

MATERIAL SUPPORTING MINUTES

1954-55

Vol. II

March, 1955 - August, 1955

pp. 168-479

MARCH, 1955

Housing of Athletes, Main University P. 170
Denial, Application of Milton Dickson for Admission, Southwestern
Medical School; Also Other Applicants P. 168
Approval of Agreement between The University of Texas and the
Texas Agricultural and Mechanical College System re
Institute of Marine Science P. 172
Approval of Sale of Nordberg Steam Engine Generator Set, Three
Bales of Loose Cotton, Main University P. 173
Expansion, James W. McLaughlin Fellowship Program in Infection
and Immunity, Medical Branch P. 174
Estate of A. C. McLaughlin, Deceased - Report of Colorado Legal
Counsel on Colorado Inheritance Tax Question
Hogg Foundation: Varner Properties - Proposed Lease to John G.
Bullock on Space at 1104 Capitol Avenue in River Oaks
Building, Houston, Texas
Hogg Foundation: Varner Properties - Offer of Paul E. Wise,
Trustee, for Purchase of Magnolia Fee Property and
Sternenberg Leasehold Property P. 176
Report of Joint Meeting of Regents' Athletics Committee and
Regents' Buildings and Grounds Committee, Authorization
of Contract for Lighting Memorial Stadium and for
Installation, Press Box Elevator P. 178

MAY, 1955

Page

Law School Policy (Admission) 181-186
Students' Restrictions on Automobiles 187-193
Residence Units, Fire Hazards 194
Nuclear Reactor 198
Proposed Changes in Memoranda concerning General Budget, All Branches 203
Associate Director, Hogg Foundation 204
Round-Up Parade 206
Doctor Dysart Holcomb 211
Present Status of OASI 214
Oklahoma-Texas Game 218
General Faculty, Curriculum 222
General Faculty, Departmental Government and Organization 228
Proposed Increase in Fee, Medical Branch 231
Macy Foundation (Drop-Outs) 234
Prospective Deans, Medical Branch 238
Negro Students 249
Developmental Affairs and Public Relations Committee 254
Land and Investment Committee 266

JULY, 1955

Admission Policy Recommendations P. 284
Executive Committee Report (Adoption of Budgets, 1955-56) P. 318
Academic and Student Affairs Committee P. 361
Social Calendar Committee P. 362
Oklahoma-Texas Football Game P. 375
Disqualified Student Officials P. 383
Developmental Affairs and Public Relations Committee P. 384
Documentary Stamp Tax P. 392
Land and Investment Committee P. 394
Student Union, Medical Branch P. 408
Children's Hospital, Medical Branch P. 416
Physical Plant Reorganization, Medical Branch P. 417
Contract with City of Galveston P. 437
Postgraduate School of Medicine P. 439
Doctor Gordon Gunter, Institute of Marine Science P. 465
University Club P. 466
Appropriation from Intercollegiate Funds, Texas Western College P. 467
Sam Perussina, Medical Branch P. 468
Doctor R. C. Heflebower, M. D. Anderson P. 469
Patent, Chemistry Department P. 471
OASI P. 472
Depository Agreements P. 476
Report of Classes with Less than Twelve Students, Texas Western College
P. 477

ADMISSION POLICY RECOMMENDATIONS

The present policy of The University of Texas, based on the Sweatt case, is to accept qualified Negro students only for graduate and professional programs of study not offered in either of the state-supported institutions for Negroes. Since the decision in the Sweatt Case in 1950, several hundred Negro students have attended the University in these limited areas of study. The recent Supreme Court decision makes it mandatory upon the University now to consider further steps regarding the admission of Negro students. The Executive Committee of the Board of Regents, composed of Tom Sealy, Chairman of the Board, C. W. Voyles, Chairman of the Committee, and Dr. L. S. Oates, Leroy Jeffers, J. R. Sorrell, and Lee Lockwood, was assigned this subject for study and has had the benefit of the advice and counsel of President Logan Wilson and others of our administrative staff. It is recognized, however, that the issue involved represents a basic policy which should be resolved by the members of the Board of Regents, who are accountable to the Governor, the Legislature, and the people of Texas for the management and operation of The University of Texas. It is, therefore, recommended that the Board of Regents adopt the following policy resolution:

- .1. That qualified students be admitted, without reference to racial origin, to all divisions of the

graduate school, regardless of whether the desired programs of study may be presently offered at the state-supported Negro institutions.

2. That, because desegregation has already been ordered at the local level in the Public Schools of the City of El Paso, effective in the fall of this year, qualified students, regardless of racial origin, be admitted this fall to all levels of instruction at Texas Western College of The University of Texas at El Paso, Texas.

3. That for the time being and until the fall of 1956, the present policy of admission to undergraduate work at the Main University in Austin be retained until recommendations can be adopted concerning the whole problem of selective admissions, which has been under study for almost a year.

The reason for this last recommendation is that beginning with the fall of 1955, the Main University in Austin, as is generally known, will receive many more applications for admission on the undergraduate level than can be adequately accommodated or financed. As was announced publicly in a statement issued jointly by the Chairman of the Board of Regents and the President

of The University of Texas on May 17, the Legislature, by reason of its appropriating insufficient funds to meet increasing enrollment costs, has, in effect, given the University a mandate to institute selective admissions. The most equitable way of implementing this mandate has been under study, but it will be some months before the University will be able to set up such a program. Until such time as a program has been devised, we must avoid a changed policy concerning admission of undergraduates which would intensify the problem of sheer numbers.

By adoption of this recommendation, it would become the expressed intention of The University of Texas to formulate a policy of selective admissions, based on merit and applied equally to all regardless of racial origin, and to institute this policy beginning with the academic year 1956-57. This policy of selective admissions - which will probably be based in part on entrance examinations given to all prospective students - is not intended to fix any overall student enrollment limitation figure but is designed to regulate the phenomenal yearly increase in enrollment in order that we may continue to procure and maintain a competent pro-

fessional staff and physical facilities adequate for our enrollment without impairment of University standards in teaching, reserach, and public services. Unless some kind of fair and equitable enrollment restriction is ~~imposed~~ ^{abolished}, it definitely will be a financial impossibility and probably even a physical impossibility to cope with our rapidly increasing enrollment without seriously jeopardizing our educational standards with a resultant mediocrity in our education; such result would be unfair to those Texas boys and girls who have the ability and initiative and the required incentive to get the most out of a university education.



Office of the President

Texas Western College

OF THE UNIVERSITY OF TEXAS

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED _____	FILE _____
REC'D JUL 5 - 1955	
REFER TO _____	
PLEASE ANSWER _____	
at El Paso	

July 1, 1955

Dr. Logan Wilson, President
The University of Texas
Austin, Texas

Dear Dr. Wilson:

You will recall that at the last Board meeting Mr. Sealy requested that we give a brief report of our opinion regarding the possibility of desegregation at Texas Western College.

I have discussed this matter briefly with most of the members of the administrative staff who are on the campus this summer and in no case has there been any objection to desegregation at this institution. The matter was discussed at a meeting with sixteen of the student leaders on the campus and this group unanimously endorsed desegregation. Personally I have no objections to adopting a policy of desegregation, and I do not feel that we would ever have a very large enrollment of Negro students. The greatest number of Negro students would probably come from the military installations in El Paso and all of these would be enrolled in evening program work and would not present any problems with regard to housing. Perhaps the greatest problem with regular daytime Negro students would be that of housing; however, we would probably not have to face this problem this year since all of our dormitories will probably be filled by the middle or the end of July.

Although none of us are legal experts, the general feeling on the campus is that it would be better to go ahead and adopt a desegregation policy rather than carry the present suit to the courts and have the College lose the suit. We feel that it is only a matter of a relatively few years until all state supported institutions will probably adopt desegregation policies, and in view of the action recently taken by the El Paso School Board our adjustments would coincide with those of the Public Schools if a desegregation policy is adopted.

If there is additional information which we can furnish you, please do not hesitate to call upon us.

Sincerely yours,

Desart E. Holcomb
Desart E. Holcomb
President

THE UNIVERSITY OF TEXAS
Austin

22 June 1955

Dear Dr. Wilson:

Your committee on admissions submits herewith its report.

Had the committee spent a year in study, it would undoubtedly have produced more evidence, and it might have modified certain conclusions. We would almost certainly remain agreed, however, on these points:

1. Selective admission is necessary.
2. It should be accompanied by definite raising of standards within the University.
3. If possible, it should be carried on with the cooperation of other state institutions (preferably with all Texas colleges and high schools).

Because we believe that the cooperative aspect of the program is specially important, we suggest that the President of the University in the near future ask the other state institutions to exchange ideas on this subject and if possible to collaborate in the program of testing. In these discussions, the admission of Negroes will naturally have a prominent place.

We are also agreed, in general, on the various methods of selection suggested in the report, on the desirability of a clear information program to accompany the admissions system, and on our obligation to be impartial in administering any such system for selecting students best fitted to carry on university work.

Dean Woolrich, having been absent during the period of the committee's meetings, did not join in the report.

Sincerely yours,

H. Y. McCown
H. T. Manuel
W. B. Shipp
H. H. Ransom, Chairman

A SYSTEM OF SELECTIVE ADMISSIONS FOR THE UNIVERSITY OF TEXAS

- I. INTRODUCTION
- II. SCHOLASTIC STANDARDS
- III. RECOMMENDED ADMISSION REQUIREMENTS
- IV. COSTS

Exhibit A. Details of Estimates of Costs

Addendum 1. College Entrance Board Tests

Addendum 2. Examinations for Professional
and Graduate Schools

Addendum 3. The Minnesota Program

Exhibit B. Admissions Systems at other State Universities

Exhibit C. The Legal Aspect of Admission to the University

A SYSTEM OF SELECTIVE ADMISSIONS FOR THE UNIVERSITY OF TEXAS

I. INTRODUCTION

It is a well recognized fact that in a state university a system of selective admissions presents serious problems. On the other hand, in recent years it has been recognized that fairness to taxpayers and to students capable of doing university work demands that some other educational provision than attendance at the state university should be made for students incapable of doing effective work in a large institution of higher education. Systems of selective admissions have been most effective when the state offered an abundance of alternative choices (private colleges, state-supported four-year colleges, and junior colleges). Texas is fortunate in being well supplied with alternative choices.

On an immediate and practical level, four other considerations make limitation of enrollment at the University of Texas mandatory.

First, the sheer numbers certain to enroll in colleges by 1960 cannot be handled by present university organization.

Second, it will not be possible in the next five years to recruit a university faculty large enough to meet the present rate of growth.

Third, the complexities of financing a university undergoing indefinite expansion are beyond any prospect of Legislative support in Texas.

Finally, there are physical limitations to the growth of most universities. At the University of Texas we can expand physical facilities on the original forty acres and additions subsequently acquired to handle approxi-

mately 20,000 students. Further expansion in the enrollment would require: (1) purchase of land adjacent to the University; (2) an annex on the Brackenridge property or across the lake; (3) branches in other Texas towns.

In view of the joint statement of Chairman Sealy and President Wilson, which apparently was well received by the 54th Legislature, it appears that our only recourse is to limit enrollment to the gradual expansion made possible by limited use of the Available Fund.

We have precedents for limiting the enrollment in the Main University and its branches, as well as in the better state universities such as California and Michigan. The Main University now limits enrollment in the School of Social Work, the School of Library Science and the Department of Psychology. Both Medical Branches and the Dental Branch limit enrollment. The admission requirements of the Graduate School carry this warning that enrollment may be limited: "In some departments available instructional facilities must also be considered." As indicated in the study of admission requirements of state universities, many now limit their enrollment by means of class standing, personal interviews, and special tests.

With a strong publicly-supported junior college system in Texas, the University, which should set standards for other educational institutions in the state, should not be required to open its doors to unrestricted admissions. The committee is convinced that we will have no serious problem if we begin immediately to plan an enrollment policy.

Apart from several external factors which will tend to limit enrollment--notably the housing situation at the University and in Austin (which will not be

relieved before 1958)--the committee believes that the problem may be lightened if not solved in the near future by two means: (1) raising standards within the University and (2) establishment of uniform, clearly stated, and justly administered requirements for entering the University.

II. SCHOLASTIC STANDARDS.

(A, 3 grade points per semester hour; B, 2; C, 1; D, P, R, X, O.)

1. Scholastic requirements for 1954-1955 were as follows:

- (a) Freshmen in all colleges except Fine Arts and Pharmacy must pass nine semester hours and make three grade points. In Fine Arts and Pharmacy they must pass nine hours and make nine grade points.
- (b) Sophomores in all colleges except Fine Arts and Pharmacy must pass nine hours and make six grade points. In Fine Arts and Pharmacy they must pass nine hours and make nine grade points.
- (c) Juniors and seniors in all colleges except Business Administration, Fine Arts and Pharmacy must pass twelve semester hours and make nine grade points or pass nine semester hours and make twelve grade points. In Business Administration they must make a C average. In Fine Arts and Pharmacy they must pass twelve semester hours and make twelve grade points.

2. Scholastic requirements for 1955-1956 will be as follows:

- (a) Freshmen in all colleges except Fine Arts and Pharmacy

must pass nine semester hours and make six grade points. In Fine Arts and Pharmacy they must pass nine hours and make nine grade points.

- (b) Sophomores must pass nine semester hours and make nine grade points.
- (c) Juniors and seniors in all colleges except Business Administration must pass twelve semester hours and make twelve grade points, or as many points as hours undertaken if they carry less than twelve hours (C average). In Business Administration they must make a C average.

3. Recommended scholastic standards for 1956-1957. Scholastic requirements for good standing in the University should be set as follows:

- (a) Freshmen must pass at least nine hours and make nine grade points.
- (b) Sophomores must pass at least twelve hours and make 12 grade points.
- (c) Juniors and Seniors must make a C average.

III. RECOMMENDED ADMISSION REQUIREMENTS.

Freshmen from Texas schools.

- (a) the present minimum credits and subject-matter pattern
- (b) a record of class standing from their high school
- (c) an acceptable score on a uniform test. Tentative norms would be established on the basis of the freshman class in the fall semester of 1955-1956. The first tests would be given in the

spring of 1956 and the tests used as a criterion for admission in the fall semester of 1956.

College transfers from Texas institutions. Candidates for transfer from a Texas institution to an undergraduate college in the University should present the following:

- (a) certificate of eligibility to return to the institution formerly attended.
- (b) a grade record in the institution formerly attended equivalent to that required of students in good standing at the University.
(See summary under Recommended scholastic standards above.)
- (c) an acceptable score on a uniform test. (Transfers will be tested in 1955-1956, and norms then established can be used thereafter for selective admission.)

Graduate students. In September 1954, the admission requirements for entrance into the Graduate School were changed to require a minimum of 24 semester hours of advanced work with grades of A or B. Lacking this quality provision, a student may take the Miller Analogies Test and with a satisfactory score be admitted to the Graduate School. If a student does not meet either of these prerequisites, he may enroll in an undergraduate division and attempt to complete enough work in advanced courses to meet the required average for admission. The work so completed does not apply toward the master's degree; additional work may be approved by the Dean of the Graduate School to be reserved for graduate credit.

In order to prevent a student enrolled in the Graduate School from con-

tinuing indefinitely without making a satisfactory grade average, the Dean of the Graduate School has set up a quality performance which the student must meet in order to remain in the Graduate School. Under this procedure, a student failing to meet the quality requirements is advised not to re-enroll in the Graduate School.

Where otherwise qualified, Negroes are admitted to the Graduate School provided that the program of study which they wish to pursue is not offered by either of the Negro state-supported institutions. This policy means that any otherwise qualified Negro is accepted for the doctoral programs offered by The University of Texas. Thus, at this level white and Negro students are being accepted on an equal basis.

At the master's level, we are admitting Negro students to only eight areas at this time. As far as the general public and the press are concerned, they are not aware that the University does not admit Negro students to all areas at the Graduate level. The policy outlined above follows the decision of Sweatt vs. Painter. It is a policy that is well known to Negroes and to the courts.

Since we are restricting graduate enrollment somewhat by the admission requirements which are now in effect, and since even more stringent requirements have been passed by the Graduate Legislative Council together with the quality restrictions imposed by the Graduate Dean in order to remain in the Graduate School, it is not felt that additional restrictions on graduate admissions are necessary at this time. Furthermore, it would seem to be a desirable move to admit otherwise qualified Negro applicants to the Graduate

School without reference to the particular area of study. Such a procedure would not need to be announced, but could simply be placed into effect by accepting applications as they are received. Since the greater portion of our Negro students enroll during the Summer Session, it is not likely that such a policy would add materially to the enrollment in the Graduate School. If such a policy could be instituted, the University would be in a position to plead that it is acting in good faith to bring an end to segregation, and it should have some bearing with the courts in any attempt to postpone the admission of Negro students at the undergraduate level.

This system has served to provide some control and some basis of comparative judgment of graduate students. The committee believes, however, that as soon as possible a uniform test should be given all candidates for admission to the Graduate School.

Law and Medicine. Present restrictive admission requirements in Law and Medicine are printed in the official catalogues.

Non-residents. All non-resident applicants for admission should present the usual record of work completed (present catalogue requirements).

Beginning in 1956-1957 the following requirements should be established:

For freshmen:

- (a) a certificate of rank in the upper twenty-five percent of their class.
- (b) an acceptable score on a uniform test.

For sophomores, juniors, and seniors:

- (a) a B average (2 on a basis of 3 (A), 2 (B), 1 (C)).
- (b) an acceptable score on a uniform test.

Foreign students. In general, foreign students should be admitted on the same basis as other non-resident students. In the spring semester, 1955, there were 562 foreign students in the University. The committee believes that no more than this number should be enrolled at one time and that in the future, foreign students should be expected to meet the requirements of all other students in good standing, except that one semester will be allowed for adjustment and to overcome the language handicap.

If the foregoing recommendations for selective admission are approved, the Committee feels that it would be wise to emphasize the fact that the students who are not eligible to enter the University under the admissions system are not barred permanently. Their admission will merely be deferred until such time as they can meet the admission requirements.

IV. COSTS

So much is new in the plans for selective admissions that no accurate estimate can be made of the costs. For this reason the estimates presented below must be considered quite tentative. A more detailed analysis with supplementary information is presented in Exhibit A.

1. Tests of freshmen from Texas schools.

The most difficult decisions regarding a testing program for selective admissions are those which must be made in dealing with freshmen who enter the University from Texas high schools. At this point certain problems are especially acute--maintaining

good public relations, preparing to meet an early deadline, fitting into a unified educational program with other schools and colleges, using the tests for guidance as well as admission, and keeping costs to the University at a reasonable level.

The committee presents four possible plans for consideration:

PLAN A. Require each applicant for admission (1) to take at his own expense the College Board Aptitude Test administered by the Educational Testing Service, or (2) to come to the University campus at one of several specified dates before September for a test to be administered at University expense. (See Exhibit A for details.)

The cost to the applicant of the College Board Aptitude Test would be \$6.00. There would be little additional cost to the University in this plan, since the test given would replace a similar test now given during orientation.

PLAN B. Require each applicant for admission to the University of Texas (1) to take aptitude tests provided at University expense in specified high school or college centers and at the University, or (2) to take at his own expense the College Board Aptitude Test. (See Exhibit A for details.) The estimated cost of this plan to the University in addition to costs of testing during orientation is approximately \$3,000.

PLAN C. Require each applicant for admission to one of the cooperating institutions (1) to take at the expense of the University

and cooperating colleges aptitude tests to be administered at specified dates at the University and at each cooperating college, or (2) to take at his own expense the College Board Aptitude Test. (See Exhibit A for details.) Since most students would probably choose the first option, the University and cooperating colleges would bear most of the cost. The estimated cost to the University in addition to the cost of the tests during orientation is approximately \$1,200.

PLAN D. Require all prospective high school graduates (1) to take at the expense of the University and cooperating colleges aptitude tests to be administered in high schools as a joint high school and college program, or (2) to take at his own expense the College Board Aptitude Test. (See Exhibit A for details.) The estimated cost to the University in addition to the cost of the tests during orientation is approximately \$3,000.

2. Tests of Texas college transfers.

At present the University gives aptitude tests to only a small proportion of college transfers. The largest group consists of Engineering freshmen who have less than 15 hours of credit. The cost of testing the entire group of Texas college transfers before entering the University would probably be \$500 to \$1,800. This wide range is given because of two unknown factors which influence the costs: (1) the degree of cooperation which may be secured from other colleges, and (2) the possibility, after the program gets underway,

of using the results of aptitude tests taken at the freshman level and thus avoiding the necessity of a new test.

3. Tests of applicants for admission to law and medicine.

The Schools of Law and Medicine require that a test be taken at the expense of the applicant. The fee is \$10.00.

4. Tests for admission to the Graduate School.

It is assumed that the cost of tests for admission to the Graduate School will be borne by the applicant. The Miller Analogies Test would probably cost about \$3.00 (\$1.00 if given here). The fee for the GRE Aptitude Test is \$8.00, and for the Admission Test for Graduate Study in Business is \$10.00.

If the University should want to test those who transfer from its own undergraduate colleges to the Graduate School and bear this expense itself, it could apply the GRE Aptitude Test on an institutional basis for \$3.00 per student (\$1,500 for an estimated 500 students).

5. Tests of non-resident and foreign students.

It is assumed that non-resident and foreign applicants will bear the cost of the tests, or that the certifying institution will supply test scores. If the College Board Aptitude Test is used by non-residents, the fee will be \$6.00.

6. Staff costs.

To the costs enumerated in the preceding paragraphs must be added the expenditures for such additional staff as may be required.

EXHIBIT A

Details of Estimates of Cost

Obviously, the cost of a testing program to the University will vary with the number of tests used, the cost of the tests chosen, the number of Texas centers in which tests are given, the degree of cooperation achieved with high schools and other colleges, and the share of the cost borne by the applicant for admission. Below are detailed estimates for different possible programs. Supplementary data are provided in Addenda I-III.

1. Freshmen from Texas high schools. Four plans are presented-- differing in cost, in the time required to initiate them, in the degree of cooperation which they require, in their influence upon public relations, and in their general educational value.

- a. Plan A. Require each applicant for admission to The University of Texas (1) to take at his own expense the College Board Aptitude Test administered by the Educational Testing Service, or (2) to come to the University campus at one of several specified dates before September for a test to be administered at University expense.

This plan could be put into operation quickly and would be least expensive to the University. If College Board Tests are used, the applicant pays the bill (a fee of \$6.00). If the applicant chooses to come to the campus, he simply takes in advance some of the same (or similar) tests which he now takes during orientation. This plan could be put into effect in 1956.

On the other hand, the plan is probably least desirable from the standpoint of maintaining good public relations, stimulating the cooperation of other colleges and the high schools, and contributing to the educational program as a whole.

- b. Plan B. In this plan it is assumed that the University will operate independently of other colleges, will test only candidates for admission to the University, and will bear all costs except as indicated in the outline below. The plan in brief is as follows:

- (1) Administer a scholastic aptitude test (with verbal and mathematical subscores) and an English test in 100 high schools or 20 colleges to high school seniors in January (to permit processing of papers for use of scores in April), restricting the test to those who wish to apply for admission to the University.
- (2) Repeat the tests in March in 25 centers, and in August at the University and in four other centers of population.

(ii)

- (3) Arrange with local school systems or colleges to provide space without charge. Pay a supervisor's fee of \$10-\$15 (average \$11.00) for each center.
- (4) Accept College Board tests in lieu of our own.

The advantages of this plan are that it makes the tests available in a large number of centers and frees the applicant from an examination fee. It is relatively expensive, however, and fails to take advantage of the possibilities of a fully cooperative project in which the University, colleges, and high schools plan together. This plan could be put into effect in 1956.

The estimated costs are:

(1) Supervisors' fees (130 examinations at \$11)	\$ 1,430.00
(2) Test materials (3200 students at .50) (It is estimated that more students will be tested than will enroll.)	1,600.00
(3) Communication, distribution, return of materials, and reporting (130 examinations at \$6.00)	780.00
(4) Scoring papers (6,400 papers at .04)	<u>256.00</u>
Total	\$ 4,066.00

(If more centers are used, as will probably be necessary or at least highly desirable, the costs will increase. It is estimated that 200 centers could be operated at a cost of \$5,000. In other words, the estimate is \$1.25 to \$1.50 per student tested.)

- c. Plan C. Require each applicant for admission to one of the cooperating colleges (1) to take at the expense of the University and cooperating colleges aptitude tests to be administered at specified dates at the University and at each cooperating college, or (2) to take at his own expense the College Board Aptitude Test.

This plan assumes that it will be possible to organize the testing as a cooperative college project in which at least the eighteen state-controlled colleges would participate. Its cooperative aspect is an advantage. In addition it brings the tests closer to the applicants and frees them from an examination fee. It is a disadvantage that some applicants would still have a relatively long distance to travel. It might open the way for an undesirable bidding for students when

(iii)

they are on a given campus for the tests. A more important consideration is that high schools are left out of what could be an important cooperative project.

The following estimates of cost are based on the assumption that 12,000 applicants will be tested in 18 different centers.

Test materials (12,000 students at .50)	\$ 6,000.00
Communication, distribution, return of materials, and reporting (50 examinations at \$6.00)	300.00
Scoring papers (24,000 at .04)	<u>960.00</u>
Total	\$ 7,260.00

If the University bears as much as one-sixth of the expense, its share would be \$1,210.00. This would be offset to some extent by a reduction of the amount of testing to be done at the University during orientation. This plan could be put into effect in 1956.

d. Plan D. Plan D is a cooperative project in which the University cooperates with high schools and other colleges. It provides an organization which would further the interests of all, and the same organization would be sufficient to include both freshmen and college transfers. The plan is as follows:

(1) A cooperative program is proposed, following in part the Minnesota plan. (See addendum III.) All interested Texas schools and colleges would participate, sharing the advantages and the costs. The high schools would provide the testing centers and the test supervisors -- possibly also the electrographic pencils for machine scoring. Through a central agency the colleges would provide and distribute the test materials, process the papers, report the results, and prorate the costs.

The program would operate under the difficulties common to large-scale cooperative undertakings. On the other hand it would have some advantages:

- (a) Assuring the willing cooperation of the high schools and making high schools and colleges partners in a common project.
- (b) Enhancing the usefulness of the tests, since they would be available for a full year of guidance at the high school level.
- (c) Bringing the tests nearer to the people, thus promoting better public relations and in some cases giving applicants a better opportunity on the tests.

(iv)

- (d) Providing rejected students with a more "reasonable" basis for rejection since they have had a chance to qualify as juniors and as seniors.
- (e) Helping to locate gifted high school students who would be missed by a program extended only to those who plan to go to college.
- (f) Providing in advance much of the test information needed for students who transfer from other colleges to the University, thus obviating in many cases the need for a new test.
- (2) Timing for first series would follow this plan:
- (a) If the program of selective admissions is put into operation in the fall of 1956, administer in January 1956 the tests to all seniors. Then in January 1957, test both juniors and seniors. In January 1958 and thereafter test all juniors and only the seniors who want a retest.
- (b) If the effective date of the selective admissions is to be in 1957, test all juniors only in January 1956.
- (3) Repeat the tests in selected centers in March and at the University in August.
- (4) Accept College Board tests in lieu of our own.

The estimated costs are as follows:

(1) Test materials (60,000 at .50)	\$ 30,000
(2) Communication, distribution, return of materials, and reporting (400 centers at \$6.00)	2,400
(3) Liaison (with 60 colleges at \$10.00)	600
(4) Scoring papers (120,000 at .04)	<u>4,800</u>
Total	\$37,800

(This is 63 cents per student tested)

Of the total expense it is estimated the pro-rata share of the University would be one-tenth or \$3,780. If as much as one-eighth, its share would be \$4,725.

2. College transfers from Texas institutions.

a. Plan

(v)

- (1) If the transfer student has on record a satisfactory score on an aptitude test taken for college entrance, accept that.
- (2) If no usable aptitude test score is available, require an aptitude test to be taken here or in a college center by arrangement. The expense of administration elsewhere would be borne either by the candidate or by the college from which he is transferring. The University would bear the expense of materials.

b. Estimated costs.

(1) Test materials (2,500 applicants at .35)	\$ 875.00
(2) Communication, distribution, return of materials, and reporting	750.00
(3) Scoring papers (2,500 at .04)	<u>100.00</u>
Total	\$ 1,725.00

(The estimated cost to the University is about 70 cents per applicant tested.)

3. Graduate students and students in professional schools. At present it is assumed that applicants for admission will provide scores on nationally administered tests at their own expense. An alternative plan could be used for those who enter from the undergraduate colleges of the University and from other Texas colleges. The alternative plan would be similar to that recommended for college transfers. The per capita cost should be about the same.
4. Non-resident and foreign students. It is assumed that the applicants for admission would bear the cost of the tests used or that scores would be forwarded by the institution certifying them.

Other Costs

The costs set out above do not represent entirely new expenditures. To get a better picture of the amount which the new program would add to present costs, we should estimate and deduct the saving which the new program would make in the testing now being done on the campus. This estimate cannot be accurate. For one thing, the high school program will not entirely replace the campus program; it may cut it to one-half or two-thirds its present size. There are two reasons for this: (1) the tests to be given for admission are only part of those now used for placement, and (2) it is quite likely that the demand of departments and schools for guidance and placement tests will actually increase. To

(vi)

get a rough estimate of the saving which can be credited to the above costs on the basis of present programs, we may make the following deductions:

Scoring (5,000 papers at .04)	\$ 200.00
Test materials (2,500 students at .30)	750.00
(A smaller supply of reusable materials would be required, and there would be less loss.)	
Proctors	<u>150.00</u>
Total	\$1,000.00

There are of course hidden costs -- salaries of professional personnel, overhead, etc. The staff costs will undoubtedly increase with an expanded program.

It would be difficult to overemphasize the need for considering the problem of selective admission as a part of an educational program which requires continued study by the departments, colleges, and schools concerned. The Testing and Guidance Bureau should be prepared to assist in that study. The testing program itself will require a great deal of high-level planning and direction.

ADDENDUM I

College Entrance Examinations Board Tests

1. Available at selected centers throughout the country and in 25 foreign countries.

Currently they are given in 16 Texas cities:

Amarillo, Austin, Beaumont, Corpus Christi, Dallas,
El Paso, Houston, Lubbock, McAllen, Midland, San Angelo,
San Antonio, Tyler, Victoria, Waco, Wichita Falls.

(This contrasts with 43 centers in Massachusetts and 35 centers in California.)

Special centers will be arranged for students who have to travel more than 75 miles to reach a regular center.

2. The tests are given five times per year (December, January, March, May, August) but not in all centers each time. In Texas 15 of the centers give the tests in March, 6 in January, 8 in May, 2 in December, and 3 in August.
3. The tests are administered by the Educational Testing Service, Princeton, N. J., and tests are reported to institutions listed by the applicant, to other colleges requesting them, and to the candidate's school--but not to the candidate.
4. Each candidate applies for his own examination and pays a fee of \$6.00 for the Scholastic Aptitude Test alone and a fee of \$12.00 for the Aptitude Test plus 1 to 3 one-hour subject-matter or spatial relations tests.
5. For admission purposes the University of Texas would be interested as a minimum in the Scholastic Aptitude Test, which yields two subscores (verbal and mathematical) and requires a half-day to administer.
6. The chief advantages of this test are (a) that it is administered widely, (b) that the college is freed from the expense and labor of the testing program, and (c) that use of the test can be initiated with little delay.
7. The chief disadvantages are (a) that the cost to the student will be regarded as fairly high, (b) that there will be considerable inconvenience to many students in reaching test centers, (c) that the travel and unfamiliar surroundings may interfere with test performance, (d) that the test results will be of quite limited value to the high schools, and (e) that the testing will be less a joint program of high schools, colleges, and the University.

ADDENDUM II

Examinations for Professional and Graduate Schools

1. Examinations are administered by the Educational Testing Service in selected centers throughout the country at the expense of the applicant as follows:
 - a. Medical College Admission Test (fee \$10.00).
 - b. Law School Admission Test (fee \$10.00).
 - c. Admission Test for Graduate Study in Business (fee \$10.00).
 - d. Graduate Record Examination.
 - (1) Aptitude Test with two subscores--Verbal and Quantitative (fee \$8.00).
 - (2) Advanced Tests in subject-matter fields (fee for Advanced test with Aptitude Test \$12.00).
2. The Miller Analogies Test, a restricted test of the Psychological Corporation, is given in a number of centers. It yields a single verbal score. The fee is \$1.00 for the test plus whatever the testing center adds for administration.
3. The Graduate Record Examination can be given by the University in the "Institutional Testing Program" (in which the University administers the tests to all students of a given classification and pays ETS directly) at a cost of \$3.00 for each Aptitude Test and \$3.00 for each Advanced Test.

ADDENDUM III

The Minnesota Program

(The Minnesota schools and colleges have had a long and successful experience of cooperation in a testing program and have made some discoveries which should be helpful to us.)

1. The testing program which yields results to be used by the University of Minnesota and other colleges is administered by the University Student Counseling Bureau (corresponding in part to our Testing and Guidance Bureau), is sponsored by the Association of Minnesota Colleges, and is paid for on a pro-rata basis by the colleges.
2. Tests are given in the cooperating high schools by high school personnel with materials sent out from the University and returned there for scoring and report.
3. The tests are given in January of the junior year, with the privilege of a retest in the senior year.

This is an important point. The results are available to the high schools and colleges for a full year of guidance and counseling previous to college enrollment. The correlation of junior and senior scores (the program started as a senior program) is high enough to permit the use of the junior scores for admission purposes (with a senior retest on doubtful cases). "The colleges feel the earlier results aid their contact work considerably."

4. In 1954-55 a scholastic aptitude test and an English test were administered to approximately 36,500 high school juniors at a total cost of nearly \$25,000 (almost 70¢ per student).
5. The high schools finance a separate testing program, administered by the University of Minnesota, to supplement the junior program.
6. The University of Minnesota administers additional tests for placement and guidance to their own students during the orientation period.
7. The University issues an 86-page Manual for the State-Wide Testing Programs of Minnesota.

EXHIBIT B

Admission Requirements in Other State Universities

A study was recently made at the University of Wyoming of the admission requirements of 71 state universities and land grant colleges. These were the main results:

1. A diploma or certificate of graduation from an accredited high school is a basic requirement.
2. The requirement of a high school diploma is most frequently combined with various subject-matter requirements. The pattern of subject-matter requirements often varies among the several colleges or schools of the same institution.
3. The typical basic requirements are, then, graduation from an accredited high school together with certain subject-matter requirements. If those requirements cannot be met, most state institutions permit entrance through other means or combination of means. The following are the most common of these methods:
 - a. Examinations are often permitted. They include achievement examinations in subject matter areas, scholastic aptitude tests, or General Educational Development tests for veterans and other mature individuals.
 - b. Rank in class is often considered in order to limit non-resident students or to permit better students to waive subject matter requirements.
 - c. Recommendation of the principal is seldom used as a sole criterion for admission, but it is often considered together with entrance examinations or rank in class, or both, to permit entrance for non-graduates of accredited schools.
 - d. The personal interview is generally used in combination with other criteria as an additional aid for determining borderline cases. It is sometimes used for guidance purposes only.
4. Some type of achievement test in addition to the primary admission requirements is used in 42 percent of the institutions.
5. Rank in class is also a criterion in 61 percent of the schools surveyed. Many states admit out-of-state students only from the upper half of the class.

EXHIBIT C

Dr. Logan Wilson, President
The University of Texas
Austin, Texas

Dear President Wilson:

You ask to be advised whether the Board of Regents of The University of Texas has now the authority to limit and restrict the enrollment of students in the Main University. For example, whether the Board can so limit such enrollment on a student-teacher ratio basis of not exceeding twenty students to each teacher.

In my opinion, the above question should be answered in the affirmative, provided any rule so promulgated be reasonable and not arbitrary or discriminatory; and provided further, that such rule be not retroactive but prospective in operation so as not to materially disturb or affect existing contractual rights of students already enrolled in the institution.

The right to attend the higher educational institutions of a state is not a natural right, but is a privilege granted by law. Therefore, the Legislature may properly regulate and prescribe the conditions and limitations on which students may be admitted to a state university, and under delegated authority and in the reasonable exercise of its discretion the governing body of a state college or university may likewise establish rules as to the admission of students in such institutions. 14 C.J.S., sec. 25, p. 1359.

The Legislature of this State has not assumed to manage and control the University directly, but has delegated the government of the institution to the Board of Regents. Art. 2584, R. C. S., 1925. By the pertinent provisions of Art. 2585, R. C. S., 1925, the Legislature has empowered the Board of Regents to enact such by-laws, rules and regulations as may be necessary for the successful management and government of the University. Our courts have held that in formulating and prescribing such rules and regulations the Board of Regents exercises delegated legislative powers, and the rules and regulations so promulgated by it are of like force and effect as would be an enactment of the Legislature. *West Texas compress & Warehouse Company v. Railway Co.* (Tex. Com. App.), 15 S. W. 2d 558, 560; *Armory Board v. McCraw* (Tex. Sup. Ct.), 126 S. W. 2d 627; *Foley v. Benedict* (Tex. Com. App.), 55 S. W. 2d 805, 808.

Under its statutory authority to make and enact all such by-laws, rules and regulations necessary for the successful management of the University, the Board of Regents adopted a rule limiting the admission of students to the School of Medicine of The University of Texas at Galveston, and said rule has been in effect for many years. This rule reads as follows:

"In the interest of efficiency, it has been decided to limit the freshman class to 100, no students except bona fide Texans being accepted."

Exhibit A Continued:

This rule was involved in the case of *Foley v. Benedict*, supra, wherein the court held as follows:

"Where the Legislature, acting under a constitutional mandate, establishes a university, the Legislature may provide certain rules and regulations concerning the admission and exclusion of certain classes entitled to be admitted to all the privileges of a state university, and instruction therein. The Legislature of this state not having provided who shall be admitted to the University, and having delegated the power to make rules and regulations necessary to the government of the University to the board of regents, they are invested with the power of determining what classes of persons shall be admitted to the University, provided that the rules and regulations in that regard must be reasonable and not arbitrary."

Respectfully submitted

Scott Gaines

SG:r

School of Law

June 14, 1955

Dr. Logan Wilson
Main Building 101-A

Dear Dr. Wilson:

After the meeting of the Administrative Council in your office some time ago dealing with the subject of the University's policy regarding admission of Negroes, I asked Mr. Wylie Davis, our most recent addition to the law faculty, if he would give me a memorandum dealing with the procedural aspects of this problem. I am enclosing herewith a copy of his memorandum to me. Specifically, I wanted him to deal with the subject of how law suits would be brought, assuming that the University policy will be that of postponing immediate action.

I would say that Mr. Davis is probably more familiar with the segregation cases and the problems related thereto than almost anybody in the United States. I might also say that he is from the South originally, that is, Georgia, and he comes to us from the University of Arkansas, so that at least he has an understanding of the segregation problem from the standpoint of the South.

It is clear from his memorandum that the State itself cannot be sued, and that there will probably be no way for the various Boards of Regents of the institutions of higher education to be joined in a single suit. This means that unless the various Regents get together for the purpose of formulating some policy (and perhaps even if they do) it is possible that one institution may be compelled by judicial decree to take action before some other institution is required to do so.

If you or any of the other University officials have any additional questions to ask regarding the legal aspects of this problem, you should feel free to communicate either with me or with Mr. Davis directly.

Yours truly,

Page Keeton
Dean

PK:rt

c. c. - Mr. H. Y. McCown
 Mr. W. Byron Shipp

INTEROFFICE MEMORANDUM

The School of Law

June 12, 1955

To: Dean Page Keeton

From: Wylie H. Davis

PROCEDURAL ASPECTS

of

DESEGREGATION ACTIONS AGAINST COLLEGES AND UNIVERSITIES

1. Applicability of the Recent U. S. Supreme Court Decisions to Public Education at the College and Graduate Level. Although there has been some doubt about the reach of the Supreme Court decision of May 17, 1954, into the area of higher education, that doubt seems to have been almost completely dispelled by the Court's remand to the Florida Supreme Court a week later, May 24, 1954, of a law school desegregation case and a similar pre-law case from Louisiana. The Court's remand was accompanied by directions to the lower courts to reconsider the cases in light of the "Segregation Cases decided May 17, 1954, and conditions that now prevail." The latest Supreme Court decision of May 31, 1955, implementing its initial holding that racial segregation in the public schools is unconstitutional, while it is of course necessarily focused upon the problem at the elementary and secondary level, nevertheless is couched in very broad terms and seems to be applicable to "public education" in general.

2. Remedies Available to Plaintiff. In the future, desegregation cases against colleges and universities, as against elementary and secondary school officials, will almost certainly be brought in the federal district courts, although the state courts are available and may occasionally be utilized (as was the case in the Texas Law School litigation, Sweatt v. Painter). The relief sought by Negro plaintiffs in nearly all such cases will be the injunction, both negative and mandatory when appropriate, coupled with a request for a declaratory judgment by the court that the allegedly discriminatory refusal to admit the plaintiff on a nonsegregated basis is a constitutional wrong. A suit for mandamus directing the defendant to admit the plaintiff may occasionally be brought, in either the state or federal courts, but the injunction and declaratory judgment combination has the distinct advantage of (a) greater flexibility in the granting of adequate relief and framing of decrees to take care of future contingencies, and (b) liability for contempt on the part of defendants for failure to comply with the injunction. As a matter of fact, citation for contempt against recalcitrant defendants in desegregation cases will be the principal weapon of counsel for Negroes denied admission to colleges and universities in the foreseeable future. On the other hand, civil rights actions authorized by federal statutes are also available, both in the form of actions for

damages and criminal prosecutions against anyone who, under color of state law, deprives another of rights secured by the United States Constitution or laws. An unidentified spokesman for the United States Department of Justice was recently quoted on May 1, as saying "it was entirely possible" that the Justice Department might later act against states which it believed were not living up to the letter of the Court's decree. This spokesman had reference to the criminal sanctions afforded by federal statute. Damage suits by the individual Negro plaintiffs might be brought against school officials responsible for violations of such civil rights, and substantial money awards might be recovered -- as was the case some years ago in a primary election attack brought against Texas election officials, who the Court held had denied plaintiffs their constitutional right to vote. Of course, the effectiveness of these damage suits might be somewhat lessened by the fact that they are ordinarily triable before local juries; the latter might be reluctant to award substantial damages against defendants who have merely abetted the status quo in local racial customs. The criminal penalty has not been used very often in this area, but was successfully invoked in a school case arising in Ohio in 1882 and one may expect that it will be used more often in the future where school integration does not proceed fairly rapidly.

3. Parties Plaintiff. The complainant in a desegregation action, in order to show an injury personal to him and the existence of a legal wrong, must necessarily allege and prove that he has made application for admission to the school or department in question and that such application has been denied on a racially discriminatory basis. In most cases where litigation is indicated this requirement may be easily fulfilled. It may also be expected that most such actions will be brought as so-called "class actions," which in theory permit all members of a "class," so numerous that they cannot be brought conveniently into court, to sue or be sued through a few representative members of the class. At least the class action is authorized by the federal rules of civil procedure where there is a common question of law or fact affecting the rights of the members of the class and a common relief is sought. The class action undoubtedly, as a matter of form, will be available to groups of Negroes seeking to compel desegregation in colleges and universities; but the practical value of the class suit procedure, even from the plaintiffs' point of view, is somewhat doubtful. For example, it is questionable whether those Negroes not actually joined in the lawsuit as parties plaintiff would be able subsequently to bring contempt proceedings against officials refusing to comply with an injunction issued by the court. If they could not so enforce the court's decree there would seem to be very little advantage, if any, in the availability of the class suit device. Moreover, the number of Negroes applying for admission to heretofore exclusively white colleges and universities (or departments) will probably not be so large at any given time that the technical doubts surrounding the class suit will present much of a real problem.

4. Parties Defendant. Normally, desegregation suits at college and university level would be brought against Boards of Regents or Trustees, plus administrative officers responsible for denying the plaintiffs' admission. Such administrative officers might include the president, dean or department head, and registrar. In other words, the plaintiff would have considerable latitude in joining as parties defendant some or all of the school's officers involved in (a) making the decision to deny admission, and (b) carrying out that decision. The Sweatt case (Texas

Law School) and the McLaurin case (against the University of Oklahoma) are typical in this respect. So long as those who are ultimately and primarily responsible are included among the parties defendant, it would seem to make little practical difference whether all or only some of those connected with the alleged constitutional wrong to the plaintiff are joined or not. At any rate, it is clear that the State itself cannot be sued in such a case by individual citizens, and there is probably no feasible way to join several boards or officers of different institutions in such a way as to conclude the issue on a state-wide basis.

W. H. D.

REPORT OF THE EXECUTIVE COMMITTEE MEETING
ON THURSDAY, JUNE 23, 1955, IN AUSTIN

Present:

Mr. Voyles, Chairman
Mr. Lockwood
Mr. Jeffers
Mr. Sorrell
Mr. Sealy, Chairman of the Board

The Executive Committee of the Board of Regents met in Austin on Thursday, June 23, 1955. The following actions, unanimously adopted by the Executive Committee at that meeting, are submitted for ratification:

1. The Committee approved the recommendation of President Wilson and Vice-President Dolley for the appointment of Mr. Frank Graydon as Budget Officer in the Central Administration, effective July 1, 1955, at a twelve months' salary rate of \$9,000 to be paid from the Available Fund for the balance of the 1954-55 fiscal year. During 1955-56, Mr. Graydon will be paid at the same rate, but during the long session he will be one-third time in the Department of Accounting, with an appropriate allocation of his salary carried in that department.
2. Upon recommendation of President Wilson and Vice-President Dolley, and after discussion with Dr. Heflebower and Mr. Boyd, the proposed budget of the M. D. Anderson Hospital and Tumor Institute was approved with directions that the estimated income and budgeted expenditures for 140 pay patients should be integrated into the general budget. (See Appendix, A)
3. Upon recommendation of President Wilson and Vice-President Dolley, the budget of the Dental Branch of The University of Texas was approved, including the fixing of fees for dental hygienists at \$25 a semester. (See Appendix, B)
4. Upon recommendation of President Wilson and Vice-President Dolley, the budget of the Southwestern Medical School was approved. (See Appendix, C)
5. Upon recommendation of President Wilson and Vice-President Dolley, the budget of Texas Western College of The University of Texas was approved, including a supplement from Cotton Estate Funds of \$1,000 for the President of the College. (See Appendix, D)

Report of the Executive Committee Meeting
June 23, 1955
Page 2

6. Upon recommendation of President Wilson and Vice-President Boner, the budget of the Main University was approved with the following changes to be implemented by the Administration: (See Appendix, E)
 - (a) Salaries for Associate Professors, Assistant Professors, and Instructors to be increased to the amounts recommended by the respective academic deans at a total cost of \$43,567.
 - (b) The average salaries of full Professors to be increased by $7\frac{1}{2}$ per cent, based on specific recommendations of the academic deans at a total cost of approximately \$120,710.
 - (c) An addition to the budget of an item in the amount of \$230,000 to cover an increase of average salaries of $7\frac{1}{2}$ per cent for Associate Professors, Assistant Professors, and Instructors. Early in the fall semester the budget councils and deans will recommend on a selective merit basis changes in salaries in the lower three ranks, based on their experience in recruiting new staff during the late spring and summer.
 - (d) In implementation of the above three steps, transfer an additional \$395,000 from the Available Fund in 1955-56, thereby increasing the total of the Available Fund transferred to General Budget from \$1,930,000 to \$2,325,000.
7. Upon recommendation of President Wilson and Vice-President Boner, the budget for Government Sponsored Research Projects for 1955-56 was approved.
8. Upon recommendation of President Wilson and Vice-President Dolley, the budget for Central Administration was approved with the changes which might occur by reason of the implementation of the changes authorized for Main University in Item 6 above.
9. The Executive Committee approved the following items as a basis of the completion of the Medical Branch budget, 1955-56:
 - (a) Instructions were given to carry Dr. Chauncey Leake as Professor in the Department of Pharmacology and Toxicology and in the Department of Preventive Medicine and Public Health at an annual salary of \$12,000 divided equally between each department.
 - (b) Upon recommendation of President Wilson and Vice-President Dolley, the operation of the Nurses' Dormitory as an auxiliary enterprise was approved.
 - (c) Upon recommendation of President Wilson, the establishment of a Current Restricted Fund budget for professional fees from the Department of Pathology, with a consequent reduction in general hospital funds of approximately \$70,000, was tentatively approved. (See Appendix, F)

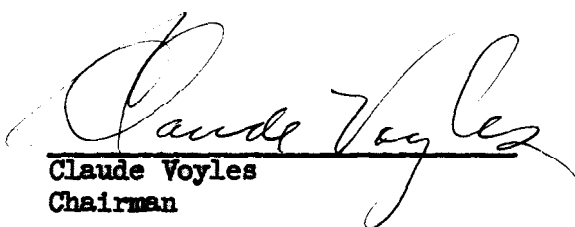
Report of the Executive Committee Meeting
June 23, 1955
Page 3

(d) Upon recommendation of President Wilson and Vice-President Dolley, authorization was given to:

- (1) Increase the bed rates for all full-pay patients by not more than \$1.50 per bed, except for eight rooms to be increased a total of \$5, to produce an estimated increase of \$187,000 in hospital income.
- (2) Establish a \$3 per day minimum charge for all part-pay, flat-pay and indigent patients to produce an estimated increase in hospital income of \$143,939 after reasonable allowance for reserve.

(e) Authorization was given to make necessary adjustments in expenditures occasioned by the implementation of the \$3 per day minimum authorized in (d)(2) above. (See Appendix, G)

10. The deficit at the Medical Branch for 1954-55 was discussed, but action was deferred until the meeting of the Board on July 8. (See Appendix, H)


Claude Voyles
Chairman

MEDICAL BRANCH

PROPOSED FACULTY SALARY INCREASES
OF \$1,000 OR MORE

	Salary from General Funds		Total Salary	
	1954-55	1955-56	1954-55	1955-56
D. B. Calvin	\$10,500	\$12,500	\$10,500	\$12,500
Obstetrics				
Professor: Jarvis	10,500	13,500	10,500	13,500
Pediatrics				
Professor: Hansen	14,100	16,300	15,300	17,500
Panos	9,300	10,300	9,600	10,600
Felton	8,100	9,300	8,400	9,600
Preventive Medicine				
Professor: Nau	9,000	10,000	9,000	10,000

REVISED PROPOSALS
SUBMITTED JULY 7, 1955

Pathology				
Professor: (Vacant)	8,400	12,500	--	19,500
Rigdon	11,000	11,500	12,200	18,000
Baird	9,900	11,500	10,500	18,000
Assoc. Professor: Childers	8,520	10,000	8,520	17,000
Earle	10,000	10,000	12,600	17,000
Stembridge	9,100	10,000	9,100	17,000
Cunningham	10,000	10,000	10,000	17,000
Asst. Professor: Crass	6,300	7,500	8,148	12,500
Radiology				
Professor: Cooley	10,000	12,500	23,500	24,000
Schneider	9,000	11,000	18,000	18,300
Asst. Professor: Ceballos	10,000	7,500	12,000	12,500
Wilson	--	7,500	12,000	12,500

Schedule A

Analysis of the Increase
of
1955-56 Budget
over
1954-55 Estimated Expenditure
for
M. D. Anderson Hospital and Tumor Institute

A

Total Budget for 1955-56		\$3,448,723.00
Total Estimated Expenditures for 1954-55		<u>3,172,087.00</u>
Increase 1955-56 Budget over 1954-55 Estimated Expenditures		<u>\$ 276,636.00</u>
Increase in Maintenance, Equipment, Supplies, and Travel	\$ 71,835.00	
Increase in Salaries - new positions	154,784.00	
Increase in Expenditures in positions not filled in 1954-55 Budget	103,670.00	
Budgeted Salary Increases	<u>72,641.00</u>	
		\$ 402,930.00
Decrease in salaries - positions eliminated	71,406.00	
Decrease in Physical Plant Expenditures for Repairs and Remodeling	<u>54,888.00</u>	
		<u>126,294.00</u>
		<u>\$ 276,636.00</u>

Comparison of 1955-56 Budget
with the 1954-55 Budget and
Estimated Expenditures
M. D. Anderson Hospital and Tumor Institute

	<u>1954-55 Budget</u>	<u>Estimated 1954-55 Expenditures</u>	<u>1955-56 Budget</u>	Percentage Increase - Decrease * 1955-56 Budget over 1954-55 Expenditures	Percentage Increase - Decrease * 1955-56 Budget over 1954-55 Budget
General Administration	151,340.00	153,370.89	161,890.00	5.55	6.97
General Expense	<u>5,000.00</u>	<u>6,166.16</u>	<u>7,000.00</u>	13.52	40.00
Total General Administration and General Expense	<u>156,340.00</u>	<u>159,537.05</u>	<u>168,890.00</u>	5.86	8.03
The Tumor Institute					
Medical Staff	450,922.97	347,819.49	488,379.00	40.41	8.31
Division of Research	506,966.31	555,071.67	580,872.00	4.65	14.58
Division of Education	<u>178,702.00</u>	<u>135,695.84</u>	<u>171,966.00</u>	26.73	3.77*
Total The Tumor Institute	<u>1,136,591.28</u>	<u>1,038,587.00</u>	<u>1,241,217.00</u>	19.51	9.21
Division of Patient Care Act- ivities	<u>1,475,701.08</u>	<u>1,414,918.13</u>	<u>1,536,713.00</u>	8.61	4.13
General Services	<u>222,965.30</u>	<u>222,192.16</u>	<u>228,498.00</u>	2.84	2.48
Operation and Maintenance of Physical Plant	<u>227,472.00</u>	<u>336,852.46</u>	<u>269,405.00</u>	20.02*	18.43
Reserve for Salaries and Main- tenance, Equipment, Supplies, and Travel			<u>4,000.00</u>		
Grand Total, General Budget	<u>3,219,069.66</u>	<u>3,172,086.80</u>	<u>3,448,723.00</u>	8.72	7.13

SCHEDULE A

Analysis of the Increase
of
Budget for 1955-56 over 1954-55
on basis of salary rates for
The University of Texas
Dental Branch

Total Budget for 1955-1956:		
Salaries - rates	\$1,261,699.00	
Maintenance and Equipment	<u>299,525.00</u>	\$1,561,224.00
Total Budget for 1954-1955:		
Salaries - rates	\$1,109,953.80	
Maintenance and Equipment	<u>286,700.00</u>	<u>1,396,653.80</u>
Increase 1955-1956 Budget over 1954-1955 on basis of salary rates		<u>\$ 164,570.20</u>
Salary increases for teaching staff in teaching departments	\$ 8,579.00	
New Teaching Positions	23,060.00	
To inaugurate classified program	18,970.20	
New Classified Personnel Positions	101,136.00	
Maintenance and Equipment	<u>12,825.00</u>	<u>\$ 164,570.20</u>

SCHEDULE B

Comparison of the 1955-56 Budget with the 1954-55 Budget
and 1954-55 Estimated Expenditures - Dental Branch

	<u>1954-55 Budget</u>	<u>Estimated 1954-55 Expenditures</u>	<u>1955-56 Budget</u>	<u>Percentage Increase - Decrease* 1955-56 Budget over 1954-55 Expenditures</u>	<u>Percentage Increase - Decrease* 1955-56 Budget over 1954-55 Budget</u>
General Administration	\$ 123,006.51	\$ 103,409.39	\$ 130,749.00	20.90%	5.92%
General Expenses	33,250.00	25,968.89	72,924.00	64.38	54.40
Total General Administration and General Expenses	156,256.51	129,378.28	203,673.00	36.47	23.28
Resident Instruction and Departmental Research	785,967.29	602,905.54	886,190.00	31.96	11.30
Maintenance and Equipment for All Instructional Departments	175,000.00	126,390.31	151,225.00	16.42	15.72*
Organized Research	12,240.00	8,579.92	13,500.00	36.44	9.33
Library	15,877.50	15,862.04	19,080.00	1.69	1.68
Physical Plant	172,652.95	133,286.57	226,516.00	41.15	23.77
Outpatient Division	50,268.50	42,105.27	61,040.00	31.02	17.64
Totals	<u>\$ 1,368,262.75</u>	<u>\$ 1,058,507.93</u>	<u>\$ 1,561,224.00</u>	32.20%	12.35%

THE UNIVERSITY OF TEXAS
SOUTHWESTERN MEDICAL SCHOOL

ANALYSIS OF THE INCREASES OF 1955-1956 BUDGET
OVER 1954-55 ESTIMATED EXPENDITURES

Total Revised Request for 1955-56	\$1,539,265
Total Estimated Expenditures for 1954-55	<u>1,313,193</u>
Increase 1955-56 Revised Request over 1954-1955 Estimated Expenditures	<u>\$ 226,072</u>

Salary Increases for Teaching Staff	\$21,523
Increases for Fellows and Assistants	6,585*
Non-Academic Personnel Merit Increases	8,861
New Teaching Positions	47,938
New Non-Academic Positions	66,694
Increases in Maintenance and Equipment	52,241
Increase in Appropriation for Parkland Memorial Hospital Services	5,400
Appropriation for Unallocated Salaries, Maintenance and Equipment	<u>30,000</u>

Total Increase 1955-1956 Revised Budget over 1954-1955 Estimated Expenditures	<u>\$ 226,072</u>
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Product
6/16/55

THE UNIVERSITY OF TEXAS
SOUTHWESTERN MEDICAL SCHOOL

Summary of Budget Requirements by Department or Activity
Educational and General Funds

	Estimated Expenditures 1954-1955		Budget Request 1955-1956		Percentage Increase Decrease* 1955-1956 Budget over 1954-55 Expenditures
	<u>% of Total</u>	<u>Amount</u>	<u>% of Total</u>	<u>Amount</u>	
General Administration and General Expense	11.59	\$ 152,185	10.73	\$ 165,219	8.56
Resident Instruction and Departmental Research	72.12	947,130	68.37	1,052,305	11.10
Organized Activities Relating to Instructional Departments	1.05	13,800	1.05	16,200	17.39
Extension - Postgraduate Program	.46	6,000	.39	6,000	-0-
Library	3.98	52,259	4.28	65,905	26.11
Operation and Maintenance of Physical Plant and Other General Services	10.80	141,819	13.23	203,636	43.99
Unallocated Salaries	-0-	-0-	1.30	20,000	-
Unallocated Maintenance and Equipment	-0-	-0-	.65	10,000	-
TOTAL EDUCATIONAL AND GENERAL BUDGET REQUIREMENTS	<u>100.00</u>	<u>\$1,313,193</u>	<u>100.00</u>	<u>\$1,539,265</u>	<u>17.22</u>

6/16/55

SCHEDULE A

Analysis of the Increase
of
1955-56 Budget
over
1954-55 Estimated Expenditures
for
Texas Western College

Total Budget for 1955-56	\$1,372,341.00
Total Estimated Expenditures for 1954-55	<u>1,127,272.44</u>
Increase 1955-56 Budget over 1954-55 Estimated Expenditures	<u>\$ 245,068.56</u>

Salary increases for teaching staff in teaching departments	\$ 11,961.00
Assistants' increases	2,828.00
Classified personnel merit increases	13,482.00
New teaching positions	116,522.00
New classified - personnel positions	23,076.00
Salaries of faculty returning from leave of absence; adjustments in fraction of time; salary increases for staff, other than classified personnel in non- teaching areas; maintenance and equip- ment increases	<u>77,199.56</u>

Total Increase 1955-56 Budget over 1954-55 Estimated Expenditures	<u>\$ 245,068.56</u>
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SCHEDULE BComparison of the 1955-56 Budget with the 1954-55 Budget and 1954-55 Estimated Expenditures

	1954-55 Budget	Estimated 1954-55 Expenditures	1955-56 Budget	Percentage Increase- Decrease 1955-56 Budget over 1954-55 Expenditures	Percentage Increase- Decrease* 1955-56 Budget over 1954-55 Budget
General Administration	\$ 120,984.00	\$ 123,837.72	\$ 143,170.00	15.61%	18.34%
General Expenses	23,997.00	24,546.99	25,022.00	1.94	4.27
Total General Administration and General Expenses	\$ 144,981.00	\$ 148,384.71	\$ 168,192.00	13.35	16.0
Resident Instruction	584,533.00	633,522.74	795,403.00	25.55	36.07
Unallocated Salaries	7,500.00	-0-	19,887.00	-	165.16
Unallocated Maintenance and Equipment	-0-	-0-	5,000.00	-	-
Summer Session	87,437.50	91,020.00	94,138.00	3.4	7.66
Extension	970.00	970.00	970.00	-	-
Museum	12,878.00	12,878.00	12,878.00	-	-
Library	48,210.00	49,777.95	55,340.00	11.17	14.79
Physical Plant	173,360.00	181,278.04	211,092.00	16.45	21.77
Organized Activities Relating to Instruction	8,441.00	8,441.00	8,441.00	-	-
Workmen's Compensation Insurance	1,000.00	1,000.00	1,000.00	-	-
TOTALS	\$1,069,310.50	\$1,127,272.44	\$1,372,341.00	21.74%	28.34%

THE UNIVERSITY OF TEXAS
Office of the Vice-President
Main University

330
E

June 22, 1955

MEMORANDUM

TO: President Logan Wilson

FROM: C. P. Boner

SUBJECT: Revisions in Proposed Budget for 1955-56

This memorandum presents three recommendations concerning upward revision of the proposed 1955-56 budget in the area of teaching salaries.

The factors entering into these recommendations are:

1. Subsequent to the recommendations of the Departments and the Deans, on which the proposed budget is based, great difficulty was experienced by the Departments in recruiting new faculty because of the scarcity of good material elsewhere and the general rise in teaching salaries at other institutions.
2. When the Appropriation Bill was finally passed well beyond the normal budget period, it provided that we should spend \$4,572,189 for teaching salaries only in 1955-56. The proposed budget without the upward revisions includes \$4,669,451 for teaching salaries.
3. Because of our low salary scale the \$315,756 included in the budget for new teaching positions will not be used in its entirety. There will be late leaves of absence which will also produce unspent money. It is reasonably clear, therefore, that in 1955-56 the recommended budget will not use all of the appropriated funds for teaching salaries only; and since these funds cannot be used for any other purpose, they must be carried over into 1956-57. Since we have represented to the Legislature that we require more teaching salary money because of our better salary scale, such a carry-over would be in effect a nullification of our presentation before the Legislature.
4. In 1956-57 we will presumably obtain about \$400,000 additional funds from the Commission on Higher Education because of increased enrollment this year. The Appropriation Bill also provides \$250,000 additional funds for 1956-57. The \$400,000 must be used for new teaching positions (presumably covering the \$315,756 of this year). We are also carrying over in the budget \$436,000. The net result is that we shall have approximately \$1,000,000 more in the budget for 1956-57 than in 1955-56. Approximately \$600,000 of this amount can be used, if desired, to relieve the Available Fund. The remainder must be used in teaching salaries.

Because of these considerations, and the very low position salary-wise which we occupy, I recommend that consideration be given to increasing the proposed 1955-56 budget in the following classifications and amounts:

1. Grant all requests for salary increases recommended by the Deans for associate professors, assistant professors, and instructors. Table I lists the individuals involved and the additional sum required. This sum is \$43,567.
2. Increase the average salary of full professors by 7.5%. This will require approximately \$120,710 additional money. The changes would be made by asking the Deans to recommend the distribution of the 7.5% on a merit basis.
3. Early in the Fall Semester increase the average salary of associate professors, assistant professors, and instructors by 7.5%. The additional sum required would be approximately \$230,000. The procedure would be to ask the Budget Councils and the Deans to recommend on a selective merit basis the changes in salary in the lower three ranks, based on their experiences in recruiting new staff during the late spring and summer.

These three steps would require an additional \$394,277 from the Available Fund in 1955-56, and would increase the transfer from Available Fund to General Budget from \$1,930,000 to \$2,324,277.


C. P. Bower

CPB:bg

Encl.

Table I

Increases in Proposed Budget to Meet Deans' Recommendations
For Associate Professors, Assistant Professors, and Instructors

<u>Department</u>	<u>Name of Person</u>	<u>Proposed Budget</u>	<u>Deans' Recommendation</u>	<u>Difference</u>
Botany	Addison E. Lee	\$ 5,500	\$ 5,600	\$ 100
Botany	Instructor	3,800	4,000	200
Chemistry	S. H. Simonsen	5,700	5,800	100
	G. W. Watt ^a	6,450(3/4)	8,600(4/4)	2,150
	P. D. Gardner	4,600	4,800	200
	5 Instructors	19,000	21,000	2,000
Economics	Carey C. Thompson	5,800	6,100	300
	S. L. McDonald	5,200	5,400	200
English	Mrs. A. S. Irvine	6,000	6,200	200
	R. B. Long	5,600	6,000	400
	F. H. Lyell	5,000	5,100	100
	10 Instructors	35,000	42,000	7,000
Geography	D. D. Brand ^b	. . .	4,250	4,250
Government	J. E. Titus	3,700	3,900	200
	W. E. Mills	3,700	3,900	200
History	O. H. Radkey	6,300	6,400	100
	J. B. Frantz	5,500	5,600	100
	J. H. Bennett	5,500	5,600	100
	R. C. Cotner	4,800	5,000	200
	Ione P. Spears	4,500	4,600	100
Home Economics	Sallie Moore	5,300	5,500	200
Journalism	Alan Scott	5,800	5,900	100
	Ernest A. Sharpe	5,800	5,900	100
Philosophy	Assistant Professor	4,500	5,000	500
Psychology	Ira Iscoe	5,300	5,400	100
	Harold Stevenson	5,000	5,100	100
	[Holtzman Replacement]	. . .	5,400	5,400
Romance Languages	Eugene Gibson	3,700	3,800	100
	Thomas Bishop	3,900	4,000	100
Sociology	Ivan C. Belknap	5,300	5,400	100
Zoology	Assistant Professor	. . .	5,000	5,000
Accounting	Frank Graydon	. . .	1,867(1/3)	1,867
Business Services	Assistant Professor	4,000	4,400	400
Finance, Insurance and Real Estate Management	Associate Professor	5,700	6,000	300
	E. W. Mumma	5,700	6,000	300
	Joseph K. Bailey	3,733(2/3)	4,000(2/3)	267
	(Also in Dean's office 1/3 time)	1,867	2,000	133
	Associate Professor	5,800	6,500	700
	B. H. Sord	4,200	4,500	300
	Assistant Professor	4,500	4,600	100
	Instructor	4,000	4,200	200
Marketing, Resources, Transportation and International Trade	J. L. Hazard	5,600	5,900	300
	F. M. Bass	5,200	5,500	300
	Assistant Professor	5,200	5,800	600

Table I (continued)

Page 2

<u>Department</u>	<u>Name of Person</u>	<u>Proposed Budget</u>	<u>Deans' Recommendation</u>	<u>Difference</u>	
Curriculum & Instruction	Charles H. Dent	\$ 5,700	\$ 5,800	\$ 100	
	Clark C. Gill	5,500	5,600	100	
	M. V. DeVault	5,200	5,400	200	
	Theodore Munch	5,100	5,300	200	
	Mary Bell James	4,200	4,300	100	
Educational Admin.	K. E. McIntyre	6,300	6,600	300	
	Educational Psych.	R. B. Embree	6,600	6,900	300
		B. F. Holland	5,500	5,600	100
Ceramic Engineering	E. P. Bliesmer	4,800	4,900	100	
	E. J. Weiss	5,400	5,600	200	
Civil Engineering	Hudson Matlock	5,800	5,900	100	
	A. A. Toprac	5,700	5,800	100	
	E. F. Gloyna	5,700	5,800	100	
	Drawing	N. C. McGuire	5,300	5,500	200
Electrical Engineering	Assistant Professor	4,500	4,600	100	
	W. F. Helwig	5,200	5,500	300	
	H. W. Smith	5,500	5,600	100	
Mechanical Engineering	H. E. Brown	5,400	5,600	200	
	Art	William Lester	5,800	6,100	300
Drama	Ralph White	5,300	5,500	200	
	Doris Coulter	3,700	3,900	200	
	Lucy Barton	6,200	6,600	400	
	James Moll	5,600	5,800	200	
	Francis Hodge	5,300	5,500	200	
	Mouzon Law	4,700	4,900	200	
	Assistant Professor	4,200	4,500	300	
	H. N. Whiting	4,100	4,200	100	
	Music	Fritz Oberdoerffer	6,200	6,400	200
		J. Clifton Williams	4,800	5,000	200
Law	Joseph Blankenship	4,600	4,700	100	
	E. K. Mellon	4,000	4,200	200	
	W. F. Fritz	6,300	6,500	200	
	Helen Hargrave	2,800	3,000	200	
	T. J. Gibson	2,800	2,900	100	
	Jack Proctor	6,300	6,500	200	
Pharmacy	Gunnar Gjerstad	4,900	5,100	200	
	Mrs. E. J. Hall	2,200	2,300	100	
	W. L. Guess	4,300	4,400	100	
	L. O. Wilken	3,800	3,900	100	
	H. F. Schwartz	3,800	3,900	100	
Physical Training - Men	K. K. Klein	3,667 ^(5/6)	3,867 ^(5/6)	200	
Physical Training - Women	Mrs. Josephine Chapman	1,500 ^(1/4)	1,700 ^(1/4)	200	
	Shiela O'Gara	5,600	5,800	200	
	Dorothy Thompson	4,100	4,200	100	
	Leta Walter	3,900	4,000	100	
Total Difference				\$43,567	

^aWatt - change in time only.

^bBrand - changed his mind about his leave; no change in rate.

6/22/55

CPB:bg

June 15, 1955

Schedule A

The University of Texas - Main University
 Analysis of the Increase of the Proposed 1955-56 Budget
 over the
 1954-55 Adjusted Budget

Total proposed budget for 1955-56	\$ 11,897,880
Total adjusted budget for 1954-55	<u>11,123,377</u>
Increase 1955-56 over 1954-55	<u>\$ 774,503</u>
New teaching positions	\$ 315,756
Salary increases for teaching staff in teaching departments	94,913
Classified personnel merit increases	74,846
Appropriation for Physical Plant Improvements Projects	100,000*
Salaries of faculty returning from leave of absence; adjustments in fraction of time; salary increases for staff, other than classified personnel, in non-teaching areas; maintenance and equipment increases; other sundry changes	<u>188,988</u>
	<u>\$ 774,503</u>

*Individual projects will be submitted for approval as they occur.

EB:ejt

June 15, 1955

Schedule B

The University of Texas - Main University
 Comparison of the 1955-56 Proposed Budget
 with the 1954-55 Adjusted Budget

	1954-55	1955-56	Increase - Decrease*	
	Adjusted Budget	Proposed Budget	1955-56 over 1954-55 Amount	1954-55 Percent
General Administration	\$ 380,573	\$ 387,246	\$ 6,673	1.8
General Expenses	553,417	568,792	15,375	2.8
Total General Administration and General Expenses	\$ 933,990	\$ 956,038	\$ 22,048	2.4
Resident Instruction and Departmental Research	5,255,987	5,949,858	693,871	13.2
Unallocated Salaries	100,000	100,000		
Unallocated Maintenance, Equipment, Office and Travel	50,000	50,000		
Summer Session	570,000	595,000	25,000	4.4
Organized Research	603,777	590,516	13,261*	2.2*
Extension	622,680	632,912	10,232	1.6
Library	599,581	606,619	7,038	1.2
Physical Plant	1,984,958	2,105,662	120,704	6.1
Organized Activities Relating to Instructional Departments	200,384	134,889	65,495*	32.7*
Non-Educational Expenses	70,900	74,000	3,100	4.4
Transfers to Service Departments	28,712	29,720	1,008	3.5
Transfers to Auxiliary Enterprises	102,408	72,666	29,742*	29.0*
	<u>\$ 11,123,377</u>	<u>\$ 11,897,880</u>	<u>\$ 774,503</u>	<u>7.0</u>

EB:ejt

The University of Texas - Main University
Comparison of Proposed Budget, by Budgetary Units, for 1955-56
with Adjusted Budget for 1954-55

Division	1954-55		1955-56		Increase-Decrease* over 1954-55	
	Amount	% of Total	Amount	% of Total	Amount	%
General Administration	\$ 380,573	3.42	\$ 387,246	3.25	\$ 6,673	1.75
General Expenses	553,417	4.97	568,792	4.78	15,375	2.78
President Instruction and Departmental Research						
School of Architecture	86,225	.78	97,424	.82	11,199	12.99
College of Arts and Sciences	2,589,991	23.29	2,968,563	24.94	378,572	14.62
College of Business Administration	378,989	3.41	474,732	3.99	95,743	25.26
College of Education	393,170	3.53	430,340	3.62	37,170	9.45
College of Engineering	676,941	6.09	770,349	6.47	93,408	13.80
College of Fine Arts	486,969	4.38	514,609	4.33	27,640	5.68
School of Law	220,691	1.98	250,298	2.10	29,607	13.42
Graduate School of Library Science	31,173	.28	34,422	.29	3,249	10.42
College of Pharmacy	135,944	1.22	141,425	1.19	5,481	4.03
Graduate School of Social Work	41,124	.37	41,524	.35	400	.97
Air Science	8,200	.07	8,050	.07	150*	1.83*
Military Science and Tactics	6,410	.06	6,804	.06	394	6.15
Naval Science	3,351	.03	3,140	.03	211*	6.30*
Military Property Custodian	24,881	.22	24,840	.21	41*	.16*
Physical Training and Intramurals	140,327	1.26	151,570	1.27	11,243	8.01
Graduate School	31,601	.28	31,768	.27	167	.53
Total Resident Instruction and Departmental Research	5,215,987	47.25	5,949,858	50.01	693,871	13.20
Allocated Salaries (Teach- ing and Non-Teaching)	100,000	.90	100,000	.84	-0-	-0-
Allocated Maintenance, Equipment and Travel Funds	50,000	.45	50,000	.42	-0-	-0-
Summer Session	570,000	5.12	595,000	5.00	25,000	1.39
Organized Research						
Division of Research Extension	603,777	5.43	590,516	4.96	13,261*	2.20*
Division of Extension	622,680	5.60	632,912	5.32	10,232	1.64
Library	599,581	5.39	606,619	5.10	7,038	1.17
Physical Plant	1,984,958	17.85	2,105,662	17.70	120,704	6.08
Sub-Total	10,720,973	96.38	11,586,605	97.38	865,632	8.07
Organized Activities Relat- ing to Instructional Depts.	200,384	1.80	134,889	1.12	65,495*	32.68*
Non-Educational Expenses	70,900	.64	74,000	.62	3,100	4.37
Transfer to Service Dept.						
Stenographic Bureau	28,712	.25	29,720	.25	1,008	3.51
Transfer to Auxiliary Enterprises						
University Press	51,354	.47	53,168	.47	1,814	3.53
Student Health Center - In-Patient Division	51,054	.46	19,498	.16	31,556*	61.81*
Total Budget	\$11,123,377	100.00	\$11,897,880	100.00	\$774,503	6.96

:jm
June 16, 1955

The University of Texas - Main University
 Total Salaries in General Administration and General Expenses
 Proposed 1955-56 Budget

General Administration		
Office of the Vice-President	\$ 39,312	
Classified Personnel Office	21,456	
Office of Government Sponsored Research	34,740	
Office of the Business Manager	14,368	
Purchasing Office	29,268	
Office of the Auditor	<u>200,592</u>	\$339,736
General Expenses		
Office of the Dean of Student Services	13,324	
Office of the Registrar	122,771	
Student Life Staff	71,729	
Student Health Center Out-Patient Division	186,772	
Student Employment Bureau	7,584	
Longhorn Bands	6,000	
International Office	9,641	
Official Publications	16,764	
Teacher Placement Service	<u>12,932</u>	<u>447,517</u>
Total Salaries in General Administration and General Expenses		787,253
Plus		
Estimated Summer School Salaries for Student Life Staff		<u>9,207</u>
Total Estimated Salaries in General Administrative Areas		<u>\$796,460</u>

<u>Appropriation Bill:</u>	
General Administrative Salaries	\$781,851
5% transfer provision allowed	<u>39,092</u>
Total Available in General Administrative Salaries	
Legislative Appropriation	<u>\$820,943</u>

EB: jm
6/15/55

The University of Texas - Main University
Teaching Salaries by Departments
1955-56 Proposed Budget

College or School and Department	Teaching Salaries Other Than Teaching Assistants and Assistants	Teaching Assistants and Assistants	Total Teaching Salaries
Architecture	\$ 78,800	\$ 3,800	\$ 82,600
Arts and Sciences			
Anthropology	30,484	1,000	31,484
Bacteriology	41,100	8,000	49,100
Botany	37,633	11,000	48,633
Chemistry	144,000	74,000	218,000
Classical Languages	38,800	600	39,400
Economics	83,500	19,700	103,200
English	363,750	55,000	418,750
Geography	20,500	3,400	23,900
Geology	94,219	40,000	134,219
Germanic Languages	52,850	14,000	66,850
Government	96,322	15,300	111,622
History	122,493	20,000	142,493
Home Economics	108,800	4,000	112,800
Journalism	53,500	4,000	57,500
Mathematics and Astronomy	193,190	42,000	235,190
Philosophy	38,400	3,000	41,400
Physics	99,350	60,000	159,350
Psychology	83,100	10,500	93,600
Romance Languages	148,147	15,500	163,647
Slavonic Languages	14,500	--	14,500
Sociology	52,400	6,900	59,300
Speech	70,300	8,800	79,100
Zoology	94,888	24,500	119,388
Total - Arts and Sciences	\$2,082,226	\$441,200	\$2,523,426
Business Administration			
Accounting	\$ 77,200	\$ 13,000	\$ 90,200
Business Services	98,500	8,400	106,900
Finance, Insurance and Real Estate	62,243	2,000	64,243
Management	74,367	2,000	76,367
Marketing, Resources, Transportation and International Trade	74,700	1,900	76,600
Total - Business Administration	\$ 387,010	\$ 27,300	\$ 414,310
Education			
Curriculum and Instruction	\$ 99,400	\$ 7,000	\$ 106,400
Educational Administration	53,741	1,600	55,341
Educational Psychology	86,457	10,000	96,457
History and Philosophy of Education	30,188	300	30,488
Physical and Health Education	33,533	3,000	36,533
Total - Education	\$ 303,319	\$ 21,900	\$ 325,219
Engineering			
Aeronautical Engineering	\$ 24,400	\$ 750	\$ 25,150
Architectural Engineering	24,400	3,500	27,900
Ceramic Engineering	6,000	--	6,000
Chemical Engineering	43,000	8,000	51,000
Civil Engineering	87,550	6,000	93,550
Drawing	59,810	800	60,610
Electrical Engineering	80,991	3,600	84,591
Engineering Mechanics	31,800	2,000	33,800
Mechanical Engineering	117,063	5,000	122,063
Petroleum Engineering	43,000	5,000	48,000
Total - Engineering	518,014	34,650	552,664

College or School and Department	Teaching Salaries Other Than Teaching Assistants and Assistants	Teaching Assistants and Assistants	Total Teaching Salaries
Fine Arts			
Art	\$ 96,200	\$ 2,500	\$ 98,700
Drama	68,131	8,500	76,631
Music	204,750	40,000	244,750
Total - Fine Arts	369,081	51,000	420,081
Law	186,925	8,000	194,925
Library Science	22,150	500	22,650
Pharmacy	83,934	8,000	91,934
Social Work	31,075	--	31,075
Physical Science	--	--	--
Military Science and Tactics	--	--	--
Naval Science	--	--	--
Physical Training			
Men	34,447	4,800	39,247
Women	37,470	4,000	41,470
Total Physical Training	\$ 71,917	\$ 8,800	\$ 80,717
Extramural Athletics			
Men	\$ --	\$ --	\$ --
Women	--	--	--
Graduate School	--	--	--
Unallocated Salaries (Teaching and Non-Teaching)			(100,000)
Summer Session	535,000 ^a	30,000	565,000
	\$4,669,451	\$635,150	\$5,304,601
<u>Appropriation Bill</u> Teaching Salaries only, 1955-56	\$4,572,189		

The total budget for 1956 Summer Session of \$595,000 was reduced by \$60,000 representing the approximate amount to be paid for purposes other than teaching salaries as defined in the Appropriation Bill.

5/16/55
EB:bg

The University of Texas - Main University
Comparison of Student-Teacher Ratios and Full-Time Faculty Equivalents
1955-56 and 1954-55

(Based on proposed 1955-56 budget and estimated 17,000
enrollment in the fall of 1955)

College or School and Department	Full-Time Faculty Equivalents		Amount of Increase or Decrease*	Student-Teacher Ratio	
	Fall Sem. 1954-55	Fall Sem. 1955-56		Fall Sem. 1954-55	Fall Sem. 1955-56
Architecture	11.5	15.0	3.5	15.2	12.4
Arts and Sciences					
Anthropology	14.5	5.5	1.0	26.4	23.0
Bacteriology	5.0	5.0	--	15.2	16.2
Botany	5.8	6.7	.9	25.8	23.7
Chemistry	17.9	27.5	9.6	60.1	41.6
Classical Languages	6.5	7.0	.5	14.4	14.2
Economics	17.7	19.8	2.1	24.9	23.6
English	75.7	89.6	13.9	20.4	18.3
Geography	5.0	5.0	--	11.3	12.0
Geology	12.5	15.3	2.8	43.7	38.0
Germanic Languages	12.1	14.1	2.0	14.6	13.3
Government	16.6	18.6	2.0	30.6	29.1
History	22.9	26.0	3.1	27.6	25.8
Home Economics	19.3	21.3	2.0	11.7	11.2
Journalism	7.6	8.0	.4	14.8	14.9
Mathematics and					
Astronomy	40.8	45.2	4.4	29.8	28.6
Philosophy	5.3	6.3	1.0	21.3	19.1
Physics	13.6	18.3	4.7	49.1	38.8
Psychology	11.7	13.6	1.9	14.0	12.8
Romance Languages	33.5	34.1	.6	14.6	15.3
Slavonic Languages	4.0	3.0	1.0*	8.5	12.0
Sociology	7.7	10.0	2.3	23.6	19.3
Speech	15.5	15.5	--	16.1	17.1
Zoology	12.5	14.5	2.0	28.6	26.2
Total - Arts and Sciences	373.7	429.9	56.2	24.7	22.8
Business Administration					
Accounting	14.1	16.4	2.3	26.8	24.5
Business Services	16.0	21.9	5.9	23.4	18.2
Finance, Insurance and Real Estate	8.0	10.9	2.9	25.7	20.1
Management	7.7	13.2	5.5	37.1	23.1
Marketing, Resources, Transportation and International Trade	10.0	12.0	2.0	20.2	17.9
Total - Business Administration	55.8	74.4	18.6	25.9	20.7
Education					
Curriculum and Instruction	18.4	18.3	.1*	14.8	15.8
Educational Administration	5.0	7.0	2.0	15.5	11.8
Educational Psychology	13.3	16.6	3.3	20.6	17.5
History & Philosophy of Education	4.5	4.5	--	11.1	11.8

College or School and Department	Full-Time Faculty Equivalents		Amount of Increase or Decrease*	Student-Teacher Ratio	
	Fall Sem. 1954-55	Fall Sem. 1955-56		Fall Sem. 1955-56	Fall Sem. 1955-56
Education (Continued)					
Physical and Health Education	7.1	7.1	--	14.9	15.9
Total - Education	48.3	53.5	5.2	16.1	15.5
Engineering					
Aeronautical	4.3	4.5	.2	8.7	8.8
Architectural	4.3	4.3	--	9.6	10.2
Ceramic	1.0	1.0	--	5.5	5.8
Chemical	6.5	6.0	.5*	11.0	12.7
Civil	11.3	16.0	4.7	11.2	8.4
Drawing	11.5	12.5	1.0	21.1	20.6
Electrical	13.5	13.3	.2*	10.9	11.7
Engineering Mechanics	6.3	6.0	.3*	23.3	26.0
Mechanical	17.0	20.3	3.3	16.0	14.2
Petroleum	6.0	7.5	1.5	17.2	14.6
Total - Engineering	81.7	91.4	9.7	14.6	13.9
Fine Arts					
Art	19.0	20.0	1.0	11.5	11.7
Drama	13.0	13.0	--	9.2	9.8
Music	40.2	43.8	3.6	6.4	6.3
Total - Fine Arts	72.2	76.8	4.6	8.3	8.3
Pharmacy	14.7	16.1	1.4	12.8	12.4
Law	19.3	24.6	5.3	35.8	29.9
Library Science	2.9	4.3	1.4	4.7	3.4
Social Work	4.7	5.0	.3	6.7	6.7
Required Health and Physical Education					
Men	9.6	10.5	.9	26.3	25.6
Women	10.0	11.5	1.5	13.3	12.3
Total - Required Health & Physical Ed.	19.6	22.0	2.4	19.7	18.7
GRAND TOTAL - MAIN U.	704.4	813.0	108.6	20.9	19.2

EB: jm
6/16/55

The University of Texas - Main University
New Positions Provided in Proposed Budget
1955-56

College or School and Department	Prof.	Assoc. Prof.	Asst. Prof.	Instr.	Sp. Instr.	Lect.	Total
Architecture			1	1			2
Arts and Sciences							
Anthropology				1			1
Bacteriology							
Botany				1			1
Chemistry				5			5
Classical Languages				1			1
Economics				1			1
English	1			4.5			5.5
Geography				2			2
Geology			1	2			3
Germanic Languages			1				1
Government		.5 ^a		3			3.5
History				1			1
Home Economics							
Journalism							
Mathematics and Astronomy				11	11		11
Philosophy			1				1
Physics		1	2				3
Psychology			1				1
Romance Languages				1			1
Slavonic Languages							
Sociology		1		1.5			2.5
Speech							
Zoology			1				1
Total - Arts and Sciences	1	2.5	7	24 35	11		45.5
Business Administration							
Accounting			1				1
Business Services			2		3		5
Finance, Insurance and Real Estate	1						1
Management	1	1	1	1			4
Marketing, Resources, Transportation and International Trade			1				1
Total - Business Adminis- tration	2	1	5	1	3		12
Education							
Curriculum and Instruction	1 ^b		1				2
Educational Administration							
Educational Psychology			2				2
History and Philosophy of Education							
Physical and Health Education							
Total - Education	1		3				4
Engineering							
Aeronautical			.5				.5
Architectural							
Ceramic							
Chemical							
Civil			1				1

College or School and Department	Prof.	Assoc. Prof.	Asst. Prof.	Instr.	Sp. Instr.	Lect.	Total
Engineering (continued)							
Drawing							
Electrical						1	1
Engineering Mechanics							
Mechanical							
Petroleum		1					1
Total - Engineering	1	1	1.5			1	3.5
Fine Arts							
Art			1				1
Drama							
Music						1	1
Total - Fine Arts			1			1	2
Library Science		1					1
Pharmacy							
Social Work							
Physical Training for Men					.5		.5
Physical Training for Women					1.5		1.5
Grand Total	4	5.5	18.5	26 37	16 5	2	72

First Semester only.

Assistant Dean; Professor of Curriculum and Instruction.

6/16/55

EB:bg

The University of Texas - Main University
 Number of Faculty Promotions in Rank
 1955-56 Proposed Budget

College or School and Department	Promotion to			Tenure as
	Assistant Professor	Associate Professor	Professor	Assistant Professor
Architecture	-	-	-	-
Arts and Sciences				
Anthropology	-	-	-	-
Bacteriology	-	-	1	-
Botany	1	-	-	-
Chemistry	-	1	-	-
Classical Languages	-	-	-	-
Economics	-	-	-	1
English	1	2	-	-
Geography	-	-	-	-
Geology	-	-	2	-
Germanic Languages	-	1	-	-
Government	-	-	-	-
History	1	-	-	-
Home Economics	-	-	-	-
Journalism	-	1	-	-
Mathematics and Astronomy	-	-	-	-
Philosophy	-	-	-	-
Physics	-	-	-	-
Psychology	-	-	-	-
Romance Languages	-	-	-	-
Slavonic Languages	-	-	-	-
Sociology	-	-	1	-
Speech	-	-	-	-
Zoology	-	1	1	-
Total - Arts and Sciences	3	6	5	1
Business Administration				
Accounting	-	1	-	-
Business Services	-	-	-	1
Finance, Insurance and Real Estate	-	-	-	-
Management	1	1	-	-
Marketing, Resources, Transportation and International Trade	-	1	-	-
Total - Business Administration	1	3	-	1
Education				
Curriculum and Instruction	-	2	-	-
Educational Administration	-	-	-	-
Educational Psychology	-	1	1	-
History and Philosophy of Education	-	-	-	-
Physical and Health Education	-	-	-	-
Total - Education	-	3	1	-
Engineering				
Aeronautical Engineering	-	-	-	1
Architectural Engineering	-	-	-	-
Ceramic Engineering	-	1	-	-
Chemical Engineering	-	-	-	-
Civil Engineering	-	1	-	-
Drawing	-	-	-	-
Electrical Engineering	-	1	-	-
Engineering Mechanics	1	-	-	-

College or School and Department	Promotion to			Tenure as
	Assistant Professor	Associate Professor	Professor	Assistant Professor
Engineering (continued)				
Mechanical Engineering	-	1	-	-
Petroleum Engineering	1	-	-	-
Total - Engineering	2	4	-	1
Fine Arts				
Art	1	1	-	-
Drama	1	1	-	-
Music	-	-	-	2
Total - Fine Arts	2	2	-	2
Law	-	-	1	-
Library School	-	-	-	-
Pharmacy	-	-	-	-
Social Work	-	-	-	-
Physical Training				
Men	-	-	-	-
Women	1	-	-	-
Total - Physical Training	1	-	-	-
Grand Total	9	18	7	5

4/16/55
B/bg

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 18

F

June 22, 1955

MEMORANDUM

To: Executive Committee of the Board of Regents
From: Logan Wilson
Subject: Augmentation Plan for the Clinical Pathology Laboratory
of the Medical Branch

I recommend approval of the plan proposed by Dr. Currie and Dr. Leake in their letter of May 31, 1955, which is attached hereto, with the following changes:

Change paragraph 3 of the proposed plan to read as follows:

"Charges for University hospital private in-patient or out-patient tissue or similar examinations are to be forwarded to the Business Office for billing and collection. One-half of all such collections is to be deposited to the above-described account; the balance collected will be regarded as general hospital income."

Change paragraph 8 to read as follows:

"Expenditures are to be made upon recommendations of the Chairman of the Department of Pathology approved through appropriate administrative channels."

Logan Wilson
Logan Wilson

LW: jm
Enclosure

THE UNIVERSITY OF TEXAS — MEDICAL BRANCH
GALVESTON

THE SCHOOL OF MEDICINE
THE SCHOOL OF NURSING
THE TECHNICAL CURRICULA
THE POST-GRADUATE PROGRAM

May 31, 1955

PRESIDENT'S OFFICE, U OF T

ACKNOWLEDGED FILE

REC'D JUN 1 - 1955

THE DOWNSLEY HOSPITAL
THE DEBARTY HOSPITAL
THE PSYCHOPATHIC HOSPITAL
THE TARRANT CONVALESCENT HOME

President Logan Wilson
The University of Texas
Austin 12, Texas

Dear President Wilson:

We have discussed informally with you and several members of The Board of Regents, upon several occasions, a plan to separate fees accruing to the Clinical Pathology Laboratory between hospital fees and professional fees. In accordance with your suggestion, this plan was to be patterned after the one previously approved for separating hospital fees and professional fees in the X-ray Department. It was to be designed in such a manner that it could easily become a part of a salary supplementation including all clinical departments.

The members of the Pathology Department have studied the plans used at other institutions of this type and have worked with all interested administrative and business officers of this institution. They have presented a plan which we all agree is practical and workable and is fair to the institution, as well as, the members of the department. It will afford reasonable supplementation of salaries for members of the staff with funds derived from their own professional earnings.

It has been determined that approximately twenty (20) per cent of the inclusive service charge for in-patients should be allocated to the Clinical Pathology Laboratory. It is estimated that about one-half of this amount should be considered as hospital income and the other one-half as professional fees. It follows that income from private out-patients for pathological determinations should be divided equally between hospital fees and professional fees.

Based on these percentages the income of the fund for the last fiscal year for Clinical Pathological examinations would have been \$67,500.00. To this amount should be added income from tissue examinations and local consultations for private patients in the hospital or clinics. This may yield an additional \$5,000.00. Private consultation or referral work from another physician of a strictly professional nature will not be included, but will be subject to the regulations applying to all full time clinical staff members.

It is recommended that you approve the plan and obtain regential authority for its implementation to become effective September 1, 1955, at the latest, in accordance with the following conditions:

1. Create a Current Restricted Fund captioned "Pathology Department - Gifts for Operating Expenses from Professional Fees."
2. Ten (10) per cent of the revenue from the Inclusive Service Charge and 50% of revenue from clinical laboratory examinations for private out-patients is to be credited to this account.

President Wilson

Page 2

May 31, 1955

3. All charges for university hospital private in-patient or out-patient tissue or similar examinations are to be forwarded to the Business Office for billing, collection and deposit to the above described account. Since all non-professional charges are already included in the inclusive service charge, it is advisable to put these fees, which are entirely professional, in the Current Restricted Fund.

4. All collections made by staff members for above described work and for patients will be deposited in the Business Office.

5. Professional fees collected on out of University Hospital consultations or referrals or for consultations sent from another physician out side of University Hospitals will not be included but will be subject to the regulations applying to all full time clinical staff members.

6. Expenditures necessary for the proper operation of the Pathology Department and the Clinical Pathology Service are to be budgeted, based on estimated income, and approved by The Board of Regents.

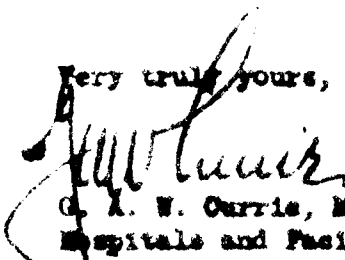
7. These funds, which will supplement General Fund appropriations, are to be used for operating the Departments of Pathology and the Clinical Pathological Service, including Maintenance, Equipment, Support and Travel, technical assistance and augmentation of salaries.

8. Expenditures are to be made upon authority of the Chairman of the Department of Pathology.

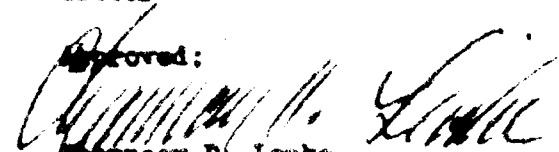
9. The fact that amounts included are based on estimates of the income that should be classified as Professional Fees is justification for depositing them in a Current Restricted fund.

If this plan is approved, we will include recommendations for expenditures in the budget for 1955-1956.

Very truly yours,


G. A. W. Currie, M. D.
Hospitals and Facilities Administrator

Approved:


Clarence D. Leake
Executive Director

WHL:KHL:br

Below approved copies to:

Mr. Leake
Mr. Currie
Mr. Cappleson

349
6

THE UNIVERSITY OF TEXAS

P. O. BOX 7999 UNIVERSITY STATION

AUSTIN 12

June 27, 1955

SCOTT GAINES
RUPERT R. HARKRIDER
ATTORNEYS

Mr. Lanier Cox
Assistant to the President
The University of Texas
Austin, Texas

Dear Mr. Cox:

You ask to be advised as to whether or not the Board of Regents of The University of Texas may legally fix and collect a minimum rate of \$3.00 per day per patient for hospitalization of patients at the John Sealy Hospital at Galveston.

In my opinion, the above question should be answered in the affirmative.

The Board of Regents is the governing board for the John Sealy Hospital, being the main hospital for the Medical Branch of The University of Texas at Galveston, and in this connection, is duly authorized to fix reasonable rates to be charged and collected from patients of said hospital. Sec. 12, Art. V (Agencies of Higher Education--Special Provisions), Chap. 81, Acts, Regular Session, 53rd Leg.; Sec. 12, Art. V (Agencies of Higher Education--Special Provisions), H.B. No. 180, Acts, Regular Session, 54th Leg.

Respectfully submitted

Scott Gaines
Scott Gaines

SG:r

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

June 21, 1955

MEMORANDUM

To: Executive Committee of the Board of Regents

From: Logan Wilson

Subject: Recommendations for Increasing the Income from the Hospital Units of the Medical Branch at Galveston

At the joint meeting of the President's Office staff and the Faculty and Administrative Advisory Council of the Galveston Medical Branch on Wednesday, June 15, at Galveston, the following joint recommendations for effecting an increase in income from the hospital units of the Medical Branch were unanimously agreed upon.

1. All bed rates should be increased \$1 per day and eight corner rooms increased an additional \$4 per day. Present rates varying from \$8.50 to \$20 would be increased to range from \$9.50 to \$25. It is estimated that these increases would produce from full-pay patients an additional income of \$130,305.

2. A \$3 per day minimum charge should be established for all patients exclusive of patients from the City of Galveston covered by the existing contract with the City. It is estimated that the establishment of such a minimum charge would produce a net increase in hospital revenue from present part-pay, flat-pay, and indigent patients of \$143,939.

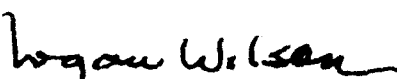
To implement this policy, it is recommended that an explanatory letter, signed by the Chairman of the Board of Regents, the President, and the Executive Director of the Medical Branch, giving full reasons for this action be sent to all agencies and parties involved. Dr. J. Layton Cockran, President of the Texas Medical Association, should be requested to inform the Texas Medical Association members of the problems involved and of the policy instituted. It is questionable whether in the announcement of the policy specific reference should be made to the exclusion of the City of Galveston.

Executive Committee of
the Board of Regents
June 21, 1955
Page 2

This policy is in line with the expressed views of many members of the House and Senate to the effect that they were unwilling to support a general hospital for indigent patients but were willing to provide necessary teaching material for the Medical School. Part of the cost of medical care for indigent patients now borne entirely by the Medical Branch would be shifted to the relatives, friends, or agencies in the localities from which the indigent patients come.

3. Immediate negotiations should be opened with the City of Galveston to bring about as substantial an increase in income as possible from the City. In addition, the contract should be amended to permit the application of the \$3 per day minimum to patients from the City of Galveston. Even if additional payments from the City are not possible during the coming year, application of the \$3 minimum to residents of the City would produce some additional income.

4. As a last resort to balance the budget, a large block of hospital beds could be closed. Based on 108 selected beds, an estimated net savings of \$131,731 could be achieved.


Logan Wilson

LW:jm

MEDICAL BRANCH - GALVESTON

Analysis of Estimated Hospital Collections
1955-56

Estimate of Hospital Collections - present basis of operation			\$1,980,000
Add:			
Income from increased Hospital rates:			
(1) Increased bed rates - full-pay (\$1.50 for all; \$5 for eight)		\$187,000	
(2) \$3 per day minimum			
(a) Part-pay and flat-pay	\$ 43,939		
(b) Indigent	<u>100,000</u>	143,939*	
Tissue examinations (50% of collections)		<u>2,500</u>	<u>333,439</u>
			\$2,313,439
Less:			
Income from Pathology			70,000
Estimated Hospital Collections			<u><u>\$2,243,439</u></u>

* After \$168,938 deducted for reserve

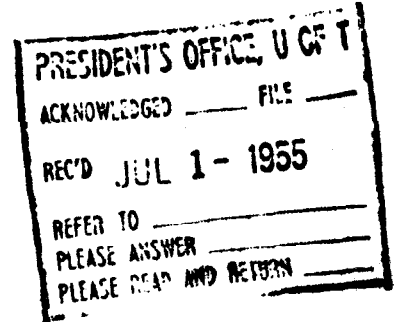
7/5/55

THE UNIVERSITY OF TEXAS — MEDICAL BRANCH
GALVESTON

June 29, 1955

THE SCHOOL OF MEDICINE
THE SCHOOL OF NURSING
THE TECHNICAL CURRICULA
THE POST-GRADUATE PROGRAM

THE JOHN SEALY HOSPITAL
THE CHILDREN'S HOSPITAL
THE PSYCHOPATHIC HOSPITAL
THE SEWARY CONVALESCENT HOME



Dr. Logan Wilson
The University of Texas
Austin, Texas

Dear Doctor Wilson:

Following our discussions in Galveston with regard to the Medical School budget, I revisited with each department concerned the proposed changes in salaries, maintenance, and equipment. Taking into consideration the over-all picture, we feel that the following personnel are entitled to raises of \$1000.00 or more because of the previous salary inequities in the various departments primarily. We have not been "high-pressured" in any instance but have carefully considered each case according to the individual's contributions to teaching and research and the prevailing scale of pay in this area and elsewhere. I should like to recommend at this time raises as follows:

1. D. B. Calvin, Dean of Students and Curricular Affairs and Professor of Biochemistry - \$10,500.00, 1954-55; \$12,500.00, 1955-56

It is my feeling that Doctor Calvin, with his many years of experience, is the main link of public relations between our institution and all the colleges which furnish us medical students over the entire state, and I feel that this raise will make his total salary in keeping with some of the others.

2. In certain clinical areas where, by competition with local practitioners, there is such limited referral work for supplementation of salaries, it is my feeling that definite raises are in order. Those are as follows:

Dr. Garth L. Jarvis, Professor of Obstetrics - \$10,500.00, 1954-55;
\$13,500.00, 1955-56

Dr. Arild Hansen, Professor of Pediatrics - \$15,300.00, 1954-55;
\$17,500.00, 1955-56

Dr. Theodore C. Fames, Professor of Pediatrics - \$9,600.00, 1954-55;
\$10,600.00, 1955-56

Dr. Harriet M. Felton, Professor of Pediatrics - \$8,400.00, 1954-55;
\$9,600.00, 1955-56

- 3. Dr. Carl A. Nau, Professor of Preventive Medicine and Public Health - \$9,000.00, 1954-55; \$10,000.00, 1955-56

Doctor Nau has done an admirable job in handling a very diffuse department which contains many outstanding research associates, and he has been able to prevail harmony throughout. I feel that he is certainly deserving of this raise.

- 4. The following, by reason of the change of policy in regard to the Department of Pathology, have been recommended for substantial increases. These increases, however, are to be taken from the Current Restricted Fund, Gifts For Operating Expenses From Professional Fees, from incomes of the members of that department, and are to be distributed throughout the department. They are as follows:

Dr. Raymond H. Rigdon, Professor of Pathology - \$12,200.00, 1954-55;
\$18,000.00, 1955-56

Dr. Elwood E. Baird, Professor of Pathology - \$10,500.00, 1954-55
\$18,000.00, 1955-56

Dr. John H. Childers, Assoc. Prof. of Pathology - \$8,520.00, 1954-55
\$17,000.00, 1955-56

Dr. Kenneth M. Earle, Assoc. Prof. of Pathology - \$12,600.00, 1954-55
\$17,600.00, 1955-56

Dr. Vernie A. Stenbridge, Assoc. Prof. of Pathology - \$9,100.00, 1954-55
\$17,000.00, 1955-56

Dr. Alastair W. B. Cunningham, Assoc. Prof. of Path.- \$10,000.00, 1954-55
\$17,000.00, 1955-56

Dr. Gwendelyn Cross, Asst. Prof. of Pathology - \$8,148.00, 1954-55
\$12,500.00, 1955-56

I wish to thank you for the copy of the letter to Mr. McClelland of the Galveston Tribune which very clearly points out the feeling of the University Administration with regard to the Medical Branch and also outlines your proposal for augmentation for the future.

I am glad that you have recovered from your illness which occurred while you were in Galveston.

Sincerely yours,

T. G. Eletcher, Jr., M.D.
Professor of Plastic and
Maxillofacial Surgery

TGS lk

cc: Dr. G. A. W. Currie
Dr. Ramsey B. Loken
Dr. S. H. ...

H

THE UNIVERSITY OF TEXAS MEDICAL BRANCH
GALVESTON, TEXAS

June 20, 1955

Dr. G. A. W. Currie
Hospitals and Facilities Administrator
The University of Texas Medical Branch
Galveston, Texas

Dear Dr. Currie:

Pursuant to your request there is set forth below a Current General Fund Balance Sheet, in summary form, prepared to reflect an estimate of the financial position of the Medical Branch at August 31, 1955:

ASSETS

Bank overdraft		\$	550,331.73*
Accounts Receivable (net)			198,709.95
Inventories			<u>413,016.92</u>
Total Assets		\$	<u>61,495.14</u>

LIABILITIES AND FUNDS

Liabilities:			
Student and other deposits	\$	38,136.45	
Due to Main University		<u>17,300.92</u>	\$ 55,437.42
Deferred Income Credits			93,140.54
Current Surplus - Deficit*:			
Reserve for Orders and Contracts Outstanding	\$	73,000.00	
Reserve for Inventory of Stores		413,016.02	
Funds Reserved for Restricted Purposes		96,000.00	
Unappropriated Surplus - Deficit*		<u>669,098.84*</u>	
Total Current Surplus - Deficit*			87,082.82*
Total Liabilities and Funds			\$ <u>61,495.14</u>

In arriving at the above amounts we assumed that hospital revenues for the remaining three months of the fiscal year would accrue at a rate of \$170,000.00 per month and that cash collections would be realized at a rate of \$165,000.00 per month. We assumed that cash collections on research contracts would be made in an approximate amount of \$72,000.00 and that amounts received on these contracts as advance payments would remain at the present amount of \$93,140.54. We assumed amounts due from the Federal Government on reimbursable contracts would be approximately \$62,000.00. Salary expenditures are included at the current level and Maintenance and Equipment expenditures are included at the amount expended during the same period of the previous year. Reserve for loss on patient's Accounts Receivable has been adjusted to 75% of the estimated amount due at August 31, 1955.

Your attention is called to the estimated Bank overdraft at August 31, 1955 in an amount slightly in excess of \$550,000.00. If the amount due the Main University (\$17,300.97) is paid, then the overdraft becomes slightly less than \$568,000.00.

No provision has been made for Cash Balances to offset amounts due for Student and Other Deposits in amount of \$38,136.45 or to offset estimated advance payments on Government Research Contracts in an amount of \$93,140.54. You may feel the need of legal counsel to advise you if accepting money from students for refundable deposits and from the government in advance to be used for specific research projects and converting these monies to general purposes technically could be interpreted as misapplication of funds. These monies have been so diverted in a previous year but could be defended technically by virtue of the fact that sufficient funds to cover the amounts were on deposit in the Available University Fund and could be appropriated

at any time for this purpose by the Board of Regents. This will not be true as of midnight August 31, 1955.

Reasonably, it can be assumed that the same situation will prevail at August 31, 1956. However, if the Federal Government should discontinue the policy of making advance payments on fixed price contracts or for some reason insist that the advance payments be deposited in separate bank accounts (this is true in some institutions now) then a cash problem would be encountered in August 1956 in an amount of \$93,000.00, approximately.

Please be aware of the fact that the amounts discussed above are the results of applying carefully studied estimates but may be expected to vary 10% one way or the other.

Respectfully submitted,


E. N. Capplemann
Business Manager

ENC:br

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

MEMORANDUM

357
PRESIDENT'S OFFICE, U OF T
ACKNOWLEDGED _____ FILE _____
REC'D JUL 7 - 1955
REFER TO _____
PLEASE ANSWER _____
DATE _____

July 6, 1955

To: Dr. Logan Wilson, President
Via: Dr. James C. Dolley, Vice President
Subject: MEDICAL BRANCH (GALVESTON) ESTIMATED CASH DEFICIT AT AUGUST 31, 1955,
AND APPROPRIATIONS FROM AVAILABLE UNIVERSITY FUND FOR FISCAL YEARS
1954-55 AND 1955-56.

Following my discussions the past few days with Dr. Dolley in regard to Mr. Cappleman's letter of June 20, 1955, to Dr. Currie and income estimates and estimated balances of the Available University Fund, I make the following recommendations:

1. That \$550,000.00 be appropriated from the Available University Fund Unappropriated Balance for 1954-55 to the Current Funds General Budget of the Medical Branch for 1954-55.

This money would be used to pay regular General Budget vouchers of the Medical Branch from now to August 31, 1955, for payrolls, supplies, equipment, etc., which would be handled in the usual way except that they would have to be recorded in the Main University Auditor's Office before they went to the State Board of Control and/or the State Comptroller.

It should be pointed out that the estimated "bank overdraft" of \$550,331.73 shown in Mr. Cappleman's letter of June 20, 1955, represents a "working capital" or cash deficit, whereas the current surplus or book deficit is estimated at \$87,082.82. Inventories are estimated at \$413,016.92 at August 31, 1955, as compared with \$336,205.12 at August 31, 1954; perhaps this need for working capital could eventually be reduced some. Other possible needs for additional funds are pointed out in Mr. Cappleman's letter; these could be offset partly by the 75% Reserve for Loss on Patients' Accounts Receivable, which is probably more than adequate.

Future expenditures of the Medical Branch should, of course, be controlled at all times of each fiscal year by the details and totals of the Regents' Budget, with no departure therefrom, based on the so-called "rate of expenditure", without advance approval of the President and the Regents, except as provided by the "pink sheets".

2. That to cover the appropriation above recommended, the following actions be taken now:

(1) Transfer \$145,000.00 from Plant Funds Unexpended Appropriation Account No. 9665, "Administration Building," to Available University Fund Unappropriated Balance for 1954-55.

Dr. Logan Wilson, July 6, 1955, Page 2

(2) Transfer \$200,000.00 from Account No. 9320, "R. O.T.C. Building", to Available University Fund Unappropriated Balance for 1954-55.

(3) Appropriate \$200,000.00 from the Available University Fund Unappropriated Balance for 1955-56 to Account No. 9320, "R. O. T. C. Building."

3. That an appropriation of \$1,500,000.00 be made from the Available University Fund Unappropriated Balance for 1955-56 for Expansion of Power Plant Facilities, Main University.

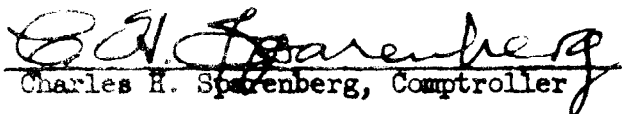
Following are quoted extracts from page 24, Regents' Minutes of March 11 and 12, 1955 (R.M. No. 546):

"On the recommendation of Comptroller Sparenberg, Vice President Dolley, and President Wilson, the Regents' Buildings and Grounds Committee recommends to the Board that authorization be given for the Main University Physical Plant staff to proceed with the preparation of plans and specifications for the expansion of the power plant facilities at the Main University, which plans will be presented to the Regents for approval at a later meeting. It is understood that the plans and specifications authorized herein are to cover the power generating unit and the steam generating equipment, but not the building itself.

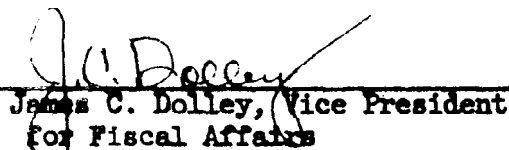
"It is further recommended that the plans and specifications provide for alternate bids on the power generating unit, one for a 7,500 KW unit and one for a 10,000 KW unit. Total overall estimated costs, including the building, are \$1,500,000.00 on one basis and \$1,650,000.00 on the other.

"No appropriation is recommended at this time, due to the unknown factors relating to the legislative and budgetary situations, but it is understood and recommended that this will be the No. 1 construction project on the 1955-56 Available University Fund budget."

If this recommendation is approved, it will call for a reduction of \$436,000.00 in the recommended appropriation from the Available University Fund to the Main University General Budget for 1955-56, at least at the present time.


Charles H. Sparenberg, Comptroller

APPROVAL RECOMMENDED:


James C. Dolley, Vice President
for Fiscal Affairs

Estimated Funds Available from the
Available Fund for 1955-56

University share of 1955-56 net income after deducting for building bond service		\$3,845,623 ⁽¹⁾
Add Unappropriated Balance as of 8-31-55		65,520 ⁽²⁾
		<u>\$3,911,143</u>
 Deduct		
Budget appropriation for Central Administration	\$ 80,000	
Budget appropriation for Main University	2,325,000	
Return to ROTC Building Appropriation	<u>200,000⁽³⁾</u>	<u>2,605,000</u>
Funds available for other use (To cover Power Plant \$1,500,000 etc.)		<u><u>\$1,306,143</u></u>

- (1) Assuming \$440,000 from grazing lease rentals. There will be some reduction because of rate reduction effective 7-1-55.
- (2) Assuming \$345,000 transferred back to Available Fund to meet Galveston deficit of \$550,332.
- (3) Assuming \$200,000 transferred from ROTC Building appropriation to meet Galveston deficit.

JCD:vt
7-7-55

Estimate of Unappropriated Balance of
Available Fund as of 8-31-55

Original estimate made in February, 1955		\$ 550,852
Deduct		
Children's Hospital repair, etc.	\$ 210,000	
Reduction in grazing lease income	70,000	
Prospective Galveston deficit, <u>8-31-55</u>	<u>550,332</u>	<u>882,812</u>
Revised estimate as of 7-6-55 - deficit of		\$ 279,480

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

June 7, 1955

MEMORANDUM

TO: REGENTS ACADEMIC AND STUDENTS AFFAIRS
COMMITTEE

You may recall that the discussion of the recommendation of the Social Calendar Committee, as originally entered on the docket, was postponed in order to get proper clearance through Dean McCown's office. We now have such clearance and I am again bringing this to your attention for action at the July meeting. Both Dr. Bonar and I concur in the recommendations of Deans Nowotny and McCown concerning the regulation on drinking, as outlined in Enclosure 3.

No change would be involved in our printed regulations and no publicity need be given this clarification.

Logan Wilson

LW k
Encl.

cc: Miss Betty Anne Thedford



THE UNIVERSITY OF TEXAS • AUSTIN 12, TEXAS

DEAN OF STUDENT SERVICES

COPY

May 27, 1955

Vice-President C. P. Boner
The University of Texas

Dear Dr. Boner:

A recurring problem of concern to the Student Life Staff and the Social Calendar Committee is student drinking. We feel that the Administration should be brought up to date on the steps taken to solve this problem. Furthermore, we need your help in formulating a policy to guide future action.

The only published regulation on this subject is the following, which is carried in the General Information Bulletin:

"The drinking of intoxicating liquor, gambling, immoral conduct and dishonesty render the student subject to discipline."

In 1947 a study was made of "The Drinking Problem at The University of Texas." The Committee Governing Student Organizations Maintaining Houses submitted an excellent report and suggested a realistic approach to the problem. This Committee broadened the interpretation of the regulation on drinking and recommended that it include collective group responsibility as well as individual responsibility. A complete copy of the report (Enclosure 1) is attached for your information.

Based on the interpretation of group responsibility and with the knowledge of President Painter, the Dean of Men and the Interfraternity Council Conduct Committee in 1948 authorized cocktail parties under certain regulated conditions. Also in 1947 the Dean of Student Life made it possible for groups to serve beer on picnics, smokers, or similar functions, provided the groups concerned assumed full responsibility for the conduct of the group.

Before the principle of group responsibility was adopted to a limited degree, the Student Life Staff was deluged with reports of drinking and misconduct following formal fraternity dances. Now such reports are extremely rare. Unfortunately the problem is not solved, as many groups such as sororities, social clubs, service clubs and independent groups are not included in the so-called "fraternity experiment." The attached report of a study by the Social Calendar Committee (Enclosure 2) outlines the problem in detail, together with the Committee's recommendations.

Vice-President C. P. Boner, May 27, 1955, page 2

We realize that this is a particularly difficult problem to control. Certainly a State-supported institution can not condone drinking. On the other hand, there are places all over Austin where students can drink, and in many the atmosphere and environment are far from wholesome. Since we can not prohibit drinking, the question arises as to the best method to control it. Where organized groups are involved, we feel that group responsibility is the best solution. Accordingly we recommend approval of the interpretation of the regulation on drinking as outlined in Enclosure 3, with the responsibility for control and enforcement to be vested in the Social Calendar Committee, subject to review by the Student Social Affairs Committee and the Dean of Student Life. If this interpretation is approved it will involve no change in printed regulations, nor need it be given any publicity. Furthermore, it will do much to clarify the confusion and uncertainty resulting from lack of any clear cut statement on this subject, and it will provide a working basis for Student Life personnel responsible for the conduct of our students to handle the matter. Finally, the people of Texas have widely divergent views on how best to approach this problem. For this reason we feel that it is important for the top administrative officials and the Regents to be familiar with the method of control adopted in order that they may answer any unjust criticism or complaints directed at the institution.

Sincerely yours,

Arno Nowotny
Dean of Student Life

Henry Y. McCown
Dean of Student Services

HYM:scj

Enclosures

**REPORT OF COMMITTEE GOVERNING
STUDENT ORGANIZATIONS MAINTAINING HOUSES
ON
"THE DRINKING PROBLEM AT THE UNIVERSITY OF TEXAS"**

Submitted December 18, 1947

In conformity with the directive issued to this sub-committee, we have investigated the drinking problem in the light of existing University regulations and desire to report below our interpretations as to the extent and meaning of these regulations. The existing University regulation as published in the general information bulletin states that the drinking of intoxicating liquors renders the students subject to discipline. This regulation imposes only individual responsibility which the Committee feels should be continued in effect. However, it is the Committee's feeling that this regulation should be broadened to include collective group responsibility, and with this in mind has compiled the following interpretation of the University regulation.

The Committee is unanimously of the opinion that the drinking of alcoholic beverages by students at the University cannot be effectively prohibited. By this statement the Committee does not mean to commend or condone the use of intoxicants by students but merely to state what the realities of the situation seem to us to be. We are, therefore, of the opinion that the existing University regulations should be interpreted in such a manner as to aim at the control of the use of liquor by students rather than attempt to prohibit it entirely.

The Committee is of the opinion that the six-point program outlined by Dean Holland in his letter to the Dean of the University of Michigan constitutes a reasonable and acceptable point of departure in regard to the problem of control. This program comprises the following points which come into effect whenever a group holds an affair at which alcohol is used:

1. The Advisor is to be made aware of the plan.
2. The names of the chaperones are to be submitted and approved.
3. The location of the gathering is to be made known and approved.
4. The character of the liquor to be served is to be made known and approved.
5. That the length of time during which intoxicants are to be served be limited.
6. That soft drinks be made available to those persons who may not desire to use intoxicating beverages.

Enclosure 1

Specifically, the Committee feels that every individual student using intoxicating liquor is responsible at all times for gentlemanly-like behavior but is not subject to discipline unless his conduct is of such a nature as to bring discredit upon the University. We are secondly of the opinion that groups affiliated with the University are collectively responsible for the reasonable and gentlemanly-like conduct of any social affair or activity which they give or sponsor and are subject to discipline if the activity brings discredit upon the University. By group affairs in this sense we mean to include specifically:

1. All social affairs given by University groups and listed on the Social Calendar.
2. Activities undertaken in the name of the group or substantially financed by the group whether such activities have been previously notified to the Dean's office or not.
3. All activities or social affairs taking place on property occupied or controlled by the group.

With special reference to formal dances, it is the opinion of the Committee that the group sponsoring such dances is collectively responsible for:

1. The conduct and deportment of alumni, guests, and other persons affiliated with the group while they are attending the party and participating in its activities.
2. The group is responsible for the orderly termination and breaking up of any function which it is sponsoring.
3. The Committee disapproves of the practice of drinking in automobiles parked adjacent to the area in which the group is giving its entertainment and feels that the group should be held responsible for reasonable efforts to discourage this practice, and is specifically responsible if such drinking in automobiles causes a public disturbance or invites serious public criticism of the University.
4. Drinking in privately rented hotel rooms in conjunction with a dance being held in the hotel is not a group but an individual responsibility.

The Committee is unanimously in favor of allowing moderate use of intoxicating liquor in the form of "spiked punches," "egg negs," etc., at social gatherings given by groups affiliated with the University provided that such gatherings are closed; that is, limited to members and alumni of the organization giving the party and their dates and official chaperones. The use of intoxicating liquor as indicated above at open affairs should under no circumstances be allowed. Under this ruling cocktail parties preceding formal dances may be arranged under conditions noted in the six-point program. Closed Christmas parties are approved but the use of intoxicating liquor at fraternity pledge smokers, etc. is forbidden. With

reference to the use of beer at Athletic Victory Parties the Committee was not in complete agreement and cannot, therefore, submit a recommendation upon this particular point. Under the conception of closed affairs the Committee includes intercooperative house parties, this exception being made because of the smallness of co-op groups. It is the feeling of the Committee that responsibility for such affairs should be vested in the groups sponsoring such parties and in the Intercooperative Council when it sponsored any group gathering of co-op members and affiliates.

The permission for the use of alcoholic beverages at closed affairs is contingent upon the acceptance of certain regulations to be administered by the Dean of Student Life. These regulations, in general, are those laid down in the letter to the Dean of the University of Michigan with the following provisions being especially stressed by the Committee:

- A. Positively no drinking to be allowed on the dance floor itself.
- B. The termination of any cocktail party, etc., prior to the commencement of the dance.
- C. Equal facilities for drinkers and non-drinkers.
- D. Strict responsibility for the proper conduct of the entire party to be vested in general in the group giving the party and in part on the officers of such a group. Unless absolute guarantee of proper control of the affair can be made by the responsible officials to the Dean of Student Life, then permission to hold such a party should not be granted.

**REPORT BY SOCIAL CALENDAR COMMITTEE
ON
REGULATION AND CONTROL OF STUDENTS' USE OF ALCOHOL**

Submitted March 31, 1955

We, as chairman and secretary of the Social Calendar Committee, have undertaken a study of problems relating to students' use of alcohol. Membership of the Social Calendar Committee includes the Dean of Men, a representative from the Office of the Dean of Women, a student member of the Union Board of Directors, the Chief Justice of the Student Court, and the Secretary of the Students' Association. The Committee has the power to regulate the social events of any student or student organization, subject to the Faculty Committee on Student Social Affairs. In the past few years the Faculty Committee on Student Social Affairs has been almost inactive, since the Social Calendar Committee has adequately handled, through its rules and regulations, social affairs of students.

In our investigation, we first tried to determine the existing policy on students' consumption of alcohol, by a survey of Regents', Faculty Council and General Faculty minutes for the past thirty years. Throughout the entire investigation we found no mention whatsoever of any policy pertaining to this problem.

Out of the many problems that have come before the Committee, the most frequent and difficult to deal with have been those concerning student consumption of alcohol. Much of the difficulty arises from the fact that the students are uncertain as to the rules regarding drinking. The only policy or rule that they have to go by is that of the Regents' statement passed down over thirty years ago, which reads:

"The drinking of intoxicating liquors, gambling, immoral conduct, and dishonesty render the student subject to discipline."

The impossibility of stringent enforcement should be apparent.

That there is drinking of intoxicants at The University of Texas is common knowledge. The failure to deal with problems arising out of this situation is due to the nonexistence of regulations adequate to the situation. A great many organizations on the campus hold scheduled but unsanctioned cocktail parties. These scheduled affairs are in addition to drinking at unscheduled times.

Enclosure 2

These conditions show the apparent problems that our Committee has been forced to deal with. Those organizations that have been reported to us as violating the Drinking Rule specified above have been penalized. The more flagrant violators of this Rule are rarely the ones caught, as they have usually not registered with our Committee, and are less likely to have an administrative official present at their affairs. We feel that the enforcement of this rule must of necessity be unfair.

Certain organized groups have set up their own standards for regulating cocktail parties, and have proved their methods successful. This would lead to the conclusion that other groups could also effectively deal with such problems.

We do not ask the Board of Regents to go on record as approving drinking, but we do feel that the problem can be, in part, remedied by rules and enforcement of these rules, through the Social Calendar Committee. We are not requesting a rule change or a policy decision, but that the jurisdiction over this matter be left to the discretion of the Social Calendar Committee, as all other aspects of student social life are dealt with by this Committee. We feel that an extension of Social Calendar Committee jurisdiction to cover this matter would not attract as much public notice as a change in the Regents' rules or policy decision.

This would not only solve some of the problems of enforcement that we have been facing in the last several years, but would enable the groups to have a standard and set group of rules to follow with regard to drinking. The only way to alleviate the now present problems of drunkenness and other misconduct as a result of drinking is not to ignore the problem completely but regulate the drinking.

On the basis of the above, we request a statement from the Board of Regents granting the Social Calendar Committee the authority to regulate and control students' use of alcohol.

Respectfully submitted,

Arnold Sweet, Chairman

Pat Perry, Secretary

SOCIAL CALENDAR COMMITTEE

STUDENTS' USE OF INTOXICANTS AT GROUP FUNCTIONS

Although the use of intoxicating liquors is not considered illegal except on the University campus, the Administration of (The University of Texas does not favor the students' use of such intoxicants in any form. However, under existing state liquor laws, the Administration feels that it cannot effectively enforce a strict prohibition on students' use of alcohol. Therefore, any student or student group drinking or serving such beverages must do so in such a way, and with such conduct, as to uphold the good name of the University.

J. J. [Signature]

Student organizations are held responsible for taking all reasonable steps to prevent violations of University regulations or other forms of disorder. Should an unsatisfactory situation arise, it is expected that the organization and its individual members will employ all possible means to correct and eliminate such a situation and to preserve the reputation of the institution. Should a student or student group be reported for misconduct or disorder at any student function, specifically including those functions at which intoxicants have been consumed by one or more of those present, it is understood that the individuals concerned, those managing the function, the officers of the organization, or the organization itself as a group may, one or all, be disciplined by the appropriate discipline committee.

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

April 14, 1955

MEMORANDUM

TO: THE ACADEMIC AND STUDENT AFFAIRS COMMITTEE,
THE BOARD OF REGENTS

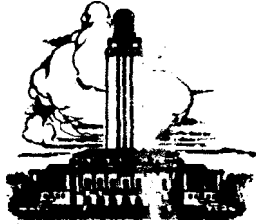
Attached is a copy of a communication I received recently from the Social Calendar Committee. I discussed the matter with members of this committee and asked that Jerry Wilson, President of the Students' Association, prepare a covering letter. These recommendations have my approval and I am bringing them to your attention for study in advance of the May Regents' meeting.

Logan Wilson

LW k
Encl.

Logan Wilson

STUDENTS' ASSOCIATION

THE UNIVERSITY OF TEXAS
AUSTINJERRY WILSON
PRESIDENTJACK LITTLE
VICE-PRESIDENT

12 April 1955

ARNOLD SWEET
CHIEF JUSTICE OF STUDENT COURTPAT PERRY
SECRETARY

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED	FILE
REC'D APR 14 1955	
REFER TO	
PLEASE ANSWER	
DATE	

Dr. Logan Wilson
Main Building 101

Dear Dr. Wilson:

I wish to request that the Board of Regents grant, by a statement of policy, to the Social Calendar Committee the authority to regulate and control students' use of alcohol at functions which are at present within the jurisdiction of the Social Calendar Committee, subject to the Faculty Committee on Student Social Affairs.

The enclosed report, which was prepared by the Students' Association's representatives on the Social Calendar Committee, explains the request in more detail.

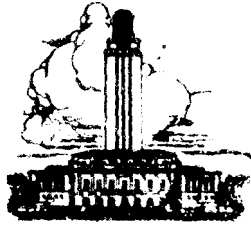
I wish to request that this item of business be placed on the Agenda of the May meeting of the Board of Regents.

Sincerely yours,

Jerry Wilson, President
Students' Association

JW:ll

STUDENTS' ASSOCIATION

THE UNIVERSITY OF TEXAS
AUSTINJERRY WILSON
PRESIDENTJACK LITTLE
VICE-PRESIDENT

31 March 1955

ARNOLD SWEET
CHIEF JUSTICE OF STUDENT COURTPAT PERRY
SECRETARY

TO: The Board of Regents
The University of Texas

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On the basis of the above, we request a statement from the Board of Regents granting the Social Calendar Committee the authority to regulate and control students' use of alcohol.

RESPECTFULLY SUBMITTED,

Arnold Sweet, Chairman

Pat Perry, Secretary

SOCIAL CALENDAR COMMITTEE

INFORMATION ON ANNUAL OKLAHOMA-TEXAS FOOTBALL GAME AT DALLAS

I. WHY HAS THIS GAME GROWN TO BE A TRADITIONAL GAME

1. Has been an annual game since 1929.
2. Played at a site equidistant from both schools where the friends and followers can see the game every year.
3. The State Fair of Texas is an added attraction.
4. The game has national significance as indicated by the nationally televised game of 1953 and regionally televised games of 1954 and 1955. The game has also been carried on a national radio network several times.
5. Because the game has so much importance, other schools arrange their schedule so that there is no conflict on the Saturday afternoon Oklahoma-Texas date. This would not be true if the game were on a home and home basis.

II. FINANCIAL PICTURE

The University of Texas Athletic Department receives no state appropriations either for salary or maintenance as all income is dependent on money taken in from admissions to the various sports contests. The financial side of the picture, therefore, cannot be overlooked.

In 1954, both Oklahoma and Texas received \$117,831.80 from the game receipts. This was the most received from any single game and amounted to an income sufficient to pay 21% of the Athletic Department's budget. Texas' share of the receipts of the Oklahoma-Texas game in 1954 exceeded the combined Texas share of receipts of four of its other games as listed below:

LSU-Texas	at Austin	\$ 20,120.69
Arkansas-Texas	at Fayetteville	19,919.49
Baylor-Texas	at Waco	32,732.12
TCU-Texas	at Fort Worth	<u>29,923.35</u>
		\$102,695.65

As another example, The University of Texas' share of the A&M-Texas football game played at College Station in 1953 was \$46,952.00.

In a poll taken by the students a few years ago, The University of Texas students favored the continuation of the game at Dallas. The trip to Big "D" and the educational value of the State Fair of Texas were contributing factors in their thinking.

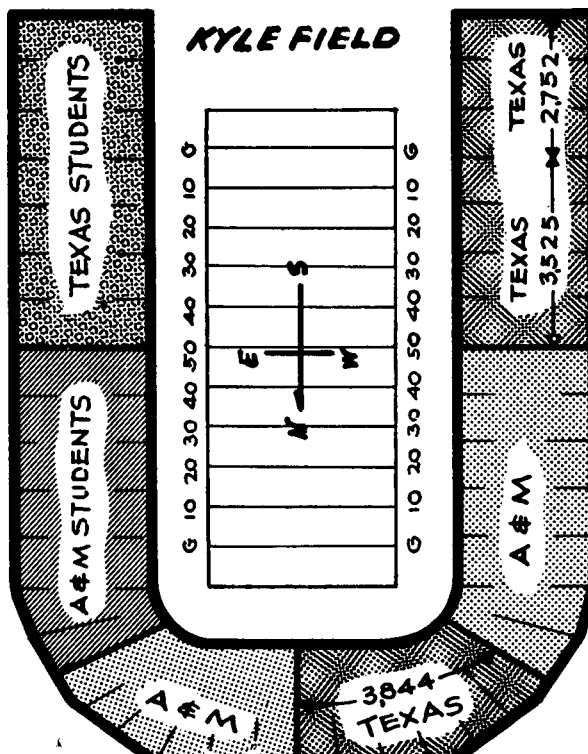
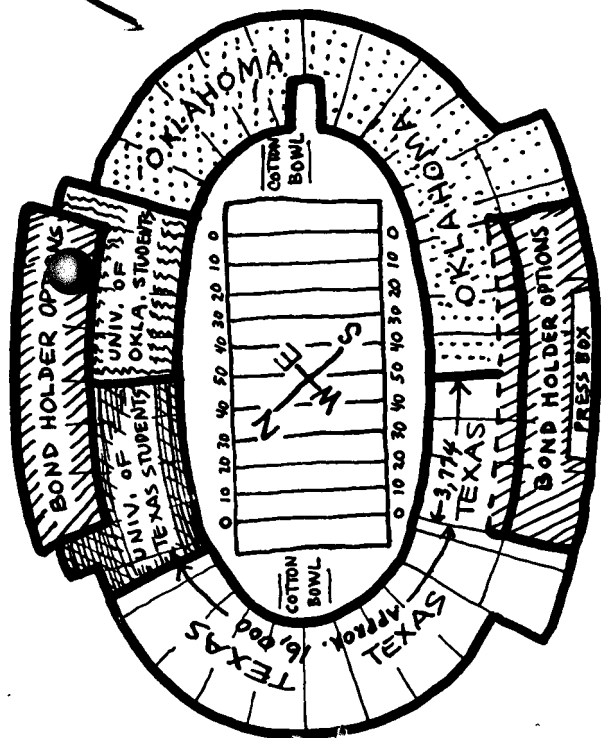
**REASONS WHY YARD-LINE SEATS WILL BE SCARCE FOR THE
OKLAHOMA . . . AND . . . A. & M. GAMES**

Oklahoma Game in Cotton Bowl

Yard-Line Seats Available to Texas:	3,774
Other Seats Available to Texas:	16,000
Total, Excluding Students:	19,774

A & M Game on Kyle Field

Yard-Line Seats Available to Texas:	3,525
Other Seats Available to Texas:	6,596
Total, Excluding Students:	10,121



See the 1955 Longhorns Play



Buy **SEASON TICKETS** for
Top Preference for Home Games

Home Games	
Sept. 17 Texas Tech*	Oct. 22 Rice
Sept. 24 Tulane*	Nov. 5 Baylor
Nov. 12 T. C. U.	
Games Away	
Sept. 30 U.S.C. (Night)	
Oct. 8 Oklahoma	
Oct. 15 Arkansas	
Oct. 29 S. M. U.	
Nov. 24	

* At night, if lights available

1955 FOOTBALL TICKET INFORMATION

(Read rules governing distribution of tickets on back of application blank.)

PRIORITIES

PRIORITY MEMBERS referred to below are: "T" lettermen of The University of Texas, dues-paying members of the Ex-Students' Association, University of Texas voting members of the faculty, and members of the Longhorn Club. (One individual holds only one priority regardless of number of affiliations. To be eligible, applicant must be affiliated with his organization by May 31, 1955.

WHEN SHOULD YOU ORDER?

Have your application on file in the office of the Football Ticket Manager by the day of:

- July 1** for SEASON TICKETS (home games only) if you are a PRIORITY MEMBER.
Exception: "T" lettermen may secure two tickets (including the "T" comp) to any home game on an individual basis, without buying season tickets.
- July 15** for INDIVIDUAL TICKETS for both home and out-of-town games if you are a PRIORITY MEMBER.
 For SEASON TICKETS (home games only) available to general public.
- August 1** for INDIVIDUAL TICKETS to general public.

ARE TICKETS LIMITED?

	Texas A. & M.	Oklahoma	Other 8 Games
Limit when ordering on individual basis only	2+ 2*	2+ 2*	No Limit‡
Limit when ordering only Season Tickets	—	—	No Limit‡
Maximum limit when ordering both on Season and Individual basis	2+ 2*	2+ 2*	No Limit‡

* Four tickets are the maximum number that may be ordered for the Oklahoma and the A&M games. Because of the limited number of yard line seats, if more than 2 Oklahoma and/or 2 A&M tickets are ordered, the number above two, if available, will be filled with other orders coming in on August 1.

‡ If more than 4 tickets are ordered for any of these eight games, the number above four will be filled with orders coming in on August 1.

HOW SHOULD REMITTANCE BE SENT?

Send SEPARATE CHECKS to cover season ticket orders and individual game orders. Make your remittance payable to The University of Texas, and forward to Football Ticket Manager, Box 8027, The University of Texas, Austin. Cashier checks or money orders are preferred.

GENERAL DATA

University Enrollment: 18,052
 Stadium Capacity: 65,522
 Nickname: Longhorns
 Colors: Orange and White
 Conference: Southwest Athletic Conference

ADMINISTRATIVE STAFF

D. X. Bible, Director of Athletics
 Edwin W. Olle, Business Manager
 Wilbur Evans, Sports News Director
 Albert Lundstedt, Ticket Manager
 Bob Rochs, Accountant

FOOTBALL STAFF

Edwin B. Price, Head Coach
 Gover C. Emerson, Assistant Coach
 Howard C. Gilstrap, Assistant Coach
 J T King, Assistant Coach
 Mike Michalske, Assistant Coach
 Charles Waller, Assistant Coach
 Dr. Ralph E. Clearman, Team Physician
 Frank Medina, Trainer

1954 RESULTS

Texas	20	Louisiana State	6
Texas	0	Notre Dame	21
Texas	40	Wash. State	14
Texas	7	Oklahoma	14
Texas	7	Arkansas	20
Texas	7	Rice	13
Texas	13	SMU	13
Texas	7	Baylor	13
Texas	35	TCU	34
Texas	22	Texas A&M	13

-2-

To show the growth and appeal of this game over the years, the share received by each school for the years 1929-1954, inclusive, is shown on an attached sheet.

III. TERM OF PRESENT CONTRACT

The present contract between Oklahoma, Texas and the State Fair of Texas runs through 1966.

IV. THE BOND HOLDER STORY

In 1930, the original Cotton Bowl Stadium was built seating 45,488. Because of the heavy demand of tickets for the Oklahoma game, for the S.M.U. game and for the New Year's game, a way to finance a larger stadium was necessary. In 1948 and 1949, the stadium was enlarged to a 75,347 capacity by the sale of approximately \$2,000,000 of Cotton Bowl Bonds by the State Fair of Texas. The holder of each bond has, during the life of the bond issue, the option to purchase, at regular established prices, one ticket, in the new sections built, to each college or professional game which may be played in the Cotton Bowl Stadium for each \$100.00 purchase of said bonds. The bond holder seats are largely in the new upper decks and above the first forty rows in the west stands and total about 20,000 seats. If the enlargement had not been financed, we would not have the seats now available.

This same arrangement applies to all schools, such as S.M.U., A&M, and Texas Tech, that play games in the Cotton Bowl.

Of the approximate 55,500 seats remaining, above bond holder options, these tickets are divided equally as to number and location between Oklahoma and Texas. This is as shown on the enclosed diagram.

Normally, The University of Texas will receive about 27,750 tickets for its share. Of this number, about 8,000 will go to the Texas students attending the game. Because of the large demand for the tickets, Texas has a limit of four Oklahoma-Texas tickets per person (two filled in the priority group and two in the general public group.)

The revenue on all bond holder seats is divided between the two schools. In 1947 when the stadium seated 45,488, each school received \$41,404.69. Following the enlargement to 75,347 as a result of the sale of \$2,000,000 of Cotton Bowl Bonds by the State Fair of Texas, each school received \$117,831.80 in 1954.

V. OBJECTIONS TO PLAYING THE GAME HOME AND HOME

1. By playing the game at Dallas, which is an equidistant point from both schools, students, Ex-students, friends and followers can see the game each year. Should the game be played at Norman and Austin on alternate years, the attendance would be materially decreased. In other words when the game was played in Norman, the fans would be predominantly Oklahoma and when the game is in Austin, the fans would

be predominantly Texas. Students following of the visiting school would be almost zero, comparatively speaking.

- 2. In the Cotton Bowl, the two schools share in approximately 55,000 tickets above bond holder requirements. Stadiums at Norman and at Austin seat approximately 60,000, and in a normal year, it is doubtful if all of these seats could be sold. Generally, sell-outs only occur when there is a large following from both schools attending the game. This is one reason why the A&M-Texas game is usually a sell-out each year. A fair estimate would be that playing the game on a home and home basis would mean a loss to each school in revenue of \$60,000 to \$70,000 per year.
- 3. Should the game be played home and home, Texas would prefer not to give up its fair date which it has held each year since 1929. This would mean that Texas and Oklahoma would have to play on some other mutually agreeable date and this might lead to schedule difficulties.
- 4. Should the game be moved to home and home, we would have no assurance that the hotels at Austin and at Norman would not go to the same requirements as have been in effect at Dallas. In fact, many of the motels at Austin are requiring that reservations be made on a two-night arrangement on football weekends this fall.

VI. OTHER OBSERVATIONS

- 1. Because of the phenomenal success of the University of Oklahoma in recent years and the fine success normally of The University of Texas, the demand for tickets for the Oklahoma-Texas game has reached an all time peak.
- 2. When the University of Texas reached a similar all time demand in 1951, it has placed since 1952 a limit of four Oklahoma-Texas tickets per person. Our experience has been that we have been able to take care of all requests coming in during July and August from priority and from general public sales on this restricted basis.
- 3. Is it possible for the State Fair of Texas to add additional seats without bond holder options and turn these tickets over to the two schools for distribution. These might be the completion of the east side upper decks seating approximately 5,000 additional fans.

VII. CONCLUSIONS

- 1. Try to secure additional tickets for the two schools as a result of additional seats which might be built by the State Fair of Texas without bond holder options.
- 2. Try to work out with the Dallas Hotel Associations a better arrangement for fans coming to the game.
- 3. Place the tickets available in the hands of the largest number of individuals by restricting the number of tickets which might be purchased by any one person.

-4-

4. Continue to play the game at Dallas so that the game can be attended by students, Ex-students, fans and followers of both institutions each year; and at the same time, have an opportunity to attend the largest State Fair in the United States and secure the maximum revenue from any game on the schedule.

EACH SCHOOL'S SHARE OF RECEIPTS OKLAHOMA-TEXAS FOOTBALL GAME

<u>YEAR</u>	<u>EACH SCHOOL RECEIVED</u>	<u>REMARKS</u>
1929	\$ 18,400.95	Played in old Fair Park Stadium seating about 13,000
1930	17,177.15	New stadium built seating 45,488*
1931	12,252.66	
1932	14,081.27	
1933	13,718.01	
1934	15,746.42	
1935	15,790.08	
1936	23,636.60	
1937	18,595.48	
1938	13,266.64	
1939	21,727.00	
1940	24,840.37	
1941	31,330.06	
1942	16,122.46	
1943	14,711.64	
1944	18,859.73	
1945	30,658.02	
1946	42,337.22	
1947	41,404.69	Stadium seating 45,488
1948	75,799.11	Stadium enlarged by Bond Holder Option Sale to 67,435
1949	88,852.16	Stadium east side upper decks added by Bond Holder Option Sale to 75,347
1950	90,287.88	
1951	91,592.97	
1952	105,054.83	Price increased to \$4.00
1953	104,621.52	
1954	117,831.80	Tax removed and price remained same.

* To secure the erection of the new stadium, Texas, SMU and Texas A&M agreed to play opponents on the three Saturdays of the State Fair for a period of five years or longer.

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

Copy

June 13, 1955

J. R. SORRELL
2001 DRISCOLL BUILDING
CORPUS CHRISTI, TEXAS

Mr. T. R. Benedum
Attorney at Law
215-218 City National Bank Bldg.
Norman, Oklahoma

Dear Mr. Benedum:

Following our telephone conversation of this morning, I talked to Mr. James Stewart, of the State Fair of Texas, and he will arrange to have a representation of the Hotel Association, Julius Scheppe, Chairman of the Athletic Committee of the State Fair of Texas, and Mr. Thornton, if he is available, to meet with us at 1:30 P. M. on the 24th at our meeting place at the Adolphus Hotel.

As I advised you, I am having a display room made available at 9 o'clock that morning for the meeting, and so that there might not be any publicity, this will be merely listed in my name at the desk, with no mention of it on the bulletin board. We are arranging to have lunch served in this room, so that we can devote as much time as necessary to our discussion before the 1:30 appointment with the outsiders.

I am looking forward to meeting you and the members of your group, and trust that our discussion will be to the mutual advantage of our two institutions.

With best regards, I am

Very truly yours,


J. R. SORRELL

JRS:GR

cc Mr. Tom Sealy
Dr. Logan Wilson
Mr. Lee Lockwood
Mr. J. Lee Johnson, III
Mr. D. X. Bible
Mr. Ed Ollie
Mr. James Stewart

COPY

THE UNIVERSITY OF OKLAHOMA - BOARD OF REGENTS

May 9, 1955

Mr. Lee Lockwood
1901 Franklin
Waco, Texas

Dear Mr. Lockwood:

This confirms our telephone conversation of last week pertaining to the advisability of a joint meeting between representatives of the Regents of The University of Texas and Regents of the University of Oklahoma with reference to tickets for the participating teams in the traditional Texas - O.U. Football Series and hotel accommodations in Dallas during the week-end of the game each year.

At the April meeting of the Regents of the University of Oklahoma, a rather full discussion of problems attendant to the game was had and a Committee, consisting of Mr. Quintin Little, Member of the Board of Regents, R. Boyd Gunning, Executive Secretary of the University of Oklahoma Association, and myself were appointed to represent the University of Oklahoma in an effort to procure necessary relief for the O. U. Fans and supporters. Our committee is of the opinion that both participating schools should be allotted more tickets by the Cotton Bowl officials and should not be required to pay exorbitant rates for three nights to Dallas hotels for the purpose of spending one night in Dallas during the week-end of the game.

Our Committee was of the further opinion that University of Texas fans and supporters would be interested in an adjustment of hotel rates, and that, if we were successful in procuring additional tickets for the University of Oklahoma, that the University of Texas would be entitled to the same consideration. Your expression of cooperation to accomplish these purposes is sincerely appreciated.

When I first called you, suggesting a meeting on May 11 in Dallas, I thought that would be a convenient date for Oklahoma representatives because Coach Bud Wilkinson and R. Boyd Gunning were to be in Dallas on May 11 and 12 in connection with Alumni Meetings. In view of the conflict on this date with the meeting of your Board of Regents in Galveston, we tried to set the meeting up for May 10, but found that it would not be convenient for necessary Oklahoma representatives to meet on this date. I hope that you will have the opportunity of discussing this matter with the Regents of The University of Texas at your meeting later this week and, perhaps, a Committee of your Regents can be appointed with whom we will work in an effort to accomplish the desired purpose. I shall look forward to hearing from you after your meeting and would appreciate the suggestion by you of a date to meet in Dallas.

It is my opinion that, in addition to the Committee of the University of Oklahoma and the Committee of the University of Texas, we should also arrange to have at the meeting Mr. C. B. (Bud) Wilkinson and Mr. Dana X. Bible, as well also as Mr. Kenneth Farris, Ticket Manager at the University of Oklahoma, and the Ticket Manager at The University of Texas. Perhaps you would also like to invite Mr. John McCurdy, Executive Secretary of the Alumni Association of the University of

Page 2 --L.L.

5-9-55

It seems to me that, at our initial meeting, we should determine the objectives we desire to attain and procedure to be followed and then arrange to meet with Mr. Jimmy Stewart, who, I understand, is the General Manager of the Texas State Fair and Executive Manager of the Cotton Bowl. I do not know the exact authority of Mr. Arthur Hall, who is connected with the Cotton Bowl, but, perhaps, he would be important to a solution of our problem. It may also be necessary to talk with your friend, Mr. Thornton, who is the President of the Cotton Bowl Organization.

As to the hotel problem, there is undoubtedly an organization of the Dallas Hotels who have an Executive Committee with whom we would arrange to make contact for presentation of our mutual problem.

I can foresee that fans and supporters of the traditional contest between our respective schools will receive immeasurable benefits if we are successful in our efforts. On the other hand, and in view of the rather constant and ever-growing demand to discontinue the series at Dallas and play on a home and home basis hereafter, I am apprehensive that, unless good results are attained by our Joint Committee that there may be an early discontinuance of the Texas-O.U. Football Game during the State Fair each fall in Dallas. I would dislike very much to see this occur and am, therefore, willing to give sufficient time, attention and study to the problems to insure a successful culmination thereof.

With kindest regards, and looking forward to hearing from you, I remain

Sincerely yours,

T. R. Benedum

TRB:MF

cc: Mr. Quintin Little
Ardmore, Oklahoma

~~Mr. [redacted] Gunning~~
Faculty Exchange
Norman, Oklahoma

Mr. Kenneth Farris
Faculty Exchange
Norman, Oklahoma

June 30, 1955

PRESIDENT'S OFFICE
ACKNOWLEDGED _____
REC'D JUN 30 1955
REFER TO _____
PLEASE ANSWER _____
PLEASE READ AND RETURN _____

President Logan Wilson
The University of Texas
Main Building 101

Dear Dr. Wilson:

I am enclosing a copy of a decision by the Appellate Court, which is composed of the Dean of the School of Law, the Chairman of the Faculty Committee on Student Government, and the President of the University Bar Association.

Their unanimous decision sets aside the election of five student officials, who were members of the Representative Party, (viz., the President, Vice President, Secretary, Editor of the Castor, and Chief Justice of the Student Court) because a group of handbills, costing \$6.00, had been distributed illegally by the Representative Party officials. The student election law requires that all campaign items and literature must be "stamped" and approved by the Election Commission before distribution, and the above handbills were distributed without such approval.

The Election Commission and the Student Court had held that the violation was so minor and had not affected the outcome of the election, and they therefore declared the above named officials elected--and these officials were installed in May.

Article VIII, Section 4, gives the Dean of Student Life the power to amend or repeal, temporarily, any provision in the constitution or laws of the Students' Association; but this action shall be valid only until the next meeting of the Board of Regents.

I recommend that the decision of the Appellate Court be approved and that the five students who were elected in April, and installed in May, be permitted to continue in office until October 26, which is the date of the fall election. I hope that you recommend that the Regents approve this procedure.

Sincerely yours,


Arno Novotny
Dean of Student Life

an/rn
cc: Dean H. Y. McGown
Mr. Ray Farabee

Page —

THE UNIVERSITY OF TEXAS
AUSTIN 12

RECOMMENDATIONS TO REGENTS' DEVELOPMENTAL
AFFAIRS AND PUBLIC RELATIONS COMMITTEE

July 7, 1955

1. RATIFICATION OF CONTRACT AWARD FOR AN ELEVATOR IN WAGGENER HALL AT THE MAIN UNIVERSITY.--At the Regents' Meeting held May 14, 1955, authorization was given for Comptroller Sparenberg to receive bids and award a contract for a new automatic elevator in Waggener Hall in an amount not to exceed \$24,515.50, the sum available for this purpose. Bids were received for this elevator on June 23, 1955, ~~as shown on the tabulation sheet.~~ In accordance with the authorization referred to above, an award has been made to the low bidder, as follows:

Hunter-Hayes Elevator Company,	
Austin, Texas, Base Bid	\$22,992.00
Deduction No. 1	<u>1,590.00</u>
Net Contract Award	<u>\$21,402.00</u>

It is recommended that the contract award as made by Comptroller Sparenberg be ratified by the Board.

2. RATIFICATION OF CONTRACT AWARDS FOR HOUSING AND HOME FINANCE AGENCY PROJECT AT MEDICAL BRANCH, UNIT B.--In accordance with authorization given at the Regents' Meeting held May 14, 1955, bids were received June 21, 1955 for the construction of three additional dormitories, addition to the small power plant, and building to be used for a Cafeteria, Lounge, and Faculty Housing at the Medical Branch. After the bids had been considered by the Consulting Architect, Mark Lemmon; the Associate Architect, Cameron Fairchild; Dr. G. A. W. Currie, representing the Medical Branch; Mr. R. W. Anderson, representing the Housing and Home Finance Agency; Comptroller Sparenberg; and Vice-President Dolley, recommendations for contract awards were made to the Executive Committee of the Board of Regents on June 23, 1955, the total of the recommended contract awards being within the amount of money available for this project.

The Executive Committee awarded contracts as recommended and as set out in the following resolution, which was adopted by the Executive Committee:

" WHEREAS, the Board of Regents of The University of Texas has advertised for bids for the construction of three additional Dormitories, an addition to the Power Plant, and a building to be used for a Cafeteria, Lounge, and Faculty Housing at The University of Texas Medical Branch, Galveston, Texas; and

" WHEREAS, bids have been received as shown ^{on} the attached tabulation sheet. (Page —) Q

" WHEREAS, the Board of Regents of The University of Texas is of the opinion that the bids as listed below are the lowest and best bids:

General Contract, Southwestern Construction Company, Houston, Texas, Base Bid	\$715,700.00	
Add Alternates Nos. 1-A,1-B,1-C, 1-D, 1-E,1-F,1-G,1-H,1-I, 1-M, 1-N, 1-P,1-Q and 1-R.	<u>21,990.00</u>	\$737,690.00
Plumbing, Heating, Ventilating, and Air Conditioning Contract, Straus-Frank Company, Houston, Texas, Base Bid	279,970.00	
Add Alternates Nos. 2,3,4 and 5	<u>17,861.00</u>	297,831.00
Electrical Contract, Muhl Electric Limited, Houston, Texas, Base Bid	65,000.00	
Add Alternates Nos. 1,2 and 3	5,860.00	
Deduct Alternate No. 4	<u>- 175.00</u>	70,685.00
Built-In Furniture and Venetian Blinds Contract, Suniland Furniture Company, Houston, Texas, Base Bid		56,195.00
Kitchen Equipment Contract, Metal Arts Company, Houston, Texas, Base Bid		30,168.00

(In accordance with the specifications, Suniland Furniture Company and Metal Arts Company shall become subcontractors under Southwestern Construction Company, the General Contractor, and their bids shall be added to the bid of the General Contractor and shall become a part of the General Contract so far as The University of Texas is concerned.)

"NOW, THEREFORE, BE IT RESOLVED by the Board of Regents of The University of Texas

"SECTION 1. That the Contractors as listed above have submitted the lowest and best bids for the construction of said project;

"SECTION 2. That the bids as listed above are hereby accepted;

"SECTION 3. That the officials of The University of Texas upon whom such duty properly devolves shall, and they are hereby directed to prepare and execute in behalf of said The University of Texas all necessary contracts and documents relating thereto."

It is recommended that the Board ratify the award of contracts as set out above, with authority to the Chairman of the Board to sign the contract documents; it is further recommended that the Board also ratify the adoption of the resolution which is required by Housing and Home Finance Agency.

3. FINAL PLANS AND SPECIFICATIONS FOR NEW ADMINISTRATION BUILDING AT TEXAS WESTERN COLLEGE.--At the Regents' Meeting held March 12, 1955, authorization was given to Davis and Foster, Architects, to prepare final plans and specifications for a new Administration Building at Texas Western College. It was thought that these plans would be ready to present for approval at this meeting of the Board; however, a letter has been received from Dr. Holcomb indicating that he has recommended a change in the site of the building, which delayed the completion of the plans.

It is recommended that the proposed new site of the building and the preliminary plans as revised thereby, as shown on the new plot plan prepared by Davis and Foster, Architects, be approved by the Board. Since it is desirable that bids be received on the construction of the building at the October meeting of the Board, it is recommended that a Committee be appointed, consisting of the Chairman of the Regents' Committee on Developmental Affairs and Public Relations, Dr. Logan Wilson, Dr. Dysart Holcomb, and Comptroller Sparenberg, to approve the final plans and specifications for the Administration Building at Texas Western College. It is further recommended that authorization be given to Comptroller Sparenberg, upon approval of the plans and specifications, to advertise for bids to be considered at the October meeting of the Board of Regents.

4. APPROVAL OF REMOVAL OF CERTAIN TEMPORARY BUILDINGS AT OLD SITE OF SOUTHWESTERN MEDICAL SCHOOL.--A request has been received from Dean Gill of Southwestern Medical School for permission to remove all or parts of certain temporary buildings on the old site of Southwestern Medical School as more fully set out on a drawing which has been prepared at the School. It is believed that bids can be received covering this work at no cost and possibly some gain to the University. It is contemplated that the Physical Plant Staff at the Southwestern Medical School can do the work necessary to place the remaining buildings in condition for continued use.

It is recommended that the Board authorize advertising for bids for the removal of the buildings as specified by Dean Gill, with contracts to be awarded for this work with the concurrence of Dean Gill and Comptroller Sparenberg.

5. RATIFICATION OF SALE OF CERTAIN TEMPORARY BUILDINGS AT FORMER SITE OF DENTAL BRANCH.--At the Regents' Meeting held March 12, 1955, authorization was given to Dr. Olson to sell the temporary buildings on the former site of the Dental Branch to the highest bidder, with concurrence of Comptroller Sparenberg and President Wilson. The following letter covering the sale of temporary buildings on the leased property has been received from Dr. Olson:

"With reference to the minutes of the Board of Regents, Meeting No. 546 dated March 11, 1955, as pertains to the disposition of University of Texas, Dental Branch property - Old Campus, I wish to recommend that the buildings on the leased property be sold to W. H. Randolph for the sum of three hundred fifty one dollars (\$351.00) with the provision that the purchaser will pay all costs incident to moving said buildings and restoring grounds to original condition.

"These buildings were advertised for bids for sale and removal through the local newspaper, the Houston Chronicle, on four consecutive Sundays, May 15th, 22nd, 29th, and June 5th, 1955, bids to be opened June 15th, 1955. Only one acceptable bid was submitted, one bid had to be rejected because the terms were altered by the bidder. A copy of the invitation to bid and a copy of a map which indicates the location of the buildings are attached hereto, together with a copy of each of the bids that were submitted. A copy of the contract that we expect to ask Mr. Randolph to sign is enclosed."

It is recommended that the recommendation made by Dr. Olson in the letter quoted above and concurred in by Comptroller Sparenberg and President Wilson be ratified by the Board.

The above recommendations were approved by the Regents' Developmental Affairs and Public Relations Committee and are being submitted to the Board as recommendations of that Committee.

RECOMMENDATIONS OF THE
REGENTS' DEVELOPMENTAL AFFAIRS AND
PUBLIC RELATIONS COMMITTEE

July 8, 1955

6. PLANS AND SPECIFICATIONS FOR AIR CONDITIONING THE MAIN BUILDING AT THE MAIN UNIVERSITY.--At the Regents' Meeting held April 9, 1954, Zumwalt and Vinther, Consulting Engineers, Dallas, Texas, were authorized to proceed, along with other work, with the "preliminary phase" and the "design phase" for Air Conditioning the Main Building at the Main University, and at the meeting held September 18, 1954, an appropriation was set up to cover Engineer's Fees for this work; no appropriation, however, has been made to cover the air conditioning work itself. The plans and specifications for the work as outlined have now been completed by Zumwalt and Vinther and have been reviewed by various people on the Physical Plant staff of the Main University and in the Comptroller's Office. It is the consensus of opinion of all concerned that the plans and specifications are well prepared and should be accepted by the University in order that the fees due the Engineers may be paid, although when and if air conditioning the Main Building is authorized, there will be certain modifications to be made in the plans and specifications because of air conditioning work which has been done in the Main Building since the Engineers were authorized to prepare these plans and specifications.

The contract with Zumwalt and Vinther states that the fees for this work shall be 5% of the total costs of the work as determined by contract awards, or, in the absence of contract awards within a sixty-day period, the fee shall be 5% of the estimated costs of the work as determined by qualified estimators less certain fees already paid. Since it is known that this work will not be put out for bids in the near future, it is recommended that the plans and specifications as prepared by Zumwalt and Vinther for Air Conditioning the Main Building at the Main University be accepted and approved for purposes of paying the engineering fees now due, that is, 5% of the total costs of the work as determined by qualified estimators. It is understood that the total fees to be paid to Zumwalt and Vinther by the Comptroller at this time will not exceed 5% of \$750,000.00, the original estimate of the cost of the work made by Zumwalt and Vinther.

Committee

~~7. APPROVAL OF SITE AND PRELIMINARY PLANS AND SELECTION OF ASSOCIATE ARCHITECT FOR R. O. T. C. BUILDING AT MAIN UNIVERSITY.--The Faculty Building Committee of the Main University appeared before the Regents' Developmental Affairs and Public Relations Committee to present certain proposed locations for the R. O. T. C. Building at the Main University. Three possible sites were presented by the Faculty Building Committee, as follows, in order of preference by the majority of the Faculty Building Committee:~~

- No. 1. North of Gregory Gymnasium, East of Tom Green Street, extend-
across present 22nd Street, extending eastward to approxi-
mately the bluff line of Waller Creek, and facing the future
extension of the East-West Mall.
- No. 2. North of Gregory Gymnasium, East of Speedway, South of Petro-
leum Engineering Building, extending across present 22nd Street.
- No. 3. South of Gregory Gymnasium, East of Speedway, West of the new
Varsity Cafeteria, North of 21st Street.

The Regents' Committee did not take any action on the location but re-
quested that plot plans be duplicated for presentation to the Board as a whole
so that the question of location might be determined by the Board as a whole.

It was pointed out that after the ^{selection of the} ~~site was selected~~ ^{the agreement on} and the number of
stories and general shape were determined, the preliminary plans could be com-
pleted very quickly by the Consulting Architect, and it was desirable that
work be strated on the working drawings, etc., as soon as possible, preferably
before the next meeting of the Board. It is, therefore, recommended that a
Committee be appointed, consisting of the Chairman of the Regents' Committee,
on Developmental Affairs and Public Relations, President Logan Wilson, Vice-
President C. Paul Boner, and Comptroller Sparenberg to approve the preliminary
plans for the R. O. T. C. Building at the Main University.

In order that working drawings and specifications can be started after
the preliminary plans have been approved by the Committee, it will be neces-
sary to appoint an Associate Architect for this building. Below is a suggested
list of architects who have requested consideration for work at the University:

Fehr and Granger, Austin, Texas
Coleman and Rolfe, Houston, Texas
Bartlett Cocke, San Antonio, Texas
Broad and Nelson, Dallas, Texas
Staub and Rather, Houston, Texas
Wilson, Patterson, and Associates, Fort Worth, Texas
George L. Dahl, Dallas, Texas.

3. PLANS FOR UNION BUILDING EXPANSION AT THE MAIN UNIVERSITY.--The Chair-
man of the Special Committee on the Union Building Expansion at the Main
University appeared before the Regents' Developmental Affairs and Public
Relations Committee to answer questions and to make any explanations neces-
sary concerning the report on this expansion which was sent to the Regents
in advance of this meeting. After discussion of the matter, both as to the
need for the expansion and the financing thereof, Dr. Dolley recommended that
the following actions be taken by the Regents' Committee, and these recom-
mendations were approved:

1. Refer the project formally to the Faculty Building Committee
for routine processing.
2. Request the administration to determine the legality of the pro-
posed required Union Fee and to present a possible definite
plan of financing that the Committee could consider at a later
meeting of the Board.
3. Request the Special Committee to go ahead with such additional
preliminary planning as is possible.

9. PROPOSED TRADE OF PROPERTY BY TEXAS WESTERN COLLEGE AND CITY OF EL PASO.--At the Regents' Meeting of May 14, 1955, Acting President Smith was authorized to negotiate with the City of El Paso for an even trade of land, acre for acre, between Texas Western College and the City of El Paso. Also at this same meeting, a Committee was appointed to obtain appraisals of the land involved in the proposed trade. Three appraisal reports by Real Estate men in El Paso were presented by President Holcomb, Mr. Smith, and Comptroller Sparenberg to the Regents' Developmental Affairs and Public Relations Committee, and a discussion was held as to the merits of the trade. According to the reports obtained, the properties owned by the College and the City appear to be practically equal in value, with perhaps a slightly higher value being on the City owned property which the College will acquire in the trade. There is a small tract of approximately $1\frac{1}{2}$ acres included in the City property which was deeded to the City for park purposes, but which has never been used for this purpose. There is a possibility that in order to use this $1\frac{1}{2}$ acres, it will be necessary for the College to take certain steps to get the title cleared on it; however, it was thought that this land should be included in the trade, since it was property which the College would like to have, and it was not thought the College could lose anything by accepting it along with the rest of the property involved.

It is recommended that approval be given by the Board to make the trade of property as shown on certain plats presented by Texas Western College, prior to September 1, 1955, subject to approval of the deeds involved by Judge Scott Gaines, University Attorney, with authority to the Chairman of the Board to execute whatever deeds to the City are necessary.

RECEIVED

TABULATION OF BIDS

JUNE 21, 1955 AUSTIN, TEXAS

PART I
THREE DORMITORIES - ADDITIONS TO POWER PLANT

REMARKS		BID NO. 2 PLUMBING WORK			BID NO. 3 ELECTRICAL WORK				
		PART I	PART II	PART III	PART I	PART II	PART III	ALT. BID I	ALT.
HWFA PROJECT NO TEX 41-GH-II, UNIT 8		THREE DORMITORIES AND ADDITIONS TO POWER PLANT	CAFETERIA, LOUNGE, AND FACULTY HOUSING BUILDING	PART I & PART II COMBINED	THREE DORMITORIES AND ADDITIONS TO POWER PLANT	CAFETERIA, LOUNGE, AND FACULTY HOUSING BUILDING	PART I & PART II COMBINED	TELEVISION ANTENNA SYSTEM PART I	COVE LIGHTING
		PLUMBING CONTRACTORS		PLUMBING					
PART ONE	PART TWO	COASTAL EQUIPMENT CO							
		CHAS B HEYNE CO							
		NATKIN CO							
		STRAUS FRANK CO							
		A J WARREN CO							
		WAY ENGINEERING CO							

PART		ELECTRICAL CONTRACTORS	ELECTRICAL				
ONE	TWO						
✓	✓	BRITAIN ELECTRIC CO.	38,000 ⁰⁰	28,300 ⁰⁰	65,727 ⁰⁰	+ 4,375 ⁰⁰	+ 1,640 ⁰⁰
		CRESCENT ELECTRIC CO.					
✓	✓	FOLEY ELECTRIC CO.	39,012 ⁰⁰	28,252 ⁰⁰	65,947 ⁰⁰	+ 2,896 ⁰⁰	+ 2,000 ⁰⁰
		INTERCOASTAL ELECTRIC CO.					
✓	✓	MUHL ELECTRIC CO.	36,700 ⁰⁰	29,300 ⁰⁰	65,000 ⁰⁰	+ 3,560 ⁰⁰	+ 1,810 ⁰⁰
✓	✓	PFEIFFER ELECTRIC CO.	38,900 ⁰⁰	30,100 ⁰⁰	69,000 ⁰⁰	+ 3,500 ⁰⁰	+ 1,710 ⁰⁰

PART		MECH
ONE	TWO	
		COASTAL
		CHAS. B.
✓	✓	NATKIN
		STRAUS
		A. J. WARREN
✓	✓	WAY EN

THE UNIVERSITY OF TEXAS
ENDOWMENT OFFICE
AUSTIN 12

WM. W. STEWART
ENDOWMENT OFFICER

July 8, 1955

The Chairman of the Board of Regents
The University of Texas

Subject: HOGG FOUNDATION: W. C. HOGG MEMORIAL FUND -
FEDERAL DOCUMENTARY STAMP TAX

Dear Sir:

Based on its interpretation of the Internal Revenue Code, general custom throughout the State government, and inquiries directed to the local office of the Bureau of Internal Revenue, the University has considered all conveyances from the Board of Regents, either as to the Permanent University Fund Lands or as to Trust and Special Fund Lands, as being exempt from the Federal Documentary Stamp Tax. In 1954, three sales of real estate were made by the Board of Regents as trustee of the Hogg Foundation: W. C. Hogg Memorial Fund, these being a sale of the Gunter Property in San Antonio, Texas, for a consideration of \$1,120,000, a sale of the Negley Property in San Antonio, Texas, for a consideration of \$530,000, and a sale of the Varner Building in Houston, Texas, for a consideration of \$550,000. At the closing of each sale, the attorneys for the purchasers raised the question of Federal Documentary Stamps on the deeds, pointing out that in their opinion the Bureau of Internal Revenue might hold the purchasers liable for such stamps even though the University was exempt. In order to close the sales, the University agreed to indemnify each purchaser against such possible liability for Federal Documentary Stamps.

In recent months, Internal Revenue agents have notified the purchasers of the Varner Building that they must affix such Documentary Stamps to their deed from the Board of Regents, and these purchasers have in turn notified the University that they expect reimbursement for such stamps.

Vice President for Fiscal Affairs Dolley, Land and Trust Attorney Gaines, and Endowment Officer Stewart have conferred with local representatives of the Bureau of Internal Revenue; and with their cooperation, a ruling was requested from the Commissioner of Internal Revenue, that request of March 25, 1955, and the Commissioner's reply of May 13, 1955, being attached hereto. The Commissioner ruled that, although the University is exempt, the transaction itself is not exempt and the purchasers in these situations are liable for the Documentary Stamps. (See Secretary's Files, Vol. II, for copy.)

Chairman of the Board Sealy, by letter of June 13, 1955, requested an opinion from the Attorney General of the State of Texas regarding the liability of such purchasers for the Federal Documentary Stamp Tax and the legality of the University in reimbursing the purchasers in case they are required to affix such stamps to their deeds from the Board of Regents. An opinion from the Attorney General is expected shortly.

The Chairman of the Board of Regents
July 8, 1955 - page 2

The Land and Investment Committee recommends that, if the opinion of the Attorney General is to the effect that the purchasers are liable and the three purchasers in question can be legally reimbursed from the Hogg Foundation: W. C. Hogg Memorial Fund if required to affix such Documentary Stamps, Endowment Officer Stewart, subject to the approval of Vice President for Fiscal Affairs Dolley and Land and Trust Attorney Gaines, be authorized to make such reimbursements for the actual amount of Documentary Stamps affixed to the deeds. The total amount of Documentary Stamps involved in the three transactions outlined above will be approximately \$2,372.50.

Respectfully submitted

REGENTS' LAND AND INVESTMENT COMMITTEE

Leroy Jeffers
Leroy Jeffers, Chairman

J. Lee Johnson, III
J. Lee Johnson, III, Member

J. R. Sorrell
J. R. Sorrell, Member

Claude W. Voyles
Claude W. Voyles, Member

APPROVED:

J. C. Dolley
J. C. Dolley, Vice President for Fiscal Affairs

Scott Gaines
Scott Gaines, Land and Trust Attorney

Wm. W. Stewart
Wm. W. Stewart, Endowment Officer

LAND AND INVESTMENT COMMITTEE
July 8, 1955

I. PERMANENT UNIVERSITY FUND

A. INVESTMENT MATTERS:

- *1. Report of Purchases of Securities.
- *2. Board for Lease of University Lands - Investment of Special 1% Fund.

B. LAND MATTERS:

- *1. Grazing Leases Involved in Rental Reductions on Semiannual Rental Payments Due July 1, 1955 - Ratification of List.
- *2. Application for Grazing Lease No. 702, Estate of Will P. Edwards, Crane and Ector Counties, Texas. (Renewal of Grazing Lease No. 561.)
- *3. Application for Pipe Line Easement No. 714, Phillips Petroleum Company, Andrews County, Texas.
- *4. Application for Business Site Easement No. 715, Banks and Rumbaugh, Reagan County, Texas.
- *5. Application for Pipe Line Easement No. 716, Phillips Petroleum Company, Andrews County, Texas.
- *6. Application for Pipe Line Easement No. 717, El Paso Natural Gas Company, Reagan County, Texas.
- *7. Application for Pipe Line Easement No. 718, Gulf Oil Corporation, Crane County, Texas. (Renewal of Easement No. 245.)
- *8. Application for Caliche Permit No. 76, Texas State Highway Commission, Andrews County, Texas.
- *9. Application for Pipe Line Easement No. 719, Gulf Refining Company, Ector County, Texas.
- *10. Application for Highway Right-of-Way Easement No. 720, Texas State Highway Commission, Terrell County, Texas.
- *11. Business Site Easement No. 680, Ward County, Texas - Assignment from R. E. Wilson to V. A. Wade.

C. DISCUSSION MATTERS:

- 1. Policy re rules for exploration and leasing of University Lands for minerals other than oil and gas.
- 2. Policy re allowing electric cooperatives to connect without charge with lines serving University lessees so that lines can be run to non-University lessees.
- 3. Possible plans for inspection of West Texas Lands by Land and Investment Committee.

II. TRUST AND SPECIAL FUNDS

A. INVESTMENT MATTERS:

- *1. Report of Purchases and Sale of Securities
- **2. Ratification of Sale of \$2,512,000 Par Value Board of Regents of The University of Texas (Medical Branch) Dormitory Revenue Bonds, Series 1955, to White, Weld and Company Syndicate, New York, New York; and Adoption of Following Resolutions for Sale of the Bonds:
 - a. Bond Resolution.
 - b. Parietal Rules Resolution.
 - c. Rental Rate Resolution.
- 3. Funds Grouped for Investment - Review and Recommendation re Additions, Withdrawal, and Investment of Cash on Hand.
- 4. Fund Reviews:
 - a. Medical Branch:
 - (1) Isabella H. Brackenridge Scholarship Fund
 - (2) The William Orville Bullington Memorial Fund
 - (3) Dr. Walter Junius Hildebrand Scholarship Fund (Also in Funds Grouped)
 - (4) Dr. John O. McReynolds Memorial Lectureship Fund
 - (5) Rehabilitation Clinic Endowment Fund
 - (6) The Olga Keith Wiess Fund to Supplement Salaries, Provide Lectureships and Scholarships, and Support Research in the Department of Oto-Rhino-Laryngology in The University of Texas Medical Branch
 - (7) The James W. McLaughlin Fellowship Fund - Reserve for Depletion
 - #(8) Marvin Lee Graves Fellowship Fund
 - #(9) James Greenwood Lectureship in Neurology and Neurosurgery
 - #(10) Dr. Walter Junius Hildebrand Scholarship Fund
 - #(11) J. B. Kass Research Scholarship in Preventive Medicine
 - #(12) Lucian Albert Pinkston Memorial Endowment Fund
 - #(13) Texas Graduate Nurses Association Scholarship and Loan Fund
 - #(14) B. O. Thrasher Fund
 - #(15) H. H. Weinert Endowment Fund for Cardiovascular Research
 - #(16) The Westelle F. Windmeyer Fund for the Support of Research at The University of Texas Medical Branch in Cancer, Hypertension, Polio and/or Other Maladies
 - b. M. D. Anderson Hospital and Tumor Institute:
 - (1) Blanche Bender Fund
 - (2) Rosalie B. Hite Endowment for Cancer Research
 - (3) Rosalie B. Hite Fund for Construction of a Cancer Research Laboratory
 - (4) William Heuermann Temporary Endowment Fund
 - (5) Anna and Fannie Lucas Memorial Gift
 - c. Dental Branch:
 - (1) Dr. Walter Henry Scherer Fund for Dentistry

B. REAL ESTATE MATTERS:

- ~~*1. Estate of A. C. McLaughlin - Legal Fee of C. K. Richards for Services in Connection with Litigation in California and Colorado.~~
- *2. Hogg Foundation: W. C. Hogg Fund - Varner Properties - Report on Sale of Central Company Property in San Antonio, Texas.
- *3. Hogg Foundation: Thomas E. Hogg Estate - Proposed Joinder by Board of Regents in Amendment to Mineral Lease to W. T. Jones, Montgomery County, Texas, so as to Extend Time for Commencement of Actual Drilling.
- *4. Hogg Foundation: Varner Properties - Proposed Prepayment of Remainder of Commission Due Gilbert S. Jackson on Sale of Varner Building.

C. DISCUSSION MATTERS:

- *#1. Documentary Stamp Ruling.
- 2. Inheritance Tax Status of A. C. McLaughlin Estate - Colorado Portion.
- 3. Inquiry on Huntington Lands.

#Held in Funds Grouped for Investment

*Regents' Report (Mimeographed)

**Special Report to Regents

LAND AND INVESTMENT COMMITTEE REPORT.--

PERMANENT UNIVERSITY FUND--INVESTMENT MATTERS.--

REPORT OF PURCHASES OF SECURITIES.--The following purchases of securities have been made for the Permanent University Fund since the report of May 13, 1955. We ask that the Board ratify and approve these transactions:

UNITED STATES GOVERNMENT BONDS PURCHASED

<u>Issue</u>	<u>Par Value</u>	<u>Purchase Price</u>	<u>Yield Basis*</u>	<u>Principal Cost</u>	<u>Date of Delivery</u>
3% U. S. Treas., due 2/15/95	\$1,000,000	100.640625	2.97%	\$1,006,406.25	5/26/55
Ditto	<u>1,000,000</u>	100.484375	2.98	<u>1,004,843.75</u>	6/24/55
Totals	<u>\$2,000,000</u>			<u>\$2,011,250.00</u>	

*Yield to maturity.

TEXAS MUNICIPAL BONDS PURCHASED

<u>Issue</u>	<u>Par Value</u>	<u>Purchase Price</u>	<u>Yield Basis#</u>	<u>Principal Cost</u>	<u>Delivery</u>
3-1/4% City of Weatherford, Elec. Lt. & Water Sys. Rev., due 2/1/85- 88/70	<u>\$104,000</u>	101.754268	3.10%	<u>\$105,824.44</u>	6/1/55

#Yield to option date - 2/1/70.

AUTHORIZATION TO INVEST PART OF CASH ON HAND IN BOARD FOR LEASE OF UNIVERSITY LANDS ACCOUNT NO. 9976 - SPECIAL 1% FEE FUND.--The Board for Lease of University Lands at its meeting held on Tuesday, June 28, 1955, approved the following resolution:

"RESOLVED THAT Mr. Charles H. Sparenberg, Comptroller of the University of Texas, be authorized to invest, with the advice and counsel of Mr. William W. Stewart, Endowment Officer of The University of Texas, and the approval of the Land and Investment Committee of the Board of Regents of The University of Texas as to the specific investment to be made, part of the cash balance which will be on hand after July 15, 1955, in Account No. 9976, Board for Lease of University Lands - Special Fund, in short-term United States Government securities, with a cash reserve of not less than \$35,000.00 to remain in the account after taking into consideration possible expenses to be taken from the fund within the next two years."

This authorization is similar to that made by the Board for Lease of University Lands on June 19, 1953, at which time Mr. Sparenberg was authorized to invest, with the advice and counsel of the University's Endowment Officer, \$750,000.00 of the balance in Account No. 9976, Board for Lease of University Lands - Special Fund. The investment made under this authorization consisted of \$750,000.00 par value United States Treasury Savings Notes, Series B, due July 15, 1955, the total proceeds due July 15, 1955, including accrued interest, to be \$787,800.00. This amount, together with the cash balance on hand, will place approximately \$1,068,000.00 cash in the Special Fund account as of July 15, 1955. Upon advice of Endowment Officer Stewart, concurred in by Comptroller Sparenberg, it is the recommendation of the Land and Investment Committee that the Board of Regents concur in the above authorization to Mr. Sparenberg and approve the purchase of \$970,000.00 par value United States Treasury 2-3/8% Bonds, due June 15, 1958, which bonds were selling on July 1, 1955, at 99.8125 asked, to yield approximately 2.44% to maturity.

PERMANENT UNIVERSITY FUND--LAND MATTERS.--

GRAZING LEASES INVOLVED IN RENTAL REDUCTION ON SEMIANNUAL PAYMENTS DUE JULY 1, 1955 - RATIFICATION OF LIST.--Pursuant to the action of the Board of Regents at its meeting held May 14, 1955, which granted a 50% reduction on grazing lease rentals due July 1, 1955, for the period July 1, 1955, through December 31, 1955, provided the lessee receiving such reduction should reduce by 25% the number of live-stock units permitted to graze under his lease, and provided any payments in arrears should be paid up on July 1, 1955, the following reductions on grazing lease rentals have been made. Since the 50% reduction on semiannual rentals due July 1, 1955, would in effect amount to a 25% reduction on 1955 rentals, those lessees who paid a full year's rental on January 1, 1955, without reduction, were scheduled to receive a 25% reduction on annual rentals due January 1, 1956. The Land and Investment Committee recommends that the list as shown below be ratified and approved by the Board of Regents:

LEASES AFFECTED BY RENTAL REDUCTION ON SEMIANNUAL RENTAL DUE 7/1/55

LEASE NO.	LESSEE	SEMIANNUAL RENTAL	50%	
			SEMIANNUAL REDUCTION(a)	AMOUNT DUE 7/1/55
561	Estate of Will P. Edwards	\$ 190.40	\$ 95.20	\$ 95.20
562	Lee Childress	4,309.20	2,154.60	2,154.60
563	H. F. Neal	1,241.21	620.60	620.61
564	(Pt.)Scharbauer Cattle Company	11,078.30	5,539.15	5,539.15
564	(Pt.)Arnold P. Scharbauer	528.00	264.00	264.00
565	Arnold P. Scharbauer	2,983.50	1,491.75	1,491.75
566	Hayden Miles	1,014.14	507.07	507.07
567	Jeff Owens (Pd. Annually Jan. 1)	2,823.67	705.92*	(2,117.75) 1/1/56
568	J. W. Owens (Pd. Annually Jan. 1)	1,848.32	462.08*	(1,386.24) 1/1/56
569	Ray Dunlap	272.46	136.23	136.23
570	W. E. Dunlap	693.50	346.75	346.75
572	Dow Puckett	512.12	256.06	256.06
573	Charles J. Cox	630.46	315.23	315.23
575	Lee Moor	1,630.32	815.16	815.16
576	M. F. King	7,893.50	3,946.75	3,946.75
579	K. H. Irwin	819.56	409.78	409.78
580	Clayton W. Williams	498.30	249.15	249.15
581	E. F. Noelke	1,786.86	893.43	893.43
582	E. F. Noelke	5,387.40	2,693.70	2,693.70
583	Mrs. Elta T. Murphey (Pd. Annually 7/1)	135.28	33.82#	101.46
584	H. F. Neal	1,518.26	759.13	759.13
585	A. C. Hinde	612.80	306.40	306.40
586	J. E. Hill	1,629.89	814.94	814.95
587	Mrs. R. C. Ferguson and Son	3,359.54	1,679.77	1,679.77
588	George Blackstone & F. M. Elkins	2,895.22	1,447.61	1,447.61
590	Troy Williams	1,788.50	894.25	894.25
591	Sam Mann	1,347.82	673.91	673.91
593	Mrs. S. M. Owens	2,780.14	1,390.07	1,390.07
594	Fleet Coates	2,356.40	1,178.20	1,178.20
595	W. R. Bissett	1,010.78	505.39	505.39
596	Bissett and Hemphill	3,568.08	1,784.04	1,784.04
597	(Pt.)W. R. Bissett	132.73	66.36	66.37
598	E. H. Linthicum and Son	1,610.75	805.37	805.38
599	Mrs. L. W. Anderson	6,526.14	3,263.07	3,263.07
600	A. B. Connell (Pd. Annually Jan. 1)	352.00	88.00*	(264.00) 1/1/56
601	Mrs. N. D. Blackstone	2,135.63	1,067.81	1,067.82
603	P. D. "Val" Gohmert	1,234.12	617.06	617.06
604	Mrs. Ida Kight Rhyne	1,067.30	533.65	533.65
605	J. F. Oglesby	2,919.21	1,459.60	1,459.61
606	P. D. "Val" Gohmert	1,228.66	614.33	614.33

LEASE NO.	LESSEE	SEMIANNUAL RENTAL	50% SEMIANNUAL REDUCTION(a)	AMOUNT DUE 7/1/55
607	Lacy D. Way	\$ 1,257.42	\$ 628.71	\$ 628.71
608	J. B. Pettit	671.82	335.91	335.91
609	Herbert E. Smith	1,097.94	548.97	548.97
610	Johnnie O'Bryan, Sr.	153.60	76.80	76.80
611	E. G. Branch	1,369.32	684.66	684.66
612	J. B. Ratliff, Jr., & Lester Ratliff	1,404.25	702.12	702.13
613	Norman Elrod	1,473.53	736.76	736.77
614	Max Schneemann	1,679.75	839.87	839.88
615	Mrs. Mary Mitchell	1,896.37	948.18	948.19
616	Fred H. Boggs	401.45	200.72	200.73
617	J. A. Queen	1,225.16	612.58	612.58
618	Virgil Powell	7,392.82	3,696.41	3,696.41
621	Joe Strauss & Carl Pfluger (Pd. Annually 7/1)	496.88	124.22#	372.66
622	C. R. McKenzie, Roy Neal McKenzie, Virginia Lea Chapman, Richard Gregg McKenzie, Bill Ed McKenzie, Lawrence Byron McKenzie, and Bruce Thomson McKenzie	3,381.04	1,690.52	1,690.52
623	Mrs. Velma C. Rounsaville	1,397.75	698.87	698.88
624	P. H. Coates	1,771.12	885.56	885.56
625	Ralph Pembroke	3,903.04	1,951.52	1,951.52
626	Mrs. Minnie Friend	1,231.92	615.96	615.96
627	Max Schneemann	1,873.65	936.82	936.83
628	Mrs. Lula Young	845.56	422.78	422.78
630	Louis Brooks	2,053.29	1,026.64	1,026.65
631	Langford Bros. (Pd. Annually Jan. 1)	272.49	68.12*	(204.37) 1/1/56
632	McElroy Ranch Co. (Pd. Annually July 1)	7,945.30	1,986.33#	5,958.97
633	C. G. VanCourt	1,011.06	505.53	505.53
634	Mack L. VanCourt	1,011.08	505.54	505.54
635	W. W. Adams	1,275.49	637.74	637.75
636	B. G. Owens	3,254.40	1,627.20	1,627.20
637	Bill Wyche	1,331.57	665.78	665.79
638	Mrs. Lillian Kathleen St. Clair	1,422.63	711.31	711.31
639	Hugh Ratliff	1,503.96	751.98	751.98
640	Mrs. Mary Lea McKenzie & Sons	1,186.47	593.23	593.24
641	Mrs. Laro B. McKenzie (Agent), Blevins and Eugene, Jr., McKenzie, and Laro McKenzie Thompson	2,608.89	1,304.44	1,304.45
642	C. R. McKenzie	485.35	242.67	242.68
643	L. D. and Clifton B. Brooks	4,042.29	2,021.14	2,021.15
644	Hugh Ratliff	861.36	430.68	430.68
645	Louis Brooks	569.35	284.67	284.68
646	Mrs. Madge M. Preston	4,952.59	2,476.29	2,476.30
647	Fred H. Boggs	768.00	384.00	384.00
648	G. W. DeLong	1,151.57	575.78	575.79
649	Aubrey De Long	1,437.38	718.69	718.69
650	S. M. Oglesby, Jr.	2,043.27	1,021.63	1,021.64
651	O. L. Woodward	955.47	477.73	477.74
652	E. H. Linthicum and Son	2,166.52	1,083.26	1,083.26
653	Mrs. G. N. Hodge	860.80	430.40	430.40
654	Mrs. Lillian Kathleen St. Clair	274.45	137.22	137.23
655	P. H. and W. M. Jackson	4,415.95	2,207.97	2,207.98
656	O. W. Parker, Jr.	2,826.62	1,413.31	1,413.31
657	J. B. and Lester Ratliff	601.61	300.80	300.81
658	Ashby McMullan	1,007.42	503.71	503.71

LEASE NO.	LESSEE	SEMIANNUAL RENTAL	50% SEMIANNUAL REDUCTION(a)	AMOUNT DUE 7/1/55
659	L. E. Lloyd	\$ 343.80	\$ 171.90	\$ 171.90
660	P. L., Jr., and John Childress	1,607.08	803.54	803.54
662	Tom Elrod	2,340.98	1,170.49	1,170.49
663	J. C. Cunningham	4,200.40	2,100.20	2,100.20
664	G. W. Cunningham	2,131.32	1,065.66	1,065.66
665	Waco Cattle Co.	9,666.69	4,833.34	4,833.35
666	Mrs. Doc Turk (Pd. Annually Jan. 1)	165.45	41.36*	(124.09) 1/1/56
667	Nip D. Blackstone, II	3,402.90	1,701.45	1,701.45
669	Jay Kerr and Sons	5,178.60	2,589.30	2,589.30
670	J. E. Baylor	8,253.53	4,126.76	4,126.77
672	John Dublin, Jr.	1,967.91	983.95	983.96
673	George Ratliff and H. G. Bedford	871.01	435.50	435.51
675	Mrs. F. A. Bird and Son	2,058.00	1,029.00	1,029.00
677	Ellison Tom	2,133.90	1,066.95	1,066.95
678	Marion Flynt	249.14	124.57	124.57
679	Theron Weatherby (b)	242.09	121.04	(121.05) 1/1/56
680	R. L. Walker and Harris G. Eastham (Pd. Annually July 1)	1,170.89	292.72#	878.17
682	Floyd R. Henderson	1,671.08	835.54	835.54
683	P. L. Childress, Jr.	1,777.60	888.80	888.80
684	Mrs. Addie Clayton	1,796.00	898.00	898.00
685	J. W. Henderson, Jr.	1,408.00	704.00	704.00
686	Roy Henderson	1,768.68	884.34	884.34
687	Jim Thornton and Son	1,037.73	518.86	518.87
688	Mrs. Jean Scheuber and Sam Scheuber	588.26	294.13	294.13
689	Mrs. Lucille Russell and Claude Russell as Guardian and Trustee for Use and Benefit of John Lee Henderson, Jr., and Helen Henderson	491.16	245.58	245.58
690	Mrs. Alice McMullan and Ashby McMullan	480.52	240.26	240.26
691	Mrs. Helen Wilkins and Jack Wilkins	556.74	278.37	278.37
693	Troy Williams	86.00	43.00	43.00
694	Blackstone and Elkins	757.18	378.59	378.59
695	Mrs. Mary Lea McKenzie and Sons	2,676.41	1,338.20	1,338.21
696	Charles T. Harris	3,248.46	1,624.23	1,624.23
697	Leasel A. Harris	3,379.70	1,689.85	1,689.85
698	T. Wayne Harris	3,314.66	1,657.33	1,657.33
699	R. L. Walker	3,519.94	1,759.97	1,759.97
700	J. Farris Baker	2,212.07	1,106.03	1,106.04
701	N. E. Johnson	240.56	120.28	120.28
Totals		<u>\$252,565.93</u>	<u>\$122,480.21</u>	<u>\$125,868.22</u>

(a) Equivalent to 25% reduction on 1955 rental.

(b) Mr. Weatherby paid the entire rental for 1955 on 1/1/55, although only semiannual rental was due at that time. Accordingly, his semiannual rental due 1/1/56 will be reduced by 50%.

25% reduction on annual payment due 7/1/55.

* 25% reduction on annual payment due 1/1/56.

LEASES AND EASEMENTS.--The Land and Investment Committee has given consideration to the following applications for various leases and easements on University Lands. All are at the standard rate unless otherwise stated, are on the University's standard forms, and have been approved as to form by the University Land and Trust Attorney and as to content by the University Endowment Officer. The Land and Investment Committee asks that the Board approve these applications and authorize the Chairman of the Board to execute the instruments involved:

APPLICATION FOR GRAZING LEASE NO. 702 TO WILL P. EDWARDS ESTATE, CRANE AND ECTOR COUNTIES, TEXAS.--This application for renewal of a grazing lease to the estate of Will P. Edwards, of which E. E. Ellis and Merle J. Stewart are executors and trustees, covers 5,440 acres in Block 35, Sections 6, 8 through 14 and the E/2 of Section 7, Crane and Ector Counties, Texas, for a period of 5 years beginning July 1, 1955, and ending June 30, 1960, with an option to renew the lease for another period of 5 years at negotiated terms. Rental is at the rate of 7¢ per acre per year for the first 1-1/2 years, and 10¢ per acre per year for the following 3-1/2 years, aggregate sum of which is in the amount of \$2,475.20, to be paid in semiannual installments as follows: \$190.40 on July 1, 1955, January 1, 1956, and July 1, 1956; \$272.00 on the first day of January and July of each succeeding year until and including January 1, 1960. (Renewal of Grazing Lease No. 561.)

PIPE LINE EASEMENT NO. 714, TO PHILLIPS PETROLEUM COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to Phillips Petroleum Company covers a total of 4,668.3 (more or less) rods of pipe line in Andrews County, Texas, University Lands, as follows: Block 10, Sections 19, 30, 31; Block 11, Sections 1, 12, 13, 24; Block 12, Sections 15, 16, 17, 21, 22, 23, 25, 26, 36. The size of the line will be: 854.5 rods of 12-inch line at \$1.50 per rod, 2,147.7 rods of 10-inch line at \$1.00 per rod, 594.6 rods of 8-inch line at \$1.00 per rod, and 853.3 rods of 3-inch and 4-inch line at 25¢ per rod. This easement is for a period of 10 years beginning May 1, 1955, and ending April 30, 1965. The full consideration for the 10-year period in the amount of \$4,237.38 has been tendered with the application.

BUSINESS SITE EASEMENT NO. 715, TO BANKS AND RUMBAUGH, REAGAN COUNTY, TEXAS.--This application for a business site easement to Banks and Rumbaugh covers a site 200' by 200' in Block 11, Section 7, University Lands, Reagan County, Texas, to be used as a construction company yard. This easement is for a 1-year period beginning July 1, 1955, and ending June 30, 1956, with option to extend and renew from year to year, not to exceed a total period of 10 years from and after July 1, 1955, by payment of annual rental, in advance, in the amount of \$150.00. The consideration for the first year's rental in the amount of \$150.00 has been tendered with the application.

PIPE LINE EASEMENT NO. 716, TO PHILLIPS PETROLEUM COMPANY, ANDREWS COUNTY, TEXAS.--This application for a pipe line easement to Phillips Petroleum Company covers 83.9 rods of 4-inch oil pipe line at 25¢ per rod in Block 8, Section 12, University Lands, Andrews County, Texas, for a period of 10 years beginning May 1, 1955, and ending April 30, 1965. The full consideration for the 10-year period in the amount of \$50.00 has been tendered with the application.

PIPE LINE EASEMENT NO. 717, TO EL PASO NATURAL GAS COMPANY, REAGAN COUNTY, TEXAS.--This application for a pipe line easement to El Paso Natural Gas Company covers 222.061 rods of 4-1/2" natural gas pipe line at 50¢ per rod in Block 11, Sections 3, 9, 10, University Lands, Reagan County, Texas, for a period of 10 years beginning July 1, 1955, and ending June 30, 1965. The full consideration for the 10-year period in the amount of \$111.03 has been tendered with the application.

PIPE LINE EASEMENT NO. 718, TO GULF OIL CORPORATION, CRANE COUNTY, TEXAS.--This application for a pipe line easement to Gulf Oil Corporation covers 2,749 rods of 8-inch water pipe line at \$1.00 per rod in Block 31, Sections 1 and 12, and Block 30, Sections 7, 18, 19, 29, 30, 32, 40, 41 and 45, University Lands, Crane County, Texas, for a period of 10 years beginning June 1, 1955, and ending May 31, 1965. The full consideration for the 10-year period in the amount of \$2,749.00 has been tendered with the application. (Renewal of Easement No. 245.)

CALICHE PERMIT NO. 76, TEXAS STATE HIGHWAY DEPARTMENT, ANDREWS COUNTY, TEXAS.--This application for a caliche permit to the Texas State Highway Department provides for the taking and removal of caliche from a 15.55-acre tract in Block 11, Section 10, University Lands, Andrews County, Texas. This caliche source is to be used for construction and maintenance of F. M. Highway No. 703. No consideration is involved in this easement.

PIPE LINE EASEMENT NO. 719, TO GULF REFINING COMPANY, ECTOR COUNTY, TEXAS.--This application for a pipe line easement to Gulf Refining Company covers 238 rods of 6-inch pipe line at \$0.50 per rod in Block 35, Section 1, University Lands in Ector County, Texas, for a period of ten years beginning June 1, 1955, and ending May 31, 1965. The full consideration for the 10-year period in the amount of \$119.00 has been tendered with the application.

HIGHWAY RIGHT-OF-WAY EASEMENT NO. 720, TO TEXAS STATE HIGHWAY COMMISSION, TERRELL COUNTY, TEXAS.--This application for a highway right-of-way easement to the Texas State Highway Commission covers a strip of land containing 26.090 acres, more or less, in Block 34, Sections 2, 3, and 4, University Lands in Terrell County, Texas, for use as right-of-way for F. M. Highway No. 1217 between end of present F. M. 1217 South of Pecos County Line and end of present F. M. 1217 North of Dryden. In addition, the easement covers borrow sources containing 1.836 acres, more or less, in Block 34, Sections 3 and 4, Terrell County, Texas. No consideration is involved in the easement.

BUSINESS SITE EASEMENT NO. 680, WARD COUNTY, TEXAS - ASSIGNMENT FROM R. E. WILSON TO V. A. WADE.--Business Site Easement No. 680, beginning July 1, 1954, and ending June 30, 1955, with an option to extend and renew from year to year not to exceed a total period of 10 years by payment in advance of the annual rental in the amount of \$100.00, has been held by R. E. Wilson, who desires to assign his interest therein to V. A. Wade, beginning July 1, 1955. The rental for the year beginning July 1, 1955, has been tendered by V. A. Wade together with a \$1.00 filing fee due to General Land Office. The terms of the easement provide that it may be assigned without other consideration than that tendered with the application for assignment.

TRUST AND SPECIAL FUNDS--INVESTMENT MATTERS.--

REPORT OF PURCHASES AND SALE OF SECURITIES.--The following purchases and sale of securities have been made for the Trust and Special Funds since the report of May 13, 1955. We ask that the Board ratify and approve these transactions:

Date	PURCHASES Security	Total Cost
3/21/55	\$14,000 par value U. S. Savings Bonds, Series K, due March 1, 1967 (Advance Rental Payment - McAshan Property, Frank G. Cadena)	\$14,000.00
6/1/55	\$85,000 par value U. S. Treasury 3% Bonds, due February 15, 1995, purchased at 101.15625 Net to yield 2.95% to maturity (W. J. McDonald Observatory Fund)	85,982.81
	8,000 par value Ditto (Student Property Deposit Scholarship Fund)	8,092.50
	30 Shares American Telephone & Telegraph Company Capital Stock purchased at 184-1/8 per share (Funds Grouped for Investment)	5,555.55
	100 Shares American Telephone & Telegraph Company Capital Stock purchased at 183-7/8 per share	18,437.50
	100 Shares Chase Manhattan Bank (New York) Capital Stock purchased at 49-1/4 per share	4,964.63
	100 Shares Consolidated Edison Company of New York, Inc., Common Stock purchased at 49 per share	4,939.50
	100 Shares Gulf Oil Corporation Capital Stock purchased at 70 per share	7,042.50
	100 Shares National Biscuit Company Common Stock purchased at 42 per share	4,236.00
	100 Shares Owens-Illinois Glass Company Capital Stock purchased at 118 per share	11,846.80
	100 Shares Phelps Dodge Corporation Capital Stock purchased at 53-7/8 per share (Hogg Foundation: W. C. Hogg Estate Fund)	5,427.89
6/2/55	200 Shares Air Reduction Company, Inc., Common Stock purchased at 31-1/2 per share (Hogg Foundation: W. C. Hogg Estate Fund)	6,361.50
	40 Shares The American Tobacco Company 6% Cumulative Preferred Stock purchased at 137 per share (Funds Grouped for Investment)	5,520.15
6/3/55	50 Shares E. I. du Pont de Nemours & Company Preferred Stock, \$3.50 Series, purchased at 98-1/2 per share (Funds Grouped for Investment)	4,965.63
6/7/55	100 Shares The Dow Chemical Company Common Stock purchased at 56-1/2 per share	5,690.65
	100 Shares Radio Corporation of America Common Stock purchased at 54-1/4 per share (Hogg Foundation: W. C. Hogg Estate Fund)	5,465.43
6/10/55	95 Shares The Texas Company Capital Stock, purchased at 95 per share (Hogg Foundation: W. C. Hogg Estate Fund)	9,068.47
6/16/55	\$230,000 par value U. S. Treasury 2-3/8% Bonds, due June 15, 1958, purchased at 100.125 Net to yield 2.20% to maturity (Estate of Lila Belle Etter)	230,287.50
	63 Shares Commonwealth Edison Company Capital Stock, purchased at 43-1/2 per share (Hogg Foundation: W. C. Hogg Estate Fund)	2,768.16

SALES		
Date	Security	Net Proceeds
6/24/55	100 Shares The Sodiphene Company Capital Stock (Hogg Foundation: W. C. Hogg Fund)	\$1,500.00
5/25/55	1,648 Shares Hardwicke-Etter Capital Stock at \$150.00 less Federal and State transfer taxes (Lila Belle Etter Estate)	247,046.74

TRUST AND SPECIAL FUNDS--REAL ESTATE MATTERS.--

~~ESTATE OF A. C. McLAUGHLIN - LEGAL FEE OF C. K. RICHARDS FOR SERVICES IN CONNECTION WITH LITIGATION IN CALIFORNIA AND COLORADO.--The University has received a statement dated May 13, 1955, from Mr. C. K. Richards, Attorney at Law, Austin, Texas, for performance of various services for the University, including all out-of-pocket expenses for telephone calls, etc., in connection with the estate of A. C. McLaughlin from September, 1953, to date. Mr. Richards was employed by the Board of Regents at its meeting on September 12, 1953, as an attorney in this matter to be effective September 1, 1953, such representation to be compensated on a reasonable basis to be fixed by the Board of Regents upon submission of a statement by Mr. Richards. It is recommended that Endowment Officer Stewart be authorized to pay the fee of \$2,500.00 out of Account No. 8653, The James W. McLaughlin Fellowship Fund.~~

HOGG FOUNDATION: W. C. HOGG FUND - VARNER PROPERTIES - REPORT ON SALE OF CENTRAL COMPANY PROPERTY IN SAN ANTONIO, TEXAS.--Pursuant to approval given by the Board of Regents at its meeting held in Galveston, Texas, on May 14, 1955, the Endowment Officer notified the Groos National Bank that the Board of Regents had authorized him to make a firm counter offer of \$250,000.00 cash for the Central Company Property in San Antonio subject to acceptance or rejection by the Bank within thirty days. On June 10, 1955, Mr. Ernest M. Groos, Sr., President of the Groos National Bank, delivered to the Endowment Office the bank's check for \$25,000.00 as earnest money for acceptance of the counter offer at \$250,000.00 cash. Contract for purchase and sale at this price is being prepared, the delay being due to absence of the Bank's Attorney, and will be submitted in due course to Chairman Sealy for execution.

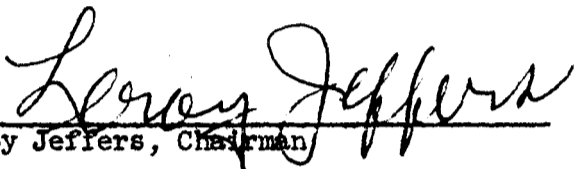
HOGG FOUNDATION: THOMAS E. HOGG ESTATE - PROPOSED JOINDER BY BOARD OF REGENTS IN AMENDMENT TO MINERAL LEASE TO W. T. JONES, MONTGOMERY COUNTY, TEXAS, SO AS TO EXTEND TIME FOR COMMENCEMENT OF ACTUAL DRILLING.--The Board of Regents at its meeting held on May 14, 1955, approved the joinder in a mineral lease to W. T. Jones covering five tracts of land in the Thomas E. Hogg Estate out of the Mary Corner League in Montgomery County, Texas, the total acreage for the purpose of calculating payments and royalties being estimated to comprise 1,368.6 acres, more or less. The lease is for a primary term of three years from May 1, 1955, and provides that unless actual drilling shall commence on or before July 1, 1955, that the lease shall be terminated. Due to unavoidable delay in delivering a fully executed instrument, an amendment to the lease has been applied for which would extend the time in which the lessee must commence actual drilling of a well from July 1, 1955, to September 1, 1955. This amendment instrument has been executed by Miss Ina Hogg, Mrs. Alice N. Hanszen, and Mrs. Margaret Wells Hogg. The Land and Investment Committee recommends that the Board of Regents approve this amendment to the original lease and authorize the Chairman of the Board to execute the amendment instrument upon its approval as to form by Land and Trust Attorney Gaines and as to content by Endowment Officer Stewart.

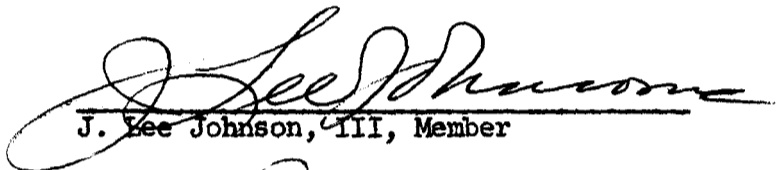
HOGG FOUNDATION: W. C. HOGG FUND - VARNER PROPERTIES - PROPOSED PREPAYMENT OF REMAINDER OF COMMISSION DUE GILBERT S. JACKSON ON SALE OF VARNER BUILDING.--When the Varner Building in Houston was sold to the Pappas Company, Inc., in July, 1954, it was agreed with Mr. Gilbert S. Jackson, realtor who handled the sale, that his commission of \$27,500.00 would be paid \$12,500.00 upon closing of the sale and \$5,000.00 annually over the next three years. The 1955 installment of \$5,000.00 has recently been paid to Mr. Jackson, and he has proposed that the Board of Regents pay him \$9,000.00 at this time in settlement of the two remaining installments of \$5,000.00 each. When the sale was closed, it was understood with Mr. Jackson by letter agreement that (1) he would indemnify the Board of Regents against any claims from

other agents for commission on this sale and (2) the installment commission payments to Mr. Jackson would be contingent on payments being made on the Pappas note accepted as part of the purchase price. Payments on the Pappas note have been made as agreed; and though inquiries were received from two other agents about commission around the time of the sale, there has been no indication of any claim since that time. If Mr. Jackson's proposal for settlement of \$9,000.00 is accepted, he will execute an indemnity agreement covering the two points stated above, such agreement to be approved as to content by the Endowment Officer and as to form by the Land and Trust Attorney. Mr. Jackson's bank reference in Houston gives a favorable report on him and indicates that he has received unsecured credit up to approximately \$10,000.00 from the bank. It is recommended that Mr. Jackson's proposal be accepted and that Endowment Officer Stewart be authorized to make payment in the amount of \$9,000.00 in full settlement of his remaining commission claim of \$10,000.00 on the sale of the Varner Building.

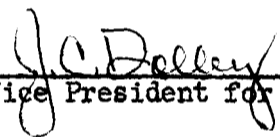
Respectfully submitted

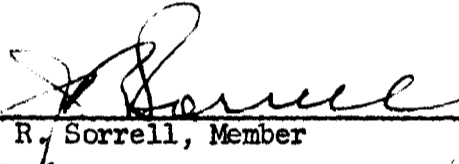
REGENTS' LAND AND INVESTMENT COMMITTEE


 Leroy Jeffers, Chairman

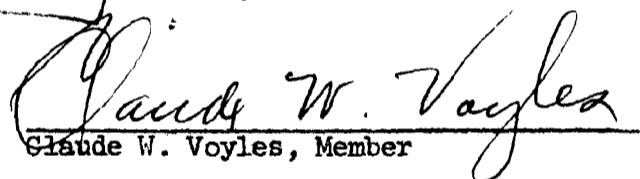

 J. Lee Johnson, III, Member

APPROVED:


 Vice President for Fiscal Affairs


 J. R. Sorrell, Member

Endowment Officer


 Claude W. Voyles, Member

THE UNIVERSITY OF TEXAS
 ENDOWMENT OFFICE
 AUSTIN 12

WM. W. STEWART
 ENDOWMENT OFFICER

July 8, 1955

The Chairman of the Board of Regents
 The University of Texas

Subject: PROJECT TEX. 41-CH-11, MEDICAL BRANCH - RATIFICATION OF SALE OF \$2,512,000 PAR VALUE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS (MEDICAL BRANCH) DORMITORY REVENUE BONDS, SERIES 1955, TO WHITE, WELD AND COMPANY SYNDICATE OF NEW YORK CITY, AND ADOPTION OF NECESSARY RESOLUTIONS FOR ISSUANCE OF BONDS

Dear Sir:

Pursuant to authorization granted at the May 14, 1955, meeting of the Board of Regents, Endowment Officer Stewart called for sealed competitive bids on July 6, 1955, for the purchase of the \$2,512,000 par value Board of Regents of The University of Texas (Medical Branch) Dormitory Revenue Bonds, Series 1955, the proceeds from which issue would finance the construction at the Medical Branch at Galveston, Texas, the housing and food facilities under the so-called HHFA Project Tex. 41-CH-11. Attached hereto is a tabulation showing the bids received on July 6 from three different syndicates. The low bid was submitted by the White, Weld and Company syndicate at a 3.28968% effective interest rate. The interest rates on the bonds would be as follows: Bonds maturing September 1, 1957, through September 1, 1965, inclusive, a total of \$367,000 par value at 4%; bonds maturing September 1, 1966, through September 1, 1988, inclusive, a total of \$1,530,000 par value at 3-1/4%; and bonds maturing September 1, 1989, through September 1, 1994, inclusive, a total of \$615,000 par value at 3.30%. The total price offered to be paid for the bonds was \$2,516,142.29, being a purchase price of par plus a premium of \$4,142.29, plus accrued interest to date of delivery. The bonds would be dated September 1, 1955, and would be delivered as soon as practicable thereafter.

The Special Committee authorized by the Board of Regents at the May 14, 1955, meeting, to study the competitive bids received and to make a firm commitment on the day the competitive bids were opened provided a satisfactory bid should be received, such commitment to be subject to ratification by the Board of Regents, studied the three bids received. The loan agreement with the Housing and Home Finance Agency for the Medical Branch project calls for \$1,167,000 par value bonds to be purchased by HHFA at 3.01% if sale to the public could not be made at 3.11% or under, and for \$1,345,000 par value bonds to be purchased by HHFA at 3.25% if sale to the public could not be made at 3.50% or under. The maximum weighted average interest rate at which the bonds could be sold to the public under the above terms would be 3.32%. The Special Committee, after consultation with the University's bond legal counsel and others, determined that the low bid received was satisfactory under the present municipal bond market and that under our loan commitment with HHFA that the University was legally bound to accept the low bid since it was under the weighted average of 3.32%. Accordingly, a firm commitment was made on July 6, 1955, for the sale of the bonds to the White, Weld and Company syndicate as outlined above, such sale subject to formal ratification of the Board of Regents on July 8, 1955.

The Chairman of the Board of Regents
July 8, 1955 - page 2

It is the recommendation of the Special Committee on the sale of the Medical Branch bonds that the sale as outlined above be ratified and approved by the Board of Regents and that the Board adopt the following resolutions required in connection with the issuance of the bonds and authorize the Chairman of the Board to execute such resolutions, copies of which are on file with the Secretary of the Board of Regents, which resolutions will be spread on the minutes of the Board:

1. Bond Resolution; Page _____
2. Parietal Rules Resolution; and
3. Rental Rate Resolution. ^ ^

It is further recommended that Endowment Officer Stewart be authorized to negotiate for the printing of the bonds and to do all things necessary to effect the delivery of the bonds as soon as practicable after September 1, 1955.

Respectfully submitted

SPECIAL COMMITTEE ON SALE OF
MEDICAL BRANCH BONDS

Tom Sealy
Tom Sealy, Chairman of the Board

Leroy Jeffers
Leroy Jeffers, Chairman of the
Land and Investment Committee

J. C. Dolley
James C. Dolley, Vice President
for Fiscal Affairs

C. H. Sparenberg, Comptroller

Wm. W. Stewart
Wm. W. Stewart, Endowment Officer

BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS (MEDICAL BRANCH)
DORMITORY REVENUE BONDS, SERIES 1955

- PROPOSAL FOR PURCHASE OF BONDS -

1955, at 10:00 A. M., Central Standard Time)

	W. C. Welch of Rauscher, Pierce & Co.)	Shields & Co. (John P. Henderson of M. E. Allison Co.)	Blyth & Co. (John J. Fosdick of Eddleman - Pollok)		
Coupon Rate for Bonds Maturing	1957 thru 1965 4 %	1957 thru 1967 4 %	1957 thru 1968 3 %	1957 thru _____ %	1957 thru _____ %
Coupon Rate for Bonds Maturing	1966 thru 1988 3-1/4%	1968 thru 1973 3-3/4%	1969 thru 1982 3-1/4%	_____ thru _____ %	_____ thru _____ %
Coupon Rate for Bonds Maturing	1989 thru 1994 3.3 %	1974 thru 1994 3-1/2%	1983 thru 1994 3-1/2%	_____ thru _____ %	_____ thru _____ %
Coupon Rate for Bonds Maturing	_____ thru _____ %	_____ thru _____ %	_____ thru _____ %	_____ thru _____ %	_____ thru _____ %
Total Interest Cost	\$ 1,991,735.00	\$ 2,143,835.00	\$ 2,048,520.00	\$ _____	\$ _____
Cash Premium Bid	\$ 4,142.29	\$ 155.74	\$ 200.00	\$ _____	\$ _____
NET INTEREST COST	\$ 1,987,592.71	\$ 2,143,679.26	\$ 2,048,320.00	\$ _____	\$ _____
EFFECTIVE INTEREST RATE	3.28968 %	3.54215 % (3.54802)	3.3901 % (3.3902)	_____ %	_____ %
ATTACHED CHECK	No. 8658 Amt. \$ 50,240.00 American National Bank Austin, Texas	No. 8657 Amt. \$ 50,240.00 American National Bank Austin, Texas	No. 1125436 Amt. \$ 50,240.00 First National Bank of Houston Houston, Texas	No. _____ Amt. \$ _____	No. _____ Amt. \$ _____

STUDENT ACTIVITIES BUILDING PROJECT
OF
THE ALUMNI ASSOCIATION, MEDICAL BRANCH, GALVESTON

The following authorizations are requested:

1. Approval for continuation of previously approved program for completion of student activities facilities at the Medical Branch, Galveston, to include a gymnasium, locker and shower rooms, office and conference room facilities for student and alumni activities.

2. Approval for a fund raising campaign to raise \$250,000.00 - \$275,000.00 for the purposes of No. 1 above to be distributed approximately as follows:

- (1) Alumni of Medical Branch \$150,000.00 - \$200,000.00
- (2) City of Galveston 75,000.00 - 100,000.00

This amount will be in addition to the \$100,000.00 now available from the previous alumni drive of 1950-51. The total estimated cost of the student activities building project is \$350,000.00.

3. Permission for the Alumni Association to negotiate and to enter into contract with a professional fund raising agency for assistance in the drives, such arrangements to be made at no cost to the University of Texas, but to be financed by the Alumni Association from proceeds of the previous and proposed drives.

It is agreed that the total costs of such professional services will not exceed 10% of the goal to be agreed upon.

4. Approval for Mr. Mark Lesmon, Consulting Architect of The University of Texas, to assist in the preparation of preliminary sketches and floor plans of the proposed facility, these to be available for use in publicity materials needed in connection with the fund raising campaign.

P
Mr. Wils

Y
Mintell Hayes

to be revised
or any architect
of their selection

Contract to be submitted
to LW for approval
by EXCC Com
all publicity material
to be submitted to
LW for approval
during campaign

REPORT TO THE BOARD OF REGENTS FROM THE
REGENTS' DEVELOPMENTAL AFFAIRS AND
PUBLIC RELATIONS COMMITTEE

Dr. D. Bailey Calvin, Dean of Student and Curricular Affairs at the Medical Branch, reported to the Committee regarding the status of the Student Union Project which was started in 1949, as more fully set forth in Dr. Calvin's letter which is attached. Dean Calvin stated that the Alumni Association of the Medical Branch would now like to renew work on a drive to raise money for this project, for which \$110,000.00 was raised in the previous drive, and requested authorizations as follows for this

purpose:

1. Authorization to proceed with another drive on the part of the Alumni Association to raise approximately \$150,000.00 for the Student Union Project.
2. Authorization to approach the City of Galveston at a later date to secure the remainder of the \$300,000.00 it is estimated will be needed for this project. (Dr. Calvin specifically stated that he would prefer that no publicity be given to this particular part of the project at this time.)
3. Authorization for the Alumni Association to explore the possibility of employing an outside fund raising agency to help with this project.

Approved by Com. on Med. Affairs

Leroy Jeffers

Walter M. Winter

J. S. ...

W. ...

C

O

P

Y

June 27, 1955
hj

Construction of Student Union
The University of Texas Medical Branch

The Medical Branch Alumni Association approved a fund-raising project for construction of a Student Union building in 1949. Preliminary sketches were drawn by Architect Mark Lemmon and were incorporated into a brochure distributed by the alumni. The first campaign raised about \$100,000. The original plans included the following facilities and were estimated to cost somewhere between \$500,000 and \$750,000:

Housing facilities for visiting alumni and guests
Gymnasium-auditorium
Recreational and lounging facilities for students and visitors
Locker and shower rooms for men and women
Office space for the Medical and School of Nursing alumni Associations, medical and nursing students' associations, and small conference rooms for these activities.

Some years later, in 1953, the Executive Committee of the Alumni Association decided to alter the plans to include in one section the dormitory and cafeteria facilities, and to defer further efforts on funds for the gymnasium-auditorium and office facilities until other construction needs at the Medical Branch were completed.

Dean D. Bailey Calvin, Dean of Student and Curricular Affairs, has recently notified the President that the alumni are now ready to proceed with a financial campaign to support the project, to include gymnasium, locker and shower room, and office and conference room facilities. Dean Calvin and representatives of the Alumni Association have been coordinating their efforts with the Development Board and the Consulting Architect. All concerned have now recommended that prior to further planning for a new brochure and financial drive, the status of the project should be reviewed by the Board of Regents and their approval to proceed on this basis be granted.

The Sealy and Smith Foundation agreed, in a letter dated November 23, 1954, to deed to the Medical Branch the east half of Block 604 "to be used for a building to house student activities, including a gymnasium and recreation and meeting rooms."

Dean Calvin has been requested to prepare a specific proposal in writing for presentation to the Regents at the July meeting. Dean Calvin and others who may wish to be present to discuss various aspects of the project have been informed that this may be arranged.

THE UNIVERSITY OF TEXAS

MARK LEMMON, CONSULTING ARCHITECT
201 THOMAS BUILDING
DALLAS 1, TEXAS

May 2, 1955

Mr. Tom Sealy, Chairman,
The Board of Regents,
The University of Texas,
Midland, Texas

My dear Tom:

Several days ago Dr. Calvin, Dean of Students at the Medical Branch, called me from Fort Worth where he was attending a medical association meeting, and asked if he could come to see me the next morning. Of course I told him that I would be glad to see him, and it developed that his mission was to talk about a Student Union, the funds for which the Alumni Association of the Medical Branch have been soliciting for a number of years.

My connection with it started in 1949 at which time I was asked by Dr. Calvin and Dr. Leake and the Regents to make a drawing for promotional purposes. The Regents were trying to help the Alumni Association get a Student Union and I contributed my services to help promote the idea also. This drawing has been used in the brochure and other literature distributed by the Alumni Association.

Dr. Calvin told me that it looked as if they had \$350,000.00 in sight for this building and he was giving me the requirements, or facilities, to be incorporated in the building which will be to the east of the Doctors' Lounge and south of the dormitory buildings that are about to be put under construction. I suggested to Dr. Calvin that the Regents would be meeting very shortly and it might be proper to discuss the whole matter with President Logan Wilson and the Regents.

I received today a copy of a letter dated April 29, 1955 addressed to President Logan Wilson, which is some two and a fraction pages long and signed by Dr. Calvin, asking for an opportunity to discuss with the Regents the present status of the Student Union. I note that he did not send a copy to you, but probably Logan has.

My desire is to have you fully informed as to our operations recently in regard to this matter.

Cordially yours,

Mark Lemmon,
Consulting Architect

ML/ms

cc - Dr. Logan Wilson

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED	FILE
REC'D MAY 3 - 1955	
REFER TO	
MAIL DESK	

VT
1955

May 2, 1955

Dean B. Bailey Calvin
Student and Curricular Affairs
The University of Texas - Medical Branch
Galveston, Texas

Dear Dean Calvin:

Your letter of April 29 concerning the Student Union project reached me this morning and I have read it with interest. Since the deadline for getting items on the agenda for the Regents' meeting (except for acute emergencies) is two weeks in advance of any meeting, your request has arrived too late for me to place it on the agenda for the May 13-14 meeting in Galveston. Moreover, the agenda is already so crowded that I doubt there would be time to get in adequate discussion of this subject with all of the individuals you mention.

My suggestion would be to carry forward your necessary discussions with Mr. Helen Black and others, work out the necessary details, and then have a specific proposal ready for presentation in writing to the Regents at their next meeting. If you or anyone else should desire to be present to comment in person on the proposal when the Regents meet next, I think this could be arranged. There will doubtless be informal opportunities to discuss various aspects of this project with some of the Regents when they are in Galveston next week.

Sincerely yours,

Logan Wilson

EW:K

cc: Mr. Tom Seely
Mr. Mark Lenman

THE UNIVERSITY OF TEXAS — MEDICAL BRANCH
GALVESTON

THE SCHOOL OF MEDICINE
THE SCHOOL OF NURSING
THE TECHNICAL CURRICULA
THE POST-GRADUATE PROGRAM

April 29, 1955

THE JOHNS HOPKINS HOSPITAL
THE CHILDREN'S HOSPITAL
THE PSYCHOPATHIC HOSPITAL
THE ROSA AND HENRY ZIEGLER HOSPITAL

PRESIDENT'S OFFICE, 413
ACKNOWLEDGED _____ FILE _____
REC'D MAY 2 - 1955
REFER TO _____
PLEASE ANSWER _____
PLEASE RETURN _____

President Logan Wilson
The University of Texas
Austin 12, Texas

Dear President Wilson:

It is respectfully requested that opportunity be made available at the meeting of the Board of Regents here in Galveston May 13th and 14th for discussion of the present status of the "Student Union project" of The University of Texas Medical Branch, Galveston. At this meeting representatives of the Development Board, administrative officials of the Medical Branch, members of the Alumni Association of the Medical Branch, the Consulting Architect of the University, and the Board of Regents should be in attendance in order that all concerned may carry away an accurate idea with regard to procedures to be followed.

A brief historical resume is given herewith in order to bring all of us up to date on the project:

1. The "Student Union" project was accepted by the Alumni Association at its meeting in May, 1949, and authority was given to proceed with arrangements for its construction.
2. Much correspondence was carried on between this office and Mr. Hulon Black, Mr. E. W. Smith, and others of the Development Board in the summer of 1949.
3. During the term of Dr. G. V. Brindley of Temple, Texas, preliminary sketches of the proposed Student Union were prepared by Mr. Mark Lemmon, Consulting Architect of the University, and through the offices of the Development Board a brochure in presentation of the project was sent to press, all being in accordance with and subject to approval by the Board of Regents of The University of Texas.
4. Shortly after publication of the brochure an aggressive campaign was instituted through the alumni of the Medical Branch with the result that during the next year and a half the project received support in the amount of some \$110,000 in contributions and pledges.

The original plans called for a project variously estimated to cost between \$500,000 and \$750,000, to include housing facilities for visiting alumni and guests; a gymnasium-auditorium; recreational and lounging facilities for students and visitors; locker and shower rooms for men and women; and office space for the medical and the School of Nursing alumni associations, medical and nursing students' associations, and small conference rooms for these activities.

President Logan Wilson

Page 2

5. At a later meeting (May, 1953) the Executive Committee of the Alumni Association decided that it would be best to split the project two ways and include in one section the dormitory and cafeteria facilities to serve a much broader purpose for hospital patients, students, occupants of the new dormitories, and residents of the Foundation Apartments of the Sealy-Smith Foundation, to be constructed on a revenue bond basis as a necessary part of the dormitory project for the Medical Branch. It was also decided at this time to hold in abeyance further efforts to continue with the gymnasium-auditorium and office facilities needed to complete the project until after other construction activities at the Medical Branch were completed. These decisions were subsequently approved by the Alumni Association at its regular meeting.

We are now ready to proceed with our plans and in connection therewith to organize another campaign among our alumni for financial assistance. These decisions were brought to the attention of our Alumni Association at its meetings held jointly with the Texas Medical Association in Fort Worth, April 23-27, 1955. After meetings with the Executive Board and representatives of the Development Board of the University, the question was presented to the alumni at the annual dinner of the Association on April 25th for formal consideration.

It is gratifying to report that overwhelming support was found among our alumni. On the basis of a motion duly made and seconded authorization was given to proceed with a financial campaign to cover the project, to include gymnasium, locker and shower room, and office and conference room facilities.

On April 25th and April 26th procedural policies were discussed with Mr. Hulon Black of the Development Board and Mr. Mark Lemmon, Consulting Architect of the University. We all felt that prior to further planning for a new brochure and financial drive the present status of the project should be reviewed by the Board of Regents and approval received from them to proceed.

Please refer to a letter received by you under date of November 23, 1954, from Mr. John W. McCullough, President of The Sealy and Smith Foundation for the John Sealy Hospital, Galveston, from which I quote as follows:

"The Foundation agreed further to deed to the University of Texas Medical Branch the east half of Block 604 to be used for a building to house student activities, including a gymnasium and recreation and meeting rooms. We hope the funds will be in hand for the erection of this building in the not distant future."

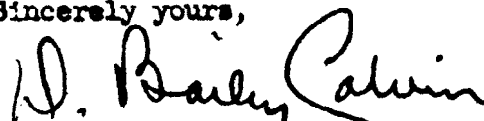
It is in furtherance of this that our request is being made for a conference with you and the Board of Regents at its next meeting to be held here in Galveston this coming month. I am enclosing a blue print including the proposed project so that you may be oriented on the general disposition of the area mentioned.

President Logan Wilson

Page 3

Many thanks in advance for your kind assistance in this matter. With best personal wishes and greetings, I remain

Sincerely yours,



D. Bailey Calvin, Dean
Student and Curricular Affairs

DBC:rg

Enclosure (1)

cc: Dr. Chauncey D. Leake
Miss Marjorie Bartholf
Dr. Truman Blocker
Dr. G. A. W. Currie
Mr. E. N. Cappleman
Mr. Hulon Black
Mr. Mark Lammon
Mr. John W. McCullough, President, The Sealy-Smith Foundation for the
John Sealy Hospital
Dr. Kleberg Eckhardt, President of the Alumni Association of the Medical Branch

RECOMMENDATIONS CONCERNING CHILDREN'S HOSPITAL
AT MEDICAL BRANCH

The following steps were authorized at the Regents' meeting on July 8, 1955, with respect to

~~the~~ The \$200,000 ~~amount~~ authorized at the May meeting, ~~to be~~ handled for remodeling and repair job.

2. One of the following architectural firms will be employed on a basis of not more than 5% of outside contracts awarded: Charles Zwiener, Galveston; if Mr. Zwiener is not available at that time, Cameron Fairchild and Associates, of Houston.

1. In view of the necessity of completing as much of this work as possible prior to September 1, 1955, authority was given to the Comptroller and the President to give final approval to the plans and specifications and to award contracts, in lieu of the usual approvals of the Regents' Committee on Developmental Affairs and Public Relations and the Board as a whole.

vice-Chairman
B. If the Chairman of the Board is not available, the President of ~~the Board~~ is authorized to sign contracts.

A. On work not done by the Physical Plant staff of the Medical Branch, competitive bids shall be called for as usual, but it was agreed by the Board that advertising in one Galveston newspaper and in one Houston newspaper for two weeks would be sufficient for this repair and remodeling job.

Covering

THE UNIVERSITY OF TEXAS

OFFICE OF THE COMPTROLLER

AUSTIN 12

MEMORANDUM

July 7, 1955

To: Dr. Logan Wilson, President

Subject: PHYSICAL PLANT REORGANIZATION, THE UNIVERSITY OF
TEXAS MEDICAL BRANCH, GALVESTON, TEXAS

A study has been made of the latest report relating to the reorganization of the Physical Plant at The University of Texas Medical Branch, dated June 22, 1955, as prepared by the Office of the Administrator of Hospitals and Facilities.

It is the recommendation of this office that this report be accepted with the following modifications and corrections:

Page 3 - Under F. Financial Considerations

1. Salaries:

Physical Plant - Under Proposed Annual Column,
change \$432,522.00 to \$432,038.00

Transfers to:

Housekeeping - Under First Column,
change \$35,500.00 to \$35,520.00

Housekeeping - Under Proposed Annual Column,
change \$54,616.00 to \$54,636.00

Total - Under Proposed Annual Column,
change \$527,218.00 to \$526,754.00

Page 4 - Under F. Financial Considerations

2. M E & S

Total Maintenance and Operations - Under Proposed
Annual Column

change \$930,218.00 to \$929,754.00

3. In Second Paragraph - typographical error - part of
sentence omitted:

After "the Keiller Building" at the beginning of
eighth line, insert the following: "lecture halls
at \$8,000.00 and remodelling rooms 112 and 207 in
the Keiller Building"

Add sentence to the second paragraph as follows:

Recommended special project fund of \$200,000.00 shall
be subject to the Board of Regents' Rules governing
all projects over \$20,000.00.

This recommendation concerning a Special Project Fund is the
recommendation of the Medical Branch only and is not a
recommendation of this office.

Dr. Logan Wilson, July 7, 1955, page 2.

Page 5 - Under IV. SUMMARY OF RECOMMENDATIONS - C.

Salaries:

Physical Plant
change \$432,522 to \$432,038
Transfers to Other Departments
change \$54,616 to \$54,636
Total Salaries
change \$527,218 to \$526,754
Total
change \$930,218 to \$929,754

Enclosure 1, Page 1

Director of Physical Plant - Under 2-17-54 Report Column
change salary from \$8,140 to \$8,040

After the title of Research Technician I, insert "(Half-time)"

Enclosure 1, Page 2

Total Salaries - Under 2-17-54 Report Column
change \$518,556 to \$518,456

Adjusted Total Salaries - Under 2-17-54 Report Column
change \$537,036 to \$536,936

Enclosure 3, Page 1

Salaries:

Physical Plant
change \$432,522 to \$432,038
Transfers:
Housekeeping
change \$35,500 to \$35,520
Subtotal of Transfers
change \$54,616 to \$54,636
Total Salaries
change \$527,218 to \$526,754
Total
change \$930,218 to \$929,754

Enclosure 3, Page 3

Laborers (Gardeners) - Under Annual Range Column
change \$1968 - \$2560 to \$1968 - \$2520
Sebron Jones - Under Annual Salary Column
change \$2560 to \$2520
Subtotal of Laborers - Under Annual Salary Column
change \$24,304 to \$24,264

Dr. Logan Wilson, July 7, 1955, page 3.

Enclosure 3, Page 3 - Continued

Laborers (Disposal Workers) - Under Annual Range Column
change \$1968 - \$2560 to \$1968 - \$2520

Enclosure 3, Page 5

Air Conditioning Foreman - Under Annual Range Column
change \$5484 - \$6984 to \$5604 - \$7104
Under Annual Salary Subtotal Column for Air Conditioning Foreman
change \$5,484 to \$5,604

Air Conditioning Lead Man - Under Annual Range Column
change \$4848 - \$6048 to \$4848 - \$6168

Maintenance Men (Air Conditioning) - Under Annual Range Column
change \$2760 - \$3668 to \$2760 - \$3648

Electrician Foreman - Under Monthly Range Column
change \$457 - \$582 to \$394 - \$457

Electrician Foreman - Under Annual Range Column
change \$5484 - \$6984 to \$4848 - \$5604

Ewing Mason - Under Annual Salary Subtotal Column
change \$6,168 to \$5,604

Enclosure 3, Page 6

Total Personnel - Under Total Annual Salary Column
change \$432,522 to \$432,038

Enclosure 3, Page 8

Exterminators

Frank Nicholas and Wilford Simmons - Annual Salary Column
change \$2,162 to \$2,172

Subtotal Annual Salary Column for Exterminators
change \$7,216 to \$7,236

Total Transfers to Housekeeping Department
change \$35,500 to \$35,520

Total Personnel - Transfers
change \$54,616 to \$54,636

C. H. Sparenberg
Charles H. Sparenberg
Comptroller

CHS:mm

June 22, 1955
420

PHYSICAL PLANT REORGANIZATION

I. REVIEW OF THE PROBLEM

This report has been developed in an attempt to eliminate the following specific problems within the Physical Plant Department at The University of Texas Medical Branch:

- A. There has been a rapid deterioration of the buildings and equipment in the new Medical Branch buildings due to a lack of maintenance. This is of particular importance in our centrally air conditioned buildings where there is a large amount of mechanical and electrical equipment that is extremely costly to replace. This problem stems primarily from two sources:
 1. Funds for the operation and maintenance of the Physical Plant are not isolated or earmarked as such in the budget, with the result that emphasis is often given to remodeling projects rather than maintaining the existing facilities.
 2. The lines of authority and responsibility for the maintenance and repair activities have not been adequately coordinated.
- B. There are no accurate records available on the costs of operating and maintaining any particular unit or piece of equipment. Similarly, there are no performance records available. This makes it difficult to estimate the efficiency of the present organization and/or any planning for the future.
- C. The Physical Plant Department now includes several groups of workers who would better serve the Medical Branch as a whole if they were assigned to other parts of the budget.
- D. The Physical Plant Department at present has an excessive amount of line item personnel which, aside from the cost, has caused much adverse criticism throughout the campus and loss of morale in the department.

II. PROCEDURE

In order to correct these problems, we believe that the following things must be accomplished:

- A. A basic change should be made in the manner in which the Physical Plant operates.
 1. The M E & S and salary funds for the Physical Plant should be established for the prime purpose of maintaining and operating the Physical Plant for the Medical Branch. No expenditure should be made from these funds for the operation of other

departments or for alterations or remodelling projects, unless the Hospital and Facilities Administrator determines that maintenance will not suffer, and that both the Physical Plant Salaries and M E & S Funds will be adequately reimbursed either by the department where the alterations or remodelling projects are made, or from special project appropriations.

2. All alterations, remodelling and renovating projects should be handled on a special project basis with the top administration of the Medical Branch determining the time schedule, source of funds, and whether the work should be accomplished by outside contractors, by temporary employees of the University, or by Physical Plant personnel.

B. The Physical Plant should be reorganized in accordance with the attached chart of organization:

1. The organization chart shows the present Physical Plant reorganized into two divisions:

a. Buildings and Grounds Maintenance Division

The Buildings and Grounds Maintenance division would at present, consist of the carpenter shop, the paint shop, the grounds maintenance crew and the refuse disposal crew. These units would perform for the whole Medical Branch the functions appropriate to their titles, all of these are similar to the present organization except the refuse disposal crew. This group would pick up burnable and non-burnable trash at the various collecting stations and dispose of it either by incineration or delivery to the city dump.

b. Utilities Division

The Utilities Division would consist of all of the mechanical services with each section under the direct supervision of a foreman. These sections would, at present, include refrigeration, electrical, plumbing and steamfitting, air conditioning and the power plant. Any services needed by any unit of the Medical Branch entailing the function normally assigned to such sections should be performed by the appropriate section of the utilities services division.

2. Separate budgets should also be established for each division.

C. Maintenance and Operations

The Physical Plant Department should be instructed to begin at once concentrating on maintenance and operations only. The air conditioned buildings will require the most maintenance and should probably be given first priority although all other buildings will have to be maintained at their present level until repairs or special remodelling projects improve the over all quality of each and

every building.

All repair and special projects now under construction by the Physical Plant will of course have to be completed - all other projects curtailed.

- D. The following functions, which we believe are inappropriately carried out by the Physical Plant Department, should be eliminated from the Physical Plant's budget.
1. Since the clerical assistant acts as messenger boy for the General Administration he should be transferred from the Physical Plant to the Hospitals General Administration Budget.
 2. Since two clerks, one senior clerk, one stores clerk, and two guards (timekeepers) work for the Business Office and not the Physical Plant they should be transferred to that Department.
 3. The Security Department should be set up as a separate department with its own budget and made responsible to the Assistant Administrator - Plant and Services. This would integrate the supervision of this department under one person.
 4. The Housekeeping and Extermination Division of the Physical Plant Department should be combined with the Housekeeping Department of the Hospitals, thus putting all housekeeping functions on the campus under one department head.
- E. A more accurate record system should be established for recording maintenance history and maintenance costs. A work order control system should be set up to collect maintenance costs for specific jobs and areas. Standing work orders would be written to accumulate routine maintenance costs by building or major areas. Specific work orders would be written for alterations, renovations, or unusual scheduled maintenance.

F. Financial Considerations

In order to set up such a program the following financial resources would be required as compared to the current year:

	<u>Proposed annual</u>	<u>Appropriations and Credits current year</u>
1. Salaries:		
Physical Plant	\$ 432,522	
Security & Fire	40,080	
Transfers to:		
Housekeeping	\$ 35,500	
General Adm.	2,400	
Business Off.	<u>16,716</u>	
	<u>\$ 527,218</u>	<u>\$ 494,196</u>

	<u>Proposed annual</u>	<u>Appropriations and Credits current year</u>
2. M E & S	\$ 141,000	\$ 155,125
Gas & Fuel	42,000	50,000
Electricity	170,000	162,000
Water	40,000	40,000
Insurance	10,000	10,000
Total	<u>\$ 403,000</u>	<u>\$ 417,125</u>
Total Maintenance & Operations	\$ 930,218	\$ 911,321

The M E & S fund is shown here in one lump sum but as part of implementing this program the fund would be analyzed on the basis of the above salary budget and divided accordingly. Because of the large number of people involved it is difficult to do before the program is formally adopted.

3. In the past the materials for remodeling and construction have for the large part come out of the Physical Plant M E & S but there has been no consistency with many projects never being set aside as special projects. It is therefore almost impossible to determine how much of these funds were actually spent on non-maintenance and operations activities.

A special project fund should be established to cover alterations, remodeling and other projects which the administration of the Medical Branch considers not proper expenditures from departmental funds. In view of the large number of such projects now pending, a considerable amount of money could be utilized by this special project fund. A few of these include air conditioning of the autopsy area at \$4,378, air conditioning of the Keiller Building at \$12,000. In addition, there are a large number of complete building remodeling jobs that will have to be done eventually, any one of which might cost up to \$200,000. These would include remodeling the Galveston State Psychopathic Hospital; and renovating the Out-Patient Clinic to mention a few. It is obvious, therefore, that in order to bring the campus buildings up to an acceptable standard we are talking about large sums of money. It is recommended that \$200,000 per annum be put into this special project fund.

III. Discussion

Attached to this study as enclosure 1 is a schedule showing the number of positions and the salaries involved as shown in Mr. Sparenberg's proposal of February 17, 1954 and at current rate of expenditures. Since each report has the positions listed in a different manner, an attempt has been made to rearrange the material to facilitate comparisons. The totals have been adjusted at the bottom of Page 2 to make for easier comparison.

Attached to this study as enclosure 2 is a proposed reorganizational chart for the Physical Plant Department.

Attached as enclosure 3 is a proposed budget that coincides with the proposed organizational chart. It should be pointed out that these figures are based on the inclusion of the supplementary increase into the base salary as directed in the instructions for preparing the 1955-56 budget requests. If funds cannot be found to keep the increase, the figures on enclosure 3 should be adjusted downward accordingly. However, if funds are found then the pay classifications of the jobs will have to be adjusted but since this is a campus-wide project it has not been incorporated as part of this report.

Personnel for maintaining and operating the buildings of the new Housing facilities at the Medical Branch have not been included since at the time of this report it has not been decided just how this will be handled. It is presumed that the present Physical Plant Department will take this over. If this is true additional personnel will have to be employed and sufficient funds transferred from auxiliary enterprises to pay their salaries.

IV. SUMMARY OF RECOMMENDATIONS

We recommend the following be adopted immediately:

- A. A change be made in the practice under which the Physical Plant operates so that the Physical Plant funds are used strictly for the maintenance and operation of the Physical Plant, and that all alterations, remodeling and renovation projects be handled as special projects to be paid from a Special Projects Fund or from some other source.
- B. Enclosure 2 be adopted as the basic organizational chart under which the present Physical Plant Department is to operate.
- C. The following financial resources be planned for the next fiscal year in lieu of the present operations and maintenance funds with enclosure 3 being used as the details in support of the salaries.

Salaries:

Physical Plant	\$ 432,522
Security & Fire	40,080
Transfers to other departments	54,616
Total	\$ 527,218
M E & S and Utilities	403,000
Total	\$ 930,218

- D. The appropriate amount of money be provided for and that recommendations A, B & C to be adopted immediately.
- E. Changes in job classification salary ranges and job descriptions be made in order to incorporate this proposal into the current personnel policies.

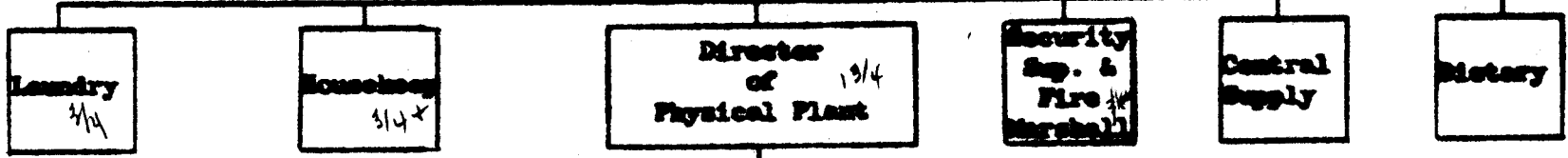
- F. A Special Project Fund of \$200,000 per annum be established for minor alterations, remodeling and renovating projects. Expenditure of this money would require the approval of the Hospital and Facilities Administrator, the Comptroller, and the Board of Regents.
- G. A definite long range program be inaugurated for renovating all of the non-centrally air conditioned buildings on a special project basis. This program should determine the extent and schedule of the renovations to be made and the source of funds involved.

**PHYSICAL PLANT SALARIES AS RECOMMENDED BY
MR. SPANISH'S REPORT OF FEBRUARY 17,
1954 AND THE CURRENT RATE OF EXPENDITURE**

	<u>2-17-54 Report</u>		<u>CURRENT RATE</u>	
	<u>No.</u>	<u>SALARY</u>	<u>No.</u>	<u>SALARY</u>
Director of Physical Plant	1	\$ 8,160	1	\$ 8,160
Staff Assistants:				
Assistant to the Director	1	5,160	1	5,280
Electrical Engineer	1	4,968	1	5,088
Architect	1	4,788	1	4,848
Clerical:				
Clerical Assistant	1	2,160	1	2,400
Clarks	1	2,160	2	5,784
Senior Clerk	1	3,360	1	3,840
Clerk-Typist	2	4,440	1	2,400
Senior Secretary	1	2,640	1	2,760
Stores Clerk III			1	3,084
Research Technician I	1	1,452		
Maintenance Man (Dispatcher)			1	2,892
Buildings & Grounds:				
Superintendent of Buildings Operations	1	7,500	1	7,800
Building Operations Foreman	4	23,904	2	12,336
Building Operators	13	55,668	12	54,180
Maintenance Men	13	34,584	5	14,736
Supt. of Bldg. & Grounds Maintenance	1	4,500	1	4,680
Ass't Supt. of Bldg. & Grounds Maint.	1	4,092	1	4,212
Chief Stationary Engineer	1	3,900	1	4,080
Fireman	8	21,672	7	19,944
Utility Worker	1	2,160		
Water Treater	1	3,988	1	3,648
Maintenance Man			1	2,892
Campus Foreman	1	3,048	1	3,168
Gardener	2	4,212	1	2,280
Utility Workers	1	1,848	8	18,984
Labor Crew Supervisor	1	2,920		
Truck Drivers	5	10,692	3	6,732
Laborers	29	51,108	20	37,920
Security Supervisor	1	3,900	1	4,080
Guards	13	34,080	15	40,680
Housekeeping & Exterminating Sup.	1	3,988	1	3,648
Exterminators	2	4,884	3	7,216
Custodial Workers	12	21,336	10	19,104
Carpenter Foreman	1	4,092	1	4,404
Carpenters	5	16,800	6	20,880
Maintenance Man	2	6,408	1	3,168
Locksmith	1	3,360	1	1,548
Maintenance Man	1	2,640	1	2,760
Paint Foreman	1	4,092	1	4,404
Painters	9	30,408	6	21,408
Maintenance Man			2	5,784

	<u>2-17-54 Report</u>		<u>Current Rate</u>	
	<u>No.</u>	<u>Salary</u>	<u>No.</u>	<u>Salary</u>
Shops:				
Refrigerating & Heating Engineer	1	\$ 7,680	1	\$ 7,104
Electrician Foreman	1	4,788	1	4,848
Electricians	4	15,792	3	12,232
Maintenance Man	4	12,360	6	19,056
Plumber Foreman	1	4,788	1	4,848
Plumbers	7	27,300	4	16,080
Plasterer			1	4,080
Maintenance Man	2	6,408	4	12,000
Welder	1	4,092	1	4,404
Refrigeration Mechanic Foreman	1	4,968	1	5,088
Refrigeration Mechanic	3	12,080	2	8,040
Maintenance Man	2	6,408	3	10,440
Utility Worker	1	2,400		
Total	<u>171</u>	<u>\$518,556</u>	<u>154</u>	<u>\$490,614</u>
Add: Supplementary Increase (154 x \$180)		<u>28,480</u>		
Adjusted Total	<u>171</u>	<u>\$547,036</u>	<u>154</u>	<u>\$490,614</u>

**Assistant Administrator
of
Plant & Services**



Secretary
Senior Clk-Typ
Clerk Typists
Signetaker

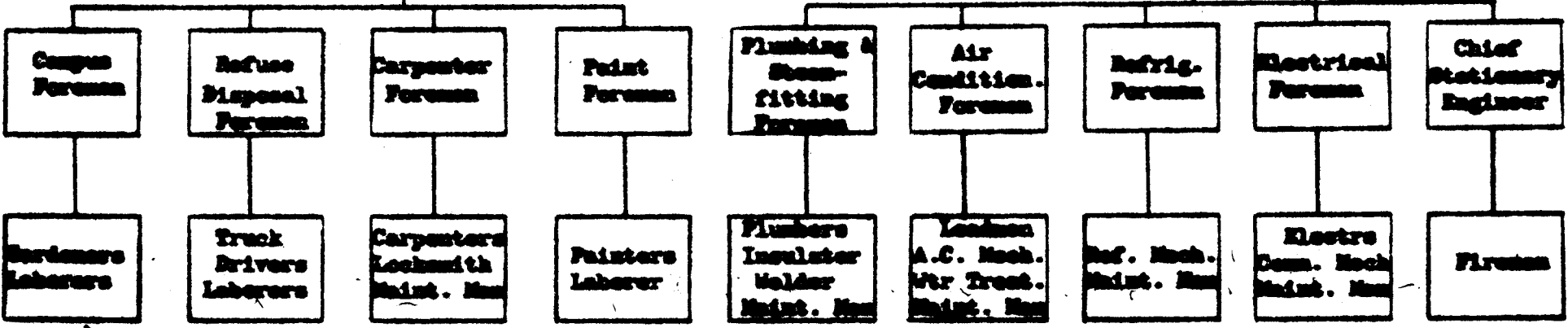
Architect

**Electrical
Engineer**

**Mechanical
Engineer**

**Dept. of Bldgs
& Grounds
Maintenance**

**Dept.
of
Utilities**



SUMMARY OF PROPOSED BUDGET

Salaries:

Physical Plant

Security

Transfers:

Housekeeping

Gen. Adm.

Business Office

	123		\$ 432,522
	14		40,080
17		\$ 35,500	
1		2,400	
6		16,716	
	<u>24</u>		<u>54,616</u>
	161		\$ 527,218

M E & S & Utilities

403,000
\$ 930,218

EXCESS PERSONS

1. Theodore Clark	Maint. Man (Painter)	\$ 2,892
2. C. T. Johnson	Maint. Man(Painter)	2,892
3. Daniel Willis	Utility Worker(Insulator)	2,280
4. George Myrley	Electrical Engineer	5,088
5. Michael Castaldi	Locksmith	1,548
6. George Hamey	Building Operation Foreman	6,168
7. Robert Guiterrez	Laborer	1,968
8. C. E. Washington	Laborer	1,968
		<u>\$ 24,804</u>

**PROPOSED SALARY BUDGET
PHYSICAL PLANT**

Monthly Range is taken from Sept. 1, 1954 salary ranges for classified service and does not include the supplemental increase.

Annual Range and Annual Salary includes the \$120 supplement.

	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Annual Salary</u>	<u>Annual Salary</u>
Director of Physical Plant 1.	\$	\$	\$	\$ 8,500
Mechanical Engineer 1. Charles Crocker	529-670	6468-8160		7,104
Electrical Engineer 1. W. F. Kinser	582-700	7104-8520		7,440
Architect 1. Mauryse Sanford	394-504	4448-6168		4,848
Senior Secretary 1. Gertrude Goldstucker	220-280	2760-3480		2,760
Senior Clerk-Typist 1.	220-280	2760-3480		2,760
Clerk-Typist 1. Mrs. Pauline Heller 2. J. J. Carl	180-231	2280-2892	2,400 <u>2,892</u>	5,292
Dispatcher 1. August Ober	294-375	3648-4620		4,620
Supt. Bldgs. & Ords. Maint. 1. Robert Oill	342-435	4212-5340		4,212
Campus Foreman 1. Lucille P. Ray	254-325	3168-4020		3,168
Gardeners 1. John E. Moore	180-231	2280-2892		2,280

Physical Plant Salary Budget-(continued)

	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Annual Salary</u>	<u>Annual Salary</u>
Laborers (Gardeners)	154-200	1968-2560		
1. John T. Smith			1,968	
2. Aubrey Britton			1,968	
3. John Canyon			1,968	
4. Roosevelt Wright			1,968	
5. Willie Warren			1,968	
6. J. W. Alsup			1,968	
7. Henry B. Orr			1,968	
8. Joseph Santee			1,968	
9. John De Rouan			1,968	
10. Olysil Bryant			1,968	
11. Sebron James			2,560	
12. Presley Hudson (caretaker Stewart Home)			<u>2,064</u>	24,304
Refuse Disposal Foreman	210-242	2640-3024		
1. Wm. J. Moore				2,640
Truckdrivers	171-200	2172-2520		
1. Willie Carroll			2,172	
2. Chester Morgan			2,280	
3. Robert Shaktun			2,172	
4.			<u>2,172</u>	8,796
Laborers (Disposal Workers)	154-200	1968-2560		
1. Jose Sanchez			2,280	
2. Jessie Almanza			2,280	
3. Andrea Longoria			2,280	
4. John Davis			2,172	
5. Mark Alyea			1,968	
6. Charles Beard			1,968	
7. Charles Phillips			1,968	
8. Leroy Tolson			<u>1,968</u>	16,884
Carpenter Foreman	341-394	4212-4848		
1. Ernest Herman				4,848
Carpenter	280-325	3480-4020		
1. Eter Bertini			3,480	
2. Dominick Marullo			3,480	
3. Arthur Lee Otto			3,480	
4. Neal Simpson			3,480	
5. George W. Schmidt			<u>3,480</u>	17,400
Maint. Men (Carpenters)	220-294	2760-3648		
1. Ben Elvins			3,168	
2. Theodore Schillings			<u>3,480</u>	6,648

Physical Plant Salary Report - (continued)

	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Annual Salary</u>	<u>Annual Salary</u>
Locksmith 1. Sam Harlanderf	280-325	3480-4020		3,480
Painter Foreman 1. William Vollert	341-394	4212-4848		4,404
Painter 1. Charles I. Bergvall 2. Henry DeVries 3. Linous Kraus 4. Henry Mardis 5. Joseph W. McMahon 6. Leon Puskett	280-325	3480-4020	3,648 3,480 3,480 3,480 3,840 3,480	21,408
Laborer(Painter) 1.	154-200	1968-2520		1,968
Supt. of Utilities 1. Hollis Kiecy	504-640	6268-7800		7,800
Plumbing & Steamfitter Foreman 1. Aubrey C. Theode	394-457	4848-5604		4,848
Plumber & Steamfitter 1. Frank Cockings 2. Malton Snelle 3. Cecil Grisham 4. John Sullivan 5. Alfred Patricio 6. Ed Van Benthussen 7. 8. 9.	325-375	4020-4620	4,020 4,020 4,020 4,020 4,620 4,020 4,020 4,020 4,020	36,780
Maint. Men(Plumbers) 1. William Arledge 2. Willie Watts 3. H. C. Dudley 4.	220-294	2760-3648	2,892 2,892 3,324 2,760	11,868
Insulator 1. Frank Lobianco	325-375	4020-4620		4,020
Welder 1. Lester Van Arsdall	310-357	3816-4404		4,404

Physical Plant Salary Budget - (continued)

	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Annual Salary</u>	<u>Annual Salary</u>
Air Conditioning Foreman 1.	457-582	5484-6984		5,484
Air Conditioning Lead Man 1. James E. Gilbert	394-504	4848-6048	4,848	24,240
2. Clinton L. Lynn			4,848	
3. Stewart J. Mosse			4,848	
4. Marvin A. Holton			4,848	
5. Charles Tuttlemonds			4,848	
Air Conditioning Mechanics 1. Benjamin Eledsoe	325-375	4020-4620	4,020	33,360
2. Wilbur H. Hansen			4,020	
3. J. P. McMains			4,620	
4. Wm. Kennard			4,020	
5. David H. Harrison			4,620	
6. Frank Mills			4,020	
7.			4,020	
8.			4,020	
Maint. Men(Air Cond) 1. James Kriger	220-294	2760-3668	2,892	21,876
2. Rosendo Alvarez			2,760	
3. Lester Glesic			3,480	
4. Albert Hopkins			3,480	
5. G. D. Wheeler			3,480	
6. John Hayden			3,024	
7.			2,760	
Water Treater 1. Finrus Steen	310-357	3840-4404		3,840
Maint. Men(Water Treater) 1. Clay Neal	220-294	2760-3648		2,892
Refrigeration Foreman 1. Wm. P. Moon	394-457	4848-5604		5,088
Refrigeration Mechanics 1. John Anthony	325-375	4020-4620	4,020	12,060
2. John J. Coffey			4,020	
3.			4,020	
Electrician Foreman 1. Irving Mason	457-582	5484-6984		6,168

Physical Plant Salary Budget--(continued)

	Monthly Range	Annual Range	Annual Salary	Annual Salary
Electricians	\$ 325-375	\$ 4080-4680	\$	\$
1. Bernard Breaux			4,212	
2. Ernest Felix			4,020	
3. David Piel			4,020	
4. Robert Lawhorn			4,620	
5.			4,020	
6.			4,020	24,912
Maint. Men (Electrician)	220-294	2760-3648		
1. Billy Boy Arledge			3,024	
2. Vincent Garza			3,324	
3. Sam Green			3,168	
4. Frits Meyers			3,324	
5. J. C. Boltshauser			2,892	
6. John A. Baker			2,892	
7.			2,760	21,384
Communications Mechanic	325-375	4020-4620		
1.				4,020
Chief Stationary Engineer	375-435	4620-5340		
1. Hans Luetse				4,620
Stationary Fireman	242-280	3024-3480		
1. Wm. Graves			3,024	
2. Harry Haus			3,024	
3. Thomas Lee			3,024	
4. William Muller			3,024	
5. Charles Rogers			3,024	
6. Robert Speckert			3,480	
7. John Zuranich			3,024	
8.			3,024	24,648
Modified Service Personnel				
1. Harry Lawrence				2,890
Total				\$ 432,582
Total Personnel			123	

PROPOSED SALARY BUDGET
SECURITY DIVISION

Monthly Range is taken from Sept. 1, 1954 salary ranges for classified service and does not include the supplemental increase.

Annual Range and Annual Salary includes the \$120 supplement.

	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Annual Salary</u>	<u>Annual Salary</u>
Security Supervisor				
1. Wayne Tabor	325-414	4,020-5,088		4,020
Guards	210-267	2,640-3,324		
1. Frank Blakesey			2,892	
2. Ted Leon Brooks			2,640	
3. Jimmie English			2,760	
4. Lester Hitchcock			2,892	
5. Wm. Jones			2,640	
6. W. J. Kreyling			2,760	
7. Joe Lankford			2,760	
8. P. R. Leslie			3,024	
9. Wurt A. Martin			2,640	
10. John Griffin			2,640	
11. E. B. Scott			2,760	
12. Richard Tinney			2,892	
13. John A. Weaver			2,760	
Total				36,060
Total Personnel 14				<u>\$ 40,080</u>

PROPOSED TRANSFERS TO OTHER BUDGETS

Annual Salary includes the \$120 supplement.

	<u>Annual Salary</u>	
I. Transfer to Housekeeping Dept.		
Housekeeper & Exterminator Supervisor		
1. Vera Wandless	\$ 3,648	
Exterminators		
1. Charles Williams	\$ 2,892	
2. Frank Nicholas	2,162	
3. Wilford Simmons	<u>2,162</u>	7,216
Custodial Workers		
1. Estella Dickson	\$ 1,872	
2. Benjamin Dorsey	1,968	
3. Thomas Ester	1,968	
4. John Dorsey	1,968	
5. Josephine Hall	1,872	
6. Bobby Lang	1,872	
7. Patronella Reed	1,872	
8. Willie Wilson	1,968	
9. Edna Rosette	1,788	
10. Ethel Mae Frohn	<u>1,872</u>	19,020
Laborers		
1. Patrick Guidry	\$ 1,872	
2. Winded Guidry	1,872	
3. Gus Turner	<u>1,872</u>	5,616
Total Transfers to Housekeeping Dept.		\$ 35,500
II. Transfer to Hosp. Gen. Adm.		
Elerical Asst.		
1. Charles Lee Meyers		2,400
III. Transfers to Business Office		
Clerk		
1. David J. Huss	\$ 2,400	
2. E. M. Redd	<u>2,892</u>	\$ 5,292
Senior Clerk		
1. Claude Anderson		3,840
Guards (tirekeeper)		
1. Edward Morgan	\$ 2,280	
2. S. E. Morgan	<u>2,280</u>	4,560
Stores Clerk III		
1. James G. Atkins, Jr.		<u>3,024</u>
Total Transfers to Business Office		16,776
Total Transfers		<u>\$ 54,024</u>
Total Personnel- Transfers		24

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

Copy

TOM SEALY, CHAIRMAN
MCCLINTIC BUILDING
P. O. BOX 870
MIDLAND, TEXAS

*copy made for
Valley
parabola*

*4378
Business*

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED	FILE
REC'D JUN 22 1955	
REFER TO	
MAIL ENCLER	

June 21, 1955

**Mayor and Commissioners
City of Galveston
Galveston, Texas**

Gentlemen:

Reference is made to original contract executed by and between the Board of Regents of The University of Texas and the City of Galveston under date of March 13, 1941, and an amendment to said contract executed by the same parties on May 20, 1947 in which it is provided that the Medical Branch of The University of Texas, located at Galveston, Texas, for and in consideration of an annual payment of \$75,000.00 in cash by the City of Galveston is obligated to treat and care for as charity patients all indigent sick or injured persons in the City of Galveston in need of medical treatment or hospitalization. Under the terms of this contract there is a maximum limit of 50,000 patient days per year with respect to in-patients, but no limit to the treatment and care of out-patients.

The contract further provides that the University may terminate the agreement by giving at least 12 months' advance notice prior to the commencement of the city's fiscal year, and it is my understanding that your next ensuing fiscal year commences July 1.

The nationally known concern that conducted the management survey of The University of Texas and its branches has advised us that these services to the City of Galveston are costing the Medical Branch approximately \$750,000.00 a year, and while our personnel at the medical school are not in agreement with this figure, they also tell us, however, that the costs of this service are far in excess of the moneys paid us by the City of Galveston.

Because of these circumstances and because of inadequate appropriations from the legislature for the ensuing biennium which makes it necessary for us to curtail as much as

possible all excesses of expense over income, we have no alternative except to advise you that it will be necessary for us to curtail our services to the City of Galveston unless we can negotiate in the near future a new contract with you in which provision will be made for a substantial increase in annual payments from the City to the University for the services we are rendering to the City of Galveston.

We have enjoyed very much our association with you, and it is our sincere desire to continue to be of service to you, but unless you are in a position to express a willingness and desire to re-negotiate this contract for the purpose of increasing substantially the amount of your annual payments to the University, we must ask that you accept this letter as our notice to you of our desire to terminate the contract referred to herein with you not later than 12 months from the date of this letter.

It is our hope and belief that you will accept this letter in the spirit in which it is written and cooperate with us by writing us to the effect that you will be willing to sit down with us at the conference table for the purpose of working out a new contract helpful to both of us.

Sincerely yours,

Tom Sealy

cc: Mr. Logan Wilson

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

May 18, 1955

Dr. Grant Taylor, Dean
The University of Texas
Postgraduate School of Medicine
Texas Medical Center
Houston 25, Texas

Dear Dr. Taylor:

The other day at the Regents' meeting in Galveston there was some discussion of what the action of the Regents should be in the event the Legislature did not appropriate funds for the continuance of our Postgraduate School of Medicine. We now have a copy of the Appropriations Bill which has the following statement about the matter:

POSTGRADUATE SCHOOL OF MEDICINE

For the Years Ending
August 31, August 31,
1956 1957

General Operating Expenses of the Postgraduate School of Medicine including salaries and wages, travel, equipment, and other operating costs to be paid from Educational and General Funds collected by the School, estimated at	\$57,000	\$59,790
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You will note from the above that no further mention is made of a revolving fund and that apparently the Legislature approves in principle of the need for a School of Postgraduate Medicine but does not actually make any direct appropriation for it. As you are aware, we did our best to get an appropriation sufficient to meet the administrative costs of operating the School. The action of the Legislature simply means that we shall have to look to other sources for the entire operating income.

It was pointed out to the Regents at their Galveston meeting that in view of the circumstances the M. D. Anderson Foundation might not only be willing but also eager to see the work of the School continued by providing financial support.

Dr. Grant Taylor

2

May 18, 1955

I was instructed to obtain from you in time for consideration at the July meeting of the Regents a proposal for the continuation of the Postgraduate School of Medicine, which would be considered by the Regents for a decision on their part. My suggestion is that you set forth plans, showing how a better integration of all of our postgraduate work at the various branches might be accomplished, including a tentative budget necessary to achieve this objective, and at least the outline of a proposal which might be presented to the M. B. Anderson Foundation, so that the Regents could act upon it.

Sincerely yours,

Original Signed by
LOGAN WILSON

Logan Wilson

LW k

cc: Miss Betty Anne Thedford

THE UNIVERSITY OF TEXAS POSTGRADUATE SCHOOL OF MEDICINE

30 June 1955

Present Status

The University of Texas Postgraduate School of Medicine whose major function is to integrate and assist the medical teaching centers of the state to carry forward their programs of postgraduate education has made substantial progress during the past year. Although the desirability of continuing educational opportunities for physicians is evident, postgraduate medical education as such has only recently begun to develop along sound educational lines. The problems faced by The University of Texas Postgraduate School of Medicine are similar to those experienced by others. (TAB A)

Cooperation between the medical units of The University of Texas has steadily improved and progress has been made for establishing sound working relationships. On 22 April 1955 a meeting was held in the office of the headquarters of the Postgraduate School in Houston with the Assistant Deans of the Medical Branches. Administrative details involving policy, fees, faculty, methods of reporting and projected courses for the year 1955-56 were discussed.

The number of courses as well as the range of subject matter offered has increased. At the same time there has been a decided improvement in the quality of instruction as evidenced by replies to questionnaires completed by course registrants. (TAB B) The courses for the years 1955-56 have been scheduled. (TAB C) One physician from New Mexico has registered for a full year's training for the school year 1955-56.

In the school years 1953-54 there were approximately 2,445 physicians attending postgraduate courses and lectures given by the medical units of The University of Texas as compared with 3,393 for the period September 1954-May 1955

	<u>FEE</u>	<u>NO FEE*</u>	<u>LECTURES</u>	<u>TOTAL</u>
Houston	769	316	573	1,658
Dallas	436	69	869	1,374
Galveston	225	27	109	361
	<u>1,430</u>	<u>412</u>	<u>1,551</u>	<u>3,393</u>

(*) Residents, Faculty, Service personnel

Hospital Affiliations (TAB D) gives a breakdown of the hospitals affiliated with the Headquarters of The University of Texas Postgraduate School of Medicine in Houston. These hospitals are affiliated for the purpose of establishing medical educational programs. They represent 3,825 beds and 566 bassinets, are attended by 3,499 physicians and represent a total budget of \$20,552,636. There are 102 residents in training in them; annually they have 124,000 admissions and 259,000 out-patient visits. Negotiations are presently being made to affiliate with St. Luke's Hospital in the Texas Medical Center.

The University of Texas Postgraduate School of Medicine administers one Fellowship grant in the amount of \$3,600. The recipient of this Fellowship is Dr. Ernest J. Gregory. He is assigned for training at the M. D. Anderson Hospital and Tumor Institute. It is planned that additional grants for training and research will be administered by this office.

Plans are underway for the endowment of six academic chairs in the Postgraduate School. The purpose of these endowed chairs is to provide travel funds for eminent lecturers in the fields of general medicine, cardiology, obstetrics and gynecology, pediatrics, surgery and psychiatry. Funds in the amount of \$10,000 for the chair of cardiology have been promised by 1 September 1955. Negotiations are presently going forward for the endowment of the chair of obstetrics and gynecology.

As evidence of growth in service to the state is the marked increase in requests for consultation and service from twenty-nine cooperating agencies.

(TAB E)

Proposal

1. It is proposed that the name of the school be retained in its present form, i.e., The University of Texas Postgraduate School of Medicine.
2. That the operational plan of the school continue as that outlined by the Board of Regents at their meeting, 1 February 1952. (TAB F)

3. That the headquarters of the school be maintained in Houston, Texas.
4. That the divisional structure of the school throughout the state be retained and broadened or restricted as indicated.
5. That the educational program of the divisions will be under the direction of volunteer directors, duly appointed and carrying the title of Director of the Medical Educational Program of the University of Texas, _____ Division.
6. That the faculty for this program will be selected from the faculties in the three teaching centers in the state, augmented by a carefully selected volunteer faculty with demonstrated ability.
7. That in order for this program to continue approximately \$25,000 per year from outside sources will be required.
8. That the President of The University of Texas be authorized to meet with members of the Board of Directors of the M. D. Anderson Foundation requesting financial support as indicated in the attached budget (TAB G) for a four-year period beginning 1 September 1955.

(from the J.A.M.A., June 4, 1955, Vol. 158 No. 5, p. 395)

FUTURE OF POSTGRADUATE MEDICAL EDUCATION

Douglas D. Vollan, M.D., Chicago

The rapid rate at which the science and art of medicine are developing makes it apparent that undergraduate medical education can only lay the foundation upon which a lifetime of learning is to be erected. The continuing education of a physician throughout his professional life is absolutely essential if he is to use judiciously and effectively the new developments in the diagnosis, treatment and prevention of disease that are necessary for adequate medical care. Medical education is continued while in practice mainly through reading, professional contacts, attending medical society and hospital staff meetings, and attending formal postgraduate courses. Although most physicians utilize the first three types of continuation, only about two-thirds of the physicians surveyed attend postgraduate courses. It is increasingly evident that postgraduate education is an essential element in the professional lives of most physicians, for it offers a unique opportunity for systematic study, with both continuity and specific objectives.

The future of postgraduate medical education depends upon solving the problems delineated in this article. Excellent aspects of individual programs may constitute exceptions to some of the generalizations presented in this article, which refer to the over-all problems revealed by the survey.

POSTGRADUATE MEDICAL EDUCATION LACKS DIRECTION

At present postgraduate medical education is suffering from a lack of clearly defined objectives. This is partially due to its being confused with graduate medical education, which is designed to prepare physicians for full-time specialty practice or for advanced academic degrees. Postgraduate education, on the other hand, is primarily for the purpose of keeping physicians abreast of their own field of practice or expanding their knowledge of one aspect of it.

If postgraduate education is to develop soundly, it is essential to have the major purpose clearly understood, the specific objectives delineated, long-range plans to achieve the goals, and effective leadership. The major purpose of postgraduate medical education can be simply stated as bridging the gap between medical research and medical practice. This should aid in raising the general level of medical practice. The specific objectives of postgraduate education are of two basic types: refresher courses, designed to review fundamental medical principles and make new information available to physicians; and special postgraduate courses, designed to assist the physician in gaining a somewhat deeper understanding of a particular aspect of his own field that may loom large in his practice. Special courses may also serve as an approach to part-time specialization in regions where certain specialties are not represented (such training should not be construed as a short-cut to fully qualified specialization). At present most postgraduate education is of the special type, although the greatest need is for the refresher type. This indicates a need for a general reversal of the present proportions of the two types of courses.

Long-range planning of complete postgraduate programs to meet the total educational needs within a given region can be accomplished either by a selection of courses in many fields or by comprehensive programs covering all areas of medicine in rotation. The fact that many physicians presently are deterred from postgraduate courses by the unsuitability of the subjects presented may be counteracted by careful analyses of needs based upon morbidity data and questionnaire studies within any given region. An annual national evaluation of major developments in each of the fields of medicine could be of considerable assistance to postgraduate program directors. Preparation of refresher courses should include appropriate proportional emphasis on new developments of immediate practical use to the physicians, information on available services of local specialists and special medical centers, clinical developments in the experimental stage, and new knowledge of basic science that may or may not prove to be of

practical use.

Sound leadership can best be provided by qualified medical educators who can devote either full time or substantial portions of their time to this work and by the assistance of standing committees or advisory groups having continuity of membership over several years. In order to facilitate exchange of ideas in this field, conferences of postgraduate program directors should be held regularly at least once a year. It is recommended that a permanent national advisory council on postgraduate medical education be established to give guidance to this field. Such a group should have representation from the American Medical Association, the Association of American Medical Colleges, the Federation of State Licensing Boards, the American College of Physicians, the American College of Surgeons, the American Academy of General Practice, and any other groups vitally concerned with postgraduate education.

GENERAL PRACTITIONERS ARE NEGLECTED

The vast majority of postgraduate offerings at present are oriented toward the specialties, despite the fact that almost two out of three practicing physicians are general practitioners (including the 15% who are general practitioners giving part-time special attention to a specialty). General practitioners have a greater need than specialists for postgraduate work for several reasons, including their lack of graduate training in many instances, the breadth of their field, and their relative isolation from medical schools and from special medical society and hospital affiliations. General practitioners generally do not take part in as much continuation education as their specialist colleagues, but the survey indicated general practitioners desire to double or triple the amount of time they currently spend in formal postgraduate education. The greatest single need in this field today is for more and better refresher courses for general practitioners. These should be planned specifically for them

in cooperation with local general practice groups. Effective refresher work for general practitioners requires sincere sympathetic understanding of the problems of general practice on the part of the specialist teacher, who must translate his own intimate knowledge of his field into terms of practical use by the general physician.

QUALITY OF COURSES IS NOT CONSISTENT

Although there are many fine individual programs in the United States, the quality of postgraduate instruction varies considerably and all too frequently is poor. This is an important deterrent to physicians who wish to continue their education. It is largely due to undue emphasis on enrollment figures, haphazard preparation of courses, and the practical limitations that often obstruct educational ideals. This malady of postgraduate education can only be corrected by an emphasis on quality. To improve the quality of postgraduate medical education, it must be recognized that the physician is a special type of student requiring special educational approaches. He is not motivated by a degree or certification as a reward. He is a mature individual with considerable prior knowledge of his subject. Although physicians expressed a marked preference for educational methods in which they actively participate—especially the seminar—didactic teaching in the form of lectures and demonstrations is more useful in postgraduate education than in other phases of medical education because practicing physicians can readily relate information gained to experience in practice. Since those most in need are least likely to raise questions following didactic sessions, little is really lost by large attendance at such sessions. The faculty time conserved in this way could be effectively used in small group discussions or individual clinical case work with physicians. No one method can be expected to meet all of the needs. At this stage flexibility is more desirable than standardization.

It is essential that postgraduate education be given a dignified place in the whole realm of medical education. This can best be achieved by making postgraduate teaching one of the primary and definite responsibilities of medical school faculty members whose recognized duties include such activity. Faculty for postgraduate teaching should be selected with as much or even more care as the faculty for undergraduate teaching. It is estimated that the addition of the equivalent of one full-time faculty member in each of the five major clinical departments of every medical school in the United States would be sufficient to effectively undertake the projected postgraduate teaching load suggested later in this article. Systematic evaluation of postgraduate teaching methods will do much to sharpen the effectiveness of postgraduate programs. Evaluation procedures should be built into newly developing long-range programs. Eventually some form of accreditation procedures may be necessary in this field, and a study of this subject might be one of the functions of the national advisory council suggested earlier in this article.

MANY PHYSICIANS DO NOT CONTINUE THEIR EDUCATION

Almost a third of the physicians studied in this survey reported having received no formal postgraduate education for at least five years. The low level of postgraduate course utilization by these physicians is important because this group has fewer hospital and medical society affiliations, thus being deprived of three sources of continuing education. The inertia of this group—that most in need—is largely responsible for the gap between the highest and the lowest levels of practice, thereby creating an undesirable double standard. The best potential cure for this condition is an improvement in the direction and quality of postgraduate courses so as to attract these physicians. There are at least three other factors to be considered. The greatest single deterrent to postgraduate course attendance is the lack of someone to care for the physician's patients while he is away. Group-practice units have a ready-made answer to this problem. For

physicians in solo practice the state or county medical societies should consider setting up a locum tenens pool to furnish needed coverage for physicians attending postgraduate courses. Some form of outside subsidization might be made available to young solo practitioners in rural areas to allow them to get away for postgraduate work periodically. Another answer to this problem is to take the education to the physician.

The second factor involves finding ways to attract physicians to postgraduate education. Many methods of "frosting the cake" have been tried, but these are often likely to detract rather than to add to the educational value of the course. Certificates can be used to encourage attendance. These should be issued to those who have satisfactorily completed the course and should always exactly indicate the number of hours of education the certificate represents, thus obviating their misuse as evidence of specialty certification. Consideration should be given to a system of certifying general practitioners who have taken a minimum amount of postgraduate work each year for a given number of years (e.g., one month per year for 10 years). This would give them a goal to achieve, which could be a significant inducement to further study. Required periodic attendance at postgraduate courses or periodic examination for continuation of the license to practice has been suggested. This would be a drastic measure but might be feasible if handled properly. Since it is the responsibility of the profession as a whole to keep itself at a high level of attainment at all times, this is a matter that could be considered by the proposed national advisory council.

Fundamental to all of these considerations is the responsibility of the medical schools to develop in their students the attitude and habit of lifelong learning. This is one of the essential responsibilities of the undergraduate curriculum. It is important to note that physicians who take residencies and other graduate work are more likely to take more graduate work than those who conclude their formal medical education with the internship. An overall consideration of the present postgraduate needs in the United States suggests that

- 7 -

specially designed refresher programs should be set up wherever possible for recent graduates on a regular annual or biennial basis in the hope that in the years ahead the balance of the practicing physician population will have developed the habit of continuing their study. In the meantime, separate programs for those already in practice should be continued and materially improved.

PHYSICIAN'S TIME IS LIMITED

The practice of medicine generally consumes 60 hours or more per week. Over 20% of this was spent in various forms of continuing education by the physicians who responded to this survey. Most of this is accounted for by reading and professional contacts, which are integrated with daily professional activities. It is obvious, therefore, that the time that physicians can devote to postgraduate education is limited. Physicians indicated the unsuitable times at which courses are given and the multiplicity of other meetings to be major deterrents to postgraduate course attendance. The potential solution to this latter problem is fourfold. First of all, every effort should be made to utilize efficiently the time physicians can give to continuing their education. Wherever possible, multiple hospital and medical society meetings in an area should be consolidated. Physicians in this survey expressed the desire to increase moderately the amount of time they spend in reading and professional contacts. It is important to note that they also desire to increase markedly their formal postgraduate education by reducing the time they spend at medical society and hospital staff meetings.

The second element is concerned with the arrangement of courses as such. Concentrated courses are most numerous and are also the type preferred by most physicians. The average duration of such courses is over two weeks, whereas the maximum time that most physicians in this survey could absent themselves from practice at one time was indicated to be about one week. The most suitable length for short courses is two or three days, preferably in the middle of the week.

Intermittent courses are particularly desirable by physicians residing in the city in which courses are given and for "circuit" and other types of extramural teaching. In addition some "tailormade" or specially arranged courses are needed. A third approach is to take the education to the physician wherever and whenever the nature of the material to be presented permits. The most efficient use of faculty and physician time should be the rule in such sessions. Indirect means of communication should be employed for didactic presentations wherever possible. Television is undoubtedly one of the most useful of such mediums and if organized on an ample scale could be used effectively and economically as one of the principal methods of bringing knowledge of new medical advances to the profession. Those areas that are not reached in this way may find correspondence and recorded courses a helpful adjunct.

No matter which of the above approaches is used, it is essential that the physician himself budget his own time to include an adequate amount of postgraduate education, especially since his greatest utilization is during his busiest years of practice. It would help the institutions offering postgraduate courses if they could plan comprehensive refresher programs or series of selected courses several years in advance for predictable numbers of physicians. Refresher education should be taken at no longer than five year intervals, and preferably every year or two. Although the average physician in this survey spent the equivalent of about four days per year in postgraduate education, he expressed his desire to average about 10 days in such work. It is suggested that about a week or 50 hours per year is a reasonable minimum amount of refresher postgraduate education for each practicing physician.

POSTGRADUATE OPPORTUNITIES ARE TOO FEW AND MALDISTRIBUTED

At present over 2,000 postgraduate courses are offered in the United States each year. Together these constitute about 140,000 hours of instruction. Although there is already a demand for more postgraduate opportunities, it is apparent that, if all 170,000 practicing physicians took the suggested minimum

of 50 hours each year, there would be a need to more than double the number of hours offered (assuming an average ratio of 25 students to each instructor). More important perhaps is the present maldistribution of postgraduate courses. Ninety per cent of the hours are concentrated in six states, and most of these are in a few large cities. Since a higher percentage of physicians in small towns take postgraduate courses than do their city colleagues, postgraduate opportunities should be more equitably distributed, especially in the southern states. Although a few postgraduate medical schools (especially those affiliated with undergraduate medical schools) will continue to supply special needs in large cities, it is the responsibility of the undergraduate medical schools to carry the major burden of postgraduate teaching. New medical school construction should make specific space and equipment allotments for postgraduate instruction in order to meet the increasing needs in the years ahead. These should include, wherever possible, living accommodations for physicians taking courses. In addition, hospitals in outlying areas should be developed as foci of local postgraduate teaching through affiliation with a medical school in the region.

DUPLICATION OF EFFORT RESULTS IN WASTE

There are over 300 different institutions and organizations in the United States known to be engaged in postgraduate medical education in one way or another. Among these are more than a score of different types of organizations, including undergraduate, graduate, and postgraduate medical schools, health departments, general and special medical societies, hospitals, clinics, assemblies and voluntary health agencies (almost 90% of the postgraduate hours are offered by the schools). This diversity of sponsorship results in duplication of effort as to the content, faculty, facilities, and scheduling of courses within given areas. The net effect is inefficient utilization of teaching resources and frustration on the part of the physician who has to choose from among a large selection of

- 10 -

competing offerings. Although competition is in itself not harmful, in this case it results in wasted time, effort, and money.

Since most of the various sponsoring organizations have something to contribute to postgraduate education, their individual efforts can be most useful if coordinated through a single clearing house in a given area. Such an agency could collect information on the educational resources of the area, coordinate the existing postgraduate programs, organize additional ones where indicated and publicize the courses to physicians in the area. Generally a state is too small for the effective operation of such a coordinating body, but the whole nation is too large. Physicians in this survey indicated that they cross state borders for about half of their postgraduate education, and almost half of the medical school faculty time given to postgraduate instruction is outside of the state in which the school is located. It is therefore recommended that several regional postgraduate coordinating agencies be developed in the United States, under the control of the organizations and institutions engaged in postgraduate education within the region. Such a coordinating agency would need a full-time medical director and staff who could spearhead the development of postgraduate education in its region.

POSTGRADUATE EDUCATION IS ECONOMICALLY INSECURE

At the present time postgraduate medical education is financed on a very insecure basis. In most cases the sources of income are not clearly evident and the distribution of expenses is clouded by hidden costs. Very few institutions and organizations have definite budgets for postgraduate education but, for those on which adequate data were available, the average cost per hour of instruction offered is about \$20. Some institutions claim to make a profit on their courses, while others report a consistent deficit. Postgraduate education should be maintained on a self-supporting basis once it has become firmly established.

- 11 -

Sound approaches to this problem require careful and definite budgeting on an annual basis. Present data indicate that approximately half of the costs of postgraduate education are accounted for by faculty salaries and honorariums. It should be possible to reduce the apparent high administrative costs by efficient organization, long-term planning, and coordination of efforts. It is estimated that the total amount of postgraduate education suggested in this article would cost about 20 million dollars a year, including full remuneration for all faculty and administrative services. At present, funds for postgraduate education are obtained in approximately equal proportions from the sponsoring institution, contributing agencies and tuition fees. Over 90% of all courses charge some fee, averaging a little over a dollar per hour of instruction. Physicians in this survey indicated that they preferred to pay the major expense of postgraduate education themselves. Tuition fees do not detract from enrollment and can be expected eventually to meet most of the costs of postgraduate education. The greatest costs to the physician—and important deterrents to postgraduate attendance—are the expense of travel and maintenance while attending courses and the loss of income from practice during such periods. These ancillary costs to the physician could be significantly reduced by more widespread distribution of postgraduate opportunities and the use of such mediums as television to bring the education to the physician. Since postgraduate education can be considered an essential element in the professional lives of physicians, the costs involved should be considered legitimately deductible business expenses for income tax purposes. A definite ruling on this by the Internal Revenue Service would be a help at this time.

In the meantime, and until physician fees can more nearly meet the total cost of postgraduate education, it is highly desirable for contributing agencies such as foundations, voluntary health agencies, health departments, and industry to make funds available to the organizations that offer courses, leaving the

program preparation to responsible medical educators. The proposed regional coordinating agencies might be appropriate groups to act as collecting and distributing centers for such funds.

PROGNOSIS

Postgraduate medical education has come to be looked upon as one of the three basic phases of medical education. The formalization of postgraduate education has proceeded slowly and irregularly in a period when the undergraduate and graduate phases were making rapid strides. With the latter phases now well established, the time is ripe for the further development of postgraduate medical education. Physicians already have come to recognize the importance of formal postgraduate study as evidenced by their preferring it above all other methods except reading for continuing their education. The demand will increase, and the medical educators should be prepared to meet it. With sound direction, high-quality courses given when and where they are needed for persons who need them, can be expected to become a major educational undertaking, requiring faculties, facilities, and funds. These needs should not be met at the expense of undergraduate medical education but should be separately provided for. Additional studies of teaching methods, content needs, evaluation procedures, accreditation, means of stimulating attendance and the financing of postgraduate medical education will be needed to fill in the gaps of our knowledge to date.

In the years to come it may be anticipated that the United States will be divided into a number of large regions, each including subregions in which particular medical schools will be responsible for refresher courses. Individual medical schools may plan their undergraduate curricula specifically to develop basic attitudes and thinking processes appropriate to the assumption that new factual material will be transmitted to their students in regular annual return sessions of a week or 10 days in the school. It is also possible to visualize national restricted television programs bringing knowledge of the new advances of

medicine into the homes or offices of physicians at regularly weekly times. A few strategically located postgraduate schools and many undergraduate medical schools will be offering longer courses in special subjects, with small seminar, laboratory, and clinical sessions.

The future of postgraduate medical education is indeed bright, though it may be necessary to discard much of what exists in order to build anew on sound foundations. The problems are complex. The goal is worthy of the efforts it will require. The challenge will require the wholehearted cooperation of medical educators and practicing physicians.

ANSWERS TO SOME OF THE QUESTIONNAIRES SENT TO REGISTRANTS AFTER COMPLETION OF EACH POSTGRADUATE COURSE:

Complimentary Comments

"I believe these were the most practical and best presented lectures I have ever attended. I cannot recommend any changes." (FRACTURES-Houston)

Answer to question-Did you find this course helpful? *** "Absolutely, I have cured practically all of my old outstanding backaches including one who draws 20% disability from the V.A." (FRACTURES-Houston)

"I think the informality and ableness of shooting questions at the lecturers immediately after making a statement helped a lot. You can't take notes in the dark to ask at the end of a paper. The entire presentation was up to date and tops-- let's have more just like it." (FRACTURES-Houston)

"Thank you for giving me the opportunity to attend this fine class." (X-RAY INTERPRETATION-Houston)

"The course was well balanced. I really cannot name a best or worst feature." (X-RAY INTERPRETATION-Houston)

"Second speaker - excellent instructor. His lecture should have been typed and given to all doctors. It was so impressive and scholarly." (OB & GYN-Austin)

"All 12 hours were excellent. This was by far the best course that I have attended." (OB & GYN-Austin)

"I think the entire course was excellent as a refresher course, and would appreciate being informed of further post-graduate courses in this area." (OB & GYN-Austin)

"Every postgraduate course has been good. I wish they could be continued as they have been enlightening and refreshing and not so time-consuming where they are given close by." (OB & GYN-Austin)

"I considered the course covered very thoroughly and by good men. I could offer nothing but praise for the course and the men who brought it to us." (OB & GYN-Austin)

Constructive Criticism

"Too much time spent in the technical details of intramedullary pinning." (FRACTURES-Houston)

"How about a course reviewing general surgery for men who are to take their boards. It would also be attended by a great many rural practitioners who do their own surgery." (FRACTURES-Houston)

"An associated panel would be interesting including a lawyer, industrial man, an insurance adjuster - about problems of compensation practice and disability." (FRACTURES-Houston)

"Showing actual films on the viewbox on the platform is worthless, because you cannot distinguish details." (X-RAY INTERPRETATION-Houston)

"...not enough attention was paid to basic concepts of x-ray interpretation. Too much time was spent on x-rays of unusual or rare conditions." (X-RAY INTERPRETATION-Houston)

"Cover more of fundamentals in interpretation; one lecture on taking films, positions, etc." (X-RAY INTERPRETATION)

"Too much detailed information on obscure conditions. G.P.s need information on everyday stuff." (OB & GYN-Austin)

"One lecture hour was too didactic and not on much from the speaker's own experience. Fifteen minutes of pertinent points of problems and solutions from a speaker's own experience is much better than an hour of textbook material." (OB & GYN-Austin)

"Each speaker was assigned subjects that were too broad for one or two hours." (OB & GYN-Austin)

"I wish statistics would be omitted. Let lecturer cover history, past treatment, physical rapidly and then spend time with details on new methods of diagnosis and treatment. Be concise. Give accurate dosage." (OB & GYN-Austin)

"Several papers were far too technical." (OB & GYN-Austin)

Answers to Questionnaires (continued)

Complimentary Comments

"The course was very stimulating and worthwhile. It was well planned and presented and actually no recommendations can be made by me." (CARDIOLOGY-Houston)

"I felt that the time was most pleasantly and profitably spent." (out of state registrant-CARDIOLOGY-Houston)

"I have no specific recommendations but I would like to express my appreciation to everybody that contributed to the very worthwhile course." (CARDIOLOGY-Houston)

Letter from physician who attended the course entitled "ORIENTATION IN RADIO-ISOTOPIC TECHNIQUES FOR TECHNICIANS", M. D. Anderson Hospital and Tumor Institute.

"Dear Dr. Taylor:

At this time let me take the opportunity to thank you and Dr. Sinclair sincerely for the most excellent course. It was a real pleasure to be able to participate in it and your and Dr. Sinclair's efforts were greatly appreciated. The practical aspects of this course were so very well treated and I believe that our entire group was quite satisfied with the arrangements. Besides the scientific aspect - it was a particularly nice group of people attending. Sincerely yours,"

"I particularly liked the fact the lectures were kept on time." (CARDIOLOGY-El Paso)

"Organization was excellent, subjects well chosen and speakers gave good presentation." (CARDIOLOGY-El Paso)

Answers from Speakers on Program

"I like the idea of the course. Attended the other lectures myself and profited from them." (FRACTURES-Houston)

"Enjoyed it very much because of interested audience." (FRACTURES-Houston)

Constructive Criticism

"The course was good but I noticed that 60% of us needed more basic cardiology. I have had six different postgraduate courses in New York, Boston, Chicago and Mayo's, most of it in Surgery and Gyn. They always stressed the simple thing with the major work. I have never had a course where we had sessions every night. It was certainly nice of all the men that were responsible for the course and I am glad to see Texas giving some postgraduate work." (CARDIOLOGY-Houston)

"The course given by Dr. Sodi-Pallares was very interesting and regarding myself fruitful. However, I should like that to every one of the chapters more time could have been given. It is impossible to talk about the theory and interpretation of hypertrophies and blocks for example in two hours....I want to thank the committee for its kindness with everyone of us from the John Sealy Hospital who attended the lectures." (CARDIOLOGY-Houston)

"Crowding of material on lantern slides." (CARDIOLOGY-El Paso)

"More time should be allotted to question periods." (CARDIOLOGY-El Paso)

"Too advanced references to Electrocardiography," (CARDIOLOGY-El Paso)

"The air conditioning of the building was certainly enjoyed by every listener and I believe if the seats were more comfortable the listeners would not tire so easily." (CARDIOLOGY-El Paso)

"One speaker unduly exceeded his time and left no time for questions. I think the question period most important." (FRACTURES-Houston)

"Audience too small." (FRACTURES-Houston)

1955-56 Schedule of Courses

<u>Date</u>	<u>Approx. Length</u>	<u>Division</u>	<u>Name of Course</u>
June 19, 1955	1 Day, 8 hrs.	El Paso	Gynecology and General Surgery
July 15, 1955	1 Day, 5 hrs.	Houston	Clin. Path. Correlations in Derm
Aug. 17-31, 1955	3 Wks. 1/wk. 2 hrs.	Houston	Bedside Cardiology
Aug. 25-Sept. '55	4 Wks. 2/wk. 2 hrs.	Houston	Obstetrics and Gynecology
Aug. 21, 1955	1 Day, 8 hrs.	El Paso	Anesthesiology
Sept. '55-May '56	9 Mths. 1/mth. 1 hr.	San Angelo	Clin. Pathological Conferences
Sept. '55-May '56	9 Mths. 1/mth. 2 hrs.	San Angelo	Clinical Seminars
Sept. '55-May '56	9 Mths. 1/mth. 2 hrs.	San Angelo	X-ray Interpretation
Sept. 28-30, 1955	2½ Days	Houston	Anesthesiology for Specialists
Sept. 28-Oct. 19, '55	4 Wks. 1/wk. 2 hrs.	San Antonio	Rheumatic & Collagen Diseases
Oct. 4, 1955 -	9 Mths. 1/wk. 2 hrs.	Houston	Surgical Anatomy
Oct. 6, '55-Mar. '56	24 Wks. 1/wk. 1 hr.	Houston	Radiophysics
Oct. 12-Nov. 2, '55	4 Wks. 1/wk. 2½ hrs.	Lubbock	Common Problems in OB. & Pedi.
Oct. 17-Dec. 5, '55	8 Wks. 1/wk. 2 hrs.	(Houston-Austin)	Lab. & X-ray Diagnosis
Oct. 23, 1955	1 Day, 8 hrs.	El Paso	General Medicine
Nov. , 1955	1 Day, 6 hrs.	Corpus Chr.	Thyroid Diseases
Nov. , 1955	4 Wks. 2/wk. 2 hrs.	Houston	Proctology
Nov. , 1955	2½ Days,	Houston	Diabetes
Dec. , 1955	1 Day, 8 hrs.	El Paso	Cardiology
Dec. 8-10, 1955	2½ Days	Houston	Pediatric Allergies
Jan. 3, 1956-	Wks. 1/wk. 2 hrs.	Houston	Seminars-Prog. of Adrenal Steroid
Jan. 18-25, 1956	2 Wks. 1/wk. 2 hrs.	San Antonio	Neuro-Surgery
Feb. , 1956	12-13 Wks. 1/wk. 1 hr.	Houston	Radiotherapy
Feb. , 1956	1 Day, 8 hrs.	El Paso	To be announced
Feb. , 1956	1 Day, 6 hrs.	Corpus Chr.	Hypertension and Complications
Feb. , 1956	2½ Days	Houston	Ocular Motor Anomalies
Feb. 6-April 9, '56	10-11 Wks. 1/Wk. 2 hrs.	Houston	X-ray Interpretation
Mar. 5-7, 1956	3 Days	Temple	Conf. Medicine & Surgery(4th)
Mar. 7-28, 1956	4 Wks. 1/wk. 2 hrs.	San Antonio	Malignancies
Mar. (14)15-17, '56	2½ Days	Houston	Practical Electrocardiology (Dr. Samuel A. Levine-Boston)
Apr. , 1956	1 Day, 8 hrs.	El Paso	To be announced
June 7-9, 1956	2½ days	Houston	Fractures
Dec. , 1956	3-5 Days	Houston	Cardiology (Dr. Sodi Pallares-Mexico)
Arrange on individual basis:		Temple	
	2 wks.		Proctology
	2 wks.		Clinical Pathology
	2 wks.		Diseases of the Chest
	2 wks.		Electrocardiology
	4 wks.		Pediatrics
	2 wks.		Surg. Path. & Path. Anatomy
	2 wks.		Clinical Urology
	4 wks.		Anesthesiology
	2 wks.		Dermatology & Syphilology
Mar. 28-30, 1956	2½ Days	Houston	10th ANNUAL CANCER SYMPOSIUM, M.D.
		Anderson Hospital	(Metabolism of Tumors)

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POSTGRADUATE AFFILIATIONS

<u>LOCATION AND NAME</u>	<u>NO. OF BEDS</u>	<u>NO. OF BASSINETS</u>	<u>OPERATED BY</u>	<u>TOTAL BUDGET</u>	<u>NO. OF PHYSICIANS ON STAFF</u>	
<u>CORPUS CHRISTI</u>						
Driscoll Foundation (Childrens)	100	10	Non-profit	\$ 367,334	120) **
Memorial	254	24	City-County	1,154,717	184)
Spohn	204	50	Non-profit	795,723	184)
<u>EL PASO</u>						
El Paso General	240	12	City-County	577,299	143)
Hotel Dieu	221	50	Non-profit	*	179)
Providence Memorial	262	36	Non-profit	820,420	166) **
Southwestern General	150	48	Corporation	844,060	132)
<u>HOUSTON</u>						
M. D. Anderson	300	6	State	1,738,991	110)
Memorial	389	60	Church-operat.	2,825,115	719) **
Southern Pacific	133		Non-profit	1,254,029	109)
Saint Joseph's	434	106	Church-affil.	2,591,231	700)
<u>LUBBOCK</u>						
Methodist	230	50	Non-profit	774,970	90	
<u>SAN ANGELO</u>						
Shannon West Texas	153	18	Non-profit	1,128,575	65	
<u>SAN ANTONIO</u>						
Robert B. Green	190	30	City-County	1,643,018	75) **
Santa Rosa	325	50	Church-operat.	1,536,708	475)
<u>TEMPLE</u>						
Scott & White Memorial	240	16	Non-profit	2,500,446	48	
TOTAL	3,825	566		\$20,552,636	3,499	

Admissions per year 124,000

Out-patient visits 259,000

No. of Residents 102

* Not Available

** Duplication of staff members

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COOPERATING AGENCIES

1. Institute of International Education
2. Houston Rehabilitation
3. Houston Heart Association
4. Texas Medical Association
5. Academy of General Practice
6. Houston Diabetic Association
7. Houston Arthritis Association
8. Houston Cancer Society
9. State Cancer Society
10. Harris County Medical Society
11. State Department of Health
12. Houston Civil Defense
13. Houston Chamber of Commerce
14. Industrial Health Conference
15. Academy of International Pathologists
16. American Society of Endocrinologists
17. Southern Medical Association
18. Lone Star State Medical Association
19. Houston Medical Forum
20. Academy of Pediatrics
21. County and District Medical Societies of Texas
22. Texas Medical Center
23. The Arctic Institute of North America
24. Texas Medical Center Research Society
25. T. V. programs
26. Association of American Medical Colleges
27. U. S. Army Postgraduate Medical Program
28. American Medical Association
29. Texas Medical Center, Council of Administrators



COORDINATION OF POSTGRADUATE MEDICAL ACTIVITIES OF THE POSTGRADUATE SCHOOL OF MEDICINE, THE MEDICAL BRANCH IN GALVESTON AND SOUTHWESTERN MEDICAL SCHOOL IN DALLAS.--Chancellor Hart reported that an extensive study had been made by a special committee to formulate a plan whereby the postgraduate medical activities of the Postgraduate School of Medicine, the Medical Branch in Galveston, and Southwestern Medical School in Dallas could be coordinated. Chancellor Hart recommended that the Board approve the following plan:

The administration has no wish to encroach upon the independence of the various medical units of the University, or in any way to limit their proper functions or hamper their growth, and yet if we are to avoid criticism and make the most efficient use of our faculties and funds, we must avoid harmful duplication between the various branches, and at all costs, avoid undesirable competition between the units. For these reasons the following measures seem desirable:

(1) The Postgraduate School of Medicine will have as one of its principal responsibilities the coordination of the postgraduate efforts in medical studies between the medical units of the University.

(2) It is understood that the Dean of the Postgraduate School of Medicine, the Vice-President of the Medical Branch, and the Dean of Southwestern Medical School will cooperate in the formulation of plans for postgraduate teaching of Medicine and the elimination of needless duplication. As a further means of coordination, the Dean of the Postgraduate School of Medicine shall confer with representatives of the Medical Branch and Southwestern Medical School, to be selected in the following manner:

(a) Two persons (one at Galveston and one at Dallas) to be selected by the respective faculties in Galveston and Dallas will be nominated by the Vice-President at Galveston and the Dean at Dallas as Directors of the postgraduate programs in those two schools, and each of said two persons shall become Assistant Dean of the Postgraduate School of Medicine. It is assumed that the respective faculties' nominees will be discussed with the Dean of the Postgraduate School by the Dean at Dallas and the Vice-President at Galveston to make sure that each of them is a person acceptable to the Dean of the Postgraduate School. The Directors of these two programs will meet with the Dean of the Postgraduate School and the directors of the programs out in the State, at least once per year to draw up the schedule of postgraduate activities to be carried on in the various units of the University. This is done in order to avoid conflict in dates, unnecessary duplication of courses and to make the best use of visiting teachers.

(b) The faculty in each of the divisions of the Postgraduate School of Medicine shall nominate a representative who will serve on an Advisory Committee to the Dean of the Postgraduate School of Medicine. This Committee will meet at least two times per year, and oftener if needed, to advise and consult concerning matters of general policy in the operation of the Postgraduate School of Medicine.

(c) Records of physicians who take postgraduate courses in any one of the divisions will be kept in the division in which the course is given and duplicates will be filed at the Postgraduate School of Medicine in order that complete files from all divisions will be available on each student. The certificate of satisfactory performance of the course (if it is deemed advisable to award such certificate) will be issued by the division giving the course. The number of credit hours to be allotted for the individual courses, and similar details, will be worked out by the above-mentioned Advisory Committee.

Minutes, February 1, 1952 (continued)

(3) The residency appointments in Galveston and Dallas (including the present residency program at Lisbon and McKinney) shall be handled as they are now being handled, without any cross-checking between the Postgraduate School of Medicine or between the two Medical Schools and their hospitals. In case residents are to serve in hospitals away from Dallas (except as indicated above) or away from Galveston on any type of exchange or affiliation basis, these exchanges and affiliations shall be arranged as follows:

(a) The proposal for exchange and affiliation shall be discussed with the Dean of the Postgraduate School of Medicine and a mutually agreeable program worked out between the representatives of the Medical Branch or Southwestern Medical School and the Postgraduate School of Medicine. The final arrangements shall be made by the Postgraduate School of Medicine or with the approval of the Dean of the Postgraduate School of Medicine. This seems essential to prevent outside institutions playing the three medical units of the University against one another and to prevent competition of the three medical units of the University for hospitals for affiliation.

(b) Residents who wish to work toward a graduate degree in one of the clinical fields will be registered through the Postgraduate School of Medicine to insure that the programs as carried on by all three of the medical units shall be essentially the same, and that there shall not be duplication of efforts where such duplication is unnecessary. The Dean of the Graduate School of The University of Texas will look to the Postgraduate School of Medicine for supervision of the clinical aspects of the program of graduate teaching in Medicine.

(c) In the exchange of residency, the provisions for prior approval of the individual resident by the hospital and by the chief of the service in which he is to serve shall be as provided in the regulations setting up the San Angelo and Temple Divisions, which may be briefly recapitulated as follows: If a resident is to transfer from one unit of the University to another, the arrangements for the transfer are to be made by the Dean of the Postgraduate School of Medicine or with his approval. The reasons for this are to avoid duplication of efforts in the various parts of the University and to make sure that different medical units of the University are not competing for the same resident or for the same vacancy in a hospital program. In all cases if the resident is to be transferred from one unit to another, the unit that is to receive him will be given the credentials and such other information on the resident as it may desire, including a personal interview to determine whether or not he would be satisfactory to the hospital and to the chief of service, prior to his coming there. If, for any reason, the receiving unit does not wish to accept him on its service, the resident will be sent elsewhere.

(d) Details concerning the keeping of records can be worked out by the Advisory Committee, outlined above. In general, it is felt that duplicates will be filed in the Postgraduate School of Medicine, when and if the resident wishes to transfer between units of the University.

Upon motion by Mr. Sealy, seconded by Mr. Voyles, the Board approved the plan in its entirety.

THE UNIVERSITY OF TEXAS
POSTGRADUATE SCHOOL OF MEDICINE
BUDGET ESTIMATES 1955-1959

464

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	1955-56	1956-57	1957-58	1958-59
<u>Estimated Funds Available</u>				
Estimated Balance, September 1, each fiscal year	\$ 17,500	\$ 12,568	\$ 10,436	\$ 8,084
Estimated Income from Tuition and Fees	16,000	18,000	18,000	18,000
Estimated Income by Grants from Private Sources *	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<u>Total Estimated Funds Available</u>	<u>\$ 58,500</u>	<u>\$ 55,568</u>	<u>\$ 53,436</u>	<u>\$ 51,084</u>
<u>Estimated Expenditures</u>				
Central Administrative Office				
Dean and Professor of Pediatrics Grant Taylor	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Assistant Dean _____ (Part-time)	7,000	7,000	7,000	7,000
Administrative Assistant Jacqueline McCord	4,760	4,760	4,980	4,980
Secretary (2 Part-time Secretaries)	3,360	3,480	3,480	3,600
Clerk-Typist	2,772	2,892	2,892	3,054
Maintenance, Equipment, Supplies and Travel	<u>9,040</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
Total, Central Administrative Office	<u>\$ 36,932</u>	<u>\$ 37,132</u>	<u>\$ 37,352</u>	<u>\$ 37,634</u>
Teaching Aids Program				
Maintenance, Equipment, Supplies and Travel	<u>\$ 3,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Total Teaching Aids Program	<u>\$ 3,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Extension Teaching Program				
Maintenance, Equipment, Supplies and Travel	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>
Total Extension Teaching Program	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>
<u>Total Estimated Expenditures</u>	<u>\$ 45,932</u>	<u>\$ 45,132</u>	<u>\$ 45,352</u>	<u>\$ 45,634</u>
<u>Estimated Balance, Close of Fiscal Year</u>	<u>\$ 12,568</u>	<u>\$ 10,436</u>	<u>\$ 8,084</u>	<u>\$ 5,450</u>

* Proposed Source of Income from M. D. Anderson Foundation

MEMORANDUM TO DR. WILSON

Re: Dr. Gordon Gunter, Institute of Marine Science
Possible salary increase of more than \$1000.00

The Gulf Coast Laboratory of Mississippi, at Ocean Springs, has offered Dr. Gunter the post of Director at \$10,000 per 12 months. His salary at present is \$3160. He feels that he is worth as much, or more, to the University as the marine geologist, John S. Bradley. He is clearly jealous of Bradley's salary, and feels that Bradley is a bit of a loafer.

I don't know the minimum figure which will hold Gunter. It is possibly \$9600. It might be \$9240, but I doubt it. If he leaves, there is indication that the other members of the staff would not work under Bradley because of present friction between them and him.

Gunter is doing a good technical job and his Journal is well received. Marine institutes are always expensive luxuries academically. If we are going to play in that league, I see no real alternative to raising Gunter's salary to \$9600. Even then, he may elect to take the post in Mississippi because they have a much larger and better supported program.

C. P. Bauer
C. P. Bauer

DOCKET ITEM

In terms of an agreement worked out in May 1952, at which time the University assumed ownership of the physical property where the University Club is situated, it was agreed that the membership would pay for utilities and reimburse the University to the extent of 10% of all dues collected. The University Club is now in financial straits and its incoming president and finance committee chairman have requested:

In order to help the University Club survive until something else can be done, we wanted to present to you the idea of the University taking over the payment of the gas bill, water and lights, and to relieve the Club of paying rent on the building in the form of 10 per cent of all dues collected. This would relieve the budget of some \$535 in expenses.

Dr. Boner has recommended that the Regents' action of May 1952 be so modified and I am in turn recommending this for approval.



Office of the President

Texas Western College

OF THE UNIVERSITY OF TEXAS

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED	FILE 467
REC'D JUN 14 1955	
REFER TO	Beth Anne
PLEASE ANSWER	
PLEASE RETURN	

at El Paso

June 13, 1955

Original Signed By
LOGAN WILSON

Dr. Logan Wilson, President
The University of Texas
Austin, Texas

Dear Dr. Wilson:

Through the initiative and continued interest of many of our downtown friends, it is now possible to improve our football stadium at nominal cost to the College. The improvement project amounts to approximately \$65,000. This will provide 736 more saleable seats than we now have and will greatly improve the quality of 2,900 more seats.

Two citizen groups, The Southwestern Sun Carnival Association and the Southwest Athletic Association, have worked on this matter and will assume the total cost except for \$7,500 to be paid by the College.

This is written to request prior approval for placing an item in the next Docket authorizing an expenditure of \$7,500 from Intercollegiate Athletics Funds on the stadium improvement project. The funds are available.

Sincerely yours,

A. A. Smith
Acting President

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12
MEMORANDUM

PRESIDENT'S OFFICE, U OF T
ACKNOWLEDGED _____ FILE _____
REC'D MAY 31 1955
REFER TO _____
PLEASE ANSWER _____
MAY 31, 1955

To: Dr. Logan Wilson, President

Subject: DR. LEAKE'S LETTER TO YOU ON MAY 4, 1955 REQUESTING THAT SAN FERUSSINA BE ALLOWED TO CONTINUE HIS EMPLOYMENT ON A TWO-THIRDS TIME AND TWO-THIRDS SALARY BASIS AFTER AGE SEVENTY, RESPECTIVE SEPTEMBER 1, 1955

C

Attached to the letter above indicated are copies of a letter from William B. Sharp to G. D. Leake and a letter from Wendell D. Gingrich and Edith D. Box to G. D. Leake.

O

After consulting with Mr. Joseph G. Kennedy, Mr. Charles T. Clark, and Miss Betty Anne Theoford, I can only report that the recommendations contained in these letters involve a clear and definite exception to the Regents' Rules and Regulations and, therefore, could be approved only by the Board of Regents itself. As you, of course, know, the rule which eliminates from the Modified Service Plan those employees who are of age fifty years or more at the time of employment was reaffirmed by the Board of Regents on May 28, 1954 (R. M. No. 548, page 9), and as far as we can tell is still in full force and effect.

P

Mr. Ferussina was apparently about age sixty when he was employed. We do not have complete information in this office in regard to Mr. Ferussina's salary for the last five years including this fiscal year, but the Medical Branch salary report for the fiscal year ended August 31, 1954 shows that Samuel P. Ferussina was paid \$2,670.00 from the appropriation for Bacteriology Assistants and Technicians. You, of course, will recall that a few exceptions to the regular rule have been made by the Board of Regents during the past two years. As far as we can remember, however, even in the case of these exceptions, the amount of service has been limited to half-time and the amount of salary has been limited to one-half of the average full-time salary for the past five years, including the fiscal year in which age seventy was reached. Mr. Kennedy's memorandum to you of April 27, 1955 in regard to Dr. Heflebover covered a similar case, and I understand that Mr. Charles T. Clark has also written you a memorandum recently in regard to a similar case relating to a carpenter at M. D. Anderson Hospital for Cancer Research.

Y

Apparently, it was the intention of yourself and the Regents that these exceptions be stopped until the general rules relating to Modified Service had been rewritten and/or reconfirmed.

Charles H. Spangenberg
Charles H. Spangenberg, Comptroller

MODIFIED SERVICE - Dr. R. C. HEFLEBOWER - M. D. Anderson Hospital

Present modified service regulations provide anyone who started work at the University after age 50 not eligible for modified service at age 70. In some instances the rule has been waived, but at the May 1954 meeting, the Board indicated that no exceptions would be made to this rule as far as classified personnel are concerned until the matter had been studied and changes recommended.

Dr. Heflebower, Assistant Director, M. D. Anderson Hospital, began work after age 50 and will become 70 before September 1, 1955. Dr. Clark recommends that beginning with the 1955-56 fiscal year Dr. Heflebower be relieved of his administrative duties (in line with Regents' Rules), but that he be continued as "Consultant in Special Projects and Grants in the Division of Education and Research" on a half-time basis at \$5,000 for twelve months; the appointment to be on a year-to-year basis with salary payable from grant overhead funds, when applicable, and from local funds. His salary, if figured according to modified service regulations, would be \$4,650 (half of his average salary for the past five years), but Dr. Clark recommends \$5,000 in view of the fact that his starting salary was very low and remained low for a period of several years.

I recommend approval.

100
All papers
to be
filed
in
this
folder

copy for Miss Theoford



THE UNIVERSITY OF TEXAS
M. D. ANDERSON HOSPITAL
AND TUMOR INSTITUTE

R. LEE CLARK, JR. M.D.
DIRECTOR

FOR ACTION OF
Regents
SEE MINUTES OF
MAY 14 1955

TEXAS MEDICAL CENTER
HOUSTON 25

April 5, 1955

Docket

Dr. Logan Wilson
President
The University of Texas
University Station
Austin 12
Texas

PRESIDENT'S OFFICE, U of T
Acknowledged _____ File _____
Rec'd APR 12 1955
Refer to *OK W*
Please answer _____
Please read & return _____

①

Dear Doctor Wilson:

Pursuant to the action of the Committee of the Board of Regents in Austin, Texas on March 30, I would like to recommend that Mr. Joe Boyd be appointed Business Manager of this institution effective April 1.

This is a new position created in the anticipation of the retirement of Dr. Roy C. Heflebower from full-time employment in this institution at the end of this fiscal year.

Mr. Boyd's salary of \$11,000 is to be paid from two sources - \$9,000 will be paid from State appropriated funds, and \$2,000 is to be paid from the income from the operation of our pay beds.

Sincerely yours,

R. Lee Clark, Jr.
R. Lee Clark, Jr., M. D.
Director

cc: Dr. James G. Dalley
Mr. C. H. Sparsberg
Dr. Clark (2)
Mr. Joe Boyd

THE UNIVERSITY OF TEXAS
DEPARTMENT OF CHEMISTRY
AUSTIN 12

PRESIDENT'S OFFICE, U OF T
ACKNOWLEDGED _____ FILE 471
REC'D JUN 29 1955
REFER TO _____
PLEASE ANSWER _____
PLEASE READ AND RETURN _____

June 28, 1955

Dr. C. P. Boner
Vice-president, The University of Texas
Main Building 101B

Dear Dr. Boner:

Recently Eli Lilly and Co. made available to us a fermentation broth which contains large amounts of a factor which my group is isolating and which has good possibilities of having commercial uses. Since we are not only dependent upon Lilly for a source of the broth but also upon their facilities for large scale isolation work, it would be to our advantage to offer some inducement for their assistance in completing this work and in filing applications for patents concerning this problem. Accordingly, I am requesting permission to enter into an agreement with Eli Lilly and Co. whereby Lilly would have an exclusive license over a limited period of three to five years in return for their assistance in the work.

Since this problem occurs frequently and such concessions have been made in the past, would it be possible to obtain permission to enter into similar agreements with commercial concerns when it is desirable to induce such concerns to assist us in large scale isolation work and in filing patent applications? Frequently, the time lost in obtaining permission for each special case results in greater chances of becoming a junior party in interference proceedings in the highly competitive field of vitamin research and chemotherapy.

Sincerely yours,

William Shive

William Shive
Professor of Chemistry

WS:dw

Dr. Wilson: Although the rules of the Board provide for non-exclusive patent licenses. I believe this is a reasonable request in the light of the particular conditions. I recommend that the Board be requested to authorize the procedure suggested.

C. P. Boner

THE UNIVERSITY OF TEXAS
OFFICE OF THE PRESIDENT
AUSTIN 12

May 10, 1955

MEMORANDUM

To: Logan Wilson
From: Lanier Cox
Subject: Present Status of OASI

The results of the referendums at the component institutions of The University of Texas are given on the attached sheets. OASI was approved by the necessary majority at each institution.

Since the present definition of "political subdivision" is not broad enough to cover an institution of higher education, thereby preventing such institutions from contracting with the Federal Government for OASI, H.B. 709 was introduced and passed on the uncontested calendar in the House by Representative Alonzo Jamison of Denton.

H.B. 709 has been reported favorably by the State Affairs Committee of the Senate, and under sponsorship of Johnnie B. Rogers will come up for a vote in the Senate on Wednesday, May 11. Senator Lock has stated that he will seek to add an amendment to provide that any person receiving OASI benefits will do so in lieu of any other state retirement benefits.


The definition of "political subdivision" contained in H.B. 709 is also in H.B. 742, a bill providing OASI coverage for municipal employees. This bill also has passed the House and is in the Senate.

S.J.R. 5, a constitutional amendment authorizing certain changes in the Teacher Retirement System, but which does not preclude OASI, has been passed by both Houses. S.B. 290, from which has been deleted a section specifically prohibiting OASI, has been passed by the Senate and comes up for a vote in the House on Wednesday, May 11. S.B. 209 is enabling legislation to become effective if S.J.R. 5 is adopted by the people of Texas. It increases the contribution of the individual and the State to 6 per cent and provides increased benefits. A combination of the present 4 per cent plus OASI costs less and provides more benefits than is provided in S.B. 290. For this reason the College Classroom Teachers Association has been

Dr. Logan Wilson
May 10, 1955
Page 2

fighting S.B. 290 and will seek to amend this bill on the floor of the House to provide a separation of public school teachers and college teachers. I believe these amendments have little chance of success.

It is sincerely hoped that before the next session of the Legislature a way can be worked out so that the colleges may have the benefit of OASI within the 6 per cent limit fixed by S.J.R. 5 and S.B. 290.



Lanier Cox

LC:jm
Enclosures

MEMBERS OF THE TEACHER RETIREMENT SYSTEM

	<u>Number Eligible</u>	<u>Number Voting</u>	<u>Number For</u>	<u>Percentage For (Of Those Eligible)</u>
1. Main University, Central Administration, and Texas Memorial Museum	2106	1855	1639	77.8
2. M. D. Anderson Hospital for Cancer Research	607	485	382	62.9
3. Dental Branch	108	105	77	71.2
4. Medical Branch	1481	1260	950	64.1
5. Postgraduate School of Medicine	3	3	2	66.7
6. Southwestern Medical School	196	139	110	56.1
7. Texas Western College	209	185	177	84.7
The University of Texas	<u>4710</u>	<u>4032</u>	<u>3337</u>	<u>70.8</u>
TOTAL				

MEMBERS OF THE EMPLOYERS RETIREMENT SYSTEM

	<u>Number Eligible</u>	<u>Number Voting</u>	<u>Number For</u>	<u>Percentage For (Of Those Eligible)</u>
1. Main University, Central Administration, and Texas Memorial Museum	166	145	129	77.7
2. M. D. Anderson Hospital for Cancer Research	7	6	5	71.4
3. Dental Branch	6	6	6	100.0
4. Medical Branch	92	76	66	71.7
5. Postgraduate School of Medicine	None	None	None	None
6. Southwestern Medical School	None	None	None	None
7. Texas Western College	<u>7</u>	<u>7</u>	<u>7</u>	<u>100.0</u>
The University of Texas	278	240	213	76.6
TOTAL				

PRESIDENT'S OFFICE, U OF T
 ACKNOWLEDGED _____ FILE _____
 REC'D JUL 8 - 1955
 REFER TO OK W
 PLEASE ANSWER _____
 PLEASE READ AND RETURN _____

THE UNIVERSITY OF TEXAS
 OFFICE OF THE COMPTROLLER
 AUSTIN 12

MEMORANDUM

July 8, 1955

To: Dr. Logan Wilson, President
 Subject: RENEWAL OF BANK DEPOSITORY AGREEMENTS

All of the University's present bank depository contracts with the exception of one with Texas National Bank, Houston (formerly the South Texas National Bank, Houston) expire by their terms August 31, 1955. In accordance with our usual practice, will you please recommend to the Board of Regents that I be given authority to negotiate renewal agreements with each of the present depository banks, all agreements to be for the two-year period beginning September 1, 1955.

Following is a list of the depository banks whose contracts expire as of August 31:

- Austin, Texas:
 - The American National Bank
 - The Austin National Bank
 - The Capital National Bank
 - City National Bank
 - Texas State Bank

- Dallas, Texas:
 - First National Bank
 - Mercantile National Bank
 - Republic National Bank

- El Paso, Texas:
 - El Paso National Bank
 - Southwest National Bank
 - The State National Bank

- Galveston, Texas:
 - Hutchings-Sealy National Bank

- Houston, Texas:
 - Fannin State Bank
 - First National Bank
 - The Second National Bank

Our depository contract with Texas National Bank of Houston (formerly South Texas National Bank of Houston) was awarded on the basis of advertised competitive bids at the time our Permanent University Fund Bonds were sold, and it is our interpretation of the agreement that it continues in effect so long as we have any part of the bond proceeds still on hand. The contract provides interest at the rate of 1.21% per annum on such of the bond proceeds as are on ninety-day Time Deposit Open Account.

CHS:ms

Charles H. Sparenberg
 Charles H. Sparenberg, Comptroller

TEXAS WESTERN COLLEGE
of The University of Texas
El Paso, Texas

REPORT OF CLASSES WITH LESS THAN 12 STUDENTS
(As of June 24, 1955 -- 12th Class Day -- 1955 1st Term Summer Session)

Undergraduate (Organized Classes)

<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>	<u>Justification</u>
ART	305-1	2	Salaries of all instructors paid from Cotton Estate Funds. No State appropriation funds used.
	305K-1		
	324-1		
	325-1		
	306-1	5	
	317L-1		
	317K-1		
	317K-2	4	
	326-1		
	327-1		
340-1			
340K-1			
	308L-1	3	
	308M-1		
BUS. ADMIN.	203-1	3	This course is taught simultaneously with Bus. Admin. 202. Total of 17 students in combined sections.
CHEMISTRY	424-1	6	Offered primarily for pre-medical students for entrance to Texas medical schools in fall. Credit needed by one student for graduation.
ENGINEERING	315-1	8	Course is prerequisite for three other courses required of all engineering students. Offered to help students correct schedules for regular full loads.
	326-1	9	Required of senior civil & electrical students and is offered primarily to enable four students to graduate in August.
	419-1	10	Offered to correct some schedules, to allow White Sands students to continue regular work, and to enable two students to graduate in August.

<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>	<u>Justification</u>
English	324-1	4	Two students need course to graduate. Course continued at request of Dean of Engineering.
	612Qa-3	2	This section was set up with 22 students to take care of too large a section of 612Qa-1. Apparently some students dropped the course rather than transfer.
SPEECH	216	3	This is one of four courses (with 202, 226, and 232) which together compose College Players.
	320-1	4	Allowed to continue through error.
	326-1	9	This is the advanced summer theater course and forms nucleus for Drama Festival. Considering work involved, this is a very satisfactory number.
GOVERNMENT	343-1	10	Since a major in government is offered for B.A. degree and a minor is offered for M.A., it is necessary to offer at least one advanced government course each summer to enable teachers and others who can attend only in summer to get necessary courses.
MUSIC	418a-1	8	Nature of course content makes it difficult to teach classes larger than 15 in each of these courses. Offered in summer in order that classes in regular session will not be too large.
	611a-1	8	
PSYCHOLOGY	312-1	11	Class necessary for majors in psychology to qualify as advanced students in fall; necessary also for those students needing elective credits for graduation in August.

Undergraduate (Individual Instruction)

<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>
BUS. ADMIN.	379-1	1
EDUCATION	628	1
HEALTH & P.E.	389-1	8
STRINGS	429a	4
	639	2
	619	9
	405	4
	409a	6
	419b	3
SPEECH	226	2
	232	1

Graduate (Individual Instruction)

<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>
CHEMISTRY	296-696	1
ENGLISH	698-1	4
FRENCH	390	3
HEALTH & P.E.	390-1	1
HISTORY	390	7
	698	4
SPANISH	698	3

Graduate (Organized Classes)

<u>Dept.</u>	<u>Course</u>	<u>Enroll.</u>
EDUCATION	390II-1	4