

MATERIAL SUPPORTING THE AGENDA

Volume Xc

February 1963 - May 1963

This volume contains the Material Supporting the Agenda furnished to each member of the Board of Regents prior to the meetings held on February 15-16, April 4-5, and May 24-25, 1963.

The material is divided according to the Standing Committees and the meetings that were held and is submitted on three different colors, namely:

- (1) white paper - for the documentation of all items that were presented before the deadline date
- (2) blue paper - all items submitted to the Executive Session of the Committee of the Whole and distributed only to the Regents, Chancellor, and Chancellor Emeritus
- (3) yellow paper - emergency items distributed at the meeting

Material distributed at the meeting as additional documentation is not included in the bound volume, because sometimes there is an unusual amount and other times maybe some people get copies and some do not get copies. If the Secretary were furnished a copy, then that material goes in the appropriate subject folder.

This volume contains the recommendations to the Land and Investment Committee (Attachment No. 1), Docket (Attachment No. 2), and Budget Docket for meetings 612, 613, and 614.

These same attachments for Meeting No. 615 are bound in the same volume with the other Material Supporting the Agenda. There were no attachments for Meeting No. 616.



THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS

Material Supporting the Agenda

(Including *Attachments Nos. 1 and 2*
and
Amendments to the Annual Budgets)

Meeting No. 614

Name OFFICE COPY

Date MAY 24-25, 1963

VOLUME I

Land & Investment
Committee

LAND AND INVESTMENT COMMITTEE

Date: Friday, May 24, 1963
Time: 2:00 p. m.
Place: Main Building, Room 210 (Office of the Secretary)

1. Detailed Agenda for the Land and Investment Committee as Prepared by the Endowment Officer
2. Trust and Special Funds Grouped for Investment

Recommendations for Additions--for action by Committee only
3. Discussion Matters
 - a. Permanent University Funds
 1. Possibilities for consolidation for further coordination of work of University Land Agent and University Lands-Geology Office.
 2. Policy re REA and private utility easements across University Lands and serving our tenants . (Correspondence re)
 - b. Trust and Special Funds

Main University-Brackenridge Tract-Letter from Mr. J. R. Sorrell-Proposed Shopping Center Lease. (Letter re Lease)
4. Outline by Secretary of Recommendations of the Administration to the Land and Investment Committee and Attachment No. 1.

LAND AND INVESTMENT COMMITTEE
May 24, 1963

I. PERMANENT UNIVERSITY FUND

A. INVESTMENT MATTERS:

1. Report of Purchases, Sales and Calls of Securities.

B. LAND MATTERS:

1. Pipe Line Easement No. 1696, Comanche Pipe Line Company, (partial renewal of 516), Ward County.
2. Pipe Line Easement No. 1701, El Paso Natural Gas Company and Hunt Oil Company, (renewal of 531), Crane and Upton Counties.
3. Pipe Line Easement No. 1702, Gulf Oil Corporation, (renewal of 535), Ector County.
4. Power Line Easement No. 1703, Texas Electric Service Company, Crane County.
5. Pipe Line Easement No. 1704, Phillips Petroleum Company, Andrews County.
6. Pipe Line Easement No. 1705, El Paso Natural Gas Company, Upton County.
7. Pipe Line Easement No. 1706, El Paso Natural Gas Company, Andrews County.
8. Pipe Line Easement No. 1707, Phillips Petroleum Company, Andrews County.
9. Pipe Line Easement No. 1708, Phillips Petroleum Company, Andrews County.
10. Pipe Line Easement No. 1709, Texaco Inc., Ward County.
11. Pipe Line Easement No. 1710, Humble Pipe Line Company, Andrews County.
12. Pipe Line Easement No. 1711, Humble Pipe Line Company, Crane County.
13. Pipe Line Easement No. 1712, Humble Pipe Line Company, Crane County.
14. Pipe Line Easement No. 1713, Humble Pipe Line Company, Crane County.
15. Pipe Line Easement No. 1714, Humble Pipe Line Company, Andrews County.
16. Pipe Line Easement No. 1715, Humble Pipe Line Company, Andrews County.
17. Pipe Line Easement No. 1716, Humble Pipe Line Company, Andrews County.
18. Pipe Line Easement No. 1717, Humble Pipe Line Company, Ector County.
19. Pipe Line Easement No. 1718, Humble Pipe Line Company, Andrews County.
20. Pipe Line Easement No. 1719, Humble Pipe Line Company, Andrews County.
21. Pipe Line Easement No. 1720, Humble Pipe Line Company, Andrews County.
22. Pipe Line Easement No. 1721, Humble Pipe Line Company, Crane County.
23. Pipe Line Easement No. 1722, Humble Pipe Line Company, Andrews County.
24. Pipe Line Easement No. 1723, Humble Pipe Line Company, Andrews County.
25. Pipe Line Easement No. 1724, Humble Pipe Line Company, Andrews County.
26. Pipe Line Easement No. 1725, Humble Pipe Line Company, Andrews County.
27. Pipe Line Easement No. 1726, Humble Pipe Line Company, (renewal of 554), Crane County.
28. Pipe Line Easement No. 1727, Humble Pipe Line Company, (renewal of 555), Reagan County.
29. Surface Lease No. 1728, Andrews Telephone Co., Inc., (renewal of 563), Andrews County.
30. Pipe Line Easement No. 1729, Southern Union Gas Company, (renewal of 546), Ward County.
31. Pipe Line Easement No. 1730, Phillips Pipe Line Company, (renewal of 562, 564, and 579), Andrews County.
32. Pipe Line Easement No. 1731, Phillips Pipe Line Company, Andrews County.
33. Pipe Line Easement No. 1732, Phillips Petroleum Company, (renewal of 584), Andrews County.
34. Surface Lease No. 1733, Phillips Pipe Line Company, (renewal of 572), Andrews County.
35. Pipe Line Easement No. 1734, Texas-New Mexico Pipe Line Company, (renewal of 577), Crockett County.
36. Pipe Line Easement 1735, Texas-New Mexico Pipe Line Company, (renewal of 591), Andrews County.
37. Pipe Line Easement No. 1736, Texas-New Mexico Pipe Line Company, Crane County.
38. Pipe Line Easement No. 1737, Northern Natural Gas Company, Schleicher County.
39. Surface Lease No. 1738, D. D. Foynor, Reagan County.

40. Power Line Easement No. 1739, Community Public Service Company, Pecos County.
41. Telephone Line Easement No. 1740, Southwestern Bell Telephone Company, (renewal of 524), Crane County.
42. Telephone Line Easement No. 1741, Southwestern Bell Telephone Company, (renewal of 558), Andrews County.
43. Surface Lease No. 1742, V. A. Wade, (renewal of 680), Ward County.
44. Pipe Line Easement No. 1743, El Paso Natural Gas Company, (renewal of 573), Crockett County.
45. Power Line Easement No. 1744, El Paso Natural Gas Company, (renewal of 580), Crockett County.
46. Pipe Line Easement No. 1745, Texas-New Mexico Pipe Line Company, (renewal of 594), Martin County.
47. Power Line Easement No. 1746, Texas Electric Service Company, (renewal of 586), Andrews County.
48. Power Line Easement No. 1747, Texas Electric Service Company, (renewal of 587), Crane County.
49. Power Line Easement No. 1748, Texas Electric Service Company, (renewal of 588), Ward County.
50. Grazing Lease No. 869, Darrell Warren, (renewal of 680-A), Pecos County.
51. Grazing Lease No. 870, L. D. Haren, (renewal of 680-B), Pecos County.
52. Grazing Lease No. 871, P. H. Coates, (renewal of 739), Reagan County.
53. Grazing Lease No. 872, Lester Ratliff, (renewal of 740 and 752), Upton County.
54. Grazing Lease No. 873, G. K. Mitchell, (renewal of 741), Terrell County.
55. Grazing Lease No. 874, Willie Mae Hayter and Laura Lee Rackley, (renewal of 742), Reagan County.
56. Grazing Lease No. 875, Mrs. J. F. Oglesby, (renewal of 743), Schleicher County.
57. Grazing Lease No. 876, Norman Elrod, (renewal of 744), Upton County.
58. Grazing Lease No. 877, L. & W. Livestock Company, (renewal of 745 and 749-A), Reagan County.
59. Grazing Lease No. 878, Max Schneemann, (renewal of 746), Crockett County.
60. Grazing Lease No. 879, Joe Strauss and Carl Pfluger, (renewal of 747), Crockett County.
61. Grazing Lease No. 880, D. K. McMullan, Jr., Independent Executor of Estate of Mrs. Mona O'Bryan, (renewal of 748), Reagan County.
62. Grazing Lease No. 881, P. D. "Val" Gohmert, (renewal of 749), Reagan County.
63. Grazing Lease No. 882, Marathon Oil Company, (renewal of 750), Reagan County.
64. Grazing Lease No. 883, Virgil Powell, (renewal of 751), Reagan and Crockett Counties.
65. Grazing Lease No. 884, Lacy D. Way, (renewal of 753), Reagan County.
66. Grazing Lease No. 885, Richard Boggs, (renewal of 754 and 775), Reagan County.
67. Grazing Lease No. 886, Continental Oil Company, (renewal of 755), Reagan County.

C. DISCUSSION MATTERS:

1. Possibilities for consolidation or further coordination of work of University Land Agent and University Lands - Geology Office.
2. Policy re REA and private utility easements across University Lands and serving our tenants.

II. TRUST AND SPECIAL FUNDS

A. INVESTMENT MATTERS:

1. Report of Purchases and Sales of Securities.
- *2. Funds Grouped for Investment - Recommendations Re Additions.

B. REAL ESTATE MATTERS:

1. Main University - Archer M. Huntington Museum Fund - Proposed Lease to Gulf Bitulithic Company, Galveston, Texas.
2. Main University - Murray Case Sells Estate - Ratification of Probable Waterflood and Assignment Instrument, Cochran County, Texas.
3. Texas Western College - Frank B. Cotton Trust - Report on and Ratification of Oil, Gas and Mineral Lease to the Superior Oil Company on Lands in Culberson and Hudspeth Counties.
4. Texas Western College - Frank B. Cotton Trust - Proposed Sale of Tract in Cotton Addition, El Paso, to Utility Trailer Company.
5. Texas Western College - Frank B. Cotton Trust - Recommendation for Leases to E. E. Howrey and E. E. Howrey D/B/A Howrey Lumber Company on Two Tracts in Cotton Addition, El Paso.
6. Medical Branch - James W. McLaughlin Fellowship Fund (A. C. McLaughlin Estate): Recommendation for Joinder in Rangely North Unit Area, Rio Blanco County, Colorado.

C. REVENUE BOND MATTERS:

1. Texas Western College - Dormitory Revenue Bonds, Series 1946, Recommendation re Occupancy of Worrell Hall and Benedict Hall.

D. DISCUSSION MATTERS:

1. Main University - Brackenridge Tract - Letter from Mr. J. R. Sorrell - Proposed Shopping Center Lease.

* For action by Land and Investment Committee only. For information of other members.

May 24, 1963

To the Members of the Regents' Land and Investment Committee
The University of Texas

Subject: FUNDS GROUPED FOR INVESTMENT

Gentlemen:

It is recommended that the following additions, representing new money and funds transferred, made to the "Funds Grouped for Investment" as of March 1, 1963, be approved, pursuant to the policy adopted by the Committee on July 9, 1948:

The Accounting Education Fund (College of Business Administration Foundation) (\$31,621.04 already in Grouped)	\$ 30.00
Chemistry Fund - Various Donors for Various Purposes (\$5,000.00 already in Grouped)	200.00
Sally Carruth Farley Scholarship (\$2,337.54 already in Grouped)	662.46
Lucy Barton Scholarship (College of Fine Arts Foundation) (\$3,377.50 already in Grouped)	10.00
Mary E. Gearing Bequest for Child Welfare and Parent Education Foundation (\$10,973.37 already in Grouped)	9.62
Dr. F. L. Whitney Memorial Scholarship Fund (Geology Foundation) (\$6,665.00 already in Grouped)	25.00
F. L. Whitney Memorial Book Fund - Various Donors (Geology Foundation) (New Fund)	1,000.00
Mrs. Jane Gregory Marechal Endowment Fund (\$10,246.58 already in Grouped)	20,518.70
William N. and Ida Zinn Alpha Omega Alpha Scholarship Fund (Medical Branch) (\$2,583.24 already in Grouped)	22.37
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Additional Total Added to Funds Grouped 3/1/63	<u>\$22,478.15*</u>

*(The above total of \$22,478.15, submitted for approval, supplements additions to Funds Grouped for Investment on March 1, 1963, in the amount of \$52,290.45, previously approved by the Land and Investment Committee.)

The Accounting Education Fund (College of Business Administration Foundation) (\$31,651.04 already in Grouped) (To correct approval of April 5, 1963, for addition of \$80.00 on 3/1/63; only \$15.00 added)	<u>\$15.00</u>
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It is also recommended that the following additions, representing new funds being transferred and cash being added to endowment funds already in Funds Grouped as of June 1, 1963, be approved:

Lillian Barkley Scholarship (\$2,437.91 already in Grouped)	\$ 200.00
The Accounting Education Fund (College of Business Administration Foundation) (\$31,666.04 already in Grouped)	60.00

FUNDS GROUPED FOR INVESTMENT
(Continued)

D. A. R. Scholarship (\$8,444.38 already in Grouped)	\$ 19.75
Lucy Barton Scholarship (College of Fine Arts Foundation) (\$3,387.50 already in Grouped)	10.00
Hal P. Bybee Memorial Fund (Geology Foundation) (\$58,879.33 already in Grouped)	1,396.75
Robert H. Cuyler Memorial Scholarship (Geology Foundation) (\$10,401.42 already in Grouped)	60.00
Frederick W. Simonds Memorial Scholarship (Geology Foundation) (\$10,350.00 already in Grouped)	50.00
Lora Lee Pederson Scholarship Fund Graduate School of Social Work (\$1,191.00 already in Grouped)	130.00
DeWitt Reddick Journalism Scholarship Fund (\$2,860.79 already in Grouped)	40.00
Wm. L. Staley Fund (Schellenger Laboratories) (Texas Western College) (New Fund)	15,000.00
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Additions to be made to Funds Grouped 6/1/63	<u>\$16,966.50</u>

It is recommended that the above additions and correction be approved.

Respectfully submitted

STAFF INVESTMENT COMMITTEE

J. C. Dolley, Vice Chancellor (Fiscal Affairs)
Wm. W. Stewart, Endowment Officer
Mary E. Cook, Assistant to the Endowment Officer

DISCUSSION MATTERS



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

W. W. HEATH, CHAIRMAN
PERRY-BROOKS BUILDING
AUSTIN, TEXAS

ENDOWMENT OFFICE, U OF T	
Approved _____	File _____
Answered _____	File _____
REC'D MAY 2 1963	
Refer to _____	
Please Answer _____	
Read and Return _____	

May 1, 1963

Mr. William W. Stewart
Endowment Officer
The University of Texas
University Station
Austin 12, Texas

Dear Bill:

Please furnish Dr. Olan and Mr. Erwin with copies of the documentation with reference to REA and private utility easements across University lands and serving our tenants.

Sincerely,


W. W. Heath

cc Mr. Walter P. Brennan
Mr. Frank C. Erwin, Jr.
Dr. Levi Olan
Miss Betty Anne Thedford

C
O
P
Y

THE UNIVERSITY OF TEXAS

SYSTEM OFFICES
ENDOWMENT OFFICE
AUSTIN 12

WM. W. STEWART
ENDOWMENT OFFICER

May 1, 1963

MARY E. COOK, ASSISTANT
TO THE ENDOWMENT OFFICER

Mr. Wales H. Madden, Jr.
700 West Ninth Street
Amarillo, Texas

Re: REA AND PRIVATE UTILITY EASEMENTS ACROSS
UNIVERSITY LANDS AND SERVING OUR TENANTS

Dear Mr. Madden:

I have discussed your letter of April 29 with Dr. Dolley, and we shall list this subject as a discussion item for the May meeting of the Land and Investment Committee. Mr. Compton is assembling additional information, and will be able to discuss the matter in some detail at the meeting.

We shall furnish Miss Thedford sufficient copies for distribution to all members of the Committee of your letter of February 28 and my letter of March 21 with its enclosures. I am sure she will know when Mr. Heath makes his decision as to Mr. Erwin, and it will not be necessary for Mr. Heath to let me know. Unless you let us know to the contrary, we shall assume that you do not think it is necessary to distribute copies of any of this material to other members of the Board of Regents, at least until the Committee has discussed the matter at the May meeting.

Sincerely yours,
Original Signed by
Wm. W. Stewart
Endowment Officer
Wm. W. Stewart
Endowment Officer

WWS:md

Ccs: Mr. W. W. Heath
Mr. Walter P. Brennan
Dr. J. C. Dolley
Mr. E. J. Compton
Mr. Burnell Waldrep
Miss Betty Anne Thedford



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

ENDOWMENT OFFICE, U OF T

Approved _____
Answered _____ File _____

REC'D MAY 1 1963

Refer to _____
Please Answer _____
Read and Return _____

WALES H. MADDEN, JR.
700 WEST NINTH STREET
AMARILLO, TEXAS

April 29, 1963

Mr. Wm. W. Stewart
Endowment Officer
The University of Texas
Austin 12, Texas

Reference: REA and private utility easements
across University lands and serving
our tenants

Dear Bill:

Thank you for your letter of March 21, 1963.

It would be my suggestion that you provide the members of the Land and Investment Committee with a copy of the material enclosed in such letter in order that we might be in a position to review the captioned matter at our May meeting.

While I have not discussed this with Chairman Heath, I assume he may wish to appoint Mr. Erwin to this committee and if such is the case, it would be my suggestion that the documentation be provided Mr. Erwin. Please clear this with Mr. Heath.

Best wishes,

Wales Madden, Jr.
db

WM:db

ccs: Mr. W. W. Heath
Mr. Walter Brenan
Miss Betty Anne Thedford

C
O
P
Y

THE UNIVERSITY OF TEXAS

SYSTEM OFFICES
ENDOWMENT OFFICE
AUSTIN 12

WM. W. STEWART
ENDOWMENT OFFICER

March 21, 1963

MARY E. COOK, ASSISTANT
TO THE ENDOWMENT OFFICER

Mr. Wales H. Madden, Jr.
700 West Ninth Street
Amarillo, Texas

Dear Mr. Madden:

With further reference to your letter of February 28 asking for information as to our present policy on easements to REA and private utilities for the purpose of serving University tenants, I am enclosing copies of the following:

1. Judge Gaines' letter of April 1, 1955, to Mr. Compton.
2. My letter of June 1, 1955, to Mr. Compton.
3. Mr. Compton's letter of June 21, 1955.
4. My letter of July 25, 1955, to Mr. Compton.
5. Mr. Compton's letter of March 11, 1963.

As set out in Mr. Compton's letter of the 11th, we have continued to operate under the policy of no charge to an electric cooperative serving University tenants exclusively. Policy wise, the same has been in effect as to privately owned utility companies. The difference may be that the cooperatives probably have spread the word quite well among their group, and we may not have apprised all of the private companies of this policy. If some now come forward and complain, I shall have to assume the responsibility for that.

The staff agrees that a review of this policy is in order. However, we are not raising it in the material being sent for your April meeting with the thought that this question does not have any direct bearing on the schedule of rates, and we would suggest a little more time for consideration of the legal and policy problems for consideration at your next following meeting. Needless to say, we can discuss it at the April meeting if you wish.

We are including in the docket for your April meeting a staff recommendation that the easement rates adopted last April be reinstated and are giving to Miss Thedford copies of the report made last year and now brought down to date to distribute to the Board as supplementary material.

Sincerely yours,
Original Signed by
Wm. W. Stewart
Endowment Officer
Wm. W. Stewart
Endowment Officer

WWS:bl
Enclosures

cc: Mr. W. W. Heath
Dr. Harry Ransom
Dr. J. C. Dolley

Mr. E. J. Compton
Mr. Burnell Waldrep
Miss Betty Anne Thedford

THE UNIVERSITY OF TEXAS

P. O. BOX 7900 UNIVERSITY STATION

AUSTIN 12

April 1, 1955

SCOTT GAINES
RUPERT R. HARKRIDER
ATTORNEYS

ENDOWMENT OFFICE, U of T	
APPROVED	FILE
ANSWERED	FILE
REC'D: APR 4 1955	
REFER TO	
PLEASE ANSWER	
READ AND RETURN	

Mr. E. J. Compton
University Land Agent
Texon, Texas

Dear Compton:

C
This will confirm our telephone conversation of several days ago in reference to a right-of-way easement on and across University land for electric transmission or power lines; and in connection with which I had two conferences with Mr. Don McCormick, Manager of the South-west Texas Electric Cooperative, Inc., of Eldorado, Texas, since the first of the year.

O
P
This company is furnishing electric service to a number of University lessees on University lands in Crockett and Reagan Counties under permits granted to it for the construction and maintenance of its electric service lines by the University free from the payment of any fees for said purpose. These lines have been serving exclusively and solely University lessees, in consequence of which said company was granted said right-of-way free of charge, but now in connection with one of these lines it desires to know whether or not it may extend such line on University land for approximately a distance of one mile without any charge for the use of such right-of-way in order to service other persons than University lessees. It seems that this particular line now crosses University lands a total distance of approximately nine miles in servicing University lessees, and an extension thereof would make the line cover a distance of ten miles.

Y
The question is as to whether or not the whole of such line should be exempt from the payment of any fee or whether only the extended portion thereof necessary to service non-University lessees should be subject to such charge or rate.

In discussing this matter with Mr. Don McCormick I told him, in effect, that if I was correct in my interpretation of the pertinent law on this subject that, in my opinion, the proper answer to this type of question would largely, if not solely, depend upon the facts of the given case; and that possibly a short extension of an existing line serving wholly University lessees in order to furnish electric service for an adjoining owner other than a University lessee might not take the case out of the rule or policy of the University in granting such easements free of charge.

Since discussing the matter with Mr. McCormick, I have reached a different conclusion, however, and think that when a service line connection ceases to be used solely and exclusively for servicing University lessees, but is used by the company in also servicing another or others, such company should pay the usual and customary rates for such type of electric line for right-of-way easement purposes.

Therefore, in the above case concerning the Southwest Texas Electric Cooperative, Inc., in our opinion, such electric line would be subject to the payment of the usual rate for right-of-way purposes in servicing other than University lessees.

The general rule is that fees are charged and collected in the granting of easements on University lands as right-of-way for the construction and maintenance of electric transmission or power lines, and the exception to this rule is based as much upon policy as it is of law. The exception is made for the sole use and benefit of University tenants as incidental to their rights under University leases and upon the theory that such service constitutes an improvement or facility on the premises, offsetting any benefits that could be derived from the collection of fees for such rights-of-way. However, when an electric company seeks to use such privilege for the benefit of itself and others than University lessees, then the reason upon which the exception is based ceases to apply and would not control the matter of fixing and collecting charges for the use of University lands for such purposes.

Article 6020a, Vernon's Texas Civil Statutes, requires all users of rights-of-way for electric transmission and/or power lines on University lands to obtain from the Board of Regents of The University of Texas an easement for said purpose, and in this connection fixes an annual privilege fee of not less than $2\frac{1}{2}\text{¢}$ per lineal rod per annum as consideration for such easement, but also provides a higher fee or rate may be fixed by the contract between the parties. It limits the term of such leases to ten years. This statute was made, however, cumulative of the existing law on the subject, and in this connection expressly provides: "The Board of Regents of The University of Texas may continue to execute, under authority heretofore granted, all right-of-way easements for telephone, telegraph, electric transmission and power lines, for oil pipe lines, gas pipe lines, sulphur pipe lines and other electric and pipe lines of whatever nature, across" University lands.

April 1, 1955

It will be noted from the above quoted language and the further fact the statute imposes the fee upon electric transmission and/or power lines that the Legislature draws a distinction between such lines and "other electric lines."

The then existing law, Article 2596, R.C.S. 1925, invested the Board of Regents with the sole and exclusive management and control of University lands, with the right to sell, lease, and otherwise manage, control, and use the same in any manner and at such prices and under such terms and conditions as they might deem best for the interest of the University.

Accordingly, Article 6020a has been interpreted by me as not necessarily applying to a right-of-way easement covering an electric line, the sole and only purpose of which is to service the surface of oil and gas lessees in their operations on University lands, but as to easements covering such type of line, the Board has the power of granting either a free easement or charging fees therefor, as a matter of policy.

Therefore, it will be seen that although Article 6020a, V.A.C.S., appears to be mandatory in respect to the levying and collection of fees for the privilege of using University lands as a right-of-way for electric lines, when construed in connection with Article 2596, R.C.S. 1925, the Board of Regents has certain discretionary powers in respect to the granting of easements over University lands in connection with electric lines servicing only University lessees other than electric transmission or power lines used in servicing the public generally.

Respectfully submitted

Scott Gaines
Scott Gaines

SG:r

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THE UNIVERSITY OF TEXAS

SYSTEM OFFICES

ENDOWMENT OFFICE

AUSTIN 12

WM. W. STEWART
ENDOWMENT OFFICER

MARY E. COOK, ASSISTANT
TO THE ENDOWMENT OFFICER

June 1, 1955

Mr. E. J. Compton
Texon, Texas

Dear Mr. Compton:

Judge Gaines wrote you on April 1 regarding the right-of-way problem that has been discussed at some length with Mr. Don McCormick, Manager of the Southwest Electric Cooperative, Inc., of Eldorado, Texas, and I thought that we should let you know that a few days ago Mr. McCormick came in and talked again with Judge Gaines about this problem. I was in on the last part of Judge's conference with him.

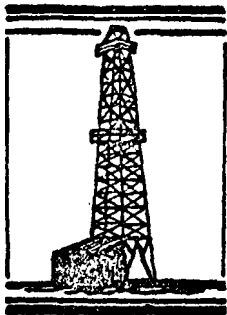
Mr. McCormick, of course, still stresses the problem of their relations with their customers and their difficulties if they have to pay the going rate on the total distance for such easements and was interested in arranging for him and their attorney to be present at the next meeting of the Land and Investment Committee. We told him we were sure the Committee would be glad to give them reasonable time at the next meeting if such seemed necessary after you and Mr. McCormick had gone into the matter further and we had your recommendation. It was agreed that Mr. McCormick would get in touch with you, and I believe he said it probably would be next week or a little later, and that you could then let us hear from you and we could make arrangements to present the matter at the July meeting.

After you hear from Mr. McCormick, please let us know what you think the Board should do as a matter of policy, and of course, it might be best for you to talk with Judge Gaines on the telephone again about it before you write us a letter.

Sincerely yours,
Original Signed by
Wm. W. Stewart
Endowment Officer
Wm. W. Stewart
Endowment Officer

WWS:jw

Copy to Judge Scott Gaines, Land and Trust Attorney



THE UNIVERSITY OF TEXAS
UNIVERSITY LANDS

TEXON, TEXAS

Texon, Texas
June 21, 1955

ENDOWMENT OFFICE, U of T	
APPROVED	FILE
ANSWERED	FILE
REC'D: JUN 22 1955	
REFER TO	
PLEASE ANSWER	
READ AND RETURN	

Mr. Wm. W. Stewart
Endowment Officer
The University of Texas
P. O. Box 7986 - University Station
Austin 12, Texas.

Dear Mr. Stewart :

Mr. Don McCormick, Manager of the Southwest Electric Cooperative, Inc. came over to see me in regard to securing right-of-way from lines already on University lands, which serve University lessees, to nearby ranch owners on fee lands.

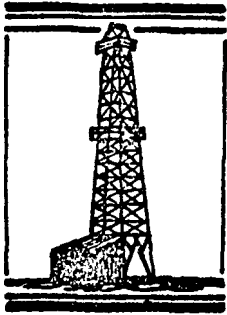
This seems to me to be a legal question rather than one of policy. In this case the Southwest Electric Cooperative, Inc. has a line within less than one mile of the North boundary line of Block 48, University lands, Reagan County. Several ranchers owning land North of the University lands want service from this company. The question would be whether they would have a buy a right-of-way from the point of the present line , which serves one of our lessees, or at the point of entry onto University lands by this line. The first would be less than one mile while the latter would be about nine miles.

MB

As you know, all private Electric Companies pay 5¢ per rod per year for lines crossing University lands. The REA lines do not pay anything where they are building to serve a lessee of the University. In this case the amount of money involved will be small, but it will set a precedent for all other R E A Companies. Also, these Cooperatives are going into the telephone business and it will serve as a guide for these lines.

First approved by Land & Investment Committee in July, 1955

I will say this - that the Cooperatives have been a wonderful help to our lessees to have electricity and I doubt if they would have had electricity had not the cooperatives built to them. On the other hand, there is the question as to whether they should receive favors not extended to private companies.



THE UNIVERSITY OF TEXAS
UNIVERSITY LANDS

TEXON, TEXAS

Mr. Wm. W. Stewart

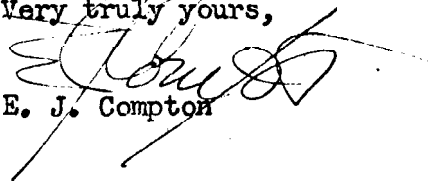
Page 2

June 21, 1955

To me the first question in this matter is whether it would be legal to grant a right-of-way without consideration where the line is to serve others than lessees of University lands. Then, if it is legal, should they be granted this right when it is not extended to private companies?

Any decision the Land Committee sees fit on this will be perfectly agreeable to me. I just wanted to point out that in this case it would be a small thing, but could grow into quite a problem.

Very truly yours,


E. J. Compton

EJC:sm

cc: Judge Scott Gaines

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THE UNIVERSITY OF TEXAS

SYSTEM OFFICES
ENDOWMENT OFFICE
AUSTIN 12

WM. W. STEWART
ENDOWMENT OFFICER

MARY E. COOK, ASSISTANT
TO THE ENDOWMENT OFFICER

July 25, 1955

Mr. E. J. Compton
Texon, Texas

Dear Mr. Compton:

I am sorry that I have not reported earlier the results of the discussion with the Land and Investment Committee at the last meeting of the problem which had been under discussion with Mr. Don McCormick, Manager of the Southwest Texas Electric Cooperative, Inc., of Eldorado, Texas. Mr. McCormick appeared with his attorney and two members of his staff and presented their side of the problem. We had furnished the Committee in advance a copy of the principal correspondence on the question, particularly Judge Gaines' letter to you of April 1 and your letter to me of June 21. The Committee decided that in this situation where a line is being tied into one already serving University tenants and on which no charge had been made by the University for an easement, with a new line to go to non-University tenants, the Cooperative would pay at the usual rate for an easement figured from the point of tie-in. Mr. McCormick was again asked if this was agreeable with them, and of course, he said it was. It did not seem necessary to have full Board action on the matter. It was the Committee's decision that this policy would be followed as to private companies as well as cooperatives.

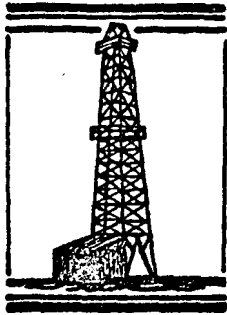
Mr. McCormick indicated that he would be in touch with you, and you no doubt have already heard from him.

If you might still have any questions, I shall be glad for you to call or write us.

Sincerely yours,
Original Signed by
Wm. W. Stewart
Endowment Officer
Wm. W. Stewart
Endowment Officer

WWS:tm

VIA AIRMAIL



THE UNIVERSITY OF TEXAS
UNIVERSITY LANDS

TEXON, TEXAS

March 11, 1963

Mr. Wm. W. Stewart
Endowment Officer
The University of Texas
P. O. Box 7986 - University Station
Austin 12, Texas

ENDOWMENT OFFICE, U OF T	
Approved _____	File _____
REC'D MAR 12 1963	
Refer to _____	
Please Answer _____	
Read and Return _____	

Dear Mr. Stewart:

In 1946 the West Texas Utilities Company requested that they be allowed to build a power line to serve the McMullan ranch located in Block 8, University Lands, Reagan County, without cost of right-of-way easement. 11/20/46 ✓

Mr. C. D. Simmons' letter of December 4, 1946, to the West Texas Utilities Company advised that this was approved by the Regent's Land Committee based upon an opinion by Judge Scott Gaines, University Land Attorney. ✓

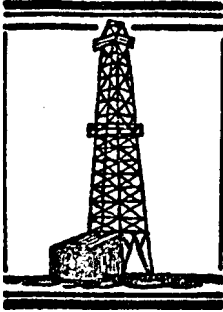
✓ In March, 1949, Southwest Texas Electric Cooperative, Inc. requested information as to how they could build lines to serve ranches on University Lands. Mr. Simmons' letter of April 14, 1947, advised them that this was permissible. Since that time Southwest Texas Electric Cooperative, Inc. has greatly expanded their service to lessees of University Lands.

✓ In November, 1951, Cap Rock Electric Cooperative, Inc. requested permission to build lines to serve University lessees and this was granted.

In July, 1953, Southwest Texas Electric Cooperative, Inc. asked for permission to serve several oil and gas lessees in Crockett County. The gas produced by these wells was not suitable to pump the wells and the wells had ceased to flow. It was established that they could be more effeciently produced by using electric motors controlled by time clocks. This permission was granted under the same opinion that it was not necessary to have an easement where the use was for the sole purpose of serving a University lessee.

In January, 1955, Southwest Texas Electric Cooperative, Inc. wanted to extend some of their lines which were serving University leases to points off University Land. It was ruled that an easement was necessary from the last point of service to the boundary of University Lands.

In July, 1955, Mr. McCormick, Manager of Southwest Texas Electric Cooperative, Inc., with his attorneys and two members of his staff appeared before a Regent's Land Committee. It was the committee's decision that this policy



THE UNIVERSITY OF TEXAS
UNIVERSITY LANDS

TEXON, TEXAS

Mr. Wm. W. Stewart

Page 2

March 11, 1963

would be followed as to private companies as well as cooperatives. As of this date no private companies have requested or built lines to University tenants without an easement. I doubt if many surface leases are served by private companies, but quite a few oil leases are served by private companies.

Southwest Texas Electric Cooperative, Inc. is serving most all ranches on University Lands in Crockett, southern Reagan, Schleicher, southern Upton and Pecos Counties. They serve some of the oil fields in Reagan and Crockett Counties.

Cap Rock Electric Cooperative, Inc. is serving ranchers in central and northern Reagan County. I do not believe they are serving any of the oil fields.

Rio Grande Electric Cooperative is serving a ranch or two in Hudspeth County.

Texas Electric Service Company is serving the oil fields in Andrews, Crane, Ector and Ward Counties. They may serve a few ranches that are located near the oil fields and have easements on all their lines.

Recently Mr. Carr and I have noted instances where Southwest Texas Electric Sooperative, Inc. has built lines extending from one block of University land to another block separated by fee land. In some cases I feel sure that private ranches are served by this line. We talked with Mr. Waldrep and Mr. Long about this at our last meeting. They were going to look into the matter and see if this was permissible under our policy.

I believe this about covers the REA situation from this end of the line.

Very truly yours,


E. J. Compton

EJC:sm

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THE UNIVERSITY OF TEXAS

SYSTEM OFFICES
ENDOWMENT OFFICE
AUSTIN 12

WM. W. STEWART
ENDOWMENT OFFICER

March 5, 1963

MARY E. COOK, ASSISTANT
TO THE ENDOWMENT OFFICER

Mr. Wales H. Madden, Jr.
700 West Ninth Street
Amarillo, Texas

Dear Mr. Madden:

This is to acknowledge your letter of February 28 asking for additional information on the question raised by Mr. Sealy in his letter of February 21 regarding charges to REA or private utilities for rights of way for purpose of providing service to University tenants.

Of course we have copies of correspondence and related material in connection with the discussion by the Land and Investment Committee in 1955, but I believe it is best for Mr. Compton to review the facts for us. He will do this within the next few days, and we shall report to you further.

Sincerely yours,
Original Signed by
Wm. W. Stewart
Endowment Officer
Wm. W. Stewart
Endowment Officer

WWS:bl

cc: Mr. W. W. Heath
Dr. Harry Ransom
Dr. J. C. Dolley
Mr. Burnell Waldrep
Mr. E. J. Compton
Miss Betty Anne Thedford



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

ENDOWMENT OFFICE, U OF T	
Approved _____	File _____
Answered _____	File _____
REC'D MAR 4 1963	
Refer to _____	
Please Answer _____	
Read and Return _____	

WALES H. MADDEN, JR.
700 WEST NINTH STREET
AMARILLO, TEXAS

February 28, 1963

Mr. Wm. W. Stewart
Endowment Officer
The University of Texas
Austin 12, Texas

Dear Bill:

I have received a copy of a letter dated February 21, 1963 ^{from} ~~for~~ Mr. Tom Sealy relating to the Fees for 10-Year Easements and Rights-of-Way on University Lands. A copy of this letter was provided Dr. Dolley.

In paragraph 2 of Mr. Sealy's letter, mention is made of the fact that no fee is charged to REA ^{or} ~~on~~ private utilities for rights-of-way utilized for the purpose of providing service to tenants on University lands. I would appreciate your advising me if this currently is our policy.

I note that the next quarterly meeting of the Investment Advisory Committee is scheduled for Saturday, March 9, 1963 in Austin. Please tell Dr. Dolley that I regret it will be impossible for me to be present for this meeting inasmuch as I have to be out of town on March 8 and 9.

Best wishes,
Wales

WM:db

ccs: Mr. W. W. Heath
Dr. Harry Ransom
Miss Betty Annè Thedford

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Pertinent Extract from letter of February 21, 1963, from Mr. Tom Sealy to The
Chairman and Members of the Board of Regents

- (2) During the course of the hearing you were kind enough to give us on Saturday, somebody present asked whether or not rates which REA paid for easements were comparable to those paid by our clients, and no one was able to give a definite answer to the question. Upon my return I made inquiry of the Manager of the Electric Co-Op at Stanton, Texas, who told me that they seldom had to pay right-of-way fees because they were generally serving the people on whose land they installed their transmission lines and further advised me that the University did not charge any REA people for easements utilized by them for the purpose of bringing electricity to surface tenants on University Lands. This surprised me because I was under the impression that both Southwestern Bell Telephone Company and Texas Electric Service Company and other utility companies are charged at the regular rates prescribed by the Regents for rights-of-way for such connections with surface tenants on University leases. However, I made inquiry of some of the University staff and was advised that Scott Gaines, a most revered and respected friend of mine and long-time attorney for the University, rendered an opinion prior to his death to the effect that he thought these easements could be given to the REA people without charge for the reason that the terms of Article 6020(a) of the Revised Civil Statutes of Texas were not applicable in this instance, and I was further advised that in 1955 the Land and Investment Committee of the Board of Regents decided that no such charge should be made to private utilities, such as Southwestern Bell Telephone Company, for rights-of-way when making these connections solely for the convenience of surface tenants on University Lands. I assume this is still the policy of the Board, but I am not certain it has been called to the attention of the telephone and power companies in recent years.

SORRELL, ANDERSON, PORTER & STONE

ATTORNEYS AT LAW
300 PETROLEUM TOWER
CORPUS CHRISTI, TEXAS

J. R. SORRELL
WILLIAM R. ANDERSON
CHARLES R. PORTER
RICHARD B. STONE

TELEPHONE TU 4-4981

April 25, 1963

Board of Regents
University of Texas
Austin, Texas

Attention: Mr. William Stewart,
Endowment Officer

Re: Brackenridge Tract,
Austin, Texas

Gentlemen:

This is with reference to the 7½ acres out of the Brackenridge Tract located at the Southwest corner of the intersection of Exposition Boulevard and Enfield Road, and being the tract which was released from the City of Austin lease at a time when it was contemplated that the use thereof would be for a President's home but which use, according to the information furnished me, has been abandoned.

I have a very substantial client which is interested in this location as a location for a community shopping center and would be interested in leasing a large location therein for a grocery super market, and in assisting the University in the planning and construction of such a shopping center, and in obtaining suitable tenants of the remainder thereof. The proper planning of this center and the lease thereof to the best tenants available could result in a very substantial return in revenue to the University.

Having been somewhat familiar with the obstacles in connection with the use of this tract, and having been brought up to date in connection therewith by Mr. Stewart and Mr. Waldrep, I would like to submit this request for your consideration.

First, I would request that you except this tract from the resolution heretofore adopted which would reserve the entire Brackenridge Tract exclusively for University purposes.

Second, I would request that there be included within the declaratory judgment suit concerning the Brackenridge deed the question

Board of Regents
University of Texas
Page 2
April 24, 1963

as to whether or not a conventional shopping center lease for a term of fifteen years with two options to renew for five years each would violate the restriction contained in the Brackenridge deed against conveying the property.

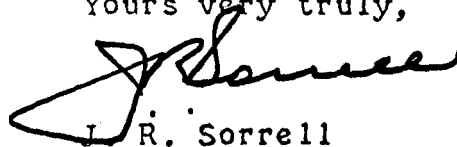
Third, if the declaratory judgment suit results in a favorable judgment to the use contemplated, that application then be made for such re-zoning as would allow the contemplated use.

Once the question of the leasing is settled favorably to the University, my client would be ready to assist in all planning for the center and would cooperate with the University architect or would be glad to prepare preliminary plans and layout since it has its own architectural and engineering facilities.

If any additional information is required in this connection, please feel free to call upon me.

With best regards, I am

Yours very truly,



J. R. Sorrell

JRS/ms

Attachment No. 1
(L. & I.)

OUTLINE
RECOMMENDATIONS OF ADMINISTRATION
TO
LAND AND INVESTMENT COMMITTEE

The Secretary has outlined the recommendations of the Administration to the Land and Investment Committee (Attachment No. 1, L-1 through L-17) with your attention directed to those items in all CAPS:

Page No.

I.	Permanent University Fund	
A.	Investment Matters-PURCHASES, SALES, AND CALLS Since Last Report	
1.	Corporate Bonds \$1,516,250.00 (Total Principal Cost)	L-1
2.	Common Stocks \$1,487,078.16 (Principal Cost Including Commissions)	L-4
3.	Sales of Corporate Securities \$126.27	L-5
4.	Calls of Corporate Securities \$263,225.00	L-5
B.	Land Matters	
1.	Easements Nos. 1696, 1701-1748	L-6
2.	Grazing Leases Nos. 869-886	L-10
II.	Trust and Special Funds	
A.	Report of Securities	
1.	PURCHASES Approximately \$142,204.26 (Principal Cost)	L-12
2.	SALES \$21,688.31 (Net Principal Proceeds)	L-13
B.	Real Estate Matters	
1.	Huntington Museum Fund, Archer M. (Main University): Lease to Gulf Bitulithic Company, Galveston County-CANCELLED	L-14
2.	Sells Estate, Murray Case (Main University): Waterflood and Assignment Instrument, Cochran County, Texas	L-14

	<u>Page No.</u>
3. Cotton Trust, Frank B. (Texas Western College)	
a. Oil, Gas, and Mineral Lease to Superior Oil Company, Culberson and Hudspeth Counties	L-14
b. SALE to Utility Trailer Company	L-14
c. LEASES to E. E. Howrey and E. E. Howrey D/B/A Howrey Lumber Company	L-15
4. McLaughlin Fellowship Fund, James W. (Medical Branch): Joinder in Rangely , Rio Blanco County, Colorado	L-15
C. Revenue Bond Matters-Series 1946, Texas Western College	
OCCUPANCY of Worrell and Benedict Halls	L-17

May 24, 1963

To the Members of the Regents' Land and Investment Committee
The University of Texas

Subject: FUNDS GROUPED FOR INVESTMENT

Gentlemen:

It is recommended that the following additions, representing new money and funds transferred, made to the "Funds Grouped for Investment" as of March 1, 1963, be approved, pursuant to the policy adopted by the Committee on July 9, 1948:

The Accounting Education Fund (College of Business Administration Foundation) (\$31,621.04 already in Grouped)	\$ 30.00
Chemistry Fund - Various Donors for Various Purposes (\$5,000.00 already in Grouped)	200.00
Sally Carruth Farley Scholarship (\$2,337.54 already in Grouped)	662.46
Lucy Barton Scholarship (College of Fine Arts Foundation) (\$3,377.50 already in Grouped)	10.00
Mary E. Gearing Bequest for Child Welfare and Parent Education Foundation (\$10,973.37 already in Grouped)	9.62
Dr. F. L. Whitney Memorial Scholarship Fund (Geology Foundation) (\$6,665.00 already in Grouped)	25.00
F. L. Whitney Memorial Book Fund - Various Donors (Geology Foundation) (New Fund)	1,000.00
Mrs. Jane Gregory Marechal Endowment Fund (\$10,246.58 already in Grouped)	20,518.70
William N. and Ida Zinn Alpha Omega Alpha Scholarship Fund (Medical Branch) (\$2,583.24 already in Grouped)	22.37
	<hr/>
Additional Total Added to Funds Grouped 3/1/63	<u>\$22,478.15*</u>

*(The above total of \$22,478.15, submitted for approval, supplements additions to Funds Grouped for Investment on March 1, 1963, in the amount of \$52,290.45, previously approved by the Land and Investment Committee.)

The Accounting Education Fund (College of Business Administration Foundation) (\$31,651.04 already in Grouped) (To correct approval of April 5, 1963, for addition of \$80.00 on 3/1/63; only \$15.00 added)	<u>\$15.00</u>
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It is also recommended that the following additions, representing new funds being transferred and cash being added to endowment funds already in Funds Grouped as of June 1, 1963, be approved:

Lillian Barkley Scholarship (\$2,437.91 already in Grouped)	\$ 200.00
The Accounting Education Fund (College of Business Administration Foundation) (\$31,666.04 already in Grouped)	60.00

FUNDS GROUPED FOR INVESTMENT
(Continued)

D. A. R. Scholarship (\$8,444.38 already in Grouped)	\$ 19.75
Lucy Barton Scholarship (College of Fine Arts Foundation) (\$3,387.50 already in Grouped)	10.00
Hal P. Bybee Memorial Fund (Geology Foundation) (\$58,879.33 already in Grouped)	1,396.75
Robert H. Cuyler Memorial Scholarship (Geology Foundation) (\$10,401.42 already in Grouped)	60.00
Frederick W. Simonds Memorial Scholarship (Geology Foundation) (\$10,350.00 already in Grouped)	50.00
Lora Lee Pederson Scholarship Fund Graduate School of Social Work (\$1,191.00 already in Grouped)	130.00
DeWitt Reddick Journalism Scholarship Fund (\$2,860.79 already in Grouped)	40.00
Wm. L. Staley Fund (Schellenger Laboratories) (Texas Western College) (New Fund)	15,000.00
	<hr/>
Additions to be made to Funds Grouped 6/1/63	<u>\$16,966.50</u>

It is recommended that the above additions and correction be approved.

Respectfully submitted

STAFF INVESTMENT COMMITTEE

J. C. Dolley, Vice Chancellor (Fiscal Affairs)
Wm. W. Stewart, Endowment Officer
Mary E. Cook, Assistant to the Endowment Officer

Attachment No. 2
(Docket)

OUTLINE OF DOCKET
(Attachment No. 2)

Referred to Academic and
Developmental Affairs Committee

Below is an outline of Chancellor Ransom's Docket (Attachment No. 2) which is prepared and assembled by the Administration. Customary procedure is for the Secretary to outline this document in order that each Regent may easily pinpoint items or locate those areas in which he is particularly interested. Your especial attention is directed to items in all CAPS.

For the benefit of Regent Erwin, I have indicated in this outline the rules that are applicable. However, each rule is cited only once, i. e., following the first instance that it appears in the Docket other than Central Administration.

	<u>Page No.</u>
I. <u>Central Administration (C-1 through C-3)</u>	
A. GIFTS	
1. Income from Estates (2) Totaling \$26,686.37	1
2. Grant for Dean's Salary, South Texas Medical School (1) Totaling \$3,200.00	1
B. ADDITION TO CONTRACT FOR MARRIED STUDENT APARTMENTS, TWC \$9,623.00 Involved	2
C. Transfer of Funds within Accounts for Engineering-Science Building, Main University - \$2,588.73 Involved	3
D. Department of Defense Security Agree- ment: Modification of List of University Officials Designated to Handle Classified Government Contracts	3
II. <u>Main University (M-1 through M-16)</u>	
A. Research Contracts with Federal Government (26) Totaling Approximately \$633,373.00 (Part Two, Chapter XI, Section 1, <u>Rules and</u> <u>Regulations</u>)	1
B. CONTRACTS, Miscellaneous (3)	4
C. Faculty LEGISLATION (5)	5

	<u>Page No.</u>
D. TRAVEL (16) (Budget Rules and Procedures 1962-63, No. 6)*	6
E. Sale of University Equipment	8
F. WAIVER of Nepotism (2) (Part One, Chapter III, Section 5.34, <u>Rules and Regulations</u>)	9
G. OUTSIDE EMPLOYMENT (1) (Part One, Chapter III, Section 13, <u>Rules and Regulations</u>)	9
H. USE OF TEXTBOOKS WRITTEN BY FACULTY MEMBERS (8) (Part One, Chapter III, Section 23, <u>Rules and Regulations</u>)	9
I. Gifts and Grants (91) Totaling Approximately \$305, 697.73 (Part Two, Chapter I, Section 1, <u>Rules and Regulations</u>)	10
III. <u>Texas Western College (W-1 through W-4)</u>	
A. Purchase of Air-Conditioning Equipment (Part Two, Chapter IV, Section 8, <u>Rules and Regulations</u>)	1
B. Travel (1)	
C. Gifts and Grants (33) Totaling Approximately \$18, 219.73 Includes \$2, 300.00 given by Alumni for excellence.	1
D. Government Contracts and Grants (5) Totaling Approximately \$165, 270.65	4
IV. <u>Medical Branch (G-1 through G-5)</u>	
A. The James W. McLaughlin Fellowship Fund Recommendations Re	1
B. Membership to the Medical Staff of The University of Texas Medical Branch Hospitals (1)	1
C. WAIVER of Nepotism (2)	2
D. Government Contracts and Grants (13) Totaling Approximately \$235, 600.00	2

* "6. Traveling expenses may be paid only out of appropriations containing the word 'travel' except upon the specific approval of the Executive Head of the Component Institution; such approval is to be reported in the next regular docket."

	<u>Page No.</u>
E. Contracts, Agreements (Business) Agreements (2)	3
F. GIFTS AND GRANTS (Nongovernmental) (1) Totaling Approximately \$84,272.27	5
V. <u>Dental Branch (D-1)</u>	
A. Awarding of Degrees and Certificates	1
B. Gift (1) Totaling \$7,600.00	1
C. Government Grant (1) Totaling \$1,472.00	1
VI. <u>M. D. Anderson Hospital and Tumor Institute (A-1 through A-3)</u>	
A. Government Contracts and Grants (14) Totaling Approximately \$698,801.00	1
B. Semiannual Report of Gifts of \$100 or Less	2
C. Gifts and Grants (16) Totaling Approximately \$18,155.15	2
VII. <u>Southwestern Medical School (S-1 through S-9)</u>	
A. Clinical Faculty (Appointments and Resignations)	1
B. Fellows (Appointments and Resignations)	1
C. Purchase of Air-Conditioners	2
D. BUCHANAN MEMORIAL Plaque	2
E. Changes in Grants Previously Awarded	3
F. Gifts and Grants (25) Totaling Approximately \$73,222.24	3, 8
G. Government Contracts and Grants (16) Totaling Approximately \$240,762.19	5
H. 1963-64 Clinical Faculty	9
VIII. <u>Postgraduate School of Medicine (P-1 and P-2)</u>	
A. Clinical Faculty, Appointments	1
B. Government Contracts and Grants (1) \$8,390.00	1
C. Gifts and Grants (5) Totaling Approximately \$6,243.00	1

Below is a SUMMARY of GIFTS AND GRANTS and FEDERAL CON-TRACTS as reported in the Docket:

<u>Institution</u>	<u>Gifts and Grants</u>	<u>Government Contracts</u>
Central Administration	\$ 26,686.37	\$ -----
Main University	305,697.73*	633,373.00
Texas Western College	18,219.73**	165,270.65
Medical Branch	84,272.27	235,600.00
Dental Branch	7,600.00	1,472.00
M. D. Anderson Hospital and Tumor Institute	18,155.15	698,801.00
Southwestern Medical School	73,222.24***	240,762.19
Postgraduate School of Medicine	6,243.00	8,390.00
South Texas Medical School	3,200.00	-----
	<u>\$ 543,296.49</u>	<u>\$ 1,983,668.84</u>

* Includes \$33,799.13 of gifts other than cash.

** Includes \$10,400.00 of gifts other than cash.

*** Includes \$400.00 of gifts other than cash.

2

MATERIAL SUPPORTING THE AGENDA

Volume Xd

March 1963 - August 1963

This volume contains the Material Supporting the Agenda furnished to each member of the Board of Regents prior to the meetings held on April 4-5, May 24-25, July 12-13, and August 17, 1963.

The material is divided according to the Standing Committees and the meetings that were held and is submitted on three different colors, namely:

- (1) white paper - for the documentation of all items that were presented before the deadline date
- (2) blue paper - all items submitted to the Executive Session of the Committee of the Whole and distributed only to the Regents, Chancellor, and Chancellor Emeritus
- (3) yellow paper - emergency items distributed at the meeting

Material distributed at the meeting as additional documentation is not included in the bound volume, because sometimes there is an unusual amount and other times maybe some people get copies and some do not get copies. If the Secretary were furnished a copy, then that material goes in the appropriate subject folder.

This volume includes Material Supporting the Agenda, exclusive of Attachments No. 1 and No. 2 and the Budget Docket for Meetings Nos. 613, 614, 615, and 616. Supplementary Agenda material is filed at the close of the material for each meeting.



THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS

Material Supporting the Agenda

Meeting No. 614

Name OFFICE COPY

Date MAY 24-25, 1963

VOLUME II

CALENDAR
MEETING OF THE BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS
May 24-25, 1963

Place: Main Building

Telephone No.: GR 1-1265

Thursday, May 23

2:00 p. m. Meeting of Special Committee re University
Junior High School
Room 101

Friday, May 24

8:45 a. m. Meeting of Executive Committee *
to Room 209

10:45 a. m.

11:00 a. m. Swearing-In Ceremonies
Governor's Office

~~12:00 noon Lunch~~
~~Room 101~~

1:00 p. m. Meeting of the Board
Room 212

2:00 p. m. Meeting of Standing Committees

Land and Investment Committee
Room 210

Academic and Developmental Affairs Committee
Room 209

3:30 p. m. Meeting of Committee of the Whole
to Room 209
6:00 p. m.

6:00 p. m. Buffet Supper
Room 101

7:00 p. m. Meeting of the Committee of the Whole
Room 209

* All Regents invited to attend.

Saturday, May 25

9:15 a. m. Joint Meeting of the Buildings and Grounds
 Committee and Medical Affairs Committee **
 Room 210

10:45 a. m. Meeting of the Committee of the Whole
 Room 209

12:00 noon Lunch
 Room 101

1:00 p. m. Meeting of the Board
 Room 212

** To dispose of those matters of common interest after which
Medical Affairs Committee will convene in Room 209.

Executive Committee

EXECUTIVE COMMITTEE

Date: Friday, May 24, 1963
 Time: 8:45 a.m..
 Place: Regents' Room, Main Building 209

Members:

Regent Brennan, Chairman
 Regent Connally
 Regent Madden
 Regent McNeese
 Regent Redditt

Page No.

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REPORTS OF STANDING COMMITTEES

A. EXECUTIVE COMMITTEE

1. REPORT OF INTERIM ACTIONS OF EXECUTIVE COMMITTEE, APRIL 6, 1963 -- MAY 7, 1963, FOR RATIFICATION BY BOARD OF REGENTS. -- Since the meeting of the Board of Regents on April 5, 1963, and the Board's approval of the Report of the Executive Committee, the Committee has unanimously approved, unless otherwise indicated, the following interim requests. Each request has been submitted by the respective institutional head and concurred in by the Chancellor. These requests are reported in each of the following groups by institutions in the order that they were approved.*

a. Amendments to the Budget

(1) Central Administration

There were no requests for amendments to the Budget for Central Administration.

(2) Main University

(a) Amend the 1962-63 Main University Budget on Page 223 by increasing the full-time salary rate of Carl Spears Swanson from \$2,064 to \$3,828 for twelve months, effective February 1, 1963, funds to come from Departmental Funds. Also amend the budget to show a change in status of Mr. Swanson from Laboratory Research Assistant I (F. T.) to Electronic Computing Machine Operator (Trainee) (1/2 T.) - Computation Center. (2B-9)

(b) Amend the 1962-63 Main University Budget on Page 214 by transferring \$300 from Departmental Maintenance and Operation Funds to Travel Account, Bureau of Business Research. (2B-9)

(c) Amend the 1962-63 Main University Budget on Page 133 by transferring \$500 from W. K. Kellogg Foundation Grant Funds to Travel Account, Office of the Dean of Education - Office of Junior College Consultant. (2B-9)

* The material as submitted to the members of the Executive Committee is incorporated in this Volume for those not members of the Committee and follows Page 15.

(d) Amend the 1962-63 Main University Budget on Page 118 by transferring \$500 from Reserve Account for Adjustment in the College of Business to Travel Account, Office of the Dean, College of Business Administration. (2B-9)

(e) Amend the 1962-63 Main University Budget on Page 20 by increasing the full-time salary rate of Mrs. Janine Saley Vallee from \$3,072 to \$4,800 for twelve months, effective April 8, 1963, funds to come from Departmental Budget. Also amend the budget to show a change in status of Mrs. Vallee from Key Punch Operator I (F. T.) to Social Science Research Associate II (3/4 T.)(2B-10)

(3) Texas Western College

There were no requests for amendments to the Budget for Texas Western College.

(4) Medical Branch

Amend the 1962-63 Medical Branch Budget on Page 101 by increasing the salary rate of Mary E. Pinkerton from \$9,000 to \$10,000 for twelve months, effective April 1, 1963,* funds to come from Unallocated Salaries. Also amend the budget to show a change in status of Mary E. Pinkerton from Research Assistant Professor in Dermatology to Microbiologist - Clinical Laboratory. (She will hold Assistant Professorship in Pathology without salary.) (4B-6)

(5) Dental Branch

There were no requests for amendments to the Budget for Dental Branch.

(6) M. D. Anderson Hospital and Tumor Institute

(a) Amend the 1962-63 M. D. Anderson Hospital and Tumor Institute Budget (N. C. I. Grant CRT-5099 - Minutes December 1, 1962, Page A-b-9) by increasing the salary rate of Kenneth W. Zimmerman, Fellow in Radiotherapy, from \$6,000 to \$8,000 for twelve months, effective April 1, 1963, funds to come from N. C. I. Grant Funds. (6B-5)

* The Administration's recommendations requested approval of this increase as of March 1, 1963, but the Executive Committee approved the increase for April 1, 1963.

(b) Amend the 1962-63 M. D. Anderson Hospital and Tumor Institute Budget on Page 17 by increasing the salary rate of Michael D. Scanlon from \$4,800 to \$6,168 for twelve months, effective April 1, 1963, funds to come from N. C. I. Grant Funds. Also amend the budget to show a change in status of Mr. Scanlon from Research Technician II to Research Assistant. (6B-5)

(7) Southwestern Medical School

(a) Amend the 1962-63 Southwestern Medical School Budget on Page 26 by increasing the salary rate of John D. Nelson, Instructor in Pediatrics, from \$10,800 to \$12,500 for twelve months, effective April 1, 1963, funds to come from U.S. P. H. S. Career Award (1-Ke-AI-11,650). (7B-7)

(b) Amend the 1962-63 Southwestern Medical School Budget on Page 12 by increasing the salary rate of William Taft Moore, Fellow in Biochemistry, from \$4,800 to \$6,000 for twelve months, effective April 1, 1963, funds to come from Robert A. Welch Foundation Grant. (7B-7)

(8-9) Postgraduate School of Medicine
South Texas Medical School

There were no requests for amendments to the Budget for Postgraduate School of Medicine or the South Texas Medical School.

b. Travel Items

(1) Central Administration

There were no requests for permission to travel from Central Administration.

(2) Main University

<u>(a) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Robert T. Gregory, Senior Research Mathematician, Computa- tion Center; Associate Professor of Mathematics (2T-22)	June 1 - August 31, 1963	Stanford, California

Purpose: To do research in numerical analysis.

Expenses: There will be no expense to the University.

<u>(b) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Clarence P. Oliver, Professor of Zoology (2T-23)	August 10 - September 12, 1963	The Hague, The Netherlands

Purpose: To attend XI International Congress of Genetics.

Expenses: Expenses estimated at \$686.00 for transportation and \$150.00 for per diem (10 days), to be paid from Human Genetics Fund Grant.

<u>(c) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Avis Andrea Tieber, Lecturer (3/4T.) Physical and Health Education (2T-24)	April 16 - May 3, 1963	Sao Paulo, Brazil

Purpose: To participate in the Pan American Games.

Expenses: There will be no expense to the University.

<u>(d) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Archie W. Straiton, Professor of Electrical Engineering; Director of Electrical Engineering Research Laboratory (2T-25)	August 29 - September 21, 1963	Tokyo, Sendai, Obaradai, and Yokosuka, Japan

Purpose: To serve as U. S. Delegate to the XIV General Assembly of the International Scientific Radio Union September 9-20; to visit Onagawa Magnetu Observatory, Sendai, Earthquake Research Institute, Tokyo; and Defense Academy, Obaradai, Yokosuka, Japan.

Expenses: Expenses estimated at \$250 for transportation and \$360 for per diem (24 days), to be paid from Contract.
(The low estimate for transportation expense is due to the fact that a portion of Professor Straiton's trip will be furnished by Military Air Transportation.)

<u>(e) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Wilson S. Stone, Professor of Zoology (2T-26)	June 1 - August 31, 1963	Hawaiian Islands, Samoa, Fiji, Miue, Rarotonga, Tonga, The Marshall Islands

Purpose: To Travel to Hawaiian Islands and travel inter-islands to collect Drosophila on NSF grant; travel to Samoa, Fiji, Niue, Rarotonga, Tonga, and Marshall Islands in NIH grant and AEC contract.

Expenses: Expenses estimated at \$1500 for transportation and \$1400 for per diem (92 days), to be paid from Contract Funds.

<u>(f) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Marshall R. Wheeler, Professor of Zoology (2T-27)	June 10 - August 31, 1963	Hawaiian Islands, Samoa, Fiji, Niue, Rarotonga, Tonga, The Mar- shall Islands and other Pacific Islands

Purpose: Travel to Hawaiian Islands and travel inter-islands to collect *Drosophila* on NSF grant; travel to Samoa, Fiji, Niue, Rarotonga, Tonga, the Marshall Islands and others on NIC grant and AEC contract.

Expenses: Expenses estimated at \$1500 for transportation and \$1250 for per diem (83 days), to be paid from Contract Funds.

<u>(g) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Edward Taborsky, Professor of Government (2T-28)	July 15 - August 31, 1963	Washington, D. C., New York City, Boston, Mass., and Bloomington, Indiana

Purpose: To do research in libraries located in the above areas.

Expenses: Expenses estimated at \$317 for transportation, to be paid from Departmental Program Development - Excellence Fund, Government Department.

(3) Texas Western College

There were no requests for permission to travel from Texas Western College

(4) Medical Branch - *Cancelled*

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
John E. Johnson, Jr., M.D., Assistant Pro- fessor (4T-10)	May 1 - June 30, 1963	Venezuela

Purpose: To participate in a Nutrition Survey sponsored by the Interdepartmental Committee for Nutrition for National Defense in Washington.

Expenses: There will be no expense to the University.

(5-6) Dental Branch
M. D. Anderson Hospital and Tumor Institute

There were no requests for permission to travel from the Dental Branch or M. D. Anderson Hospital and Tumor Institute.

(7) Southwestern Medical School

<u>(a) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Arthur Grollman, M. D., Professor and Chair- man, Department of Experimental Medicine (7T-5)	October 28 - November 12, 1963	Baguio, Philippine Islands

Purpose: To present a paper entitled "Mechanisms in Shock" at the meeting of Command Medical Conference of U. S. Military Forces in the Pacific.

Expenses: There will be no expense to the University.

<u>(b) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Miss Betty Neumeyer, Research Technician I (7T-6)	April 30 - May 18, 1963	NASA Ames Research Center - Moffett Field, California

Purpose: To set up co-operative experiment with biological division of National Aeronautics & Space Administration.

Expenses: There will be no expense to the University.

(8-9) Postgraduate School of Medicine
South Texas Medical School

There were no requests for permission to travel from Postgraduate School of Medicine or the South Texas Medical School.

c. Classified Personnel Pay Plan

Medical Branch (12 Cl)

Amend the 1962-63 Classified Personnel Pay Plan for the Medical Branch by adding the following position, effective May 1, 1963:

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step No.</u>	<u>State Classification Plan</u>
2345	Creative Research Worker	\$680-835	\$8160-10,120	45	No Comparable Position

Requires Action of Committee

2. BUDGET DOCKET. -- The Budget Docket which consists exclusively of Amendments to the 1962-63 Budget for The University of Texas system as submitted by each institutional head and approved by the Chancellor is in the last section of Volume I. It is recommended that the Budget Docket as distributed by the Secretary prior to the meeting be approved and be attached to this report.

3. EXCEPTIONS TO MODIFIED SERVICE IN 1963-64, MAIN UNIVERSITY. -- Below are reproduced copies of the Administration's requests for exceptions to the Modified Service Rule as provided in Section 30.7, Chapter III, Page 34 of Part One of the Rules and Regulations:

a. Doctor Caroline Crowell

It is recommended by President Smiley, concurred in by Chancellor Ransom, that Dr. Caroline Crowell, Physician, be approved for full time employment status during the fiscal year 1963-64. The following information was presented by President Smiley in connection with the request:

Dr. Caroline Crowell will reach her seventieth year in May, 1963. Dr. Paul White, Director of Student Health Center, is requesting permission to retain her on the medical staff at full time for the year 1963-64.

Section 30.1 of Chapter III of Part One of the Regents' Rules and Regulations provides:

Members of institutional faculties or staffs will not be continued on their standard full-time service or full-time compensation rate beyond the end of the fiscal year that includes their seventieth birthday.

Section 30.7 of Chapter III of the Rules states:

Whenever such action appears to be to the advantage and best interests of the University, the Board of Regents, upon recommendation of institutional heads, may, by unanimous vote of the members present, make exceptions to this rule in special and extreme cases.

In support of this request, Dr. White points out that Dr. Crowell is a woman of the most amazing stamina and vitality and still exhibits a physical vigor and intellectual acuity enviable in a woman half her age. She works very rapidly and yearly sees more patients than does any other staff physician, and is ordinarily in the hospital by seven o'clock each morning making her rounds. No physician employed on the staff has ever exhibited keener alertness to the significance of patient symptoms in their relation to disease.

Because of low beginning salaries offered staff physicians, it has become increasingly difficult to attract applicants, and not one application has been received from a woman. In view of these facts -- lack of applicants and continuing ability of Dr. Crowell -- Dr. White feels that it would be a distinct disservice to the student body and to the entire structure of the Health Center to retire a person so well, vigorous and active as Dr. Crowell.

b. Robert H. A. Brandt

It is recommended by Mr. Jack Holland, Director of University Personnel Office, and Vice-President and Provost Hackerman, concurred in by Chancellor Ransom, that Mr. Robert H. A. Brandt, Scientific Instrument Maker II, be approved for full-time service during the 1963-64 fiscal year.

The following information was presented in support of the request for approval of full-time service for Mr. Brandt: Mr. Brandt will be 70 years old prior to August 31, 1963. He received his certificate of recognition for 25 years of service last year and is a vigorous and active man.

Part One, Chapter III, Section 30.1 of the Regents' Rules and Regulations states:

"Members of institutional faculties or staffs will not be continued on their standard full-time service or full-time compensation rate beyond the end of the fiscal year that includes their seventieth birthday."

Part One, Chapter III, Section 30.7 reads:

"Whenever such action appears to be to the advantage and best interests of the University, the Board of Regents, upon recommendation of institutional heads, may, by unanimous vote of the members present, make exceptions to this rule in special and extreme cases."

Letters from Professor Darrell S. Hughes and Chairman H. P. Hanson, Department of Physics, have included in their recommendations the following comments:

"Mr. Brandt is a vigorous and active man and the most highly skilled machinist in the shop. It is certainly to the best interests of the University to retain his services, . . ."

"Mr. Brandt received his training in Germany and is one of the finest Instrument Makers I have ever known, and I have in the past worked with about a dozen such men."

Dr. Hughes has stated:

"During my time at the University, I have published some twenty-two research papers. Much of this work would have been impossible without Mr. Brandt. If he is forced to go on modified service, my work will be greatly hampered."

J. J. Brady, M. D., has furnished a statement regarding Mr. Brandt, as follows:

"This is to state that the above named person is physically fit and should be able to work another year full-time."

4. WAIVER OF NEPOTISM RULE, MAIN UNIVERSITY.--
Below is a reproduced copy of the Administration's request for a waiver of nepotism rule for Mr. James D. McFarland, Jr.:

It is recommended by Mr. Jack Holland, Director of the University Personnel Office, and Vice-President and Provost Norman Hackerman, concurred in by Chancellor Ransom, that the Nepotism Rule be waived for continuing employment for Mr. James D. McFarland, Jr.

Mr. McFarland is currently employed in the Petroleum Training Department of the Division of Extension as a Training Specialist II. Mr. McFarland has been employed in the department since April 1, 1960, beginning as a part-time employee; he is now employed full time.

Mr. James D. McFarland, Jr.'s father is a Professor of Drawing in the College of Engineering. Mr. McFarland's appointment for 1962-63 was approved for the fiscal year under a suspension of the Regents' Rules and Regulations, as provided in Section 5.43, Chapter III, Part One which reads:

"In an emergency, the head of each component institution of The University of Texas, acting upon the affirmative advice from the Administrative Council or similar body at the institution, is authorized to suspend in individual cases the regulations stated above, the suspension in no case to extend beyond the end of the current fiscal year. Such temporary suspension shall carry no implication of tenure and shall be reported to the Chancellor and the Board of Regents in the next docket."

The Nepotism Rules that are applicable in Mr. McFarland's case are Sections 5.34 and 5.37, Chapter III, Part One of the Regents' Rules and Regulations which read:

"No person, any relative of whom holds an academic rank of instructor

or higher or occupies a nonteaching position with a monthly salary rate of \$450 or more at one of the component institutions of The University of Texas, shall be appointed even temporarily to an equal or higher position in either category in another department or subdivision of the same institution, except by specific petition approved in advance by the appropriate administrative officials and the Chancellor, with subsequent report to the Board of Regents; provided, however, if any such proposed appointment involves tenure, prior approval of the Board of Regents is required."

"No promotion or salary increase may be granted to an employee who has a relative occupying a position with the University except in accordance with these regulations governing initial appointment."

Permanent Nepotism Rule waiver is now requested as provided in Section 5.44, Chapter III, Part One which reads:

"In extraordinary cases where the interest of the University will be best served thereby, the Board of Regents, upon special petition from an institutional head approved by the Chancellor, may suspend these regulations except as to the appointment of any relative of a Regent, the Chancellor of the University, or the head of any component institution. (Amendment No. 1, Meeting No. 589, July, 1960)"

In support of this recommendation the following statements have been furnished by the Division of Extension, and concurred in by Mr. Jack Holland:

"Mr. McFarland is working in the preparation of technical instructional material for the petroleum industry that requires an engineering specialist, and we do not believe we could find another man capable and competent to do this type of work at this same salary, hence we respectfully request a waiver of the Nepotism rules to permit us to employ Mr. James D. McFarland, Jr. during the next year."

5. AMENDMENT TO 1963-64 CLASSIFIED PERSONNEL PAY PLAN, MAIN UNIVERSITY. --Below is a reproduced copy of the Administration's request for Additions and Deletions to the 1963-64 Classified Personnel Pay Plan for Main University:

The Data Processing Division of the Auditor's Office is being reorganized to carry out recommendations of Ernst and Ernst and the University Accounting Systems Coordinator. This reorganization is being accomplished to more effectively use the 1401 Accounting System and provide a unit that combines the Data Processing Division of the Auditor's Office and the Registrar's Office. The deletions and additions to the Classified Personnel Pay Plan, supported by justifications, have been approved by Vice President Hackerman and Chancellor Ransom, and are contained in the attached letter* from the Director of University Personnel Office to Dr. Hackerman, dated May 2, 1963.

*

Dr. Norman Hackerman
Vice-President and Provost
The University of Texas
Austin, Texas

Dear Dr. Hackerman:

CHANCELLOR'S OFFICE U. OF T.	
Acknowledged.....	File.....
REC'D MAY 3 1963	
TO.....	FOR INFO AND RETURN
TO.....	PLEASE ADVISE ME
TO.....	PLEASE HANDLE

A proposed reorganization of the Data Processing Division of the Auditor's Office being recommended to be effective September 1, 1963, was not under consideration at the time the 1963-64 Classified Personnel Pay Plan was approved. Therefore, the following recommendations are being made at this time as an emergency request to be effective September 1, 1963:

DELETE:

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step No.</u>
0311	Tabulating Equipment Supervisor	\$482-592 (D1)	\$5784-7104	38
0313	Assistant Supervisor, Data Processing Division	439-539 (D2)	5268-6468	36
0314	Supervisor, Data Processing Division	592-740 (D2)	7104-8880	42
0316	Systems Analyst and Programmer	514-620 (D3)	6168-7440	39

ADD:

0311	Assistant Supervisor, Data Processing Division	439-565 (A1)	5268-6780	36
0313	Supervisor, Data Processing Division	539-680 (A2)	6468-8160	40
0314	Director, Data Processing Division	620-835 (A3)	7440-10020	43
0316	Systems Analyst and Programmer I	482-592 (A4)	5784-7104	38
0317	Systems Analyst and Programmer II	514-650 (A5)	6168-7800	39

- (D1) This class is to be deleted from the Classified Personnel Pay Plan. This is a one-position classification and the incumbent is to become a Supervisor, Data Processing Division. (See A2)
- (D2) These two classes are to be deleted from the Classified Personnel Pay Plan. New classes with the same titles are to be added (See A1 and A2), but the class code numbers are to be changed, duties and responsibilities are to be altered significantly, and salary ranges are to be adjusted.
- (D3) This classification is to be removed and replaced by two classifications to better define the level of duties and responsibilities. (See A4 and A5)
- (A1) The addition of this title will make it possible for the present incumbent to remain under the same title although the organizational structure is radically changed. The class code number is to be changed to place it in proper sequence to classes to which it is subordinate. The duties and responsibilities are to be altered significantly, but the level of operation will remain about the same. Therefore, the range proposed will start at the same level as that provided for the present class. The maximum will be extended one step to maintain the relationship between this and other classes in the sequence. The range for this class relates to that for Tabulating Equipment Supervisor I in the State Classification Plan. These classes have a comparable level of duties and responsibilities. (See D2)
- (A2) The addition of this class will provide for supervisory level employees who are subordinate only to the Director, Data Processing Division, and who are responsible for specialized areas within the Division. Under the old title this has been the "top job" in the Division; but with the use of the title "Director, Data Processing Division" to designate that person, the responsibilities of this job are decreased. Therefore, we are recommending an appropriate decrease in the salary range. The State range for comparable responsibilities is now \$514-606 and the proposed range is \$590-719. (See D2)
- (A3) This title has been recommended as the proper designation for the person in charge of the Data Processing Division. The proposed range is comparable to that proposed in the State Classification Plan and could be compared with the salaries reported in Business Automation showing that the Dallas average salary for comparable positions is \$667 and the national average salary for comparable work is \$788 per month. We recommend the addition of this class in order to properly designate the person responsible for the operation of the Data Processing Division and recommend this range in order that we might remain competitive in our area of competition. (See D2)
- (A4 and A5) The addition of these two classes will provide for a clearer distinction of the level of duties and responsibilities than now

exists within the Classified Personnel Pay Plan. The ranges recommended are in relation to those provided by the State and The University of Texas for Computer Programmers I and II, which are of a comparable level of duties and responsibilities. (See D3)

Should you have questions or desire additional detailed information, please do not hesitate to call on us.

Very truly yours,

Jack Holland
 Jack Holland
 Director

jf

Distribution of Approved Copies:

Office of the Chancellor
 Mr. G. C. Starnes
 Mr. James H. Colvin
 University Personnel Office

6. 1963-64 OPERATING BUDGET.--The Administration hopes to have "rough" drafts of the 1963-64 Operating Budget for The University of Texas system and "penciled" summaries at the meeting for the Board's consideration.
7. REQUESTS RECEIVED TOO LATE FOR INTERIM ACTION.--If additional requests are presented to the Executive Committee prior to its meeting, they will be distributed on Friday, May 24.

**Academic and Developmental Affairs
Committee**

ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

Date: Friday, May 24, 1963

Time: 2:00 p. m.

Place: Room 209, Main Building

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B. ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

1. DOCKET, (ATTACHMENT NO. 2)

1
Item No.

Chancellor Ransom's Docket (Attachment No. 2) is in Volume I. Immediately preceding is an outline as prepared by Secretary Thedford with your attention directed to those items in all CAPS. This docket consists chiefly of regularly recurring items such as Federal Research Contracts and Gifts and Grants.

2. ATHLETIC COUNCIL MATTERS, MAIN UNIVERSITY

2
Item No.

In the Minutes of the Athletic Council Meeting of April 4, which were sent to you recently, the following recommendations were reported:

- (1) 1963-64 Basketball Schedule
- (2) Scheduling of Home Football Games Without Playing a Return Game
- (3) Reappointment of Head Basketball Coach Bradley

These recommendations have been concurred in by President Smiley and Chancellor Ransom and presented by the Administration on the following pages:

(a) 1963-64 Basketball Schedule

President Smiley recommends, and Chancellor Ransom concurs in the recommendation of the Athletic Council that the 1963-64 basketball schedule be approved as follows:

December	2, 1963	Howard Payne at Austin
	4	Texas Wesleyan at Austin
	7	Tulane at Austin
	9	L.S.U. at Austin
	14	Oklahoma at Norman (return game in Austin in 1964)
	19	Missouri at Columbia (return game in Austin in 1964)
	21	Oklahoma State at Stillwater
	30-31	Princeton, Pennsylvania, Davidson, Texas at Charlotte, N. C.

January	4, 1964	Baylor at Austin
	7,	Arkansas at Fayetteville
	11	A & M at Austin
	29	Trinity at San Antonio
February	1	Texas Tech at Lubbock
	4	S.M.U. at Austin
	8	T.C.U. at Ft. Worth
	11	Rice at Houston
	15	Texas Tech at Austin
	18	S.M.U. at Dallas
	22	T.C.U. at Austin
	25	Rice at Austin
	29	Baylor at Waco
March	3	Arkansas at Austin
	5	A & M at College Station

(b) Scheduling of Home Football Games
Without Playing a Return Game

President Smiley recommends, and Chancellor Ransom concurs in the recommendation of the Athletic Council that the following football games at Austin without playing a return game be approved:

October 7, 1967 - Oklahoma State University at Austin
October 5, 1968 - Oklahoma State University at Austin
October 3, 1970 - University of Oregon at Austin.

three

These/games are scheduled on the basis of an appearance here in Austin only. Such arrangements are becoming increasingly difficult to make, but such arrangements are necessary for us to maintain a balanced schedule with an equal number of games at home each year.

(c) Reappointment of Head Basketball
Coach Bradley

President Smiley recommends approval, and Chancellor Ransom concurs in the recommendation concerning the contract for Mr. Harold L. Bradley as Head Basketball Coach as submitted by the Athletic Council in their letter dated April 8, 1963. (Letter attached) *

* A copy of this letter is set out on the following page.



THE UNIVERSITY OF TEXAS

AUSTIN 12, TEXAS

DEPARTMENT OF
INTERCOLLEGIATE ATHLETICS

April 8, 1963

Dr. Joseph R. Smiley, President
Main University

Dear Dr. Smiley:

In 1960 the contract for Mr. Harold L. Bradley as head basketball coach was extended for a five-year period beginning April 1, 1960, and ending March 31, 1965, at an annual salary of \$11,000, with the understanding that this contract would be binding only in the event of his continued good health and physical ability to perform the duties which the position involves. In September 1961, the Athletic Council with the approval of the Administration and the Board of Regents, increased the annual salary to \$11,500 beginning September 1, 1961.

Mr. Bradley has been with our institution four years, and our evaluation of his abilities has increased since his employment. He has demonstrated outstanding coaching techniques by leading the Longhorn basketball team to the Southwest Conference championship in the season just completed. He has the ability to control and discipline boys. He is an ethical and effective recruiter with a balanced judgment as to the place of the athletic program in an educational institution. He has been well received by the faculty, students, ex-students, and the representatives of the other schools in our conference. In summary, Mr. Bradley has measured up to the high standards set for him in every way.

Because the basketball season ends in March, contracts for head basketball coaches at many schools are on an annual basis beginning April 1. In case of a change in coaches, this eliminates having to carry two persons in the same position for an extended period of time.

The Athletic Council discussed this matter in its meeting on April 4, 1963, and unanimously recommended that the contract of Mr. Harold L. Bradley as head basketball coach be extended so that his new contract will be for a five-year period, beginning April 1, 1963, and ending March 31, 1968, at an annual salary of \$11,500 to August 31, 1963, and at an annual salary of \$12,000 beginning September 1, 1963, with the understanding that this contract would be binding only in the event of his continued good health and physical ability to perform the duties which the position involves.

If this recommendation is approved, the salary is to be paid from the funds of the Department of Intercollegiate Athletics.

*Recommended for approval
Allen & Barnett
4-11-63*

Sincerely yours

M. L. Begeman

M. L. Begeman, Chairman
Athletic Council

Darrell K. Royal

Darrell K. Royal, Athletic Director

rg

3. STUDENT ACTIVITIES FEE (BLANKET TAX),
MAIN UNIVERSITY

3
Item No.

The Student Assembly at the Main University has recommended that the Student Activities Fee (Blanket Tax) be set at \$17.82 for the 1963-64 fiscal year, to be appropriated as follows:

	<u>Approved Allocations</u>		<u>Recommended Allocation</u>
	<u>1961-2</u>	<u>1962-3</u>	<u>1963-4</u>
Athletic Council	\$8.65	\$8.65	\$8.65
Cultural Entertainment Committee	2.35	2.35	2.35
Longhorn Band	.85	.85	.85
Texas Student Publications	4.10	4.10	4.10
Choral Organizations	.15	.21	.21
Oratorical Association	.21	.21	.21
Student Government	.37	.37	.37
Round-Up	.75	.75	.75
Challenge	-	-	.25
	<u>\$17.43</u>	<u>\$17.49</u>	<u>\$17.74</u>
Tax	-	.08	.08
		<u>\$17.57</u>	<u>\$17.82</u>

It is recommended by Dean Barnett and President Smiley, concurred in by Chancellor Ransom, that the recommendation as submitted by the Student Assembly be approved.

4. REQUEST FOR AWARDING THE DEGREE OF
MASTER OF ARTS, R. R. RICE, MAIN
UNIVERSITY

4
Item No.

Mr. Raymond Richard Rice has requested the Administration and the Board of Regents to award him the degree of Master of Arts of Sociology and Psychology. The appellate request of Mr. Rice has been reviewed and it is the recommendation of the Administration that Mr. Rice's request for degree awarding be denied since, in the opinion of the faculties involved and the Graduate School, Mr. Rice has not fulfilled the requirements for the awarding of a Master's degree.

Secretary's
Note

If this is considered as an appeal to the Board, request and the material relating thereto should be in the Secretary's Files.

5. DORMITORY REVENUE BONDS, SERIES 1946, 5
 TEXAS WESTERN COLLEGE. Item No.

This item is reported in the recommendations of the Administration to the Land and Investment Committee on Page L-17 as set out below:

TEXAS WESTERN COLLEGE - DORMITORY REVENUE BONDS, SERIES 1946, RECOMMENDATION RE OCCUPANCY OF WORRELL HALL AND BENEDICT HALL.--This bond issue, in the original amount of \$615,000 covered all dormitory operations at Texas Western College when the bonds were issued. Of the four dormitories constructed, one was Worrell Hall for men with 30 rooms and another Benedict Hall for women with 22 rooms, each room for double occupancy. These rooms are much smaller than in other dormitories on the campus and definitely too small for two persons. In addition, individual rooms for both men and women are needed on campus for mature students desiring a measure of privacy. It is the recommendation of Dr. Ray, concurred in by Central Administration, that these two buildings be changed to single occupancy effective September 1, 1963, with the rate for single occupancy \$120 per semester rather than \$90 for double occupancy for other dormitory rooms.

The amount of the issue outstanding as of May 1, 1963, is \$385,000, and the Bond and Interest Sinking Fund, as of April 30, 1963, had a credit balance of \$94,611.94 which is more than required by the Bond Resolution. As anticipated by the Business Manager of Texas Western, the reduction in gross income for 1963-64 would be \$6,240 but this will be offset in large measure, if not completely, by board income from students in the newly constructed Burges Hall with 180 spaces for men and a new privately-owned dormitory for women with 304 spaces, and the income from the board from those students will be available for debt service of the Dormitory Revenue Bonds, Series 1946. Average annual debt service through the remainder of the life of the bonds (October, 1978) is \$30,837.73. For 1961-62, the excess of income over expenditures for the dormitory system at Texas Western College, including the dining room, was \$43,672.52.

It is, therefore, recommended that effective September 1, 1963, Worrell Hall and Benedict Hall be approved for single occupancy with room rent of \$120 per student per semester.

6. SMALL CLASS REPORTS, SPRING SEMESTER, 1963
MAIN UNIVERSITY AND TEXAS WESTERN
COLLEGE

For the benefit of the new Regents, I quote below the following section from the Current Appropriation Bill:

"Sec. 16. Class Sizes. The general academic teaching institutions of this State shall offer only such courses and teach such classes as are economically justified in the considered judgment of the appropriate governing board.

"Whenever any undergraduate class falls below an initial enrollment (as of the 12th class day of each semester of the long session and the 4th day of each term of the summer session) of ten (10) students by head count and any graduate class falls below an initial enrollment of five (5) students by head count, such fact shall be reported by the president to the appropriate governing board of such institution. If the governing board considers such class size to be necessary and justifiable, the class may be continued; if the governing board considers such class to be unnecessary and unjustifiable, the class shall be combined with another class of like subject matter or such other action taken as the governing board may approve.

"A list of all such classes below the above stated minima which are approved by the governing board shall be reported by the general academic teaching institution to the Texas Commission on Higher Education. Reports on enrollment and class sizes shall distinguish between undergraduate and graduate classes and between organized classes and individual instruction type courses."

Central Administration has prepared the reports for both Main University and Texas Western College for the 1963 Spring Semester as set out on Pages 22-36.

This report contains the Justification Code Used in Preparing Small Class Reports (Page 22) and analytical summaries prepared by the Chancellor's office (Pages 23-24).

The small class reports for Main University and Texas Western College have been recommended for approval by President Smiley and President Ray, respectively, and concurred in by Chancellor Ransom.

JUSTIFICATION CODE USED IN PREPARING SMALL CLASS REPORT

Spring Semester, 1963

1. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, may affect date of graduation of those enrolled.
2. Required course for graduating seniors in one or more degree programs.
3. Required course for majors in this field and should be completed this semester (or term) to keep proper sequence in courses.
4. Course for which students pay a supplementary fee, and the usual requirements of class size are not considered applicable. (Example: Class Instruction in Applied Music or Applied Art.)
5. Limited laboratory facilities make it necessary to establish an additional section of this course.
6.
 - a. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.
 - b. Courses in a large department necessary to maintain a well-balanced departmental program.
7. Graduate course that is required for completion of an advanced degree.
8.
 - a. Interdepartmental course meeting with the same course in another department.
 - b. Intradepartmental course meeting with another course in the same department.
9. Adds, drops, and transfers in transit between departments and the Registrar's Office as of the twelfth class day.

TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS

PART I: Comparison of Small Classes to Total Organized Classes
Spring Semester, 1963

NOTE: "Small Classes" exclude classes and sections meeting together in which the aggregate enrollment exceeds the minimum.

PROGRAM	UNDERGRADUATE CLASSES			GRADUATE CLASSES			TOTAL ORGANIZED CLASSES		
	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes
Liberal Arts	370	2	.5%	1	--	--	371	2	.5%
Sciences	78	5	6.4	3	3	100.0%	81	8	9.9
Fine Arts	55	10	18.2	--	--	--	55	10	18.2
Teacher Education	64	2	3.1	3	1	33.3	67	3	4.5
Engineering	58	12	20.7	--	--	--	58	12	20.7
Physical Training	36	--	--	--	--	--	36	--	--
Business Administration	50	6	12.0	--	--	--	50	6	12.0
Total - All Programs	<u>711</u>	<u>37</u>	<u>5.2%</u>	<u>7</u>	<u>4</u>	<u>57.1%</u>	<u>718</u>	<u>41</u>	<u>5.7%</u>

PART II: Small Classes - Summary by Justification
Spring Semester, 1963

JUSTIFICATION CODE		UNDERGRADUATE		GRADUATE		TOTAL	
Number	Explanation	No. Classes	% of Total	No. Classes	% of Total	No. Classes	% of Total
1	Required, not offered each semester	3	5.0%	--	-- %	3	4.7%
2	Required for graduating seniors	17	28.3	--	--	17	26.6
3	Required for majors	3	5.0	--	--	3	4.7
4	Supplementary fee paid	4	6.7	--	--	4	6.2
6a & 6b	Necessary for a balanced departmental program	10	16.7	3	75.0	13	20.3
7	Required for an advanced degree	--	--	1	25.0	1	1.6
8a & 8b	Classes meeting together (excluded in Part I)	23	38.3	--	--	23	35.9
	Total	<u>60</u>	<u>100.0%</u>	<u>4</u>	<u>100.0%</u>	<u>64</u>	<u>100.0%</u>

PART I: Comparison of Small Classes to Total Organized Classes
Spring Semester, 1963

Note: "Small Classes" exclude classes and sections meeting together in which the aggregate enrollment exceeds the minimum.

PROGRAM	UNDERGRADUATE CLASSES			GRADUATE CLASSES			TOTAL ORGANIZED CLASSES		
	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes
Liberal Arts	1,235	43	3.5%	163	21	12.9%	1,398	64	4.6%
Sciences	132	6	4.5	45	--	--	177	6	3.4
Fine Arts	140	28	20.0	7	--	--	147	28	19.0
Teacher Education	119	5	4.2	38	2	5.3	157	7	4.5
Engineering	269	9	3.3	49	--	--	318	9	2.8
Home Economics	38	--	--	3	--	--	41	--	--
Law	--	--	--	53	--	--	53	--	--
Social Service	2	--	--	--	--	--	2	--	--
Library Science	9	--	--	5	--	--	14	--	--
Physical Training	186	--	--	--	--	--	186	--	--
Pharmacy	40	--	--	1	--	--	41	--	--
Business Administration	240	4	1.7	29	1	3.4	269	5	1.9
Total - All Programs	<u>2,410</u>	<u>95</u>	<u>3.9%</u>	<u>393</u>	<u>24</u>	<u>6.1%</u>	<u>2,803</u>	<u>119</u>	<u>4.2%</u>

PART II: Small Classes - Summary by Justification
Spring Semester, 1963

JUSTIFICATION CODE		UNDERGRADUATE		GRADUATE		TOTAL	
Number	Explanation	No. Classes	% of Total	No. Classes	% of Total	No. Classes	% of Total
1	Required, not offered each semester	2	1.6%	--	--%	2	1.3%
2	Required for graduating seniors	5	3.9	--	--	5	3.3
3	Required for majors	22	17.3	--	--	22	14.4
4	Supplementary fee paid	20	15.8	--	--	20	13.1
6a & 6b	Necessary for a balanced departmental program	25	19.7	--	--	25	16.3
7	Required for an advanced degree	--	--	17	65.4	17	11.1
8a & 8b	Classes meeting together (excluded in Part I)	32	25.2	2	7.7	34	22.2
9	Adds, drops, and transfers	21	16.5	7	26.9	28	18.3
	Total	<u>127</u>	<u>100.0%</u>	<u>26</u>	<u>100.0%</u>	<u>153</u>	<u>100.0%</u>

TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS

REPORT ON SMALL CLASSES - ORGANIZED CLASSES ONLY

Spring Semester, 1963

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under Graduate	Graduate	
<u>Liberal Arts</u>					
English					
3367-1	Fiction Writing	3	5		6b
Journalism					
(1204-1)	Publications	1	2		8b
(1304-1)	Publications	1	1		8b
(1305-1)	Publications	1	4		8b
(1405-1)	Publications	1	1		8b
	(Meet with Journalism 1104-1, enrollment 11; Journalism 1105-1, enrollment 28, and with Journalism 1205-1, enrollment 10)				
3350-1	Fundamentals of Advertising (Meets with B. A. 3350-1, enrollment 16)	3	9		8a
Speech					
3305-1	Oral Interpretation	3	6		2
<u>Sciences</u>					
Chemistry					
2211-1	Qualitative Analysis (Meets with Chemistry 3211-1, enrollment 26)	2	3		8b
2222-1	Organic Chemistry (Meets with Chemistry 3222-1, enrollment 13)	2	1		8b
4450-1	Instrumental Methods of Analytical Chemistry	4	9		6a
4470-1	Radiochemistry	4	5		6a
Geology					
2421-1	Geological Trip (Meets with Mining 2421-1, enrollment 5, and with Metallurgy 2421-1, enrollment 14)	2	2		8a
3461-1	Advanced Economic Geology	3	9		2
4219-1	Paleontological Geology	4	9		6a
4463-1	Geology of Petroleum and Natural Gas	4	4		2
Physics					
3584-1	Quantum Mechanics	3		1	6b
3586-1	Cosmic Radiation	3		2	6b
3588-1	Theoretical Physics	3		2	6b
<u>Fine Arts</u>					
Art					
2321-1	Life Drawing (Meets with Art 2121-1, enrollment 19)	2	1		8b

Note: Bracket "((" used to indicate courses which meet together

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
<u>Art (continued)</u>					
(2141-2	Jewelry	2	7		8b
(2341-1	Jewelry	2	3		8b
(2151-1	Jewelry	2	1		8b
(2351-1	Jewelry	2	1		8b
(2381-1	Ceramics	2	1		8b
(2382-1	Ceramics	2	1		8b
	(Meet with Art 2181-1, enrollment 14)				
2382-2	Ceramics	2	2		8b
	(Meets with Art 2181-2, enrollment 11)				
(2311-1	Painting	2	8		8b
(2411-1	Painting	2	1		8b
	(Meet with Art 2211-1, enrollment 18)				
(2231-1	Graphics	2	8		4
(2331-1	Graphics	2	1		4
(2261-1	Advertising	2	8		8b
(2361-1	Advertising	2	3		8b
<u>Drama</u>					
1311-1	College Players	1	1		8b
	(Meets with Drama 1111-1, enrollment 12)				
(2130-1	Rehearsal and Performance	2	5		8b
(2230-1	Rehearsal and Performance	2	3		8b
(2330-1	Rehearsal and Performance	2	1		8b
(2430-1	Rehearsal and Performance	2	3		8b
3425-1	Directing	3	9		2
<u>Music</u>					
2171-1	High Strings Class	2	8		4
1165-1	Chamber Music	1	6		6a
2315-1	Form and Analysis	2	1		2
3122-1	Trends in Music Literature	3	5		8b
	(Meets with Music 3121-1, enrollment 28)				
3412-1	Instrumentation and Orchestration	3	7		2
3321-1	Music History	3	1		8b
	(Meets with Music 3322-1, enrollment 11)				
3411-1	Choral Arranging	3	4		2
(2171-1	Class Piano	2	3		4
(2172-1	Class Piano	2	1		4
(2271-1	Class Piano	2	1		4
(2272-1	Class Piano	2	2		4
(2372-1	Class Piano	2	2		4
(2171-1	Class Voice	2	1		4
(2172-1	Class Voice	2	2		4

Note: Bracket "(" used to indicate courses which meet together

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
Radio-TV					
(1105-1	Radio Station KVOF-FM	1	9		8b
(1204-1	Radio Station KVOF-FM	1	9		8b
(1205-1	Radio Station KVOF-FM	1	8		8b
(1304-1	Radio Station KVOF-FM	1	2		8b
(1305-1	Radio Station KVOF-FM	1	6		8b
(1405-1	Radio Station KVOF-FM	1	1		8b
	(Meet with Radio-TV 1104-1, enrollment 16)				
3331-1	Seminar in Telecommunications	3	8		3
<u>Teacher Education</u>					
Departmental Methods					
Art 3392-1	Art Education	3	9		3
Practice Teaching					
Mus. 3498-1	Professional Laboratory Experience in the Elementary Schools and Junior and Senior High Schools	3	8		1
Physical Education					
3502-1	Critical Analysis of Professional Literature	3		4	7
<u>Engineering</u>					
Electrical Engineering					
3321-1	Electromagnetic Field Theory	3	9		1
Mechanical Engineering					
3324-1	Dynamics of Machinery	3	9		1
3482-1	Heat Power Engineering	3	8		2
4480-1	Machine Design	4	9		2
Mining					
1102-1	Mineral Industry	1	4		6a
2403-1	Mine Management	2	2		2
3302-1	Mine Surveying	3	4		3
3406-1	Rock Mechanics	3	4		2
Metallurgy					
3402-1	Ferrous Process Metallurgy	3	4		2
3405-1	Metallurgical Research	3	2		2
3414	Thermodynamics of Metals	3	4		2
4412-1	Physical Metallurgy II	4	5		2
<u>Physical Training</u>					
1101-14	Bowling (Meets with P.E. 1102-16, enrollment 15)	1	8		8b
(1101-15	Golf	1	9		8b
(1102-17	Golf	1	3		8b

Note: Bracket "(" used to indicate courses which meet together

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Physical Training (continued)</u>					
(1101-16	Golf	1	8		8b
(1102-18	Golf	1	7		8b
1102-19	Golf	1	5		8b
	(Meets with P.E. 1101-17, enrollment 10)				
1102-20	Golf	1	5		8b
	(Meets with P.E. 1101-18, enrollment 11)				
1102-21	Golf	1	7		8b
	(Meets with P.E. 1101-19, enrollment 19)				
1102-21	Golf	1	5		8b
	(Meets with P.E. 1101-20, enrollment 20)				
<u>Business Administration</u>					
3202-1	Advanced Shorthand and Transcription	3	8		2
3304-1	Secretarial Office Practice and Problems	3	5		2
3316-1	Federal Tax Accounting for Partnerships and Corporations	3	7		6b
3317-1	Governmental and Institutional Accounting	3	8		6b
3342-1	Labor Law	3	8		6b
3345-1	Personnel Management	3	7		6b
Note: Bracket "(" used to indicate courses which meet together					

THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY

REPORT ON SMALL CLASSES - ORGANIZED CLASSES ONLY

Spring Semester, 1963

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts</u>					
Classical Civilization 362	Conference Course in Classical Archaeology (Meets with C.C. 346, enrollment 21)	3	4		8b
Government 394K	Municipal Management	3		3	7
I. S. 360.1	Senior Seminar in International Studies	3	7		1
Am. S. 355	Individualism in America	3	8		1
History 364N	Medieval Islam	3	6		6b
Journalism 363	Communication Theory as Related to the Mass Media	3	6		6b
Mathematics 620Kb	Mathematics of Astronomy	3	8		6b
362L.3	Probability and Statistics	3	8		9
371L	Topics in Modern Algebra	3	8		9
373 L	Introduction to Abstract Algebra and Number Theory	3	8		9
391M	Potential Theory	3		4	7
Philosophy 359	Modern Logical Theory	3	9		9
370	Seminar in Ethics	3	8		6a
Psychology 359H	Honors Reading Course	3	4		6b
Speech 345	Dramatic and Documentary Writing	3	9		9
348	Advanced Television Production and Directing	3	7		6b
660b	Development of Speech in Deaf Children	3	9		6b
384	Research in Speech	3		3	9
French 328K	Introduction to French Literature through the 17th Century	3	8		3

Note: Bracket "(" has been used to indicate courses which meet together.

Program Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts (continued)</u>					
German					
407.49	Intermediate German	4	8		9
314K.1	Readings in Scientific German	3	9		9
(393K.2	Transformational Grammar of German	3		3	9
(Lin. 393.4	Transformational Grammar of German	3		1	9
Greek					
507.3	Grammar and Reading	5	9		9
612b	Second Year Reading (Homer's "Iliad")	3	6		3
619b	Elementary New Testament Greek	3	9		9
624b	Advanced Greek Reading (Lyric Poetry)	3	4		3
665b	Senior Greek Reading (Pindar)	3	4		3
381	Comparative Greek Grammar	3		3	7
685b	Graduate Reading (Isocrates' Areo- pagiticus and Antidosis)	3		3	9
Hebrew					
612b	Second Year Hebrew	3	4		6b
Italian					
313	Oral Expression, Reading and Composition	3	5		6b
326	Introduction to Modern Italian Literature	3	9		6b
369K	Romance Literatures in Translation	3	8		6b
375	Studies in Italian Literature	3	4		6b
381	Readings in Italian Literature	3		4	9
Latin					
623b.1	Advanced Reading	3	8		6a
665b	Senior Reading (Roman Satire)	3	6		3
Portuguese					
312K	Oral Expression, Reading and Composition	3	7		3
312L	Oral Expression, Reading and Composition	3	6		3
218a	Intensive Practice in Spoken Portuguese	1	2		3
218b	Intensive Practice in Spoken Portuguese	1	4		3
374	Advanced Portuguese Syntax	3	7		6b
375	Luzo-Brazilian Literature	3	5		6b
396K	Comparative Romance Linguistics	3		3	9
Russian					
320L	Readings in Russian Classics	3	8		6b
325	Conversation and Composition	3	7		6b

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts (continued)</u>					
<u>Russian (continued)</u>					
381L	Methods in Linguistic Analysis of Russian	3		3	7
390	Studies in Slavic Linguistics: Russian Folklore	3		3	7
<u>Spanish</u>					
386	Old Spanish Language	3		3	7
391.1	Renaissance and Golden Age Literature of Spain: Renaissance in Spanish Literature and Social Life	3		4	7
<u>Linguistics</u>					
344K	Practical Phonetics (Meets with E 344K, enrollment 19)	3	9		8a
672b.1	Intensive Egyptian Arabic	3	7		3
672b.2	Intensive Hindi	3	1		3
672b.3	Intensive Japanese	3	4		3
672b.5	Intensive Chinese	3	4		3
672b.6	Intensive Persian	3	2		3
374.3	Language and Culture: Japan (Meets with E. 374M.3, enrollment 15)	3	5		8a
374.6	Language and Culture: The Arabic World	3	5		3
391.2	Advanced Hindi	3		2	7
391.3	Advanced Japanese	3		3	7
391.4	Advanced Telugu	3		1	7
391.5	Advanced Contemporary Written Arabic	3		2	7
391.6	Advanced Modern Literary Arabic	3		2	7
391.7	Advanced Chinese	3		3	7
393.6	The Structure of Persian	3		1	7
394.1	Comparative Semitic	3		3	7
<u>Sciences</u>					
<u>Astronomy</u>					
392	Procedures in Observational Astronomy	3		3	7
<u>Microbiology</u>					
381K	Bacterial Genetics (Meets with Mic. 281K, enrollment 10)	3		4	8b
<u>Biology</u>					
660b	Topics in Modern Biology	3	1		9
<u>Botany</u>					
362	Plant Systematics	3	6		6a

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Sciences (continued)</u>					
<u>Botany (continued)</u>					
373K	Introduction to Plant Ecology	3	9		6a
374	Plant Anatomy	3	8		6a
<u>Geology</u>					
377L	Geologic Maps	3	7		2
<u>Physics</u>					
473N	Advanced Laboratory II	4	6		6b
<u>Fine Arts</u>					
<u>Art</u>					
301K.1	Life Drawing (Meets with Art 301L.1, enrollment 18)	3	5		8b
301K.2	Life Drawing (Meets with Art 301L.2, enrollment 11)	3	4		8b
301K.3	Life Drawing (Meets with Art 301L.3, enrollment 12)	3	7		8b
301K.6	Life Drawing (Meets with Art 301L.6, enrollment 17)	3	9		8b
301L.4	Life Drawing (Meets with Art 301K.4, enrollment 11)	3	6		8b
311K.1	Painting (Meets with Art 311L.1, enrollment 15)	3	5		8b
311L.2	Painting (Meets with Art 311K.2, enrollment 10)	3	7		8b
311L.4	Painting (Meets with Art 311K.4, enrollment 12)	3	9		8b
(313L.2	Intermediate Design	3	6		8b
(323L.2	Advanced Sculpture	3	1		8b
(363K.2	Advanced Sculpture (Meet with Art 313K.2, enrollment 17)	3	1		8b
(316K.1	Sophomore Life Drawing	3	7		8b
(346K.1	Advanced Life Drawing	3	6		8b
(346L.1	Advanced Life Drawing (Meet with Art 316L.1, enrollment 10)	3	3		8b
(316K.2	Sophomore Life Drawing	3	3		8b
(316L.2	Sophomore Life Drawing	3	8		8b
(346K.2	Advanced Life Drawing	3	2		8b
(346L.2	Advanced Life Drawing	3	5		8b
(366L.2	Advanced Life Drawing	3	1		8b
(316K.3	Sophomore Life Drawing	3	8		8b
(346K.3	Advanced Life Drawing	3	4		8b
(346L.3	Advanced Life Drawing (Meet with Art 316L.3, enrollment 11)	3	1		8b

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
Art (continued)					
(321K.1	Advanced Painting	3	4		8b
(321L.1	Advanced Painting	3	6		8b
(361K.1	Advanced Painting	3	2		8b
(361L.1	Advanced Painting	3	2		8b
(321K.2	Advanced Painting	3	6		8b
(321L.2	Advanced Painting	3	8		8b
(361K.2	Advanced Painting	3	1		8b
(361L.2	Advanced Painting	3	1		8b
(321K.3	Advanced Painting	3	7		8b
(321L.3	Advanced Painting	3	5		8b
(361K.3	Advanced Painting	3	1		8b
(361L.3	Advanced Painting	3	2		8b
(323K.1	Advanced Sculpture	3	2		8b
(323L.1	Advanced Sculpture	3	1		8b
(363L.1	Advanced Sculpture	3	3		8b
	(Meet with Art 313K.1, enrollment 12; and Art 313L.1, enrollment 11)				
(325K	Graphic Arts	3	6		8b
(325L	Graphic Arts	3	9		8b
(342K	Composition	3	9		8b
(342L	Composition	3	8		8b
(367K	Advanced Composition	3	3		8b
(367L	Advanced Composition	3	2		8b
(345K.1	Commercial Design and Illustration	3	5		8b
(345L.1	Commercial Design and Illustration	3	7		8b
(375K.1	Advanced Commercial Design & Illustration	3	3		8b
(375L.1	Advanced Commercial Design & Illustration	3	9		8b
(345K.3	Commercial Design and Illustration	3	1		8b
(345L.3	Commercial Design and Illustration	3	8		8b
(375K.3	Advanced Commercial Design & Illustration	3	5		8b
(375L.3	Advanced Commercial Design & Illustration	3	6		8b
346K.4	Advanced Life Drawing	3	4		8b
	(Meets with Art 316K.4, enrollment 11; and with Art 316L.4, enrollment 12)				
(347	Ceramics	3	8		8b
(347K	Ceramics	3	8		8b
350K	Weaving	3	3		4
(354K	Crafts	3	8		8b
(354L	Crafts	3	5		8b
<u>Drama</u>					
276L.1	Advanced Rehearsal & Performance - Production	2	8		6b
276L.2	Advanced Rehearsal and Performance - Rehearsal and Performance	2	8		6b
276L.3	Advanced Rehearsal and Performance - Opera Production	2	8		6b

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
<u>Music</u>					
200.1	Class Instruction in Applied Music	2	4		4
200J.1	Class Instruction in Applied Music	2	1		4
200J.2	Class Instruction in Applied Music	2	5		4
200J.3	Class Instruction in Applied Music	2	4		4
200J.4	Class Instruction in Applied Music	2	5		4
200J.5	Class Instruction in Applied Music	2	2		4
200K.1	Class Instruction in Applied Music	2	4		4
200K.2	Class Instruction in Applied Music	2	4		4
200K.3	Class Instruction in Applied Music	2	5		4
200K.4	Class Instruction in Applied Music	2	1		4
210J.1	Class Instruction in Applied Music: Third Semester Piano	2	4		4
210J.2	Class Instruction in Applied Music: Third Semester Piano	2	4		4
210K.1	Class Instruction in Applied Music	2	7		4
210K.2	Class Instruction in Applied Music	2	3		4
210K.3	Class Instruction in Applied Music	2	2		4
210K.4	Class Instruction in Applied Music	2	1		4
210L.2	Instrumental Class Instruction	2	4		4
210L.3	Instrumental Class Instruction	2	1		4
210M	Instrumental Class Instruction	2	1		4
605a.3	Theory of Music	3	9		9
605b.5	Theory of Music	3	9		9
411b.6	Ear-Training and Sight-Singing	2	8		9
337	Music for Radio and Television	3	6		2
379K.8	Symphonic Literature	3	5		2
<u>Teacher Education</u>					
<u>Departmental Methods</u>					
Ed.C. 370E.15	Elementary School Subjects: Special Adaptations for the Deaf	3	6		3
Ed.C. 370S.13	Secondary School Subjects: Physical Education (Women)	3	9		3
Ed.C. 370S.17	Secondary School Subjects: Journalism	3	6		3
Ed.C.371.2.34	Senior Seminar (Secondary Education: Physics)	3	2		6b
Mus. 384K	Seminar in Music Education: Secondary Schools	3		4	3

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Teacher Education (continued)</u>					
<u>Educational Administration</u>					
387	The Junior College	3		4	9
<u>Educational Psychology</u>					
362	The Individual and Education	3	9		9
<u>Engineering</u>					
<u>Architecture</u>					
407a.4	Basic Design (Meets with Arc. 407a.2, enrollment 15)	2	9		8b
407b.4	Basic Design (Meets with Arc. 407b.2, enrollment 10)	2	7		8b
526.5	Intermediate Architectural Design (Meets with Arc. 525, enrollment 11)	5	5		8b
230K	Drawing V (Meets with Arc. 230L.6, enrollment 15)	2	5		8b
260L	Frame Construction Working Drawings (Meets with Arc. 261L.2, enrollment 29)	2	1		8b
<u>Architectural Engineering</u>					
278	Working Drawings (Steel)	2	9		9
<u>Chemical Engineering</u>					
317.1	Industrial Chemical Calculations	3	9		6b
370K	X-ray Analysis	3	9		9
<u>Civil Engineering</u>					
340	Engineering Geodesy	3	8		2
(264	Design of Water and Waste Water Systems	2	2		9
(364	Design of Water and Waste Water Systems	3	6		9
375	Earth Structures and Soil Stabilization (Meets with C.E. 275, enrollment 14)	3	3		8b
(393L	Advanced Fluid Mechanics II: Viscous Flow	3		1	8a
(M.E.393L	Advanced Fluid Mechanics II: Viscous Flow (Meet with E.M. 393L, enrollment 8)	3		3	8a
<u>Electrical Engineering</u>					
426	Fundamentals of Electrical Science	4	8		3
360K	Pulse and Digital Techniques	3	9		9
<u>Engineering Mechanics</u>					
382	Nonlinear Vibrations (Meets with M.E. 386L, enrollment 5)	3		3	8a
<u>Mechanical Engineering</u>					
140.2	Heat Power Engineering Laboratory	1	9		9
146.4	Fluid Mechanics Laboratory	1	7		9

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Business Administration</u>					
General Business					
697p.4	Conference Course in Business Administra- tion: Finance	3		3	7
Finance					
Ac.S. 221	Problems Course for Actuarial Examination, Part 2	2	3		3
Ac.S. 260	Population Problems and Multiple Decrement Theory	2	6		3
Ac.S. 678b	Actuarial Mathematics	3	6		3
Ins. 377	Advanced Property and Liability Insurance	3	6		2

Note:

The following courses were approved as individual instruction courses, but reported by error as organized classes on the CSR-053:

History 372M.2	3	3	
Philosophy 379K	3	5	
Portuguese 385L	3		2

Note: Bracket "(" has been used to indicate courses which meet together.

7. ADMISSION STANDARDS FOR TRANSFER STUDENTS
AND SCHOLASTIC STANDARDS FOR RESIDENT
FRESHMAN STUDENTS, MAIN UNIVERSITY

Below is a duplication of the Administration's recom-
mendations:

The Faculty Council has recommended, and the General Faculty has approved the following recommendations:

"I. Amend Publication Number 6208, General Information, Main University, 1962-1963, page 37, under Requirements, to read:

1. First-year students. -- A first-year student taking twelve or more semester hours must (1) pass at least twelve semester hours and (2) make a score of at least twelve points.

A first-year student taking less than twelve semester hours must (1) pass all hours taken and (2) make at least as many points as semester hours undertaken.

4. In addition to the above requirements, students transferring with less than fifty-four semester hours must present a 1.5 grade-point average in all previous college work undertaken, whether passed or failed. (This average is computed as follows: A, 3 points per semester hour; B, 2; C, 1; D, E, F, 0.) Students transferring with fifty-four or more semester hours must present a 1.0 grade-point average on all previous college work undertaken, whether passed or failed; except that a student transferring to the University presenting college work taken only in the summer session immediately following his high-school graduation may present a 1.0 average on all work undertaken, whether passed or failed.

II. Amend Publication Number 6208, General Information, Main University, 1962-63, page 65, number 1 under Minimum Standard Required to read:

1. First-year students. -- A first-year student taking twelve or more semester hours must (1) pass at least twelve semester hours and (2) make a score of at least twelve points.

A first-year student taking less than 12 semester hours (by special approval of his dean) must (1) pass all hours taken and (2) make at least as many points as semester hours undertaken.

Effective in September 1964.

Reason: To prevent sizeable increases in freshman and sophomore classes."

Dr. Smiley and Dr. Ransom concur in the recommendations submitted and request approval of the Board.

At the April meeting of the Board there was a full discussion of this subject. The recommendations presented differ, in some respects, from the recommendations of the Dean's Council discussed at the April meeting. Dr. Smiley reports these changes as follows:

"The change in regard to requirements for transfer students is to require a 1.5 grade point average of any student who transfers less than fifty-four semester hours (substantially the first two years) rather than the old requirement of a 1.0 (C average). The original proposal, as discussed with the Regents in the last meeting, was somewhat higher, a 2.0 (B) average for students with less than twenty-four hours. This has been eliminated from the present requirement as has a 1.5 average for upper division students which was in the original proposal, the grade point average for the latter remaining at 1.0."

The proposal for scholastic standards of twelve semester hours passed and twelve grade points as a minimum for freshmen rather than the old nine and nine combination is the recommendation as taken to the Faculty Council and discussed by the Regents at the April meeting.

The recommendations presented regarding transfer students increases the requirements for those students transferring with less than fifty-four semester hours, but the change is not as drastic as the 2.0 grade point average which was discussed.

Secretary's
Inquiry

If and when this item is reported, does the Board desire any reference to "Enrollment Policy"?

Buildings & Grounds Committee

BUILDINGS AND GROUNDS COMMITTEE

Date: Saturday, May 24, 1963
 Time: 9:15 a.m.
 Place: Main Building, Room 210 (Office of the Secretary)

	<u>Page No.</u>
A. Joint Meeting of the Buildings and Grounds and Medical Affairs Committees (9:15 a.m.)	
1. Medical Branch	
a. Outpatient-Clinical Diagnostic Building: Approval of Final Plans and Specifications for Fourth, Fifth, and Sixth Floors (Item 11)**	42
b. Virology Laboratory: Approval of Appropriation for Equipment, etc. (Item 12)**	42
2. Dental Branch	
Old Dental Branch Building: Selection of Architects for Remodeling Project (Item 13)**	44
3. M. D. Anderson Hospital and Tumor Institute	
Hermann Garage Building: Ratification of Lease with the Hermann Hospital Estate for Space (Item 14)*	45
B. Meeting of the Buildings and Grounds Committee	
1. Main University	
a. Old Press Building: Approval of Change in Name	39
b. Law School Building: Approval of Specifications for Classroom Furniture for Addition	39
c. Gregory Gymnasium: Approval of Inscription on Plaque for Addition	39

* See Page 46 for list of Architects suggested.

** These refer to Buildings and Grounds items on pages indicated.

Main University (Cont'd)

d.	Law School Building: Approval of Inscription on Plaque for Addition	40
e.	Will C. Hogg Geology Building: Approval of Preliminary Plans and Appointment of Associate Architect	40
f.	Electrical Equipment: Ratification of Issuance of Purchase Order	41
g.	Engineering-Science Building: Approval of Transfer Between Appropriations to cover Change Order for Installation of Van de Graaff Tandem Accelerators	41
h.	New ROTC Rifle Range Building: Approval of Location and Appropriation Therefor	41
i.	Power Plant Extension: Approval of Location	42
j.	Gregory Gymnasium: Award of Contract for Furniture and Furnishings for Addition*	*
k.	Wilhide Engineering Corporation: Reconsideration of Forfeiture of Bid Bond#	#
l.	Records Storage Building: Consideration of Location**	**
2. Texas Western College		
A.	Sun Bowl Stadium: Report of Signing of Easements, etc. , for Northern Access Road	42

Supp. Agenda D.

-
- * Bids will be taken on May 9 and the Administration's recommendations will be mailed with the Supplementary Agenda on May 17.
- ** No action will be taken at this meeting but the Administration wanted this item brought to the attention of the Buildings and Grounds Committee.
- # See Pages 47-51 for supplementary material prompting this reconsideration.

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

RECOMMENDATIONS TO REGENTS'
BUILDINGS AND GROUNDS COMMITTEE

May 7, 1963

1. MAIN UNIVERSITY - APPROVAL OF CHANGE IN NAME FOR OLD PRESS BUILDING.-- Some time ago the Old Press Building at the Main University was remodeled for use by the Radio-Television Department and is now being occupied by that Department. It is therefore recommended by the Main University Faculty Committee on Building and Space Allocation, which recommendation is concurred in by President Smiley, Comptroller Sparenberg, and Chancellor Ransom, that the Old Press Building be re-named the Radio-Television Building.

2. MAIN UNIVERSITY - APPROVAL OF SPECIFICATIONS FOR CLASSROOM FURNITURE FOR ADDITION TO LAW SCHOOL BUILDING.--Specifications covering Classroom Furniture for the Addition to the Law School Building have been prepared by members of the staff of the Office of the Comptroller and approved by President Smiley, Comptroller Sparenberg, and Chancellor Ransom. The estimated cost of the items covered by these specifications is within the amount allocated for this purpose. It is, therefore, recommended that they be approved by the Board and that Comptroller Sparenberg be authorized to advertise for bids to be presented to the Board for consideration at a later meeting.

Specifications for the remainder of the Furniture and Furnishings for this addition will be presented to the Board for approval at a later date.

3. MAIN UNIVERSITY - APPROVAL OF INSCRIPTION ON PLAQUE FOR ADDITION TO GREGORY GYMNASIUM.--It is recommended that the inscription as set out below be approved for the plaque for the Addition to Gregory Gymnasium at the Main University:

ADDITION TO GREGORY GYMNASIUM
1962

BOARD OF REGENTS

Thornton Hardie, Chairman

W. W. Heath, Vice-Chairman

Walter P. Brennan

J. P. Bryan

H. F. Connally, Jr., M. D.

Wales H. Madden, Jr.

A. G. McNeese, Jr.

John S. Redditt

French M. Robertson

Harry H. Ransom, Chancellor, The
University of Texas
Charles H. Sparenberg, Comptroller,
The University of Texas

---000---

Joseph R. Smiley, President, Main
University
C. Aubrey Smith, Chairman, Main
University Faculty Building
Committee

---000---

Jessen, Jessen, Millhouse, and
Greeven, Consulting Architect
Wilson, Morris, Crain, and Anderson,
Associate Architect
John J. Stokes, General Contractor

This inscription is in accordance with the standard pattern approved by the Board of Regents, and shows the names of the persons occupying the positions indicated at the date of the award of the general contract, February 3, 1962.

4. MAIN UNIVERSITY - APPROVAL OF INSCRIPTION ON PLAQUE FOR ADDITION TO LAW SCHOOL BUILDING.--It is recommended that the inscription as set out below be approved for the plaque for the Addition to the Law School Building at the Main University:

ADDITION TO LAW SCHOOL BUILDING
1962

BOARD OF REGENTS

Thornton Hardie, Chairman

W. W. Heath, Vice-Chairman

Walter P. Brennan

J. P. Bryan

H. F. Connally, Jr., M. D.

Wales H. Madden, Jr.

A. G. McNeese, Jr.

John S. Redditt

French M. Robertson

Harry H. Ransom, Chancellor, The
University of Texas
Charles H. Sparenberg, Comptroller,
The University of Texas

---000---

Joseph R. Smiley, President, Main
University
C. Aubrey Smith, Chairman, Main
University Faculty Building
Committee

---000---

Jessen, Jessen, Millhouse, and
Greeven, Consulting Architect
Office of Mark Lemmon, Associate
Architect
C. D. Yarbrough Construction
Company, General Contractor

This inscription is in accordance with the standard pattern approved by the Board of Regents, and shows the names of the persons occupying the positions indicated at the date of the award of the general contract, March 8, 1962.

5. MAIN UNIVERSITY - APPROVAL OF PRELIMINARY PLANS FOR WILL C. HOGG GEOLOGY BUILDING.--At the Regents' Meeting held April 28, 1962, authorization was given to the Consulting Architect, Jessen, Jessen, Millhouse, and Greeven, to prepare preliminary plans and outline specifications for the Will C. Hogg Geology Building at the Main University, with a partial appropriation being made at that time, and the remainder needed to be set up in 1962-63, the total appropriation being \$2,250,000.00.

These preliminary plans and outline specifications have now been prepared, providing for estimated construction costs within this appropriation, and have been approved by the Main University Faculty Committee on Building and Space Allocation, President Smiley, Comptroller Sparenberg, and Chancellor Ransom. It is recommended that they be approved by the Board and that an Associate Architect be appointed with authorization to proceed with the preparation of working drawings and specifications.

It is further recommended that the architectural firm of Page, Southerland, and Page, of Austin, Texas, be appointed as Associate Architect for this project.

6. MAIN UNIVERSITY - RATIFICATION OF ISSUANCE OF PURCHASE ORDER FOR ELECTRICAL EQUIPMENT.--At the Regents' Meeting held December 1, 1962, the Main University Physical Plant staff was given authority to prepare plans and specifications for the Revision of the Electrical Distribution System at the Main University, with further authority to Comptroller Sparenberg to approve these plans and specifications and to approve requisitions issued on the basis of the plans and specifications, all within the limits of the \$300,000.00 appropriation made. Plans and specifications for One Lot of Electrical Equipment were prepared by the Physical Plant staff and approved by Comptroller Sparenberg, a requisition was issued, bids were received as listed below, and a purchase order issued to the low bidder, General Electric Company, in the amount of \$189,957.00.

<u>Name of Bidder</u>	<u>Item No. 1</u>	<u>Item No. 2</u>	<u>Delivery</u>
Allis Chalmers Manufacturing Co.	\$207,561.00	\$ No Bid	112 days*
General Electric Co.	179,662.00	10,295.00	190 days
I.T.E. Circuit Breaker Company	179,678.00	No Bid	154 days
Westinghouse Electric Corporation	189,183.00	12,050.00	126 days

*Drawing approval time to be added.

It is recommended that the actions as taken above be ratified and approved by the Board.

7. MAIN UNIVERSITY - APPROVAL OF TRANSFER BETWEEN APPROPRIATIONS FOR ENGINEERING-SCIENCE BUILDING TO COVER CHANGE ORDERS FOR INSTALLATION OF VAN DE GRAAFF TANDEM ACCELERATORS.--At the time the contract was signed with High Voltage Engineering Corporation for the construction of the three Van de Graaff Tandem Accelerators, it was understood that there would be certain installation costs to be paid by the University when the equipment was delivered and installed. It is now believed that the best procedure to follow in having this equipment installed is to issue change orders to various construction contracts involved in this building, and it is estimated that these change orders will total between \$35,000.00 and \$50,000.00. It is, therefore, recommended that Comptroller Sparenberg be authorized to sign change orders to these construction contracts to cover the installation costs in a total amount not to exceed \$50,000.00, the money needed to cover these change orders to come from the Allotment Account for the Engineering-Science Building.

8. MAIN UNIVERSITY - APPROVAL OF LOCATION FOR NEW ROTC RIFLE RANGE BUILDING AND APPROPRIATION THEREFOR.--The present ROTC Rifle Range will interfere with the East Mall Development and, therefore, must be removed. It is recommended by the Main University Faculty Building and Space Allocation Committee, which recommendation is concurred in by President Smiley, Comptroller Sparenberg, and Chancellor Ransom, that a location immediately southeast of the ROTC Building be approved for a new ROTC Rifle Range Building and that an appropriation of \$90,000.00 be made from the Available University Fund appropriation entitled "New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated" with authorization to Consulting Architects Brooks and Barr to proceed with the preparation of preliminary plans and outline specifications for this structure. There is a possibility that this new building may be designed as an addition to the ROTC building, but this question needs further study by all concerned, including, of course, the Consulting Architects.

9. MAIN UNIVERSITY - APPROVAL OF LOCATION OF POWER PLANT EXTENSION.-- The Main University Faculty Building and Space Allocation Committee recommends, which recommendation is concurred in by President Smiley, Comptroller Sparenberg, and Chancellor Ransom, that a location be approved for the extension of the Main University Power Plant to the east of the existing Power Plant, west of Waller Creek, and south of Twenty-fourth Street, which is approximately northeast of the present Cooling Tower.

10. TEXAS WESTERN COLLEGE - REPORT ON SIGNING OF EASEMENTS, ETC., FOR NORTHERN ACCESS ROAD TO SUN BOWL STADIUM.--At the Regents' Meeting held July 22, 1961, an easement was granted to El Paso County for a northern access road to the Sun Bowl Stadium. Later it was found advisable to change the location of this road in some respects and a Committee, consisting of President Ray, Comptroller Sparenberg, and Regent Hardie, was appointed at the meeting held December 1, 1962 to approve whatever documents were necessary to effect this change. At the meeting held April 5, 1963, ratification was requested of the approval of these documents by the Committee. Since no complete listing of the documents signed by the various parties involved in this transaction has been reported to the Board, this report is being made for information, and it is further requested that ratification be given by the Board for acceptance and/or signature of the documents listed below:

A Deed of Reconveyance dated January 23, 1963, from the County of El Paso covering 2.48 acres of land, more or less, which in effect cancels the easement approved by the Board at the meeting held July 22, 1961.

Indenture dated March 27, 1963, between the Board of Regents of Regents of The University of Texas and the City of El Paso covering an exchange of two tracts of land, all located in Hart Survey No. 2, El Paso County, Texas, each containing 0.488 acres, as more fully described in said indenture.

Right-of-Way Deed dated April 9, 1963, from the Board of Regents of The University of Texas to the City of El Paso covering a certain parcel of land in Hart Survey No. 2, El Paso County, Texas, containing approximately 2.45 acres, to serve as a northern access road to the Sun Bowl Stadium, as more fully described in said right-of-way deed.

11. MEDICAL BRANCH - APPROVAL OF FINAL PLANS AND SPECIFICATIONS FOR FOURTH, FIFTH, AND SIXTH FLOORS OF THE NEW OUTPATIENT-CLINICAL DIAGNOSTIC BUILDING.-- At the Regents' Meeting held December 1, 1962, authorization was given for the Associate Architects, George Pierce and Abel B. Pierce, to proceed with the preparation of working drawings and specifications for the Fourth, Fifth, and Sixth Floors of the New Outpatient-Clinical Diagnostic Building at the Medical Branch. These final plans and specifications have now been completed and have been approved by the Medical Branch Faculty Building Committee, Dr. Truslow, Comptroller Sparenberg, and Chancellor Ransom. It is recommended that they be approved by the Board, subject to approval of the Texas State Department of Health and the United States Public Health Service, and that Comptroller Sparenberg be authorized to advertise for bids at the proper time, to be presented to the Board for consideration at a later meeting.

12. MEDICAL BRANCH - APPROVAL OF APPROPRIATION FOR EQUIPMENT, ETC., FOR VIROLOGY LABORATORY.--A recommendation has been made by Dr. Truslow, which has been approved by Chancellor Ransom, that an appropriation of \$40,000.00 be made to the Medical Branch from the Unappropriated Balance of the Available University Fund for the purpose of purchasing equipment and making a small building service modification for the use of the Virology Laboratory being established. The program and proposed use of this appropriation are set forth in a memorandum from Dr. Verwey, Chairman of the Department of Microbiology, to Dr. Truslow, which is quoted below. It is recommended that the Board approve this appropriation.

"Virology is an extremely important subfield within the discipline of Microbiology and at the present time has only token representation on The University of Texas Medical Branch campus. The lack of competent virologists and an ongoing program of virology research is seriously hindering our efforts at medical student and graduate student training and is depriving the hospital of consultative and diagnostic service which it should have. In addition, the deficiency in this field is detracting from the otherwise improving national reputation of the Department of Microbiology.

"In the past two years since Dr. Morris Pollard, a virologist in the Department of Public Health and Preventive Medicine, left the Medical Branch, very active efforts have been made to recruit a qualified virologist to our staff. We have been unsuccessful in this, despite the availability of a "competitive" salary, because of the lack of space and facilities that could be allocated to virological research. The only space available was inadequate space on the 3rd Floor of the Gail Borden Building or rooms in the Ashbel Smith Building that were in such a disreputable condition that they were more of a liability than an asset in recruitment.

"The Board of Regents has recently approved funds for the minimal renovation of the first two floors of the Ashbel Smith Building, and I have just received approval of an NIH grant of \$24,000 for furniture and a few items of fixed equipment to assist in the establishment of a Virology Laboratory. Between renovation plans for the Ashbel Smith Building and the funds for furniture and fixed equipment for four rooms in this building, I believe that we can now establish a physical setup for a Virology Unit that would represent the basic beginning for a very satisfactory operation.

"Unfortunately, however, since virology deals with infectious, sub-microscopic agents that can frequently be studied only in animals or tissue cultures, the apparatus and movable equipment for virological research is costly. Therefore, a considerable expenditure beyond the provision of room space and furniture is required before a Virology Unit becomes functional. In addition, we are faced with the problem of recruiting a virologist who will undoubtedly require time to establish his sources of grant support for his research and therefore must have technical assistance supplied for him during his first year.

"In further response to the recent discussion with you, Mr. Heath and Dr. Connally concerning what a sum of \$40,000 could do to assist in the development of a good Virology Unit, I have assembled the specific proposal listed below.

Equipment	Estimated Cost
1. Tissue Culture Equipment - Including sterile hoods, tissue culture incubators, special glassware washer, and tissue culture glassware	\$ 8,100.
2. Animal Equipment and Facilities - Including disinfecting cage worker, animal cages, cage racks, etc.	7,600.
3. Ultraviolet Fluorescence Microscope	4,500.
4. Virus Laboratory General Apparatus - Including Spinco Model L ultracentrifuge, Sorval R C II refrigerated centrifuge, liquid nitrogen virus storage, refrigerators, etc.	11,500.
5. Building Service Modification - Increased hot water supply for glassware and cage washer	2,000.
6. Optical Measuring Equipment - Including a Beckman DU spectrophotometer with recorder and attachments for flame photometry and chromatographic strip and column analysis.	6,300.
TOTAL	\$ 40,000.

"It should be emphasized that practically all of the equipment listed above is permanent equipment that would be transferred to any new quarters that may be built in the future to house virus research. The amount listed for building service modification represents the cost of supplying hot water from the power house to the Ashbel Smith Building. This is needed because of the special glassware and cage washing demands of a Virus Research Unit. This line would, however, benefit all of the other occupants of the Ashbel Smith Building and make the installation of domestic type hot water heaters unnecessary.

"The equipment listed above, while permitting a good level of virus research operation, is by no means all of the equipment that should be considered for a Virus Laboratory. Such a laboratory should have an electron microscope with ancillary preparative equipment (\$45,000), radioactivity counting equipment, a small cold working laboratory, and an isolation laboratory-animal room complex. Certain of these require construction that would not be reasonable until the unit is placed in its final location, and the other things, together with a variety of additional, miscellaneous equipment, can probably be purchased from grant funds when the Unit is in operation.

"The Department of Microbiology at the Medical Branch, while crowded in space, is already one of the best equipped departments in the South in regard to facilities for work in most areas within the field of medical microbiology. This status has been attained largely through the use of money obtained from grants. If it should be possible for the University to assist us by providing the requested Virology equipment, I feel certain that it would permit us to add a high caliber virologist to our staff, thereby improving our position still further.

"In regard to the equipment that I have mentioned above, I would like it to be understood that this represents my appraisal of the general needs of a Virology Laboratory. It is entirely possible that a specific virologist may require certain items of equipment to a greater extent than others for his particular program. Therefore, if it should be possible for money to be made available for the equipping of a Virology Unit, I hope that I can be granted some leeway in the substitution of specific items of such equipment so that the unit will most nearly meet the requirements of the virologist who would be joining our staff."

13. DENTAL BRANCH - SELECTION OF ARCHITECTS FOR REMODELING PROJECT IN OLD DENTAL BRANCH BUILDING.--An application has been made to the United States Public Health Service for a grant of \$48,600.00 for remodeling and alterations to be performed in the second floor of the Old Dental Branch Building, for use in connection with a research project directed by Dr. Barnet M. Levy, Professor of Pathology at the Dental Branch. Although approval of this grant has not yet been received, it is expected that approval will be forthcoming soon. Because of the size of this project, it is recommended that an Architect in Houston be appointed to prepare the plans and specifications at an overall fee of 6%, rather than involve the Consulting Architect in this small a project. In order that plans and specifications may be started as soon as the grant award has been made, it is further recommended that the Board appoint an Architect at this time, with authorization to proceed with the preparation of plans and specifications when and if the notice of the grant award has been received, these to be presented to the Board for approval at a later meeting. A recommendation of the Comptroller in regard to the selection of an Architect for this project is submitted with these recommendations. This list was prepared after consultation with Dean Olson and Mrs. Birath.

14. M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE - RATIFICATION OF LEASE WITH THE HERMANN HOSPITAL ESTATE FOR SPACE IN THE HERMANN GARAGE BUILDING.-- At the Regents' Meeting held October 6, 1962, authorization was given to a Committee, consisting of Director R. Lee Clark, Comptroller Sparenberg, Chancellor Ransom, and Regent Heath (changed to Regent Brennan at meeting of January 14, 1963), to approve rental of space to alleviate the crowded conditions in the research areas of M. D. Anderson Hospital and Tumor Institute, with rental costs to be paid from trust or grant funds. After a thorough search for rental space in the vicinity of the Texas Medical Center, it was decided that the most desirable was in the Hermann Garage Building, next to the Hermann Professional Building adjacent to the Medical Center. A lease was negotiated with the Hermann Hospital Estate with the original term effective May 1, 1963 and ending at midnight October 31, 1965, covering 20,862 gross square feet of ground level space in the Hermann Garage Building at a monthly rental of \$6,613.73 (\$.317 per square foot). Certain remodeling in one area is to be done for which the Hermann Hospital Estate will make payment up to an aggregate of \$10,000.00, above which any costs will be borne by M. D. Anderson Hospital and Tumor Institute. The Hermann Hospital Estate will also make certain revisions including plumbing, electrical work, air conditioning duct work, etc., in another area, which expense will be borne entirely by the Estate. At the expiration of this lease, the University will have three options of renewing the lease for three periods of one year each, with the rental for any or all of these periods to be at the rate of \$6,258.60 a month (\$.30 per square foot).

The rental of this space was approved in advance by the Committee above referred to. In accordance with the Regents' Rules and Regulations, the lease agreement has been approved and executed by Comptroller Sparenberg, for the University. It has also been checked and approved as to legal form by University Attorney Waldrep. It is recommended that the Board ratify and approve the execution of this lease.

OTHER MATTERS TO BE CONSIDERED BY THE
REGENTS' BUILDINGS AND GROUNDS COMMITTEE

Main University - Award of Contract for Furniture and Furnishings for Addition to Gregory Gymnasium

Main University - Reconsideration of Forfeiture of Bid Bond by Wilhide Engineering Corporation

Main University - Consideration of Location of Records Storage Building

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
Austin 12

May 7, 1963

RECOMMENDATION OF COMPTROLLER SPARENBERG

RE: ARCHITECT FOR REMODELING PROJECT IN OLD DENTAL BRANCH BUILDING
DENTAL BRANCH

1. H. R. Winslett, Houston
2. Cameron Fairchild and Associates, Houston
3. Office of Freeman and Van Ness, Houston

COPY

THE UNIVERSITY OF TEXAS
BOARD OF REGENTSW. W. Heath, Chairman
Perry-Brooks Building
Austin, Texas

April 24, 1963

Miss Betty Anne Thedford
Secretary, Board of Regents
University Station, Box "N"
Austin 12, Texas

Re: Wilhide Engineering Corporation Claim

Dear Miss Thedford:

Wilhide Engineering Corporation has requested the Board to reconsider its approval of the Administrative recommendations concerning the above matter. Will you please check with Mr. Sparenberg and see that the matter is put on the Buildings and Grounds Committee agenda for its consideration at our next meeting, in order that it may make recommendations to the full Board.

Sincerely,

/s/ W. W. Heath

W. W. Heath

cc Senator John S. Redditt
Dr. Harry H. Ransom
Mr. C. H. Sparenberg

COPY

JOHN S. REDDITT
ATTORNEY AT LAW
LUFKIN, TEXAS

April 22, 1963

Mr. W. W. Heath
Chairman
Board of Regents
The University of Texas
Perry-Brooks Building
Austin, Texas

In re: Claim Wilhide Engineering Corporation

Dear Bill:

I wish to acknowledge receipt of your letter of April 19th with reference to the above styled matter.

After our Board meeting, Mr. Heatly called me at the request of Mr. Atwell. I did not recall all of the facts pertaining to the issues involved. I told him that I would make an investigation and call him. I talked with Mr. Sparenberg and he gave me the complete details.

Thereafter, I called Mr. Heatly and advised him that Mr. Sparenberg had given this Company the option of taking the contract on their low bids or forfeit the amount of the bid bond. The Company elected to forfeit rather than comply with the contract.

The Contract was awarded to another bidder. The Buildings and Grounds Committee approved and its action was approved by the Board of Regents.

Therefore, I advised Mr. Atwell there was but one procedure to take and that was for the Company to file a request with the Board of Regents for a reconsideration of the matter. The bidder contends an honest mistake was made. The facts developed by Mr. Sparenberg do not indicate this. We, of course, cannot permit any bidder to file bids without any intention of compliance. However, I have always felt that we should give any interested party the right of a hearing. This is basic and fundamental with me.

It would be my suggestion that your Buildings and Grounds Committee consider this matter at its next meeting and after the hearing make recommendation to the full Board.

With continued best wishes, I am

Yours very truly,

/s/ John S. Redditt

John S. Redditt

JSR:hro

cc: Dr. Harry H. Ransom
Mr. Charles Sparenberg

COPY

THE UNIVERSITY OF TEXAS
BOARD OF REGENTSW. W. Heath, Chairman
Perry-Brooks Building
Austin, Texas

April 19, 1963

Senator John S. Redditt
Post Office Box 660
Lufkin, Texas

Dear John:

I received a letter and a telephone call from Mr. Douglas Bergman, attorney for Wilhide Engineering Corporation. He said he had discussed the matter with you and that you had suggested that he write me if he desired reconsideration of the matter by the Board.

Since this matter was considered by the Buildings and Grounds Committee, of which you are Chairman, I would appreciate your views as to how Mr. Bergman's request for reconsideration should be handled. I note Mr. Stollenwerck, a member of the House of Representatives, is an associate of Mr. Bergman, and I understand either Mr. Heatly or Mr. Atwell of the House of Representatives has talked to you. I will withhold answering Mr. Bergman's letter until I hear from you.

Sincerely,

/s/ W. W. Heath

W. W. Heath

Airmail
cc Dr. Harry H. Ransom
Mr. Charles H. Sparenberg
Miss Betty Anne Thedford

COPY

DOUGLAS E. BERGMAN
 ATTORNEY AND COUNSELOR AT LAW
 Mercantile Bank Building
 Dallas 1, Texas

Associates
 JOHN W. HICKS, JR.
 HENRY STOLLENWERCK

April 17, 1963

Mr. W. W. Heath, Chairman
 Board of Regents
 The University of Texas
 Perry-Brooks Building
 Austin, Texas

Re: Our File No. 1114, Wilhide Engineering Corporation.

Dear Mr. Heath:

As attorneys for Wilhide Engineering Corporation, and at the suggestion of Representatives Ben Atwell and W. S. Heatly, as well as Mr. John Redditt, we are writing you with reference to the proposed assessment of a five percent penalty of a bid bond by The University of Texas in connection with a bid submitted by Wilhide Engineering Corporation on furniture and furnishings Part II for Undergraduate Library and Academic Center at the Main University of Texas, Austin, Texas.

We have discussed this matter with Representative Ben Atwell and Representative W. S. Heatly, who have in turn discussed the matter with Mr. John Redditt. Under the facts of this matter we do not feel that it is either legal or fair to assess a five percent penalty against Wilhide Engineering Corporation in connection with this matter. The facts are as follows:

Wilhide Engineering Corporation submitted bids on the furniture and furnishings Part II for Undergraduate Library and Academic Center at the Main University of Texas, Austin, Texas. Contract was awarded on April 5, 1963, as follows:

Base Proposal "A"	
John H. Yochem Company	
Corpus Christi, Texas	\$ 118,263.30
Base Proposal "B"	
Jones and Jones	
McAllen, Texas	37,725.00
Total Awards	<u>\$ 155,988.30</u>

Wilhide Engineering Corporation has been bidding on various projects submitted for bids by the State of Texas for a good many years, and that company, after submitting its bid on Base Proposal "B", found that it was in error in its calculations and asked that its bid be withdrawn on Base Proposal "B".

Subsequent to the above request, Mr. Sam Barnett of The University of Texas called Mr. Ferraro of Wilhide Engineering Corporation, inquiring whether or not the corporation would accept Bid "B" and he was advised that the corporation would accept Bid "B" provided they were also awarded Bid "A" upon which they were the low bidder. The bid of the corporation on the respective proposals was as follows:

Mr. W. W. Heath

Page 2

April 17, 1963

Base Proposal Bid "A"	
Wilhide Engineering Corporation	\$ 114,802.00
Base Proposal Bid "B"	
Wilhide Engineering Corporation	31,107.00
Total Bid	<u>\$ 145,909.00</u>

It is obvious from the above total bids of those to whom the contracts were awarded that acceptance of the two low bids of Wilhide Engineering Corporation would have resulted in a saving to the State of Texas of \$10,079.30. Base Proposal "A", awarded to John H. Yochem Company for \$118,263.30, as against the bid of Wilhide Engineering Corporation of \$114,802.00 alone results in a loss to the state of \$3,461.30.

It was recommended by Mr. C. H. Sparenberg, the Comptroller, that the bid bond of Wilhide Engineering Corporation on Base Proposal "B" be forfeited to the extent of five percent thereof by virtue of the fact that the corporation asked to be excused from this bid. However, the corporation requested the state to accept both Bid "B" and Bid "A" since it was both low on each individual bid and low collectively on both bids. This, the state refused to do, and it is hard for us as attorneys for the corporation to understand why. Wilhide was 75 percent on specifications on Base Proposal "A", and the offerings that the corporation made according to its manufacturers were equal and in some respects exceeded specifications called for.

It was the original intention of Wilhide, since an error was made, to forfeit five percent of its bid bond without quibbling about the matter, until it was discovered that Wilhide's bid on Base Proposal "A" was also the low bid by \$3,461.30. It is difficult to understand why, where the state could have purchased that company's equipment at a substantial savings, it should be penalized on its bond when obviously the low bid is not the deciding factor in the awarding of contracts.

Since Wilhide made the offer to The University of Texas to accept and perform both Bid "A" and Bid "B" at the respective bid figures at a savings to the state of \$10,079.30 under the contracts awarded, and this offer was rejected, we feel that the company should not be subjected to pay the five percent of the bid bond.

It is respectfully requested that the Board of Regents give careful consideration to this matter and it take such action as may be necessary to waive this proposed five percent penalty.

Very truly yours

WILHIDE ENGINEERING
CORPORATION

/s/ Douglas E. Bergman

By Douglas E. Bergman
Attorney

DEB:ld

cc: Mr. John Redditt
Rabbi Olan
Honorable Ben Atwell
Honorable W. S. Heatly
Mr. Pat Ferraro

Medical Affairs Committee

MEDICAL AFFAIRS COMMITTEE

Date: Saturday, May 25, 1963
 Time: 9:15 a.m.
 Place: Main Building, Room 210 (Office of the Secretary)

	<u>Page No.</u>
A. Joint Meeting of Medical Affairs and Buildings and Grounds Committees (9:15 a. m.)*	
1. Medical Branch	
a. Outpatient-Clinical Diagnostic Building: Approval of Final Plans and Specifications for Fourth, Fifth, and Sixth Floors	42
b. Virology Laboratory: Approval of Appropriation for Equipment, etc.	42
2. Dental Branch	
Old Dental Branch Building: Selection of Architects for Remodeling Project	44
3. M. D. Anderson Hospital and Tumor Institute	
Hermann Garage Building: Ratification of Lease with the Hermann Hospital Estate for Space	45
B. Meeting of Medical Affairs Committee	
1. Constitution of Student Association, Medical Branch	53
2. Proposed Contract for Cafeteria and Dietary Service Operations, Medical Branch	53

* The report of these items will be in the report of the Buildings and Grounds Committee.

D. MEDICAL AFFAIRS COMMITTEE1
Item No.1. CONSTITUTION OF STUDENT ASSOCIATION,
MEDICAL BRANCH

Chancellor Ransom approves the recommendation of Doctor Truslow that the Board of Regents approve the adoption of the constitution of the Students' Association at the Medical Branch in Galveston, see Pages 54-56.

2. PROPOSED CONTRACT FOR CAFETERIA AND
DIETARY SERVICE OPERATIONS, MEDICAL BRANCH

The documentation will be included in the supplementary material mailed on Friday, May 17, 1963.

**CONSTITUTION OF THE
UNIVERSITY OF TEXAS MEDICAL CENTER
STUDENT ASSOCIATION**

Preamble

We, the Student Body of The University of Texas Medical Center, in order to conduct our student affairs with a greater degree of unity and in order to promote the spirit of cooperation among the various schools of endeavor which make up The University of Texas Medical Center, do set forth the Constitution of The University of Texas Medical Center Student Association.

**Article I
Name**

Section 1. The name of the Association shall be The University of Texas Medical Center Student Association.

**Article II
Object**

Section 1. The objects of this Association shall be: First, to provide a means through which all of the students of The University of Texas Medical Center may work in unity; Second, to promote a spirit of cooperation between the organizations which represent the various schools which make up The University of Texas Medical Center; Third, to promote the purposes of The University of Texas Medical Center.

Section 2. The Association shall be concerned only with those matters which pertain to the entire student body of The University of Texas Medical Center. All rights, privileges, and responsibilities of any of the organizations which represent or which will be established for the purpose of representing any of the various schools which make up or which will be established as part of The University of Texas Medical Center shall not be considered as the proper business of this Association and shall not in any form be usurped by this Association.

Section 3. The Association shall deposit any funds that may accrue from special projects sponsored by the Association or funds made available by the Administration for the purpose of conducting student affairs at The University of Texas Medical Center in an agency fund account administered through the fiscal office of the Medical Center. These funds shall be dispersed in accordance with the budget formulated and approved by the Executive Council of The University of Texas Medical Center Student Association.

**Article III
Organization**

Section 1. Membership in this Association shall be made up of all members of the local chapter of the Student American Medical Association, all members of the local chapter of the Nursing Students Association, all members of the Graduate Student Organization and all students enrolled in the Medical Service Schools (Physical Therapy, X-ray, Medical Technology, and such other schools which may be organized as part of The University of Texas Medical Center.)

**Article IV
Executive Council**

Section 1. There shall be an Executive Council made up of three representatives from the local chapter of The Student American Medical Association, two representatives from the local chapter of the Nursing Students Association, one representative from The Graduate Students Organization and one representative from the Medical Service Schools.

Section 2. The above representatives shall be chosen for a period of one year by the groups which they represent in a manner which shall be determined by that group.

Section 3. All business of The Association, except that which is otherwise stipulated in this Constitution, shall be conducted by the Executive Council.

CONSTITUTION - STUDENT ASSOCIATION. Page 2.

Section 4. Each member of the Executive Council shall have an equal vote in all matters brought before the Executive Council for consideration.

Article V
Officers

Section 1. The officers of the Association shall consist of a President, a Vice-President, and a Secretary-Treasurer.

Section 2. Officers of the Association shall be elected annually by the Executive Council from the members of the Executive Council.

Section 3. Vacancies which occur in the offices of the Association shall be filled at the next regular meeting of the Executive Council or at a special meeting called for that purpose by the acting President of the Association, or in the absence of an acting President, by the Executive Dean and Director of The University of Texas Medical Center or his designated representative. The vacancy shall be filled by the Executive Council from the members of the Executive Council.

Article VI
Duties of Officers

Section 1. The President shall be the active head of the Association. It shall be his duty to enforce the Articles of this Constitution and the orders of the Executive Council; for this purpose he may issue such orders as may be necessary. He shall act as Chairman of the Executive Council.

Section 2. The Vice-President shall assist the President by counsel and otherwise. He shall assume the responsibilities and duties of the President in his absence.

Section 3. The Secretary-Treasurer shall, as Secretary, perform such duties as usually devolve upon that officer and shall carry out the directives of the President which pertain to this office. As Treasurer he shall dispense such funds as directed by the Executive Council. He shall prepare and present a financial report at each regular meeting of the Executive Council or at special meetings called for that purpose. A copy of this report shall be filed with the office of The Executive Dean and Director of The University of Texas Medical Center.

Article VII
Meetings

Section 1. The business of the Association for the year, which will run concurrently with the school year of The University of Texas Medical Center, will be conducted at four regular meetings spaced evenly throughout the year.

Section 2. The first regular meeting of each year will be called by the Executive Dean and Director of The University of Texas Medical Center or his designated representative. It shall be the purpose of this meeting to elect the officers for the year, organize the year's activities and deal with any business which is properly presented before the Council at that time.

Section 3. Special meetings may be called by the President as he deems necessary, upon petition by four members of the Executive Council, or as otherwise stipulated in this Constitution.

Section 4. All members of the Executive Council and the Office of the Executive Dean and Director of The University of Texas Medical Center are to be notified of each meeting.

Section 5. Minutes shall be kept of each meeting of the Executive Council.

Section 6. A quorum of the Executive Council shall consist of a majority of the members of the Executive Council.

Section 7. Meetings shall be conducted in accordance with the parliamentary authority of The University of Texas Medical Center Student Association.

Article VIII
Parliamentary Authority

Section 1. The rules contained in Roberts' Rules of Order shall govern the Association in all cases to which they are applicable, and in which they are not inconsistent with the Constitution or By-laws of the Association.

Article IX
Adoption of Constitution

Section 1. This Constitution shall be adopted by a unanimous vote of the Executive Council after it has been ratified by the local chapter of The Student American Medical Association, the local chapter of The Nursing Students Association, The Graduate Students Organization and The Medical Service Schools in a manner determined by the individual group. It shall take effect upon the approval of the Executive Dean and Director of The University of Texas Medical Center, the Chancellor of The University of Texas and the Board of Regents of The University of Texas.

Article X
Amendments

Section 1. Amendments to this Constitution may arise from any member of the Executive Council or by petition signed by twenty-five members of the Association.

Section 2. The amendment shall be adopted when it receives a quorum vote of the Executive Council after it has been approved by the local chapter of The Student American Medical Association, the local chapter of The Nursing Students Association, The Graduate Students Organization and The Medical Service Schools in a manner determined by the individual group. It shall take effect upon the approval of the Executive Dean and Director of The University of Texas Medical Center, the Chancellor of The University of Texas, and The Board of Regents of The University of Texas.

Section 3. No amendment will be voted on by the Executive Council unless it has been offered at a previous meeting or published in writing to the members of the Executive Council not less than thirty (30) days prior to the meeting at which the vote of the Council is to be taken.

Article XI
By-Laws

Section 1. Any member of the Executive Council may introduce a by-law at any meeting of the Council as is deemed necessary for carrying out the proper business of the Association provided the by-law does not in any way modify or conflict with the Constitution of the Association.

Section 2. The by-law shall go into effect when it receives a quorum vote by the Executive Council and is approved by the Executive Dean and Director of The University of Texas Medical Center, the Chancellor of The University of Texas, and the Board of Regents of The University of Texas.

Committee of the Whole

COMMITTEE OF THE WHOLE
Chairman Heath, presiding

Date: Friday, May 24, 1963
Time: 3:30 p.m.
Place: Room 209, Main Building

- A. ADMINISTRATIVE ORGANIZATION
- B. ITEMS BY CHANCELLOR. -- These are to be confidential and emergency items which the Chancellor deems should be discussed in the Committee of the Whole or Executive Session.
1. Additional Security Measures at Main University

Chancellor Ransom reported at the April meeting of the Board of Regents: "It seems obvious that with the growth of very valuable materials -- scientific, art, books, etc., -- the security measures at the institutions having this kind of growth should be revised. A recommendation for protection from loss will be presented at the May meeting."

Chancellor Ransom will present a further report and recommendations of the Main University Administration.

2. Development and Program of the Institute of Marine Science

Chancellor Ransom has asked Vice-President and Provost Hackerman to appear before the Regents to give a report on the development and program of the Institute of Marine Science at Port Aransas.

Last
Minute Order

Other than Buildings and Grounds Matters, the last action taken by the Board of Regents re the Institute of Marine Science was on April 6, 1956, as set out below:

STRUCTURAL PATTERN, INSTITUTE OF MARINE SCIENCE, MAIN UNIVERSITY. -- President Wilson furnished each member of the Board with a report of a Special Faculty Committee appointed to study and make recommendations concerning the continuation of the Institute of Marine Science, together with a letter from Doctor W. G. Whaley, Associate Dean of the Graduate School, setting forth specific recommendations concerning the

structural pattern of the Institute of Marine Science. Whereupon the Board, upon recommendation of President Wilson and upon a motion duly made and seconded, adopted the following recommendations as presented:

The Dean of the College of Arts and Sciences and the Dean of the Graduate School shall nominate, biennially, a budget council for the Institute. This council is to serve for the biennium in which it is appointed. It is to consist of three voting members drawn from the regular budget council members of the Departments of Bacteriology, Botany, Chemistry, Geology, Meteorology, Physics, and Zoology. The Director of the Institute, when appointed, also shall be a member of this budget council, with vote. The members of this budget council are to elect one of their number as chairman.

It shall be the duty of this budget council to prepare, annually, a regular budget proposal for the Institute and to assume all such regular budget council functions as are normally a part of a department budget council's activities.

All professional staff appointments are to be made jointly with related departments and have the approval not only of the budget council of the Institute but also of the budget council of the appropriate department. Such staff appointments are to carry the appropriate classified personnel research title designations and, in addition, holders are to be given status as lecturers in the appropriate department with permission to teach such courses as may be approved.

Appointments to research scientist-lecturer positions, even though made jointly with related departments, are to be assigned to, and the salaries of the personnel to be paid from, the budget of the Marine Science Institute. The departments involved may, however, have the privilege of requesting regular on-campus services in teaching and research from holders of these positions. Generally, such on-campus service should be limited to not more than one six-month period out of every twenty-four months.

Appointment of research scientist-lecturers shall not carry any implication of tenure.

Part-time or summer appointments or special research joint appointments with related departments may not necessarily be paid from the Marine Science Institute budget but must carry approval of the executive officers and the budget councils of the Marine Science Institute and related departments.

D. ITEMS REFERRED BY STANDING COMMITTEES

1. Executive Committee
2. Academic and Developmental Affairs Committee
3. Buildings and Grounds Committee
4. Land and Investment Committee
5. Medical Affairs Committee

E. REPORT OF SPECIAL REGENTS' COMMITTEE TO STUDY
FUTURE RETIREMENTS

Meeting of the Board

AGENDA
MEETING OF THE BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS
May 24-25, 1963

- I. Invocation by Rabbi Olan
(May 24, Friday, 1:00 p.m.)
- II. Introductions :
- III. Appointment of Standing Committees
- IV. Presentation of List of Special Committees
- V. Approval of Minutes, April 4-5, 1963. -- The Secretary has not received any requests for changes or additions to the Minutes of the Meeting of the Board of Regents on April 4-5, 1963.
- VI. Special Items by Chairman
 - A. Formal Acceptance of President Smiley's Resignation
 - B. Polling of Board of Regents Resulting from President Smiley's Resignation
 - C. Absence from Austin
 - D. Dodd, Estate of Alice L.
- VII. Report of Interim Actions of Executive Committee. -- These actions are reported on Pages 4-9.
- VIII. Reports by Chancellor. -- Any reports by the Chancellor will be inserted following Page 61.
- IX. RECESS for Committee Meetings
(May 24, 2:00 p.m.)

X. Special Items by

A. Institutional Heads (None have been submitted.)

1. Main University (Doctor Smiley)
2. Texas Western College (Doctor Ray)
3. Medical Branch (Doctor Truslow)
4. Dental Branch (Doctor Olson)
5. M. D. Anderson Hospital and Tumor Institute (Doctor Clark)
6. Southwestern Medical School (Doctor Gill)
7. Postgraduate School of Medicine (Doctor Taylor)
8. South Texas Medical School (Doctor Berson)

B. Chancellor

Track Coach, Appointment of [Sydney]

C. Regents

1. Chairman Heath
a. Poll of Board - Heath,
2. Vice-Chairman McNeese
3. Regent Brenan
4. Regent Connally
5. Regent Erwin
6. Regent (Mrs.) Johnson
7. Regent Madden
8. Regent Olan
9. Regent Redditt

- XI. Amendment to Rules and Regulations, Development Board Membership. -- The Board of Regents at its April meeting approved the following amendment to the Rules and Regulations. In compliance with Part One, Chapter VII, Subsection 4.1, it is again resubmitted for the Board's final approval:

Amend the Rules and Regulations, Part One, Chapter V, Membership of Development Board by deleting subsection 2.61 and inserting in lieu thereof the following:

2.61 The University of Texas Development Board shall consist of one member of the Board of Regents designated annually by the Chairman, the Chancellor of the University, six members named by the Executive Council of The University of Texas Ex-Students' Association, and twelve members named by the Board of Regents.

After September 1, 1963, all new appointees, except the member from the Board of Regents and the Chancellor, will serve for three-year terms. Original staggered terms of one, two, and three years will be determined by lot for all members, except the Regent representative and the Chancellor, on September 1, 1963. In selecting members, the Board of Regents and the Executive Council shall give due consideration to geographical and component institution factors. Vacancies shall be filled by the original appointing agency.

- XII. Report of Committee of the Whole by Chairman Heath
- XIII. Reports of Standing Committees
- A. Executive Committee by Committee Chairman Brennan
 - B. Academic and Developmental Affairs Committee by Committee Chairman McNeese
 - C. Buildings and Grounds Committee by Committee Chairman Redditt
 - D. Land and Investment Committee by Committee Chairman Madden
 - E. Medical Affairs Committee by Committee Chairman Connally

XIV. Reports of Special Committees

University Junior High School by Committee
Chairman Redditt

XV. Report of Board for Lease of University Lands,
If Any, by Vice-Chairman of the Board for Lease
Madden

XVI. Report of Committee of Governing Boards for State
Colleges and Universities (Chairman Heath attended
the last meeting and will probably report instead of
Regent Erwin, the newly appointed representative of
the Board.)

XVII. Items for the Record

A. Action of TCHE. -- The following item was in the
Material Supporting the Agenda of the April meeting
but was not included in the minutes. It will be
included in the minutes of the May meeting in the
following form:

It is reported in order to complete the
record of the Board of Regents on the
subjects involved that the Texas Commission
on Higher Education at its meeting on
January 14, 1963 approved the following
requests of The University of Texas:

- A. Major in Portuguese leading to
the degree of Bachelor of Arts
- B. Program in Romance Language
with concentration in the area
of Portuguese leading to the degree
of Master of Arts
- C. Program in Germanic Languages
with concentration in Slavic Languages
with fields of study in (1) Russian
Literature and Culture and (2) Russian
Linguistics and Philology leading to
the degree of Master of Arts
- D. Graduate program in Law leading to
the degree of Master of Comparative
Jurisprudence.

B. Camp Swift Property, Action Declined. -- Chancellor
Ransom has received word that the University's
application for the Camp Swift Property has been
declined. A copy of the official notice is in the
Secretary's files, Volume X, Page _____.

XVIII. Adjournment

May 17, 1963

TO: Mr. W. W. Heath, Chairman
Mr. A. G. McNeese, Jr., Vice-Chairman
Mr. Walter P. Brennan
H. F. Connally, Jr., M. D.
Mr. Frank C. Erwin, Jr.
Mrs. J. Lee Johnson III
Mr. Wales H. Madden, Jr.
Rabbi Levi Olan
Mr. John S. Redditt

FROM: Betty Anne Thedford

SUBJECT: Supplementary Material for the May 1963 Meeting of
the Board of Regents

Enclosed is supplementary material for the May 1963 meeting of the following committees of the Board of Regents. This material has been submitted for the agenda since the bound volume was distributed:

- ✓ 1. Executive Committee (Three Items)
- ✓ 2. Academic and Developmental Affairs Committee (One Item)
3. Buildings and Grounds Committee (Three Items)
4. Land and Investment Committee (One Item)
5. Medical Affairs Committee (One Item)

T:ps

cc: Chancellor Harry H. Ransom

SUPPLEMENTARY AGENDA

EXECUTIVE COMMITTEE

The following items have been referred to the Executive Committee too late to be included in the supporting material mailed on May 7.

- I. Amendments to the Budget
 - A. Main University (2B-11)
 - B. Texas Western College (3B-4)

- II. Travel Requests
 - A. Main University (2T-29, 2T-30, 2T-31, 2T-32, 2T-33)
 - B. Medical Branch (4T-11)

- III. Waiver of Nepotism Rule: Initial Appointments for Doctor and Mrs. Louis Gottschalk

EXECUTIVE COMMITTEE

I. Main University
Texas Western College
Institution or Institutions

Item No.

Subject: Amendments to the Budget

The following additional items to the agenda are requests for amendments to the budget which have been recommended by the respective institutional head, concurred in by the Chancellor and approved by the Committee Chairman:

A. Main University

Amend the Fine Arts Foundation Budget (1962-63) by transferring \$151.80 from Unallocated Account into Touring and Travel Account. (2B-11)

B. Texas Western College

- a. Amend the Texas Western College Budget (1962-63) on Page 9 by transferring \$700.00 from Unallocated Maintenance and Operation Fund into Travel Account. (3B-4)
- b. Amend the Intercollegiate Athletics Budget of Texas Western College (A.E. p.7) - 1962-63 - by increasing the salary rate of Robert W. Harper, Football Coach from \$8,000 to \$11,000 for twelve months, effective May 1, 1963, funds to come from Intercollegiate Athletics Balance. Also amend the budget to show a change in status of Mr. Harper from Assistant Football Coach to Football Coach.

II. Main University
Medical Branch
Institution or Institutions

Item No.

Subject: Travel Requests

The following additional items to the agenda are travel requests which have been recommended by the respective Institutional Head, concurred in by the Chancellor and approved by the Executive Committee since the supporting material was mailed on May 7.

A. Main University

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
James C. Thompson, Associate Professor of Physics (2T-29)	June 14 - July 1, 1963	Lille, France

Purpose: To present a paper before LeColloque Weyl on "Metal-Ammonia Solutions."

Expenses: Expenses estimated at \$250.00 for transportation and \$120.00 for per diem (18 days), to be paid from Contract Funds (No. 3734-00-)

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Robert P. Wagner, Professor of Zoology (2T-30)	June 16 - September 16, 1963	The Hague, The Netherlands and other cities in Germany, Switzerland, Italy, Denmark, Holland, and Belgium

Purpose: To attend Genetics Congress in The Hague and visit laboratories in Europe.

Expenses: Expenses estimated at \$556.00 for transportation to be paid from Contract Funds (GM 06492-04, GM 06492-05)

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Billy Howard Amstead, Assistant Dean, College of Engineering (2T-31)	June 7 -22, 1963	Washington, D. C., and Philadelphia, Pennsylvania

Purpose: Washington - To talk with NSF representatives. Philadelphia - To attend G. E. Conference on Creativity for Engineering Professors and Deans; attend the annual ASEE meeting, participate in discussions and serve on Graduate Studies Committee; preside at afternoon session of American Society of Tool and Mfg. Engineers Summer School on Plastics.

Expenses: Expenses estimated at \$117.25 for transportation and \$135.00 for per diem (9 days), to be paid from Travel Expense, Office of the Dean of College of Engineering.

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Frank H. Wardlaw Director, University of Texas Press (2T-32)	June 10-26, 1963	Boston, Massachusetts, New York City, and Washington, D. C.

Purpose: Boston - To represent the University of Texas Press at annual meeting of Association of American University Presses. New York and Washington - To transact various Press business.

Expenses: Expenses estimated at \$257.80 for transportation and \$213.00 for per diem (16 days), to be paid from Revolving Publications Fund - Auxiliary Budget.

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Richard Newbold Adams, Assistant Director of Latin American Institute (2T-33)	June 1 - August 31, 1963	Guatemala and possibly other Central American capitals

Purpose: To carry on research on agrarian pressures and nationalization in Central America.

Expenses: Expenses estimated at \$1,080 for per diem (90 days) to be paid from General Funds - Faculty Research Fund

B. Medical Branch

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Doctor Wiktor W. Nowinski, Research Professor of Biochemistry, Department of Surgery (4T-11)	May 15 - July 10, 1963	Washington University School of Medicine, St. Louis, Missouri

Purpose: To become familiar with ultramicrochemical methods of biochemical studies at Washington University School of Medicine, St. Louis, Missouri.

Expenses: Expenses estimated at \$162.00 for transportation and \$738.00 for per diem (57 days), to be paid from USPHS Grant HE 07961-01 Account No. 1417748005.

III. Main University
Institution or Institutions

Item No.

Subject: Waiver of Nepotism Rule: Initial Appointments for Doctor and Mrs. Louis Gottschalk .--Below is an item that has been added to the original agenda of the Executive Committee:

Chancellor Ransom concurs in the following recommendation presented by Doctor Smiley:

THE UNIVERSITY OF TEXAS
AUSTIN 12

OFFICE OF THE PRESIDENT
MAIN UNIVERSITY

CHANCELLOR'S OFFICE U. OF T.	
Acknowledged.....	File.....
REC'D MAY 8 1963	
TO.....	FOR INFO AND RETURN
TO.....	PLEASE ADVISE ME
TO.....	PLEASE HANDLE

May 7, 1963

Chancellor Harry Ransom
The University of Texas
Austin, Texas

Dear Chancellor Ransom:

The Department of History wishes to invite Dr. Louis Gottschalk of the University of Chicago to join its staff as Professor beginning with the 1963-64 Long Session, or if not available then, beginning with the 1964-65 Long Session.

At the time of Dr. Gottschalk's appointment, the Department of Slavonic Languages would like to have the services of Mrs. Gottschalk as Assistant Professor.

Mrs. Gottschalk is at present an Instructor (to be an Assistant Professor next year) and Coordinator of Master's Program in the teaching of Russian at the University of Chicago; she is very active in library work and has extensive contacts with USSR, which should prove of assistance in building up University collections. She was born in Russia but emigrated to Germany after the revolution. She is the editor of textbooks in the Heath series and her primary interest is in teaching the language, in equipping students with competence in the language as a basis for subsequent work, an area of interest that would be ideal for the undergraduate program at the University.

Section 5.34 of Chapter III, Part One of the Rules and Regulations of the Board of Regents permits appointments in different departments on "specific petition approved in advance by the appropriate administrative officials and the Chancellor, with subsequent report to the Board of Regents" unless tenure is involved. However, Section 5.35, forbids simultaneous initial appointments at these levels, and such appointments can be made only in accordance with Section 5.44 which states:

In extraordinary cases where the interest of the University will be best served thereby, the Board of Regents, upon special petition from an institutional head approved by the Chancellor, may suspend these regulations except as to the appointment of any relative of a Regent, the Chancellor of the University, or the head of any component institution.


Chancellor Ransom

Page Two

May 7, 1963

In view of the outstanding qualifications of both Professor and Mrs. Gottschalk, it seems apparent that the interest of the University would be served in having them on our staff, and accordingly I recommend that the Regents be petitioned to suspend on a permanent basis the nepotism regulation in regard to the appointment of Mrs. Gottschalk.

Sincerely yours,



J. R. Smiley

JRS:vt

SUPPLEMENTARY AGENDA

ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

Main University
Institution or Institutions

1
Item No.

Subject: Membership of Athletic Council. -- Chancellor Ransom concurs in the following recommendation of President Smiley:

In accordance with action taken at the July 1961 meeting of the Board of Regents to the effect that "the Athletic Council be composed of four (amended later to five) faculty members appointed by the President of Main University, approved by the Chancellor and approved by the Board of Regents . . .," I write to recommend that Mr. W. T. Guy, Jr., Professor of Mathematics, and Mr. J. J. McKetta, Professor of Chemical Engineering, be added as new members for a one year period beginning September 1, 1963, taking the places of Messrs. Bailey and McCraw, so that the faculty members of the Council for 1963-64 will be the following:

M. L. Begeman, Chairman
J. B. Frantz
W. T. Guy, Jr.
J. J. McKetta
R. G. Roessner

May 1963
Meeting

SUPPLEMENTARY AGENDA

BUILDINGS AND GROUNDS COMMITTEE

Below is additional material for the Buildings and Grounds Committee.

Item II (No. 17) has been added since the original agenda was distributed and listed in the Material Supporting the Agenda, Volume II.

I. Additional Recommendations of the Administration

Main University

- (1) Award of Contract for Furniture and Furnishings for addition to Gregory Gymnasium (Item No. 15) - Tabulation of Bids attached
- (2) Records Storage Building: Location and Authorization to Prepare Preliminary Plans and Outline Specifications (Item No. 16)

II. Additional Item to Original Agenda

Texas Western College

Proposed Condemnation Proceedings to Obtain Ten Lots Adjacent to Campus Owned by First Unitarian Church (Item No. 17)

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

SUPPLEMENT TO
RECOMMENDATIONS TO REGENTS'
BUILDINGS AND GROUNDS COMMITTEE

May 15, 1963

15. MAIN UNIVERSITY - AWARD OF CONTRACT FOR FURNITURE AND FURNISHINGS FOR ADDITION TO GREGORY GYMNASIUM.--In accordance with authorization given by the Board at the meeting held April 5, 1963, bids were called for and were opened and tabulated on May 9, 1963, as shown on the attached tabulation sheet. After consideration of the bids by all concerned, it is the recommendation of President Smiley, Comptroller Sparenberg, and Chancellor Ransom that a contract be awarded to The Abel Stationers, Austin, Texas, in the amount of \$35,919.00. The Abel Stationers, as shown on the attached tabulation sheet, submitted the two lowest bids. Bid No. 2 was marked by the bidder as "Voluntary Alternate Bid". Upon examination of this bid, it was found that it did not equal specifications and, therefore, could not be considered as a valid bid. With this bid eliminated, the recommended contract award is for the low bid. This recommended contract award is within the \$60,000.00 allocated for this purpose.

16. MAIN UNIVERSITY - RECORDS STORAGE BUILDING; LOCATION AND AUTHORIZATION TO PREPARE PRELIMINARY PLANS AND OUTLINE SPECIFICATIONS.--The Ten Year Building Plan for the Main University listed this project for construction in 1962-63 at a site to be determined and at a cost of \$250,000. The Faculty Building and Space Allocation Committee and President Smiley have recommended on two or three occasions, the most recent on May 7, 1963, that this project be undertaken at once because of pressing need and that the site be the Balcones Research Center. The Chancellor's Office has delayed its own recommendation thereon in order to be certain that the facility could and would be used at the location suggested. The warehouse is to be used to store old files and seldom-used records of the Comptroller's Office, Auditor's Office, Main University Business Office and Registrar's Office, and various other administrative units. All now occupy considerable valuable and needed space in the Main Building and elsewhere. The issue was whether storage at Balcones would be feasible without current indexing and remote-control access provisions (such as delivery or messenger service) which would be rather expensive to operate. It is now the belief of those who will have most such records to store, that such provisions will not be necessary; that a simple storage warehouse with each agency having direct access to its own records without custodial or archival personnel on duty will be adequate and will be used. Therefore, it appears that the Balcones location is superior to any alternative site.

The structure recommended is one of simple, low-cost construction. A location at Balcones has been recommended with the concurrence of all concerned at the Main University. Approximately 40,000 square feet is to be included; overall cost, including all items, is not to exceed \$250,000. It is recommended by Chancellor Ransom and Comptroller Sparenberg that the project and its location at Balcones Research Center be approved; that an appropriation of \$250,000 be made therefor from the Available University Fund Unappropriated Balance; and that the Consulting Architects be authorized to prepare preliminary plans and outline specifications therefor. It is further recommended that the Main University Physical Plant staff be authorized to prepare the working drawings and specifications on this low-cost structure.

17. TEXAS WESTERN COLLEGE - PROPOSED CONDEMNATION PROCEEDINGS TO OBTAIN TEN LOTS ADJACENT TO CAMPUS OWNED BY FIRST UNITARIAN CHURCH.--The recommendation quoted below has been made to the Chancellor's Office by President Joseph M. Ray, and has been approved by Vice Chancellor Dolley. University Attorney Burnell Waldrep is of the opinion that this recommendation can be carried out without specific action by the Legislature.

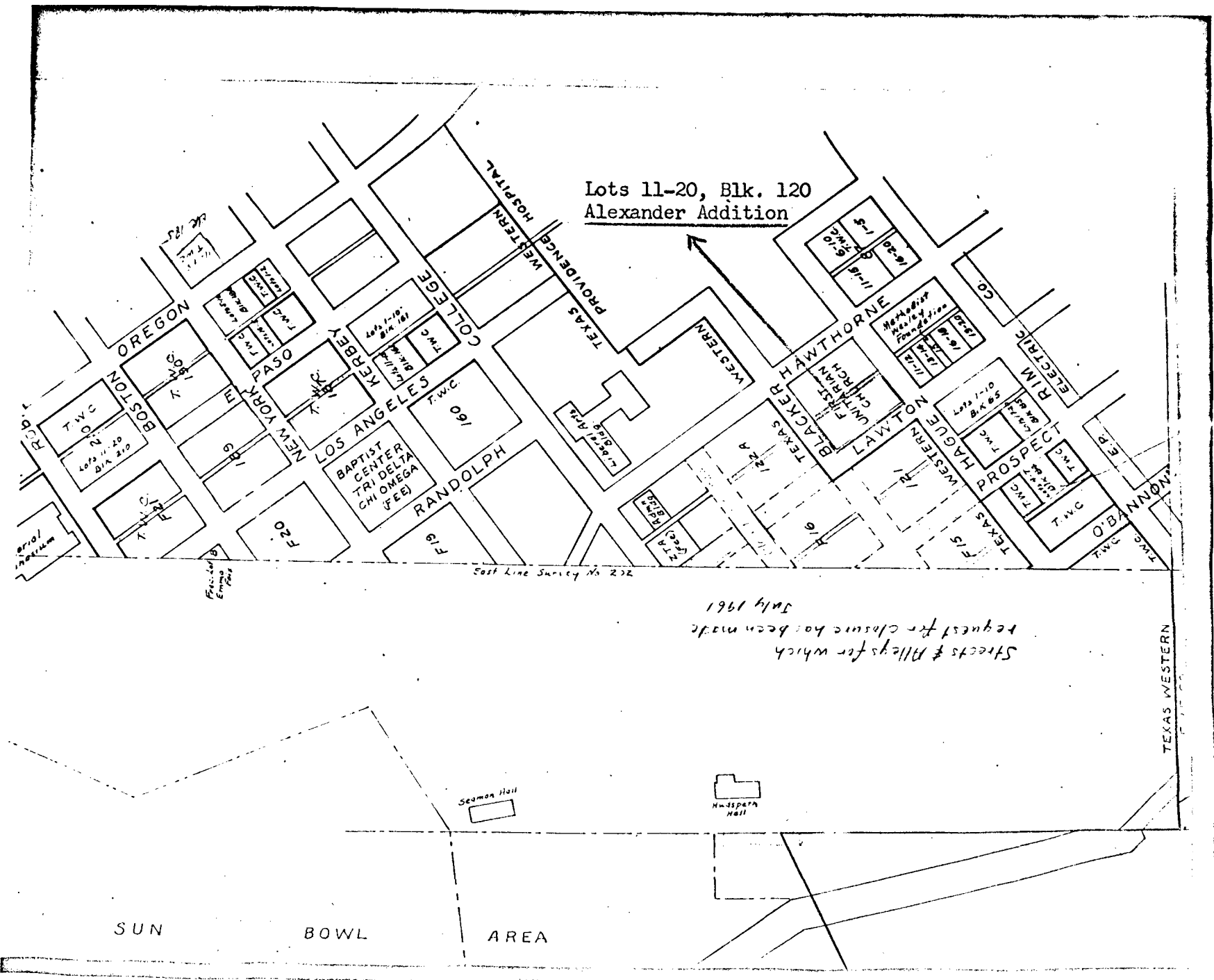
"This letter is to recommend that condemnation proceedings be instituted to obtain ten lots owned adjacent to the campus by the First Unitarian Church.

"You will recall my writing several weeks ago concerning the possibility of our needing to institute such proceedings. We have an excellent committee on Land Planning, Acquisition and Development serving the college. This committee is chaired by Mr. Dale Resler, and has such men serving on it as Mr. Charles R. Carter, Mr. J. Francis Morgan, Mr. Joseph M. Rector, Jr., Mr. H. D. Fulwiler, and several others. This committee has done a splendid job for us, and has completed all of the tasks it undertook save two, this one and the one concerning the Feinberg lots near the Gymnasium.

"All of the lots involved in this request for condemnation are included in the half block immediately behind the present property of the Unitarian Church. They are deep in the arroyo, and we are convinced they are beyond reclamation for any purpose save the construction of buildings straddling the arroyo in the fashion followed in the construction of our Liberal Arts Building. Mr. J. C. Holmes appraised all of the lots in the arroyo, these and others, at \$200 per lot. We have now acquired all the lots save these ten at the price of \$300. Our Committee voted that this would be more than a fair price per lot; it carried on negotiations and exerted more or less gentle pressures on owners with this fixed price, assuring all concerned that no owner would be paid more than \$300 per lot; and it voted that anyone who would not sell at that price should have condemnation proceedings instituted against him. The Unitarian Church, after a delay of nearly a year, has told us that it cannot sell the lots for less than \$1,000 per lot. My dilemma, in trying to negotiate a price somewhere between \$300 and \$1,000 per lot, and I think that in this case negotiation is futile, is that these members of the Committee who have rendered valuable and selfless service to us would be outraged if we paid any more for the lots belonging to the church than we did for the other lots comparable to them. We have no choice, therefore, except to request the condemnation of these lots. Furthermore, it requires a great deal of doing to get the flywheel going on an acquisition program of this sort, and we must if we can carry through to completion of the goals we have set.

"While we are not planning for immediate construction on these lots, we nevertheless are convinced that they will be land we must use for the science complex which eventually must be built. Our tentative plan for the construction of the combined physics and chemistry building, the proposals for which have been in your office for some time, would be very close to these lots we want to condemn, if indeed not actually upon them. Attached is a map showing the location of the lots.

"I recommend that immediate action be taken for the condemnation of Lots 11-20, Block 120, Alexander Addition, owned by the First Unitarian Church."



Lots 11-20, Blk. 120
Alexander Addition

*Streets & Alleys for which
request for closure has been made
July 1961*

SUN BOWL AREA

Seaman Hall

Hunsperg Hall

TEXAS WESTERN

East Line Survey No 222

Parcel B
Empire Park

air/lot

Mc 185

OREGON

BOSTON

NEW YORK

RASO

LOS ANGELES

KERBY

BAPTIST CENTER
TRI DELTA
CHI OMEGA
(FEE)

RANDOLPH

COLLEGE

PROVIDENCE HOSPITAL

TEXAS

WESTERN

HAWTHORNE

BLACKER

TEXAS

WESTERN

MONNON

TEXAS

TEXAS

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BIDS ON FURNITURE AND FURNISHINGS
ADDITION TO GREGORY GYMNASIUM
MAIN UNIVERSITY OF THE UNIVERSITY OF TEXAS
AUSTIN, TEXAS

Bids Opened: 10:30 A. M., Thursday, May 9, 1963

<u>Bidder</u>	<u>Base Proposal</u>
The Abel Stationers Austin, Texas	
Bid No. 1	\$35,919.00
Bid No. 2	35,316.40
Dallas Office Supply Company Dallas, Texas	35,934.13
Frances Duff, Inc. Austin, Texas	40,203.04
Jones and Jones McAllen, Texas	41,930.50
Rockford Furniture Associates Austin, Texas	36,131.01
John H. Yochem Company Corpus Christi, Texas	36,316.05

All bidders submitted with their bids a bidder's bond in the amount of 5% of the total bid.

May 1963 Meeting

SUPPLEMENTARY AGENDA

LAND AND INVESTMENT COMMITTEE

Main University
Institution or Institutions

1
Item No.

Subject: Hogg Foundation: Proposal for Lease of Arkansas Mineral Property No. 4 to J. W. Warmack. -- Below is an item that has been added to the original agenda of the Land and Investment Committee.

TRUST AND SPECIAL FUNDS - REAL ESTATE MATTERS.--

HOGG FOUNDATION - PROPOSAL FOR LEASE OF ARKANSAS MINERAL PROPERTY NO. 4 TO J. B. WARMACK.--The University, as Trustee of the Hogg Foundation, has received a proposal for an oil and gas lease to J. B. Warmack, Magnolia, Arkansas, of its $7/64$ of the minerals under the SW/4 NW/4, Section 18, Township 16 South, Range 16 West, Union County, Arkansas, comprising approximately 40 acres for primary term of 5 years, cash bonus of \$10 per mineral acre, and $1/8$ royalty on oil and gas. Delay rental is \$1 annually per mineral acre. This tract was last leased to Robert R. Brown, Jr., for a primary term of 3 years which expired in February, 1963.

The University's interest of $7/64$ in the property is owned $3/64$ as Trustee under the Will of Tom Hogg, the Board of Regents having acquired by exchange Mrs. Margaret Wells Hogg's life interest in this mineral property in June, 1959, and $4/64$ as Trustee under the Will of W. C. Hogg. The University's total share of bonus is \$43.75, to be credited proportionally to the interests shown above. It is recommended that the Board of Regents approve the lease and authorize the Chairman to sign after approval as to form by the University Attorney and as to content by the Endowment Officer.

SUPPLEMENTARY AGENDA

MEDICAL AFFAIRS COMMITTEE

Medical Branch
Institution of Institutions

Item No.

Subject: Cafeteria and Dietary Service Operations, Medical Branch. --In compliance with instructions from the Board at the April meeting, the Administration presents the following report concerning a proposed contract for cafeteria and dietary service operations at the Medical Branch:

A recommendation was presented to the Medical Affairs Committee at the April meeting of the Board of Regents. The Administration was requested to make a further study of the matter and present a final report and recommendations at a subsequent meeting of the Board. The report and recommendations of the Medical Branch Administration, concurred in by the Central Administration staff, are as follows:

Continued study by the Hospital Administrator and administrative officers of the Medical Branch has resulted in a strong recommendation for awarding a contract to Automatic Retailers of America for the management and operation of food service, dietary service and vending machines, except cold beverage vending machines, at the Medical Branch at Galveston. Background information and estimated costs provided by the Medical Branch are attached.

If it is deemed to be an advantage to The University of Texas to retain the existing contract relationship with Campus Services, Inc., the proposed contract with Automatic Retailers of America can be revised to include vending machines located only in the employee-staff cafeteria where, at the present time, there are no food or drink machines furnished by Campus Services, Inc.

The Campus Services, Inc. audit report for 1961-62 shows gross receipts of \$10,619; expenses of \$3,090; \$6,017 Medical Branch share; \$453 Federal income tax; and \$1,058 retained earnings for the benefit of the Medical Branch.

In all probability some \$2,402 of expenses charged to Medical Branch would be allowable to the Main University Campus Services contract in the event the Campus Services, Inc. contract at Galveston were terminated.

Business Manager Walker has discussed with University Attorney Waldrep and members of the Chancellor's staff the questions raised and suggestions made at the last meeting. We concur with the recommendation of the Medical Branch, provided the terms and conditions set forth in the proposed contract are approved by the Board of Regents and accepted by Automatic Retailers of America.

Upon Board approval of the terms and conditions of the contract to be offered to Automatic Retailers of America, we further request that the Chairman of the Board of Regents be authorized to execute the contract for the University, when signed by Automatic Retailers of America, to be effective as soon as possible.

The prepared contract, recommended for your consideration and action follows Page 4.

THE UNIVERSITY OF TEXAS — MEDICAL BRANCH
GALVESTON

THE SCHOOL OF MEDICINE
THE SCHOOL OF NURSING
THE TECHNICAL CURRICULA
THE POST-GRADUATE PROGRAM

March 13, 1963

THE JOHN SEALY HOSPITAL
THE CHILDREN'S HOSPITAL
THE PSYCHOPATHIC HOSPITAL
THE ROSA AND HENRY ZIEGLER HOSPITAL

Dr. J. C. Dolley
Vice-Chancellor
The University of Texas
Austin 12, Texas

Dear Dr. Dolley:

Several months ago I discussed with you the idea of having an outside organization handle our cafeteria operation, dietary service for psychiatric hospitals, and vending machines throughout the campus. Since our discussion, Mr. Bobbitt, the Director of Hospitals, and the Chairmen of the Clinical Departments are very much in favor of including the entire dietary service - not just the psychiatric hospitals.

In order that we might obtain the best arrangement possible, we invited a number of organizations to submit a proposal on this program. The following companies or organizations have come to the Medical Branch and reviewed the entire operation and submitted a proposal.

1. Automatic Retailers of America - Philadelphia, Pennsylvania
2. Canteen Company - Chicago, Illinois
3. The Brass Rail - Chicago, Illinois
4. The Profit Company - Detroit, Michigan
5. Associated Food Services - Dallas, Texas

In reviewing the proposals of the organizations listed, the last three; namely, The Brass Rail, The Profit Company, and the Associated Food Services can be eliminated from consideration for one or more of the various reasons. (1) They do not have adequate trained personnel to carry out a program of this size. (2) They were not experienced in this type of operation. (3) Their proposal covered only a part of the operation. (4) They offered services only on a consultant basis; whereas, we require both a consultant and a management operation. The Canteen Company made a very detail study of the entire operation and as far as the cafeteria and vending machine operation go, they have the organization and the experience to provide an adequate service; however, in the dietary operation, which is by far the largest part of the program, they have practically no experience in the hospital field. In fact, their experience in the hospital field consists of operating a dietary department for one two-hundred bed hospital employing the services of one dietitian.

The only company submitting a proposal which took in all of the activities was the Automatic Retailers of America. This organization proposes to handle the entire dietary service of the hospital, also the cafeteria, and the vending machine operation throughout the campus. They manage and operate, at the present time, sixty-five (65) hospital dietary departments located throughout the United States. They have approximately one hundred and forty (140) ADA dietitians on their staff.

Dr. J. C. Dolley

-2-

March 13, 1963

Mr. Bobbitt, our Director of Hospitals, has personally visited their hospital operations in Philadelphia, Baltimore, Washington, and reviewed their main office operations in Philadelphia as well and feels that their program is very acceptable. We recommend that a contract be awarded to the Automatic Retailers of America.

The attached schedule of proposed charges for the services indicate that the per meal charge for dietary services by the company recommended is the highest of the proposals received. Even though the cost per patient day is higher than that of some of the other organizations, we feel that their background, experience, staffing, and their proposed program is far superior than that of any of the other organizations.

This proposed program has the approval of Dr. Truslow, the Hospital Administration, and the Executive Committee of the Hospital Staff. In fact, they are all extremely anxious to get the program underway just as soon as possible. We are enclosing a copy of a contract draft from the Automatic Retailers of America for review and recommendations by Mr. Waldrep. After he has reviewed the copy and had a chance to read it over, I will be glad to discuss it with him by phone or come to Austin if he feels it is necessary.

Sincerely yours,



E. D. Walker
Business Manager and
Comptroller of Hospitals

EDW:bw
Encls.

ESTIMATE INCOME FROM
CAFETERIA AND VENDING MACHINES
PER YEAR

	<u>Cafeteria(A)</u>	<u>Vending Machines(B)</u>	<u>Utility Reimbursement(C)</u>	<u>Equipment Maintenance Reimbursement</u>	<u>Total</u>
Canteen Company	\$10,000	\$10,000	\$ -0-	\$ -0-	\$20,000
Automatic Retailers of America	\$22,500	\$15,000	\$4,950	\$4,100	\$46,550

Based on total sales of \$150,000 per year.

Based on total sales of \$100,000 per year (not including Cafeteria Vending Machines).

Based on $\frac{1}{2}\%$ of gross sales in Cafeteria and Vending Machine plus \$100 per month.

ESTIMATED COST OF OPERATING
DIETARY FOOD SERVICE
PER YEAR

	<u>Cost Per Patient Day</u>	<u>Estimated Number Of Patient Days</u>	<u>Total Cost</u>
Canteen Company	\$2.21	275,000	\$607,750
Automatic Retailers of America	2.46	275,000	676,500

NB: 1962-63 Dietary Budget is \$692,124

FOOD SERVICE AGREEMENT

THE STATE OF TEXAS |
 |
COUNTY OF GALVESTON |

This AGREEMENT made and entered into this _____ day of _____, 1963, by and between the BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS for and on behalf of The University of Texas Medical Branch at Galveston, hereinafter referred to as "Medical Branch," and AUTOMATIC RETAILERS OF AMERICA, INC., a California corporation having its principal place of business at 25th and Lombard Streets, Philadelphia, Pennsylvania, acting herein by and through its subsidiary, HOSPITAL FOOD MANAGEMENT, INC., a California corporation, hereinafter referred to as "Management," WITNESSETH:

I. AUTHORIZATION

Medical Branch hereby authorizes Management to operate the following of its food service facilities, both manual and automatic, on its premises at The University of Texas Medical Branch in Galveston, Texas, which shall include:

- A. The Hospital Dietary Department facilities;
- B. The Employee-Staff Cafeteria; and
- C. Automatic vending machines on its campus at mutually satisfactory locations, including milk vending machines, but excluding all other types of cold beverage machines. Such exclusion shall not apply to B. above.

Operation of the Hospital Dietary Department facilities will encompass the purchase, preparation and service of food, including therapeutic diets as prescribed by Medical Branch, for in-patients. Operation of the Employee-Staff Cafeteria and automatic vending machines will encompass the purchase, preparation and service of food and related products to Medical Branch's staff, employees and authorized visitors.

II. OBLIGATIONS OF MEDICAL BRANCH

Medical Branch will place all of its food production and food service facilities, completely equipped and ready to operate, under the supervision of Management. Medical Branch will provide heat, fuel, refrigeration and utilities services reasonably required for efficient operation, will make all equipment repairs and replacements (except glassware, silverware and chinaware, the initial adequate inventory of which Management will maintain after provision thereof by Medical Branch) and will furnish building maintenance services for the food service facilities listed in Paragraph I, A, B and C above, with the exception of automatic vending machines of which the responsibility for the operation, repair, replacement and maintenance will be assumed by Management.

III. OBLIGATIONS OF MANAGEMENT

For and in consideration of the sums to be paid and the obligations of Medical Branch under this agreement, Management agrees:

A. Food Service. To operate for the Medical Branch the food service facilities on Medical Branch's premises as described in Paragraph I, A, B and C. Such operation will include the purchase, preparation and service of food and related products of the highest quality, including therapeutic diets for the Hospital Dietary Department to in-patients of Medical Branch, and for the purchase, preparation and service of food and related products in the Employee-Staff Cafeteria and through automatic vending machines for Medical Branch's staff, employees and authorized visitors. Hours and types of service shall at all times be under the control of Medical Branch.

B. Menus and Prices. To submit cafeteria menus complete with prices at least twenty-four hours in advance of service for approval to such person as Medical Branch shall designate, said prices to be in conformity with the price ranges specified in Management's proposal to Medical Branch, dated February 4, 1963, to which reference is made for all purposes. All menus

shall be nutritionally adequate as determined by Medical Branch, and patients served by the Hospital Dietary Department facilities shall be offered a selection of menu items which are to be prepared in conformity with the highest standards of hospital food service.

All foods and drinks served by Management in operation of the Hospital Dietary Department facilities shall be of high quality. A designated employee of Medical Branch will sample all items to be served from the Hospital Dietary Department, and any item found not to be properly prepared or of inadequate quality shall not be served to patients. Hot or cold foods and drinks shall be "hot" or "cold," as judged by standards of effective hospital operation, when reaching the patients' rooms.

C. Procurement. To procure and pay for all food, food supplies and related products utilized in the food service facilities, as well as all food service facilities services to the extent mutually agreed upon. Preference will be given to local suppliers wherever practicable.

D. Personnel. To maintain at all times an adequate staff of its employees on duty at Medical Branch, including eight (8) ADA or ADA eligible dietitians and a food service manager acceptable to Medical Branch, and to provide from Management's home and regional offices, expert administrative, dietetic, purchasing, equipment, consulting and personnel advice and supervision.

Management agrees that it will apply to its employees at Medical Branch personnel policies, including rate of pay, sick leave, vacation and health requirements, compatible with those of Medical Branch. Management will offer employment on a fair trial basis to Medical Branch's present food service employees but will not be required to retain those who do not meet its standards nor those in excess of the number required for efficient operation. Management will assign to duty at Medical Branch only employees acceptable to Medical Branch.

*of the Davis
practice*

Mr. Erwin moved that the contract be amended by adding to

Mr. Erwin moved that the contract be amended by adding at the end of the first paraph of Section F on Page 4 the following language:

"and that Management's ^{or similar} ~~appropriate~~ ^{appropriate?} insurance ~~policy~~ policy contains a contractual endorsement covering the obligations undertaken by Management under the terms of this Contract."

The contract was adopted with this modification.

E. Health Examinations. To cause all employees assigned to duty in Medical Branch's food service facilities to submit to periodic health examinations by Medical Branch, at least as frequent and as stringent as required by law, and to submit satisfactory evidence of compliance with all applicable local, state and Federal health regulations upon request. The cost of such health examinations will be borne by Management.

F. Insurance. To furnish Medical Branch with a certificate of insurance in form acceptable to Medical Branch, certifying that Management carries workmen's compensation and comprehensive (including products), bodily injury and property damage liability insurance in such amounts as are acceptable to Medical Branch.

Management agrees to save Medical Branch harmless and free from any loss, cost, damage or expense arising out of any occurrence related to this agreement and will indemnify Medical Branch against any damage or claim arising from the negligence of its vendors, agents or employees or from any damage or claims suffered by breach of any express or implied warranty.

G. Equipment. To call to Medical Branch's attention any equipment which is in need of repair or replacement, and to see that the food service facility employees exercise due care in the use of such equipment.

H. Utilities. To pay Medical Branch an amount equivalent to 1.5% of gross receipts in the Employee-Staff Cafeteria subsequent to its conversion to a manual-vend operation, and a like percentage of the gross receipts from the campus automatic vending machine operation beginning with the commencement of Management's responsibility therefor, specifically for utilities supplied by Medical Branch in connection with those operations. One Hundred Dollars (\$100.00) per calendar month will be paid for utilities furnished in connection with the operation of the Hospital Dietary Department.

I. Repairs. To reimburse Medical Branch for repairs it makes to Hospital Dietary Department equipment and facilities up to Four Thousand One Hundred Dollars (\$4,100.00) per twelve-month period of operation during the time such agreement is in effect.

J. Taxes. To pay all applicable local, state and Federal taxes assessed against or chargeable to the operation of Management under this agreement.

IV. EMPLOYEE-STAFF CAFETERIA CONVERSION

In accordance with plans and specifications to be submitted by Management and approved by Medical Branch to effect the conversion of the present Employee-Staff manual cafeteria to a manual-vend facility, Management hereby agrees to advance the required funds necessary to effect this conversion, which will be in the approximate amount of Twenty Thousand Dollars (\$20,000.00). The amount advanced by Management is to be recovered pursuant to the provisions of Paragraph V, D of this agreement. The necessary remodeling or altering of physical facilities shall be made by or under the supervision of Medical Branch.

V. FISCAL ARRANGEMENTS

For and in consideration of the services to be rendered and the performance of other obligations hereunder, the parties agree:

A. Hospital Dietary Department Facilities. Medical Branch will pay Management Two Dollars and Forty-six Cents (\$2.46) per patient per day as consideration for Management's operation of the Hospital Dietary Department.

The term "per patient per day" shall mean Medical Branch's hospital census each midnight, less occupants of the newborn nursery.

B. Employees-Staff Cafeteria. In order to defray the cost to Medical Branch of furnishing the services set forth

in Paragraph II hereof, Management will pay to Medical Branch the following amounts:

1. Five Hundred Fifty-five Dollars and Seventy-seven Cents (\$555.77) a week prior to the conversion of the facility to a manual-vend cafeteria;

2. Subsequent to such conversion, fifteen per cent (15%) of gross receipts in the Employee-Staff Cafeteria.

C. Campus Automatic Vending Machines. For the same purposes stated above, Management will pay to Medical Branch fifteen per cent (15%) of gross receipts from campus automatic vending machines.

D. Payment Suspension. The payments, B and C above, will be retained by Management and credited against its advance in connection with the conversion of the Employee-Staff Cafeteria as provided in Paragraph IV hereof until such advance is recovered by Management. Further, Management will not be liable for payments as provided in B, 1 and 2 above during the period of actual conversion (estimated at approximately one week) when no food service is provided in the Employee-Staff Cafeteria.

VI. ACCOUNTING

On or before twenty (20) days following the close of each accounting period as defined herein Management shall pay to Medical Branch at its office of Business Manager and Comptroller of Hospitals in Galveston, or at such place as Medical Branch may hereafter designate, all payments due and owing under this agreement accompanied by a statement of the gross receipts and other pertinent data. For the purpose of this provision the accounting periods in each quarter of a year, beginning on July 1, 1963, shall consist of two periods of 28 days and one period of 35 days, respectively.

Payments due and owing Management by Medical Branch under the provisions of Paragraph V, A of this agreement shall be

paid weekly based upon invoices or billings submitted by Management. Payments due and owing by Management to Medical Branch and payments due and owing by Medical Branch to Management shall be considered as separate transactions for billing and payment purposes.

VII. ACCESS AND RECORDS

The authorized agents and representatives of Medical Branch shall have access to and the right of inspection at all times of the food service facilities with or without notice. Records supporting Management's payments and its billings, i.e., of gross receipts in the Employee-Staff Cafeteria and from campus automatic vending machines operations and the number of patient days for which sums are due, shall be retained by Management for two (2) years and may be audited by Medical Branch, its agents and representatives, at any time within two (2) years after the period to which they pertain.

VIII. ASSIGNMENT

This agreement may not be assigned by Management in whole or in part without having first obtained the written consent of Medical Branch.

IX. EFFECTIVE DATE OF PERFORMANCE

Performance of the obligations set forth in this agreement shall commence on July 1, 1963.

X. TERMINATION

This agreement may, at any time more than ninety (90) days from the date that Management will begin to operate the food service facilities, be terminated as of the end of any accounting period by either party by giving the other not less than sixty (60) days' written notice of intention to terminate as of the date specified.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officers on the respective dates set opposite the parties' names below.

ATTEST: BOARD OF REGENTS OF
THE UNIVERSITY OF TEXAS

Secretary By _____
Chairman

June __, 1963

ATTEST: AUTOMATIC RETAILERS OF
AMERICA, INC.

Secretary By _____
President

June __, 1963