new road. No consideration is involved in the easement.

CALICHE PERMIT NO. 86, FRANK MONTGOMERY, ANDREWS COUNTY, TEXAS.--This application for a caliche permit to Frank Montgomery provides for the removal of 550 cubic yards of caliche from Section 36, Block 11, University Lands in Andrews County, Texas, at the rate of 25¢ per cubic yard. The full consideration in the amount of \$137.50 has been tendered with the application.

CALICHE PERMIT NO. 87, FRANK MONTGOMERY, ANDREWS COUNTY, TEXAS.--This application for a caliche permit to Frank Montgomery provides for the removal of 462 cubic yards of caliche from Section 35, Block 11, University Lands in Andrews County, Texas, at the rate of 25¢ per cubic yard. The full consideration in the amount of \$115.50 has been tendered with the application.

CALICHE PERMIT NO. 88, T. B. TRIPP & SONS, CRANE COUNTY, TEXAS.--This application for a caliche permit to T. B. Tripp & Sons provides for the removal of 340 cubic yards of caliche from Block 35, University Lands in Crane County, Texas, at the rate of 25¢ per cubic yard. The full consideration in the amount of \$85.00 has been tendered with the application.

CALICHE PERMIT NO. 89, PARKER AND PARKER, INC., ANDREWS COUNTY, TEXAS.-- This application for a caliche permit to Parker and Parker, Inc., provides for the removal of 584 cubic yards of caliche from Block 11, University Lands in Andrews County, Texas, at the rate of 25¢ per cubic yard. The full consideration in the amount of \$146.00 has been tendered with the application.

PIPE LINE EASEMENT NO. 764, COMANCHE PIPE LINE COMPANY, PECOS COUNTY, TEXAS.--This application for a pipe line easement to Comanche Pipe Line Company covers 1,364 rods of 2-inch line at \$0.25 per rod in Sections 23, 26, 27, 28, 32 and 33, Block 16, University Lands in Pecos County, Texas, for a ten-year period beginning March 1, 1956, and ending February 28, 1966. The full consideration in the amount of \$341.00 for the ten-year period has been tendered with the application.

POWER LINE EASEMENT NO. 765, MAGNOLIA PIPE LINE COMPANY, ANDREWS COUNTY, TEXAS.--This application for a telephone line easement to Magnolia Pipe Line Company covers 1,822.62 rods of telephone line at 5¢ per rod per year across Sections 2, 3, 4, 5, 6, 10 and 11, Block 4, University Lands in Andrews County, Texas, for a ten-year period beginning January 1, 1956, and ending December 31, 1965. The full consideration in the amount of \$911.31 for the ten-year period has been tendered with the application.

POWER LINE EASEMENT NO. 766, SKELLY OIL COMPANY, ANDREWS COUNTY, TEXAS.-- This application for a power line easement to Skelly Oil Company covers 144.24 rods of power line at 5¢ per rod per year across portions of the NW/4 of Section 3, Block 10, University Lands in Andrews County, Texas, for a ten-year period beginning February 1, 1956, and ending January 31, 1966. The full consideration in the amount of \$72.12 for the ten-year period has been tendered with the application.

PUMP STATION SITE EASEMENT NO. 767, ATLANTIC PIPE LINE COMPANY, CROCKETT COUNTY, TEXAS.--This application for a pump station site easement to Atlantic Pipe Line Company covers a 6.887-acre tract in Section 7, Block 50, University Lands in Crockett County, Texas, for a period of one year beginning March 1, 1956, and ending February 28, 1957, with an option to extend and renew the lease from year to year but not to exceed a total period of ten years from March 1, 1956, by payment in advance of the annual rental of \$68.87. The first year's rental has been tendered with the application.

CATHODIC PROTECTION UNIT EASEMENT NO. 768, EL PASO NATURAL GAS COMPANY, REAGAN COUNTY, TEXAS.--This application for a cathodic protection unit easement to El Paso Natural Gas Company covers a strip of land 30 feet wide through Sections 23, 25 and 26, Block 9, University Lands in Reagan County, Texas, for the purpose of constructing and operating a cathodic protection unit to service and operate any pipe line or pipe lines which may cross or pass through, upon, or under the strip of land involved, operated by the company under Pipe Line Easement No. 532 which expires September 30, 1962. The cathodic protection unit easement will be for a period beginning January 1, 1956, and ending September 30, 1962. The full minimum consideration in the amount of \$50.00 has been tendered with the application.

RELEASE OF WATER LEASE CONTRACT NO. 1, FRANK AND GEORGE FRANKEL, ANDREWS COUNTY, TEXAS.--Under date of September 29, 1945, the Board granted a water lease contract to Frank and George Frankel covering the SE/4 of Section 17, Block 13, University Lands in Andrews County, Texas, the term of the water permit to be for so long a time as the lessees should own the oil and gas lease on the SE/4 and desire to sell water from any water wells located on the premises. The University has now been notified by Frank and George Frankel that they desire to plug and abandon the water well now existing under Water Lease Contract No. 1 and to clear all records of the transaction. A release duly signed by both lessees has been submitted to the Board with a check in the amount of \$1.00 to cover the filing fee. It is recommended that the Board accept the cancellation of the Water Lease Contract No. 1 and authorize the Chairman to execute the release on behalf of the Board.

ASSIGNMENT OF GRAZING LEASE NO. 615, FROM MRS. MARY MITCHELL TO G. K. MITCHELL, TERRELL COUNTY, TEXAS.--Under date of April 29, 1948, the Board granted Grazing Lease No. 615 to Mrs. Mary Mitchell, covering 10,836.4 acres in Sections 1 to 12, Block 36, and Sections 1, 2, 3, 4, 5, 8, 9, and 12, Block 37, University Lands in Terrell County, Texas, for a ten-year period beginning July 1, 1948, and ending June 30, 1958, at an annual rental of 35¢ per acre. Mrs. Mitchell now desires to assign the lease to her son, G. K. Mitchell, without bonus, and has tendered in connection therewith an assignment fee in the amount of \$25.00 and a filing fee in the amount of \$1.00. It is recommended that the Board approve the assignment and authorize the Chairman to execute the assignment instrument on behalf of the Board.

GASOLINE AND COMPRESSOR PLANT SITE EASEMENT NO. 769, TEXON GAS, INC., REAGAN COUNTY, TEXAS. (Supersedes and replaces Pump and Booster Station Site Easement No. 671.)--Under date of October 29, 1954, the Board granted Pump and Booster Station Site Easement No. 671 to Texon Gas, Inc., covering a 10-acre tract of land in Sections 11 and 12, Block 2, University Lands in Reagan County, Texas, for a period of one year beginning October 1, 1954, and ending September 30, 1955, with an option to renew from year to year not to exceed a total period of ten years from October 1, 1954, upon payment in advance of an annual rental of \$100.00. The easement was renewed for the year beginning October 1, 1955, and ending September 30, 1956, by payment of annual rental of \$100.00. Texon Gas now desires to obtain a lease on the above ten-acre tract for a gasoline and compressor plant site for a period of twenty years as a substitute and in lieu of Pump and Booster Station Site Easement No. 671, said lease to begin April 1, 1956, and end March 31, 1976, at an annual rental of \$100.00 payable for the 20-year period in advance. The company has tendered consideration in the amount of \$1,950.00 for the twenty-year period, which together with \$50.00 already paid for the last half year of the Easement No. 671 constitutes full consideration. The plant site easement would be subject to a deed of trust granted by Texon Gas to Continental Supply Company and approved by the Board of Regents under date of December 5, 1955, covering reimbursement due Continental Supply for a gasoline plant constructed on the site.

ABANDONMENT OF PROPOSED EARTH REMOVAL PERMIT NO. 77, E. P. CHAPMAN, JR., AND JOHN A. WOOD, ECTOR COUNTY, TEXAS.--Under date of December 3, 1955, the Board approved a proposed earth removal Permit No. 77 to E. P. Chapman, Jr., and John A. Wood, on 1,143.69 acres in Block 35, University Lands in Ector County, Texas, the intent of the lessees being for removal and recovery of diatomaceous earth. The University Endowment Officer was authorized to negotiate with Messrs. Chapman and Wood for such lease on terms no less favorable than those approved at the December meeting. Attorneys for the prospective lessees have now informed the University that plans for the project have had to be abandoned principally due to the fact that they had learned of new developments in oil well cementing techniques resulting in other material being available at a cost considerably lower than the diatomaceous earth which they planned to process from the material to be removed under the proposed earth removal permit. In order to clear the records, the above is presented for information.

PIPE LINE EASEMENT NO. 770, ATLANTIC PIPE LINE COMPANY, REAGAN AND CROCKETT COUNTIES, TEXAS.--This application for a pipe line easement to Atlantic Pipe Line Company covers 220.67 rods of 2 3/8-inch line at \$0.25 per rod, 4,453.94 rods of 4-1/2-inch line at \$0.50 per rod, and 422.12 rods of 6-5/8-inch line at \$0.75 per rod, in Blocks 47 and 50, University Lands in Crockett County, and Block 49, University Lands in Reagan County, Texas, for a ten-year period beginning March 1, 1956, and ending February 28, 1966. The full consideration in the amount of \$2,598.73 for the ten-year period has been tendered with the application.

PIPE LINE EASEMENT NO. 771, MAGNOLIA PIPE LINE COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to Magnolia Pipe Line Company covers 2,191 rods of 8-inch line at \$1.00 per rod in Sections 10, 11, 15, 16, 21, 28, 29, 31, 32, and 42, Block 4, University Lands in Andrews County, Texas, for a ten-year period beginning January 1, 1956, and ending December 31, 1965. The full consideration in the amount of \$2,191.00 for the ten-year period has been tendered with the application.

PIPE LINE EASEMENT NO. 772, MAGNOLIA PIPE LINE COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to Magnolia Pipe Line Company covers 1,816.49 rods of 4-inch line at \$0.25 per rod, 610.6 rods of 6-inch line at \$0.50 per rod, and 842.4 rods of 8-inch line at \$1.00 per rod in Sections 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11, Block 4, University Lands in Andrews County, Texas for a ten-year period beginning January 1, 1956, and ending December 31, 1965. The full consideration in the amount of \$1,601.82 for the ten-year period has been tendered with the application.

GRAVEL REMOVAL LEASE NO. 90, VAUGHN AND TAYLOR CONSTRUCTION COMPANY, UPTON COUNTY, TEXAS.--Vaughn and Taylor Construction Company, Inc., of Odessa, Texas, has proposed a lease for exploration for and possible removal of gravel on acreage in Block 15, University Lands, Upton County, Texas. The initial lease would cover 320 acres, NE/4, Section 4, and would carry an option to lease at a negotiated price the remaining three-fourths of Section 4 and all of Sections 5 and 8. The initial lease will be for one year and as long thereafter as gravel is removed in paying quantities. Bonus at \$2.50 per acre will be paid on the lease;

and royalty will be 25¢ per cubic yard, the University's standard rate, with minimum royalty of \$10.00 per acre after the first year. The lessee would have the right to use water from the premises for washing the gravel; and the lease will carry satisfactory provisions regarding all other mineral rights, damages, etc. The company believes that the acreage contains a sizeable gravel deposit and has stated that royalty to the University, if the deposit is up to expectations, should run in the range of \$47,000 to \$67,000 annually. It is recommended that the Chairman of the Board be authorized to execute a lease to Vaughn and Taylor Construction Co., Inc., in line with the proposal outlined above, the instrument to be approved as to content by the Endowment Officer and as to form by the Land and Trust Attorney

IMPROVED PASTURE (GRAZING) LEASE NO. 709, W. E. WEATHERSBEE, EL PASO COUNTY, TEXAS.--Mr. W. E. Weathersbee of El Paso proposes a lease for five years at an annual rental of \$1.00 per acre on 100 acres out of Block L, University Lands in El Paso County, Texas, near Tornillo, with no crops to be harvested but with the right to improve the land for pasture purposes. Mr. Weathersbee intends to clear the brush, plow and fertilize the land, plant it in grass and water it by a sprinkler system from wells on his adjoining acreage. This land has been leased for grazing only one time and then at 4¢ per acre per year. If Mr. Weathersbee's project is successful, it is believed that interest may be created on other University acreage in the area and provide additional rentals and that the rental under this lease as an experiment need not set a precedent for the rental to be charged for similar leases that may be made later. It is recommended that the Chairman of the Board be authorized to execute a lease with Mr. Weathersbee, carrying the terms as outlined above, the instrument to be approved as to content by the Endowment Officer and as to form by the Land and Trust Attorney.

BUSINESS SITE EASEMENT NO. 773, HAROLD McCLUNG, REAGAN COUNTY, TEXAS.--This application for a business site easement to Harold McClung covers a tract of land 200 feet square in Section 7, Block 11, University Lands in Reagan County, Texas, to be used as a junk yard, the easement to be for a period of one year beginning April 1, 1956, and ending March 31, 1957, with an option to extend and renew the lease from year to year but not to exceed a total period of ten years from April 1, 1956, by payment in advance of the annual rental of \$150.00. The first year's rental has been tendered with the application.

UNDERGROUND STORAGE TANK EASEMENT NO. 774, H. & D. GAS CO., INC., WARD COUNTY, TEXAS.--This application for an underground storage tank site easement to H. & D. Gas Co., Inc., of Midland, Texas, covers a plot of ground 1500 feet by 700 feet out of Section 42, Block 18, University Lands in Ward County, Texas, said tract being parallel and adjacent to the T. & P. Railroad. The easement carries the privilege of constructing a terminal for storage and loading and drilling of a salt water disposal well, a fresh water well and a well to be used as a liquified petroleum gas storage well. The easement is for a period of fifteen years, beginning May 1, 1956, and ending April 30, 1971, with an option to renew for an additional term of ten years on negotiated terms. The consideration for the easement is an annual rental in the amount of \$1,000, payable annually in advance.

TRUST AND SPECIAL FUNDS--INVESTMENT MATTERS.--

REPORT OF PURCHASES AND SALES OF SECURITIES.--The following purchases and sales of securities have been made for the Trust and Special Funds since the report of February 3, 1956. We ask that the Board ratify and approve these transactions:

Date	PURCHASES Security	Total Cost
2/13/56	\$5,000 par value Allied Chemical & Dye Corporation 25-Year 3½% Debentures, due 4/1/78, purchased at 104.25 Net to yield 3.23% to maturity. Accrued interest paid to 2/17/56	\$ 5,212.50
	\$5,000 par value Baltimore Gas & Electric Company 1st Refunding Mortgage Sinking Fund Bonds, 3-1/4% Series, due 12/1/90, purchased at 102.50 Net to yield 3.13% to maturity. Accrued interest paid to 2/17/56	5,125.00
	50 Shares Bethlehem Steel Corporation Common Stock, purchased at 147 per share	7,374.85
	200 Shares The Detroit Edison Company Capital Stock, purchased at 35-1/8 per share	7,090.12
	200 Shares National Dairy Products Corporation Common Stock, purchased at 37-3/4 per share	7,617.76
	50 Shares Union Pacific Railroad Company Common Stock, purchased at 175-1/4 per share (Hogg Foundation: W. C. Hogg Estate Fund)	8,805.76
	75 Shares Pacific Lighting Corporation Common Stock, purchased at 39-1/4 per share (Rosalie B. Hite Endowment for Cancer Research)	2,975.97
	100 Shares International Harvester Company Common Stock, purchased at 37 per share (E. D. Farmer International Scholarship Fund)	3,733.50
	100 Shares Phelps Dodge Corporation Capital Stock, purchased at 59-1/4 per share (The James W. McLaughlin Fellowship Fund - Reserve for Depletion)	5,965.93
	50 Shares Bethlehem Steel Corporation Common Stock, purchased at 147 per share	7,374.85
	100 Shares The Detroit Edison Company Capital Stock, purchased at 35-1/8 per share	3,545.06
	200 Shares National Dairy Products Corporation Common Stock, purchased at 37-3/4 per share	7,617.76
	100 Shares The Timken Roller Bearing Company Capital Stock, purchased at 63-7/8 per share (Funds Grouped for Investment)	6,428.89
2/14/56	50 Shares American Telephone & Telegraph Company Capital Stock, purchased at 182 per share (Hogg Foundation: W. C. Hogg Estate Fund)	9,145.10
2/15/56	\$5,000 par value Dallas Power & Light Company 1st Mortgage Bonds, 3-1/8%, due 2/1/86, purchased at 100.681 Net to yield 3.09% to maturity. Accrued interest paid to 2/21/56	5,034.05
	100 Shares American Smelting & Refining Company Common Stock, purchased at 49-1/2 per share (Hogg Foundation: W. C. Hogg Estate Fund)	4,989.75
	\$5,000 par value Dallas Power & Light Company 1st Mortgage Bonds, 3-1/8%, due 2/1/86, purchased at 100.681 Net to yield 3.09% to maturity. Accrued interest paid to 2/21/56	5,034.05
	100 Shares Norfolk & Western Railway Company Common Stock, purchased at 62-5/8 per share (Funds Grouped for Investment)	6,303.76

Date	PURCHASES (Continued) Security	Total Cost
2/15/56	50 Shares Norfolk & Western Railway Company Common Stock, purchased at 62-7/8 per share (E. D. Farmer International Scholarship Fund)	\$ 3,173.25
3/ 6/56	\$5,000 par value General Motors Corporation 25-Year 3-1/4% Debentures, due 1/1/79, purchased at 102.50 Net to yield 3.10% to maturity. Accrued interest paid to 3/12/56 (Funds Grouped for Investment)	5,125.00
3/ 8/56	\$5,000 par value Houston Lighting & Power Company 1st Mortgage Bonds, 3-1/4% Series, due 2/1/86, purchased at 101.153 Net to yield 3.197% to maturity. Accrued interest paid to 3/14/56 (Hogg Foundation: W. C. Hogg Estate Fund)	5,057.65
	\$10,000 par value Ditto (Funds Grouped for Investment)	10,115.30
3/19/56	\$64,000 maturity value United States Savings Bonds, Series J, dated March 1, 1956, due March 1, 1968 (Dormitory Revenue Bonds, Series 1954 - Reserve for Bond & Interest Sinking Fund)	46,080.00
3/22/56	100 Shares American Smelting & Refining Company Common Stock, purchased at 57-5/8 per share 50 Shares Bethlehem Steel Corporation Common Stock, purchased at 163-5/8 per share (Funds Grouped for Investment)	5,803.26
		8,225.43
	— \$80,000 par value United States 3% Treasury Bonds of 1995, due 2/15/95, purchased at 99.96875 Net, to yield 3.00% to maturity. Accrued interest paid to 3/23/56	79,975.00
	100 Shares The American Tobacco Company 6% Cumulative Preferred Stock, purchased at 140 per share	14,049.00
	50 Shares The Atlantic Refining Company \$3.75 Cumulative Series B Preferred Stock, purchased at 98-7/8 per share	4,983.47
	100 Shares American Smelting & Refining Company Common Stock, purchased at 57-5/8 per share	5,803.26
	100 Shares American Telephone & Telegraph Company Capital Stock, purchased at 184-5/8 per share	18,512.50
	100 Shares The Anaconda Company Capital Stock, purchased at 83-3/4 per share	8,418.38
	100 Shares The Borden Company Common Stock, purchased at 61-1/2 per share	6,191.15
	94 Shares Commonwealth Edison Company Common Stock, purchased at 43-5/8 per share	4,135.69
	200 Shares Consolidated Edison Company of New York, Inc., Common Stock, purchased at 49 per share	9,879.00
	200 Shares The Detroit Edison Company Common Stock, purchased at 35 per share	7,065.00
	200 Shares El Paso Natural Gas Company Common Stock, purchased at 45 per share	9,075.00
	200 Shares General Motors Corporation Common Stock, purchased at 47-7/8 per share	9,652.88
	200 Shares International Harvester Company Common Stock, purchased at 37-3/8 per share	7,542.38
	200 Shares National Biscuit Company Common Stock, purchased at 38-3/4 per share	7,818.76
	100 Shares Pacific Lighting Corporation Common Stock, purchased at 39-1/8 per share	3,947.06
	50 Shares Pacific Lighting Corporation Common Stock, purchased at 39-1/4 per share (Hogg Foundation: Varner Properties)	1,988.13

PURCHASES (Continued)		Total Cost
Date	Security	
3/23/56	100 Shares American Can Company 1.75% Cumulative Preferred Stock, purchased at 44-1/2 per share	\$ 4,487.25
	50 Shares General Motors Corporation \$3.75 Cumulative Preferred Stock, purchased at 100-3/4 per share	5,078.54
	100 Shares Norfolk & Western Railway Company Common Stock, purchased at 66-1/2 per share	6,691.65
	100 Shares The Timken Roller Bearing Company Capital Stock, purchased at 73 per share	7,342.30
	50 Shares Union Pacific Railroad Company Common Stock, purchased at 186-1/4 per share	9,356.31
	(Hogg Foundation: Varner Properties)	

SALES		Net Proceeds
Date	Security	
3/19/56	2 Shares Farmers Seed & Gin Company, Paris, Texas, Capital Stock (W. J. McDonald Observatory Fund)	\$75.00

TOREADOR ROYALTY CORPORATION - REPORT ON ANNUAL MEETING OF STOCKHOLDERS AND DIRECTORS HELD MARCH 6, 1956, IN DALLAS, TEXAS.--All of the 960,000 shares of 4% Cumulative Preferred Stock of Toreador Royalty Corporation being owned by the Board of Regents as Trustee for the Toreador Trust Fund for Salary Supplementation for the School of Law of the University, the Endowment Officer attended the annual meeting of directors and stockholders on March 6, 1956, in accordance with proxy authorization by the Board of Regents on February 3, 1956, and reports as follows for the Board's information:

The company in 1955 showed a net loss of \$3,143.88 against a net loss of \$2,363.12 for 1954. Accumulated deficit now amounts to \$8,329.44. Though there were further oil and gas developments in the Panhandle area where the mineral rights of the corporation are located, there was no production on the Toreador properties. Humble Oil and Refining Company has continued to drill according to its obligation under the lease covering the South Matador Property, but all have been dry holes. The Alamositas Ranch Property is not under lease, and the officers know of no leasing proposals to those holding the leasing rights, other than one tentative proposal which will be reported to the University if anything definite is worked out. All officers and directors were re-elected.

TRUST AND SPECIAL FUNDS--ESTATE AND BEQUEST MATTERS.--

ESTATE OF DeROSSETTE THOMAS, DECEASED - REPORT ON ESTATE AND RECOMMENDATION FOR ADOPTION OF RESOLUTION RE USE OF ESTATE.--Miss DeRossette Thomas of San Antonio died on January 25, 1956, leaving a will dated January 9, 1951, under which the bulk of her estate, after certain small bequests, including one bequest of \$500 to Sam Houston State Teachers College, was left to the Board of Regents of The University of Texas as Trustee, to be administered through the Hogg Foundation for establishing the Asa Mitchell Guidance Center in the City of San Antonio. The original will had been deposited by Miss Thomas soon after its execution through the President of the University in the Office of the Board of Regents for safekeeping.

Around February 5, 1956, the University learned of Miss Thomas' death and at the same time learned that an application for his appointment as administrator of the estate had been filed by Mr. Gus B. Mauermann of San Antonio in the Probate Court of Bexar County. Mr. Mauermann is a cousin of Miss Thomas, is reported to be the nearest surviving relative, receives a cash bequest of \$500 under the will of January 9, 1951, and is one of three independent co-executors named in the will. Mr. Chas. B. Weimer and Rabbi David Jacobson of Temple Beth El, both of San Antonio, are the other co-executors named in the will.

On February 9, the Land and Trust Attorney and the Endowment Officer of the University conferred with Mr. Mauermann and on that date deposited the will for safekeeping with the County Clerk of Bexar County in accordance with the Probate Code. Mr. Mauermann expressed doubts as to the validity of the will and indicated that contest of the will would be considered by the heirs of Miss Thomas in the event it was filed for Probate. The University staff requested Mr. Andrew Z. Thompson of San Antonio to serve as local counsel for the University in the matter, this being based in part on the recommendation of Dr. R. L. Sutherland, Director of the Hogg Foundation.

Copies of the will were furnished to Mr. Weimer and Rabbi Jacobson and a conference arranged by them with Mr. Mauermann, the Land and Trust Attorney, Endowment Officer, Dr. Sutherland and Mr. Thompson. At that conference, Mr. Mauermann and the other two executors expressed willingness to file the will for probate and to cooperate with proper administration on the estate if the Board of Regents would express its intent to carry out the San Antonio guidance center provisions of the will under conditions as set out in the recommended resolution appearing below and not to invoke so long as such conditions exist the provisions of the will quoted as follows:

"If the purpose of this trust becomes impracticable or if by reason of changed conditions its further execution becomes unnecessary or unwise in the judgment of the trustees, (members of the Board of Regents of The University of Texas) such trustees, acting by a majority vote, may designate another closely related purpose which they may deem more appropriate under the circumstances, and the purpose so designated shall thereupon become the purpose of this trust."

The estate passing to the University consists principally of two pieces of residential property in San Antonio, one in Laredo, Texas, and one in Tucson, Arizona, with total probable worth of \$50,000 to \$75,000.

Land and Trust Attorney Gaines and Dr. Sutherland have prepared a suggested resolution, approved by the Endowment Officer, and have furnished copies thereof to the three executors. The Endowment Officer has now been notified that the proposed resolution has been approved by Mr. Mauermann and the other executors and by the other heirs of Miss Thomas contacted by Mr. Mauermann, and further that, with full understanding that the University staff cannot commit the Board of Regents but can only recommend the proposed resolution, they are proceeding to probate the will without awaiting action by the Board of Regents.

It is recommended that the Board of Regents approve the employment of Mr. Andrew Z. Thompson of San Antonio as local counsel for the trust established under the will of Miss Thomas, with fees to be approved by the Board, and that the following resolution be adopted by the Board:

R E S O L U T I O N

WHEREAS, the citizens of San Antonio have manifest their interest in establishing a guidance center, as evidenced by their choosing a distinguished Board of Directors headed by Alfred H. Hill, M. D., President, and their employing Clifford Bracken, M. D., for their Director; and

WHEREAS, DeRossette Thomas died in San Antonio, Texas, on January 25, 1956, leaving a will whereby she bequeathed, among other property, her residence property located at 217 South Presa Street in San Antonio, Texas, to the Board of Regents of The University of Texas, in trust, to be used as a center to give mental health and psychiatric treatment to children and adults for the preservation of their mental and emotional health, to be known as "The Asa Mitchell Guidance Center"; and

WHEREAS, the President of the above Board and the new Director of the Community Guidance Center of Bexar County inspected the property at 217 South Presa Street in San Antonio, Texas, prior to the death of DeRossette Thomas, and indicated to her their pleasure in using her residence for the guidance center; and

WHEREAS, since the death of DeRossette Thomas the President of the Board, Alfred H. Hill, M. D., has attested to the fact that the Board of Directors continue in their belief that the property is highly desirable for a clinic and in their decision to use it as such as soon as the property is available; and

WHEREAS, the Board of Directors of the Community Guidance Center of Bexar County has expressed its desire to carry out the wishes of DeRossette Thomas in making her residence a memorial to Asa Mitchell and other ancestors of the family; and

WHEREAS, the three named executors of the Estate of DeRossette Thomas, deceased have requested the Board of Directors to clarify its intention with respect to the paragraph in the will which reads as follows:

"If the purpose of this trust becomes impracticable or if by reason of changed conditions its further execution becomes unnecessary or unwise in the judgment of the trustees, (members of the Board of Regents of The University of Texas) such trustees, acting by a majority vote, may designate another closely related purpose which they may deem more appropriate under the circumstances, and the purpose so designated shall thereupon become the purpose of this trust."

BE IT RESOLVED, that the Board of Regents of The University of Texas instruct the Director of the Hogg Foundation for Mental Hygiene to proceed as soon as the property is available to carry out the wishes of DeRossette Thomas, now deceased, as expressed in her will, by making her residence at 217 South Presa Street, San Antonio, Texas, available for a guidance center and the income from all other properties bequeathed to The University of Texas by DeRossette Thomas, deceased, available to help support the guidance center, and that the Board of Regents of The University of Texas further instruct the Director of the Hogg Foundation for Mental Hygiene to take the necessary steps to carry out the provisions of the will which establish the residence at 217 South Presa Street, San Antonio, Texas, as a memorial to Asa Mitchell and other named ancestors of the family.

BE IT FURTHER RESOLVED, that the Board of Regents of The University of Texas has as its intent that the Hogg Foundation for Mental Hygiene shall now and in the future administer the Estate of DeRossette Thomas, deceased, in such a way as to carry out the expressed desire of DeRossette Thomas to have her property serve the purpose of helping establish and maintain a guidance clinic in San Antonio as long as the citizens of San Antonio show a substantial and active interest in having a guidance center and in financially supporting its operation; otherwise to so administer said estate and use said property for a similar purpose for the benefit of the citizens of San Antonio, Texas, as a memorial to Asa Mitchell and other named ancestors of the family.

ESTATE OF WILLIAM JAMES BATTLE, DECEASED - ACCEPTANCE OF BEQUESTS.--The University has been notified by The Austin National Bank, Independent Executor of the Estate, of two bequests by Dr. William James Battle, who died on October 9, 1955, in his last will and testament. These bequests are as follows:

1. Dr. Battle left to the University all of his books not otherwise disposed of, this bequest comprising the greater part of his library, and the following is quoted from that part of his will: "I should be glad if the University caused to be posted in each volume a gift-plate bearing the University seal and this inscription: Given by William James Battle, for ___ years a professor in this University." In addition to these volumes, Dr. Battle directed that all of his personal effects and "all my letters and other manuscripts" not otherwise disposed of be distributed by his nephew, Mr. Kemp D. Battle of Rocky Mount, North Carolina, "according to his best judgment, not forgetting himself." Except for those items primarily of a personal and family nature, all of the personal effects, letters and manuscripts have been delivered to the University by the Executor upon instructions from Mr. Kemp D. Battle. All books covered by the above specific bequest to the University also have been delivered by the Executor.

2. The other bequest by Dr. Battle is set out in the following excerpt from his will:

"Item 3. To the University of Texas my house and lot on Whitis Avenue for the maintenance of a fellowship in Greek at the University of Texas.

"Item 4. To the University of Texas for the same purpose as Item 3 my half of the mineral rights in the farm near Easterly, Robertson County, Texas, which I owned for some years in conjunction with W. S. Taylor of Lexington, Kentucky . . . If more money is realized from Items 3 and 4 than is needed for one fellowship, I wish two or more to be established. I have a deep conviction of the value of Greek studies and I should be glad to do something to encourage them."

The Whitis Avenue Property is Lot 10 and the south 30 feet of Lot 9, Block 2, Sub-division of Outlots 15, 16 and 17, Division D, City of Austin, Texas, improved with a two-story frame dwelling known as 2506 Whitis Avenue. For some years, the property has been rented by the University from Dr. Battle and is used to house certain employees of the Division of Housing and Food Service. Rental is \$115.00 per month. The Inventory and Appraisalment of Dr. Battle's Estate with the Probate Court shows a value of \$35,000 for this property; and the Executor advises that the appraisers gave the following breakdown on this value:

House	\$ 7,600.00
Garage.	100.00
Land.	<u>27,300.00</u>
Total	<u>\$35,000.00</u>

The mineral interest in Robertson County is under a tract of 958 acres, more or less, in the Jacob Castleman Survey, Abstract No. 89. Certified copies of certain instruments relating to this interest have been obtained; and it appears definite that the interest coming to the University is a perpetual undivided 1/4 of the minerals under the tract with that interest covering bonuses and rentals as well as royalties, except that the University's share of royalties appears limited to 1/32 of production, but with no leasing rights in the University. The Inventory and Appraisalment for Dr. Battle's Estate shows a value of \$958.00 for this mineral interest. It is not under lease and produces no income.

The Executor has executed and delivered to the University deeds for the purpose of giving effect to the provisions of the will relating to the Whitis Avenue Property and the mineral interest.

It is recommended by the Land and Investment Committee that the Board of Regents accept the items of real and personal property left to the University by Dr. Battle and those items delivered to the University upon instructions from Mr. Kemp D. Battle. Recommendations will later be submitted through proper channels regarding the Whitis Avenue Property and the fellowship fund to be established.

ESTATE OF A. C. McLAUGHLIN, DECEASED - ADDITIONAL FEE OF HOLME, ROBERTS, MORE AND OWEN FOR SERVICES IN CONNECTION WITH SETTLING THE COLORADO PORTION OF THE ESTATE AND REPORT ON TENTATIVE DATE SET FOR CLOSING OF THE ESTATE.--The University has received a statement, dated March 1, 1956, from the legal firm of Holme, Roberts, More and Owen for additional services from March 1, 1955, through February 29, 1956, in settling the estate of A. C. McLaughlin, including negotiation conferences with the Inheritance Tax Commission of Colorado and the Attorney General of Colorado, research, drafting of memoranda and other conferences in connection with the tax settlement, preparation of settlement agreement and necessary court pleadings, correspondence with California administrator and research, and monthly review of accounting reports of oil production records on interests held by the Estate for the benefit of the University. The amount of the statement is \$1,780.55, consisting of \$1,756.00 for services and \$24.55 for out-of-pocket expenses. This statement represents the seventh presented by the firm and will bring the total amount paid to the firm to \$41,990.53. It is recommended that Endowment Officer Stewart be authorized to pay this fee out of Account No. 82320, The James W. McLaughlin Fellowship Fund.

The Colorado legal counsel has now reported to the Endowment Officer that a tentative date of April 27 had been set for the closing of the Colorado estate in the Probate Court but that it would probably be necessary to postpone this date for two weeks since the administrator expects to be away on a trip during the entire month of April.

TRUST AND SPECIAL FUNDS--REAL ESTATE MATTERS.--

HOGG FOUNDATION: THOMAS E. HOGG ESTATE - PROPOSED MINERAL LEASE TO FRANCIS CALLERY, JESSE THOMPSON LEAGUE, BRAZORIA COUNTY, TEXAS.--Mr. Wm. B. Ferguson has submitted a mineral lease for a primary term of five years, dated February 14, 1956, from Mrs. Margaret Wells Hogg, Life Tenant under the will of Thomas E. Hogg, Deceased, and the Board of Regents of The University of Texas, Trustee of the Hogg Foundation, Remainderman under the will of Thomas E. Hogg, Deceased, as Lessors, to Francis A. Callery, as Lessee, covering a tract of 1150.1 acres of land situated in the Jesse Thompson League, Abstract No. 132, Brazoria County, Texas. The bonus consideration at the rate of \$50.00 per full mineral acre amounts to \$1,797.03, and the annual rental at the rate of \$10.00 per full mineral acre to \$359.41, all of which will be payable to Mrs. Margaret Wells Hogg as Life Tenant under the will of Thomas E. Hogg, Deceased. It is recommended that the Board of Regents approve joinder in this lease and authorize the Chairman of the Board to execute the instrument upon its approval as to content by the Endowment Officer and as to form by the Land and Trust Attorney.

HOGG FOUNDATION: THOMAS E. HOGG ESTATE - PROPOSED RIGHT-OF-WAY DEED TO TEXAS STATE HIGHWAY COMMISSION FOR WIDENING AND RECONSTRUCTION OF STATE HIGHWAY #35 BRAZORIA COUNTY, TEXAS.--Mr. Wm. B. Ferguson has submitted a right-of-way deed, dated February 23, 1956, by which Mrs. Margaret Wells Hogg, Life Tenant under the will of Thomas E. Hogg, Deceased, and the Board of Regents of The University of Texas, Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund, Remainderman under the will of Thomas E. Hogg, Deceased, as Grantors, would convey to the State Highway Commission of the State of Texas, for the purpose of widening and reconstruction of State Highway #35, a tract of land containing 3.788 acres, more or less, being a part of Tract 25A, J. H. Bell 1-1/2 League, Abstract No. 40, Brazoria County, Texas. The consideration for the conveyance in the amount of \$662.90 will be payable all to Mrs. Margaret Wells Hogg as Life Tenant under the will of Thomas E. Hogg, Deceased. It is recommended that the Board of Regents approve the above-outlined right-of-way conveyance and authorize the Chairman of the Board to execute the right-of-way deed upon its approval as to content by the Endowment Officer and as to form by the Land and Trust Attorney.

HOGG FOUNDATION: THOMAS E. HOGG ESTATE - PROPOSED MINERAL LEASE ON GUPTO MINERAL PROPERTY, BRAZORIA COUNTY, TEXAS, AND SALE OF TUBING AND PERSONAL PROPERTY ON THE TRACT, BOTH TO SMITH SALVAGE COMPANY.--Mr. Wm. B. Ferguson has submitted a mineral lease for a primary term of five years, dated March 15, 1956, from Miss Ima Hogg, Mrs. Alice N. Hanszen, Mrs. Margaret Wells Hogg, in her capacity as Life Tenant under the will of Thomas E. Hogg, Deceased, and the Board of Regents of The University of Texas, Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund, in its capacity as Remainderman under the will of Thomas E. Hogg, Deceased, as Lessors, to Smith Salvage Company, as Lessee, covering all of Lessors' undivided 87.273% interest in and to an undivided 1/3 interest in and to a tract of land containing five-tenths of an acre, more or less, out of the Southwest corner of Lot No. 7 of the Hogg Subdivision of Tract No. 38 in the J. H. Bell 1-1/2 League Grant, Abstract No. 40, Brazoria County, Texas. No bonus consideration is involved in the lease, but the principal consideration is the agreement by Lessee to begin within 120 days after date of last certificate of acknowledgment on the lease the working over, drilling deeper, or sidetracking of the abandoned Hogg Oil Co. et al, T. L. Smith, Jr., et al No. 1 well located on the tract. The annual delay rental is \$60.00 for the tract. All royalty payments, etc., will be payable 5/12ths to Miss Ima Hogg, 4/12ths to Mrs. Hanszen, and 3/12ths to Mrs. Hogg during her natural life and, upon her death, thereafter to the Board of Regents as Remainderman under the will of Thomas E. Hogg, Deceased. Also in connection with the mineral lease, Mr. Ferguson has submitted a bill of sale of tubing and personal property in the abandoned well on the property, for which Miss Hogg will receive \$208.33, Mrs. Hanszen \$166.67, and Mrs. Hogg \$125.00. It is recommended that the Board approve joinder in the above-outlined mineral lease and sale of properties to Smith Salvage Company and authorize the Chairman of the Board to execute both instruments upon their approval as to content by the Endowment Officer and as to form by the Land and Trust Attorney.

HOGG FOUNDATION: W. C. HOGG ESTATE AND THOMAS E. HOGG ESTATE - PROPOSED RACCOON BEND WATER FLOOD UNIT UNITIZATION AGREEMENT, AUSTIN COUNTY, TEXAS, HUMBLE OIL AND REFINING COMPANY, LEASE OWNER AND OPERATOR.--Mr. Wm. B. Ferguson has submitted a water flood unitization agreement between Humble Oil and Refining Company, as Lease Owner and Operator, and Miss Ima Hogg, Mrs. Alice N. Hanszen, Mrs. Margaret Wells Hogg as Life Tenant under the will of Thomas E. Hogg, Deceased, and the Board of Regents of The University of Texas, Trustee of the Hogg Foundation: W. C. Hogg Memorial Fund, as Remainderman under the will of Thomas E. Hogg, Deceased, and

as owner of an undivided 3/256ths royalty interest in the E. M. Bracy 50-acre tract and of a 1/64ths royalty interest in the Mitchell and the Sally Bracy Tracts, located in the Wm. C. White League, Survey A-101, Austin County, Texas, said interests being acquired under the terms of the will of W. C. Hogg, Deceased, which tracts are involved in the unitization agreement. Mr. Ferguson has stated that since the Mitchell and Bracy tracts are on the down dip side of the structure as to the sands to be water flooded under the unitization agreement, it appears advantageous that the above interests be brought into the project in order to share in oil recovered. Humble Oil and Refining Company engineers estimate that by reason of the water flood program that an additional twelve million barrels of oil can be recovered from the two sands involved. Under this estimate, Mr. Ferguson has stated that the University's share of oil at current market prices would amount to over \$51,000, whereas our records show that current income from these two shallow sands was about \$400 for 1955. It is recommended that the Board of Regents approve joinder in the above-outlined unitization agreement and authorize the Chairman to execute the instrument upon its approval as to content by the Endowment Officer and as to form by the Land and Trust Attorney.

HOGG FOUNDATION: VARNER PROPERTIES - PROPOSED RENEWAL OF LEASE TO CAPITOL PHARMACY ON SPACE IN RIVER OAKS BUILDING, HOUSTON, TEXAS.--The present five-year lease made by Varner Company on the ground floor corner space of the River Oaks Building in Houston to Capitol Pharmacy expires on August 31, 1956. The space fronts 42 feet on Fannin Street and 28 feet on Capitol Avenue. Rental under this lease has been \$500 monthly plus the amount by which 7% of gross sales exceeds the minimum rental, this to be calculated at periods of six months. The tenant has proposed a renewal of its lease to September 30, 1957, date of expiration of the lease on Maxim's Restaurant in the same building and next door to the pharmacy, and proposes a flat rental of \$565 monthly for such renewal period. This has been calculated by adding to the present minimum rental the monthly average of additional rental paid under the first four and one-half years of the present lease. Such average of additional rental has been approximately \$65 per month after appropriate adjustments on these payments to be made by the tenant based on an independent audit of his records just completed. The tenant's business has shown some decline in the past two years, and its proposal for a fixed rental has been based on the opinion that it can better meet competition on special prices. The proposed rental is in line with other rates in the building, considering the advantages of the corner location, and is believed reasonable in that neighborhood for an extension to the date requested. It is recommended that the Board of Regents approve the lease renewal on the terms proposed and authorize the Chairman to execute the instrument to be approved by the Endowment Officer as to content and by the Land and Trust Attorney as to form.

ROSALIE B. HITE FUND FOR CONSTRUCTION OF A CANCER RESEARCH LABORATORY - PROPOSED RENEWAL OF PARKING LOT LEASE TO CLYDE PAUL ON PROPERTY AT CORNER OF CAPITOL AND LA BRANCH, HOUSTON, TEXAS.--The five-year parking lot lease with Mr. Clyde Paul on the property on the southwest corner of Capitol and LaBranch in Houston, fronting 55 feet on Capitol and 100 feet on LaBranch, expires May 31, 1956. Rental under the present lease is \$200 per month, and Mr. Paul has proposed a renewal for one year to May 31, 1957, at \$250 per month. Mr. Paul would demolish at his own expense an old vacant one-story brick and frame structure situated partly on the University's property. Any salvage value will not exceed cost of removal. Mr. Paul has the lots adjoining the University's property on both sides leased from one owner. All or the greater portion of the University's property will be operated by the Allright parking system under a trade-out, with no cash consideration, with Mr. Paul on other property which that system has in the same block so as to provide the best access for both operators. The new lease will have the same cancellation privileges by the University as the present lease, being on 60 days' notice in the event of sale, long-term lease or permanent improvements. Though this property was appraised by Mr. Meredith H. James in January, 1956, at a value of \$82,500 (\$15 per square foot), investigation by the Endowment Officer of rental and parking rates in the area, including the adjoining lots, indicates that Mr. Paul's proposal is in line. It is recommended that the Board of Regents approve the renewal on the terms proposed and authorize the Chairman to execute the instrument to be approved by the Endowment Officer as to content and by the Land and Trust Attorney as to form.

TEXAS WESTERN COLLEGE - PROPOSED RENEWAL OF FARM LEASE TO JOHN T. BEAN ON COTTON ESTATE PROPERTY, CITY OF EL PASO, TEXAS.--Business Manager A. A. Smith of Texas Western College has submitted with his approval a proposed renewal of the farm lease to John T. Bean on a 109.212-acre tract of land out of the Cotton Estate Property in the City of El Paso, Texas, for the 1956 calendar year. The terms of the proposed renewal are on the same basis as those for the 1955 calendar year whereby the Cotton Estate Fund at Texas Western College received 1/3 of the gross proceeds from cotton sales as rental on the land. The acreage, however, has been reduced

from 115.429 acres for 1955 to 109.212 acres for 1956 by reason of lease of part of the acreage to the Peyton Packing Company, approved by the Board on February 3, 1956. The renewal lease provides an option to renew from year to year, each renewal to be for a period of not more than twelve months and at a rental rate to be agreed upon at the time of such renewal. It is recommended that the Board grant the renewal lease for the 1956 calendar year as outlined above and authorize the Chairman of the Board to execute the instrument upon its approval as to content by the Endowment Officer and as to form by the Land and Trust Attorney.

TEXAS WESTERN COLLEGE - OFFER OF JOSEPH U. SWEENEY, JR., FOR 139-ACRE TRACT IN NOYES-RAND SURVEY, COTTON ESTATE PROPERTY, CITY OF EL PASO, TEXAS.--Mr. Joseph U. Sweeney, Jr., a real estate and insurance agent of El Paso, has submitted through President Holcomb of Texas Western College an offer of \$150 per acre cash for the tract of 139 acres in Section 131, Noyes-Rand Survey, El Paso County, Texas, out of the Cotton Estate lands. This is rough land on the western slope of the Franklin Mountains north of El Paso and was appraised at \$150 per acre by the El Paso Board of Realtors in November, 1955. Sale of one acre out of the original 140 acres for \$2,000 with access easement to the American Telephone and Telegraph Company was approved by the Board of Regents on February 3, 1956. This one-acre site was a mountaintop to be used for a micro-wave station and the sale price is not believed a fair indication of the present value of the remainder of the tract. However, the property is believed to have possibilities of appreciation in value and possible subdivision purposes. President Holcomb and Business Manager Smith of Texas Western College and the Endowment Officer believe the offer should be declined, and the Land and Investment Committee so recommends.

TEXAS WESTERN COLLEGE - PROPOSAL OF R. G. FOLK OF EQUIPMENT SUPPLY COMPANY FOR EXTENSION OF COMMERCIAL LEASE ON COTTON ESTATE PROPERTY, CITY OF EL PASO, TEXAS.--Mr. R. G. Folk, owner of Equipment Supply Company of El Paso, Texas, has submitted through Coles Bros. a proposal for, in effect, now exercising the option to renew at a negotiated rental for another twenty years his commercial lease on 2.23 acres of Cotton Estate lands at 1600 East Paisano Drive, El Paso, the present lease running from April 1, 1948, to March 31, 1968. Rental under the present twenty-year lease was at \$175 per month for the first five years and increases \$25 per month each five years to a monthly rental of \$250 during the last five years ending in 1968. Mr. Folk proposes the same rental step of \$25 per month for each five-year period for the new lease to run twenty years from 1968. Rental would thus start at \$275 per month in 1968 and increase to \$350 per month for the last five years ending in 1988.

Mr. Folk states that he is planning extensive improvements requiring long-term financing which will be difficult under a lease with only twelve years remaining. This property is in one of the most desirable areas of El Paso and should have a good appreciation in value by the time the present lease expires, making Mr. Folk's proposal for a commitment that far in advance unattractive in the opinion of President Holcomb and Business Manager Smith of Texas Western College and the Endowment Officer. It is recommended that Mr. Folk's extension offer be declined.

HOGG FOUNDATION: VARNER PROPERTIES - REPORT ON CLOSING OF SALE OF CENTRAL COMPANY PROPERTY AND ADOPTION OF RESOLUTION REQUIRED IN CLOSING.--The Groos National Bank of San Antonio, Texas, purchaser of the Central Company Property in San Antonio by acceptance of counter offer of the Board of Regents at \$250,000 cash as reported to the Board on July 8, 1955, accepted the reduction of \$5,500 in the purchase price in regard to the fire escape matter authorized by the Board on February 3, 1956. On March 1, 1956, deed executed by the Chairman of the Board was delivered to the purchaser; and the balance of the purchase price in the amount of \$219,500 was received by the University, earnest money deposit of \$25,000 having been made by the purchaser upon acceptance of the University's counter offer.

~~The Land and Investment Committee recommends that, for title purposes, the Board of Regents adopt the following resolution as a confirmation of this sale, such resolution having been approved by the Endowment Officer as to content and by the Land and Trust Attorney as to form:~~

RESOLUTION OF THE BOARD OF REGENTS OF
THE UNIVERSITY OF TEXAS

WHEREAS, The Groos National Bank of San Antonio duly accepted the counter offer of the Board of Regents of The University of Texas to sell and said bank to purchase the following described property, to-wit:

All that certain tract or parcel of land lying and being situated in the City of San Antonio, Bexar County, Texas, and more particularly described as follows:

All that certain tract or parcel of land in New City Block 108, situated in San Antonio, bounded on the north by West Commerce Street, on the east by Navarro Street, on the south by Market Street, and on the west by property formerly owned by Fanny L. Halff, and later owned by Henry L. Halff, said property having a frontage on Commerce Street of 65.35 feet; on Navarro Street, 191.60 feet; on Market Street, 64.5 feet; and on the west line thereof, 189.92 feet. (The above dimensions of the property taken from the survey made by F. T. Drought, Engineer, dated the 20th day of June, A. D. 1955.)

Also, all right, title and interest that the Board of Regents of The University of Texas, as Trustee of the Hogg Foundation--W. C. Hogg Memorial Fund, has, if any, in and to the east wall of the Halff property by virtue of a certain party-wall agreement, and also all of its right, title and interest in and to the ground covered by said wall, and being the same property conveyed to the Board of Regents of The University of Texas, as Trustee of the Hogg Foundation--W. C. Hogg Memorial Fund, by Varner Company by deed dated July 31, 1952, and recorded in Volume 3213, pages 160-165 of the Deed Records of Bexar County, Texas, to which deed and its record reference is here made for all purposes;

and

WHEREAS, in connection with the foregoing transaction it was duly

RESOLVED, That upon payment in cash by The Groos National Bank of San Antonio, as purchaser, of the balance of the agreed purchase price, the Chairman of this Board (Tom Sealy) is duly authorized to execute and deliver for and in behalf of the Board of Regents of The University of Texas, as Trustee of the Hogg Foundation--W. C. Hogg Memorial Fund, to The Groos National Bank of San Antonio a general warranty deed to the above-described property.

HOGG FOUNDATION: W. C. HOGG ESTATE - PROPOSAL OF SIMPSON DINING CAR CO., INC., FOR RENEWAL OF LEASE EXPIRING DECEMBER 31, 1956, ON PROPERTY LOCATED AT MAIN AND BELL, HOUSTON, TEXAS.--Mr. E. A. Simpson, President of Simpson Dining Car Co., Inc., has been in touch with the Endowment Office in recent weeks regarding renewal of the company's ten-year lease expiring December 31, 1956, on the White Property located at Main and Bell in Houston, Texas. The lease was made to Mr. Simpson individually and subsequently assigned to the corporation with approval of the Board of Regents. Rental under the present lease is \$750 monthly with all improvements owned by the lessee with full right of removal, and the University has the right of cancellation with two years' notice to the lessee in the event of sale or lease for twenty-five years or more with provisions for permanent improvements to be made by the lessee. The property fronts 135 feet on Main Street and 125 feet on Bell Avenue, 2-1/2 blocks south of Foley's and Sakowitz Bros. department stores, 2 blocks south of the Humble Company Building, and 1 block south of the new Texas National Bank - Continental Oil Company Building. The property was appraised in January, 1956, by Mr. Meredith H. James at a value of \$421,875 (\$25 per square foot). It is one block south of the Main and Clay Property, also owned by the W. C. Hogg Estate, which is about 25% larger than the subject property, leased in 1955 for five years as a parking lot at a rental of \$2,250 per month for the first two years and \$2,400 per month for the last three years.

Mr. Simpson proposes a five-year lease beginning at the expiration of the present lease at rental of \$1,150 per month with the same provisions as to improvements and cancellation as are in the present lease. He has furnished figures showing decline in gross restaurant business for each of the past four years. Gross from the restaurant in 1952 was \$303,000 and in 1955, \$258,000. Part of the property is now used by him for commercial parking lot purposes from which he grossed \$5,200 in 1955.

Considering the appraised value, rapid developments in that area of Houston, a reasonable percentage on gross business that might be paid by the present tenant as rent, and present possibilities for some other tenant paying more than the proposed rental, the Land and Investment Committee recommends that the Board of Regents decline the proposal set out above and that the Endowment Officer negotiate further with Mr. Simpson for a more attractive proposal.

HOGG FOUNDATION: W. C. HOGG MEMORIAL FUND - GIFT OF MISS IMA HOGG OF
REMAINDER INTEREST IN PROPERTY IN THE CITY OF AUSTIN, TEXAS.--Miss Ima Hogg has
delivered to the University her deed to the Board of Regents as Trustee of the
Hogg Foundation: W. C. Hogg Memorial Fund, conveying as a gift the west 53-1/3
feet of Lots 1, 2 and 3, Block 160, City of Austin, Texas, fronting 128 feet on
Congress Avenue and 53-1/3 feet on East Thirteenth Street and East Fourteenth
Street, all being subject to a life estate held by Miss Mary Fitzhugh (Dot)
Thornton. The deed carries full powers to sell, lease or mortgage, subject of
course to the life estate, and has been approved by the Land and Trust Attorney
as to form and by the Endowment Officer as to content.

The property is improved with three small frame commercial buildings, and it is
understood that the property is subject to a lease running for approximately
fifteen years longer, carrying rent of \$200 per month received by the life tenant
who is approximately seventy years of age. Estimated total value of the proper-
ty is \$75,000. Present value of the remainder interest conveyed to the Univer-
sity could thus be estimated at approximately \$50,000. The property is within
the area north of the State Capitol building to be acquired by the State for the
proposed State Office Building and Supreme Court Building.

The Land and Investment Committee recommends that this gift by Miss Ima Hogg be
accepted and that the property be entered on the records of the Hogg Foundation:
W. C. Hogg Fund at a book value of \$50,000 for accounting purposes.

Respectfully submitted

REGENTS' LAND AND INVESTMENT COMMITTEE

Leroy Jeffers, Chairman

J. Lee Johnson, III, Member

J. R. Sorrell, Member

C. W. Voyles, Member

APPROVED:

J. C. Dolley, Vice President for
Fiscal Affairs

Wm. W. Stewart, Endowment Officer

Special Item Concerning Student Union Expansion

It is called to your attention that in May, 1952, the Regents approved the expansion of the Student Union Building. This action was based on a recommendation from Chancellor Hart and President Painter in response to a request by the Board of Directors of the Student Union at the Main University. Subsequent to that regental action, President Painter appointed a committee to study the matter and make specific recommendations. This joint faculty-student committee, with some changes in personnel, has been in existence for the past four years. It recently made a specific recommendation for Union expansion, with cost and funding data as follows:

Expenditures

Construction (incl. air conditioning): 100,000 sq. ft. at \$18.50 per sq. ft.	\$1,850,000
Architects' fee	111,000
Furnishings and equipment	125,000
Tying into utility lines	30,000
	<u>\$2,116,000</u>

Income

Proceeds from issue of revenue bonds	\$1,685,000
Transfer from surplus in auxiliary services fund	250,000
Sale of University Club building	40,000
Solicitation campaign by Ex-Students' Association and Dads' Association	150,000
	<u>\$2,125,000</u>

The proposal contemplates the sale of revenue bonds at $3\frac{1}{2}$ per cent for thirty years, to be retired by the proceeds of an increased compulsory Student Union fee of \$5.00 per semester and \$2.50 per summer term. Assuming a total annual enrollment of 39,500 (17,500 fall, 16,500 spring, 5,500 summer), the annual income from this source will be \$197,500. Of this sum, \$60,000 will be needed for operating expenses of the expanded Union. The remaining \$137,500 will provide one and a half times the amount necessary (\$91,667) to retire a thirty-year bond issue of \$1,685,944 at $3\frac{1}{2}$ per cent.

The project may thus be financed entirely without resort to the Available Fund.

The Union Committee presented its recommendations and preliminary sketches to the Faculty Building Committee, and the reaction of the Faculty Building Committee was as set forth in the attached letter of March 29, 1956.

Since the Regents have already approved in principle the expansion of the Student Union Building, this point need not be covered in these recommendations, although the Regents may wish to review their original action.

I believe the following specific comments and recommendations are pertinent:

1. Although there may be room for argument about whether the present proposal is the best one possible, it represents the fruition of much study on the part of the Union Committee, and the administration is presently not in a position to propose a better alternative.
2. The proposed expansion involves no commitment of the Available Fund or of general University funds, but it does involve an expenditure of over \$2,000,000 from various sources for expansion of the existing building. The largest single source would be from funds derived from the increase of the Student Union fee from \$1.00 to \$5.00, and the total funding operation would require thirty years. The increased student fee would not only service the bond issue but also would finance expanded Union operations.
3. In view of the fact that the proposed increase in the Student Union fee would impose more of a burden on students attending the University in the future than on those presently here, and would likewise make it more difficult to increase other charges levied against students, it is felt that the Regents should receive strong assurance from a substantial student majority concerning the need for this expansion and the willingness of students to underwrite a major portion of the costs of construction and operation.
4. Accordingly, it is recommended to the Regents that a student vote be taken at the time of the regular student election on April 25, 1956, with the requirement that at least 30 per cent of the present student body must vote on this particular issue and that of those voting at least two-thirds must express themselves as favoring the proposed expansion and increased fee. Since a student vote at this time would bind students for the next thirty years, the voting percentage and the majority recommended are not unreasonable. It should be pointed out that in several past elections more than 30 per cent of the student body has voted.
5. I recommend that the Regents agree at this time that, in the event of the specified favorable student vote and upon approval by the Board of final plans, the Board of Regents will levy the increased student fee, beginning with the fall semester of the year during which the contract is let for the proposed construction; provided, that all of the funds required for the construction and later operation of the expanded facilities are assured from sources other than general University funds or the Available University Fund. Upon approval of the expansion, the usual procedures of the Board should be followed in the selection of the architects and the approval of plans.
6. If the above recommendations are approved by the Regents, the following resolution should be formally adopted by the Board to comply with Sec. 1 of Art. 2589d, Vernon's Civil Statutes, as amended 1953 (Acts 1953, Fifty-third Legislature, p. 529, ch. 193, Sec. 1):

The Board of Regents of The University of Texas, pursuant to Sec. 1 of Art. 2589d, Vernon's Civil Statutes, as amended 1953 (Acts 1953, Fifty-third Legislature, p. 529, ch. 193, Sec. 1)

hereby calls an election of the student body of the Main University of The University of Texas to be held at the time of the regular spring elections on April 25, 1956, for the purpose of obtaining student approval or disapproval of an increase in the compulsory Texas Union fee from \$1.00 for each semester of the long session and 50 cents for each term of the summer session to \$5.00 for each semester of the long session and \$2.50 for each term of the summer session for the purpose of servicing a bond issue in the approximate amount of \$1,700,000 for an expansion of the existing Union Building not to exceed \$2,125,000, and for operation of the expanded facilities; provided that such increased fees shall not be levied and collected until the registration for the fall semester of the year during which the contract shall be let for such construction; and provided further that notice of such election shall be given by publication of this resolution in the Daily Texan for at least three (3) consecutive days of the week immediately preceding the date set for said election. The Board of Regents will regard the proposed increase in the compulsory Texas Student Union fee as disapproval unless at least thirty (30) per cent of the student body votes and at least two-thirds (2/3) of those voting cast an affirmative vote.

The wording of the ballot for said election shall be as follows:

FOR an increase in the compulsory Texas Student Union fee from the present rate of \$1.00 a semester for each semester of the long session and 50 cents for each term of the summer session to a rate of \$5.00 for each semester of the long session and \$2.50 for each term of the summer session to service a bond issue in the approximate amount of \$1,700,000 for an expansion of the existing Student Union Building not to exceed \$2,125,000, and for operation of the expanded facilities; provided that such increased fees shall not be collected until the registration for the fall semester of the year during which the contract is let for such construction.

AGAINST an increase in the compulsory Texas Student Union fee from the present rate of \$1.00 a semester for each semester of the long session and 50 cents for each term of the summer session to a rate of \$5.00 for each semester of the long session and \$2.50 for each term of the summer session to service a bond issue in the approximate amount of \$1,700,000 for an expansion of the existing Student Union Building not to exceed \$2,125,000, and for operation of the expanded facilities; provided that such increased fees shall not be collected until the registration for the fall semester of the year during which the contract is let for such construction.

The Board of Regents shall canvass the returns and declare the results of the election at the next regular meeting of the Board.

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

March 28, 1956

MEMORANDUM

To: Dr. Logan Wilson, President

From: J. C. Dolley, Vice-President for Fiscal Affairs

Subject: Proposed Expansion of the Student Union Building,
Main University

Attached hereto is a proposal submitted to the Faculty Building Committee by the Chairman of the Union Building Committee. I attended the meeting of the Faculty Building Committee devoted to consideration of this project, and I obtained the impression that the Committee was (1) lukewarm to the project in general, and (2) wholly opposed to the use of any University building funds for this expansion.

As you know, I have serious reservations as to the wisdom of the proposed expansion of the Student Union facility, reservations which I will not attempt to outline here. Although a favorable student referendum is not legally required to authorize the imposition of a \$5.00 per semester compulsory Student Union fee, the history of the project is such as to indicate clearly the desirability of obtaining such advance student approval. I understand that the Union Building Committee desires to schedule a student election on the proposal some time during the month of April, and for that reason the Committee is anxious to obtain Board authorization of the referendum at the meeting next week.

In the event that you and Dr. Boner decide to present this proposal to the Board, I offer the following suggestions as to procedure and content of the recommendation.

1. The project should be presented as a special item at a closed session of the Board, rather than routed through a Board Committee.
2. A recommendation, if made, should include:

Board authorization for a student referendum on the question of favoring or opposing an increase in the

*I agree with the recommendation
of Dr. Dolley.*
CRB

Memorandum to Dr. Wilson

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March 28, 1956

required Student Union fee from \$1.00 to \$5.00 per semester, the increased revenue to be used for the purpose of expanding and operating the Student Union Building.

Specification that the favorable vote must equal at least one-half, and perhaps even two-thirds, of the students eligible to vote.

In the event of the specified favorable student vote, a Board commitment to impose the higher Student Union fee and authorize the building project when it is evident that the funds required for construction and later operation of the enlarged facility are assured in toto from sources other than general University funds or the Available Fund.

JCD:jj

THE UNIVERSITY OF TEXAS

DEPARTMENT OF CHEMISTRY

AUSTIN 12

March 29, 1956

Dr. William Livingston
Chairman, Union Building Committee

Dear Dr. Livingston:

The Faculty Building Committee has studied carefully the latest proposals for extension of the Union Building, as outlined in your letter of March 15. Our reactions are summarized below.

As we told you in our discussions last fall, the Committee is of the opinion that at present we should not recommend use of money from the Available Fund for this purpose. We recognize that growth of the University has created serious need for expanded facilities for student activities. However, since it has been necessary this year for students to be turned away in some required courses and others are very badly overcrowded, we feel we have no choice at present but to recommend first priority for laboratory and classroom buildings.

We shall, therefore, recommend the proposed expansion subject to:

- (1) A favorable vote of the student body on the issue of the required increase of Union fees.
- (2) An expressed willingness of the Regents to impose the additional fee after the student vote.
- (3) Assured availability of the other funds as listed in your letter.

We are assuming that the student vote will be such as to demonstrate really general and widespread sentiment in favor of the project. There are questions which might be raised about the advisability of centralizing all student union activities in a single building, particularly in a location where access by car will become increasingly difficult. An election such as you propose should, however, show what the wishes of the students themselves may be in this matter.

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When the proposal is forwarded to the President and Board of Regents, we should have available letters or statements showing officially the active concurrence of the other groups involved, i. e., the committee on the Faculty Club, Mr. McConnell and his group, and the Ex-Students Association, etc.

With best regards,

Sincerely yours,

R. C. Anderson

R. C. Anderson
Chairman
Faculty Building Committee

RCA:jlk

cc: V. L. Doughtie
C. A. Smith
R. L. White
Comptroller Sparenberg
Vice-President Dolley
Vice-President Boner

UNIVERSITY OF TORONTO	
ACKNOWLEDGED	FILE
March 15, 1956	
REC'D MAR 16	
REFER TO	
PLEASE ANSWER	
PLEASE READ AND RETURN	

TO: The Faculty Building Committee:

Professor R. C. Anderson
 Professor V. L. Doughtie
 Professor C. A. Smith
 Mr. C. H. Sparenberg
 Professor R. L. White

Gentlemen:

The Union Building Committee desires to present its building proposals to the Board of Regents at the meeting of April 6-7. You will recall our earlier discussion with you of our basic report of 14 June 1955; this report remains substantially unchanged in regard to the general construction and space use plan, although the plan has been somewhat reduced in size.

The principal changes relate to the method of financing the project. Your reaction to our earlier discussion was that, although the proposal was sound and the need great, you felt unable to recommend the use of money from the Available Fund or to assign the project a specific place in any schedule of priorities. Our present proposal will, we hope, resolve these doubts.

The present plan looks to the construction of a somewhat less expensive building by the use of funds drawn entirely from sources other than the Available Fund, to wit:

Expenditures

Construction (incl. air conditioning): 100,000 sq. ft. at \$18.50	
	per sq. ft. \$1,850,000
Architects' fee	111,000
Furnishings and equipment	125,000
Tying into utility lines	30,000
	<u>\$2,116,000</u>

Income

Proceeds from issue of revenue bonds	\$1,685,000
Transfer from surplus in auxiliary services fund	250,000
Sale of University Club building	40,000
Solicitation campaign by Ex-Students' Association and Dads' Association	150,000
	<u>\$2,125,000</u>

The proposal contemplates the sale of revenue bonds at $3\frac{1}{2}\%$ for 30 years, to be retired by the proceeds of an increased student union fee of \$5.00 per

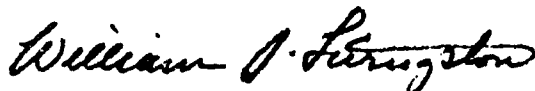
The Faculty Building Committee
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semester and \$2.50 per summer term. Assuming a total annual enrollment of 39,500 (17,500 fall, 16,500 spring, 5,500 summer), the annual income from this source will be \$197,500. Of this sum, \$60,000 will be needed for operating expenses of the expanded union. The remaining \$137,500 will provide $1\frac{1}{2}$ times the amount necessary (\$91,667) to retire a 30-year bond issue of \$1,685,944 at $3\frac{1}{2}$ %.

We call your attention to the fact that the project may thus be entirely financed without resort to the Available Fund and that the Board of Regents will be asked only to guarantee its completion. It should be noted, too, that these calculations err, if at all, on the conservative side.

We earnestly solicit your consideration and support of this proposal and invite your recommendation to the President that it be accepted.

Very truly yours,



William S. Livingston, Chairman
Union Building Committee

MEMORANDUM
FROM
OFFICE OF THE BUSINESS MANAGER
MAIN UNIVERSITY

PROCESSED	FILE
ACK (ON FILE)	
REC'D	MAR 27 1956
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TO: Dr. C. P. Boner, Vice-President
Main University

DATE: March 27, 1956

SUBJECT: ALLOCATION FROM THE DIVISION OF HOUSING AND FOOD SERVICE RESERVE FUND
FOR THE UNION BUILDING EXPANSION

Dr. William S. Livingston, Chairman, Union Building Committee, called on me this morning to discuss certain aspects of the proposed financing of the Union Building Expansion.

Dr. Livingston asked me if I would write a memorandum stating that approximately \$250,000 could be made available from the Division of Housing and Food Service Reserve Fund for the dining and kitchen facilities in the proposed Union Building Expansion program. I explained to Dr. Livingston that expenditures from Account No. 4350, "Division of Housing and Food Service - Major Repairs, Remodeling and Replacement, and Operating Reserve Fund" required the approval of the Vice-President, Main University, upon recommendation of the Director, Division of Housing and Food Service, and the Business Manager, Main University.

It has been my understanding from Mr. McConnell and others that approximately \$250,000 of the Reserve Fund had been earmarked in our talking and planning for the proposed Union Building Expansion. Approximately this amount was transferred to the Division of Housing and Food Service Reserve Fund from the University Cafeteria accounts. Mr. McConnell and I agree that \$250,000 from the present Reserve Fund could be made available for financing the dining room and kitchen facilities in the proposed Union Building Expansion, and would recommend to you that such an appropriation be made from the Reserve Fund if the Union Building Expansion program is approved.

If you approve of this allocation from the Division of Housing and Food Service Reserve Fund, please indicate your approval on one copy of this memorandum and return it to me for my information. Additional copies of this memorandum are being furnished to you in order that you may make whatever distribution that you deem appropriate.



G. W. Landrum

Encl: 5 carbon copies
cc: Mr. F. C. McConnell

GWL:nh

Decision postponed until entire project is approved by Board of Regents. GPR