

We, the undersigned members of the Board of Regents of The University of Texas, hereby ratify and approve all actions taken at this meeting to be reflected in the Minutes.

Signed this the 16th day of February, 1963, A.D.

W. W. Heath

Chairman W. W. Heath

A. G. McNeese, Jr.

Vice-Chairman A. G. McNeese, Jr.

Walter P. Brennan

Member, Walter P. Brennan

Member, J. P. Bryan

H. F. Connally, Jr.

Member, H. F. Connally, Jr., M.D.

Member, Thornton Hardie

Wales H. Madden, Jr.

Member, Wales H. Madden, Jr.

John S. Redditt

Member, John S. Redditt

Member, French M. Robertson

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MEETING NO. 612

FEBRUARY 16, 1963. -- The Board of Regents of The University of Texas convened in regular session on Saturday, February 16, 1963, at 9:00 a. m., in the Regents' Room (Main Building 209) with Chairman Heath presiding.

ATTENDANCE. --

Present	Absent
Chairman Heath, presiding	Regent Bryan
Vice-Chairman McNeese	Regent Hardie
Regent Brennan	Regent Robertson
Regent Connally	
Regent Madden	
Regent Redditt	
Chancellor Ransom	
Secretary Thedford	

Also among those present were the following:

Special Guests:*

Mrs. J. Lee Johnson, III
 Rabbi Levi A. Olan
 Judge W. St. John Garwood

University Officials:

Mr. Lanier Cox, Vice-Chancellor (Administrative Services)
 Doctor J. C. Dolley, Vice-Chancellor (Fiscal Affairs)
 Mr. W. E. Keys, Director of News and Information Service
 Mr. Graves Landrum, Assistant to the Chancellor
 Mr. C. H. Sparenberg, Comptroller
 Mr. W. W. Stewart, Endowment Officer
 Mr. Burnell Waldrep, Land and Trust Attorney

Robert C. Berson, M.D., Dean of The South Texas Medical School

R. Lee Clark, Jr., M.D., Director of M. D. Anderson Hospital and Tumor Institute

A. J. Gill, M.D., Dean of Southwestern Medical School

John V. Olson, D.D.S., Dean of the Dental Branch

Doctor Joseph M. Ray, President of Texas Western College

Doctor Joseph R. Smiley, President of Main University

Grant Taylor, M.D., Dean of the Postgraduate School of Medicine

John B. Truslow, M.D., Executive Dean and Director of the Medical Branch

Press Representatives:

Mrs. Anita Brewer, representing The American-Statesman

Mr. Sam Kinch, Jr., representing The Daily Texan

* The Governor's appointees to the Board (Mrs. Johnson, Judge Garwood, and Rabbi Olan) had been invited as guests to the meeting, but the Senate had not yet acted on these appointments.

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INVOCATION. --At the request of Chairman Heath, Rabbi Levi Olan, a guest, opened the meeting with a prayer.

GENERAL REMARKS OF CHAIRMAN HEATH. --Immediately after the invocation, Chairman Heath delivered the following remarks:

On behalf of the holdover members of the Board of Regents and of The University of Texas, I have the pleasure to welcome three distinguished guests, Governor Connally's appointees to this Board. Those of us who had the good fortune to serve with Lee Johnson and to know at first-hand the distinguished service he rendered on the Board and to love and admire both Ruth and Lee are particularly pleased to feel that she will soon be "back home again." Her broad knowledge of The University of Texas system and her extensive background in civic, cultural and educational affairs is such that we all look forward to the outstanding service which she will render.

Judge St. John Garwood needs no introduction to any citizen of Texas. His distinguished career is well known to all of us. I was particularly pleased with the appointment of so able a neighbor and friend here in Austin, with whom I can easily consult when my duties become overly strenuous.

While I have not had the pleasure of previous personal acquaintance with Rabbi Olan, we have all long known of his fine works in both intellectual and religious fields. Rabbi Olan, we eagerly look forward with much anticipation to the pleasure of working with you, and to the fine results which we know will come from your exceptional abilities.

We will be honored to serve with you; the Governor is to be congratulated for these outstanding appointments, and The University of Texas system will be indeed fortunate to be able to avail itself of your services.

You will probably find that your duties are more time-consuming than you had expected and that after the congratulations are over, Regents are rarely praised and often blamed for everything; nevertheless, I predict that you will find this experience one of your most gratifying.

Shortly after my election as Chairman of the Board of Regents, I was interviewed by a reporter for The Daily Texan. One of the questions this charming young lady asked me was, "What are the duties of the Chairman of the Board of Regents?" I merely read her the duties listed in our Rules and Regulations. If that question should be asked me now, I would report that in the two and one-half months since my election I have discovered that a great deal more is involved, and that the duties are much more time-consuming than I had thought. I have reluctantly decided not to bore you by reading the day-by-day diary of my first seventy-five days. If you care to see it, you might be interested in the tremendous volume of this work.

Now, let us examine our common tasks. We have our homework of studying the agenda and voluminous supporting materials and recommendations for our Board and Committee meetings, the detailed annual budget documents and the numerous amendments thereto for all of our institutions, for Central Administration and for auxiliary enterprises, the Institutional Classified Personnel Pay Plans and revisions

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thereof, progress and study reports, the condition of the Available and Permanent Funds, West Texas lands, lease sales and royalties, trust funds and properties, investment programs, reports of what became of our money, Master Building and Campus Expansion Plans and construction programs at all units, personnel matters, development programs, integration problems, enrollment problems, small class reports, faculty legislation, faculty and student petitions, our relations with the Federal Government, State Agencies and municipal subdivisions, and a thousand other things. Then we must try to find time for our most important duty, the consideration and determination of broad over-all policies determining the directions the various units of the University system shall take, and where and why we should place added emphasis on departments, schools and institutions, through our allocation of the funds at hand, all in our search for excellence.

My four years on this Board have taught me that what the Board, its Chairman and other members do not do can often become more important than what we do. I intend to keep that very much in mind. Reflecting back on my first seventy-five days as Chairman of the Board of Regents, I sometimes wistfully recall the Seminar some of us attended last year where we were told that irrespective of the legal obligations we assumed and took an oath to discharge, the sole responsibility of the Board of Regents is to employ a Chancellor and then turn everything over to him. He is doing a tremendous job, but I know he would be the last to want us to do quite that.

Being a member of the Board of Regents, while a great honor, is no "bed of roses." I have devoted much of my life to public service in many capacities. I have found none so difficult and trying, and none so rewarding to one interested in public service, as membership on this Board. I also appreciate the opportunity for service afforded by the Chairmanship of this Board. While the added responsibilities greatly add to an already heavy load, I gladly assume them and shall continue to apply myself diligently to the task at hand. I will have served with two former Chairmen of this Board, and with a total of fifteen members. Each of us has his strengths and his weaknesses, and each of us sees those of his fellow members more easily than he sees his own. I am a realist and I hope I understand my own weaknesses and that you will continue to feel that whatever talents I may possess outweigh them.

We each have our own views as to our proper roles. My view is that each member speaks for himself, but since the Chairman speaks for the Board as a whole, he must understand the views of each member, and be reasonably sure that any public statement he makes reflects the views of at least a majority of the Board. He must be doubly careful of his public utterances on controversial issues, as they will likely be construed as the views of the Board. He cannot always reflect the views of each member, but should reflect the views of the Board, rather than his own. He should lead, but only through persuasion.

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Any member who has served four years on this Board will have observed procedures where he feels improvements can be made. I am no exception. While I plan no startling innovations, I do intend to follow the Law and our Rules and hope to experiment with certain procedures. Subject always to the will and direction of the Board, I hope to implement my convictions. Some of these convictions are:

1. I will strive diligently to preserve and protect the dignity and proper sphere of not only the Board of Regents, but also of each person connected with The University of Texas system from top to bottom of the channels of authority. We presently have no system or order or protocol for official functions, no determination of who is to be invited to participate in what or in what manner, nor is there any person who has been delegated the authority by this Board to pass on such matters. As a result, those who are modest and do not wish to appear self-seeking may be embarrassed and the bold may appear ridiculous. These matters may appear small, but a great University should do things correctly and present a proper image to the public. We do not require a full time protocol official such as the Federal Government has, but I now nominate a Special Committee composed of Vice-Chairman of the Board McNeese, Chairman of the Executive Committee Brennan, Chancellor Ransom and President Smiley to study such matters and report back their recommendations to the full Board. Pending their report and thereafter on matters not clearly covered by their report, such Committee will have the joint responsibility of passing on matters of the type here discussed where any question may arise. Questions of procedure and protocol may be directed to the Committee.

2. I have always felt that the normal business of any public Board should be conducted in hearings open to the press and to the public. There are, of course, exceptions to such a rule, but I feel that as a general rule public business should be publicly transacted in order that both the results and the reasons therefor may be known. During my four years on the Board, I have voted "No" many more times than any other member. A member dissenting on any matter is entitled to have the public know of his dissent and his reasons therefor. Unjustifiable executive sessions deny both the public and the members of the Board important information to which they are entitled. We will adhere to whatever policies this Board may adopt with respect to all of our procedures. As Chairman, I will favor all proceedings of the Board being public which do not appear to me to be of a nature normally transacted in executive sessions.

3. In the case of Foley v. Benedict, 55 S. W. 2d 805, the Supreme Court of Texas held that the Rules and Regulations of The University of Texas have the same force as an act of the Legislature, and that only this Board or the Legislature has the authority to change or modify them. As your presiding officer, I will rule on all matters in strict conformity with the Laws of Texas and our Rules and Regulations enacted pursuant thereto. While we cannot change the Law, our Rules provide a procedure for their amendment. If a rule is a bad one, let's repeal or amend it. Until that is done, I will attempt to enforce it.

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I wish to call your attention specifically to three Rules of the University system:

Rule 7.1 provides that Robert's Rules of Order shall be our rules of parliamentary procedure. I hope we can observe these much more closely than in the past.

Rule 7.65 reads as follows:

"All matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents customarily at least ten days in advance of the meeting at which they are to be considered. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the Chancellor's recommendations. Where financial matters are involved the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The Chancellor's recommendations shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any opposing views to the Chancellor's recommendations shall be fairly stated to the Board committee considering the matter or to the Committee of the Whole either in writing or orally as the Chancellor may direct prior to official Board action on the matter. Any matter not sent to the members of the Board of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action, and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board upon recommendation of the appropriate committee."

The Rule is clear. My view that the Rule is a reasonable one is well known. I hope it will be studied carefully. While I understand that emergencies will always exist, the Rule provides a method for handling late emergency items. The sole purpose of our Board meetings is so that the Board may study, consider and act on those matters requiring its approval. It is manifestly impossible for Board members to study recommendations and documentation put on their desks in quantity on the day of a meeting, and unfair to ask a Regent to vote on matters as to which he has little or no information. The Rule will be enforced at future meetings.

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Rule 7.8 reads as follows:

"Political and Otherwise Obviously Controversial Matters.
-- The Board of Regents reserves to itself the responsibility for passing upon matters of a political or otherwise obviously controversial nature which represent an official position of the University or any institution or department thereof. Statements on such matters as the Board may deem advisable to make shall be made through the Chairman of the Board or the Chancellor. No Regent, officer, or faculty or staff member shall make or issue any public statement on any political or other subject of an obviously highly controversial nature which might reasonably be construed as a statement of the official position of The University of Texas or any institution or department thereof, without the advance approval of the Board of Regents. The intent of this policy statement is not to stifle the right of freedom of speech of anyone speaking in a personal capacity where he makes it clear that he is not speaking for the University. Matters of an emergency nature shall be cleared through the Chancellor with the Chairman of the Board of Regents."

This Rule is clear. I hope everyone will study it carefully. Since the passage of this Rule a few years ago, it has been generally disregarded. I shall use my best efforts to enforce the Rule. I hope the Chancellor will take whatever steps he may deem necessary to see that the above rules, as well as any others which he may feel are not generally understood or followed, are appropriately called to the attention of all concerned.

Dr. Ransom and I have discussed the matter of public and press statements, and I believe we are in complete agreement.

4. There are certain weaknesses in our Committee System. Since our Medical Affairs and Buildings and Grounds committees meet at the same time, it is impossible for the members on Medical Affairs who should be the best informed on the needs of our Medical Institutions in the physical plant area to serve on Buildings and Grounds. Conversely, those who serve on Buildings and Grounds are denied the opportunity to inform themselves of the needs of the Medical Institutions by serving on Medical Affairs.

Most of our work is now done in Standing Committees. Each Committee is composed of four members, a minority of the Board. Since it has been our practice for the Committee Chairman not to make or second motions or to vote, his participation is limited. Under ~~current~~ procedure, the Committee Chairman makes his report to the Board by reading the items and moves that all be approved together. The practical result is that any member of a committee who can obtain a second to a motion normally has it made all the way. The third member of the

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Committee knows the Chairman does not vote, that since the other two members have made and seconded the motion, he is in the minority, so he normally goes along. When it gets to the Board, each item not being called up separately and having already been approved by a Committee of four members is usually not questioned; and any previous question is usually dropped, as the remaining members of the Board, not on the Committee, probably feel that there was explanation of the matter in Committee which would have satisfied their doubts, and besides the member may think, "What chance have I on a nine member Board to overrule a four member committee." A member has extremely little voice in any area where he or she is not on that committee.

I do not recommend giving up our system although the Committees of most universities of our size with small Boards are inactive and practically all matters are handled by the full Board. The University of Michigan is an example. I suggest experimenting with some changes which I hope may improve our situation.

These suggestions are:

A. That Main University and Texas Western matters be placed first and Medical Institution matters last on future Buildings and Grounds Committee agenda, so that the Medical Affairs Committee may attempt to conclude in time to sit in with the Buildings and Grounds Committee during its consideration of Medical physical plant matters.

B. I suggest that Committee meetings be held simultaneously in the Regents' small meeting room and in the identical room now occupied by our Secretary at the other end of the large Regents' Room. In that way, members of the Board who may want to discuss a particular matter with another committee could keep up with when such Committee reaches such matter and excuse himself from his Committee long enough to do so. This would also enable our Administrative personnel to keep up with what is going on in both Committees simultaneously and be in attendance on both as needed.

C. I hope that all members will avail themselves freely of their right to appear before any Committee to which they are not assigned and freely express their views.

D. Since the Chairman of the Board is an ex officio member of all Committees, I shall function as such, performing my duties as a member to the extent my time will permit.

E. The Chairman of each Committee has the same right to make and second motions and to vote as any other member. Otherwise, it seems to me the Chairmen will be surrendering much of their prerogatives as members of the Board. This decision is the personal decision of each Chairman. I hope each will fully exercise his prerogatives as a member.

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F. I strongly urge each member not a member of a particular Committee after studying the agenda and its documentation, if you disagree with the Administrative recommendations, to either appear before the Committee to which the matter is referred and present your objections, or write to the Chairman of the Committee, requesting that your objections be presented to the Committee.

G. I strongly urge each member who may not agree with any matter to present his or her views to the full Board whether or not he or she is a member of the Committee to which the matter is referred.

H. I plan to experiment at our next meeting as follows: I will then recognize each Chairman of a Committee to report on his agenda, one item at a time. I will ask him to:

- (1) Explain the item;
- (2) Report whether objections had been made from any source to the decision reached by his Committee, and if so, to make a statement of the source and content of the objections; and
- (3) Report their recommendations.

We can then determine how well this experiment works.

In closing, may I say that I hear and read a great deal of the need for tolerance, but too often those who talk the most about tolerance are the most intolerant of the views of those who disagree with them. We can, and I am confident will, be tolerant of each other's views, although inevitably this Board will in the future as it has in the past divide on various issues. We should concede the same good faith and sincerity of purpose to those with whom we differ, as we hope they will concede to us. However we may differ in details, in methods, and in procedures, we all in our own ways seek a common goal, "The best interests of The University of Texas." With the diverse talents of the members of this Board, with each of us helping each other, with a fine student body and their parents, with an outstanding faculty supported by capable classified personnel, with the guidance of the greatest Chancellor and Administrative team in America, with the assistance of an ably led and directed Alumni Association, with the outstanding leadership and interest of our great Governor, with the support of our Legislature and its presiding officers and of the public as a whole, and with mutual respect and co-operation, even though we will not all see eye-to-eye on every problem, we can hopefully look forward to the fulfillment in the foreseeable future of the dreams we hold for our beloved University.

APPROVAL OF MINUTES: OCTOBER 6, 1962; DECEMBER 1, 1962; JANUARY 14, 1963. --It was moved by Vice-Chairman McNeese, seconded by Regent Madden, and unanimously adopted that the Minutes of the meetings of the Board of Regents of The University of Texas held on October 6, 1962, December 1, 1962, and January 14, 1963, be approved in the form as circulated by the Secretary to each member of the Board.

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COMMITTEE OF THE WHOLE

Chairman Heath presented the following report of the Committee of the Whole:

The Committee of the Whole met on Friday and received both progress and informational reports from Chancellor Ransom and also received a report from Mr. Cox on the status of pending legislation that would affect The University of Texas system.

Each institutional head was given the opportunity to present any emergency items in his area that had arisen since the distribution of the supporting material.

ELECTION OF SECRETARY. -- Betty Anne Thedford was elected Secretary of the Board of Regents.

UNIVERSITY JUNIOR HIGH SCHOOL, AUSTIN: PROGRESS REPORT RE TERMINATION AND APPOINTMENT OF SPECIAL COMMITTEE OF THE BOARD. -- Chancellor Ransom reported to the Committee that he and Chairman Heath delivered to the Board of Trustees of the Austin Independent School District the twelve months' notice of the termination of the contract existing between that Board and the Board of Regents relating to the University Junior High School in Austin. This was authorized at the December 1962 meeting with the additional instruction to the Administration that plans be worked out for the termination of the occupancy of this building before September 1, 1966. The Austin Independent School District has requested that a committee be appointed by each Board to consummate this matter. Chairman Heath, in accordance therewith, appointed a committee composed of Regent Redditt as Chairman and Regent Brenan. He indicated that an additional member would be named to this committee after the recently appointed Regents have qualified.

CAMP SWIFT PROPERTY: AUTHORIZATION FOR LEGISLATIVE APPROVAL. -- At the October 1962 meeting of the Board, Chancellor Ransom was authorized, at his request, to negotiate with Federal Agencies for the 5322 acres remaining of the Camp Swift property. It was understood that the University would be required to use this property for educational research for twenty years; and it was the understanding of the Regents that it would be used strictly for extramural research projects. However, at the December 1962 meeting, Chancellor Ransom reported that negotiations were in process and that the acreage available had been reduced to 4000.

Since it is now known that the University is not in competition with the Veterans Land Board for this property, Central Administration was granted its request to proceed with obtaining legislative approval for the acquisition of this property although no final answer has been received regarding the application.

TAX-EXEMPT ANNUITIES FOR EMPLOYEES. -- With reference to tax-exempt annuities for University employees, the Committee of the Whole amended the action of the Board taken at its meeting on April 28, 1962, to read "that The University of Texas be authorized to

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participate in the purchase of 403B tax-deferred annuities as authorized by Senate Bill No. 17 of the 57th Legislature, Third Called Session, 1962, and that they be purchased on a bid basis from companies licensed to do business in Texas; that the Administration draft criteria for calling for bids with authorization to the Executive Committee to approve."

The Committee of the Whole further authorized that

1. The Administration negotiate with consulting actuaries for the purpose of drafting criteria and for assistance in the preparation of material to be used in calling for bids and to submit the bids received for this consulting service to the Executive Committee for approval.
2. The source of funds for payment of the consulting actuary's fee be the Available University Fund Unappropriated Balance.

The recommendation pertaining to the awarding of a contract or contracts for the annuities will be submitted to the Board of Regents at a subsequent meeting.

JUNIOR COLLEGE IN AUSTIN. -- The Committee of the Whole received a request from the Citizens Committee of Travis County for an endorsement of a Junior College in Austin. Since a committee had been appointed by the Board, as reflected in the December 1962 minutes, to study the prospect of a junior college here the Board took no action on this request, pending the report of the Committee.

LILA B. ETTER ALUMNI HOUSE. -- As a matter of information, the Committee of the Whole received the following progress report on the Lila B. Etter Alumni House. This report had also been distributed prior to the meeting in the Material Supporting the Agenda:

Lila B. Etter Alumni House. -- At the October 6, 1962 meeting of the Regents, an increase in the estimated cost of this project to \$260,000 was authorized (Minutes, p. 24). This necessitated a \$150,000 contribution by The Ex-Students' Association to supplement \$110,000 of Etter Fund principal appropriated to the project by the Regents. The Regents will be glad to learn that President Smiley has transmitted a report dated January 10 from Mr. Jack R. Maguire, Executive Director of The Ex-Students' Association, which states, "As of January 4, 1963, The Ex-Students' Association has in hand, or in call pledges, a total of \$261,000 available for the construction These funds include \$110,000 from the Lila B. Etter Fund In addition, we have raised or have in redeemable pledges \$115,000. . . . By action of the Executive Council we have \$36,000 presently in the Permanent Endowment Fund of The Association to use on this project. . . . In view of the funds already raised and still to be raised in the first part of 1963, I anticipate no delay in meeting the commitments of The Ex-Students' Association."

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The Agreement dated October 29, 1962, between the Regents and The Ex-Students' Association provides: "Before final plans, working drawings, and specifications are presented to the Board of Regents for consideration, a similar statement of intention (i. e., to provide the additional funds necessary) shall be filed covering the funds shown as needed by the Associate Architect's and Comptroller's estimate at that time, and before the project is advertised for bids, the funds necessary as shown by these latter estimates are to be assured to the Board of Regents. Before a construction contract is awarded, the Board of Regents shall have received the gift funds necessary from The Ex-Students' Association to comprise the difference between \$110,000 and the total costs of the building project." The Associate Architects are working rapidly and hope that final plans and specifications can be delivered to the Comptroller in time for him to present them to the April meeting of the Board of Regents. At that time, it now appears from Mr. Maguire's report, no delay should be encountered in satisfying the provisions of the Agreement.

TEXAS WESTERN COLLEGE: PLANS FOR GOLDEN JUBILEE. -- Doctor Joseph Ray, President of Texas Western College, reported plans for the Golden Jubilee at Texas Western College, which institution was created in 1913.

SOUTHWESTERN MEDICAL SCHOOL: (1) NEGOTIATIONS RE SMALL PSYCHIATRIC HOSPITAL (2) TRANSFERRING OF LAND TO CHILDREN'S MEDICAL CENTER. -- Doctor A. J. Gill, Dean of Southwestern Medical School, requested permission to continue negotiations with Doctor Cyril Ruilmann, Director of the State Hospitals and Special School Systems, and with others regarding a small psychiatric hospital on the campus of Southwestern Medical School. There was no objection, and it was so ordered.

In connection with the Southwestern Medical School, Central Administration reported that the details regarding the transfer of land to the Children's Medical Center were being worked out and that it would be on the agenda of the appropriate committee at the April meeting of the Board.

MEDICAL BRANCH: INTERAGENCY CONTRACT WITH STATE BOARD OF HOSPITALS AND SPECIAL SCHOOLS RE CHILD'S PSYCHIATRIC UNIT. -- At the request of the Chancellor, Chairman Heath was authorized to work with Doctor Truslow on a minor modification of the interagency contract with the State Board of Hospitals and Special Schools relating to the Child's Psychiatric Unit at Galveston in order that the Hospital Board may act upon it at its March meeting.

NEXT SCHEDULED MEETING OF THE BOARD, APRIL 4 and 5, 1963. -- The next meeting of the Board originally scheduled for April 19 and 20 was reset for April 4 and 5 in Austin with instructions to the Secretary to provide on the calendar one-half day without any specific agenda for the discussion of academic matters.

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REPORTS OF THE STANDING COMMITTEES

The Standing Committees met on Friday, February 15, 1963. In the absence of Regent Bryan, Chairman of the Medical Affairs Committee, Chairman Heath named Regent Connally as Acting Chairman of the Medical Affairs Committee.

REPORT OF THE EXECUTIVE COMMITTEE, DECEMBER 1, 1962 - FEBRUARY 16, 1963. (See Pages E-1 through E-19, following Page 36 of the minutes.) -- At the request of Chairman Heath, Committee Chairman Brennan presented the report of the Executive Committee as set out below. Committee Chairman Brennan stated that as Chairman of the Executive Committee and in accordance with instructions at the December meeting relating to proposed legislation for the 58th Legislature, he joined Chairman Heath, along with Administrative officials, at the hearings on biennial appropriations held by the Appropriations Committee at the House of Representatives and by the Finance Committee of the Senate.

Committee Chairman Brennan further reported that the Committee is following the same procedure as heretofore for material assigned to it with the exception that copies of the requests to the Executive Committee are sent to the Chairman of the Board at the same time they are sent to the Committee Chairman, rather than being sent to the Chairman of the Board after having been approved by the Committee Chairman.

1. The Executive Committee amended the report of the interim actions from December 1, 1962 through February 2, 1962, by adding Item 2T-14 -- a travel request for Main University that had been approved by the Committee on January 28 but inadvertently omitted in preparing the report. These interim actions included one budgetary amendment each for Texas Western College and M. D. Anderson Hospital and Tumor Institute and three budgetary amendments for Southwestern Medical School. Also included in these interim actions are three travel requests for Main University and one travel request each for Texas Western College and Medical Branch. It is our recommendation that the Board ratify these actions. (Pages E-1 through E-4)
2. The Executive Committee also recommends that the Board approve the Budget Docket as submitted by each institutional head through the Chancellor and that it be attached to and made a part of the minutes. (Page E-4)

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3. Our Committee met on Thursday, February 14, and though we did not have a quorum, we discussed at great length the proposed 1963-64 Classified Personnel Pay Plans, i. e., the proposed amendments to the 1962-63 plans. We had the counsel of our able advisor Jack Holland. The additional money required for the proposed changes at Main University totals \$179,761.32. Of this amount \$36,992.28 will be from General Budget Funds and \$142,769.04 from funds other than General Budget Funds.

It is our recommendation that the recommendations of Central Administration be approved and that the effective dates be adopted as requested, i. e., the amendments for Texas Western College in the form of additions be adopted effective immediately and that the other amendments to Texas Western College and to Plans of the other component institutions be adopted effective September 1, 1963. Copies of these Plans for 1963-64 as adopted will be in the Secretary's Files, Volume X, Pages _____. (Pages E-4 through E-17)

4. We also approved at our meeting, and recommend for your approval, the requests submitted too late to be included in the Material Supporting the Agenda. These include seven budgetary amendments for Main University and one budgetary amendment each for Medical Branch and Southwestern Medical School. Also included in these requests is a travel item for Southwestern Medical School. (Pages E-18 through E-19)

We unanimously ask that this report be approved.

Adoption of Report. -- Upon motion of Regent Brennan, seconded by Regent Madden, the report of the Executive Committee as presented and as appended hereto was unanimously approved including the procedural change requested by Committee Chairman Brennan. The detailed report follows Page 36, and is a part of the minutes.

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REPORT OF ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE (See Page 16 for adoption.) -- Committee Chairman McNeese presented the following report of the Academic and Developmental Affairs Committee:

All the items on the agenda of the Academic and Developmental Affairs Committee approved or moved for approval by the Committee are in the Material Supporting the Agenda and came without a dissenting vote.

Docket (Attachment No. 2). -- It is recommended that the Docket (Attachment No. 2) of Chancellor Ransom be approved in the form as distributed to the Regents prior to the meeting. (It is attached hereto following Page L-36 and made a part of the minutes.)

Amendments to the Rules and Regulations of the Board of Regents, Part One, Chapter VI, Section 6 and Chapter V, Section 2.55. -- Upon recommendation of the Graduate Legislative Council, concurred in by President Smiley and Chancellor Ransom, it is recommended that the Rules and Regulations of the Board of Regents, Part One, Chapter VI, Section 6, be amended by changing the title "Graduate Legislative Council" to read "Graduate Assembly" wherever it occurs.

It is also recommended by the Academic and Developmental Affairs Committee that the Board approve an amendment to the Rules and Regulations of the Board of Regents, Part One, Chapter V by deleting Section 2.55 and substituting in lieu thereof the following:

"Notwithstanding the provisions hereof conferring authority upon and placing responsibility in the Development Board for fund-development and fund-raising, it is understood that the Ex-Students' Association will engage in fund-raising for its own support through dues and payments for memberships, both annual and life, but that except for this and the Association's support of the Development Board's fund-raising efforts, the Association will not participate in organized fund-raising of any nature without first consulting with the Development Board and the Administration."

Both of the foregoing amendments will be resubmitted for final approval at the next regular meeting of the Board of Regents in compliance with the Rules and Regulations, Part One, Chapter VII, Subsection 4.1.

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Report on Academic Standards and Transfer Regulations, Main University. -- In connection with the report on academic standards and transfer regulations as presented by Central Administration in the supporting material, President Smiley stated that a recommendation as indicated in the report would be presented to the Regents at an appropriate time.

Special Handling Charge for Late Registration, Main University. -- At the Main University, there is an existing penalty (in semester hours) for late registration in the undergraduate divisions. The Academic and Developmental Affairs Committee concurs in the recommendation of the Faculty Council of the Main University, approved through proper channels by Central Administration, that (1) the existing penalty (in semester hours) be eliminated for late registration in the undergraduate divisions and that a special handling charge of \$5.00 be made to defray the cost of late registration by undergraduates and (2) the General Information bulletin, Page 50, under the heading "Penalty for Late Registration," be revised to read "Any student registering in an undergraduate division who, in the fall or spring semester, with these permissions, registers after the appointed days for registering in that semester, will be required to pay a special charge of five dollars (\$5.00) to defray the costs of the extra-services required to effect his late registration."

Use of Stiles Bequest, Main University. -- The Academic and Developmental Affairs Committee considered the following report relating to the use of the Stiles Bequest as presented by Chancellor Ransom and approved the recommendations as contained therein:

"The Board of Regents, in their meeting of September 30, 1961, accepted the gift under the will of Mr. H. A. Stiles. President Smiley recommends, with the concurrence of Chancellor Ransom, that the income from this gift be used in the general interest of the Department of English, Main University.

"It is recommended that President Smiley formulate specific plans, to be approved by Chancellor Ransom, for the use of the endowment income for the general interest of the Department of English in keeping with the suggestions contained in the will of Mr. H. A. Stiles."*

* See paragraph a, Page 16.

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Request for Degree of Doctor of Musical Arts, Main University. -- Upon recommendation of President Smiley, concurred in by Chancellor Ransom, the Academic and Developmental Affairs Committee recommends that there be resubmitted to the Texas Commission on Higher Education a request for a degree of Doctor of Musical Arts at the Main University for the Commission's approval at its April meeting or at a subsequent meeting. (In 1958, upon recommendation of the Graduate Legislative Council through proper channels, concurred in by Central Administration, the Board approved a request to submit to the Texas Commission on Higher Education for approval of a degree of Doctor of Musical Arts; however, this request was withdrawn by the Administration.)

1962-63 Swimming Schedule, Main University. -- The Academic and Developmental Affairs Committee also recommends that the 1962-63 Swimming Schedule for the Main University, as set out below, be approved:

December 15, 1962	Southwest Conference Relays	Dallas
January 26, 1963	University of Oklahoma	Norman
February 1 & 2, 1963	Annual High School Invitational	Austin
February 6, 1963	Baylor University (varsity and freshmen)	Austin
February 8, 1963	Eastern New Mexico University	Portales, New Mex.
February 9, 1963	Texas Tech College	Lubbock
February 16, 1963	Texas A & M College (varsity and freshmen)	Austin
February 19, 1963	Baylor University (varsity and freshmen)	Waco
February 21, 22, 23, 1963	Southwestern AAU Championships	Dallas
March 9, 1963	Southern Methodist University	Austin
March 14, 15, 16, 1963	Southwest Conference Championships	Austin
March 28, 29, 30, 1963	NCAA Championships	Raleigh, N. C.

- a. At the conclusion of Vice-Chairman McNeese's report, Regent Madden called to the Board's attention that the Land and Investment Committee had recommended, and the Board had approved at its meeting in September of 1961, that no preference would be given to any department in using the Stiles Bequest. However, no objection was raised after a statement by Chancellor Ransom assuring the Board the Administration had satisfied itself it was the intent of Hadley Alva Stiles that the money be devoted to the English Department.

Adoption of Report. -- The foregoing report of the Academic and Developmental Affairs Committee was unanimously adopted on motion of Vice-Chairman McNeese, seconded by Regent Redditt.

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REPORT OF BUILDINGS AND GROUNDS COMMITTEE (See Page 24 for adoption.) -- Committee Chairman Redditt presented the following report of the Buildings and Grounds Committee:

We, your Committee on Buildings and Grounds, submit the following report. In connection with this report, each item had the approval of each institution affected and of Central Administration and had the unanimous approval of the committee. With reference to bids, the recommended contract awards are to those bidders with the lowest acceptable bids.

Main University: Approval of Final Plans and Specifications for Modernization and Remodeling of Five Existing Buildings. --

At the Regents' Meeting held December 1, 1962, a Committee was appointed to approve the final plans and specifications for the Modernization and Remodeling of Old Library Building, Architecture Building, Women's Gymnasium Offices, Biological Laboratories Building, and Home Economics Building at the Main University when these plans had been completed by Bernard Johnson Engineers, Inc., Engineer on the project. The plans and specifications were not completed in time, however, for approval by the Committee and the taking of bids before this meeting of the Board; hence, the Committee appointed by the Board did not take any action. These plans and specifications have now been completed and approved by the Main University Faculty Building Committee, President Smiley, Comptroller Spareberg, and Chancellor Ransom. The estimated cost of this project is within the amount of money available, which is approximately \$775,000.00. It is, therefore, recommended that the plans and specifications be approved by the Board and that Comptroller Spareberg be authorized to advertise for bids to be presented to the Board for consideration at the next meeting.

Main University: Additional Appropriation for Furniture and Equipment for Art Building and Museum. --

At the time the specifications for movable furniture and equipment for the Art Building and Museum at the Main University were prepared, some items were removed from the list requested by the Art Department in order to come within the money available for the project. The Art Department feels that, in order for the use of the new building to be as effective as possible, certain of these items should be purchased at this time. A list has been prepared which has a total estimated cost of between \$25,000.00 and \$30,000.00. These are all items which are usually purchased in the initial equipping of a building, and the request for the purchase of these items has been approved by President Smiley and Chancellor Ransom. It is, therefore, recommended that an additional appropriation of \$30,000.00 be made from Permanent University Fund Bond Proceeds to Account No. 85-9047-0099 - Art Building and Museum - Allotment Account to cover the purchase of the additional items of furniture and equipment as submitted by the Art Department.

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Main University: Authorization of Addition to Experimental Science Building for Purpose of Seeking Matching Grant. --

The Ten Year Building Plan for the Main University tentatively designated \$4,600,000 in Permanent University Fund bond proceeds (or Available Fund cash) for construction of named projects when matching grant funds could be secured thereon. At present, \$2,450,000 of this amount remains uncommitted. One of the projects listed is an addition to the Experimental Science Building. In their review of the Ten Year Building Plan for the Main University, the Faculty Building Committee and President Smiley accorded a top priority to this project, in order to meet acute shortage of space for research in biological sciences. The outlook for matching funds from the Health Research Facilities division of the National Institutes of Health is very favorable at the present time, but can change unexpectedly. In December 1962, Professor Wilson Stone, the Main University Faculty Building Committee, and President Smiley renewed their request that the earliest possible start be made on this project.

The proposed project comprises approximately 100,000 square feet and is estimated to cost \$2,750,000, of which it is proposed that The University of Texas would provide \$1,375,000. Location is shown on the Master Plan map.

Chancellor Ransom and the staff of Central Administration have given special attention to this proposal in the light of all proposals for revision of the Ten Year Plan and conclude that it is of such importance that an application for matching funds should be submitted at once. While other developments now in process could make it wise to change the location of the space, change in location will not affect applicability of any grant received.

Chancellor Ransom and Comptroller Sparenberg, with the concurrences named, therefore recommend that application be made to the National Institutes of Health for matching funds to construct an addition to the Experimental Science Building at an estimated total cost of \$2,750,000 stating that \$1,375,000 is allocated to the project from funds of The University of Texas; that \$1,375,000 be appropriated on account for this project from the Available University Fund account, New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated; and that the Consulting Architects prepare such schematic drawings and estimates as are necessary to support the application.

Note that this recommendation accords with the existing Ten Year Plan and is made thereunder, that funds are included in the Plan for this purpose, and that approval for a construction project will not be requested until the availability of grant funds is determined.

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Main University: Approval of Specifications for Remodeling and Modernizing of Elevators in Geology Building and Biological Laboratories Building and Authorization to Award Contracts Within Appropriations. -- Out of the appropriation for 1960-61 for Major Repair and Rehabilitation Projects at the Main University, there was an allocation of \$20,000.00 for Remodeling and Modernizing of the Elevator in the Geology Building and an allocation of \$20,000.00 for Remodeling and Modernizing of the Elevator in the Biological Laboratories Building. Specifications for these projects have been prepared by the Main University Physical Plant staff and approved by the Comptroller's Office. It is recommended that they be approved by the Board.

These elevators were manufactured by Otis Elevator Company, and as has been pointed out in other cases of this kind, it has been agreed by all concerned that any changes or replacements of parts of these elevator installations should be made by Otis for several reasons, particularly because of the desirability of avoiding a division of responsibility in the future for anything that might need correction. In view of this fact, it is recommended that Mr. Eckhardt be given authority to call for bids from Otis Elevator Company on the basis of the approved specifications, and that Comptroller Sparenberg, with the concurrence of Dr. Dolley and Dr. Ransom, be given authority to award contracts to Otis Elevator Company within the appropriations as set out above.

Main University: Approval of Specifications for Furniture and Furnishings - Part II for Undergraduate Library and Academic Center. -- Specifications for Furniture and Furnishings - Part II for the Undergraduate Library and Academic Center at the Main University have been prepared by members of the staff of the Comptroller's Office. Bids are being taken on Furniture and Furnishings - Part I for this building to be presented for consideration at this meeting. The estimate of the total cost for both of these sets of specifications is within the total amount of approximately \$550,000.00 approved at the last meeting of the Board for this purpose. The specifications for Part II have been approved by President Smiley, Comptroller Sparenberg, and Chancellor Ransom. It is recommended that they be approved by the Board and that authorization be given to Comptroller Sparenberg to advertise for bids to be presented for consideration at a later meeting of the Board.

Medical Branch: Legislative Permission to Acquire Land. -- Necessity for according with legislative routine prompts the recommendation following. Proposals for a 1963-68 building program and a long-range Master Plan of Campus Development at the Medical Branch contemplate acquisition of additional campus land by gift or purchase. Such land is essential for execution of the scheme proposed and consists of nine or ten half-block and full-block parcels. Nature of the proposed Master Plan and location of the land parcels will be explained orally.

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At the April meeting of the Board of Regents recommendations concerning the Medical Branch building program will be presented. However, in the absence of knowledge of legislative attitude toward land acquisition, recommendations cannot be completed. Further, it might be too late to secure legislative permission after the next meeting of the Regents. Please note that requesting permission to acquire is not a decision to acquire. However, legislative permission will constitute notice of possible intent to acquire and thus serve to prevent new improvements adding to the cost of the land. Any later decision to acquire will incorporate assignment of priority among parcels and establishment of acquisition processes.

Recommendation: That the Legislature be requested to extend permission by appropriate resolution to acquire by gift or purchase from Current Restricted Funds or the Available University Fund the parcels of land designated 1a, 1b, 1c, 1d, 1e, 1f, and 1g on the Master Plan drawing, or such portions thereof as may be approved by the Board of Regents.

Southwestern Medical School: Report on Change Order for Seventh and Eighth Floors of the Danciger Research Laboratories Building. --At the Regents' Meeting held December 1, 1962, contracts were awarded for the construction of the basement and the first six floors of the Danciger Research Laboratories Building at Southwestern Medical School, with authorization for the acceptance of certain alternates for the construction of the seventh and eighth floors of this building if and when the necessary funds became available. Word has now been received that grants have been made by the United States Public Health Service and certain private individuals in a sufficient amount to construct these additional floors. In accordance with authorization already given by the Board, a change order has been issued to the General Contract in the amount of \$340,920.00 for the construction of the seventh and eighth floors.

Texas Western College: Approval of Specifications for Furniture and Furnishings for Dormitory for Men. --Specifications for Furniture and Furnishings for the Dormitory for Men being constructed at Texas Western College have been prepared by members of the staff of the Comptroller's Office and have been approved by President Ray, Comptroller Sparenberg, and Chancellor Ransom. It is recommended that they be approved by the Board and that authorization be given to the Comptroller to advertise for bids to be presented to the Board for consideration at a later meeting. The estimated cost involved in these specifications is between \$15,000 and \$20,000, which is within the amount of money available for this purpose.

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System-Wide: Ratification of Extension of Contract for Insurance Consulting Services for The University of Texas. --For a number of years the University has had a contract with A. R. Massey and Associates, Inc., Insurance Consultants, Dallas, Texas. The services of this company include, in addition to consultation on miscellaneous insurance matters, (1) an up-to-date list of "replacement new" valuations for fire and extended coverage insurance, (2) furnishing information on policies, rates, and adjustments in the rates, and (3) preparing a complete audit of all insurance policies including furnishing recommendations concerning change in coverage if needed. Also, Mr. Massey assisted the University in converting fire and extended coverage policies, boiler and machinery policies, and money and securities policies to a blanket system-wide basis.

The contract which was approved by the Board on February 3, 1962, expired December 10, 1962, and has been renewed for another twelve-months period, beginning December 10, 1962, at a fee of \$800.00 for this period. The previous fees which have been charged are as follows: first year - \$3,500.00; second year - \$1,500.00; third year - \$1,000.00; and fourth to eighth years, inclusive - \$800.00 each.

It is recommended by Comptroller Sparenberg, which recommendation is concurred in by Vice-Chancellor Dolley and Chancellor Ransom, that the action taken as reported above in renewing the contract for insurance consulting services with A. R. Massey and Associates, Inc., be ratified and approved by the Board.

Main University: Award of Contracts for Furniture and Furnishings - Part I for Undergraduate Library and Academic Center. --In accordance with authorization given by the Regents at the meeting held December 1, 1962, the Special Committee appointed, consisting of President Smiley, Comptroller Sparenberg, Chancellor Ransom, and Regent Heath, approved the Specifications for Furniture and Furnishings - Part I for Undergraduate Library and Academic Center at the Main University which had been prepared by the Comptroller's Office. It is recommended that this action be ratified by the Board.

Further in accordance with Regents' authorization of the same date, bids were called for and were opened and tabulated on February 7, 1963 as shown on Page 25, tabulation of bids for the furniture and furnishings. After careful consideration of the bids received and comparison of certain samples and other material submitted with the specifications as written, it is recommended by President Smiley, Comptroller Sparenberg, and Chancellor Ransom that contract awards be made as set out on the following page.

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Base Proposal "A" (Specialized Library Equipment) American Seating Company of Texas Dallas, Texas	\$ 39,317.80
Base Proposal "B" (Library Bookstacks) The Abel Stationers Austin, Texas	84,497.00
Base Proposal "C" (Carpet and Rugs) Rockford Furniture Associates Austin, Texas	28,570.00
Base Proposal "D" (Draperies) Louis Shanks Furniture Company Austin, Texas	3,169.56
Base Proposal "E" (Special Library Chairs) The Abel Stationers Austin, Texas	108,290.00
Add Alternate No. 1 to Base Proposal "E"	24,597.30
Base Proposal "F" (Special Library Tables) Dallas Office Supply Company Dallas, Texas	<u>109,835.14</u>
Total Recommended Contract Awards	\$398,276.80

The Abel Stationers, as you will see from the attached tabulation sheets, submitted three bids on Base Proposals "E" and "F". Bids Nos. 2 and 3 were marked by the bidder as Voluntary Alternate "A" and Voluntary Alternate "B". Upon examination of these bids, it was found that they were qualified and did not equal specifications; they, therefore, could not be considered as valid bids. With these two bids eliminated, all the recommendations are for awards to the low bidders.

The total amount of these recommended contract awards plus the estimated cost of the Part II Furniture and Furnishings, specifications for which are being submitted for approval at this meeting, does not exceed the \$550,000.00 allotted for this purpose.

Main University: Award of Contracts for Remodeling of Rooms 306, 309, and 311 in Experimental Science Building. -- In accordance with authorization given at the Regents' Meeting held April 28, 1962, bids were called for and were opened and tabulated on February 5, 1963 for Remodeling of Rooms 306, 309, and 311 in the Experimental Science Building at the Main University, as shown on Page 28.

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After consideration of the bids, it is recommended by the Main University Physical Plant staff, Zumwalt and Vinther, President Smiley, Comptroller Sparenberg, and Chancellor Ransom that contract awards be made to the low bidders, as follows:

General Contract:	
Thomas Hinderer	
Austin, Texas	\$ 11,985.00
Plumbing, Heating, Air Conditioning and Ventilating Contract:	
C. G. Puryear	
Austin, Texas	28,120.00
Electrical Contract:	
Grimes Electric Company of Austin, Inc.	
Austin, Texas	7,445.00
Laboratory Equipment Contract:	
Royal School Laboratories, Inc.	
Richmond, Virginia	<u>18,960.00</u>
Total	\$ 66,510.00

These contract awards plus Engineers' Fees due on the Plumbing, Heating, Air Conditioning, and Ventilating Contract and Electrical Contract are well within the total appropriation of \$78,900.00 for this project.

Medical Branch: Award of Contract for Remodeling of Keiller Building. -- In accordance with authorization given at the Regents' Meeting held December 1, 1962, bids were called for and were opened and tabulated on February 7, 1963 for Remodeling of the Keiller Building at the Medical Branch, as shown on Page 31. At the time the Associate Architect was appointed for this project (Regents' Meeting of February 3, 1962), it was pointed out that the total construction cost of the project, exclusive of movable furniture and equipment, was not to exceed \$785,000.00, and the plans and specifications have been prepared with this figure in mind; however, when the bids were received, the lowest base bid was \$830,000.00.

Part of the appropriation for this project came from a Public Health Service grant in the amount of \$281,832.00, with \$46,960.00 to be used for Movable Equipment only. A request has been made to the Public Health Service that this amount set aside for Movable Equipment be transferred to use on construction, and although no final commitment has yet been made, it was felt by the Public Health Service that this transfer would be approved. In order to proceed

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with this project, which the Medical Branch feels is badly needed, it is recommended by Doctor Truslow, Comptroller Sparenberg, and Chancellor Ransom that, subject to approval of the Public Health Service of the transfer of the amount mentioned above, an additional appropriation of \$50,000.00 be made to this project from Available University Fund Account No. 63-1002-0000 - New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated and that a contract award in the amount of \$830,000.00 be made to the low bidder, Meyerson Construction Company, Inc., Houston, Texas.

Mr. Chairman, I move adoption of the report.

Adoption of Report. --Regent Brenan seconded the foregoing motion which was unanimously adopted.

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BIDS ON FURNITURE AND FURNISHINGS - PART I
 UNDERGRADUATE LIBRARY AND ACADEMIC CENTER
 MAIN UNIVERSITY OF THE UNIVERSITY OF TEXAS
 AUSTIN, TEXAS

Bids Opened: 10:30 A. M., Thursday, February 7, 1963

Bidder	Base Proposal "A" Specialized Library Equipment	Base Proposal "B" Library Bookstacks	Combination Proposal "A" & "B"	Bidder's Bond or Check
The Abel Stationers Austin, Texas				5% Bond
Bid No. 1	\$48,855.35	\$ 84,497.00	\$133,000.00	
Bid No. 2	--	--	--	
Bid No. 3	--	--	--	
American Seating Company of Texas Dallas, Texas	39,317.80	--	--	5% Bond
Art Metal, Inc. Jamestown, New York	--	101,819.04	--	5% Bond(a)
Estey Corporation Red Bank, New Jersey	--	87,205.00	--	\$6,000 Bond
Remington Rand, Division of Sperry Rand Corporation Houston, Texas	41,685.75	114,094.90	155,180.65	5% Bond
John E. Sjostrom Company, Inc. Philadelphia, Pennsylvania	43,459.00	---	---	\$2,200 Cer- tified Check
Virginia Metal Products, Inc. Orange, Virginia	--	97,477.00	--	\$6,000 Bond
Wilhide Equipment Company, Inc. Dallas, Texas	--	101,932.35	--	5% Bond

(a) Not a valid bid because bid bond not signed by Art Metal, Inc.

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BIDS ON FURNITURE AND FURNISHINGS - PART I UNDERGRADUATE LIBRARY AND ACADEMIC CENTER CON'T

Bidder	Base Proposal "C" Carpet & Rugs	Base Proposal "D" Draperies	Combination Proposal "C" & "D"	Bidder's Bond
The Abel Stationers Austin, Texas				5%
Bid No. 1	\$29,616.00	\$3,800.00	\$33,300.00	
Bid No. 2	--	--	--	
Bid No. 3	--	--	--	
Gilson Floor Covering, Inc. Houston, Texas	38,319.36	--	--	\$1,916.00
Modern Floors Austin, Texas	28,799.99	5,211.50	--	1,700.57
Paul's Draperies, Inc. Austin, Texas	--	4,995.00	--	5%
Rockford Furniture Associates Austin, Texas	28,570.00	3,338.29	31,800.00	5%
Louis Shanks Furniture Co. Austin, Texas	30,444.41	3,169.56	--	5%
Titche-Goettinger Company, Commercial Sales Division Dallas, Texas	31,192.00	--	--	5%
John H. Yochem Company Corpus Christi, Texas				25,000.00
Bid No. 1	29,998.00	4,898.00	34,896.00	
Bid No. 2	30,798.00	--	--	

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BIDS ON FURNITURE AND FURNISHINGS - PART I UNDERGRADUATE LIBRARY AND ACADEMIC CENTER CONTINUED

Bidder	Base Proposal "E" Special Library Chairs	Alternate No. 1 to Base Proposal "E" Add 318 Library Chairs	Base Proposal "F" Special Library Tables	Combination Proposal "E" & "F"	Bidder's Bond or Check
2-16-63 The Abel Stationers Austin, Texas					5% Bond
Bid No. 1	\$108,290.00	\$24,597.30	\$129,276.00	\$235,380.00	
Bid No. 2	90,580.00	20,574.60	114,946.40	205,000.00	
Bid No. 3	82,180.00	18,666.60	91,802.00	173,400.00	
All Metals Fabricating and Engineering Company Dallas, Texas	--	--	172,147.00	--	(a)
Dallas Office Supply Company Dallas, Texas	149,772.00	34,019.64	109,835.14	259,607.14	5% Bond
Edgewood Furniture Company, Inc. New York, New York	143,500.00	32,595.00	143,317.04	--	\$14,600.00 Cashier's Check (b)
Kamin Furniture Company, Contract Division Bellaire, Texas	203,980.00	46,332.60	143,599.32	393,911.92	\$19,695.60 Cashier's Check
Knoll Associates, Inc. Dallas, Texas	232,400.00	52,470.00	125,710.00	358,110.00	\$17,905.50 Cashier's Check (d)
Maverick-Clarke San Antonio, Texas					5% Bond
Bid No. 1	187,110.00	42,500.70	132,403.38	319,513.38	
Bid No. 2	185,402.00	42,112.74	122,523.56	307,935.56	
Rockford Furniture Associates Austin, Texas	179,200.00	40,704.00	126,113.70	304,000.00	5% Bond
Suniland Furniture Company Houston, Texas	190,400.00	43,248.00	124,927.84	315,327.84	5% Bond
Titche-Goettinger Company, Commercial Sales Division Dallas, Texas	186,200.00	42,294.00	131,104.06	317,304.06	5% Bond
Wilhide Equipment Company, Inc. Dallas, Texas	180,180.00	40,926.60	122,616.54	302,796.54	5% Bond
John H. Yochem Company Corpus Christi, Texas	180,180.00	40,926.60(c)	118,860.00	289,040.00	\$25,000.00 Bond

(a) Not a valid bid because no bidder's bond, cashier's or certified check included with bid.

(b) Cashier's Check is greater than 5% of the base bids but is not large enough to cover 5% of the alternate.

(c) If the chairs in Alternate No. 1 to Base Proposal E are purchased with combination Base Proposal E and F, the price will be \$39,432.00.

(d) Cashier's Check is equal to 5% of the base bids but is not large enough to cover 5% of the alternate.

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REMODELING OF ROOMS 306, 309, and 311
 IN EXPERIMENTAL SCIENCE BUILDING
 MAIN UNIVERSITY OF THE UNIVERSITY OF TEXAS
 AUSTIN, TEXAS

Bids Opened: 2:30 P. M., Tuesday, February 5, 1963

GENERAL CONTRACT

Contractor	Proposal No. 1	No. of Working Days	Cashier's Check or Bidder's Bond
W. D. Anderson Company Austin, Texas	\$12,919.00	70	5% Bond
Joe Badgett Construction Company, Inc. Austin, Texas	13,397.00	20 days after lab. equip. is in place	5% Bond
A. W. Bryant Construction Co. Austin, Texas	15,992.00	75	5% Bond
Jack Collins Construction Company, Inc. Austin, Texas	13,345.00	45	\$700 Cashier's Check
Faulkner Construction Company Austin, Texas	13,866.00	60	5% Bond
Thomas Hinderer Austin, Texas	11,985.00	60	5% Bond
Raymond L. Wimberly Austin, Texas	12,600.00	60	5% Bond

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BIDS ON REMODELING OF ROOMS 306, 309, AND 311 IN EXPERIMENTAL SCIENCE BUILDING CONTINUED

MECHANICAL CONTRACT

CONTRACTOR	PLUMBING CONTRACT PROPOSAL NO. 2	HEATING, AIR CONDITIONING AND VENTILATING CONTRACT PROPOSAL NO. 3	COMBINATION PROPOSAL NO. 2 & 3	NO. OF WORKING DAYS
O. E. Arnold, Inc. Austin, Texas	\$16,246.00	\$ --	\$ --	10 working days after general contract
Fox-Schmidt Austin, Texas	19,251.00	--	--	--
C. G. Puryear Austin, Texas	16,330.00	16,700.00	28,120.00	150
Young and Pratt Austin, Texas	--	--	29,840.00	170

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All bidders submitted with their bids a bidder's bond in the amount of 5% of the total bid.

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BIDS ON REMODELING OF ROOMS 306, 309, and 311 IN EXPERIMENTAL SCIENCE BUILDING CONTINUED

ELECTRICAL CONTRACT

Contractor	Proposal No. 4	No. of Working Days
O. H. Cummins Electric Company Austin, Texas	\$9,739.00	10 days after completion of lab. contract
Fox-Schmidt Austin, Texas	8,087.00	--
Grimes Electric Company of Austin, Inc. Austin, Texas	7,445.00	--
W. K. Jennings Electric Company, Inc.	7,966.00	10 days after general and lab. equip.
Dean Johnston, Inc. Austin, Texas	8,070.00	10 working days after general
Walter A. Tew Electric, Inc. Austin, Texas	9,346.00	--

All bidders submitted with their bids a bidder's bond in the amount of 5% of the total bid.

LABORATORY EQUIPMENT CONTRACT

Contractor	Proposal No. 5	No. of Working Days	Bidder's Bond
W. C. Hixson Company Dallas, Texas	\$25,038.00	150	5%
Royal School Laboratories, Inc. Richmond, Virginia	18,960.00	180	\$1,250 (5% of bid)
Taylor Manufacturing Company Taylor, Texas	27,994.00	120	\$1,600
Metalab Equipment Company, Labcraft Division Hicksville, New York	24,298.00	90 - 120	\$1,300
Hamilton Manufacturing Company Two Rivers, Wisconsin	27,490.00	120 days after shop drawing approval	\$1,400
Prassel Manufacturing Company San Antonio, Texas	26,777.00	120	5%

REMODELING OF KEILLER BUILDING
THE UNIVERSITY OF TEXAS MEDICAL BRANCH
GALVESTON, TEXAS

Bids Opened in Office of the Comptroller
The University of Texas, Austin, Texas
2:30 P. M., Thursday, February 7, 1963

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Contractor	Base Bid	Alternate No. 1	Alternate No. 2A Add	Alternate No. 2B Add	Alternate No. 2C Add	Alternate No. 2D Add	Alternate No. 2E Add
C. A. Logeman Company San Antonio, Texas	\$879,193.00	-\$2,200.00	\$260.00	\$2,830.00	\$3,443.00	\$2,263.00	\$2,000.00
Meyerson Construction Co., Inc. Houston, Texas	830,000.00	+ 725.00	260.00	2,800.00	3,400.00	2,200.00	2,000.00
Schneider Construction Co., Inc. Houston, Texas	884,000.00	- 350.00	248.00	2,697.00	3,280.00	2,158.00	1,908.00
Spaw-Glass, Inc. Houston, Texas	856,700.00	+1,500.00	250.00	2,700.00	3,300.00	2,200.00	1,900.00
Don Tarpey Construction Company Texas City, Texas	885,000.00	+ 700.00	240.00	2,700.00	3,300.00	2,100.00	1,900.00

	Alternate No. 3 Cost Per Unit Add	Alternate No. 3 Cost Per 20 Units Add	Alternate No. 3 Cost Per 41 Units Add	Alternate No. 4 Add	No. Calendar Days
C. A. Logeman Company San Antonio, Texas	\$208.00	\$4,160.00	\$8,528.00	\$7,000.00	365
Meyerson Construction Company, Inc. Houston, Texas	220.00	2,900.00	5,700.00	6,500.00	360
Schneider Construction Co., Inc. Houston, Texas	311.00	4,264.00	9,640.00	5,980.00	330
Spaw-Glass, Inc. Houston, Texas	250.00	4,350.00	8,900.00	7,500.00	365
Don Tarpey Construction Company Texas City, Texas	239.00	3,350.00	6,700.00	7,400.00	420

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All bidders submitted with their bids a bidder's bond in the amount of 5% of the total bid.

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REPORT OF MEDICAL AFFAIRS COMMITTEE (See below for adoption.) -- Chancellor Ransom and the heads of the dental and medical installations (Doctors Olson, Berson, Clark, Gill, Taylor, and Truslow) attended the Medical Affairs Committee meeting. Each was given an opportunity to discuss matters concerning his respective area. Regent Connally, Acting Chairman of the Committee in the absence of Regent Bryan, presented the following report. In addition to the item in the report, the attention of the Medical Affairs Committee was directed to items relating to medical installations as listed on the agenda of the Buildings and Grounds Committee and as reported in this set of minutes on Pages 19-20, 23-24:

Medical Branch and Main University: Discontinuance of Duplication of Sophomore Year in Nursing. -- In 1960 the curriculum of the School of Nursing leading to the degree of Bachelor of Science in Nursing was revised and the second academic year was moved from the Medical Branch campus to the Main University campus. It was authorized that the second year also be continued on the Galveston campus until the sophomore year on the Austin campus reached an enrollment of 70.

The enrollment record appears to give real assurance of the success of the program in Austin. Upon recommendation of the Dean of Nursing and the Dean of the Medical Branch, concurred in by Vice-President and Provost Hackerman and President Smiley, and approved by the Chancellor, it is recommended on the basis of projected enrollment at September 1963 that the sophomore year of nursing be discontinued September 1, 1963, on the Galveston campus.

Adoption of Report. -- Upon motion of Regent Connally, seconded by Vice-Chairman McNeese, the foregoing report was unanimously adopted.

2-16-63

REPORT OF LAND AND INVESTMENT COMMITTEE (See Page 34 for adoption.) -- Committee Chairman Madden presented the following report of the Land and Investment Committee:

The items considered by the Land and Investment Committee appear in the Material Supporting the Agenda, and all action taken in the Committee was by unanimous vote. The recommendations of the Administration as submitted prior to the meeting were approved with the following comments and exceptions:

Permanent University Fund Investment Program: Report on Results of Municipal Sale Held December 4, 1962, and Ratification and Approval Thereof (L-9). -- We observe with pleasure that profit had been realized out of the sale of municipal bonds.

Permanent University Fund Investment Program: Annual Review of Investment Practices as Required by Senate Resolution (L-9). -- Pursuant to Senate Resolution No. 29, a resolution calling for a review of procedures and investments of the four major Funds of the State of Texas, Mr. Knute E. Anderson who had been retained for this review concluded in part that the Fund's investment department is administered in "a most efficient and capable manner to the smallest detail." We do want to pay tribute to Doctor Dolley, Mr. Stewart, Miss Cook, and others for their efficient administration of the Permanent University Fund. (A copy of the Annual Review of Investment Practices as required by Senate Resolution No. 29 is in the Secretary's Files, Volume X, Page ____.)

Water Exploration Permit No. 99 with Option to Lease to the Town of Pecos City (Pecos), Part of Block 16, Ward County (L-25). -- With reference to this item, the Administration was cautioned to be sure to get royalty on the basis of gross water production.

Texas Highway Department: Right-of-Way (1421) for Controlled Access Interstate Highway 20, Ward County (L-26). -- This matter was not considered, but was deferred until a later meeting.

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Main University, Brackenridge Tract: Recommendations Regarding Use of the Brackenridge Tract and Steps to be Taken on Title Question (L-34). --It is recommended that the first paragraph of the resolution set out on Page L-34 be amended to read as follows:

WHEREAS, on June 17, 1910, George W. Brackenridge conveyed to the State of Texas for the benefit of The University of Texas, in trust, approximately 500 acres in the Daniel J. Gilbert League, George W. Speer League, and Henry P. Hill League in Travis County, Texas, recorded in Book 244, pages 77-78 of the Deed Records of Travis County, Texas, which is commonly referred to as the "Brackenridge Tract;" and

Hogg Foundation, Will C. Hogg Memorial Fund: Report re Prospects for Sale of Main and Clay Property in Houston (L-36). --It is recommended that Page L-36 be amended by deleting the date of commitment "February 14" on line six and inserting the date "April 15, 1963."

Adoption of Report. --Regent Madden moved that the foregoing report be adopted. Regent Brenan seconded the motion which unanimously prevailed. This report included the recommendations of the Administration (Attachment No. 1) as amended. Attachment No. 1 (Pages L-1 through L-36) is attached following Page P-b-1 and is made a part of the official record.

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OTHER MATTERS

REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS. -- Regent Madden, Vice-Chairman of the Board for Lease of University Lands, had no report of the activities of this Board for this meeting. He had furnished each Regent prior to the meeting the results of the oil and gas lease sale on University lands that was held in Austin on December 5, 1962. He did report that the Board for Lease was well pleased about the sale. (A copy of his letter setting out the results is in the Secretary's Files, Volume X, Page ____.)

APPEARANCE OF MESSRS. TOM SEALY, EDWARD CLARK, FRANK DENIUS, ET AL RE INCREASED EASEMENT RATES. -- Chancellor Ransom had approved a request by Mr. Tom Sealy of Midland that he and Mr. Edward Clark appear before the Board. Because of the heavy agenda, their appearance was scheduled following the conclusion of all other matters on the agenda.

Mr. Sealy, representing Phillips Petroleum Company, Magnolia Pipe Line Company, Atlantic Pipe Line Company, Shell Pipe Line Corporation, Humble Pipe Line Company, Humble Oil & Refining Company and Southwestern Bell Telephone Company, requested that the Board "reconsider and rescind the increase in these 10-year easement charges as fixed at its December 1, 1962 meeting and re-establish the charges for all such 10-year easements for pipe line and transmission line rights-of-way at those figures and charges fixed at its April 30, 1962 meeting." He outlined the reasons for the request as submitted in his brief, dated February 15, 1963, which is in the Secretary's Files, Volume X, Page _____. Mr. Sealy's request was further supported by statements from representatives of the various corporate entities for which he is counsel.

Following the presentation by Mr. Sealy, Mr. Edward Clark, representing Texas Electric Service Company, West Texas Utilities, and Southern Union Gas Company, asked permission to file a written statement on behalf of his clients. Mr. Clark's statement, dated February 22, 1963, is in the Secretary's Files, Volume X, Page _____.

ITEM FOR THE RECORD. -- The following suggested minute item was presented to and unanimously approved by the Academic and Developmental Affairs Committee. It is reported here in order to complete the record on amendments to the Charter of Texas Student Publications, Inc.:

Texas Student Publications, Inc., Main University:
Amendment to Charter. -- At the November-December 1962 meeting, the Board adopted an amendment to the Charter of Texas Student Publications, Inc., to ensure that all amendments to the Charter are approved by the Board and are transmitted through the Secretary of the Board to the Secretary of State. Accordingly, it is herewith reported

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that the following amendment is being transmitted to the Secretary of State:

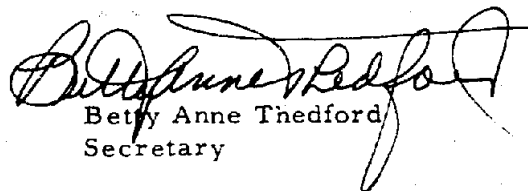
Article X of the Charter of Texas Student Publications, Inc., is hereby amended so as to read:

Article X
Amendments to Charter

Proposed amendments to the Charter of Texas Student Publications, Inc., may be made as follows: by student election on receiving a majority of the ballots cast on such amendment, or by the Board of Regents of The University of Texas.

Any and all Amendments to the Charter of Texas Student Publications, Inc., shall be approved by the Board of Regents of The University of Texas and shall be submitted to the Secretary of State in compliance with law through the Secretary of the Board of Regents of The University of Texas.

ADJOURNMENT. -- There being no further business, the Board adjourned at 11:00 a. m.


Betty Anne Thedford
Secretary

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REPORT OF THE EXECUTIVE COMMITTEE

(See Page 12 .)

1. REPORT OF INTERIM ACTIONS OF EXECUTIVE COMMITTEE, DECEMBER 1, 1962 - FEBRUARY 6, 1963, FOR RATIFICATION BY BOARD OF REGENTS (See Page 13 .) -- Since the meeting of the Board of Regents on December 1, 1962, and the Board's approval of the Report of the Executive Committee, the Committee has unanimously approved, unless otherwise indicated, the following interim requests. Each request has been submitted by the respective institutional head and concurred in by the Chancellor. These requests are reported in each of the following groups by institutions in the order that they were approved:

a. Amendments to the Budget

(1), (2)

Central Administration and Main University.

-- There were no requests for amendments to the budgets for Central Administration and Main University.

(3) Texas Western College

Amend the Texas Western College Budget on Pages 2 and 38 by transferring Ray Small from the position of Assistant to the President to Dean of Arts and Sciences and by increasing the salary rate of Mr. Small from \$10,667 to \$12,167 for twelve months, effective June 1, 1963, source of funds to be General Budget. (Mr. Small will retain academic rank of Professor of English.) (3B-3)

(4), (5)

Medical Branch and Dental Branch. -- There were no requests for amendments to the budgets for Medical Branch and Dental Branch.

(6) M. D. Anderson Hospital and Tumor Institute

Amend the M. D. Anderson Hospital and Tumor Institute Budget on Page 22 by increasing the salary rate of Jeffrey P. Chang, Associate Biologist, Department of Pathology - Section of Experimental Pathology, from \$12,000 to \$14,500 for twelve months, effective January 1, 1963, source of funds to be NCI Grant C-9494. (6B-3)

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(7) Southwestern Medical School

- (a) Amend the Southwestern Medical School Budget on Page 38 by increasing the salary rate of Charles F. Gregory, Professor, Department of Surgery, from \$16,000 to \$17,500 for twelve months, effective January 1, 1963, source of funds to be National Fund for Medical Education. (7B-3)
- (b) Amend the Southwestern Medical School Budget on Page 26 by increasing the salary rate of Chester Fink, Assistant Professor of Pediatrics, from \$10,500 to \$11,500 for twelve months, effective January 1, 1963, source of funds to be North Texas Chapter Arthritis and Rheumatism Foundation Grant (7B-4)
- (c) Amend the Southwestern Medical School Budget on Page 20 by increasing the salary rate of Ruth A. Sims, Research Scientist I, from \$5,520 to \$7,440 for twelve months, effective March 1, 1963, source of funds to be Unallocated Salaries. Also, amend the Southwestern Medical School Budget to show a change in status of Ruth A. Sims from Research Scientist I to Research Associate in Microbiology. (7B-4)

(8), (9)

Postgraduate School of Medicine and The South Texas Medical School. -- There were no requests for amendments to the budgets for the Postgraduate School of Medicine and The South Texas Medical School.

b. Travel Items

- (1) Central Administration. -- There were no requests for permission to travel from Central Administration.
- (2) Main University

<u>(a) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Gerard de Vaucouleurs Associate Professor of Astronomy (2T-12)	March 11 - April 4, 1963	Sydney, Australia

Purpose: To present papers at the Symposium on Galaxies and Magellanic Clouds sponsored by the International Astronomical Union.

Expenses: There will be no expense to the University.

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<u>(b) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Robert Jerald Hamilton, Assistant Professor of Music (2T-13)	February 5 - February 23, 1963	San Diego, Fresno, and Stockton, California; Chicago, Illinois; Des Moines, Iowa; Kansas City, Missouri; Wichita and Topeka, Kansas; Lake Charles, Louisiana

Purpose: Organ concert tour.

Expenses: There will be no expense to the University.

<u>(c) Name</u>	<u>Period of Absence</u>	<u>Destination</u>
William L. Lester, Professor of Art (2T-14)	January 21 - February 5, 1963	Puebla, Oaxaca, and Mexico, D. F., Mexico

Purpose: To study important colonial buildings and art of Mexico.

Expenses: There will be no expense to the University.

(3) Texas Western College

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Fred M. Brewer, Instructor in Modern Languages (3T-1)	January 2 - January 16, 1963	San Juan, Puerto Rico

Purpose: To provide for additional language instruction to the Physical Education trainees while at the Peace Corps training camp in Puerto Rico.

Expenses: Expenses estimated at \$300 for transportation and \$5.00 per diem for 15 days, to be paid from Peace Corps Contract PC-(W)-143 and Departmental Budget.

(4) Medical Branch

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Warren F. Dodge, M.D., Assistant Professor of Pediatrics (4T-6)	March 1 - May 15, 1963	Brazil

Purpose: Participate in a nutrition survey through the Interdepartmental Committee on Nutrition for National Defense (ICNND).

Expenses: There will be no expense to the University.

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(5), (6), (7), (8), (9)

Dental Branch, M. D. Anderson Hospital and Tumor Institute, Southwestern Medical School, Postgraduate School of Medicine and The South Texas Medical School. -- There were no requests for permission to travel from the Dental Branch, M. D. Anderson Hospital and Tumor Institute, Southwestern Medical School, Postgraduate School of Medicine and The South Texas Medical School.

2. BUDGET DOCKET - FORMERLY AMENDMENTS TO THE BUDGET. -- It is recommended that the Budget Docket (formerly Amendments to the Budget) for The University of Texas system as submitted by each Institutional Head and approved by the Chancellor be adopted in the form as circulated prior to the meeting. This document is attached to this report following Page E- 19 and is made a part of the official record.
3. CLASSIFIED PERSONNEL PAY PLAN. -- Under date of January 23, 1963, Chancellor Ransom transmitted to each Regent the proposed changes in the current Classified Personnel Pay Plan for each institution for the year 1963-64 as recommended by the Institutional Head of each component unit with Central Administration's recommendations.

The Executive Committee met on Thursday, February 14, and though there was not a quorum present, Chairman Heath, Committee Chairman Brenan and Regent Connally discussed at great length the proposed 1963-64 Classified Personnel Pay Plans. (See Page 13 .)

It is recommended that the recommendations of Central Administration be approved as set out below for the respective institutions:

a. Main University

Delete the following Classifications, effective September 1, 1963:

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step Number</u>
0330	Computing Clerk	\$ 225-279	\$ 2700-3348	21
1040	Assistant to the Director, Texas Union	305-382	3660-4584	28
1042	Union Program Supervisor	305-382	3660-4584	28
1220	Physician, General Medicine	800-1100	9600-13200	49
1221	Physician, Specialist	910-1250	10920-15000	52
2102	Laboratory Research Assistant III	279-335	3348-4020	26
2220	Nuclear Physics Technical Specialist	592-740	7104-8880	42

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(continued)

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step Number</u>
2330	Animal Caretaker	\$ 164-267	\$ 1968-3204	15
3320	Boilermaker	382-460	4584-5520	33
3335	Shop Assistant(Mechanical Engineering)	350-439	4200-5268	31
4212	Housekeeper III	279-350	3348-4200	26
6100	Training Specialist I (Group of Classes)	419-514	5028-6168	35
6101	Training Specialist II (Group of Classes)	514-650	6168-7800	39
6102	Training Specialist III (Group of Classes)	565-770	6780-9240	41
6311	Swimming Pool Supervisor	156-215	1872-2580	14
6530	Commercial Artist I	215-267	2580-3204	20
6531	Commercial Artist II	279-350	3348-4200	26
6532	Commercial Artist III	350-460	4200-5520	31
6535	Commercial Artist, Graphic Designer I	215-267	2580-3204	20
6536	Commercial Artist, Graphic Designer II	279-350	3348-4200	26
6537	Commercial Artist, Graphic Designer III	350-460	4200-5520	31
6602	Radio-Television Chief Engineer	592-740	7104-8880	42
6725	Audio-Visual Specialist	292-366	3504-4392	27
6854	Editorial Assistant, Uni- versity Press	225-279	2700-3348	21
6855	Editor I, University Press	292-382	3504-4584	27
6856	Editor II, University Press	382-482	4584-5784	33
6857	Editor III, University Press	482-565	5784-6780	38
6875	Assistant to the Director, University Press	514-620	6168-7440	39

Add the following Classifications, effective
September 1, 1963:

0044	Assistant Coordinator, International Office	460-565	5520-6780	37
0718	Wage and Salary Supervisor, UPO	514-620	6168-7440	39
0719	Employment Supervisor, UPO	514-620	6168-7440	39
2218	Nuclear Physics Technical Specialist I	400-565	4800-6780	34
2219	Nuclear Physics Technical Specialist II	539-650	6468-7800	40
2220	Nuclear Physics Technical Specialist III	620-770	7440-9240	43
2330	Animal Caretaker I	164-215	1968-2580	15
2331	Animal Caretaker II	215-267	2580-3204	20
2332	Animal Caretaker Supervisor	256-305	3072-3660	24
3017	Assistant Refrigerating and Heating Engineer	565-800	6780-9600	41

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(continued)		Monthly	Annual	Step
Code	Title	Range	Range	Number
6101	Training Specialist I	\$ 539-710	\$ 6468-8520	40
6102	Training Specialist II	620-800	7440-9600	43
6535	Artist I	225-279	2700-3348	21
6536	Artist II	292-366	3504-4392	27
6537	Artist III	382-482	4584-5784	33
6602	Radio-Television Assistant Chief Engineer	439-565	5268-6780	36
6603	Radio-Television Chief Engineer	592-740	7104-8880	42
6608	Radio-Television Music Supervisor	400-514	4800-6168	34
6625	Radio Production Supervisor	482-620	5784-7440	38
6638	Television Director	400-514	4800-6168	34
6724	Audio-Visual Specialist I	292-366	3504-4392	27
6725	Audio-Visual Specialist II	366-439	4392-5268	32
6854	Editorial Assistant	245-319	2940-3828	23
6855	Editor I	335-419	4020-5028	30
6856	Editor II	419-514	5028-6168	35
6857	Editor III	514-620	6168-7440	39
6873	Business Manger, University Press	460-565	5520-6780	37
6875	Assistant Director, University Press	620-800	7440-9600	43

Change the Codes as listed below, effective
September 1, 1963:

0031	Executive Assistant	439-592	5268-7104	36
0040	Manager, Stenographic Bureau	400-514	4800-6168	34
0051	Assistant Director of Admissions	482-620	5784-7440	38
0052	Assistant Registrar and Registration Supervisor	514-650	6168-7800	39
0055	Assistant Registrar	514-650	6168-7800	39
0069	Supervisor of Workmen's Compensation Insurance	482-592	5784-7104	38
0070	Director of Employee Benefits	539-740	6468-8880	40
0080	Library Assistant	267-319	3204-3828	25
0081	Senior Library Assistant	305-350	3660-4200	28
0108	Inventory Supervisor	439-565	5268-6780	36
0115	Budget Analyst	382-514	4584-6168	33
0126	Cashier II	350-482	4200-5784	31
0200	Statistical Aide	215-267	2580-3204	20
0205	Statistical Clerk	279-350	3348-4200	26
0210	Statistician	400-514	4800-6168	34
0309	Tabulating Equipment Operator I	292-350	3504-4200	27
0310	Tabulating Equipment Operator II	350-419	4200-5028	31

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(continued)		Monthly	Annual	Step
Code	Title	Range	Range	Number
0313	Assistant Supervisor, Data Processing Division	439-539	5268-6468	36
0316	Systems Analyst and Programmer	514-620	6168-7440	39
0317	Supervisor, Computer Equipment Operation, CC	482-592	5784-7104	38
0321	Photographic Duplication Supervisor	292-366	3504-4392	27
0401	Stores Clerk II	292-366	3504-4392	27
0420	Military Property Custodian	400-565	4800-6780	34
0601	Editor, Official Publications	514-620	6168-7440	39
0706	Personnel Assistant II	482-592	5784-7104	38
0729	Assistant Director, University Personnel	565-770	6780-9240	41
1050	Counselor, Intercollegiate Athletics	539-740	6468-8880	40
1201	Clinic Nurse	335-400	4020-4800	30
1255	Hospital Dietitian	419-514	5028-6168	35
1260	Staff Nurse	350-419	4200-5028	31
1261	Surgical Nurse	366-439	4392-5268	32
1262	Supervising Nurse	382-460	4584-5520	33
1270	Chief of Nurses	460-565	5520-6780	37
1310	Assistant Housing Inspector	335-400	4020-4800	30
1311	Housing Inspector	382-460	4584-5520	33
2007	Social Science Research Assistant I	164-256	1968-3072	15
2008	Social Science Research Assistant II	267-335	3204-4020	25
2009	Social Science Research Associate I	350-439	4200-5268	31
2010	Social Science Research Associate II	400-514	4800-6168	34
2100	Laboratory Research Assistant I	164-256	1968-3072	15
2101	Laboratory Research Assistant II	267-335	3204-4020	25
2111	Research-Engineer Scientist Associate I	482-592	5784-7104	38
2112	Research-Engineer Scientist Associate II	565-680	6780-8160	41
2113	Research-Engineer Scientist Associate III	650-770	7800-9240	44
2114	Research-Engineer Scientist Associate IV	710-835	8520-10020	46
2115	Research-Engineer Scientist Associate V	800-1100	9600-13200	49
2120	Field Operations Specialist	592-710	7104-8520	42
2210	Technical Staff Assistant I	200-305	2400-3660	19
2211	Technical Staff Assistant II	279-366	3348-4392	26
2212	Technical Staff Assistant III	350-460	4200-5520	31
2213	Technical Staff Assistant IV	439-565	5268-6780	36
2214	Technical Staff Assistant V	539-740	6468-8880	40

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(continued)		Monthly	Annual	Step
Code	Title	Range	Range	Number
2230	Computer Programmer I	\$ 482-592	\$ 5784-7104	38
2231	Computer Programmer II	514-620	6168-7440	39
2301	Laboratory Stores Assistant	225-305	2700-3660	21
2302	Laboratory Services Supervisor	305-400	3660-4800	28
2305	Laboratory Bacteriologist	460-592	5520-7104	37
2322	Chief Pharmacist	650-770	7800-9240	44
2701	Humanities Research Assistant I	164-256	1968-3072	15
2702	Humanities Research Assistant II	267-335	3204-4020	25
2703	Humanities Research Associate I	350-439	4200-5268	31
2704	Humanities Research Associate II	400-514	4800-6168	34
2803	Translator	350-439	4200-5268	31
3000	Draftsman I	279-366	3348-4392	26
3001	Draftsman II	382-514	4584-6168	33
3003	Cartographic Technician I	292-382	3504-4584	27
3004	Cartographic Technician II	382-514	4584-6168	33
3005	Cartographer	539-680	6468-8160	40
3015	Architect and Assistant to the Comptroller	770-1100	9240-13200	48
3019	Assistant Power Plant Engineer	565-800	6780-9600	41
3200	Maintenance Man	279-366	3348-4392	26
3281	Mason	382-460	4584-5520	33
3283	Plasterer	382-460	4584-5520	33
3287	Sheetmetal Worker	382-460	4584-5520	33
3381	Scientific Instrument Maker II	439-565	5268-6780	36
3550	Assistant Superintendent of Construction and Maintenance	514-620	6168-7440	39
4005	Dormitory Supervisor	200-256	2400-3072	19
4100	Food Service Worker	149-225	1788-2700	13
4110	Food Preparation Worker	156-256	1872-3072	14
4111	Cook I	181-235	2172-2820	17
4112	Cook II	245-350	2940-4200	23
4120	Baker I	181-235	2172-2820	17
4121	Baker II	245-350	2940-4200	23
4130	Food Checker and Cashier	200-267	2400-3204	19
4140	Food Service Supervisor I	200-279	2400-3348	19
4141	Food Service Supervisor II	292-382	3504-4584	27
4142	Food Service Supervisor III	400-539	4800-6468	34
4200	Custodial Worker	149-225	1788-2700	13
4210	Housekeeper I	200-245	2400-2940	19
4211	Housekeeper II	256-335	3072-4020	24
4234	Assistant Superintendent of Buildings and Grounds	460-592	5520-7104	37
5000	Oil Gauger	382-514	4584-6168	33
5001	Chief Oil Gauger	460-592	5520-7104	37

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(continued)		Monthly	Annual	Step
Code	Title	Range	Range	Number
5020	Oil Scout	\$439-592	\$ 5268-7104	36
5031	Senior Geologist	650-835	7800-10020	44
5032	Supervising Geologist	740-910	8880-10920	47
5050	Land and Title Registrar	514-650	6168-7800	39
5061	Auditor, Oil and Gas Production	592-740	7104-8880	42
6010	Librarian I	439-539	5268-6468	36
6011	Librarian II	514-620	6168-7440	39
6012	Librarian III	565-680	6780-8160	41
6103	Vocational Teacher-Trainer	592-770	7104-9240	42
6210	Interscholastic Music Director	514-650	6168-7800	39
6220	Interscholastic Speech- Drama Director	514-650	6168-7800	39
6230	Interscholastic Journalism Director	514-650	6168-7800	39
6632	Television Production Supervisor	514-680	6168-8160	39
6810	Proofreader	267-319	3204-3828	25
6821	Informational Writer II	366-482	4392-5784	32
6822	Assistant Director and Editor, News and Infor- mation Service	460-565	5520-6780	37
6825	Technical Reports Editor I	335-419	4020-5028	30
6826	Technical Reports Editor II	400-514	4800-6168	34

b. Texas Western College

Add the following Classifications, effective
immediately (February 16, 1963):

0000	Clerical Assistant	128-235	1536-2820	10
0029	Assistant Director of Admissions	482-620	5784-7440	38
0120	Auditor	539-680	6468-8160	40
0150	Accounting & Procurement Officer SRL	460-592	5520-7104	37
0155	Purchasing Agent	514-650	6168-7800	39
0175	Assistant Business Manager	592-740	7104-8880	42
2050	Assistant to the Director, Museum	319-400	3828-4800	29
2100	Laboratory Research Assistant I	164-215	1968-2580	15
2101	Laboratory Research Assistant II	225-305	2700-3660	21
2210	Technical Staff Assistant	181-267	2172-3204	17
2300	Laboratory Attendant	128-215	1536-2580	10
2803	Translator	245-305	2940-3660	23

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(continued) Code	Title	Monthly Range	Annual Range	Step Number
2804	Translator-Interpreter	\$ 279-350	\$ 3348-4200	26
3213	Carpenter Foreman	400-514	4800-6168	34
3400	Offset Press Operator	279-350	3348-4200	26
3450	Manager, Printing Division	592-740	7104-8880	42
3505	Helper	128-215	1536-2580	10
4000	Receptionist	100-128	1200-1536	5
4150	Assistant Manager, Snack Bar & Recreation Room	382-482	4584-5784	33
4151	Manager, Snack Bar & Recreation Room	539-680	6468-8160	40
4241	Games Area Manager	366-460	4392-5520	32
4330	Chief Traffic & Security Officer	350-439	4200-5268	31
6310	Intramurals Assistant	156-215	1872-2580	14
6311	Swimming Pool Assistant	156-215	1872-2580	14
6340	Athletic Business Manager	514-650	6168-7800	39
6345	Athletic Publicity Director	514-650	6168-7800	39
6601	Radio-Television Technical Supervisor	419-565	5028-6780	35
6602	Radio-Television Chief Engineer	592-740	7104-8880	42
6620	Radio Production Assistant	156-215	1872-2580	14
6630	Television Production Assistant	156-215	1872-2580	14
6822	Assistant Director, News and Information	400-514	4800-6168	34

Change the Codes as listed below, effective
September 1, 1963:

0050	Office Supply and Dupli- cating Services Manager	292-366	3504-4392	27
0401	Warehouseman	335-419	4020-5028	30
3220	Electrician	382-482	4584-5784	33
3240	Plumber	350-439	4200-5268	31
5110	Chief of Technical Services (Library)	460-592	5520-7104	37

c. Medical Branch

Change the Codes as listed below, effective
September 1, 1963

0001	Clerk I	225-279	2700-3348	21
0002	Clerk II	279-350	3348-4200	26
0003	Clerk III	350-460	4200-5520	31
0035	Bursar	620-770	7440-9240	43
0111	Chief, Accounting Division	565-710	6780-8520	41
0112	Assistant Auditor	565-710	6780-8520	41
0113	Internal Auditor	565-710	6780-8520	41
0210	Key Punch Operator	279-350	3348-4200	26

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(continued)		Monthly	Annual	Step
Code	Title	Range	Range	Number
0212	Senior Key Punch Operator	\$ 335-419	\$ 4020-5028	30
0215	Supervisor, Auxiliary Equipment Operations	514-650	6168-7800	39
0218	Systems Analyst and Programmer II	539-680	6468-8160	40
0313	Assistant Stores Supervisor	439-565	5268-6780	36
0315	Stores Supervisor	514-650	6168-7800	39
0319	Assistant Purchasing Agent	460-592	5520-7104	37
0320	Purchasing Agent	620-770	7440-9240	43
0710	Personnel Interviewer	382-482	4584-5784	33
0720	Personnel Assistant I	382-482	4584-5784	33
0729	Assistant Director, Staff Personnel	565-710	6780-8520	41
0730	Director, Staff Personnel	680-835	8160-10020	45
1121	X-Ray Technician	319-400	3828-4800	29
1129	Assistant Central Supply Supervisor	292-366	3504-4392	27
1130	Central Supply Supervisor	439-565	5268-6780	36
1405	Social Case Aide	319-400	3828-4800	29
1408	Social Case Worker I	460-592	5520-7104	37
1410	Social Case Worker II	514-650	6168-7800	39
1412	Social Work Supervisor	539-680	6468-8160	40
1415	Director, Social Service	680-835	8160-10020	45
2025	Laboratory Services Supervisor	350-439	4200-5268	31
2030	Anatomical Embalmer	382-482	4584-5784	33
2050	Medical Museum Curator	382-482	4584-5784	33
2100	Laboratory Technologist I	382-482	4584-5784	33
2101	Laboratory Technologist II	439-565	5268-6780	36
2113	Histology Technician	319-400	3828-4800	29
2200	Research Technician I	366-514	4392-6168	32
2201	Research Technician II	482-620	5784-7440	38
2202	Research Associate	565-710	6780-8520	41
2340	Medical Sculptor	565-710	6780-8520	41
3007	Clerk-of-the-Works	460-592	5520-7104	37
3010	Electrical Superintendent	680-835	8160-10020	45
3018	Superintendent of Remodeling and Construction	680-835	8160-10020	45
3020	Superintendent of Air Conditioning and Refrigeration	680-835	8160-10020	45
3023	Assistant Superintendent, Buildings and Grounds Maintenance	539-680	6468-8160	40
3025	Superintendent, Buildings and Ground Maintenance	680-835	8160-10020	45
3100	Stationary Fireman	382-482	4584-5784	33
3110	Chief Stationary Engineer	514-650	6168-7800	39
3200	Maintenance Man (Group of Classes)	350-439	4200-5268	31
3210	Carpenter	400-514	4800-6168	34
3215	Carpenter Foreman	514-650	6168-7800	39
3220	Electrician	439-565	5268-6780	36

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(continued) Code	Title	Monthly Range	Annual Range	Step Number
3225	Electrician Foreman	\$ 565-710	\$ 6780-8520	41
3230	Painter	400-514	4800-6168	34
3235	Painter Foreman	514-650	6168-7800	39
3240	Plumber and Steamfitter	439-565	5268-6780	36
3245	Plumbing and Steamfitting Foreman	565-710	6780-8520	41
3247	Insulator	439-565	5268-6780	36
3249	Plasterer	439-565	5268-6780	36
3250	Welder	439-565	5268-6780	36
3305	Locksmith	366-460	4392-5520	32
3310	Instrument Mechanic	439-565	5268-6780	36
3315	Communication Mechanic	439-565	5268-6780	36
3320	Refrigeration Mechanic	439-565	5268-6780	36
3325	Refrigeration Mechanic Foreman	565-710	6780-8520	41
3326	Air Conditioning Mechanic	439-565	5268-6780	36
3327	Air Conditioning Lead Man	514-650	6168-7800	39
3328	Air Conditioning Foreman	565-710	6780-8520	41
3340	Laboratory Mechanic	400-514	4800-6168	34
3410	Assistant Bookbinder	305-382	3660-4584	28
3500	Laborer I	190-245	2280-2940	18
3502	Laborer Foreman	350-439	4200-5268	31
3510	Truck Driver	235-292	2820-3504	22
3530	Landscape Supervisor	460-592	5520-7104	37
4125	Butcher	366-460	4392-5520	32
4140	Therapeutic Dietitian	400-514	4800-6168	34
4141	Assistant Chef	366-460	4392-5520	32
4300	Guard	292-366	3504-4392	27
4305	Security Sergeant	350-439	4200-5268	31
4310	Security Supervisor	460-592	5520-7104	37
5000	Assistant Librarian	382-482	4584-5784	33
5010	Associate Librarian	460-592	5520-7104	37

Add the following Classifications, effective
September 1, 1963:

0034	Assistant Bursar	514-650	6168-7800	39
0208	Control Clerk - Coder	256-319	3072-3828	24
0209	Magnetic Tape Librarian	335-419	4020-5028	30
0213	Unit-Record Equipment Operator I	305-382	3660-4584	28
0214	Unit-Record Equipment Operator II	382-482	4584-5784	33
0217	Systems Analyst and Programmer I	419-539	5028-6468	35
0230	Computer Operator I	350-439	4200-5268	31
0231	Computer Operator II	439-565	5268-6780	36
0232	Supervisor, Computer Operations	514-650	6168-7800	39
0235	Assistant Data Processing Manager	592-740	7104-8880	42
0721	Personnel Assistant II	460-592	5520-7104	37
2300	Photography Assistant	256-319	3072-3828	24
2305	Medical Photographer I	350-439	4200-5268	31

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(continued) Code	Title	Monthly Range	Annual Range	Step Number
2306	Medical Photographer II	\$ 419-539	5028-6468	35
2310	Medical Photgrapher III	514-650	6168-7800	39
2320	Illustration Assistant	256-319	3072-3828	24
2323	Medical Illustrator I	350-439	4200-5268	31
2324	Medical Illustrator II	419-539	5028-6468	35
2325	Medical Illustrator III	514-650	6168-7800	39
3243	Assistant Plumbing and Steamfitting Foreman	460-592	5520-7104	37
3246	Roofer	439-565	5268-6780	36
3248	Sheet Metal Worker	439-565	5268-6780	36
3251	Millwright	439-565	5268-6780	36
3341	Engineering Technician I	419-592	5028-7104	35
3342	Engineering Technician II	565-710	6780-8520	41
3345	Research Engineer	680-870	8160-10440	45
3400	Duplicating Equipment Operator I	256-319	3072-3828	24
3401	Duplicating Equipment Operator II	305-382	3660-4584	28
3402	Duplicating Equipment Operator III	366-460	4392-5520	32
3403	Duplicating Equipment Operator IV	439-565	5268-6780	36
3501	Laborer II	256-319	3072-3828	24
6700	Audiovisual Equipment Technician I	256-319	3072-3828	24
6701	Audiovisual Equipment Technician II	305-382	3660-4584	28
6702	Audiovisual Equipment Technician III	366-460	4392-5520	32

Delete the following Classifications, effective
September 1, 1963:

0215	Tabulating Equipment Operator	335-419	4020-5028	30
1400	Patient Relations Worker	245-305	2940-3660	23
2300	Medical Photography Assistant	235-292	2820-3504	22
2305	Medical Photographer	335-419	4020-5028	30
2310	Medical Photography Supervisor	514-650	6168-7800	39
2320	Medical Illustration Assistant	235-292	2820-3504	22
2323	Medical Illustrator	305-382	3660-4584	28
2325	Medical Illustration Supervisor	514-650	6168-7800	39
3345	Electronics Technologist	514-650	6168-7800	39
3347	Electronics Equipment Supervisor	565-710	6780-8520	41
3350	Scientific Instrument Maker	460-592	5520-7104	37
3355	Instrument Shop Foreman	539-680	6468-8160	40
3400	Multilith Operator	305-382	3660-4584	28
3420	Print Shop Supervisor	419-514	5028-6168	35
6702	Assistant Audiovisual Technician	235-292	2820-3504	22
6703	Audiovisual Technician	350-439	4200-5268	31

d. Dental Branch

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Change the Codes as listed below, effective
September 1, 1963:

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step Number</u>
0021	Senior Secretary	\$ 366-460	\$ 4392-5520	32
0105	Accountant I	366-460	4392-5520	32
0106	Accountant II	460-592	5520-7104	37
0401	Stores Clerk II	279-350	3348-4200	26
2000	Animal Caretaker	172-245	2064-2940	16
2030	Anatomical Embalmer	305-382	3660-4584	28
2040	Laboratory Technician I	335-419	4020-5028	30
2323	Medical Illustrator	419-539	5028-6468	35
3025	Maintenance Engineer	539-680	6468-8160	40
3035	Director, Physical Plant	680-835	8160-10020	45
3105	Plant Operator	350-439	4200-5268	31
3200	Maintenance Man	350-439	4200-5268	31
4232	Building Supervisor	366-460	4392-5520	32

Add the following Classifications, effective
September 1, 1963:

0101	Accounting Clerk II	305-382	3660-4584	28
1102	Dental Assistant II	256-319	3072-3828	24

e. M. D. Anderson Hospital and Tumor Institute

Change the Codes as listed below, effective
September 1, 1963:

0012	Medical Typist	305-382	3660-4584	28
0013	Medical Secretary	319-400	3828-4800	29
0050	Administrative Assistant	439-565	5268-6780	36
0051	Hospital Administrative Assistant	460-592	5520-7104	37
0060	Assistant Editor	400-514	4800-6168	34
0061	Associate Editor	539-680	6468-8160	40
0100	Accounting Clerk I	279-350	3348-4200	26
0101	Accounting Clerk II	335-419	4020-5028	30
0105	Accountant I	439-565	5268-6780	36
0106	Accountant II	514-650	6168-7800	39
0109	Assistant Auditor	539-680	6468-8160	40
0110	Auditor	565-710	6780-8520	41
0200	Statistical Clerk	279-350	3348-4200	26
0201	Statistician	400-514	4800-6168	34
0205	Assistant Epidemiologist	460-592	5520-7104	37
0300	Switchboard Operator	256-319	3072-3828	24
0301	Chief Switchboard Operator	292-366	3504-4392	27
0320	Tabulating Equipment Operator	350-439	4200-5268	31
0325	Machine Accountant	419-539	5028-6468	35

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(continued)		Monthly	Annual	Step
Code	Title	Range	Range	Number
0332	Print Shop Supervisor	\$400-514	\$4800-6168	34
1001	Orderly	181-235	2172-2820	17
1101	Pharmacist	592-740	7104-8880	42
1103	Assistant Chief Pharmacist	620-770	7440-9240	43
1204	Assistant Chief X-Ray Technician	382-482	4584-5784	33
1205	Chief X-Ray Technician	460-592	5520-7104	37
1210	X-Ray Therapy Technician	382-482	4584-5784	33
1211	Senior X-Ray Therapy Technician	400-514	4800-6168	34
1215	Chief X-Ray Therapy Technician	565-710	6780-8520	41
1216	Mold Room Dosimetry Technician	400-514	4800-6168	34
1217	Senior Dosimetrist	539-680	6468-8160	40
1220	Radium Curator	419-539	5028-6468	35
1300	Case Aide	305-382	3660-4584	28
1303	Senior Case Aide	335-419	4020-5028	30
1305	Social Worker	482-620	5784-7440	38
1307	Senior Social Worker	514-650	6168-7800	39
1310	Case Supervisor	539-680	6468-8160	40
2000	Animal Caretaker	200-256	2400-3072	19
2020	Diener	200-256	2400-3072	19
2115	Chief Medical Technologist	482-620	5784-7440	38
2200	Research Technician I	292-366	3504-4392	27
2201	Research Technician II	400-514	4800-6168	34
2205	Electronic Technician	439-565	5268-6780	36
2215	Junior Physicist	539-680	6468-8160	40
2320	Artist	350-439	4200-5268	31
2322	Senior Artist	460-592	5520-7104	37
2346	Motion Picture Cameraman	460-592	5520-7104	37
2360	Supervisor, Visual Aids Production Laboratory	565-710	6780-8520	41
3000	Draftsman I	350-439	4200-5268	31
3010	Engineer-Designer	620-770	7440-9240	43
3101	Stationary Fireman	335-419	4020-5028	30
3110	Equipment Maintenance Chief	482-620	5784-7440	38
3111	Building Maintenance Chief	482-620	5784-7440	38
3200	Laborer	181-235	2172-2820	17
3205	Driver	225-279	2700-3348	21
3207	Mechanic Helper	225-279	2700-3348	21
3210	Carpenter	366-460	4392-5520	32
3215	Electrician	382-482	4584-5784	33
3220	Painter	366-460	4392-5520	32
3221	Maintenance Man	366-460	4392-5520	32
3225	Plumber	382-482	4584-5784	33
3227	Refrigeration Mechanic	400-514	4800-6168	34
4010	Laundry Manager	620-770	7440-9240	43
4104	Cook II	245-305	2940-3660	23
4109	Waitress	190-245	2280-2940	18

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(continued) Code	Title	Monthly Range	Annual Range	Step Number
4205	Elevator Operator	\$ 149-190	\$ 1788-2280	13
4216	Matron	181-235	2172-2820	17
4225	Executive Housekeeper	514-650	6168-7800	39

Add the following Classifications, effective
September 1, 1963:

0009	Clerk-Typist I	245-305	2940-3660	23
0010	Clerk-Typist II	267-335	3204-4020	25
0011	Clerk-Typist III	279-350	3348-4200	26
0021	Secretary I	335-419	4020-5028	30
0022	Secretary II	382-482	4584-5784	33
0023	Secretary III	419-539	5028-6468	35
0024	Executive Assistant	460-592	5520-7104	37
0040	Assistant Personnel Manager	460-592	5520-7104	37
0310	Key Punch Operator I	267-335	3204-4020	25
0311	Key Punch Operator II	292-366	3504-4392	27
0328	Computer Programmer I	482-620	5784-7440	38
0329	Computer Programmer II	539-680	6468-8160	40
0330	Computer Programmer III	592-740	7104-8880	42
1019	Assistant Head Nurse	382-482	4584-5784	33
1312	Assistant Director Medical Social Service	592-740	7104-8880	42
2204	Research Scientist-Engineer	565-710	6780-8520	41
2220	Research Dietitian	400-514	4800-6168	34
2347	Communications Equipment Technician I	319-400	3828-4800	29
2348	Communications Equipment Technician II	366-460	4392-5520	32
2349	Electronic Engineer I	460-592	5520-7104	37
2350	Electronic Engineer II	565-710	6780-8520	41
3120	Mechanical Engineer	650-800	7800-9600	44
3230	Machinist	350-439	4200-5268	31
3232	Precision Machinist	382-482	4584-5784	33
3233	Scientific Instrument Maker	419-539	5028-6468	35
4000	Laundry Worker I	135-172	1620-2064	11
4001	Laundry Worker II	181-235	2172-2820	17
4008	Laundry Supervisor	215-267	2580-3204	20
4100	Kitchen Helper I	135-172	1620-2064	11
4101	Kitchen Helper II	181-235	2172-2820	17
4107	Assistant Chief Cook	366-460	4392-5520	32
4108	Chief Cook	419-539	5028-6468	35
4201	Porter I	181-235	2172-2820	17
4202	Porter II	215-267	2580-3204	20

Delete the following Classifications, effective
September 1, 1963:

0010	Clerk-Typist	245-305	2940-3660	23
0011	Senior Clerk-Typist	279-350	3348-4200	26
0021	Secretary	319-400	3828-4800	29
0022	Senior Secretary	366-460	4392-5520	32

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(continued)		Monthly	Annual	Step
Code	Title	Range	Range	Number
0023	Executive Assistant	460-565	5520-6780	37
0052	Assistant Administrator	514-650	6168-7800	39
0310	Key Punch Operator	245-305	2940-3660	23
0329	Computer Programmer	539-680	6468-8160	40
2347	Communications Equipment Technician	319-400	3828-4800	29
2349	Electronic Engineer	460-710	5520-8520	37
3115	Master Mechanic	460-592	5520-7104	37
3230	Precision Machinist	382-482	4584-5784	33
3232	Machinist	335-419	4020-5028	30
4000	Laundry Worker	135-225	1620-2700	11
4008	Laundry Worker Supervisor	215-267	2580-3204	20
4100	Kitchen Helper	135-225	1620-2700	11
4107	Chief Cook	382-482	4584-5784	33
4108	Assistant Chief Cook	350-439	4200-5268	31
4111	Coffee Shop Manager	245-305	2940-3660	23
4201	Porter	172-235	2064-2820	16

f. Southwestern Medical School

Delete the following Classifications, effective
September 1, 1963:

2020	Laboratory Technical Assistant	215-305	2580-3660	20
2202	Research Associate	439-620	5268-7440	36
4200	Custodial Worker	181-245	2172-2940	17

Add the following Classifications, effective
September 1, 1963:

2020	Laboratory Technical Assistant I	225-292	2700-3504	21
2021	Laboratory Technical Assistant II	279-335	3348-4020	26
2202	Research Technician III	460-565	5520-6780	37
2205	Research Associate	514-680	6168-8160	39
4200	Custodial Worker I	181-245	2172-2940	17
4201	Custodial Worker II	245-292	2940-3504	23

Change the Codes as listed below, effective
September 1, 1963:

0020	Secretary	267-335	3204-4020	25
0021	Senior Secretary	319-400	3828-4800	29
0022	Administrative Secretary	366-460	4392-5520	32
0031	Assistant to the Registrar	366-460	4392-5520	32

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4. REQUESTS SUBMITTED TOO LATE FOR DISTRIBUTION IN THE MATERIAL SUPPORTING THE AGENDA.-- The following requests were submitted through the Chancellor by the respective institutional heads concerned but were not submitted in time to be distributed in the Material Supporting the Agenda. It is recommended by the Executive Committee that these requests be approved.

a. Amendments to the Budget

(1) Main University

- (a) Amend the Office of Government Research Budget on Page 28 by promoting William Robert Smith from Research Scientist Assistant III at a salary rate of \$5,268 for twelve months to Research Scientist Associate IV at a salary rate of \$7,800 for twelve months, effective January 1, 1963, payable from Government Contract Funds. (2B-6)
- (b) Amend the Main University Budget on Page 221 by promoting La Verne A. Fehlis from Research Scientist Assistant II at a salary rate of \$5,028 for twelve months to Research Scientist Associate I at a salary rate of \$6,168 for twelve months, effective April 1, 1963, payable from General Budget. (2B-6)
- (c) Amend the Main University Budget on Page 198 by promoting Ruth M. Sawyer from Library Assistant at a salary rate of \$3,660 for twelve months to Librarian I at a salary rate of \$5,028 for twelve months, effective March 1, 1963, payable from General Budget. (2B-6)
- (d) Amend the Main University Budget on Page 127 by promoting Billy F. Cowart from Teaching Assistant (1/4T.) in History and Philosophy of Education at a full time salary rate of \$4,000 for nine months to Lecturer (1/2T.) at a full time salary rate of \$6,000 for nine months, effective January 16, 1963, payable from General Budget. (2B-6)
- (e) Amend the Main University Budget on Page 222 by promoting Robert W. Mitchell from Research Scientist Assistant I at a salary rate of \$4,800 for twelve months to Computer Programmer III at a salary rate of \$6,780 for twelve months, effective February 1, 1963, payable from National Science Foundation Contract. (2B-6)

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- (f) Amend the Main University Budget on Page 159 by promoting Thomas A. Noblitt from Teaching Assistant in Music (1/2T.) at a full time salary rate of \$3,600 for nine months to Lecturer (4/5T.) at a full time salary rate of \$5,000 for nine months, effective January 16, 1963, payable from General Budget. (2B-6)
- (g) Amend the Main University Budget on Page 133 by transferring \$487.95 from "Assistants" to "Travel" in School Surveys and Studies of the Office of the Dean of the College of Education. (2B-6)

(2) Medical Branch

Amend the Medical Branch Budget on Page 52 by increasing the salary rate of McClure Wilson, Associate Professor of Radiology, from \$19,000 to \$21,500 for twelve months, effective February 1, 1963, payable from Current Restricted Funds - Radiology Fees. (4B-5)

(3) Southwestern Medical School

Amend the Southwestern Medical School Budget on Page 15 by increasing the salary rate of Marvin D. Siperstein, Associate Professor of Internal Medicine, from \$20,000 to \$21,000 for twelve months, effective March 1, 1963, payable from U.S.P.H.S. Research Career Award. (7B-5)

b. Travel Items

Southwestern Medical School

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Doctor Morton Mason, Professor of Forensic Medicine and Toxicology (7T-3)	April 12- April 28, 1963	Atlantic City, New Jersey, and London, England

Purpose: To attend meetings of (1) Federated Societies of Biology and Medicine (2) American Board of Clinical Chemistry and (3) 3d International Meeting of Forensic Immunology, Medicine, Pathology and Toxicology.

Expense: There will be no expense to the University.

RECOMMENDATION: The foregoing report and recommendations are submitted for the Board's consideration. See Page 13 for adoption.