

*h. med. Br. +
med. Contracts*

THE UNIVERSITY OF TEXAS
Office of the President
Austin

*Approved by
State Comptroller
Cert. to Jackson
med. Br. debt enclosed
summed " " " " " "*

October 5, 1955

Clippings OK

TO THE HONORABLE BOARD OF REGENTS
OF THE UNIVERSITY OF TEXAS

Mrs. Devall and Gentlemen:

I am submitting, with my recommendation for approval, the dockets for the following component institutions of The University of Texas for your consideration at the meeting in El Paso on October 14 and 15, 1955:

Main University and
Extramural Divisions
Texas Western College
Medical Branch
Dental Branch

M. D. Anderson Hospital
and Tumor Institute
Southwestern Medical School
Postgraduate School of Medicine

Items concerning Central Administration are listed below:

1954-55 Budget

Office of the Board of Regents

1. Transfer \$580 from unused salaries to the account for Office, Traveling Expenses, and Maintenance and Equipment.

Office of the President

2. Appoint Mr. Frank D. Graydon as Budget Officer, effective July 1, 1955, at a twelve month salary of \$9,000, the \$1,500 needed for this period of appointment to come from Available Fund Unappropriated Balance.

Office of the Comptroller

3. Appoint Mr. Halbert G. St. Clair as Branch College Auditor, effective June 20, 1955, at a twelve month rate of \$6,780 (including supplement), funds needed for this period of appointment to come from unused salaries.

University Development Board

4. Transfer \$1,000 from the account for Publishing and Mailing to the account for Office and Traveling Expenses.

University News and Information Service

5. Transfer \$175 from the fund for Publications and Exhibits to the fund for Maintenance, Equipment and Travel.

Auditing Oil and Gas Production

6. Appropriate the sum of \$200 to the Maintenance, Equipment and Travel Expenses account, funds to come from Available University Fund Unappropriated Balance.

Investment Office

7. Appropriate the sum of \$1,000 to the account for Office, Clerical Assistants and Traveling Expenses from Available University Fund Unappropriated Balance.

1955-56 Budget

Workmen's Compensation Insurance

1. Approve the following physicians to be used for emergency treatment and for other compensable treatment at the request of an injured employee:

Dr. John T. Stough
Dr. Frank Wortham

Houston, Texas
Austin, Texas

Handwritten notes and signatures on the left margin, including 'ulay block' and 'K. Perry'.

1955-56 Budget (Continued)
Workmen's Compensation Insurance (Continued)

| | |
|------------------------|----------------|
| Dr. S. G. Ohlhausen | Houston, Texas |
| Dr. Frederick C. Lowry | Austin, Texas |
| Dr. James M. Graham | Austin, Texas |
| Dr. Elisabeth Crawford | Houston, Texas |
| Dr. Morris Polsky | Austin, Texas |
| Dr. James P. Chapel | Elgin, Texas |

*used
Acct*

TRANSFERS IN UNIVERSITY APPROPRIATION ACCOUNTS ON STATE COMPTROLLER'S BOOKS: Approve the following transfers on State Comptroller's Books to carry out the 1954-55 Regents' Budget:

From:

| | |
|--|-----------|
| <u>Central Administration</u> | |
| T-1726 All Other General Administrative Salaries | \$ 704.76 |

To:

| | |
|---|-----------|
| <u>Central Administration</u> | |
| T-1727 General Operating Expenses (Includes Other Salaries and Wages) | \$ 704.76 |

From:

| | |
|---|-------------------|
| <u>Available University Fund</u> | |
| H-158 Endowment Officer | \$2,385.79 |
| H-155 Geophysical Exploration (Plus Fees) | 2.80 |
| | <u>\$2,388.59</u> |

To:

| | |
|---|-------------------|
| <u>Available University Fund</u> | |
| H-150 Auditing Oil and Gas Production of Endowment Lands | \$1,919.26 |
| H-159 General Operating Expense (Includes Other Salaries and Wages) | 469.33 |
| | <u>\$2,388.59</u> |

CERTIFICATIONS REQUIRED IN ACCORDANCE WITH NEW INDUSTRIAL SECURITY MANUAL: Following a recent revision of the Industrial Security Manual for Safeguarding Classified Information, the Department of Defense now requires that, in lieu of individual military security clearance of each member of the Board of Regents, the following action should be taken by the Board:

to Jefferson

The membership of the Board of Regents is as follows:

- Mr. Tom Sealy (Chairman)
- Mrs. Charles Devall
- Mr. Leroy Jeffers
- Mr. J. Lee Johnson, III
- Mr. Lee Lockwood
- Dr. Merton M. Minter
- Dr. L. S. Oates
- Mr. J. R. Sorrell
- Mr. Claude W. Voyles

Each member of the Board is a citizen of the United States. The Board affirms that since its members do not require access to militarily classified information, they will not require, nor have, and can be effectively denied, such classified information in the possession of the University, unless individually cleared to receive it. The Board further certifies that, having delegated the authority and responsibility for the negotiation, execution, and administration of government contracts

CERTIFICATIONS REQUIRED IN ACCORDANCE WITH NEW INDUSTRIAL SECURITY
MANUAL (Continued)

to the University officers listed below, and having established broad policies for the conduct of such classified contracts, the members of the Board do not occupy positions that would enable them to affect adversely the University's policies or practices in the performance of contracts for the Government. The officers designated to handle such contracts are as follows:

Logan Wilson, President
 Charles Paul Boner, Vice-President of the Main University
 Charles H. Sparenberg, Comptroller
 Jens M. Jacobsen, Director, Office of Government Sponsored
 Research
 Graves W. Landrum, Business Manager, Main University
 Grady C. Starnes, Auditor, Main University
 Betty Anne Thedford, Secretary, Board of Regents

I recommend that formal certification be given to the above statement and that the Secretary furnish certified excerpts of such action to the Office of Government Sponsored Research for further transmittal to the cognizant Government security officer.

As a matter of information, your attention is called to the fact that every government contract is reported in the dockets. Also, if any member of the Board should want to have military clearance, the Office of Government Sponsored Research will be happy to process the papers required. The above certification has no real effect on the University's contribution to national defense, but is a requirement of the Department of Defense.

VACATION SCHEDULE FOR CLASSIFIED PERSONNEL FOR 1955-56: I recommend adoption of the following vacation schedule for classified personnel in Central Administration, Available Fund, and at the Main University:

1. State Legal Holidays which are observed by the University:

| | | |
|------------------|-----------|-------------------|
| Labor Day | Monday | September 5, 1955 |
| Thanksgiving Day | Thursday | November 24, 1955 |
| Christmas Day | Monday | December 26, 1955 |
| New Year's Day | Monday | January 2, 1956 |
| Independence Day | Wednesday | July 4, 1956 |

2. In lieu of other State Legal Holidays which are not observed by the University:

| | |
|-----------------------------------|-------------------|
| The Friday following Thanksgiving | November 25, 1955 |
| The Tuesday following Christmas | December 27, 1955 |
| The Wednesday following Christmas | December 28, 1955 |
| The Thursday following Christmas | December 29, 1955 |
| The Friday following Christmas | December 30, 1955 |
| The Friday preceding Easter | March 30, 1956 |
| The Monday following Easter | April 2, 1956 |

3. Three calendar weeks of vacation (five days of this vacation to be in lieu of other State Legal Holidays which are not observed by the University).

The total vacation and holiday periods recommended are equivalent to the prescribed allowances in the Appropriation Bill.

CHANGE ORDERS TO ENGLISH BUILDING CONTRACTS AND ADDITIONAL APPROPRIATION
FOR ARCHITECTURAL SUPERVISION: In order that the contract with J. M. Odom Construction Company could be paid off on completion of

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CHANGE ORDERS TO ENGLISH BUILDING CONTRACTS AND ADDITIONAL APPROPRIATION FOR ARCHITECTURAL SUPERVISION (Continued)

construction of the English Building (without cleaning up operations being done, since that was not possible with work still in progress on the air conditioning of Hogg Auditorium and in modifying the utility systems) I recommend approval and ratification of the issuance of a change order by Mr. C. H. Sparenberg, Comptroller, in the amount of \$1,588 from Account No. 9678, General Contract - J. M. Odom Construction Company to Account No. 9670, Air Conditioning of Hogg Auditorium and Modification to the Utility Systems - Natkin and Company. I further recommend an appropriation of \$511.00 from Account No. 94340 - English Classroom Building - Allotment Account to Account No. 94352 - English Classroom Building - Architectural Supervision and Other Costs, this amount being necessary to pay the salary of Mr. Elvin O. Doughty as Clerk-of-the-works for September plus Workmen's Compensation Insurance and Social Security thereon.

CHANGE ORDER TO REMODELING HILL HALL CONTRACT: I recommend approval and ratification of a change order, issued by Mr. C. H. Sparenberg, Comptroller, transferring \$1,092.24 from Account No. 52710 - Enlarging Press Box, Remodeling Hill Hall and Annex, and Addition to Swimming Pool to Account No. 94052 - Furniture and Equipment for Moore Hall, Simkins Hall, Blanton Dormitory, Varsity Cafeteria, and Hill Hall - The Abel Stationers Contract, this additional money being needed for the purchase of chairs for the student rooms in Hill Hall comparable to those in Moore Hall.

WAIVING OF NEPOTISM (Medical Branch): I recommend that waivers of nepotism be granted to the following:

- (1) Dr. C. C. Morris, Assistant Professor, Department of Pediatrics and
Mrs. Eleanor Morris, Laboratory Technologist I, paid from USPH Grant
- (2) Dr. E. B. Rowe, Assistant Professor, Department of Surgery and
Dr. Carolyn Rowe, his wife, Associate Professor, Department of Radiology
- (3) Dr. Arthur Ruskin, Associate Professor, Department of Internal Medicine, and
Mrs. Belle Ruskin, Research Associate in the Tissue Metabolism Research Laboratory
- (4) Dr. C. E. Hall, Professor, Department of Physiology and
Mrs. Octavia Hall, Research Associate in the Department of Physiology, paid from Cancer Society grant to Dr. Hall
- (5) Dr. W. J. Hild, Research Associate in the Tissue Culture Laboratory and
Mrs. Ursula Hild, Research Technician I in the Tissue Culture Laboratory

MEDICAL RESEARCH FOUNDATION (Medical Branch): In view of the fact that an independent organization, The Medical Research Foundation of Texas, Inc., which has no official connection whatsoever with The University of Texas Medical Branch in Galveston, has been formed, it is requested that the recommendation approved by the Regents at their meeting on January 28, 1955, be withdrawn. This would rescind the action set forth on page 3 of the Minutes of that date.

CONTRACTS FOR CONSTRUCTING THREE DORMITORIES AND APARTMENT BUILDING AT THE MEDICAL BRANCH: Recorded below are the final figures on the construction contracts for the three dormitories and apartment building at the Medical Branch. I recommend ratification and approval of the change orders listed and of payments under the various contracts as indicated:

80

CONTRACTS FOR CONSTRUCTING THREE DORMITORIES AND APARTMENT BUILDING AT
THE MEDICAL BRANCH (Continued)

| | |
|--|---------------------|
| Texas Gulf Construction Company, General Contract | |
| Original Contract Award | \$640,279.00 |
| Less Net Change Orders | 594.31 |
| Final Contract Price | <u>\$639,684.69</u> |
| A. J. Warren, Plumbing Contract | |
| Original Contract Award | \$99,859.00 |
| Less Net Change Orders | 1,595.00 |
| Final Contract Price | <u>\$98,264.00</u> |
| Straus-Frank Company, Heating, Ventilating, and Air Conditioning Contract | |
| Original Contract Award | \$166,981.00 |
| Less Net Change Orders | 4,615.00 |
| Final Contract Price | <u>\$162,366.00</u> |
| Pan American Electric Company, Electrical Contract | |
| Original Contract Award | \$47,500.00 |
| Less Net Change Order | 2,070.94 |
| Final Contract Price | <u>\$45,429.06</u> |
| Cameron Fairchild and Associates, Associate Architect | |
| Fee Originally Set Up on Books | \$50,490.29 |
| Less Reduction Due to Changes in Construction Contracts | 443.76 |
| Final Fee Due | <u>\$50,046.53</u> |
| Mark Lemmon, Consulting Architect | |
| Fee Originally Set Up on Books | \$10,098.06 |
| Less Reduction Due to Changes in Construction Contracts | 88.75 |
| Final Fee Due | <u>\$10,009.31</u> |

I further recommend that all remaining balances in these accounts over and above the final net totals as listed above be transferred to Account No. 9839 - Medical Branch Buildings - Housing and Home Finance Agency Project No. Tex 41-CH-11 - Allotment Account for use in construction of three additional dormitories and building to be used for a cafeteria, lounge, and faculty housing.

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RENTAL CONTRACT (Medical Branch): On the basis of appropriate requisition from the Medical Branch, the State Board of Control has made an award of a rental contract as listed below. I recommend approval and ratification of the award as made by the Board and further recommend that Mr. C. H. Sparenberg, Comptroller, be authorized to sign for the University:

Rental agreement between The University of Texas and Galveston Pier Corporation covering auditorium space in the Galveston Pleasure Pier Building, Galveston, Galveston County, Texas, used for commencement program for the Medical Branch of The University of Texas for one day only, June 3, 1955, at a rental of \$307.00

RENTAL CONTRACT (Southwestern Medical School): On the basis of appropriate requisition from Southwestern Medical School, the State Board of Control has made an award of a rental contract as listed below. I recommend approval and ratification of the award as made by the Board and further recommend that Mr. C. H. Sparenberg, Comptroller, be authorized to sign for the University:

Rental agreement between The University of Texas and John F. O'Conner covering 4500 square feet of floor space located at 3802 Maple Avenue, Dallas, Dallas County, Texas, to be used as an auditorium, art studio camera room, laboratory, photographic dark room, chemical mixing room, and office space for the two-year period beginning September 1, 1955, at a monthly rental rate of \$200.00. This lease contract may be cancelled by either party by giving thirty days' written notice.

Sincerely yours,

Logan Wilson
Logan Wilson

THE UNIVERSITY OF TEXAS
Office of the Vice-President
Main University
Austin

October 5, 1955

President Logan Wilson
Main Building 101
The University

Dear President Wilson:

I am submitting herewith a docket for the Main University and Extramural Divisions for the meeting of the Board of Regents in El Paso on October 14 and 15, 1955.

X 1954-55 Budget
Office of the Registrar

1. Appoint Miss Betty Jo McDonald as Clerk-Typist, effective June 1, 1955, at a twelve months' rate of \$2,160 plus supplement, funds to come from unused and Unallocated Salaries.

*Howatney
Dean McCoun*

Student Life Staff

- 2. Transfer the sum of \$90.00 from the Office and Traveling Expenses account - Student Life Staff - to Clerical Assistants.
- 3. Increase the account for Office and Traveling Expenses, Dean of Women, by \$86.00 from Unallocated Maintenance and Equipment.

*W. Neal
McCoun*

International Advisory Office

4. Increase the account for Clerical Assistance by \$209.65 from Main University Unappropriated Balance, this amount representing balance of funds from the program for German local government officials which lapsed to General Funds.

X Official Publications

5. Increase the Maintenance and Equipment account by \$800 from Unallocated Maintenance and Equipment.

*Lipziger
L. M. Math
G. W. Mumma*

X Miscellaneous General Expenses

6. Increase the account for Commencement by \$350 from Unallocated Maintenance and Equipment.

School of Architecture

7. Transfer from unused salaries the sum of \$340 to the Maintenance and Equipment account.

Ransom

College of Arts and Sciences

Geography

8. Increase the Maintenance and Equipment account by \$190 from Unallocated Maintenance and Equipment.

Geology

9. Increase the Maintenance and Equipment account by \$180 from Unallocated Maintenance and Equipment.

*W. Neal
McCoun
L. Wilson*

Speech

10. Increase the Maintenance and Equipment account by \$162 from Unallocated Maintenance and Equipment, a like amount to be deducted from the Maintenance and Equipment account in the 1955-56 Budget.

College of Business Administration

Management

11. Increase the Maintenance and Equipment account by \$200 from Unallocated Maintenance and Equipment.

*W. Neal
Fuchs*

M-1

*E. W. Mumma
C.C. Dean W.R. Spradgel*

1954-55 Budget (Continued)

College of Education

Office of the Dean

Dean of Education
Skew

12. Transfer from Office and Travel Expenses (No. 2384) the sum of \$100 to Junior College Consultant, Travel Expense (No. 2389).

College of Engineering

Civil Engineering

l. Ferguson
Woolrich

13. Transfer from unused salaries the amount of \$84.34 to Senior Secretary position.

College of Fine Arts

Art

l. L. W. Wainwright
Dean E. W. Wainwright

14. Transfer \$1,241.50 to Maintenance and Equipment, \$850 from Guards for Exhibitions and \$391.50 from Long Session Teaching Assistants and Assistants account.

Music

Saty

15. Increase the Maintenance and Equipment account (No. 2491) by \$306.25, \$56.25 from Social Science Research Assistants and \$250 from Clerical Assistants, Office of the Dean.

16. Transfer \$120 from Maintenance and Equipment to Accompanists.

17. Transfer \$200 from Maintenance and Equipment to Office of the Dean Travel Expense account.

School of Law

Dean Keeton

18. Appoint Miss Lenore Elizabeth Whiteside as Secretary, effective June 7, 1955, at \$2,280 for twelve months, plus supplement, funds to come from unused and Unallocated Salaries.

School of Social Work

Dean Lee Williams

19. Increase the Maintenance, Equipment and Travel account by \$300 from Unallocated Maintenance and Equipment, a like amount to be deducted from the 1955-56 Budget account.

Air Science and Tactics

David H. Thomas

20. Increase the Maintenance and Equipment account by \$76.00 from unused salaries.

Military Science and Tactics

M. Macdonald

21. Increase the Maintenance and Equipment account by \$100 from Unallocated Maintenance and Equipment, a like amount to be deducted from the 1955-56 Budget account.

Naval Science and Tactics

Commander Radford K. Arner

22. Delete the name of Captain Francis J. Johnson as Professor and Chairman effective at close of business June 21, 1955, as he was detached June 22. Commander Radford K. Arner will serve as Acting Professor until a replacement for Captain Johnson is assigned.

Dean of the Graduate School

Dean Brongha (copy)

23. Transfer \$133.33 from Account No. 2633, Travel to Medical Units, to Account No. 2632, Office and Traveling Expenses.

1955 Summer Session

Student Life Staff

Dean Rowlett
Dean Cannon

24. Delete the name of Miss Margaret Peck, Associate Dean of Women (Student Group Advisor III) (half-time) at \$396 from the Second Term.

25. Appoint Miss Helen Flinn as Assistant Dean of Women (Student Group Advisor II) (half-time) for the Second Term at a total stipend of \$317.50, funds to come from unused salaries.

College of Arts and Sciences

Anthropology

2. Cant

26. Create an account for Teaching Assistants and Assistants in the Second Term in the amount of \$59.35, funds to come from Summer Session Unappropriated Balance.

1955 Summer Session (Continued)
College of Arts and Sciences (Continued)
Bacteriology

*with
Wagon*

27. Create an account for Teaching Assistants and Assistants in the Second Term in the amount of \$75.00, funds to come from Summer Session Unappropriated Balance.

Chemistry

*man
Amerson*

28. Appoint Dr. L. O. Morgan as Associate Professor in the Second Term at a total stipend of \$966, funds to come from unused salaries in the amount of \$949, plus \$17.00 from Summer Session Unappropriated Balance.

Classical Languages

*J. Gaimuth
Dere*

29. Change the appointment of Dr. James A. Hitt, Instructor, Second Term, from four-fifths time at \$532 to full time at \$666, the additional \$134 to come from Summer Session Unappropriated Balance.

Economics

E. Hale

30. Create an account for Teaching Assistants and Assistants in the First Term in the amount of \$285, funds to come from unused salaries.

31. Create an account for Teaching Assistants and Assistants in the Second Term in the amount of \$396, \$149 to come from unused salaries and \$247 from Summer Session Unappropriated Balance.

English

*his
Account*

32. Accept the resignation of Mr. Arthur M. Cory, Assistant Professor at \$733 from the Second Term.

33. Approve the following appointments in the Second Term, at the stipends indicated, funds to come from unused salaries and/or Summer Session Unappropriated Balance:

| | | |
|---------------------|---|----------|
| Assistant Professor | | |
| | Sarah Dodson (3/5 time) | \$429.00 |
| Instructor | | |
| | James B. Colvert (full-time, a change from 3/5) | 683.00 |
| | Lois B. Trice | 616.00 |
| | George O. Marshall, Jr. (3/5 time) | 349.00 |
| | Ernest B. Speck (3/5 time) | 349.00 |
| | Sidney Schiffer (3/5 time) | 349.00 |
| | Frederick W. Eckman (2/5 time) | 253.00 |
| | Herbert Bergman (3/5 time July 19-26, 1955) | 63.00 |
| | William J. Handy (2/5 time July 19-26, 1955 at \$41.00, full-time, effective July 27 at \$510). | 551.00 |

Geology

34. Increase the account for Teaching Assistants and Assistants in the Second Term by \$900, funds to come from Summer Session Unappropriated Balance.

35. Appoint Mr. Wilfred F. Roux, Jr. as Instructor for the Interession at \$300, funds to come from Summer Session Unappropriated Balance.

Government

36. Accept the resignation of Dr. J. Alton Burdine, Professor (half-time) at \$691, from the Second Term and transfer \$311 from his salary to the account for Teaching Assistants and Assistants.

History

37. Approve the appointment of Mrs. Coral H. Tullis as Assistant Professor (modified service) in the First Term at a stipend of \$321, funds to come from Summer Session Unappropriated Balance.

38. Increase the account for Teaching Assistants and Assistants, Second Term, by \$57.00, funds to come from Summer Session Unappropriated Balance.

1955 Summer Session (Continued)
College of Arts and Sciences (Continued)
Mathematics and Astronomy

39. Change the appointment of Dr. A. E. Cooper, Professor, from full to half-time in the Second Term at \$591 for the period.

40. Approve the following appointments in the Second Term, funds to come from unused salaries and/or Summer Session Unappropriated Balance:

| | | |
|-------------------------------------|--|----------|
| Professor | | |
| C. M. Cleveland (3/10 time) | | \$324.00 |
| Assistant Professor | | |
| William Thomas Guy, Jr. (3/10 time) | | 240.00 |
| Special Instructor | | |
| William A. Holley | | 550.00 |

41. Create an account for Teaching Assistants and Assistants in the Second Term in the amount of \$924.85, of this amount \$848 to come from Summer Session Unappropriated Balance and \$76.85 from unused salaries.

Philosophy

42. Increase the account for Teaching Assistants and Assistants in the Second Term by \$60.00 from Summer Session Unappropriated Balance.

Correct in records

Physics

43. Correct docket item 46 for the July meeting to show the \$262 from unused salary of Dr. R. N. Little in the Second Term to be added to the Teaching Assistant and Assistant account in the First Term rather than in the Second.

44. Increase the account for Teaching Assistants and Assistants in the Second Term by \$772.25 from Summer Session Unappropriated Balance.

Psychology

45. Change the appointment of Dr. Hugh C. Blodgett, Professor, from full to four-fifths time in the Second Term at a total stipend of \$986.

46. Appoint Mr. Robert E. Morin as Assistant Professor (four-fifths time) for the Second Term at a total stipend of \$572, funds to come from unused salaries and Summer Session Unappropriated Balance.

47. Increase the account for Teaching Assistants and Assistants in the Second Term by \$117 by transfer from unused salaries.

Romance Languages

48. Change the appointment of Dr. C. A. Swanson, Professor, from three-fifths time to full-time at \$1,133 for the Second Term, additional funds to come from unused salaries.

49. Appoint Dr. David T. Sisto as Assistant Professor (three-fifths time) for the Second Term at a total stipend of \$459, funds to come from unused salaries and Summer Session Unappropriated Balance.

50. Appoint Mrs. Madeleine Derdeyn-Joseph as Special Instructor (three-fifths time) for the Second Term at a total stipend of \$429, funds to come from Summer Session Unappropriated Balance.

Speech

51. Appoint Mrs. Marjorie D. Parker as Special Instructor (three-fifths time) for the Second Term at a stipend of \$349, funds to come from Summer Session Unappropriated Balance.

Zoology

52. Transfer \$181 from the First Term Teaching Assistants and Assistants account to that account in the Second Term.

Physical Training for Men

53. Appoint Mr. Joe Conley Bowling as Special Instructor, Second Term, at a total stipend of \$700, funds to come from fees for Non-Student Classes.

1955 Summer Session (Continued)
College of Arts and Sciences (Continued)
Physical Training for Women

54. Appoint Mrs. Janet Morse as Instructor (part-time) for the Second Term at a total stipend of \$232, funds to come from fees for Non-Student Classes.

College of Business Administration
Accounting

55. Appoint Mr. Morgan E. Shipman as Lecturer for the Second Term at a total stipend of \$500, funds to come from Summer Session Unappropriated Balance.

Business Services

56. Grant Mr. Francis B. May, Assistant Professor, Second Term at \$833, a leave of absence without salary for the period July 25 - August 7, 1955.

57. Appoint Miss Nellie Marie Barnes as Lecturer for the period July 25 - August 31, 1955, at a total stipend of \$500, funds to come from unused salaries and Summer Session Unappropriated Balance.

58. Appoint Miss Stella Traweek as Assistant Professor for the period July 20 - August 7, 1955, at a total stipend of \$377.67, funds to come from Summer Session Unappropriated Balance.

Management

59. Appoint Mr. Burnard Sord as Lecturer (two-thirds time) in the Second Term at a total stipend of \$400, funds to come from unused salaries.

60. Appoint Mr. Wilfred Watson as Assistant Professor (two-fifths time), Second Term, at a total stipend of \$320, funds to come from unused salaries.

College of Education
Curriculum and Instruction

61. Accept the resignation of Mr. Herman A. Newsom, Assistant Professor at \$783, from the Second Term, and transfer \$383 of his unused salary to the account for Teaching Assistants and Assistants.

62. Create a position of Lecturer, part-time in the Second Term at \$400, funds to come from Summer Session Unappropriated Balance.

Educational Administration

63. Create an account for Teaching Assistants and Assistants in the Second Term in the amount of \$200, funds to come from Summer Session Unappropriated Balance.

64. Appoint Mr. Joe E. Mitchell as Visiting Lecturer for the Second Term at a total stipend of \$500, funds to come from unused salaries.

Educational Psychology

65. Change the appointment of Dr. O. B. Douglas, Professor, from half to two-thirds time in the Second Term at a total stipend of \$833, additional funds to come from unused salaries.

66. Appoint Mr. Roger N. McCown as Assistant Professor (half-time), Second Term, at a total stipend of \$333, funds to come from account for Teaching Assistants and Assistants.

67. Increase the Teaching Assistants and Assistants account, Second Term, by \$42.00 from unused salaries and by \$210.75 from First Term Teaching Assistants and Assistants.

68. Appoint Mr. Alton C. Murphy as Lecturer for the First Term at a total salary of \$866, funds to come from unused salaries.

1955 Summer Session (Continued)
College of Education (Continued)
Physical and Health Education

69. Transfer from "Consultants for Workshops" the sum of \$165.87 to create an account "Payment to the United States Office of Education for Workshop Consultant Services," both accounts in the First Term.

70. Change the appointment of Mr. C. J. Alderson, Assistant Professor, Second Term, from one-third to two-thirds time at a stipend of \$576, additional funds to come from First Term item, "Consultants for Workshop."

71. Transfer from the account for Teaching Assistants and Assistants in the First Term the sum of \$36.00 to that account in the Second Term.

College of Engineering
Civil Engineering

72. Transfer \$19.00 from the First Term Teaching Assistants and Assistants account to that account in the Second Term.

Electrical Engineering

73. Transfer \$34.00 from the First Term Teaching Assistants and Assistants account to that account in the Second Term.

Office of the Dean

74. Change the appointment of Dean W. R. Woolrich to one-third time for the period July 4-18, 1955, changing his total stipend for the First Term to \$821, and in the Second Term change his appointment to a one-fourth time basis at a total stipend of \$375.

College of Fine Arts

Drama

75. Transfer from the First Term Teaching Assistants and Assistants account to that account in the Second Term the sum of \$282.46.

Music

76. Appoint Miss Eleanor Page as Lecturer for the Second Term at a total stipend of \$300, funds to come from Summer Session Unappropriated Balance.

77. Appoint Mrs. Edra Gustafson as Special Instructor for the Second Term at a total stipend of \$633, funds to come from unused salaries.

78. Increase the account for Teaching Assistants and Assistants, First Term by \$434 from unused salaries in that term, and by \$766 from unused salaries in the Second Term.

79. Transfer the sum of \$65.00 from unused salaries in the Second Term to the item "Band, Orchestra and Choral Workshop" in the First Term.

80. Increase the account for Teaching Assistants and Assistants, Second Term, by \$300 from unused salaries.

College of Pharmacy

81. Appoint Dr. Leon O. Wilken, Jr., as Special Instructor, Second Term, at a total stipend of \$600, funds to come from unused salaries in the First and Second Terms and from the Teaching Assistants and Assistants fund in the Second Term.

1954-55 Budget - Organized Research
University Research Institute

82. Increase the allotment to Project No. 452 (Dr. George W. Hoffman) by \$30.00 from Account No. 2684.

83. Increase the allotment to Project No. 450 (Dr. E. F. Haden) by \$63.17 from Research Aid and Publication.

Copy for [unclear]

Research in Anthropology

84. Transfer \$60.29 from the Maintenance, Equipment and Travel account to Laboratory Assistants and Typists.

1954-55 Budget - Organized Research (Continued)Research in Zoology

85. Transfer to the Maintenance and Equipment account the balance in unused salaries, in the approximate total of \$1,037.37.

Cooperative Program in Educational Administration

86. Appoint Dr. Harry E. Moore as Coordinator for the period June 16 - August 31, 1955, at a monthly rate of \$722.22, funds available in budget position.

87. Increase the Equipment account in the General Funds Portion in the amount of \$595.12 by transfer of the following amounts from source indicated:

| | |
|-----------------------------|----------|
| Unused Salaries | \$474.45 |
| Clerical Assistance | 60.50 |
| Office Supplies and Expense | 60.17 |

88. Increase the Clerical and Secretarial Assistance account in the Grant portion by \$600 from unused salaries.

Biochemical Institute

89. Transfer \$2,056 from Clayton Foundation Grant item Research Scientists, Aides, Breeders, etc. to item for Maintenance, Wages, Supplies, and Equipment.

90. Transfer \$4,725 from Clayton Foundation Grant - Trace Element and Mineral Studies item for Research Scientists, etc, to Maintenance, Wages, Supplies, and Equipment.

Bureau of Business Research

91. Change the appointment of Mr. Richard C. Henshaw, Jr., Statistician, to two-fifths time for the period July 19 - August 31, 1955, with corresponding change in rate of pay.

92. Change the appointment of Mrs. Marjorie T. Cornwell, Administrative Clerk, from a three-fifths time to a full-time basis for the month of August at \$320, the additional funds needed to come from Unallocated Salaries.

93. Appoint Mr. William S. Lowe, Jr. as Social Science Research Associate I for the month of August at \$290, funds to come from Unallocated Salaries.

94. Appoint Mr. William Eugene Wright as Social Science Research Associate II (Faculty) on a three-eighths time basis for the month of August at a total salary of \$145.83, funds to come from Unallocated Salaries.

Bureau of Engineering Research

95. Provide the salary of Dean W. R. Woolrich from unused salary funds from this division for the period July 4 - August 27, 1955, at a total of \$679 on a one-third time basis.

Institute of Latin-American Studies

96. Transfer the sum of \$400 from Account No. 2971 - Maintenance, Equipment, Printing and Travel to Account No. 2970 - General Publications Fund.

Institute of Public Affairs

97. Increase the account for Travel, Supplies, Publications and Incidentals by \$160.38 from unused salaries.

1954-55 Budget - Organized Research (Continued)

Plant Research Institute

98. Appoint Miss Marie B. Morrow as Mycologist for the period June 16 - August 31, 1955, on a full-time basis at \$566.66 per month, funds to come from Account No. 7309, Mycology Salaries.

Texas Petroleum Research Committee

99. Increase the account for Material, Equipment, Travel, Publications, Wages by \$6,002.54, the funds necessary on deposit with the State Treasurer in the Oil and Gas Enforcement Fund No. 79, Appropriation Number H-495, and by \$2,489.88 from unused salary funds.

Division of Extension

Extension Teaching and Field Service Bureau

100. Appoint Mr. Orville Lee Baugh as Special Instructor in Mathematics for the period June 7 - July 18, 1955, at a total stipend of \$715, funds to come from Main University Unallocated Salaries.

101. Increase the account for Extension Teaching Centers by \$12,000 from Main University Unappropriated Balance.

102. Transfer the sum of \$1,000 from Extension Teaching Centers to Clerical Assistants.

103. Transfer \$175 to Correspondence Instruction for World War Veterans from the Maintenance, Traveling and Printing account.

Industrial and Business Training Bureau

104. Grant Miss Bethel I. Fox, Specialist in Dry Cleaning at \$5,200 for twelve months, a leave of absence without pay for the period July 18-29, 1955.

105. Transfer \$300 from the account for Maintenance, Equipment, and Travel to account for Clerical Assistants.

Package Loan Library

106. Transfer to Clerical Assistants \$530 from Maintenance and Equipment and \$133.66 from Unallocated Salaries.

Visual Instruction Bureau

107. Increase the account for Assistants by \$10,025.83, funds to come from Film Rental Fund.

Office of the Dean

108. Increase the account for Clerical Assistants by \$380 from the account for Maintenance, Travel and Equipment.

Library

109. Grant Miss Mary Kirkpatrick, Librarian III at \$4,728 for twelve months, plus supplement, a leave of absence without salary for the period August 8-25, 1955.

Physical Plant

Office of Supervising Architect

110. Transfer from Account No. 3166, Maintenance, Repairs, and Equipment the following amounts to the accounts indicated in the Department of Buildings and Grounds:

| | |
|------------------------------------|-------------|
| Maintenance, Repairs and Equipment | \$14,750.00 |
| Office and Travel Expense | 250.00 |

Office of Superintendent of Utilities

111. Delete the name of Mr. Jack C. Maguire, Communications Engineer at \$7,320 plus supplement, effective June 10, 1955, since he died on that date.

112. Increase the salary rate of Mr. Louis F. Townsend, Building Utility Operator, from \$2,640 plus supplement for twelve months to \$2,904 plus supplement effective August 1, 1955, funds to come from unused salaries.

1954-55 Budget (Continued)

Physical Plant (Continued)

Office of Superintendent of Utilities (Continued)

113. Increase the salary rate of Mr. William L. Lett, Building Utility Operator, from \$3,048 for twelve months plus supplement to \$3,204 plus supplement, effective August 1, 1955, additional funds to come from unused salaries.

114. Appoint Mr. Darrell J. Kendall as Assistant Utility Station Operator at \$2,904 for twelve months, plus supplement, effective July 1, 1955, funds to come from Unallocated Salaries.

115. Change the appointment of Mr. Robert I. Worley from Assistant Electrical Engineer at \$5,484 for twelve months plus supplement to Communications Engineer at \$6,048 plus supplement, effective August 1, 1955, additional funds to come from unused salaries.

Radio-Television

116. Appoint Mr. Robert F. Schenkkan as Consultant for the period June 1 - July 31, 1955, at a total stipend of \$1,000, funds to come from unused salaries.

Testing and Guidance Bureau

117. Increase the account for Test Scoring, Supplies, and Miscellaneous by \$400 from Unallocated Maintenance and Equipment.

118. Create an account for Social Science Research Assistants in the amount of \$408.08 from unused salaries.

Fellowships, Scholarships and Research Aid

119. Transfer \$500 from Scholarships (non-resident graduate students) (Teaching Assistants) to Scholarships (non-resident graduate students).

The University of Texas Press

120. Accept the resignation of Mr. Glenn E. Brooks, Sales Assistant at \$3,720 for twelve months, plus supplement, effective at close of business July 31, 1955, and transfer \$320 of unused salary to the Revolving Publications Fund.

Students' Clipping Bureau

121. Transfer \$374 from the fund Newspaper Subscriptions (Account No. 995) to fund Students' Clipping Bureau (No. 6342).

Texas Memorial Museum

122. Transfer to the account for Maintenance, Equipment, Investigation, Travel, Assistants, Printing, Labor, Repairs, etc. the following sums from the source indicated:

| | |
|---------------------|----------|
| Unused salaries | \$219.38 |
| Research Assistants | 435.60 |

The Texas Union

123. Transfer from the Texas Union Building Account (No. 8907) \$4,512.99 to the Texas Union General Account (No. 6335).

Government Sponsored Research Projects

Bureau of Business Research - Gulf Coast Study, No. 14-06-500-140

124. Change the appointment of Mr. William Eugene Wright, Social Science Research Associate, from full-time at \$388.88 per month to five-eighths time at \$243.05, effective August 1, 1955.

125. Appoint Mr. Francis B. May as Research Scientist at \$555.55 per month for the period July 25 - August 7, 1955.

Coastal Study of Southwest Mexico

126. Appoint Dr. Donald D. Brand as Director (Faculty) at \$944.44 per month for the period July 19 - August 31, 1955.

1954-55 Budget (Continued)Government Sponsored Research Projects (Continued)Combustion Kinetics Project

127. Change the appointment of Dr. Robbin C. Anderson, Director (Faculty), to a full-time status at a monthly rate of \$722.22 for the period July 19-31, 1955, removing him from payroll August 1-31, 1955.

128. Terminate the appointment of Dr. S. H. Simonsen, Research Scientist (Chemistry) effective at close of business May 31, 1955.

Defense Research Laboratory

129. Approve changes from present status to that indicated below for the following (full-time unless otherwise shown):

| | <u>Monthly Rate</u> | <u>Effective Date</u> |
|---|---------------------|-----------------------|
| Associate Director (Faculty) Milton J. Thompson | \$1,000.00 | August 22, 1955 |
| Research Engineer (Faculty) Harold J. Plass, Jr. (36-2/3 hours per week) | 550.00 | July 19, 1955 |
| Henry G. Rylander, Jr. | 577.77 | July 19, 1955 |
| Elmer L. Hixson | 477.77 | June 16, 1955 |
| Research Engineer V Harry F. Ebert | 565.00 | June 16, 1955 |
| Marcel E. C. Gres | 650.00 | June 16, 1955 |
| Frank W. McBee, Jr. | 650.00 | June 16, 1955 |
| Research Engineer IV Richard O. Welty | 514.00 | June 16, 1955 |
| Research Engineer III Edward M. Wight | 424.00 | June 16, 1955 |
| William H. Savage, Jr. | 445.00 | June 16, 1955 |
| Edwin H. Block, Jr. | 445.00 | June 1, 1955 |
| Design Engineer (Faculty) Noel C. McGuire | 588.88 | June 16, 1955 |
| Research Scientist (Chemistry) (Faculty) Norman Hackerman (half-time) | 438.88 | June 16, 1955 |
| Research Scientist (Geology) (Faculty) Robert L. Folk | 000.00 | June 1, 1955 |
| Research Scientist (Mathematics) (Faculty) William T. Guy (38 hours per week) | 506.67 | July 19, 1955 |
| Research Scientist (Physics) (Faculty) Claude W. Horton | 000.00 | July 1, 1955 |
| Claude W. Horton (1/4 time) | 188.89 | August 1, 1955 |
| A. Wilson Nolle | 000.00 | June 16, 1955 |
| Research Scientist (Psychology) (Faculty) Hugh C. Blodgett (3/4 time) | 616.66 | June 16, 1955 |
| Hugh C. Blodgett (1/4 time) | 205.55 | July 19, 1955 |
| Hugh C. Blodgett (9/20 time) | 370.00 | July 25, 1955 |
| Lloyd A. Jeffress | 822.22 | June 16, 1955 |
| Research Scientist (Physics) V Otto J. Baltzer (3/4 time) | 600.00 | August 1, 1955 |
| Research Scientist (Psychology) IV Thomas T. Sandel | 467.00 | June 16, 1955 |
| Donald C. Teas | 467.00 | June 16, 1955 |
| Research Scientist (Physics) III J. David Gavenda | 404.00 | June 1, 1955 |

130. Appoint Mr. Earl O. Wukasch as Research Engineer IV (half-time) at \$282.50 per month, effective July 5, 1955.

1954-55 Budget (Continued)

Government Sponsored Research Projects (Continued)

Electrical Engineering Research Laboratory

131. Appoint Mr. Donald C. Thorn as Radio Engineer at \$400 per month, effective July 20, 1955.

132. Grant Mr. DeForrest Metcalf, Jr., Research Engineer IV at \$592 per month, a leave of absence without salary for the period June 17-30, 1955.

133. Approve changes from present status to that indicated below for the following:

| | <u>Monthly Rate</u> | <u>Effective Date</u> |
|---|---------------------|-----------------------|
| Director | | |
| Archie W. Straiton (full-time) | \$1,100.00 | June 16, 1955 |
| Assistant Director and Radio Engineer | | |
| Frederick E. Brooks, Jr. (11/12 time) | 682.40 | June 16, 1955 |
| Radio Engineer | | |
| William C. Duesterhoeft, Jr. (11/12 time) | 550.00 | June 16, 1955 |
| Cullen M. Crain (11/12 time) | 590.74 | June 16, 1955 |
| Harold Wood Smith (11/12 time) | 539.80 | June 16, 1955 |
| Meteorologist | | |
| Kenneth H. Jehn | 000.00 | August 8-21, 1955 |
| Research Engineer IV | | |
| John Paul German | Resign | August 21, 1955 |

Genetics Foundation

134. Approve the following appointments:

| | <u>Monthly Rate</u> | <u>Effective Date</u> |
|------------------------------|---------------------|-----------------------|
| Research Scientist, Director | | |
| Wilson S. Stone (1/4 time) | \$ 236.11 | July 1-18, 1955 |
| Wilson S. Stone (full-time) | 944.44 | July 19, 1955 |
| Research Scientist (Faculty) | | |
| Marshall R. Wheeler | 511.11 | July 1, 1955 |
| Research Scientist V | | |
| Warren P. Spencer | 955.55 | August 1, 1955 |

Inorganic Chemistry Project

135. Accept the resignation of Mr. Donald M. Sowards, Research Scientist (Chemistry) IV at \$504 per month, effective at close of business June 30, 1955.

Military Physics Research Laboratory

136. Approve changes from present status to that indicated below for the following:

| | <u>Monthly Rate</u> | <u>Effective Date</u> |
|--------------------------------------|---------------------|-----------------------|
| Executive Director | | |
| M. Y. Colby (full-time) | \$ 955.55 | June 16, 1955 |
| Research Scientist (Mathematics) | | |
| Robert E. Greenwood (military leave) | 000.00 | August 15-26, 1955 |
| Research Scientist (Physics) | | |
| Robert B. Watson | 666.66 | July 19-31, 1955 |
| Technical Reports Editor | | |
| John A. Walter (1/4 time) | 141.66 | July 16, 1955 |

1954-55 Budget (Continued)
Government Sponsored Research Projects (Continued)
Military Physics Research Laboratory (Continued)

Monthly Rate Effective Date

Instrument Shop Foreman
George H. Olewin (leave) \$ 000.00 June 20-24, 1955

137. Appoint Mr. John F. Mannix as Research Scientist IV at \$490 per month, effective June 1, 1955.

Nuclear Physics Laboratory

138. Change the appointment of Mr. Norman A. Bostrom from Research Scientist (Physics) III (half-time) at a full-time monthly rate of \$357 to Research Scientist (Physics) V at \$592 per month, effective June 6, 1955.

Psychological Research Foundation - AF 18(600) - 913

139. Terminate the appointment of Mr. Philip Worchel, Director (Faculty) effective at close of business July 15, 1955.

Psychological Research Foundation - AF 18(600) - 916

140. Appoint Dr. Robert Blake as Director (Faculty) August 29-31, 1955 at a monthly rate of \$688.88.

Research in Medical Bacteriology

141. Change the appointment of Mr. Charles E. Lankford, Director (Faculty), from a one-tenth time basis to full-time at \$722.22 per month, effective August 1, 1955.

Research in Mold Metabolism

142. Appoint Mr. Jackson W. Foster as Director (Faculty) at \$944.44 per month, effective July 19, 1955.

Research in Properties of Liquids and Solids

143. Remove Mr. A. Wilson Nolle, Director (Faculty) from the payroll, effective at close of business August 5, 1955.

Sanitary Engineering Project

144. Accept the resignation of Mr. E. J. M. Berg, Research Scientist (Chemistry) IV (half-time) at \$207 per month, effective at close of business June 24, 1955.

145. Appoint Mr. Lawrence Hirsch as Research Scientist III (half-time) at \$233.50 per month, effective June 1, 1955.

Structural Mechanics Research Laboratory

146. Appoint Mr. Gene C. Walker as Research Engineer (Faculty) at \$388.88 per month, effective June 16, 1955.

147. Approve changes from present status to that indicated below for the following:

| | <u>Monthly Rate</u> | <u>Effective Date</u> |
|--|---------------------|-----------------------|
| Research Engineer (Faculty) | | |
| A. A. Toprac (half-time) | \$ 305.56 | June 16, 1955 |
| Hudson Matlock | 611.11 | June 16, 1955 |
| Frank Grant Bryant (half-time) | 261.11 | June 16, 1955 |
| James W. Turnbow (18-8/9 hours per week) | 251.85 | June 16, 1955 |
| James W. Turnbow (half-time) | 266.66 | July 19, 1955 |

1955-56 Budget

Student Health Center - Outpatient Division

1. Appoint Dr. William E. Cochran to the unfilled position of Physician (General Medicine) (temporary) (half-time) at \$3,234 for twelve months, effective September 1, 1955.

2. Remove Dr. S. W. Bohls, Physician, Specialist (Pathology) (part-time) at \$3,100 for twelve months, from the University payroll for the period September 1, 1955 - February 29, 1956, and transfer \$1,200 of his salary to the Maintenance and Equipment account.

1955-56 Budget (Continued)

Longhorn Bands

X 3. Appoint Mr. Vincent R. DiNino to unfilled position Director of Longhorn Bands, at \$6,000 for ten months, effective September 1, 1955. Mr. DiNino will also have title of Guest Lecturer in Music with no additional compensation.

School of Architecture

4. Appoint Mr. Hugh L. McMath as Acting Director, effective September, 1955, pending the selection of a permanent Director.

5. Approve the following appointments at the total stipend indicated for each period of appointment:

Assistant Professor

X William Clark Craig (one-third time) (First Semester) \$ 800
X Lee Francis Hodgden (Second Semester) 2,400

Lecturer

X Claude Arthur ^{Winkelhake} ~~Winkelhake~~ (half-time) (First Semester) 1,200

College of Arts and Sciences

Botany

Letter ✓ 6. Grant Mr. Walter V. Brown, Associate Professor (three-fourths time) at \$4,500 for nine months, a leave of absence without salary for the First Semester since he is being given a research assignment by the University Research Institute.

Letter ✓ 7. Change the appointment of Mr. Irwin Spear, Assistant Professor, from two-thirds time at \$3,333 for nine months to full-time at \$5,000, effective September 16, 1955, additional funds to come from unused salary of Mr. Brown.

Letter ✓ 8. Change the appointment of Mr. B. L. Turner, Assistant Professor, from two-thirds time at \$3,067 for nine months to five-sixths time at \$3,834, effective September 16, 1955, additional funds in amount of \$583 to come from unused salary of Mr. Brown, and \$184 from Teaching Assistants and Assistants.

English

Letter ✓ 9. Grant leaves of absence without salary to the following Professors for the Long Session since they have been invited to teach at the university indicated:

- ✓ Dr. Rudolph Willard (\$9,500 for nine months) - Columbia
- ✓ Dr. M. M. Crow (\$8,200 for nine months) - Chicago

X 10. Appoint Dr. Stith Thompson as Visiting Professor for the Second Semester at a total stipend of \$5,000, funds to come from unused salaries.

X 11. Appoint Dr. Arthur Keister Moore as Visiting Associate Professor for the Second Semester at a total stipend of \$3,200, funds to come from unused salaries.

X 12. Appoint Mrs. Alice Lovelace Cooke as Assistant Professor for the Long Session at \$4,800, funds to come from unused salaries.

Letter ✓ 13. Change the appointment of Dr. Leo Hughes, Associate Professor at \$6,300 for nine months, to a two-thirds time basis for the First Semester in order that he may serve as Assistant Dean in the Graduate School in the absence of Dr. Livingston.

Letter ✓ 14. Grant a leave of absence without salary from the Department to the following Associate Professors for the First Semester since they have been given a Research Institute grant:

- ✓ Dr. Walter Powell Stewart (\$6,000 for nine months)
- ✓ Dr. Gerald Langford (\$5,400 for nine months)

1955-56 Budget (Continued)
College of Arts and Sciences (Continued)
Geography

Letter ✓

15. Appoint Dr. Donald D. Brand as Chairman for the First Semester instead of Dr. Stanislawski.

Letter ✓

Germanic Languages

16. Appoint Dr. Helmut Rehder as Chairman for the Long Session vice Dr. Lehmann, on leave.

History

17. Approve the following appointments for the period and at the total stipend indicated, funds to come from funds available in the budget:

Letter ✓

Visiting Professor

Arthur William Hummel - Second Semester - \$5,000

Letter ✓

Visiting Associate Professor

Enno Edward Kraehe - First Semester - \$3,400

Letter ✓

18. Change the status of Dr. R. L. Biesele, Professor at \$6,500 for nine months, to a two-thirds time basis for the First Semester.

Letter ✓

Home Economics

19. Grant Miss Gene Spencer, Professor at \$7,300 for nine months, a leave of absence without salary for the Long Session.

Letter ✓

Philosophy

20. Grant Dr. David L. Miller, Professor at \$8,000 for nine months, a leave of absence without salary from the Department for the Second Semester since he has been granted a research grant from the University Research Institute.

Letter ✓

21. Appoint Mr. John Robert Silber to the unfilled position of Assistant Professor for the Long Session at a stipend of \$5,000.

Letter ✓

Physics

22. Change the status of Dr. W. W. Robertson from Instructor at \$4,300 for nine months to Assistant Professor at \$4,800, effective September 16, 1955, additional funds to come from the Unallocated Special Salary Account (for Teaching Salary Increases Below the Rank of Full Professor).

Letter ✓

Psychology

23. Change the appointment of Dr. L. A. Jeffress, Professor at \$8,000 for nine months, to a one-third time basis for the Long Session.

24. Appoint Mr. Roger T. Davis as Visiting Professor (half-time) for the Long Session at a total stipend of \$2,700, funds to come from unused salaries.

Romance Languages

25. Establish a special account entitled "Expenses, SCMLA Meeting" in the amount of \$410, funds to come from Unallocated Maintenance and Equipment.

Speech

26. Create a Special Equipment account in the amount of \$4,000, funds to come from Unallocated Maintenance and Equipment.

Zoology

27. Change the appointment of Dr. J. T. Patterson from Professor (modified service) at \$4,988 for nine months to Professor Emeritus, effective September 16, 1955.

Letter ✓

College of Business Administration
Management

28. Delete the name of Dr. Virgil A. James, Associate Professor (half-time) (temporary) at \$4,000 for nine months, since he has resigned prior to September 1, 1955.

1955-56 Budget (Continued)College of Business Administration (Continued)Marketing, Resources, Transportation, and International Trade

29. Change the status of Dr. Eli Cox from Assistant Professor at \$5,500 for nine months to Associate Professor (1955-56 only) without change in salary.

College of EducationCurriculum and Instruction

30. Change footnote (a) on Dr. Glenn E. Barnett to show him Associate Dean instead of Assistant Dean.

31. Delete the name of Dr. Herman A. Newsom, Assistant Professor at \$5,000 for nine months, since he has resigned prior to September 16, 1955.

32. Appoint Miss Mary Frances Flournoy as Assistant Professor at \$4,900 for nine months, effective September 16, 1955, funds to come from unused salaries.

33. Appoint Mr. Loy E. Prickett as Assistant Professor for the Long Session at a salary of \$4,500, funds to come from unused salaries.

34. Change the source of the \$1,500 addition to the Teaching Assistants and Assistants funds, reported in the July docket to come from funds in Dean's Office, to Unallocated Salaries.

Office of the Dean

35. Change the title of Dr. Glenn E. Barnett from Assistant Dean; Professor of Curriculum and Instruction to Associate Dean; Professor of Curriculum and Instruction.

College of EngineeringMechanical Engineering

36. Grant Mr. Horace E. Staph, Assistant Professor at \$5,000, a leave of absence without salary for the period September 16-30, 1955.

Petroleum Engineering

37. Appoint Mr. Norman Lamont as Assistant Professor at \$5,900 for nine months, funds to come from unused and Unallocated Salaries.

College of Fine ArtsDrama

38. Appoint Miss Margaret Servine to the unfilled position of Assistant Professor at \$4,500 for nine months, effective September 16, 1955.

39. Appoint Mr. Edward A. Langhans to unfilled position of Assistant Professor at \$4,500 for nine months, effective September 16, 1955.

Music

40. Delete the following from the budget since they resigned prior to September 16, 1955:

Guest Professor

Angel Reyes - \$6,800 for nine months

Guest Lecturer

Ralph Briggs - \$5,000 for nine months

Assistant Professor

Steven Kennedy - \$4,500 for nine months

41. Appoint Mr. Alfredo de Saint-Malo as Guest Professor at \$6,000 for the Long Session, funds to come from unused salaries.

School of Law

42. Change the appointment of Mr. Robert W. Stayton, Professor at \$11,000 for nine months, plus supplement, to a half-time basis for the Long Session.

43. Appoint Mr. Charles Alan Wright as Visiting Associate Professor (1955-56 only) at \$7,000 for nine months, funds to come from unused salaries.

1955-56 Budget (Continued)

Graduate School of Library Science

44. Appoint Mr. Heartsill Henry Young as Lecturer at \$4,500 for nine months, effective September 16, 1955, and grant him a leave of absence without salary for the Long Session.

College of Pharmacy

45. Delete the name of Miss Louise Pope, Lecturer and Chief Pharmacist at \$2,550 for twelve months, since she resigned prior to September 1, 1955.

Naval Science

46. Approve the appointment of Captain Donald Greer Irvine as Professor and Chairman without salary from the University.

Graduate School - Office of the Dean

47. Appoint Dr. Leo Hughes as Assistant Dean for the First Semester on a one-third time basis at a total salary of \$1,200, funds to come from Unallocated Salaries.

University Research Institute

48. Approve the following research assignments for 1955-56 to members of the staff, funds to come from University Research Institute. The amounts in each case are the current departmental salaries for the period indicated and any changes in salaries will automatically change the amount of the Institute grant:

| <u>Project No.</u> | | <u>Amount of Grant</u> |
|--------------------|---|------------------------|
| L-403 | Associate Professor W. V. Brown, Department of Botany, for preparation of manuscript of a book entitled <u>The Nature of the Grass Plant</u> | |
| | Research Assignment - First Semester | \$2,250 |
| L-405 | Associate Professor Gerald Langford, Department of English, for the completion of a critical biography of O. Henry | |
| | Research Assignment - First Semester | 2,700 |
| L-406 | Professor D. L. Miller, Department of Philosophy, for the completion of a study <u>Science and Its Method</u> | |
| | Research Assignment - Second Semester | 4,000 |
| L-408 | Associate Professor Powell Stewart, Department of English, to prepare a pilot volume index of British periodical literature of the 18th Century | |
| | Research Assignment - First Semester | 3,000 |

Research in Zoology

49. Delete the name of Dr. J. T. Patterson as Director since he has resigned, and appoint Dr. C. P. Oliver in his place.

Institute of Marine Science

50. Delete the name of Dr. Gordon Gunter, Director and Research Scientist V at \$9,600 for twelve months since he resigned prior to September 1, 1955.

51. Appoint Dr. Henry H. Hildebrand, Research Scientist III at \$5,604 for twelve months, as Acting Director, vice Dr. Gunter, resigned.

1955-56 Budget (Continued)

Plant Research Institute - Clayton Foundation Grant Funds

52. Transfer Mr. Irwin Spear, Physiologist (one-third time) at \$1,667 for nine months, to full-time service in the Department of Botany and eliminate this position.

53. Transfer Mr. B. L. Turner, Cytologist (one-sixth time) at \$767 for nine months, to the Department of Botany and eliminate this position.

Cotton Economic Research

54. The Cotton Research Committee has passed a resolution that the physical testing program and facilities be moved to the Textile Research Laboratories at Lubbock, ^{effective January 1, 1956} and that research proposals submitted by The University of Texas be revised and resubmitted to the Committee prior to December 1, 1955. Funds in the amount of \$15,726 (divided Salaries \$12,066 and Maintenance \$3,660) have been provided for the period September 1 - December 31, 1955, and the following budget for this period is recommended.

| | 1953-54 | 1954-55 | 1955-56 | |
|---|------------|------------|------------------|-----------------|
| | | | Annual Rate | 9/1/55-12/31/55 |
| Research Scientist V Joel F. Hembree | \$7,680.00 | \$7,800.00 | \$ 7,800.00 | \$ 2,600.00 |
| (Research Scientist V) | 6,660.00 | 7,104.00 | . . . | . . . |
| Social Science Research Associate I Clara H. Lewis (five-eighths time) | 2,557.44 | 2,632.44 | 2,632.44 | 877.48 |
| Research Scientist I Billy B. Crumley | . . . | . . . | 3,840.00 | 1,280.00 |
| David C. Luan | 3,204.00 | 3,480.00 | 3,648.00 | 1,216.00 |
| (Research Scientists I) | 6,468.00 | 6,885.00 | . . . | . . . |
| Research Scientists (part-time) | . . . | . . . | 5,202.00 | 1,734.00 |
| Technical Staff Assistant IV Herbert E. Keike | 4,728.00 | 5,088.00 | 5,088.00 | 1,696.00 |
| Technical Staff Assistant II William F. Harris | 3,360.00 | 3,480.00 | 3,648.00 | 1,216.00 |
| Clerk-Typist Jacquelynn Spann | 2,280.00 | 2,640.00 | 2,760.00 | 920.00 |
| Technical Reports Editor II Clara H. Lewis (three-eighths time) | 1,534.56 | 1,579.56 | 1,579.56 | 526.52 |
| Maintenance | 8,124.00 | 8,390.00 | <u>10,980.00</u> | <u>3,660.00</u> |
| | | | \$47,178.00 | \$15,726.00 |

Texas Petroleum Research Committee

55. Approve the following budget for 1955-56:

ESTIMATED INCOME

One-half of the State Appropriation to the Oil and Gas Division of the Railroad Commission Of Texas out of the special fund known as the Oil and Gas Enforcement Fund in the State Treasury \$50,000.00

TOTAL ESTIMATED INCOME \$50,000.00

Letter

U. of Texas

Clara H. Lewis

that you write & send to

H. H. Harker

Texas Petroleum Research Committee (Continued)

| | 1954-55 (12 month rate) | 1955-56 (12 month rate) |
|--|----------------------------|----------------------------|
| ESTIMATED EXPENDITURES | | |
| Director | | |
| George H. Fancher | \$12,000.00 | \$12,000.00 |
| Assistant Director | | |
| George W. Crawford | 7,620.00 | 7,620.00 |
| Research Workers | 16,744.00 | 21,902.00 |
| (Senior Technologists, Technologists, Associate Technologists, Assistant Technologists, and Junior Technolo- gists) | | |
| Administrative Secretary | 3,648.00 | 3,168.00 |
| Accounting Clerk (half-time) | 1,380.00 | 1,260.00 |
| Material, Equipment, Travel, Publications, Wages | 9,388.00 | 4,050.00 |
| | <u>\$50,780.00</u> | <u>\$50,000.00</u> |

Division of ExtensionBureau of Public School Service

56. Increase the salary rate of Mr. R. J. Kidd, Director; to \$7,850 for ten months, effective September 1, 1955, additional funds to come from Interscholastic League Football Account.

57. Reappoint Mr. Roy Bedichek as Director Emeritus (modified service) (ten months) at \$2,973, effective September 1, 1955 - May 31, 1956, and August, 1956, funds to come from Unallocated Salaries.

58. Increase the salary rate of Mr. Rhea Williams, Interscholastic Athletic Director; Assistant Director, to \$7,850 for twelve months, effective September 1, 1955, additional funds to come from Interscholastic League Football Account.

Extension Teaching Bureau

59. Change the title of the position Assistant Director to Assistant Professor of Curriculum and Instruction at \$5,200 for nine months, effective September 1, 1955, and appoint Mr. Wayne Taylor to the position.

60. Change the position of Associate Professor of Curriculum and Instruction; Associate Professor of Educational Administration at \$5,000 for nine months, to Lecturer in Curriculum and Instruction at \$4,400, the unused \$600 to be used to establish an item "Consultants."

Industrial and Business Training Bureau

61. Increase the salary rate of Mr. Ieland B. Luchsinger, Training Specialist II, from \$5,880 for twelve months, to \$6,168, effective September 1, 1955, additional funds to come from unused salaries.

62. Delete the name of Mr. Virgil W. Bernard, Training Specialist III at \$5,085 for twelve months, since he resigned prior to September 1, 1955.

Office of the Dean

63. Increase the salary rate of Mr. James R. D. Eddy, Dean, from \$9,800 to \$10,000, for twelve months, effective September 1, 1955, the additional funds to come from Unallocated Salaries.

64. Delete the name of Mr. Virgil A. James, Director of Executive Development; Associate Professor of Management (half-time) at \$4,000 for nine months, since he has resigned prior to September 1, 1955.

1955-56 Budget (Continued)

Library

65. Establish an item 0081 Senior Library Assistant, salary range \$252-\$290, number of positions (8), in the total amount of \$21,596.37, funds and number of positions to be derived from the following:

- 6011 - Librarian II - \$ 5,930.39 (2)
- 6010 - Librarian I - 15,665.98 (6)

66. Transfer from 6010 - Librarian I to 0080 - Library Assistant the sum of \$3,780, decreasing the Librarian I position number to 13.5 and increasing the Library Assistant to 9.

67. Transfer \$3,324 from 6010 Librarian I to 0010 - Clerk-Typist, increasing the number in latter classification by 1, making a new total of 19.5.

Physical Plant

Office of the Director

68. Change the salary rate of Mr. C. J. Eckhardt, Director of Physical Plant, from \$8,937 as carried in the budget of this division, to \$9,481, additional funds to come from Unallocated Salaries. This will change the total salary for twelve months to \$11,669 instead of \$11,125 as indicated in the printed budget.

Office of Superintendent of Utilities

69. Delete the name of Mr. Jack Maguire, Communications Engineer at \$7,104 for twelve months, since he died in June 1955.

70. Appoint Mr. Robert I. Worley as Communications Engineer at \$6,168 for twelve months, effective September 1, 1955, vice Mr. Maguire. Mr. Worley is being transferred from position of Assistant Electrical Engineer in the Utilities - Electrical section.

71. Create a multiple line item as follows: 2211, Technical Staff Assistant II (Refrigeration), \$252-320, (1), funds and position to come from 3200, Maintenance Man (Mechanical), \$220-290, (3).

72. Transfer 1 position and \$2,640 from 3501 - Utility Worker (under Electrical) to 3200 - Maintenance Man (Electrical), to provide sufficient funds (plus \$120 from Unallocated Salaries) to employ 7 indicated.

Student Health Center - Inpatient Division

73. Delete the name of Miss Louise Pope, Chief Pharmacist (half-time) at \$2,550 for twelve months, from The Pharmacy, since she resigned prior to September 1, 1955.

Hogg Foundation

74. Approve the following transfers from Research, Publications and Travel to:

| | |
|--|----------|
| Department of Psychology (No. 54250) | \$ 3,000 |
| Cooperative Youth Study - Department of Home Economics | 9,900 |
| Department of Psychology - Dr. Harold Stevenson | 6,610 |
| Department of Educational Psychology | 15,500 |
| School of Social Work - Professor Charles Laughton | 1,500 |

Government Sponsored Research Projects

Bureau of Business Research - Gulf Coast Study 14-06-500-140

75. Appoint Mr. Richard C. Henshaw, Jr., as Statistician (not to exceed ten hours per week) to be vouchered on an hourly basis of \$3.08 (the fourth time monthly rate being \$133.33), effective September 16, 1955.

Coastal Study of Southwest Mexico

76. Appoint Dr. Donald D. Brand as Director (Faculty) at \$1,000 per month for the period September 1-15, 1955.

1955-56 Budget (Continued)Government Sponsored Research Projects (Continued)Combustion Kinetics Project

77. Appoint Dr. Robbin C. Anderson as Director (Faculty) at \$877.77 per month for the period September 1-15, 1955.

78. Appoint Mr. Richard M. Hedges as Research Scientist IV (half-time) at a monthly rate of \$257, effective September 1, 1955.

Defense Research Laboratory

79. Delete the name of Dr. Millard V. Barton, Research Engineer (Faculty), since he has resigned prior to September 1, 1955.

80. Delete the name of Mr. Richard O. Welty, Research Engineer IV since he has resigned prior to September 1, 1955.

Electrical Engineering Research Laboratory

81. Delete the following Research Engineers IV from the budget since they have resigned prior to September 1, 1955:

DeForrest Metcalf, Jr.
John Paul German.

Genetics Foundation

82. Appoint Dr. Wilson S. Stone as Director (Faculty) at \$1,055.55 per month for the period September 1-15, 1955.

Inorganic Chemistry Project

83. Appoint Dr. George W. Watt as Director (Faculty) at \$1,000 per month on a full-time basis for the period September 1-15, 1955, and effective September 16, on a one-fourth time basis at \$250 per month.

Military Physics Research Laboratory

84. Remove Mr. Robert B. Watson, Research Scientist (Physics) (one-fourth time) at \$175 per month from the payroll for the period September 1-15, 1955.

85. Appoint Mr. John A. Walter, Technical Reports Editor, on a full-time basis for the period September 1-15, 1955, at a monthly rate of \$566.66.

Psychological Research Foundation

86. Appoint Mr. Robert R. Blake as Director (Faculty) at \$711.11 per month for the period September 1-13, 1955.

Radiobiological Laboratory

87. Appoint Mr. Roger Todd Davis as Research Scientist (Psychology) (Faculty) at \$600 per month for the period September 1-15, 1955.

Research on Properties of Liquids and Solids

88. Appoint Mr. A. Wilson Nolle as Director (Faculty) at \$722.22 per month for the period September 5-15, 1955, and effective September 16, 1955 on a one-fourth time basis at \$180.56 per month.

Sanitary Engineering Project

89. Appoint Mr. Earnest F. Gloyna as Director (Faculty) at \$644.44 per month for the period September 1-15, 1955, and effective September 16, 1955, on a one-fourth time basis at \$161.11 per month.

Structural Mechanics Laboratory

90. Appoint Mr. Carl C. Steyer as Research Engineer (Faculty) (half-time) at \$255.56 per month for the period September 1-15, 1955.

91. Appoint Mr. Leonard R. Benson as Research Engineer (Faculty) at \$555.55 per month for the period September 1-15, 1955.

92. Delete from the budget Mr. E. A. Ripperger and Mr. James W. Turnbow, Research Engineers (Faculty).

Vertebrate Speciation

93. Appoint Mr. W. Frank Blair as Director (Faculty) at \$755.55 per month; for the period September 1-15, 1955.

GIFTS AND GRANTS: The following gifts and grants have been received at the Main University. I recommend acceptance and that the thanks and appreciation of the Board be sent the donors by the Secretary.

1. Donations to the Salary Supplementation Fund have been received as follow:

| | |
|-------------------------------------|---------|
| ✓ Austin Clearing House Association | \$8,000 |
| ✓ Superior Dairies | 3,000 |
| ✓ Elgin-Butler Brick Company | 1,500 |
| ✓ Trans-Texas Theatres | 1,000* |
| ✓ Chance Vought Aircraft, Inc. | 1,000 |
| ✓ The American Statesman | 750 |
| ✓ Texas State Bank | 750 |
| ✓ First Federal Savings and Loan | 500 |
| ✓ The Mutual Savings | 500 |
| ✓ Becker Lumber Company | 500 |
| ✓ Montgomery and Williams | 500 |
| ✓ Mr. Claude Voyles | 500 |
| ✓ Hillcrest Farms | 300 |
| ✓ Westenfield Development Company | 300 |
| ✓ Koelzer Lumber Company | 300 |
| ✓ Walker's Austex Chili Company | 300 |
| ✓ Austin Concrete Works | 250 |
| ✓ The Walter Tips Company | 250 |
| ✓ Tips Iron and Steel Company | 125 |
| ✓ Mr. Joe A. Goeth | 125 |
| ✓ Adams Extract Company | 100 |
| ✓ Mr. Howard T. Cox | 100 |
| ✓ The Steck Company | 100 |
| ✓ The Night Hawk Restaurants, Inc. | 50 |

(24)

*Specified for Department of Marketing, Resources, Transportation and International Trade.

2. The following donations have been received for the Hally Bryan Perry Fund:

| | |
|---|----------|
| ✓ Daughters of the Republic of Texas State Organization | \$ 50.00 |
| ✓ Zuber Hadley Chapter, Navasota | 1.00 |
| ✓ Miss Annie Hume, Houston | 10.00 |
| ✓ Mrs. C. B. Hinton, Channelview | 5.00 |
| ✓ Miss Ima Hogg, Houston | 50.00 |
| ✓ Mrs. Laura T. Barrow, Houston | 25.00 |
| ✓ Mrs. Wirt A. Paddock, Houston | 25.00 |
| ✓ Mrs. Lucy B. Hunt, Houston | 25.00 |
| ✓ Mrs. Guy M. Bryan, Houston 1017 Bartlett Hunt | 25.00 |
| ✓ Miss Mary G. Tod, Houston | 15.00 |
| ✓ Mr. Gerry Doyle, Beaumont | 10.00 |
| ✓ Miss Louise Franklin, Houston | 10.00 |
| ✓ Mrs. Nina Neal Shannon, Houston | 10.00 |
| ✓ Mrs. E. C. Freeman, Dallas | 5.00 |
| ✓ Mr. and Mrs. George M. Irving, Houston | 10.00 |
| ✓ Beta Iota Chapter of Delta Kappa Gamma, Alpine, Texas | 5.00 |
| ✓ Miss Llerena Friend, Austin | 5.00 |
| ✓ Mrs. Henry Wofford, San Antonio | 5.00 |
| ✓ Mr. and Mrs. H. V. Jackson, Houston | 5.00 |
| ✓ Mrs. Percy D. Starr, San Antonio | 3.00 |
| ✓ Mr. and Mrs. W. Browne Baker, Houston | 25.00 |
| ✓ Mr. and Mrs. J. L. Lockett, Houston | 10.00 |
| ✓ Daughters of Republic of Texas Austin | 10.00 |
| ✓ Mrs. Court Norton, Houston | 6.00 |
| ✓ Mrs. E. A. Peden, Houston | 100.00 |
| ✓ Mr. Palmer Hutcheson, Houston | 50.00 |
| ✓ Mr. W. A. Kirkland | 25.00 |
| ✓ Mrs. Charles Cobb, III, Marshall | 15.00 |
| ✓ Dr. and Mrs. David W. Knepper, Houston | 10.00 |
| ✓ Mrs. E. M. Northington, Wharton | 10.00 |
| ✓ Mrs. Kyle S. Hamblen, Houston | 5.00 |

is. Carol Carter

GIFTS AND GRANTS (Continued)

3. The Dow Chemical Company has sent a check in the amount of \$5,000 to be divided equally between our Departments of Chemical Engineering and Chemistry for fellowships for 1955-56; and awards have been made to Mr. Robert E. McCarley in Chemistry and to Mr. Carl Lyda in Chemical Engineering.

4. The Monsanto Chemical Company of St. Louis, Missouri, has sent a check in the amount of \$500 to be used for a scholarship in Chemical Engineering for 1955-56; and Mr. Raymond Franklin Rabke, Jr. has been chosen as recipient.

5. A check in the amount of \$500 has been given by Friends of Texas Libraries (Mrs. Robert Terry, Secretary-Treasurer, Dallas) for scholarships for the Graduate School of Library Science; and \$50.00 has been given by The University of Texas Library Staff Association for the same purpose.

6. The Texas Educational Secretaries Association has sent a check in the amount of \$541.25 to be used toward the expenses of a Conference for School Secretaries to be held during the 1956 Summer Session.

7. Mrs. Charlotte Davidson Slavin has sent a check in the amount of \$500 as a contribution to the M. N. Davidson Foundation Award in Architecture.

8. A check in the amount of \$2,500 has been received from Socony-Vacuum Oil Company to cover the Magnolia Petroleum Company Fellowship in Chemistry for 1955-56. Mr. Ferdinand C. Stehling has been name the recipient.

9. Carbide and Carbon Chemicals Company, New York, New York, has sent a check in the amount of \$2,700 to cover their Fellowship in Chemistry for 1955-56.

10. The following contributions have been made for the scholarship fund of the School of Social Work:

| | |
|--|------------|
| ✓ Texas Ex Fund | \$2,000.00 |
| ✓ Mr. Peter Gaupp, Ft. Worth, | 5.00 |
| ✓ Miss Sophy Silversteen, McKinney | 10.00 |
| ✓ Miss Lou-Eva Longan, Dallas | 50.00 |
| ✓ Miss Alice K. Laine, Houston | 20.00 |
| ✓ Miss Lena Mae Rust, San Antonio | 10.00 |
| ✓ Mr. Glen W. Rollins, Waco | 12.00 |
| ✓ Mrs. Cleora Cowden, North Little Rock, Arkansas | 5.00 |

11. The Celanese Corporation of America has increased the amount of their Fellowship in Chemistry from \$2,100 to \$2,500 for 1955-56, the recipient to receive \$1,800 and the Department \$700. The award has been made to Mr. Stanley G. Brandenberger.

12. The Elks National Foundation has sent a check in the amount of \$195 to be used as a scholarship for Mrs. Patricia E. Hartridge.

13. Mr. and Mrs. H. S. Groesbeeck of Crystal City, Texas, have sent a check in the amount of \$300 to be applied to the Mr. and Mrs. H. S. Groesbeeck Scholarship Account for the school year 1955-56.

14. A check in the amount of \$221.18 has been received as a contribution to the Paul J. Thompson Appreciation Fund from the Bob Owens Memorial Fund, and one for \$100 from Theta Sigma Phi.

15. The Lubrizol Corporation of Cleveland, Ohio, has sent a check in the amount of \$500 as a scholarship in the Department of Chemical Engineering for the 1955-56 school year. The Lubrizol Corporation requests that no publicity be given this award.

GIFTS AND GRANTS (Continued)

16. The Vocational-Industrial Club of Texas has sent a check in the amount of \$600 to provide funds to pay extra clerical expense incurred by the Industrial Department of the Industrial and Business Training Bureau incidental to their sponsorship of the Club's program in Texas Schools.

17. The following have named the University as a beneficiary of part of the proceeds of a life insurance policy they are carrying with the College Life Insurance Company of America:

- Mr. Leslie Vaughan Belken
Aransas Pass, Texas
- Mr. John M. Collins
San Antonio, Texas
- Mr. Leslie Alfred Dedeke, Jr.
New Braunfels, Texas
- Mr. George R. Clarke
Dallas, Texas
- Mr. Jorge Alfonso Garcia
Brownsville, Texas
- Mr. John J. Anderson
Franklin, Louisiana
- Mr. Ernest C. Leyendecker
Laredo, Texas

18. The Humble Oil and Refining Company of Houston has sent a check in the amount of \$1,000 to support the research project of Dr. Darrell S. Hughes on the elastic properties of rocks and minerals.

19. Hallmark Cards, Incorporated, has sent a check in the amount of \$400 as a scholarship to be paid to Miss Carolyn Burns of Webster Groves, Missouri. The scholarship was won through the Hallmark High School Art Talent Contest.

20. The Chairman of the Donna Dellinger Memorial Scholarship Fund has sent a check in the amount of \$149 for deposit to the Donna Dellinger Memorial Scholarship Fund.

21. The Advertising Club of Fort Worth has sent a check in the amount of \$500 to be added to the Charles C. Johnson Memorial Loan Fund of the Fort Worth Advertising Club.

22. The Shell Development Company of Houston has sent a check in the amount of \$1,600 in support of research on the elastic properties of rocks by Dr. D. S. Hughes.

23. The Research Corporation of New York City has renewed grants to the following in the amounts indicated for 1955-56:

| | |
|--|---------|
| Pete D. Gardner, Assistant Professor of Chemistry | \$2,900 |
| William H. R. Shaw, Assistant Professor of Chemistry | 1,600 |
| Royston M. Roberts, Associate Professor of Chemistry | 1,500 |

24. The American Petroleum Institute of New York City has forwarded its check in the amount of \$16,550 to provide additional support for Research Project 47D for the year beginning July 1, 1955, under the direction of Dr. Norman Hackerman.

25. The Texas Power and Light Company has sent a check in the amount of \$500 to be used by Cotton Economic Research in carrying on research pertaining to the textile industry of Texas.

26. The Robert A. Welch Foundation has made the following grants in aid of chemical research:

- (1) Dr. Norman Hackerman for "A Study in Heterogenous Kinetics, the Dissolution of Metals in Aqueous Acid Solutions, and A Study on the Phenomenon of Passivity," a grant of \$8,333 per year for three years.
- (2) Dr. Lewis F. Hatch for research in "Geometrical Isomerism and Related Phenomena," a grant of \$8,300 per year for three years.

Handwritten notes:
10/15/55
11/15/55

GIFTS AND GRANTS (Continued)

✓ 27. A Check in the amount of \$1,500 has been received from Socony Mobil Oil Company, representing a gift to the Institute of Marine Science for the purchase of equipment to be used for marine geological research. The funds will be deposited to the Maintenance and Equipment fund of the Institute.

✓ 28. The Texas Society for Crippled Children has provided ten tuition scholarships in the amount of \$15.00 each for the following during the 1955 Summer Session:

| | |
|----------------------|-----------------------|
| Carol Hornsby | Mrs. Minna Garner |
| Ann Davis | (Mr.) Joy C. Green |
| Mrs. Betty Kennerly | Ruby Faye Hendrix |
| Charles Laufers | Mrs. Edris Jane McGee |
| Mrs. Bennie Savannah | Mrs. Joe D. Weissman |

✓ 29. The Texas State CIO Council has sent a check for \$250 as the initial installment of a \$650 grant, and The Texas State Federation of Labor, a check for \$250, of a total \$500, to assist in the financing of an objective study of recent experience under The Texas Workmen's Compensation Law, by Dr. Frederic Meyers.

✓ 30. The General Electric Educational and Charitable Fund has sent a check in the amount of \$250 for deposit to University general funds since one of the recipients of their scholarships has chosen The University of Texas in which to enroll during 1955-56.

✓ 31. Mrs. Monroe G. Cheney, President of Anzac Oil Corporation of Coleman, Texas, has sent to the Bureau of Economic Geology the well samples of the Anzac Oil Corporation. The collection includes samples from older wildcat wells and is a valuable addition to the Bureau's collection.

✓ 32. The Monsanto Chemical Company of St. Louis, Missouri, has sent a check in the amount of \$2,814 to cover their Fellowship in Chemistry for 1955-56. The recipient is Mr. Shamsher S. Bath, to whom a \$1,500 stipend will be paid and \$314 provided for fees and tuition. The Department of Chemistry will receive \$1,000.

✓ 33. The Dallas County Pharmaceutical Association has sent a check in the amount of \$200 as a tuition scholarship in the College of Pharmacy.

✓ 34. Mr. R. K. DeFord, Professor of Geology, has given a check in the amount of \$300 for deposit to the Geology Foundation account toward the purchase of a Salzman projector.

✓ 35. A check in the amount of \$500 has been received from the Grand Commandery Knights Templar of Texas as a scholarship for Miss Cora Jo Bruce for the school year 1955-56.

✓ 36. Checks totaling \$422.99 have been given by the Student Association for the benefit of the John Lang Sinclair Eyes of Texas Scholarship Fund.

✓ 37. Mr. Eugene E. Nearburg of Roswell, New Mexico, has sent a check in the amount of \$250 to be added to the Nearburg Fund established last fall to assist the study of modern literature.

✓ 38. Mr. Lemuel Scarbrough has sent a check in the amount of \$1,000 for the Excellence in Teaching awards for the scholastic year 1955-56.

✓ 39. The Houston Endowment Inc. has sent a check in the amount of \$1,325 to be used for the purpose of awarding scholarships to The Human Relations Training Laboratory, and awards have been made as follows:

| | | | |
|------------------|----------|-------------------|----------|
| John R. Bowen | \$265.00 | Louis E. Pinchak | \$197.50 |
| Dorothy Davidson | 200.00 | Mrs. Mary Slieger | 265.00 |
| Richard Franklin | 132.50 | Herman Trigg | 265.00 |

GIFTS AND GRANTS (Continued)

40. The Reader's Digest has sent a check in the amount of \$1,000 to provide a fund in the School of Journalism to permit students to do a limited amount of travel in the course of developing stories.
41. Donations as follows have been received for the Geology Foundation:
- | | |
|---------------------------------|----------|
| Mr. G. M. Knebel, New York City | \$100.00 |
| Mr. William J. Owen, Moab, Utah | 50.00 |
42. The Xi Chapter of Theta Sigma Phi has sent a check in the amount of \$450 as a contribution to their scholarship fund in Journalism.
43. The American Cyanamid Company has made a grant in the amount of \$3,750 to establish the Lederle Fellowship in connection with "Studies on Physiological variations of Streptomyces aureofaciens" under the direction of Dr. J. W. Foster.
44. A check in the amount of \$600 has been received from the Cities Service Foundation to cover the scholarship for Mr. Billy C. Ellis.
45. The Air Force Aid Society Educational Fund has provided \$329 as a scholarship for Mr. Russell R. Stanbro.
46. The Schlumberger Foundation has sent a check in the amount of \$2,000 for Schlumberger Collegiate Awards for 1955-56, the money to be distributed \$500 to each of two students, and \$500 each to the Maintenance and Equipment accounts of the Departments of Electrical Engineering and of Mechanical Engineering.
47. Mrs. Alice N. Hanszen has sent a check in the amount of \$2,500 for the Mike Hogg Scholarship for 1955-56.
48. A donor who wishes to remain anonymous has sent a check for \$500 for deposit to the Texas Journalism Scholarship Endowment.
49. A check in the amount of \$700 from the Welding Research Council has been sent for the expenses of the RWMA Seam Welding Fellowship for the period September 16 - December 31, 1955.
50. The Corn Products Refining Company has sent a check in the amount of \$2,400 to provide four \$600 scholarships for 1955-56. The following recipients have been chosen:
- | | |
|------------------------|---------------------------|
| Charles Travis Moorman | Charles William Skinner |
| Stanley Crump Phipps | Charles Joe Stalmach, Jr. |
51. The TI-GSI Foundation of Dallas has sent a check in the amount of \$2,300 for the establishment of a fellowship for 1955-56 to be known as the Texas Instruments Graduate Fellowship, the money to be distributed \$1,500 to the holder, \$300 for tuition and fees, and \$500 for supplies and equipment for the administering department.
52. The Houston Endowment, Inc., has sent checks for Jesse H. Jones Scholarships as follow:
- | |
|--|
| \$1,000 - Naval Scholarship Honoring Fleet Admiral Chester W. Nimitz |
| \$1,000 - Naval Scholarship Honoring Fleet Admiral Ernest J. King |
| \$2,500 - Journalism Scholarship |
53. The Woman's Missionary Union of the Southern Baptist Convention has sent a check in the amount of \$150 as a scholarship for Mr. John C. Nichols.
54. The Victoria Independent School District has sent a check in the amount of \$100 to be used as a scholarship for Miss Nannette Hausman.
55. The Bruce McMillan, Jr. Foundation - Texas Fund has sent a check in the amount of \$514.60 to be used as a scholarship for the First Semester for Mr. James Wiley McCord.

GIFTS AND GRANTS (Continued)

✓ 56. A check in the amount of \$400, drawn by The First Marine Division Association, Inc. - Scholarship Fund, has been received to be used as an undergraduate scholarship for Mrs. Verna Maye Rice.

✓ 57. A check in the amount of \$150, drawn by the Harris County Agricultural Youth Scholarship Fund, has been received for use as a scholarships for Miss Dorothy Davis.

✓ 58. A check in the amount of \$1,300 has been sent by The Tower Scholarship Foundation, Inc., to provide two scholarships of \$650 each for Mr. Philip Jones and Mr. Clark Watts.

✓ 59. The Southland Paper Mills Foundation of Lufkin has sent a check in the amount of \$1,000 as a scholarship for Mr. James Donald Crawford.

✓ 60. The following amounts have been received for the credit of the Public Affairs Foundation - Various Donors - Unallotted:

| | |
|---|----------|
| Citizens National Bank, Tyler, Texas | \$ 25.00 |
| Dallas Morning News, Dallas, Texas | 100.00 |
| Rockwell Fund, Inc. <i>PO Drawer 1442</i> | 200.00 |

✓ 61. A check in the amount of \$1,200 has been received from the Edward Orton Junior Ceramic Foundation for their fellowship in the Department of Ceramic Engineering.

✓ 62. A check in the amount of \$400, drawn by the Maud E. Warwick Fund for War Orphans, Inc., has been received to be used as a scholarship for Miss Joan Elizabeth Smith.

✓ 63. Stanolind Foundation has sent a check in the amount of \$2,482.50 covering the Fellowship in Geology for 1955-56, and one in the amount of \$1,585 for Fellowship in Petroleum Engineering, awarded to Mr. Michael Sanchez-Navarro.

✓ 64. A check in the amount of \$900, drawn by E. P. Cravens, Trustee for the Public Welfare Foundation, representing payment for one-half year on the Public Welfare Foundation Scholarship, and Scholarships have been awarded to the following:

| | |
|----------------------|------------------------|
| John Howard Arnett | Anne Halloway |
| David B. Crawford | Hurshal Franklin Moore |
| Robert H. E. Edwards | Elizabeth D. Roberts |

✓ 65. The following checks have been received for deposit to the Scholarship Account of the John Charles Townes Foundation:

| | |
|---|----------|
| Fulbright, Crooker, Freeman, Bates and Jaworski, Houston <i>continuing</i> | \$250.00 |
| Vinson, Elkins, Weems, and Searls | 350.00 |
| Anonymous donor for the Judge Joseph C. Hutcheson, Jr. Scholarship | 500.00 |

✓ 66. *Stamps - 500.00*
The West Publishing Company has sent a check in the amount of \$536.18 for deposit to the John Charles Townes Foundation.

✓ 67. The East Texas Salt Water Disposal Company has sent a check in the amount of \$750 for a scholarship in Petroleum Engineering for 1955-56 which has been awarded to Mr. Doyle Dean Williams.

✓ 68. A check in the amount of \$2,116.50 from Shell Companies Foundation has been received for a fellowship in Geology for 1955-56, distribution to be as follows: For the recipient, \$1,500; tuition and fees, \$216.50; special project expenses of the department, \$400. Mr. Richard Evans Grant has been chosen to receive the award.

GIFTS AND GRANTS (Continued)

69. Humble Oil and Refining Company has sent a check for \$10,000 to support their five graduate fellowships for 1955-56 in the fields of Chemical Engineering, Chemistry, Geology, Accounting, and Law. This is the fourth year Humble has provided these fellowships.

70. Contributions to the Longhorn Band Scholarship Fund have been received as follows:

| | |
|------------------------------|----------|
| ✓ Mr. Tom Miller | \$ 50.00 |
| ✓ Mr. Dolph Briscoe, Jr. | 50.00 |
| ✓ Mr. H. H. Weinert | 50.00 |
| ✓ Trans-Texas Theaters | 50.00 |
| ✓ Mr. M. H. Crockett | 50.00 |
| ✓ Mr. George P. Macatee, Jr. | 100.00 |
| ✓ Mr. Joe C. Thompson | 100.00 |
| ✓ Mr. Joe H. King | 50.00 |
| ✓ Miss Ethel J. Ogden | 50.00 |
| ✓ Mr. J. R. Parten | 100.00 |
| ✓ Mr. E. H. Perry | 50.00 |
| ✓ Mr. D. H. Byrd | 300.00 |
| ✓ Dr. J. T. McRee | 50.00 |
| ✓ Mr. Lemuel Scarbrough | 50.00 |

71. The Humble Oil and Refining Company has renewed its research grant in the field of spectroscopy (broadened this year to include quantum mechanics and kinetics) for a one year period beginning September 1, 1955, the amount of the grant to be \$3,000 and the work to be under the direction of Dr. F. A. Matsen.

72. The Department of Health, Education, and Welfare has made a supplemental grant of \$2,000 to provide funds for an additional traineeship in support of training program in clinical psychology under the direction of Dr. Philip Worchel.

73. Humble Oil and Refining Company has sent a check in the amount of \$5,000 covering the fourth annual installment of a pledge by Humble for the Grass Research Project.

74. The Ladies Auxiliary of the Texas Pharmaceutical Association has sent a check in the amount of \$100 to be used for a tuition scholarship in the College of Pharmacy. It will be deposited in the Pharmaceutical Foundation.

75. The American Foundation for Pharmaceutical Education has sent a check in the amount of \$400 to be used for upper division scholarships and one in the amount of \$1,100 for a teaching fellowship for September 1, 1955 - January 31, 1956, for Mrs. Esther Jane Wood Hall.

76. A check in the amount of \$1,000, drawn by the San Antonio Loan and Trust Company on the Estate of George W. Brackenridge, has been received for the account of the George W. Brackenridge Scholarships in Journalism.

77. The American Desk Manufacturing Company has renewed its Graduate Fellowship in the amount of \$1,800 for 1955-56, and Mr. David C. Sanders has been chosen as the recipient.

78. The University Co-operative Society has sent a check in the amount of \$181.12 (representing proceeds from unclaimed rebate slips) to be used for the benefit of the American Legion Post #485 Loan Fund.

79. Socony-Vacuum Oil Company, Inc. has sent a check in the amount of \$750 for their Scholarship in Petroleum Engineering for 1955-56, and Mr. Theo L. Polasek has been named the recipient.

80. E. I. du Pont de Nemours and Company has sent a check in the amount of \$2,764 for their Postgraduate Fellowship in Chemistry for 1955-56, a stipend of \$1,500 to be paid to Mr. Jimmy M. Miller, \$64.00 to be used for his fees, and \$1,200 to the University.

GIFTS AND GRANTS (Continued)

81. A check in the amount of \$600 has been sent by International Minerals and Chemical Corporation of Chicago to be used as a scholarship for Mr. Bryan Brooks.
82. A check in the amount of \$1,000 has been sent by the Southland Paper Mills Foundation of Lufkin to be used as a scholarship for Mr. Lee Murphy Johnson.
83. The Texas Company has sent a check in the amount of \$2,500 to renew its Fellowship in Chemical Engineering for 1955-56.
84. The Union Carbide and Carbon Corporation, Port Lavaca, Texas, has sent a check in the amount of \$288.75 in payment of the Carbide Senior Year Technical Scholarship for 1955-56, and Mr. Carl T. Levander has been named recipient.
85. The Research Corporation of New York City has made a grant of \$1,900 to Mr. Richard Fuchs, Instructor in Chemistry, in support of his project entitled "Electronic Effects in the Hydrogenation of p-Substituted Styrene Oxides."
86. Mr. John C. Hoyo of San Antonio, has sent a check in the amount of \$100, his annual contribution to provide for the John C. Hoyo Award to a law student.
87. Humble Oil and Refining Company is offering a gift of four IBM Computing Machine Card Program Calculator Control Panels which they do not need because they have acquired some new computing equipment. Humble requests that they be allowed, on infrequent occasions, to send problems of insufficient magnitude to be included on their new machines, to the University to be solved on the gift machines.

and F. Dawson
subscribed

CHULALONGKORN UNIVERSITY: I recommend that the following staff members from the Bureau of Engineering Research be granted a leave of absence without pay from the University for the period July 4 - August 17, 1955, and that they be appointed as Consultant to the Chulalongkorn University for that period at the daily rate indicated, funds to come from Chulalongkorn Contract Account No. 5820 - Salaries:

Rev.

| | |
|---------------------|---------|
| Associate Director | |
| Raymond F. Dawson | \$38.00 |
| " " | |
| Research Engineer V | |
| William F. Helwig | 36.00 |

I further recommend the acceptance of the resignation of Dr. Fred Allison, Visiting Professor of Physics, effective at close of business August 18, 1955.

EXCLUSIVE LICENSE GRANTS: In line with permission granted at the July meeting Dr. William Shive, Professor of Chemistry, has entered into agreements with the following for exclusive license:

Merck and Company
Eli Lilly and Company

of other matters

1955 ORIENTATION CENTER: The Institute of International Education in New York City is sending a guaranteed minimum of 30 students to the University for an orientation program to be held July 28 through September 7, 1955. The Institute provides \$175 per student to include tuition, special field trips, local transportation, hospitality, entertainment, and miscellaneous activities. Similar programs were offered here in 1951, 1952, and 1953. Mr. Joe W. Neal will be director and the faculty will be chosen from the Departments of Speech, English, and Government.

MODIFICATION OF MAIN BUILDING ELEVATOR: Approve a transfer of \$16,000 from the Main University Unappropriated Balance to provide funds to change the elevator in the north end of the Main Building so that it will be completely automatic.

CHEST X-RAYS AND PHYSICAL EXAMINATIONS, CLASSIFIED EMPLOYEES: I recommend that the present policy requiring each new classified employee to have a physical examination and chest x-ray be modified to require the physical examination only for those employees to be covered by Workmen's Compensation Insurance, and for those who handle food. The chest x-ray will be required as before.

All physically demanding jobs are covered by Workmen's Compensation Insurance. There appears to be little need to require employees in other jobs to have a complete physical examination.

CHANGE IN PURCHASER FOR LAUNCH ATCHAFALAYA, INSTITUTE OF MARINE SCIENCE: At the July meeting approval was given to sell this launch for \$1,000 to Mueller Plumbing Company. The latter concern stopped payment on their check and returned the original bill of sale which had been issued to them transferring title of boat. However, Mr. Harry Schuhmacher of San Antonio offered \$1,000 for the boat and the sale has been made to him.

TRANSFERS IN UNIVERSITY APPROPRIATION ACCOUNTS ON STATE COMPTROLLER'S BOOKS: In order to carry out the Regents' Budget for 1954-55, it has been necessary to request the State Comptroller of Public Accounts to make the following transfers:

| | | |
|------------------------|--|-------------------|
| <u>From</u> | | |
| <u>Main University</u> | | |
| T-1730 | All Other General Administration Salaries | \$5,000.00 |
| T-1732 | Vocational Teacher Training Supplement | 1,244.11 |
| | | <u>\$6,244.11</u> |
| <u>To</u> | | |
| <u>Main University</u> | | |
| T-1733 | General Operating Expenses (Includes Other Salaries and Wages) | <u>\$6,244.11</u> |

Approval of the Regents is requested.

McDONALD OBSERVATORY INSTRUMENTATION AND PLANT IMPROVEMENT ACCOUNT: I recommend that a new account be established entitled Instrumentation and Plant Improvement, and that the annual appropriation to this account from the income of the W. J. McDonald Observatory Fund, subject to the availability of funds over and above the \$10,000 annual operating commitment, be \$3,000.

PURCHASE FROM A STAFF MEMBER - GRIFFITH LIBRARY: Dr. R. H. Griffith is now Professor Emeritus of English. He has a library of about 2,000 volumes, concentrated on the period of Dryden, Swift, and Pope, which would fit into the University's Rare Books Section. The library can be purchased for \$10,000, which is considered a reasonable price, and the money is available in funds of the Library. Approval is recommended.

MEZES FACULTY AWARDS: The Mezes Faculty Donation Committee has advised that it has decided to recommend awards out of the small balance of income available for this fiscal year. The names of the recipients will be reported in executive session.

SALE OF UNIVERSITY PROPERTY: I recommend that the parts of the pipe organ, at one time installed in the Physics Building, and now stored in the Press Building, be sold to the highest bidder. Consideration has been given to re-installing it in Hogg Auditorium, but the installation and maintenance expense involved would not be justified in view of the age of the equipment.

MILITARY LEAVES: I recommend that military leaves be granted as follows:

Mr. A. H. Moehlman - September 4-18, 1955

Mr. E. F. Gloyne - August 7-21, 1955

Mr. Gilbert H. Ayres - October 9-22, 1955

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FOREIGN TEACHERS OF ENGLISH: The U. S. Office of Education is sending to the University for the period September 19 - December 16, 1955, a group of approximately twenty teachers of English under the International Teacher Education Program. The University will receive \$250 per person to cover tuition charges and fees, extracurricular costs and local transportation and will provide a program which will include seminar in methods of teaching English as a foreign language, classes in grammar and composition, opportunities to participate in community activities, and local trips to nearby points of cultural, historical and educational interest. Mr. Joe Neal is the Coordinator for the program. (CONTRACT No. USPHS SAE-7891)

IMPROVEMENT TO GROUNDS - WOMEN'S RESIDENCE HALLS: With the completion of Blanton Dormitory for occupancy in September 1955, it appears desirable to develop the court of the Blanton-Andrews-Carothers-Littlefield quadrangle. The Business Manager recommends that an appropriation of \$10,600 be made from Auxiliary Enterprises Funds to set up an account entitled Improvement to Grounds -- Women's Residence Halls, and that the Physical Plant Department be authorized to prepare plans and specifications and to advertise for bids for any part of the work that is not to be done by University staff. I recommend that the Business Manager be authorized to sign any contracts in connection with this project, and that funds be approved.

1955-56 Budget Errata: Approve the following corrections in the printed budget for the Main University, 1955-56:

Page No.

- 13 Student Life Staff - Change the title of the position Assistant to Dean of Women (Student Group Advisor II) to Assistant to Dean of Women (Student Group Advisor I).
- 14 Student Health Center - Change the salary listed for Dr. Walter D. Roberts from \$6,667 to \$6,680 to conform to salary step.
- 29 Botany - Change the footnote for Dr. Tharp to read: "Also Director of Herbarium one-fourth time during Long Session and half-time September 1-15 and June 16 - August 31.
- 31 Chemistry - Change the salary for position of Glass Blower from \$4,284 to \$4,404.
- 32 Chemistry - Change the salary of Senior Secretary from \$2,880 to \$2,892.
- 33 Chemistry - Correct Professor Hackerman's footnote to read "Also Project Director, Corrosion Research Laboratory."
- 114 Office of the Dean, College of Fine Arts - Change the salary for the position of Secretary from \$2,280 to \$2,400.
- 137 Herbarium - Change footnote on Dr. Tharp to read: "One-fourth time during Long Session and half-time September 1-15 and June 16 - August 31.
- 155 Plant Research Institute - Change the salary of Mr. F. A. Frank (half-time) Research Scientist II from \$2,046 to \$2,010.
- 160 Bureau of Public School Service - Change the salary for position of Senior Clerk-Typist from \$2,640 to \$2,760.
- 169 Visual Instruction Bureau - Change the salary for the position of Educational Specialist (Teaching Materials) from \$4,284 to \$4,404.
- 176 Physical Plant - Correct Mr. Eckhardt's footnote to read "Full-time September 1-15 and June 16 - August 31 and three-fourths time during Long Session in 1955-56."
- 146 Bureau of Economic Geology - Change salary of Dr. P. T. Flawn to \$7,440.

RESEARCH CONTRACTS: The following contracts and amendments have been negotiated by the Office of Government Sponsored Research and have been signed by the Vice-President upon the recommendation of the appropriate Technical Director, the Director of the Office of Government Sponsored Research, and the Business Manager. I recommend your approval and ratification of signatures:

1. Basic Agreement No. AF 18(600)-240, by which the Department of the Air Force, Air Research and Development Command, has negotiated a set of General Provisions which may be incorporated in new and/or existing Air Force contracts at the University. The agreement is effective August 11, 1955, without retroactive effect on any Air Force contracts written under the present basic agreement.
2. Supplemental Agreement No. 8 to Contract AF 33(616)-313, by which the Department of the Air Force, Wright Air Development Center, amends the scope of the research work. The research continues at the Defense Research Laboratory, under the direction of Dr. C. P. Boner, Professor of Physics.
3. Change Order No. 9 to Contract AF 33(616)-313, by which the Department of the Air Force, Wright Air Development Center, extends the contract period to December 17, 1955, without additional funds. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.
4. Supplemental Agreement No. 5 to Contract AF 18(600)-647, by which the Department of the Air Force, Air Research and Development Command, adds the sum of \$14,523.00 to the contract funds, amends the scope of the work, and extends the contract period through August 31, 1955. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.
5. Supplemental Agreement No. 6 to Contract AF 18(600)-647, by which the Department of the Air Force, Air Research and Development Command, extends the contract period through September 30, 1955, without additional funds. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.
6. Change Order No. 4 to Contract AF 33(616)-2673, by which the Department of the Air Force, Wright Air Development Center, adds the sum of \$8,500.00 to the contract funds and extends the contract period through August 31, 1955. The research continues at the Defense Research Laboratory, under the direction of Dr. C. P. Boner, Professor of Physics.
7. Supplemental Agreement No. 8 to Contract AF 33(600)-22582, by which the Department of the Air Force, Air Materiel Command, adds a paragraph to the Reimbursement Clause authorizing the University to recover costs of operation, maintenance and depreciation of any automobile assigned to the contract work. No other changes are made. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.

8. Change Order No. 9 to Contract AF 33(600)-22582, by which the Department of the Air Force, Air Materiel Command, adds the sum of \$100,000.00 to the contract funds and extends the contract period through June 30, 1956. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.
9. Contract No. AF 33(600)-29502, by which the Department of the Air Force, Headquarters, Air Materiel Command, provides \$110,000.00 for the acquisition of facilities for the performance of Radiobiological Laboratory research and development Contract AF 18(600)-165. Contract AF 33(600)-29502 is considered by AMC as a basic Air Force facilities contract. Amendments to the basic contract will be issued to provide for the acquisition of facilities for other Air Force research and development contracts at the University when, as and if additional facilities are needed under Air Force R and D contracts.
10. Supplemental Agreement No. 1 to Facility Contract AF 33(600)-29502, by which the Department of the Air Force, Air Materiel Command, allocates the sum of \$68,050.00 for the acquisition of facilities for the performance of Contract AF 18(600)-87. The research work is under the direction of Dr. M. Y. Colby, Professor of Physics and Executive Director, Military Physics Research Laboratory.
11. Modification No. 3 to Contract DA-44-009 ENG-2073, by which the Department of the Army, Engineer Research and Development Laboratories, Fort Belvoir, Virginia, extends the delivery date for a final technical report from July 31, 1955, to July 31, 1956. Fort Belvoir neglected to advance the report requirement date when Modification No. 2 extended the contract into 1956. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.
12. Contract DA-44-009 ENG-2566, by which the Department of the Army, Corps of Engineers, Fort Belvoir, Virginia, provides \$47,000.00 for certain basic studies. The contract is effective for the period June 1, 1955, through May 31, 1956, and the studies will be conducted at the Defense Research Laboratory, under the direction of Dr. C. P. Boner, Professor of Physics.
13. Contract DA-19-129-QM-433, by which the Department of the Army, Quartermaster Research and Development Command, Natick, Massachusetts, provides \$6,330.00 for a study on cooking meat in quantity. The contract is effective for the period September 15, 1955, through September 14, 1956, and the study will be conducted under the direction of Rosalie S. Godfrey, Associate Professor of Home Economics.
14. Supplemental Agreement No. 4 to Contract DA-23-072-ORD-685, by which the Department of the Army, St. Louis Ordnance District, adds the sum of \$8,000.00 to the contract funds, amends the scope of the work and extends the contract period through August 31, 1956. The research on pressure volume temperature relationships and thermodynamic properties of hydrocarbons and other compounds continues under the direction of Dr. Kenneth A. Kobe, Professor of Chemical Engineering and Director, Bureau of Industrial Chemistry.
15. Modification No. 6 to Contract AT-(40-1)-1049, by which the U. S. Atomic Energy Commission adds the sum of \$38,880.00 to the contract funds, amends the scope of the work, and extends the contract period through June 30, 1956. The research on fast neutron interactions continues under the direction of Dr. Emmett L. Hudspeth, Professor of Physics, and Director, Nuclear Physics Laboratory.

16. Modification No. 4 to Contract AT-(40-1)-1323, by which the U. S. Atomic Energy Commission adds the sum of \$21,000.00 to the contract funds, amends the scope of the work, and extends the contract period through June 30, 1956. The research on the direct and indirect effects of radiations on the genetic systems of organisms continues under the direction of Dr. W. S. Stone, Professor of Zoology, and Director, Genetics Foundation.
17. Modification No. 3 to Contract AT-(40-1)-1639, by which the U. S. Atomic Energy Commission, adds the sum of \$18,000.00 to the contract funds, amends the scope of the work, and extends the contract period through August 31, 1956. The research on unusual oxidation states of transitional elements continues under the direction of Dr. George W. Watt, Professor of Chemistry, and Director, Inorganic Chemistry Project.
18. Modification No. 1 to Contract AT-(40-1)-1750, by which the U. S. Atomic Energy Commission adds the sum of \$6,500.00 to the contract funds, amends the scope of the work, and extends the contract period through June 30, 1956. The research on the effects of various types of irradiation on growth responses, metabolism and electrical pattern of the Avena coleoptile and earthworms continues under the direction of Dr. A. R. Schrank, Associate Professor of Zoology, and Director, Research in Growth and Bioelectrics.
19. Amendment No. 28 to Contract NOrd-9195, by which the Department of the Navy, Bureau of Ordnance, adds the sum of \$69,000.00 to the contract funds (\$64,000.00 to Task UTX-1 and \$5,000.00 to Task UTX-2) and amends the scope of the work. The amendment also adds a new Patent and Royalties Clause as required by Armed Services Procurement Regulations. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.
20. Amendment No. 17 to Contract NOrd-10639, by which the Department of the Navy, Bureau of Ordnance, extends the contract period through August 10, 1955, without additional funds. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.
21. Amendment No. 30 to Contract NObsr-52267, by which the Department of the Navy, Bureau of Ships, extends the contract period from July 31, 1955, until such time as the contract funds have been expended. No other changes are made. The research continues under the direction of Dr. C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.
22. Amendment No. 8 to Contract NObsr-63052, by which the Department of the Navy, Bureau of Ships, extends the contract period from August 31, 1955, until such time as the contract funds have been expended. No other changes are made. The research continues under the direction of Dr. A. W. Straiton, Professor of Electrical Engineering, and Director, Electrical Engineering Research Laboratory.
23. Contract NObs-66932 by which the Department of the Navy, Bureau of Ships, initially provides \$3,500.00 for research and development of a prototype model of an acoustic attenuator. The contract is for the period July 1, 1955, through November 30, 1955, and the research is to be performed at the Defense Research Laboratory under the direction of Dr. C. P. Boner, Professor of Physics.
24. Contract Nonr-375(06), by which the Department of the Navy, Office of Naval Research, provides \$28,630.00 for geographical research of the coastal zone of southwest Mexico. The contract is for the period June 15, 1955, through September 30, 1956, and the research is to be performed under the direction of Dr. Donald D. Brand, Professor of Geography.

25. Department of the Navy, Office of Naval Research, Basic Contract Nonr-1770(00). No funds are involved in this contract. The contract merely sets forth standard contract clauses agreed upon and to be incorporated by reference in any future task orders written under the basic contract.

26. Amendment No. 1 to Basic Contract Nonr-1770(00), by which the Department of the Navy, Office of Naval Research, substitutes a new travel clause under the reimbursement article of the contract. One task order is currently in effect at the Main University under this contract.

27. Contract Nonr-1770(01), by which the Department of the Navy, Office of Naval Research, provides \$7,500.00 for research on the design and development of a microwave refractometer. The contract covers the period June 27, 1955, through November 30, 1955, and is to be under the direction of Dr. A. W. Straiton, Professor of Electrical Engineering, and Director, Electrical Engineering Research Laboratory.

28. Grant E-507(C2), by which the Department of Health, Education and Welfare, U. S. Public Health Service, provides \$5,999.00 for research on the biology, distribution and immature stages of the mosquito, Culex thriambus and related species. The grant is effective for the period September 1, 1955, through August 31, 1956. The research continues under the direction of Dr. Osmond P. Breland, Professor of Zoology.

29. Grant RG-3192(C3), by which the Department of Health, Education and Welfare, U. S. Public Health Service, provides \$7,739.00 for research on nutritive requirements of microorganisms. The grant is effective for the period September 1, 1955, through August 31, 1956. The research continues under the direction of Dr. E. E. Snell, Professor of Chemistry.

30. Grant NSF-G1871, by which the National Science Foundation provides \$12,400.00 for research on elastic properties of solids at high pressure and temperature. The grant is effective for the period September 15, 1955, through September 14, 1957, and the research is to be under the direction of Dr. D. S. Hughes, Professor of Physics.

31. Grant NSF-G1889, by which the National Science Foundation provides \$9,800.00 for research on analytical chemistry of the platinum metals. The grant is effective for the period September 15, 1955, through September 14, 1957, and the research is to be under the direction of Dr. Gilbert H. Ayres, Professor of Chemistry.

32. Amendment No. 1 to Contract 14-06-500-140, by which the U. S. Department of the Interior, Bureau of Reclamation, adds the sum of \$9,000.00 to the contract funds, amends the scope of the work, and extends the contract period to June 30, 1956. The research on municipal and industrial development, population trends, and water use in Texas continues under the direction of Dr. John R. Stockton, Professor of Business Statistics, and Director, Bureau of Business Research.

33. Amendatory letter of August 24, 1955, by which the U. S. Department of the Interior, Bureau of Reclamation, provides an additional sum of \$21,000.00 under Contract 14-06-500-140 for the period ending June 30, 1956. The research on present and future municipal and industrial development, population trends, and water use in Texas continues under the direction of Dr. John R. Stockton, Professor of Business Statistics, and Director, Bureau of Business Research.

CONTRACTS: The following contracts have been executed at the Main University. I recommend approval and ratification of signatures:

1. Contract V1001M-1299 with Veterans Administration, signed by Dr. C. P. Boner, Vice-President, renewing the present contract for furnishing services for instruction and treatment in hearing rehabilitation, correction of speech defects and the fitting and issuance of hearing aids to veterans, from July 1, 1955 until such date as a new contract is consummated, but not later than December 31, 1955.
2. Supplement No. 2 to Veterans Contract No. V4049V-657, signed by Dr. C. P. Boner, Vice-President, which adds to the original contract the 1955 Summer Session Catalogue, Main University.
3. Contract No. DA-47-043 IE595, signed by Dr. C. P. Boner, Vice-President, by which the Department of the Army, United States Armed Forces Institute, enters into an agreement with the University's Division of Extension for correspondence courses to be offered to Department of Defense military personnel for a fee of \$1.25 for each individual lesson service and for each lesson corrected and graded. The contract is effective for the period July 1, 1955 through June 30, 1956, and is directed by Dean J. R. D. Eddy, Division of Extension.
4. Contract between the United States Government, Foreign Operations Administration (subsequently changed to International Cooperation Administration), and the University, signed by Dr. C. P. Boner, Vice-President, providing technical advice and assistance in studying India's educational and technical needs for secondary school teacher training. The contract provides \$2,500 for travel and subsistence expense and insurance premiums for the staff member conducting the study. Dean L. D. Haskew, Professor of Educational Administration, will represent the University and make the requested study. The contract is effective for the period June 28 - August 31, 1955.
5. Training Grant No. 2M-5355-C6, signed by Dr. C. P. Boner, Vice-President, by which the Department of Health, Education and Welfare, National Institutes of Health, provides \$8,432 for mental health graduate training in clinical psychology. The project will be directed by Dr. Philip Worchel, Professor of Psychology. The grant is effective for the period July 1, 1955 through June 30, 1956.
6. Contract with the Coca-Cola Bottling Company, signed by Business Manager Graves W. Landrum, providing for the sale of soft drinks from vending machines located in buildings of the University, the dates to be September 1, 1955 - August 31, 1956, inclusive, and the University to receive 25% of the gross receipts, with an adjustment for the loss of bottles and shells.
7. Contracts with Southern Union Gas Company, signed by Business Manager Graves W. Landrum, for fuel for Main Heating and Power Plant, Little Campus Heating Plant, Memorial Stadium, Driskill House, Bureau of Industrial Chemistry, and Balcones Research Center.
8. Contract with Capitol Coin Laundromat, Inc., signed by Business Manager Graves W. Landrum, for coin operated washers and dryers for student use, the University to receive 27% of the gross receipts.
9. Contracts for milk, ice cream, and certain vending machine concessions for the fiscal year September 1, 1955 - August 31, 1956, have been signed by Business Manager Graves W. Landrum, as follows: with Oak Farm Dairies, Inc., for milk and dairy products (3% discount on total monthly bill), for ice cream (8% discount on total monthly bill), ice cream, milk mixtures, and juices dispensed through vending machines with 10% of gross sales to the University; for packaged goods, including candy, cookies, etc. (excluding cigarettes), with Charlie Barnard with 20% of gross sales to the University; for cigarettes with Standard Cigarette Service, Inc., on basis of \$.05 per pack commission to the University (the sale price to be \$.30 per pack on all brands).

CONTRACTS (Continued)

10. Contract with the U. S. Body Shop and Garage, signed by Business Manager Graves W. Landrum, for impounding cars, providing that the contractor will remove automotive vehicles from the campus and impound those vehicles that need to be moved, the car owner to pay \$4.00 to the contractor to have the car released. There is no monetary consideration on the part of the University.

11. An interagency contract between the Regents of the University, receiving agency, and the Texas Petroleum Research Committee, furnishing agency, signed on behalf of the University by President Logan Wilson, whereby the furnishing agency agrees to furnish to the receiving agency the services of a part-time teacher of Petroleum Engineering.

12. Contract with Redman's Military Tailors of Houston, signed by Business Manager Graves W. Landrum, whereby they will furnish Air Force R.O.T.C. uniforms during the 1955-56 fiscal year.

13. A Memorandum Agreement between the Cotton Research Committee and the University, signed by President Logan Wilson, providing for the conducting of research, including surveys and other investigations, relating to the marketing of cotton fiber, cottonseed and cottonseed products, the period of agreement being September 1, 1955 - December 31, 1955.

14. Contract Agreement with Franks and Hobbs Construction Company, signed on behalf of the University by Vice-President C. P. Boner, providing for the demolition of the Kinsolving House and garage.

OUT-OF-STATE TRIPS: I recommend ratification of your approval by "no-objection-within-five days" procedure of Mail Dockets XLV, XLVI, XLVII, XLVIII, and XLIX, copies of which are attached.

W. K. KELLOGG FOUNDATION GRANT IN EDUCATIONAL ADMINISTRATION: The W. K. Kellogg Foundation has made a four-year commitment of \$100,200 for the conduct of two projects: A. The School Principalship and B. The Southwest School Administration Center. Professors Otto and Umstattd will furnish direction and coordination for the Principalship program, and Associate Professor Roy Hall will direct the School Administration Center project. For 1955-56 \$15,000 has been provided for Project A, and \$13,800 for Project B. University funds in the amount of \$1,000 from Unallocated Maintenance and Equipment have been allocated for Office supplies and expenses under project B. The following budget has been approved:

EDUCATIONAL ADMINISTRATION RESEARCH PROJECT
(12 months)

W. K. Kellogg Project

A. The School Principalship

Kenneth E. McIntyre, Director

Grant Funds

| | <u>1955-56</u> |
|--|-----------------|
| Executive Director Kenneth E. McIntyre (9 months) | \$ 7,200(a) |
| Fellowships for Graduate Collaborators | 4,800 |
| Clerical Assistants | 1,200 |
| Travel | 1,800 |
| | <u>\$15,000</u> |

EDUCATIONAL ADMINISTRATION RESEARCH PROJECT - Kellogg (Continued)

B. Southwest School Administration Center

Roy M. Hall, Director

Grant Funds

| | <u>1955-56</u> |
|---|-----------------|
| Director | |
| Roy M. Hall, | \$. . . (b) |
| Secretarial Assistance | 2,800 |
| Fellowships for Graduate Student Research Associates | 3,000 |
| Communications expense | 2,000 |
| Travel | 2,000 |
| Meetings, Conferences, Consultants | 4,000 |
| | <u>\$13,800</u> |
| <u>General Budget Portion</u> | |
| Office supplies and expenses | \$ 1,000 |
| | <u>\$ 1,000</u> |

(a) Services begin September 1.

(b) Salary paid from Educational Administration.

UNIVERSITY FELLOWSHIPS AND SCHOLARSHIPS: The following university fellowships and scholarships have been awarded:

Foreign Student Tuition Scholarships - 1955 Summer Session

First Term

| | |
|----------------------|-----------|
| Widad A. K. Abdullah | Iraq |
| Saad Abu Khadra | Palestine |
| M. Bonita Chang | Formosa |
| Abdul-Rahim Irshaid | Syria |
| Didier T. Jaen | Panama |
| Sadi Kamleh | Syria |
| Demetrios K. Lontos | Greece |
| Bachubhai D. Parikh | India |
| Ali S. Saadoon | Iraq |
| Ahmad Shawwa | Palestine |
| Stanley Subhan | India |
| Ghalib M. Yunis | Jordan |

Second Term

| | |
|---------------------|-----------------|
| Abdul-Rahim Irshaid | Syria |
| Didier Tisdal Jaen | Panama |
| Bernardus J. Kramer | The Netherlands |
| Demetrios K. Lontos | Greece |
| B. D. Parikh | India |
| Ali S. Saadoon | Iraq |
| Stanley Subhan | India |
| Ghalib M. Yunis | Jordan |
| Surinder Pal Vohra | India |

UNIVERSITY FELLOWSHIPS AND SCHOLARSHIPS (Continued)Non-Resident Graduate Student Scholarships - 1955 Summer SessionFirst Term

| | |
|--------------------------------|-------------------|
| Norman A. Alldridge | Utah |
| James E. Anderson | Illinois |
| Roland Giles Anderson | Kansas |
| Neil Ross Artman | Delaware |
| Mima Babington | Louisiana |
| Rene Joseph Bienvenu | Louisiana |
| Edward J. Blakely | Wisconsin |
| Bertram George Brehm | Ohio |
| Frances Elnora Bridgman | Alabama |
| Ellsworth Reese Briggs | Kansas |
| Robert Alvin Campbell | Pennsylvania |
| Andrew Paul Chenzoff | Pennsylvania |
| Elinor D. Clemons | Indiana |
| Arthur Faulkner | Oklahoma |
| Howard Lee Furr | Mississippi |
| Francisco P. Garriga-Rodriguez | Puerto Rico |
| Thomas G. Gregg | Pennsylvania |
| John Hakac | New York |
| Philip Gerald Hanson | Massachusetts |
| Stephen Joel Honet | Illinois |
| William Douglas Hooker | Michigan |
| Charles Morris Jenkins | New Mexico |
| Hans E. Jensen | Denmark |
| James Gordon Kelly | Ohio |
| Roy Hamilton Lipe | Mississippi |
| Dudley Gilmore Lockett | Missouri |
| Vincent Thomas McKenna | South Carolina |
| Hezzie Boyd McWhorter | Georgia |
| James William Mannion | Washington, D. C. |
| Lawrence Eugene Mettler | Ohio |
| George Moushegian | Michigan |
| Bernard Irving Murstein | New York |
| Harland Eugene Newman | California |
| Thomas Edwin Owen | Louisiana |
| Jerome John Perry | Pennsylvania |
| James Stuart Pittman | Louisiana |
| John Grover Pratt | Arkansas |
| Richard Roy Renner | Pennsylvania |
| William Robert Romig | Oklahoma |
| Alfred Christian Schram | New York |
| Robert Leon Seecof | New York |
| Marvin Siegelman | New York |
| Victor G. Springer | Florida |
| David Hall Stauffer | New York |
| Constance Mae Taylor | Connecticut |
| Ana M. Trillo-Garriga | Puerto Rico |
| Chase Van Baalen | Alabama |
| Verne Lyle Vogt | California |
| William Ordis Watson | Arkansas |
| Frances Charlotte White | Alabama |

Second Term

| | |
|---------------------------|--------------|
| Norman A. Alldridge | Utah |
| James E. Anderson | Illinois |
| Cristina Batista-Martinez | Puerto Rico |
| Edward J. Blakely | Wisconsin |
| Rene Joseph Bienvenu | Louisiana |
| Bertram George Brehm | Ohio |
| Ellsworth Reese Briggs | Kansas |
| Robert Alvin Campbell | Pennsylvania |
| Andrew Paul Chenzoff | Pennsylvania |
| Elinor D. Clemons | Indiana |

UNIVERSITY FELLOWSHIPS AND SCHOLARSHIPS (Continued)Non-Resident Graduate Student Scholarships - 1955 Summer Session
(Continued)Second Term
(Continued)

| | |
|--------------------------|-------------------|
| Joseph Francis Dash | New York |
| Howard Farrar Finley | Louisiana |
| Richard Aubrey French | Louisiana |
| Howard Lee Furr | Mississippi |
| John Hakac | New York |
| Philip Gerald Hanson | Massachusetts |
| William Thad Lee | Oklahoma |
| Dudley Gilmore Lockett | Missouri |
| Russell Eddy Lueg | Arkansas |
| Paul Eugene McCarthy | Iowa |
| William Charles McDonald | Kansas |
| Hezzie Boyd McWhorter | Georgia |
| James William Mannion | Washington, D. C. |
| Elizabeth Ann Orman | Oklahoma |
| Thomas Edwin Owen | Louisiana |
| James Stuart Pittman | Louisiana |
| Richard Roy Renner | Pennsylvania |
| William Robert Romig | Oklahoma |
| Alfred Christian Schram | New York |
| Robert L. Seecof | New York |
| George Anthony Spiva | Missouri |
| Victor Gruschka Springer | Florida |
| David Hall Stauffer | New York |
| Chase Van Baalen | Alabama |
| Verne Lyle Vogt | California |
| William Ordis Watson | Arkansas |

Non-Resident Graduate Student Scholarships (Teaching Assistants) 1955
Summer SessionFirst Term

| | |
|-------------------------|----------------|
| Joseph Francis Dash | New York |
| James Edward Dowdey | Arkansas |
| Helmuth Erwin Hinderer | Guatemala |
| Donald Eric Hopkins | New York |
| Mary Baird Howard | Mississippi |
| Vinton Asbury Hoyle | North Carolina |
| June Hood Huffman | Tennessee |
| Safwat David Kutob | Jordan |
| Dan Mertz | Ohio |
| Banarsi Das Narang | India |
| Frederick Tuttle Ormand | North Carolina |
| Dan H. Satterwhite | North Carolina |
| George Sicre | Cuba |
| Verne William Steck | Pennsylvania |
| Pranjivan Velji Popat | India |

Second Term

| | |
|------------------------|-----------|
| Shamsher Singh Bath | India |
| Lewis Battist | New York |
| Richard Lee Brandon | Indiana |
| James Edward Dowdey | Arkansas |
| Helmuth Erwin Hinderer | Guatemala |
| Donald Eric Hopkins | New York |
| June Hood Huffman | Tennessee |
| Hans E. Jensen | Denmark |
| Safwat David Kutob | Jordan |

UNIVERSITY FELLOWSHIPS AND SCHOLARSHIPS (Continued)Non-Resident Graduate Student Scholarships (Teaching Assistants) 1955Summer Session
(Continued)Second Term
(Continued)

| | |
|---------------------------|----------------|
| Dan Mertz | Ohio |
| Madeline C. Moorman | Arkansas |
| Banarsi Das Narang | India |
| Frederick T. Ormand | North Carolina |
| Isaac Joseph Satterfield | North Carolina |
| F. Eugene Wikerson | New York |
| James Attmore Wright, III | Florida |

Because of vacancies in the list of University Fellowship and Scholarship awards for the 1955-56 Long Session, previously approved, approval has been given to change the amount of the awards from \$900 to \$1,200 for the following:

| | |
|-----------------------------|---------------------|
| Charles Edward Frazier, Jr. | History |
| Helmuth Erwin Hinderer | Chemistry |
| Patricia Carol Lacy | English |
| John Dexter Landers | Classical Languages |
| Isaac Joseph Satterfield | Chemistry |

HONORARY UNIVERSITY FELLOWSHIP: Under a new Air Force regulation, their officers may accept honorary university fellowships under certain conditions, viz., that the cost to the Air Force be reasonable, that further training of the officer be of value to the Air Force, and that the fellowship carry a high prestige. The Air Force deserves the right to determine whether an officer may accept such a fellowship. The Air Force has designated Captain Julian W. Bradbury of the Austin Air Reserve Center to receive such a fellowship this year. Under this arrangement, the University pays no stipend and specifies that all recipients of such awards meet the quality standard required of regular recipients of University Fellowships. Captain Bradbury meets the University requirements and an Honorary University Fellowship has been awarded him for 1955-56.

E. D. FARMER INTERNATIONAL SCHOLARSHIPS: The following have been awarded scholarships in the amount of \$1,800 each for study at The University of Texas during 1955-56 Long Session:

Rodolfo Castillo-Bahena
Felix Castillo-Jimenez
Gonzalo Zorrilla-Quintana

FELLOWSHIPS AND SCHOLARSHIPS: Upon recommendation of the proper committee of award, scholarships and fellowships have been granted as follows:

Second Term - 1955 Summer Session

Lilia M. Casis Research Fund
Robert F. Marquez

W. A. James Scholarship
Mrs. Durene Asbill

June - August, 1955

S. E. Massengill Research Fellowship
Jaime Delgado

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FELLOWSHIPS AND SCHOLARSHIPS (Continued)

June - August, 1955
(Continued)

Hogg Foundation Fellowship in Educational Psychology

George D. White
Aubrey Rodin
Jerome R. Snyder

1955 - 56 Long Session (unless otherwise specified)

American Citizens of Latin Extraction Scholarship Fund

Sylvia Ruth Gabert
Consuelo Suarez
David Torres

Carbide and Carbon Chemicals Company - Chemical Engineering

Graduate Fellowship
Paul E. Wilhelm

Curtain Club Service Scholarship

Joseph P. Caron (Fall Semester)

Daily Times Herald Scholarship

Richard Liardon
Reuben Elias Taylor

Wilbur S. Davidson Scholarship (Fall Semester)

Joe F. Barker
Andre Bouchard
Robert K. Burchard
Peggy Clark
Patti I. Clifford
Jimmy Williams Cottingham
Travis L. Crosby
Valanne Park
Nelda Stanford

Dow Chemical Company Undergraduate Scholarship

Chemistry
Peter Oliver (alternate Edith M. Wilson)
Chemical Engineering
J. W. Sauer (alternate N. D. Guzick)

Dowell Incorporated Fellowship

Milam S. Munson

Sally Carruth Farley Scholarship

George A. Clary

H. S. Groesbeeck Scholarship

Gladys D. Wilkins

Ima Hogg Scholarship in Home Economics

Mrs. Lucy Faulk Berkman

Humble Oil and Refining Company Graduate Fellowship

Law
John W. Mitchell
Chemical Engineering
H. R. Crawford

W. A. James Scholarship

Martha Joe Ferguson
Jerry Don Gore
Nona Bail Jeffreys
Annette Ray
Mary Lou Freeman (First Semester)
Charles L. Reed (First Semester)

FELLOWSHIPS AND SCHOLARSHIPS (Continued)1955 - 56 Long Session (unless otherwise specified) (Continued)Lane Wells Company Fellowship in Petroleum Engineering
David A. RowlandArthur Le Fevre Scholarship
William D. L. Appling Dewey V. SchorreMusic Scholarships
Anna and Fannie Lucas
Margie Ann VadenFine Arts Foundation - Friends of the Arts
Verda Herrington
Nancy MarvinIrl and Jessie Allison Scholarship
Alan Kent JonesFine Arts Foundation - Various DonorsRamon Guzman
Rene Menchaca
Katherine E. Burke
Joann Cruthirds
Roy James Irvine
David Walter Sloan
Lewis Lee Kull
Karrell Johnson
Joy Faye Humphries
Amy Jean Glenny
Otis Whittington
Linda Carole Potts
Barbara Bracht
Mary Capps
Walter Bowman, Jr.
Chester McDaniel
Carol Beth Villarreal
Henry Upper, Jr.
Kay Alexander
Consuela Suarez
Arnold Magnes
Jerry Lane
Martha Carolyn GravesCollege of Business Administration - New York Life Insurance
Company Grant for Various Purposes (First Semester)
James Adon ByrdLaVerne Noyes Scholarships
Mary Bradley Barnhill
Susan Bassett
Thomas Andrew Black
Helen Garrard Callicutt
Virginia Ilene Ciarlariello
James Russell Claybrook
Jerry G. Cole
Jerome Edward Cook
Marcia Beth Cooper
James Edgar Cowles
Gerald Norman Davis
Joe Elliott Davis
James Floyd Ellebracht
Joseph Donald Inge
Claudette Isbell
George Richard Kilgore
Tommy Wayne Lueders
Patricia Ann McClellan

FELLOWSHIPS AND SCHOLARSHIPS (Continued)1955 - 56 Long Session (unless otherwise specified) (Continued)LaVerne Noyes Scholarships (Continued)

Buford D. McKinney, Jr.
 Tom Rush Moody, Jr.
 Charles T. Mooreman
 Henrietta Ann Slavik
 Joan Elizabeth Smith
 Archie Calhoun Swindell, Jr.
 Sarah Frances Watts
 James Edmund White
 Pinckney N. Whitfield

Peat, Marwick, Mitchell and Company Fellowship in Accounting

Wayne P. Tenney

Peabody Scholarship

Dell Felder
 Richard R. Remmer

Resistance Welder Manufacturers' Association Seam Welding Fellowship

Ernest J. Funk (Fall Semester)

Estelle B. Sharp Scholarship

Mrs. Sara H. Brooke

Ascher Silberstein Scholarship

John Thomas Bates

Students' Memorial Scholarships (First Semester)

Thomas Ray Carlin
 Curtis J. Lacy
 Verna Rae Rhodes

Texas Company Fellowship in Chemical Engineering

Robert E. Pennington

L. A. Pires York Rite Scholarship

Gerald Davis
 Betty Zellner
 Marjorie June Reid
 Don L. McKelvey (First Semester)
 Houston R. Wade (First Semester)

Handwritten: 7/12/55 Nelson

FACULTY LEGISLATION: The following legislation has been passed by the General Faculty and/or Faculty Council and is recommended for approval by the Regents:

1. At the December meeting the calendar for the 1955-56 Long Session submitted for approval was the one recommended by the committee instead of the amended one adopted by the Faculty Council. Accordingly approval is requested of the following correct dates instead of those approved earlier:

January 19-28, Thursday-Saturday.
 Fall semester final examinations.
 January 30, Monday.
 Graduation Day. (No public exercises.)

2. The General Faculty on July 12, 1955, approved by the circularization procedure the recommendation of the Faculty Council on exemption of ROTC students from Required Physical Education (G. F. Minutes 6590-91).

FACULTY LEGISLATION (Continued)

3. The Faculty Council on July 22, 1955, approved by the circularization procedure the recommendations of the College of Engineering to change the curriculum for the degree of Bachelor of Science in Civil Engineering (D&P 2188-90).

4. The General Faculty approved by the circularization procedure the legislation passed by the Faculty Council providing for the entrance examination as an additional criterion for determining admission of resident and non-resident students to the University, and directing the Testing and Guidance Bureau to prepare an aptitude test to be used for this purpose, providing further for the alternative use of the College Board Examination where the student elected to present it (G. F. Minutes 6632-34, D&P 2194-2199).

5. The Faculty Council at its meeting of September 19, 1955, voted to delegate the authority of the Faculty to approve degree candidates for the year October 1, 1955, to September 30, 1956, to the respective deans (D&P 2214).

USE OF TEXTBOOKS WRITTEN BY FACULTY MEMBERS: I recommend approval of the use of the following textbooks written by faculty members, the use of the books having been approved by the Department and Dean:

1. How to Pronounce Spanish, by E. F. Haden, published by Henry Holt and Company, priced at \$1.00, 10% royalty on the first \$5,000 to 12½% thereafter.

2. Beginning Spanish Course, by Barton and Tyler, published by D. C. Heath and Company, priced at \$3.00, 10% royalty to authors.

3. Oral Drill in Spanish, by O'Connor and Haden, published by the University Co-Operative Society, priced at \$2.00, 15% royalty to author.

4. Engineering Descriptive Geometry, Second Edition, by C. E. Rowe and J. D. McFarland, published by the D. Van Nostrand Company, Inc., of New York, priced at \$4.25 with 12½% royalty to authors.

5. Engineering Descriptive Geometry Problems, by Rowe and McFarland, published by the D. Van Nostrand Company, Inc., priced at \$3.50 with a 10% royalty to authors.

OUTSIDE AND ADDITIONAL DUTIES: I recommend that the following staff members be permitted to undertake the outside and additional duties indicated, the work to be done so as not to interfere with University assignments.

1. Dr. V. E. Barnes, of the Bureau of Economic Geology, to lead some field trips in connection with the special geology course which the University conducts for the Shell Oil Company, the total time required to be about six days and the payment to be about \$300.

2. Mr. Earnest F. Gloyna, Associate Professor of Civil Engineering, to act as a consultant to the Dallas Power and Light Company in matters relating to stream pollution, total compensation to be about \$200 for three days, and also to Mr. R. Lowry, Consulting Engineer, at an approximate remuneration of \$200.

3. Mr. T. Russell Woolley, Assistant Professor of Speech, to teach two afternoons a week at the Episcopal Theological Seminary of the Southwest.

4. Mr. Edwin W. Mumma, Associate Professor of Management, to conduct a specialized training course for the Air Force, the course to consist of 24 class periods of two hours duration each and the rate of pay to be 85¢ per student hour of instruction with a minimum guarantee of \$520.40.

Dr. Schepfer

*J.B. [unclear]
F. [unclear]
D.M. [unclear]
W. [unclear]*

Dr. [unclear]

[unclear]

cc: [unclear]

cc: Spiegel

OUTSIDE AND ADDITIONAL DUTIES (Continued)

which
5. Mr. John A. Focht, Assistant Dean of Engineering, to do a consulting job for a San Antonio firm of lawyers, the time required to be not more than two days and the fee \$100 per day.

W. M. Wilcox
6. Mr. W. M. Wilcox, of the Physical Plant staff, to organize and administer a school offering college level training to Naval Reserve Officers.

7. Mr. Stuart A. MacCorkle, Director, Institute of Public Affairs, to engage in outside consultative work in the field of management and organization for both private and public individuals and agencies.

Engel
8. Mr. W. L. Guess, Assistant Professor of Pharmacy, to conduct a research project among drug stores in the City of Austin for Sharpe & Dohme.

Calby
9. Mr. Robert Brandt of the Military Physics Research Laboratory to make machine drawings and instrument parts in the laboratories of the firm of LaCoste and Romberg, the work to be paid for on an hourly basis, for approximately six hours a week.

Hatch
10. Mr. L. F. Hatch, Professor of Chemistry, to act as consultant to the Texas Division of The Dow Chemical Company of Freeport for the period September 1, 1955 - May 31, 1956, the time required to be one day per month and compensation to be \$100 per day.

Calby
11. Mr. R. N. Little, Professor of Physics, to do consulting work for the Fort Worth Division of Convair, the time to be on the average of two days per month and the fee to be \$100 per day plus expenses.

Moore
12. Mr. Walter L. Moore, Professor of Civil Engineering, to complete a manual for the Chicago Pneumatic Tool Company, the approximate time needed to be ten days over a two months' period, compensation to be all direct expenses incurred and personal expenses at the rate of \$60.00 per day.

Gafford
13. Mr. B. N. Gafford, Professor of Electrical Engineering, to do a limited amount of consulting, the time to be limited to 25% of University time and the fees to be at least as high as recommended by the Texas Society of Professional Engineers.

White
McCorm
STUDENT HEALTH CENTER FEE: Prior to September 1, 1955, all serology for University students has routinely been done by a local commercial laboratory at student expense. Effective October 1, the Health Center will do all serology for student patients in its own clinical laboratory. Dr. White, Director, has indicated that a charge of \$1.00 for VDRL and Kline Standard tests will cover the costs, the testing to be limited to determinations on applicants for food handlers' permits and to diagnostic studies. I recommend that this fee be approved.

Sincerely yours,

C. P. Boner
C. P. Boner
Vice-President

THE UNIVERSITY OF TEXAS
Office of the Vice-President
Main University
Austin

Mail Docket XLV
June 23, 1955

President Wilson:

Your approval of the following out-of-state trips by the staff members listed with expenses paid as indicated, is hereby requested. These items will also be submitted for ratification by the Board of Regents at their next regular meeting. In accordance with the policy adopted by the Board of Regents at their January 1954 meeting, approval of this docket is assumed unless objections from a majority of the Board are received within five days.

1. Mr. Grady C. Starnes, Auditor, June 24-29, 1955, to Estes Park, Colorado, to attend the National Assembly of College and University Business Officers' Association, expenses to be paid from the Office and Travel account of the Office of the Auditor.
2. Mr. R. Gommel Roessner and Mr. Joseph Robert Buffler, both of the School of Architecture, to Minneapolis, Minnesota, June 17-22, 1955, to interview prospective Director for School, expenses to be charged to the Maintenance and Equipment account of the School of Architecture.
3. Mr. T. J. Gibson, III, Assistant Professor of Law, to Chicago, Illinois, July 4-9, 1955, to attend the annual convention of the Association of American Law Libraries, expenses to be charged to the John Charles Townes Foundation, Travel, Account No. 6555.
4. Dean H. M. Burlage, of the College of Pharmacy, August 7-15, 1955, to Indianapolis, Indiana, to attend the annual Teachers Seminar conducted by the American Association of Colleges of Pharmacy, expenses to be paid from College of Pharmacy Office and Travel.
5. Dr. Stuart A. MacCorkle, Director, Institute of Public Affairs, July 22-30, 1955, to Seattle, Washington, to appear on the program of the Annual National Conference on Government, expenses to be paid from Travel, Supplies, Publications and Incidentals of the Bureau.
6. Mr. John Woodruff, Training Specialist, Industrial and Business Training Bureau, June 21-July 5, 1955, to Denver, Colorado, Casper, Wyoming, and Billings, Montana, in connection with work to be done for the American Association of Oilwell Drilling Contractors, expenses to be charged to American Association of Oilwell Drilling Contractors fund for travel.
7. Mr. Frank H. Wardlaw, Director, Mr. LaRoque DuBose, Editorial Assistant, and Mr. Richard G. Underwood, Advisor to University Publications, all of the University Press, to Seattle, Washington, July 18-21, 1955, to attend the annual meeting of the Association of American University Presses, expenses for Mr. Wardlaw and Mr. DuBose to be paid from Press Account No. 6314, and for Mr. Underwood, from the Maintenance, Equipment, and Travel account of the Advisor's Office.

8. Mr. August Mike Michalske, Assistant Football Coach, June 20-July 4, 1955, to Hiram, Ohio, Lake Forest, Illinois, and Stevens Point, Wisconsin to get information about a play for the fall, expenses to be paid from Intercollegiate Athletic Funds.
9. Mr. Charles F. Waller, Assistant Football Coach, July 20-30, 1955, to Hershey, Pennsylvania, and Ypsilanti, Michigan, to get information about football plays, expenses to be paid from funds of Intercollegiate Athletics.
10. Mrs. Bert Kruger Smith, Technical Reports Editor I, The Hogg Foundation, June 25-30, 1955, to St. Louis, Missouri, to visit some outstanding projects with the state mental health society and the state mental hospital system, expenses to be charged to Hogg Foundation.
11. Dr. Orville Wyss, Professor of Bacteriology and Director of Research in Bacteriology, June 15-22, 1955, to Boulder, Colorado, to visit research laboratories, expenses to be paid from Travel Account No. 6649, Organic Peroxides and Cancer.
12. Mr. Edward Wight, Research Engineer, Defense Research Laboratory, June 2-5, 1955, to U. S. Navy Amphibious Base, Norfolk, Virginia, for conferences in connection with contract, expenses to be paid from funds of Defense Research Laboratory.
13. Mr. Walter E. Millett, Assistant Professor of Physics, to Toronto, Canada, June 20-26, 1955, to attend a meeting of the American Physical Society, expenses to be charged to Contract AF 33(038)-20681.
14. Mr. James J. Pollard, Professor of Architectural Engineering, June 17-23, 1955, to Minneapolis, Minnesota, to interview prospective candidates for position of Director of the School of Architecture, expenses to be paid from Account No. 2095, Development Expenses, Main University.

Sincerely yours;



C. P. Boner

Approved:



Logan Wilson
Logan Wilson, President

THE UNIVERSITY OF TEXAS
Office of the Vice-President
Main University
Austin

Mail Docket XLVI
July 11, 1955

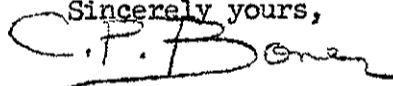
President Wilson:

Your approval of the following out-of-state trips by the staff members listed with expenses paid as indicated, is hereby requested. These items will also be submitted for ratification by the Board of Regents at their next regular meeting. In accordance with the policy adopted by the Board of Regents at their January 1954 meeting, approval of this docket is assumed unless objections from a majority of the Board are received within five days.


1. Mr. Charles T. Clark, Director, and Mr. Donald M. Anderson, Assistant Director, Classified Personnel, July 16-22, 1955, to Iowa City, Iowa, to confer with personnel specialists concerning personnel problems and to attend the Ninth Annual Conference of the College and University Personnel Association, expenses to be paid from the Maintenance, Office Supplies, Printing and Travel account of the Office of Classified Personnel.
2. Mr. Oliver Hoyt Williams, Director, Student Employment Bureau, July 15-29, 1955, to Los Angeles, San Francisco, and other California cities, to study, as President of the Advisory Council for Volunteer Services of The Texas Society for Mental Health and at the request of The Hogg Foundation, the organization and administration of state volunteer programs in mental hospitals; and to study, as Director of the Student Employment Bureau, placement organization and procedures at Stanford, University of California, University of Southern California and California Institute of Technology, expenses up to \$88.00 to be charged to the Student Employment Bureau and other expenses to the Hogg Foundation.
3. Mr. LeRoy Harold Linder, Assistant Professor, Graduate School of Library Science, July 3-9, 1955, to Philadelphia, Pennsylvania, to attend the annual meeting of the American Library Association, expenses to be paid from the Maintenance and Equipment account of the Library School. This will cancel request of Miss Esther Stallman for similar travel.
4. Miss Louise Pope, Chief Pharmacist, The Pharmacy, Student Health Center, August 22-26, 1955, to attend the National Institute on Hospital Pharmacy in Chicago, Illinois, expenses to be charged to The Pharmacy. This cancels the request in the Mail Docket of June 13 requesting absence for the period June 13-17, 1955.
5. Dr. Gordon Gunter, Director, Institute of Marine Science, to Baltimore, Maryland, August 1-4, 1955, to deliver a paper at the meeting of the National Shellfisheries Association, expenses to be paid from funds of the Institute.
6. Mr. James R. D. Eddy, Dean, Division of Extension, August 8-12, 1955, to Ft. Collins, Colorado, to represent Teacher Trainers on an Evaluation Committee in a workshop conducted by the U. S. Office of Education for Leadership Training, expenses to be paid from the Maintenance, Travel and Equipment account of the Dean's Office, Division of Extension.
7. Mr. Odys R. Simmons, Training Specialist III, Industrial and Business Training Bureau, July 10-August 6, 1955, to Monument and Tatum, New Mexico, to give a short course to personnel of the Amerada Petroleum Company, expenses to be charged to the American Association of Oilwell Drilling Contractors.

8. Mr. F. C. McConnell, Director, Auxiliary and Service Activities, Business Office, and Mr. Robert F. Ross, Supervising Manager, Residence and Food Service, July 29-August 5, 1955, to Ames, Iowa, to attend the annual conference of the Association of College and University Housing Officers, expenses to be paid from Office Maintenance and Travel Expense of the Business Office, Auxiliary and Service Activities.
9. Mr. William F. O'Zee, Manager, University Apartments, July 29-August 5, 1955, to Ames, Iowa, to attend the annual conference of the Association of College and University Housing Officers, expenses to be charged to University Apartments, Account No. 6245.
10. Dr. Norman Hackerman, Director, Project 47D (API), July 12-22, 1955, to Meriden, New Hampshire, to attend the Gordon Research Conference on Chemistry of Interfaces where he will present two papers, expenses to be paid from funds of the project.
11. Dr. A. Wilson Nolle, Associate Professor of Physics, June 27-July 9, 1955, to State College, Pennsylvania, and New London, New Hampshire, to attend meetings of the Acoustical Society of America and the Gordon Research Conference, expenses to be paid from Contract Nonr-375(05), Research in Properties of Liquids and Solids.
12. Dr. Stanley Harold Simonsen, Associate Professor of Chemistry, June 26-July 3, 1955, to Pasadena, California, to attend the meeting of the American Crystallographic Association, expenses to be paid from Account No. 8600: The Robert A. Welch Foundation Grant; Investigation of Crystal Structures of Some Metallo-Organic Chelate Compounds.
13. Mr. Alex D. Krieger, Research Scientist IV, Research in Anthropology, to be absent with pay for the period August 29-September 22, 1955, to go to Washington, D. C., to lead one of five seminars sponsored by the Society for American Archaeology in the United States National Museum, travel to be without expense to the University.

Sincerely yours,


C. P. Boner

Approved:


Logan Wilson, President

THE UNIVERSITY OF TEXAS
Office of the Vice-President
Main University
Austin

Mail Docket XLVII
July 22, 1955

President Wilson:


Your approval of the following out-of-state trips by the staff members listed with expenses paid as indicated, is hereby requested. These items will also be submitted for ratification by the Board of Regents at their next regular meeting. In accordance with the policy adopted by the Board of Regents at their January 1954 meeting, approval of this docket is assumed unless objections from a majority of the Board are received within five days.

1. Mr. Robert C. Gullion, Assistant Superintendent of Buildings and Grounds, July 16-22, 1955, to Iowa City, Iowa, to attend the Ninth Annual Conference, College and University Personnel Association, expenses to be paid from the Office of Superintendent, Office and Traveling Expenses.
2. Mr. Donald George Nugent, Research Associate II, Cooperative Program in Educational Administration, June 3-19, 1955, to Daytona Beach, Florida, to attend the Southern States Work Conference, expenses to be paid from Cooperative Program in Educational Administration -- Travel, Project Personnel (Account No. 6840).
3. Mr. Cullen M. Crain, Associate Professor of Electrical Engineering, July 17-21, 1955, to Cocoa Beach, Florida, in connection with research work of the Electrical Engineering Research Laboratory, expenses to be charged to contract funds of AF 33(606)-2423.
4. Mr. Stanley A. Arbingast, Assistant Director, Bureau of Business Research, July 28-30, 1955, to Roanoke, Virginia, to attend the meeting of the Southern Association of Science and Industry, expenses to be charged to travel funds of the Gulf Coast Study Contract 14-06-500-140.
5. Mr. Arthur E. Lockenvitz, Director, Military Physics Research Laboratory, July 7-9, 1955, to Wright Field, Dayton, Ohio, to discuss contractual matters pertaining to Contract AF 18(600)-87, expenses to be charged to the contract.
6. Mr. C. C. Colvert, Professor and Consultant in Junior College Education, July 27-30, 1955, to Chicago, Illinois, to attend meeting of Research Committees of American Association of Junior Colleges, expenses to be paid from Account No. 2372, Travel Expenses, Junior College Education, Research and Editorial Office.
7. The following with transportation expenses paid from funds of the Committee on Attendance at Meetings of Learned Societies, the faculty member in each case to deliver a paper:
 - (1) Mr. Austin Phelps, Associate Professor of Zoology, September 6-9, 1955, to East Lansing, Michigan, to attend the Society of Protozoologists.
 - (2) Mr. Charles Heimsch, Professor of Botany, and Miss Hilda Rosene, Associate Professor of Zoology, September 5-9, 1955, to East Lansing, Michigan, to attend the meeting of the Botanical Society of America.
 - (3) Mr. Jack Myers, Professor of Zoology, Mr. A. R. Schrank, Associate Professor of Zoology, and Mr. Irwin Spear, Assistant Professor of Botany, September 6-9, 1955, to East Lansing, Michigan, to attend the meeting of the American Society of Plant Physiologists.

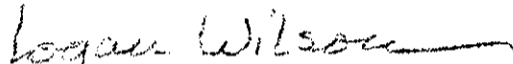
Committee on Attendance at Meetings of Learned Societies (continued)

- (4) Mr. Carson McGuire, Professor, and Mr. Robert F. Peck, Associate Professor, both of the Department of Educational Psychology, September 1-9, 1955, to attend the meeting of the American Psychological Association in San Francisco, California.
8. Mr. Jack William Cashin, Assistant Professor of Finance, Insurance, and Real Estate, August 16-30, 1955, to Bloomington, Indiana, to attend the Graduate School of Savings and Loan, expenses to be charged to Account No. 8552, Texas Savings and Loan League Grant.

Sincerely yours,


C. P. Boner

Approved:


Logan Wilson, President

THE UNIVERSITY OF TEXAS
Office of the Vice-President
Main University
Austin

Mail Docket XLVIII
August 2, 1955

President Wilson:


Your approval of the following out-of-state trips by the staff members listed with expenses paid as indicated, is hereby requested. These items will also be submitted for ratification by the Board of Regents at their next regular meeting. In accordance with the policy adopted by the Board of Regents at their January 1954 meeting approval of this docket is assumed unless objections from a majority of the Board are received within five days.

1. Mr. Orville Wyss, Professor of Bacteriology, July 30-August 6, 1955, to New Hampton, New Hampshire, to attend the conference on Bacterial Physiology, expenses to be paid from Account No. 6645, Organic Peroxides and Cancer.
2. Mr. Jackson W. Foster, Professor of Bacteriology, July 20-August 3, 1955, to University of Wyoming, Laramie, University of Colorado, Boulder and Colorado A. & M., Fort Collins, expenses to be charged to travel funds of Contract Nonr-146(00).
3. Mr. Robbin C. Anderson, Professor of Chemistry, during week of August 1, 1955, to Syracuse, New York, to consult with faculty and staff at the University who are conducting a Chemistry Institute such as the University will sponsor during the Summer of 1956, expenses to be paid from Account No. 6430 - Chemistry - Pantothenic Acid Royalties.
4. Mr. John Arch White, Professor of Accounting, August 25-September 3, 1955, to Philadelphia, Pennsylvania, to attend the American Accounting Association Annual meeting, expenses to be paid from Account No. 8550, Business Administration Foundation Fund.
5. Mr. James W. Reynolds, Professor of Curriculum and Instruction, July 27-30, 1955, to Chicago, Illinois, to attend the summer planning meeting of the American Association of Junior Colleges, expenses to be charged to Account No. 2372 - Junior College Education - Research & Editorial Office.
6. Mr. Cullen M. Crain, Associate Professor of Electrical Engineering, July 31-August 5, 1955, to Los Angeles and Point Mugu, California, in connection with research work being done at the Electrical Engineering Research Laboratory, expenses to be charge to contract funds.
7. Mr. John Woodruff, Training Specialist III, Industrial & Business Training Bureau, July 28-29, 1955, to Oklahoma City, Oklahoma, to attend a meeting of the film sponsors, expenses to be charged to Account No. 7538: American Association of Oilwell Drilling Contractors - Maintenance, Equipment & Travel.
8. Mr. Clifford J. Mosley, Training Specialist III, Industrial and Business Training Bureau, August 2-4, 1955, to Burbank and Tulsa, Oklahoma, and vicinity, to give a short course, expenses to be charged to Account No. 7541: American Petroleum Institute, Division of Production - Training Course on Control of Vapors and Oil Gravities.
9. Approve change in funds for payment of trip by Dean J. R. D. Eddy to Fort Collins, Colorado (submitted in July 11, 1955 docket) from Dean's Office and Travel account to the Industrial and Business Training Bureau, Maintenance, Travel, and Equipment account.

10. Mr. George Wilbur Evans, Sports News Director, August 8-14, 1955, to Chicago, Illinois, for the meeting of Publicity Directors held in connection with the All Star Football Game, expenses to be paid from funds of Intercollegiate Athletics.

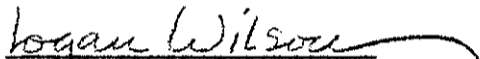
11. Dr. E. H. Sellards, Director, Texas Memorial Museum, to attend the annual meeting of the Great Basin Archaeological Society in Los Angeles, California, August 30-September 2, 1955, where he will present a paper, and to Berkeley, California, and Portales, New Mexico, on Museum business, expenses to be paid from Account No. 9875: Maintenance, Equipment, Investigations, Travel, Assistants, Labor, Printing and Repairs, partly from 1954-55 funds and partly from 1955-56 funds.

Sincerely yours,



C. P. Boner

Approved:


Logan Wilson, President

THE UNIVERSITY OF TEXAS
Office of the Vice-President
Main University
Austin

Mail Docket XLIX
August 15, 1955

President Wilson:

Your approval of the following out-of-state trips by the staff members listed, with expenses to be paid as indicated, is hereby requested. These items will also be submitted for ratification by the Board of Regents at their next regular meeting. In accordance with the policy adopted by the Board of Regents at their January 1954 meeting, approval of this docket is assumed unless objections from a majority of the Board are received within five days.

1. Miss Marie B. Morrow, Mycologist, Plant Research Institute, July 31 - August 13, 1955, to New York City via Ottawa and Montreal, Canada, for conferences with scientists and physicians relative to research program in Mycological Investigations, expenses to be paid from Mycology Trust Funds, Maintenance, Equipment, and Travel.
2. Mr. A. W. Nolle, Associate Professor of Physics, August 3 - September 15, 1955, to Washington, D. C., to confer with ONR officials, partial expenses to be paid from Contract Nonr-375(05).
3. Mr. Hampton K. Snell, Professor of Transportation, September 6 - 11, 1955, to Boston, Massachusetts, to attend biennial seminar and conference of American Society of Traffic and Transportation, transportation expenses to be paid from College of Business Administration Foundation Fund - Transportation, No. 8553.
4. Mr. C. C. Colvert, Professor and Consultant in Junior College Education, August 21 - 28, 1955, to Storrs, Connecticut, to assist in representing the C.P.E.A. Office at The University of Texas and to chairman the Higher Education Division of the National Conference of Professors of Educational Administration, transportation expense to be charged to C.P.E.A. Account No. 6840, and hotel and meals to Office of the Dean, College of Education, Junior College Consultant, Travel Expenses - Account No. 2372.
5. Mr. Kenneth A. Kobe, Professor of Chemical Engineering, September 7 - 18, 1955, Minneapolis, Minnesota, to attend the meeting of the American Chemical Society, expenses to be charged to Bureau of Industrial Chemistry ORD-P-6 travel, Account No. 4014.
6. Mr. Virgil Everett Barnes, Research Scientist V, Bureau of Economic Geology, September 9 - 15, 1955, to Knoxville, Tennessee, to study tektites, expenses to be paid from the Maintenance, Travel, Printing, Investigation and Equipment account of the Bureau.
7. Two University of Texas Football Coaches, August 22 - 25, 1955, to Memphis, Tennessee for All-American High School All Star Football Game, expenses to be charged to funds of the Department of Intercollegiate Athletics.
8. Mrs. Bert Kruger Smith, Technical Reports Editor I, The Hogg Foundation, August 11 and 12, 1955, to New Orleans, Louisiana, for consultation regarding techniques of mental health education, expenses to be paid from funds of The Hogg Foundation.

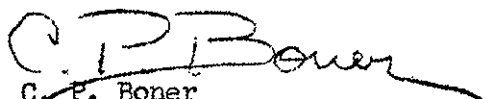
9. Dr. Robert L. Sutherland, Director, The Hogg Foundation, August 25 - September 8, 1955, to Ann Arbor, Michigan; Pittsburgh, Pennsylvania; and Washington, D. C., for conferences concerning Hogg Foundation projects and to attend the National Council on Religion in Higher Education, the Society for the Study of Social Problems, and the American Sociological Society, expenses to be charged to funds of The Hogg Foundation.

10. Mr. J. Neils Thompson, Project Director, Structural Mechanics Research Laboratory, August 11 - 21, 1955, to New York City, Boston, Massachusetts, and Hartford, Connecticut, to discuss contract matters, expenses to be charged to Quartermaster Contract DA 19-129-QM-150, Travel funds.


11. The following, with transportation expenses to be paid from funds of the Committee on Attendance at Meetings of Learned Societies, in each case the faculty member to present a paper:

- (1) Mr. Royston M. Roberts, Associate Professor of Chemistry, to Minneapolis, Minnesota, to attend the American Chemical Society meeting, September 11-16, 1955.
- (2) Mr. Harold P. Hanson, Associate Professor of Physics, to Mexico City, to attend the American Physical Society meeting, August 29 - 31, 1955.
- (3) Mr. Emmette S. Redford, Professor of Government, to Boulder, Colorado, to attend the American Political Science Association meeting, September 7 - 9, 1955.

Sincerely yours,


C. P. Boner
Vice-President

Approved:


Logan Wilson, President

Approval Docket - 148
Dept. when addresses arrive
Clippings etc
Department Notices & Trans. OK
PBX Contract

TEXAS WESTERN COLLEGE
of The University of Texas
El Paso, Texas

September 26, 1955

Dr. Logan Wilson, President
The University of Texas
Austin, Texas

Dear Dr. Wilson:

I am submitting herewith a docket for Texas Western College for consideration of the Board of Regents at the meeting October 14 and 15.

1954-55 Budget

Office of the President

1. Transfer \$300.00 from the account, Reserve for Adjustments, to the account for Office and Traveling Expenses.

Office of the Registrar

2. Transfer \$500.00 from the account, Reserve for Adjustments to the account for Office Expenses.

3. Transfer \$330.00 from the account, Reserve for Adjustments, to the account for Clerks to pay the salaries of additional employees for months of July and August, to be paid at the rate of \$165.00 per month each beginning July 5.

Economics and Business Administration

4. Approve the sale, based on written bids, of worn-out, obsolete machines belonging to the Department of Economics and Business Administration, as follows: 9 typewriters, 1 mimeograph machine, and 1 victrola; and approve the credits of the proceeds of the sale in the amount of \$121.00 to the Maintenance and Equipment account of this department.

History, Government, and Sociology

5. Approve the transfer of \$300.00 from the account for Maintenance and Equipment to the Maintenance and Equipment account in the Library, to purchase books needed in the Department of History, Government, and Sociology.

Division of Extension

6. Transfer \$50.00 from the account for Maintenance and Equipment, Division of Extension, to the account for Maintenance and Equipment, Education Department.

Physical Plant

7. Approve the payment of \$363.36 to DuSang's of El Paso for cleaning and moth-proofing rugs, carpets, and furniture in the President's Home. An infestation of moths and carpet beetles called for immediate action. This concern was the only one that could give the desired service.

8. Transfer \$645.33 from the salary appropriation for Inventory Clerks to salary appropriation for Mechanics and Watchmen.

9. Transfer \$535.61, being the unused portion of the salary budgeted for the line-item position of Plumber, to the salary appropriated for Mechanics and Watchmen.

10. Transfer \$1,755.68 from the Physical Plant appropriation for Maintenance and Equipment to the salary appropriation for Mechanics and Watchmen.

11. Transfer \$1,574.94 from the Physical Plant appropriation for Maintenance and Equipment to the salary appropriation for Janitors, Maids, and Yardmen.

Intercollegiate Athletics

12. Appoint Mr. William B. Philpott as Director of Publicity for Athletics for the 1955 Summer Session at a salary of \$250.00 for each six-weeks term.

13. Appoint Mr. George McCarty as Director of Miners Hall, Athletic Dormitory, for the 1955 Summer Session at a salary of \$237.50 for each six-weeks term.

Reserve for Adjustments

14. Transfers have been made from the account, Reserve for Adjustments to the following Salary appropriations for the purpose of providing for over-time payments during the year 1954-55:

| | |
|----------------------------|---------|
| Registrar's Office | \$45.05 |
| Health Service | 15.50 |
| Telephone Operator | 50.60 |
| Dean of Arts & Sciences | 4.84 |
| Physical Plant-Electrician | 16.16 |

15. Transfers have been made from the account, Reserve for Adjustments, to the following Maintenance and Equipment accounts:

| | |
|---------------------------|----------|
| Official Publications | \$138.34 |
| Dean of Arts & Sciences | 2.36 |
| Dean of Mines & Engineer- | |
| ing | 22.20 |
| Journalism and Radio | 86.75 |

16. Transfer of \$143.33 has been made from the account, Reserve for Adjustments, to the account for Workman's Compensation Insurance to provide payments from that fund in excess of the amount budgeted.

OUT-OF-STATE TRIPS.--I recommend your approval of the following out-of-state trips to be taken by staff members, their expenses to be paid as indicated:

1. Mr. Guy E. Ingersoll, Associate Professor of Mining and Metallurgy, to conduct the field class in Mine Surveying (Mining 224) at the Pewabee Mine, near Hanover, New Mexico, during the period August 29-September 3. Expenses for the trip will be paid from the Maintenance and Equipment account, Department of Mining and Metallurgy.

2. Mr. Hollis Reynolds, Manager of the Student Union Building, to go to Iowa City, Iowa, to attend the 1955 workshop held by the National Association of College Stores July 16-August 2, 1955. A scholarship awarded Mr. Reynolds will pay tuition and room and board during the period of the workshop. Expenses to and from Iowa City will be paid from Union Funds.

GIFTS.--The following gift of property, which adjoins the present campus, has been made to Texas Western College and I recommend that it be accepted with appropriate expressions of appreciation, prepared by the Secretary:

Mrs. Josephine Clardy Fox has donated for the use and benefit of Texas Western College Fractional Block 22, Alexander Addition to the City of El Paso, at an appraised value of \$6,000.

The deed transferring this property to the College was signed on August 23, 1955.

ACQUISITION OF PROPERTY ADJACENT TO CAMPUS OF TEXAS WESTERN COLLEGE.--

1. Approve the purchase of the following described property from W. R. Collins of El Paso at a price of \$1,625.00:

Sheffing
 Lots 11, 12, and 13 in Block 85, Alexander Addition to the City of El Paso, and Lots 1, 2, 5, 6, 9, 10, 13, 14, 17 and 18 in Block 121 of Alexander Addition to the City of El Paso. The Warranty Deed covering this purchase is dated August 23, 1955.

Edes
 2. Approve the purchase of the following described property from Margaret McNary Bowie of El Paso at a price of \$1,625.00:

17
 Lots 14, 15, and 16 in Block 85, Alexander Addition to the City of El Paso, and Lots 3, 4, 7, 8, 11, 12, 15, 16, 19, and 20 in Block 121, Alexander Addition to the City of El Paso. The Warranty Deed covering this purchase is dated August 25, 1955.

The above described properties are adjacent to the present campus boundaries and are needed for future expansion. The money to make these purchases came from General Funds - Unappropriated Surplus of Texas Western College. The Executive Committee of the Board of Regents has approved these transactions.

1955 Summer Session

1. Appoint Mr. Dale L. Cramer to the unfilled position of Assistant Professor of Economics and Business Administration for the second term at a salary of \$650.00.
2. Appoint Mr. Leon D. Moses as Associate Professor (Half-time) of English for the second term at a salary of \$362.50.
3. Appoint Mr. Francis A. Ehmann as Instructor (Half-time) in English for the second term at a salary of \$300.00.
4. Appoint Mr. Thomas G. Barnes as Professor of Mathematics and Physics for the second term at a salary of \$775.00.
5. Appoint Mr. W. L. Shepherd as Instructor (Half-time) in Mathematics for the second term at a salary of \$300.00.
6. Accept the resignation of Mr. Milton Leech, Instructor in Speech at a salary of \$650.00, for the second term.
7. Appoint Dr. Clarence G. Hackett as Instructor (Half-time) in Psychology for the second term at a salary of \$300.00.
8. Appoint Mr. William B. Philpott as Assistant Director of News and Information (Part-time) for both terms at a salary of \$175.00 per term. This salary will be paid from the account, Reserve for Adjustments.

1955-56 BudgetOffice of the President

1. Create the position of Clerk-Typist (Part-time) at a salary of \$1,080 for twelve months, to be paid as follows: \$500.00 from the account budgeted for Clerical Help (Hourly Basis) in the Office of the President, and \$580 from the Unallocated Account for Salaries.

Art

- Log Melvin*
2. Change the appointment of Mr. Wiltz A. Harrison from Assistant Professor at a salary of \$4,400 to Associate Professor at a salary of \$4,900, effective at the beginning of the fall semester. The increase of \$500 will be paid from the Unallocated Account for salaries. Mr. Harrison is the most enterprising and aggressive member of the Art Department faculty and this increase in rank and salary is recommended in order to prevent his resigning his position at Texas Western College and accepting one at the University of Illinois.

Biological Sciences

~~3. Appoint Mr. James B. Reeves to the unfilled position budgeted for an Assistant Professor at a salary of \$4,600 for nine months.~~

Geology

4. Appoint Mr. Charles G. Evensen as Assistant Professor at a salary of \$4,890 for nine months. This position was budgeted at a salary of \$4,750 and the additional \$140 will be paid from the Unallocated Account for salaries.

History, Government, and Sociology

5. Delete the name of Mr. David H. Stratton, Instructor, at a salary of \$4,000 since he failed to take the position.

6. Appoint Dr. S. D. Myres, Jr. as Special Lecturer (Part-time) at a salary of \$3,600 for nine months, to be paid from the salary budgeted for Mr. Stratton.

Philosophy and Psychology

7. Appoint Mr. Howard J. Sherman as Assistant Professor at a salary of \$4,200. This position will take the place of a budgeted item of Instructor at a salary of \$3,400, and the additional \$800 will be paid from the Unallocated Account for salaries.

Civil and Electrical Engineering

8. Correct the appointment in the budget of Mr. Carl H. Billings from Associate Professor to Assistant Professor at the same salary as budgeted of \$4,900.

Physical Plant

9. Accept the low bid in the amount of \$794.50 submitted by Wyler Industrial Works of El Paso for furnishing material and labor required for repairing Henry Vogt boiler in the Power House, Texas Western College campus. It was possible to get only one other bid. This was submitted by the A. P. Green Fire Brick Company of Texas in the amount of \$939.29. Copies of both bids are on file in the Texas Western College Business Office. The cost of these repairs is to be paid from the Physical Plant appropriation for Improvements and Repairs.

10. Accept the low bid of \$1,790.00 submitted by Wyler Industrial Works for furnishing all materials and labor required to repair the Combustion Engineering Boiler at the Power House. This is a stand-by boiler and needs to be placed in operating condition. It has been possible to secure only one other bid for this work. Such bid is in the amount of \$1,880.00 and was submitted by the A. P. Green Fire Brick Company of Texas. Copies of both bids are filed in the Business Office, Texas Western College. The cost of the repairs is to be paid from the Physical Plant appropriation for Improvements and Repairs.

FOREIGN SCHOLARSHIPS.--Authorize foreign scholarships in the amount not to exceed \$2,500 for the academic year 1955-56. The amount of each scholarship granted is to be the difference between the resident and non-resident rates of tuition applicable to the courses for which the individual student is enrolled, with a maximum of \$50.00 per semester of the long session and \$7.50 per term of the summer session. The recipient of each scholarship will be required to maintain at least a "C" grade average over all academic courses.

OUT-OF-STATE TRIP.--Approve an out-of-state trip for President Dysart E. Holcomb to attend the annual meeting of the American Institute of Chemical Engineers in Detroit, Michigan, November 26-30, 1955, with expenses to be paid from Office and Traveling Expenses, Office of the President.

GIFTS.--The following gifts have been made to Texas Western College and I recommend that they be accepted with appropriate expressions of appreciation, prepared by the Secretary:

1. The Stanolind Oil and Gas Company has given the following equipment to Texas Western College:

a. One Stanolind Drill Unit 3591-Model 105, 1945 Ford FABCO s/Tandem Conversion. The market value of this vehicle and all equipment thereon has been established at ~~\$4,500.~~ 4,500.00

b. One 1951 Chevrolet One-half Ton Standard Carryall Unit the market value of which has been established at \$1,200.

The College has full title to this equipment, all of which is in excellent condition, and we may dispose of it if deemed desirable. At the present time it will be used in connection with work being carried on by the Department of Geology and in the Department of Mining and Metallurgy.

2. Mr. Robert E. McKee of El Paso has given \$500.00 for use in buying band uniforms.

3. The following organizations in El Paso have given the amounts indicated to be used for scholarships in the 1955-56 long session:

- ✓ Alpha Kappa National Teachers Sorority- - -\$ 25.00
- ✓ Los Compadres Club- - - - - 50.00
- ✓ Phyllis Wheatley Club - - - - - 100.00
- ✓ Jolly Wives Social Club - - - - - 100.00
- ✓ El Paso Lulac Council #132- - - - - 400.00
- ✓ Texas Society for Crippled Children - - - - 70.00
- ✓ Press Club- - - - - 50.00
- ✓ Rotary Club - - - - - 300.00
- ✓ Downtown Lions Club - - - - - 150.00

4. The Band Parents Association of Lawrence High School, Lawrence, Massachusetts has given a scholarship in the amount of \$100.00 for the 1955-56 long session.

5. The Monahans Music Club of Monahans, Texas has given a \$100.00 scholarship for the 1955-56 long session.

6. The American Smelting and Refining Company has given \$500.00 for scholarships during the 1955-56 long session, to be awarded to a student in Metallurgical Engineering.

7. The Grand Court Order of Calanthe of Houston, Texas has given a \$75.00 scholarship for the 1955-56 long session.

8. The Kennicott Copper Corporation, Chino Mines Division, Hurley, New Mexico has given a \$250.00 scholarship to be awarded to a student in Metallurgy for the 1955-56 long session.

9. The John J. and Rosalind Redfern Foundation of Midland, Texas has given a \$94.00 scholarship for the 1955-56 year.

10. The Midland Rotary Club of Midland, Texas has given a \$500.00 scholarship for the 1955-56 year.

11. The State National Bank of El Paso has given \$500.00 to be awarded as scholarships for students in Business Administration during the 1955-56 long session.

12. The Ramsey Steel Products, Inc. of El Paso has given \$500.00 for scholarships for engineering students for the year 1955-56.

13. The Hortex Manufacturing Co., Inc. of El Paso has given \$200.00 for scholarships for the 1955-56 year. The scholarships are designated as the Louis Horwitz Memorial Scholarships.

14. Mr. Baxter Polk of El Paso has given a \$50.00 scholarship in memory of Mr. Urbici Soler for the 1955-56 session.

- ✓ 15. The American Society for Metals Foundation for Education and Research has given a \$400.00 scholarship for the 1955-56 long session, to be awarded to a student in Metallurgy.
- ✓ 16. The Abdou Produce and Cold Storage Co. of El Paso has given two scholarships of \$150.00 each for the year 1955-56. They are to be designated as the Salim N. Abdou Memorial Scholarships.
- ✓ 17. The Phelps Dodge Refining Corporation has given two scholarships of \$500 each for students in Metallurgy during the 1955-56 long session.
- ✓ 18. The Roger Brown Company has given \$150 for the Intercollegiate Athletic Scholarship Fund for the 1955 Fall Semester.

SCHELLENGER RESEARCH FOUNDATION.--Appoint the following Research Assistants to the staff of the Schellenger Research Foundation:

1. Mr. Norman K. Pool, who is on active military duty and is stationed at William Beaumont Hospital. He holds the Bachelor of Science degree from the University of Illinois and is on leave of absence from Bell Laboratories.
2. Mr. David Brown, who is also on active military duty and stationed at William Beaumont Hospital. He holds the Bachelor of Science degree from Iowa State College and is on leave of absence from the Philco Corporation.

Mr. Pool and Mr. Brown will work full-time, without pay from the College, on a cooperative research project jointly sponsored by William Beaumont Hospital and the Schellenger Foundation.

VACATION SCHEDULE FOR PERSONNEL ON TWELVE MONTHS BASIS: The following holiday and vacation schedule will be observed at Texas Western College for non-teaching personnel employed on a 12-month basis for the fiscal year beginning September 1, 1955.

1. State Legal Holidays which are observed by Texas Western College:

| | | |
|------------------|-----------|-------------------|
| Labor Day | Monday | September 5, 1955 |
| Thanksgiving Day | Thursday | November 24, 1955 |
| Christmas Day | Monday | December 26, 1955 |
| New Year's Day | Monday | January 2, 1956 |
| Independence Day | Wednesday | July 4, 1956 |

2. In lieu of other State Legal Holidays which are not observed by Texas Western College:

| | |
|-------------------------------|-------------------|
| Friday following Thanksgiving | November 25, 1955 |
| Tuesday following Christmas | December 27, 1955 |
| Wednesday following Christmas | December 28, 1955 |
| Thursday following Christmas | December 29, 1955 |
| Friday following Christmas | December 30, 1955 |
| Friday preceding Easter | March 30, 1956 |
| Monday following Easter | April 2, 1956 |

3. Three calendar weeks of vacation (5 days of this vacation to be in lieu of other State Legal Holidays which are not observed by Texas Western College.)

In some offices and in certain activities the work schedule may be such as to suggest the desirability of remaining open either on a partial or full staff basis during part or all of the Thanksgiving, Christmas, and spring vacation periods indicated above. In such cases a request addressed to the President's Office will be approved with the understanding that the days worked by staff members during these vacation periods will be added to their regular vacation period. This schedule is predicated on the assumption that with the forty-hour week which is now in force for classified personnel, all offices will be closed on a Saturday which falls within a holiday period.

PBX SYSTEM.--Authorize the Chairman to sign a contract with the Mountain States Telephone Company for the installation of a PBX system on the campus upon completion of the new Administration Building. Installation of this system will increase the cost for telephone service by approximately \$100 per month. It is necessary that we have authorization to proceed with plans for the installation of a PBX system in order that the equipment will be ready when the new building is completed.

Sincerely yours,

Dysart E. Holcomb
Dysart E. Holcomb
President

*Get
copy
of
contract
Candis
JCB*

All Contracts returned

THE UNIVERSITY OF TEXAS MEDICAL BRANCH
GALVESTON, TEXAS

September 23, 1955

President Logan Wilson
The University of Texas
Austin 12, Texas

Dear President Wilson:

There is submitted herewith a docket for the meeting of the Board of Regents to be held in El Paso, Texas October 14 and 15, 1955.

Your approval is respectfully recommended:

1954-1955 Budget

General Administration

1. Accept the resignation of Dr. Chauncey D. Leake, Executive Director, Professor of Pharmacology, Professor of the History and Philosophy of Medicine and Public Health, at a salary of \$18,500.00 for twelve months effective August 31, 1955.

2. Accept the resignation of Mr. George H. Crosby, Director of Curricula in Medical Technology, Director, Extramural Program and Registrar, at a salary of \$6,000.00 for twelve months effective August 31, 1955.

Business Office

3. Accept the resignation of Mr. Dan O. Morse, Bursar, at a salary of \$4,728.00 for twelve months effective August 24, 1955.

Anatomy

4. Grant Dr. Glenn A. Drager, Associate Professor, at a salary of \$7,200.00 for twelve months, a military leave of absence effective August 15, 1955.

Bacteriology and Parasitology

5. Accept the resignation of Dr. Frank B. Engley, Jr., Associate Professor; Advisor, U. S. Federal Grants and Contract Service; Consulting Bacteriologist, Medical Branch Hospitals, at a salary of \$7,200.00 for twelve months effective August 31, 1955.

Biochemistry and Nutrition

6. Correct Item 7, Page G-1, July 1955 docket to show the effective date of the appointment of Dr. David R. Celandier, Assistant Professor, to be July 15, 1955 instead of June 15, 1955. *Correct Per. Minutes*

7. Accept the resignation of Alice Louise Riedinger, Research Associate, at a salary of \$4,800.00 for twelve months effective August 31, 1955.

Neurology and Psychiatry

8. Accept the resignation of Dr. Edda I. Kuenast, Instructor, at a salary of \$4,800.00 for twelve months effective August 24, 1955.

Oto-Rhino-Laryngology

9. Grant Dr. Truman O. Melcher, Resident, permission to be away from his duties at the Medical Branch and assign him for duty at the Hansel Foundation in St. Louis, Missouri for specialized work in nasal allergy for the period May 28 through June 12, 1955.

Pharmacology

10. Transfer the sum of \$2,000.00 from the appropriation for Teaching and Research Assistants to the appropriation for Maintenance, Equipment and Support effective August 1, 1955.

Physiology

11. Appoint Doctor Ralph Gunter to the position Assistant Professor at a salary of \$5,800.00 for twelve months effective August 1, 1955.

12. Cancel the appointment of Doctor Ralph Gunter, Assistant Professor, at a salary of \$5,800.00 for twelve months effective August 1, 1955. Dr. Gunter did not accept the appointment.

Preventive Medicine and Public Health

✓13. Increase the salary of Dr. Don W. Micks, Associate Professor of Medical Entomology, from \$6,300.00 plus \$300.00 from the National Fund for Medical Education Grant for twelve months to \$6,700.00 plus \$300.00 from the National Fund for Medical Education Grant for twelve months effective June 1, 1955. Funds for this increase are available in the unused salary appropriation for Dr. Ludwik Anigstein, Professor.

✓14. Increase the salary of Dr. Jack Neal, Associate Professor, from \$6,300.00 plus \$300.00 from the National Fund for Medical Education Grant for twelve months to \$6,700.00 plus \$300.00 from the National Fund for Medical Education Grant for twelve months effective June 1, 1955. Funds for this increase are available in the unused salary appropriation for Dr. Ludwik Anigstein, Professor.

Radiology

15. Accept the resignation of Dr. Werner Kuenast, Teaching and Research Associate at a salary of \$5,100.00 for twelve months effective August 11, 1955.

Surgery

✓16. Correct Item 21, Page G-2, July 1955 docket to show the effective date of the appointment of Dr. Ian M. Thompson, Assistant Professor of Urology, to be July 1, 1955 instead of August 1, 1955. *Corrected per minutes*

✓17. Change the status of Dr. William H. Ainsworth, Assistant Professor of Orthopedic Surgery, at a salary of \$4,620.00 for twelve months plus \$180.00 from the National Fund for Medical Education Grant to part-time at a salary of \$2,000.00 for twelve months effective June 1, 1955.

✓18. Increase the salary of Dr. Ernest B. Evans, Assistant Professor of Orthopedic Surgery, from \$4,500.00 for twelve months plus \$300.00 from the National Fund for Medical Education Grant, to \$4,800.00 for twelve months, plus \$300.00 from the National Fund for Medical Education Grant effective June 1, 1955. Funds for this increase to be transferred from the unused salary appropriation for Dr. William H. Ainsworth.

19. Change the status of Dr. Charles A. Hooks, Associate Professor (Urology); Attending Urologist, Medical Branch Hospitals to Associate Professor (Urology); Urologist-in-Chief, Medical Branch Hospitals effective July 1, 1955.

✓20. Appoint Dr. Hamid Etebar to the position Instructor, indicated to be occupied by Dr. Buford H. Burch and who did not accept the appointment, effective July 1, 1955 at a salary of \$4,200.00 for twelve months plus \$300.00 from the National Fund for Medical Education Grant.

School of Nursing

21. Change the status of Catherine L. O'Neill, Assistant Professor of Pediatric Nursing, at a salary of \$4,800.00 for twelve months to Associate Professor of Pediatric Nursing at a salary of \$4,800.00 for twelve months to be paid from the W. K. Kellogg Foundation Grant for Graduate Education in Nursing effective July 1, 1955.

22. Create a position Instructor in Pediatric Nursing and appoint Pauline M. Cummins effective July 1, 1955 at a salary of \$3,700.00 for twelve months. Funds to be derived from the position Assistant Professor of Pediatric Nursing formerly occupied by Catherine L. O'Neill.

Medical Branch Library

23. Transfer the sum of \$1,300.00 from the Unallocated Maintenance and Equipment account to the Publications account effective July 1, 1955.

24. Transfer the sum of \$300.00 from the appropriation for Assistant Librarians to the appropriation for Assistants effective August 10, 1955.

Consolidated Operation and Maintenance of Physical Plant

25. Transfer the sum of \$1,000.00 from the appropriation for Special Project No. 8 "To move Dermatology, Student Health and Ear, Nose and Throat from William Keiller Building to 3rd Floor of Old Main Building" to the appropriation for Job No. IV, "Air-condition Anatomy Department" effective August 25, 1955.

26. Transfer the sum of \$2,950.00 from the Unallocated Maintenance, Equipment and Support account to the Physical Plant Maintenance, Equipment and Support account. The purpose of this transfer is to establish funds for a Special Project for installing the telephone outlets in the dormitories.

HospitalsGeneral Administration

27. Appoint Dr. Donald A. Hewitt as Assistant Administrator, Out-Patient Department, at a salary of \$12,000.00 for twelve months effective August 15, 1955. Funds for this appointment to be derived from the Unallocated Salaries account.

28. Transfer the sum of \$3,000.00 from the vacant position of Assistant to Administrator of Hospitals to the appropriation for Admitting Clerks, Statistical Clerks, Secretaries and Assistants effective August 10, 1955.

Anesthesia and Oxygen Service

29. Transfer the sum of \$5,000.00 from the Unallocated Maintenance and Equipment account to the Maintenance, Equipment and Support account effective July 1, 1955.

Housekeeping

30. Transfer the sum of \$1,700.00 from the appropriation for Seamstresses and \$1,204.00 from the appropriation for Elevator Operators, a total of \$2,904.00, to the appropriation for Matrons and Assistants effective August 10, 1955.

Medical House Staff

31. Change the appropriation entitled "Meals" to read "Meals and Quarters for Student Nurses and House Staff."

Medical Case Service

32. Transfer the sum of \$500.00 from the appropriation for Medical Case Workers to the appropriation for Aides, Clerks and Assistants effective August 1, 1955.

TRANSFERS WITHIN DEPARTMENTS, ETC.: It is respectfully recommended that the following transfers within departments, including other miscellaneous budget transfers, be approved effective August 1, 1955. These adjustments in the 1954-55 budget are necessary in order to continue operation for the remainder of the fiscal year.

1. General Expenses

| | | |
|---|----|---------------|
| Transfer from: | | |
| Medical Illustration - Assistants and Technicians | \$ | <u>100.00</u> |
| Transfer to: | | |
| Mail and Telephone Service - Clerks | \$ | <u>100.00</u> |

2. Hospitals

| | | |
|--|----|--------------------|
| Transfer from: | | |
| Medical House Staff | | |
| Residents | | \$31,500.00 |
| Dietary Service | | |
| Assistants, Maids and Porters | | <u>26,000.00</u> |
| | | \$57,500.00 |
| Transfer to: | | |
| Nursing Service | | |
| Head Nurses, General Staff and Special Nurses | \$ | 4,500.00 |
| Nurse Technicians, Trainees, Aides and Orderlies | | 46,000.00 |
| Medical House Staff | | |
| Internes | | <u>7,000.00</u> |
| | | <u>\$57,500.00</u> |

3. Transfer the sum of \$8,100.00 from the Unallocated Salaries account to the accounts and in the amounts indicated below:

| | | |
|-------------------------------|--|-------------------|
| Clinical Laboratory | | |
| Assistants and Technicians | | \$3,300.00 |
| Heart Station | | |
| Assistants and Technicians | | 2,800.00 |
| Dormitories | | |
| Porters, Maids and Assistants | | <u>2,000.00</u> |
| | | <u>\$8,100.00</u> |

| | | |
|---|----|-----------------|
| 4. Transfer from: | | |
| Radiology | | |
| Assistant Professor - Robert C. Wybourn | \$ | 7,000.00 |
| Instructor | | 3,000.00 |
| Surgical Operating Service | | |
| Maintenance, Equipment and Support | | 6,000.00 |
| Housekeeping | | |
| Maintenance, Equipment and Support | | 30,000.00 |
| Laundry | | |
| Maintenance, Equipment and Support | | <u>8,000.00</u> |
| | | \$54,000.00 |

| | | |
|---|--|--------------------|
| Transfer to: | | |
| Medical House Staff | | |
| Meals and Quarters for Student Nurses and | | |
| House Staff | | \$50,000.00 |
| Anesthesia and Oxygen Service | | |
| Maintenance, Equipment and Support | | 3,800.00 |
| Diagnostic Referral Service | | |
| Maintenance, Equipment and Support | | <u>200.00</u> |
| | | <u>\$54,000.00</u> |

| | | |
|--|--|--------------------|
| 5. Transfer from: | | |
| Dietary Service - Food | | \$90,000.00 |
| Transfer to: | | |
| Nursing Service | | |
| Maintenance, Equipment, Support and Drugs | | <u>\$90,000.00</u> |
| 6. Transfer from: | | |
| Housekeeping | | |
| Maintenance, Equipment & Support | | \$ 1,500.00 |
| Transfer to: | | |
| Miscellaneous General Expense | | |
| (Including Catalogues, Announcements, Diplomas, | | |
| Certificates, Official Entertainment, Graduation, | | |
| Special Functions, Special Clinics and Lectures, etc.) | | <u>\$ 1,500.00</u> |
| 7. Transfer from: | | |
| Medical House Staff - Residents | | \$ 199.79 |
| Transfer to: | | |
| Print Shop - Assistants and Technicians | | 5.13 |
| Medical Photography - Assistants and Technicians | | 7.82 |
| Student Health Service | | |
| Nurses, Assistants and Technicians | | 10.00 |
| Bacteriology and Parasitology | | |
| Assistants and Technicians | | 18.50 |
| Hematology Research Laboratory | | |
| Assistants and Technicians | | 10.00 |
| Medical Records | | |
| Assistant Librarians | | 2.00 |
| Endocrine Clinic | | |
| Assistants and Technicians | | 21.26 |
| Personnel Clinic | | |
| Assistants, Clerks and Technicians | | 97.74 |
| Pharmacy | | |
| Assistants and Technicians | | <u>27.34</u> |
| | | \$ <u>199.79</u> |
| 8. Transfer from: | | |
| Obstetrics and Gynecology | | |
| Instructor - Will E. Tinsley | | \$ 3,700.00 |
| Pathology | | |
| Professor - Paul Brindley | | 5,667.76 |
| Pharmacology and Toxicology | | |
| Teaching and Research Associate | | |
| Robert G. Brown | | 3,040.31 |
| Surgery | | |
| Instructor - Hamid Etebar | | 3,500.00 |
| Consolidated Operation and Maintenance of | | |
| Physical Plant | | |
| Gas and Fuel | | <u>3,000.00</u> |
| | | \$18,908.07 |
| Transfer to: | | |
| Consolidated Operation and Maintenance of | | |
| Physical Plant | | |
| Maintenance, Equipment & Support | | 8,500.00 |
| Electricity | | <u>10,408.07</u> |
| | | <u>\$18,908.07</u> |

1955-1956 BudgetBacteriology and Parasitology

1. Appoint Dr. Harriet Felton, Professor of Pediatrics, Professor of Cellular Biology effective September 1, 1955. Add Footnote (c) Also Professor of Pediatrics, salary paid from that budget.

2. Appoint Dr. Warren Stinebring, now on Post-doctorate McLaughlin Fellowship, Associate Professor of Microbiology (vice Dr. Engley) with leave of absence for nine months to pursue his fellowship work, at a salary of \$1,900.00 for three months effective October 1, 1955 through December 31, 1955. Funds to be derived from the position Associate Professor formerly occupied by Dr. Frank B. Engley, Jr.

3. Change the status of Dr. Joe Bass, Assistant Professor, to Associate Professor effective September 1, 1955.

4. Change the status of Dr. Etta Davidson, Assistant Professor, to Associate Professor effective September 1, 1955.

Dermatology and Syphilology

5. Accept the resignation of Dr. Eva Everett, Assistant Professor, at a salary of \$6,000.00 for twelve months effective September 1, 1955.

HospitalsNursing Service

6. Appoint Miss Isabella Tremor as Director at a salary of \$7,000.00 for twelve months effective September 1, 1955. Funds for this position are to be derived from the Unallocated Salaries account.

JAMES W. MCLAUGHLIN FELLOWSHIP PROGRAM: It is respectfully requested that you approve the following fellowships selected by the Medical Branch Advisory Committee and the Regental Committee for the McLaughlin Fellowship Program:

Mr. Charles Lee Wolf, medical student at the University of Texas Medical Branch, Galveston, a Student Fellowship for the period June 1, 1955 through August 21, 1955 to include:

| | |
|------------------------|----------------------|
| Stipend | \$ 600.00 (tax free) |
| Equipment and Supplies | <u>150.00</u> |
| Total | \$ 750.00 |

Mr. Samuel Norman Kolmen, a Junior Fellowship for the period September 1, 1955 through August 31, 1956 to include:

| | |
|-------------------------------------|-----------------------|
| Stipend | \$3,000.00 (tax free) |
| Equipment and Support | 1,050.00 |
| Travel to meetings to present paper | <u>225.00</u> |
| Total | \$4,275.00 |

Mrs. Edith Snyder O'Brien, Research Assistant at the University of Texas Medical Branch, Galveston, a Junior Fellowship for the period September 1, 1955 through August 31, 1956 to include:

| | |
|-----------------------|-----------------------|
| Stipend | \$3,000.00 (tax free) |
| Equipment and Support | <u>400.00</u> |
| Total | \$3,400.00 |

Mr. Norman T. Briggs, a renewal of a Junior Fellowship for the period September 1, 1955 through August 31, 1956 to include:

| | |
|--|-----------------------|
| Stipend | \$3,000.00 (tax free) |
| Equipment and Support | 740.00 |
| Travel to scientific meeting in order to present paper | <u>200.00</u> |
| Total | \$3,940.00 |

Dr. Eugene L. Nowicki, a renewal of a Post-Doctoral Fellowship for the period September 1, 1955 through November 30, 1955 with supplementary funds as follows:

| | |
|------------------------|---------------|
| Stipend | \$1,399.98 |
| Equipment and supplies | <u>400.00</u> |
| Total | \$1,799.98 |

Dr. Athanasius Eul Joon Yoo, Dean of the Holy Ghost Medical College, Myung-dong, Seoul, Korea, a Junior Fellowship for the period September 1, 1955 through August 31, 1956, to include:

| | |
|---------------------------------|-----------------------|
| Stipend | \$3,000.00 (tax free) |
| Equipment, Supplies and animals | <u>900.00</u> |
| Total | \$3,900.00 |

Amend Mr. Maurice E. Herring's Student Fellowship Award for the period June 1, 1955 to August 31, 1955 to include \$150.00 for equipment and supplies.

Grant Dr. Warren Stinebring, Post-Doctorate McLaughlin Fellow, a three months leave of absence from his fellowship duties, without salary, effective October 1, 1955 in order that he may assist in the teaching program for the Department of Bacteriology and Parasitology.

Transfer the sum of \$1,500.00 from the James W. McLaughlin Fellowship Fund to the equipment and supplies account of Doctor Bengt Estborn, who was awarded a Post-Doctoral Fellowship for the period September 1, 1955 through August 31, 1956, for the purpose of purchasing an electromyograph.

Professor Pierre Grabar has completed his Fellowship and it is respectfully recommended that the \$750.00 remaining in his Stipend account and the \$54.30 remaining in his Travel account be returned to the Current Restricted Fund - James W. McLaughlin Fellowship Program.

AUXILIARY ENTERPRISES: It is respectfully requested that you approve the establishment of the old Resident Quarters located at 1001 and 1005 Strand as an Auxiliary Enterprise to be operated as a part of the Dormitory System and to be known (temporarily) as the Dormitory for Prairie View Students.

It is respectfully recommended that you approve the attached budgets for the Auxiliary Enterprises for the year 1955-1956.

REVISIONS TO THE CLASSIFICATION AND PAY PLAN: It is respectfully requested that the Classification and Pay Plan be amended in accordance with the attached recommendations.

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CONTRACT WITH TEXAS EDUCATION AGENCY, DIVISION OF VOCATIONAL INSTRUCTION

It is respectfully requested that you authorize the signature of Mr. E. N. Cappleman, Business Manager, on the Contract No. 1956 with the Texas Education Agency, Division of Vocational Instruction Services for sharing the cost of the Vocational Nurse Training Program for the year 1955-1956.

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CONTRACT WITH HOUSTON AIR RESERVE CENTER: It is respectfully requested that you approve Order No. (41-609) 56-122 of a contract with the Houston Air Reserve Center for a Medical Service Officers Course to members of USAF Reserve for the period September 12, 1955 through May 31, 1956.

SCHOLARSHIP AND AWARDS: The following scholarships have been awarded:

Texas City Lions Club Nurse Scholarship to:

Miss Jerry Sessions \$200.00

Tobacco Industry Research Committee to:

Mr. Eddie Dean \$500.00

filed

PROPOSAL FOR THE DEGREE OF BACHELOR OF SCIENCE IN MEDICAL LABORATORY TECHNOLOGY AND THE BACHELOR OF SCIENCE IN OCCUPATIONAL THERAPY, THE UNIVERSITY OF TEXAS MEDICAL BRANCH, GALVESTON.

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It is respectfully recommended that you approve the following tentative requirements to be met by Bachelor of Science degree applicants in Medical Technology and Occupational Therapy at the Medical Branch:

M E D I C A L T E C H N O L O G Y

First Year

| | | | | | |
|-----------------|---|---------------------|---|-----------|----------------|
| Biology 607 | - | General Biology | - | 6 | semester hours |
| Chemistry 801 | - | General Chemistry | - | 8 | " " |
| English 601 | - | English Composition | - | 6 | " " |
| Mathematics 301 | - | College Algebra | - | 3 | " " |
| | | Electives | - | 9 | " " |
| | | | | <u>32</u> | " " |

Second Year

| | | | | | |
|---------------|---|------------------------------------|---|-----------|----------------|
| History 615 | - | The U.S., 1492 to the Present | - | 6 | semester hours |
| Physics 801 | - | General Physics - Technical Course | - | 8 | " " |
| Zoology 316K | - | Human Physiology | - | 3 | " " |
| Chemistry 810 | - | Elementary Organic Chemistry | - | 8 | " " |
| | | English | - | 6 | " " |
| | | | | <u>31</u> | " " |

Third Year

| | | | | | |
|--------------------|---|---------------------------------------|---|-----------|-----|
| Government 610 | - | U. S. Government | - | 6 | " " |
| Chemistry 416 | - | Principles of Quantitative Analysis | - | 4 | " " |
| Chemistry 369, 370 | - | General Biochemistry | - | 6 | " " |
| Bacteriology 629 | - | General Bacteriology | - | 6 | " " |
| Botany 371 | - | Mycology | - | 3 | " " |
| Zoology 424K | - | Applied Human Anatomy and Kinesiology | - | 4 | " " |
| Zoology 330 | - | Human Parasitology | - | 3 | " " |
| | | | | <u>32</u> | " " |

Comparable courses from accredited institutions other than The University of Texas also would be acceptable.

Fourth Year (full 12 months)
(At the Medical Branch, Galveston)

The present course in Medical Technology as approved by the Council on Medical Education and Hospitals of the American Medical Association.

The present course in Medical Technology is already being utilized for degree purposes by several colleges, including North Texas State, Texas Southern and Stephen F. Austin. It works to our disadvantage to be unable to offer the degree ourselves, especially where other schools in Texas grant the degree to their own students who study here. No new staff members or equipment will be needed if this pathway to the Bachelor of Science is established.

O C C U P A T I O N A L T H E R A P Y

First Year

| | | | | |
|---------------|---|------------------------|---|------------------|
| Biology 607 | - | General Biology | - | 6 semester hours |
| Chemistry 605 | - | Introductory Chemistry |) | |
| | | or |) | |
| Physics 609 | - | Elementary Physics for |) | 6 " " |
| | | Nontechnical Students |) | |
| English 601 | - | English Composition | - | 6 " " |
| | | Foreign Language | - | 6 " " |
| Art 301K | - | Life Drawing | - | 3 " " |
| Art 302K | - | Creative Design | - | 3 " " |
| | | | | <u>30</u> " " |

Second Year

| | | | | |
|-----------------|---|-------------------------------|---|------------------|
| History 615 | - | The U.S., 1492 to the Present | - | 6 semester hours |
| | | English | - | 6 " " |
| Psychology 610K | - | Introduction to Psychology | - | 6 " " |
| Sociology 310 | - | Introduction to the Study of | | |
| | | Sociology | - | 3 " " |
| Sociology 311 | - | Applied Sociology | - | 3 " " |
| Art 301L | - | Life Drawing | - | 3 " " |
| Art 302L | - | Creative Design | - | 3 " " |
| | | | | <u>30</u> " " |

Third Year

| | | | | |
|----------------|---|---------------------------|---|------------------|
| Government 610 | - | U. S. Government | - | 6 semester hours |
| Zoology 424K | - | Applied Human Anatomy and | | |
| | | Kinesiology | - | 4 " " |
| Art 313K | - | Sculpture | - | 3 " " |
| Art 347 | - | Ceramics | - | 3 " " |
| | | Electives | - | <u>15</u> " " |
| | | | | 31 " " |

Comparable courses from accredited institutions other than the University of Texas also would be acceptable.

Fourth and Fifth Years (Actually 16 months)
(At the Medical Branch)

The present course in Occupational Therapy as approved by the Council on Medical Education and Hospitals of the American Medical Association, including clinical training.

There is only one other occupational therapy course in Texas --at Texas State College for Women. Mrs. Fanny Vanderkooi, director of the TSCW course, is anxious that an opportunity be given the growing number of qualified male applicants in this field. She cannot legally accept them. Approval of this route to a Bachelor of Science degree would not require more than budgeted personnel and equipment.

GIFTS AND GRANTS: The following gifts and grants have been received at the Medical Branch. Your acceptance of them is respectfully recommended and it is requested that the thanks of the Board of Regents be sent the donors.

1. The sum of \$5,390.00 from the Tobacco Industry Research Committee, 5320 Empire State Building, New York 1, N. Y. for support of research on lung disorders under the direction of Dr. R. H. Rigdon, Professor of Pathology.
2. The sum of \$200.00 from the New Eyes For The Needy, Inc., Short Hills, N. J. for the purpose of providing glasses for indigent patients under the direction of Dr. Gaynelle Robertson, Professor of Ophthalmology.
3. The sum of \$12,000.00 from the Commonwealth Fund, 1 East Seventy-Fifth Street, New York 21, New York for support of fellowships for qualified students in the graduate program for nursing students. In the September 1954 docket \$7,200.00 was allocated for the year 1955-56 but four more students were added and \$12,000.00 received.
4. The sum of \$500.00 from the Tobacco Industry Research Committee, 5320 Empire State Building, New York 1, N. Y. to be used as a student fellowship for the summer of 1955 under the direction of Dr. Carl A. Nau, Professor of Preventive Medicine and Public Health.
5. The sum of \$2,400.00 from the Texas Society for Crippled Children, Inc., 4429 North Central Expressway, Dallas, Texas for research work under the direction of Dr. G. W. N. Eggers, Professor of Orthopedic Surgery.
6. The sum of \$7,500.00 from the Medical College of Virginia, Richmond, Virginia for continued cooperative study between the Medical College of Virginia and Dr. Raymond H. Rigdon, Professor of Pathology. The Medical College of Virginia receives this sum as part of a grant from the American Tobacco Company and transfers it to the University of Texas Medical Branch for research by Dr. Rigdon.
7. The sum of \$500.00 from the Committee on Research of the Council on Pharmacy and Chemistry of the American Medical Association, 535 North Dearborn Street, Chicago 10, Illinois for a study on "The therapeutic effects of a blood derivative 'Sanguinin' on the healing of wounds" under the direction of Dr. Don W. Micks, Associate Professor of Medical Entomology in the Department of Preventive Medicine and Public Health.
8. Five checks, each in the amount of \$2,212.50 from various industrial concerns for experimental work under the direction of Dr. Carl A. Nau on a physiological study of carbon black. It is the wish of the companies that no publicity be given these contributors.
9. The sum of \$14,000.00 from the American Petroleum Institute, 50 West 50th Street, New York, N. Y. for an investigation to be known as API Research Project MC-2 under the direction of Dr. Carl A. Nau, Professor of Preventive Medicine and Public Health. It is requested that no publicity be given this grant.
10. The sum of \$2,500.00 from the Borden Company Foundation, Inc., 350 Madison Avenue, New York 17, N. Y. for continuation of the Borden Undergraduate Research Award in Medicine.

- ✓ 11. The sum of \$2,200.00 from the National Live Stock and Meat Board, 407 South Dearborn Street, Chicago 5, Illinois for continuation of research under the direction of Dr. Arild E. Hansen, Professor of Pediatrics.
- ✓ 12. The sum of \$2,000.00 from the Hartz Mountain Products Corporation, 36 Cooper Square, New York 3, New York for further support of a study on psittacosis under the direction of Dr. Morris Pollard, Director of Virus Research Laboratory.
- ✓ 13. The sum of \$2,500.00 from Mr. W. N. Zinn, 311 Stewart Building, Galveston, Texas for the purpose of establishing a scholarship fund to be known as The William N. and Ida Zinn Alpha Omega Alpha Scholarship Award and that investment of this fund will be at the discretion of The Board of Regents of The University of Texas, including commingling with other trust funds for investment purposes, and the annual award will be the net income of the fund, not to exceed \$100.00, with any excess income above \$100.00 annually to be added to the principal.
- ✓ 14. The sum of \$750.00 from the Upjohn Company, Kalamazoo, Michigan representing the first payment of a renewal of a grant for research on the "Oral use of antibiotics and chemotherapeutic agents" for the period August 1, 1955 to July 31, 1956 under the direction of Dr. Edgar J. Poth, Professor of Surgery.
- ✓ 15. The sum of \$10,000.00 from the T. J. Brown and C. A. Lupton Foundation, Inc., 650 S. Main Street, Fort Worth, Texas to be administered as loans to worthy medical students under the direction of Dr. Carl A. Nau, Professor of Preventive Medicine and Public Health.
- ✓ 16. The sum of \$1,600.00 from the Damon Runyon Memorial Fund for Cancer Research, Inc., 399½ Madison Avenue, New York 17, N. Y., for a project entitled "Cytology of the HeLa Strain" for a period of one year beginning June 1, 1955 through May 31, 1956 under the direction of Dr. T. C. Hsu, Assistant Professor of Anatomy.
17. Seven large wall maps valued at, approximately, \$50.00 donated to the Medical Branch by Dr. and Mrs. Chauncey D. Leake, Hamilton Hall, Ohio State University, Columbus 10, Ohio.
- ✓ 18. The sum of \$5,500.00 from the Josiah Macy, Jr. Foundation, 16 West Forty-Sixth Street, New York 36, N. Y. represents the first payment for the year ending August 31, 1956 on a grant in support of a psychological and psychiatric program for medical students.
19. Two checks, each in the amount of \$250.00, from an anonymous donor to be deposited in the Current Restricted Fund - Special Research Fund for Dr. Raymond Gregory, Professor of Internal Medicine.

RESEARCH CONTRACTS: The following grants have been awarded to the Medical Branch. Your approval is respectfully recommended.

1. Public Health Service Grant No. E-954 in the amount of \$5,961.00 for the period June 1, 1955 through August 31, 1956 for the study of "Action of Pertussis Antiserum on Cells" under the direction of Dr. Harriet M. Felton, Professor of Pediatrics.
2. Public Health Service Grant No. C-1469(C3) in the amount of \$5,000.00 for the period June 1, 1955 through May 31, 1956 for the study of "Induced tumors in white pekin ducks" under the direction of Dr. R. H. Rigdon, Professor of Pathology.
3. Public Health Service Grant No. RG-3561(C3) in the amount of \$16,100.00 for the period July 1, 1955 through June 30, 1956 for research on the "Studies of Protein Metabolism in Burn Patients by Radioisotope Techniques" under the direction of Dr. T. G. Blocker, Jr., Professor of Plastic and Maxillofacial Surgery and Dr. William C. Levin, Associate Professor of Internal Medicine.

4. Public Health Service Grant No. B-410(C2) in the amount of \$5,922.00 for the period September 1, 1955 through August 31, 1956 for research on "A Cytological Study of the Neurohypophysis of the Rat During Lactation" under the direction of Dr. Edward G. Rennels, Assistant Professor of Anatomy and Dr. Glenn A. Drager, Associate Professor of Neuroanatomy.
5. Public Health Service Grant No. B-678(C) in the amount of \$5,657.00 for the period September 1, 1955 through August 31, 1956 for research on the "Mechanism of the Iris and Ciliary Body" under the direction of Dr. John G. Sinclair, Professor of Anatomy.
6. Public Health Service Grant No. B-690(C) in the amount of \$5,008.00 for the period September 1, 1955 through August 31, 1956 for the study of the "Electron Microscopy" under the direction of Dr. Donald Duncan, Professor of Anatomy.
7. Public Health Service Grant No. CT-5046(C5) in the amount of \$25,000.00 for the period September 1, 1955 through August 31, 1956 for continuation of the Cancer Undergraduate Training Program under the direction of Dr. Vernie A. Stembridge, Associate Professor of Pathology.
8. Public Health Service Grant No. RG-196(C8) in the amount of \$3,191.00 for the period September 1, 1955 through August 31, 1956 for research on the "Biology and chemotherapy of rodent malaria" under the direction of Dr. Edith D. Box, Associate Professor of Bacteriology and Dr. Wendell D. Gingrich, Professor of Bacteriology and Parasitology.
9. Public Health Service Grant No. B-632(C) in the amount of \$5,290.00 for the period September 1, 1955 through August 31, 1956 for research on the "Irradiation of the Ciliary Body of the Eye" under the direction of Dr. Wendell D. Gingrich, Assistant Professor of Ophthalmology, in collaboration with Dr. Marshall Brucer, Chairman of the Medical Division of the Oak Ridge Institute of Nuclear Studies.
10. Public Health Service Grant No. A-557(C2) in the amount of \$6,813.00 for the period October 1, 1955 through September 30, 1956 for research on "An investigation of the physiological aspects of urinary substance which affect blood coagulation and blood clot lysis" under the direction of Dr. M. Mason Guest, Professor of Physiology and Dr. D. Robert Celander, Assistant Professor, Biochemistry and Nutrition.
11. Public Health Service Grant No. C-1728(C3) in the amount of \$7,417.00 for the period September 1, 1955 through August 31, 1956 for research on the "Radiation-protection by post-irradiation parabiosis" under the direction of Dr. Martin Schneider, Professor of Radiology and Dr. John C. Finerty, Professor of Anatomy.
12. Public Health Service Grant No. A-380(C2) in the amount of \$7,302.00 for the period September 1, 1955 through August 31, 1956 for research on the "Effects of fat-free diet on growing rats, with special reference to the endocrine glands" under the direction of Dr. Theodore C. Panos, Professor of Pediatrics and Dr. John C. Finerty, Professor of Anatomy.
13. Public Health Service Grant No. A-848 in the amount of \$12,190.00 for the period September 1, 1955 through August 31, 1956 for "A Study to Determine the Gross and Microscopic Changes in Peri-articular Structures Following Joint Immobilization and the Effect of Remobilization on these Structures" under the direction of Dr. G.W. N. Eggers, Professor of Orthopedic Surgery.
14. Public Health Service Grant No. H-2249 in the amount of \$11,730.00 for the period September 1, 1955 through August 31, 1956 for research on "Physiopathologic Responses in Heart Tissue Culture" under the direction of Dr. A. W. B. Cunningham, Associate Professor of Pathology.

15. Public Health Service Grant No. RG-1978(C4), formerly No. E-98(C4), in the amount of \$7,618.00 for the period September 1, 1955 through August 31, 1956 for research on the "Factors Influencing the Susceptibility of Mosquitoes to Malarial Parasites" under the direction of Dr. Don W. Micks, Associate Professor of Medical Entomology in the Department of Preventive Medicine and Public Health.

16. Air Force Contract No. AF-18(600)-1278 in the amount of \$13,790.00 for the period June 18, 1955 through July 17, 1956 for research on "Effects of Stress in Blood Clotting" under the direction of Dr. M. Mason Guest, Professor of Physiology and Dr. D. Robert Celander, Assistant Professor of Biochemistry and Nutrition.

17. Supplemental Agreement No. 1 to Air Force Contract No. 18(600)-919 which extends the period of performance from June 1, 1955 through May 31, 1956 and increases the amount by \$17,350.00 for additional research on "Protolytic Activity of Serum and Urine in Severe Burns and Other Trauma" under the direction of Dr. T. G. Blocker, Jr., Professor of Plastic and Maxillofacial Surgery and Dr. Wiktor W. Nowinski, Associate Professor of Biochemistry and Nutrition.

18. Modification No. 2 to Army Contract No. DA-49-997-MD-447 which increases the amount of the contract by \$10,000.00 for the period May 1, 1953 through April 30, 1956 for continuation of "Studies on Burns and Wound Healing" under the direction of Dr. T. G. Blocker, Jr., Professor of Plastic and Maxillofacial Surgery.

19. Army Contract No. DA-49-007-MD-653 in the amount of \$8,200.00 for the period July 1, 1955 through June 30, 1956 for research on "Infrared Spectrophotometry of Mosquito Extracts" under the direction of Dr. Don W. Micks, Associate Professor of Medical Entomology in the Department of Preventive Medicine and Public Health.

20. Navy Contract No. Nonr-1746(00) for the loan of Government owned property to be used in conducting research on Weil's and Chagas' Diseases in the United States under the direction of Dr. A. A. Packchanian, Professor of Bacteriology, for the period May 1, 1955 through April 30, 1956.

PAID TRAVEL: It is respectfully recommended that you approve the following trips by the staff members listed below, their expenses to be paid from the accounts indicated.

1. Mr. J. R. Jannasch, Director of Staff Personnel, from July 18 through July 20, 1955 to Iowa City, Iowa to attend the annual conference of the College and University Personnel Association. Expenses to be paid from the Current Restricted Fund - Sealy and Smith Foundation Donation Grant, Maintenance, Equipment, Support and Travel, Administrative Office.

2. Dr. Leoncio Zapata, Resident in Neurology and Psychiatry, to Atlantic City, New Jersey May 9 to May 14, 1955 to attend the American Psychiatric Association meeting. Expenses to be paid from the Current Restricted Fund - Special Fund for Residents of the State Psychopathic Hospital.

3. Dr. E. Gartly Jaco, Associate Professor of Neurology and Psychiatry, to Oklahoma City, Oklahoma July 12 to July 14, 1955 to visit the Campbell-Sleeper Clinic concerning the prosecution of the Russell Sage Foundation Project. Expenses to be paid from the Current Restricted Fund - The Hogg Foundation Grant to Dr. Jaco for travel.

4. Dr. Carl A. Nau, Professor of Preventive Medicine and Public Health, to Dallas, Texas July 11 to July 18, 1955 to confer with officials of the Texas Employer's Insurance Association. Expenses to be paid from the Current Restricted Fund - Physiological Study of Carbon Black.

5. Dr. G. W. N. Eggers, Professor of Surgery, to Kansas City, Missouri September 5 to September 7, 1955 to attend the meeting of the Southwestern Surgical Congress. Expenses to be paid from the Current Restricted Fund - Professional Fees - Orthopedics.
6. Dr. Morris Pollard, Professor of Virology in the Department of Preventive Medicine and Public Health, to San Francisco, California June 22 to June 27, 1955 to attend the Conference on Control of Psittacosis at the University of California Medical Center. Expenses to be paid from the Current Restricted Fund - Hartz Mountain Grant.
7. Dr. C. M. Pomerat, Professor of Anatomy, to Mexico City, Mexico June 27 to July 6, 1955 to confer with Dr. Costero, Head of Pathology, Institute of Cardiology and Dr. Enrique Lopez Mendoza, Professor of Physiology, at the Medical School in Mexico City. Expenses to be paid from the American Cancer Society Grant No. CP 12-H - Current Restricted Fund.
8. Dr. Paul Moorhead, Damon Runyan Fellow, to New York, N. Y. May 26 to May 28, 1955 to present a paper at the New York Academy of Sciences Symposium on Cancer Cytology and Cytochemistry. Expenses to be paid from the Current Restricted Fund - American Cancer Society Grant No. CP 12-G.
9. Dr. Arthur M. Jansa, Resident in Surgery, to Henderson, Texas May 31 to June 1, 1955 to attend a crippled children's clinic. Expenses to be paid from the Current Restricted Fund - Professional Fees - Orthopedics.
10. Dr. G. W. N. Eggers, Professor of Surgery, May 1 to May 2, 1955 to Bryan, Texas to attend a crippled children's clinic. Expenses to be paid from the Current Restricted Fund - Professional Fees - Orthopedics.
11. Dr. A. E. Minyard, Resident in Surgery, May 1 to May 2, 1955 to Bryan, Texas to attend a crippled children's clinic. Expenses to be paid from the Current Restricted Fund - Professional Fees - Orthopedics.
12. Dr. Ruth Ann Ericson, Resident in Neurology and Psychiatry, from June 8 to June 19, 1955 to Chicago, Illinois to attend the American Neurological Society and Biological Psychiatric meeting. Expenses to be paid from the Current Restricted Fund - Special Fund for Residents of the State Psychopathic Hospital.
13. Dr. Lee Beuford, Resident in Neurology and Psychiatry, from June 8 to June 19, 1955 to Chicago, Illinois to attend the American Neurological Society and Biological Psychiatric meetings. Expenses to be paid from the Current Restricted Fund - Special Fund for Residents of the State Psychopathic Hospital.
14. Dr. C. H. Connell, Professor of Sanitation, from October 7 to October 15, 1955 to Atlantic City, N. J. to attend the meeting of the Federation of Sewage and Industrial Wastes Associations and participate in the 1955 Board of Control meetings. Expenses to be paid from the Current Restricted Fund - National Fund for Medical Education Grant - General Administrative Offices, Administration - Maintenance, Equipment, Support, Administrative, Staff and Official Travel.
15. Mr. Marvin Hawkins, Assistant Business Manager, from June 26 to July 11, 1955 (including vacation) to Estes Park, Colorado to attend the National Federation of College and University Business Officers Associations. Expenses to be paid from the Current Restricted Fund - Sealy and Smith Foundation Donation Grant, Maintenance, Equipment, Support and Travel, Administrative Office.
16. Dr. Albert A. Benedict, Assistant Professor of Preventive Medicine and Public Health, to Texas A. & M. College, College Station, Texas on July 28, 1955 to attend the dedication of the new virus building and to discuss psittacosis problems. Expenses to be paid from the Current Restricted Fund - Texas Turkey Federation Grant.

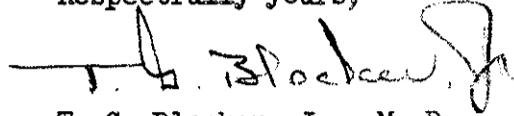
17. Dr. D. Bailey Calvin, Dean, Student and Curricular Affairs, from October 14 through November 5, 1955 (includes vacation) to Swampscott, Massachusetts to attend the meetings of the Association of American Medical Colleges. Expenses to be paid from the Current Restricted Fund - Josiah Macy Jr. Foundation - Maintenance, Equipment, Support and Travel.
18. Miss Marjorie Bartholf, Dean, The School of Nursing, from August 22 through August 26, 1955 to Atlanta, Ga. to attend the meeting of the Committee on Graduate Education and Research of the Southern Regional Education Board. Expenses to be paid from the Current Restricted Fund - Kellogg Foundation Grant on Graduate Education in Nursing.
19. Miss Gladys Nite, Associate Professor of Nursing, from August 22 through August 26, 1955 to Atlanta, Ga. to attend the meeting of the Committee on Graduate Education and Research of the Southern Regional Education Board. Expenses to be paid from the Current Restricted Fund - Kellogg Foundation Grant on Graduate Education in Nursing.
20. Dr. Ray Arnold, Resident in Radiology, from September 20 through September 23, 1955 to Chicago, Illinois to attend the annual meeting of the American Roentgen Ray Society. Expenses to be paid from the Special Activities Fund - Radiology Department Operating Budget - Maintenance, Equipment, Support and Travel.
21. Dr. Jorge Ceballos, Assistant Professor of Radiology, from September 3 to September 5, 1955 to Colorado Springs, Colorado to attend the annual Cancer Seminar and present a case. Expenses to be paid from the Special Activities Fund - Radiology Department Operating Budget - Maintenance, Equipment, Support and Travel.
22. Mr. C. G. Crocker, Mechanical Engineer in the Physical Plant, from July 11 through July 13, 1955 to Laramie, Wyoming to attend the annual meeting of the National Association of Physical Plant Administrators of Colleges and Universities. Expenses to be paid from Physical Plant - Maintenance, Equipment and Support.
23. Mr. E. F. Kinzer, Director of Physical Plant, from July 11 through July 13, 1955 to Laramie, Wyoming to attend the annual meeting of the National Association of Physical Plant Administrators of Colleges and Universities. Expenses to be paid from Physical Plant - Maintenance, Equipment and Support.
24. Dr. Harry Stoeckle, Associate Professor of Pediatrics, from October 20 to October 23, 1955 to New Orleans, Louisiana to attend the meeting of the American Heart Association. Expenses to be paid from the Current Restricted Fund - Professional Services by Members of Staff - Pediatrics.
25. Dr. Doris J. Adam, Assistant Professor, Dr. Quellin T. Box, Instructor, and Dr. A. G. Worsham, Instructor, all of the Department of Pediatrics, from November 9 through November 12, 1955 to Denver, Colorado to attend the meeting of the International Symposium on Tuberculosis in Infancy and Childhood. Expenses to be paid from the Current Restricted Fund - Professional Services by Members of Staff - Pediatrics.
26. Dr. James A. Scott, Professor of Medical and Public Health Statistics in the Department of Preventive Medicine and Public Health, from October 27 to November 8, 1955 to Boston, Massachusetts to attend the meeting of the American Society of Tropical Medicine and Hygiene. Expenses to be paid from the U. S. Public Health Service Grant No. E-64(C6). - Travel.

27. Dr. John W. Middleton, Clinical Director, Ziegler Hospital, from September 22 through September 23, 1955 to Louisville, Kentucky to present a paper at the Southern Tuberculosis Conference. Expenses to be paid from the Current Restricted Fund - Study of Diseases of the Chest.
28. Dr. G. A. W. Currie, Administrator of Hospitals, from September 16 to September 25, 1955 to Atlantic City, N. J. to attend the annual meeting of the American Hospital Association and the American College of Hospital Administrators. Expenses to be paid from the Current Restricted Fund - Sealy and Smith Foundation Donation Grant - Maintenance, Equipment, Support and Travel, Administrative Office.
29. Dr. G. W. N. Eggers, Professor of Surgery, from October 10 through October 12, 1955 to Memphis, Tennessee to attend the meeting of the American Academy for Cerebral Palsy. Expenses to be paid from the Current Restricted Fund - Professional Fees - Orthopedics.
30. Dr. E. Burke Evans, Assistant Professor of Surgery, from October 9 through October 12, 1955 to Memphis, Tennessee to attend the meeting of the American Academy for Cerebral Palsy. Expenses to be paid from the Current Restricted Fund - Professional Fees - Orthopedics.
31. Dr. John C. Finerty, Professor of Anatomy, from September 19 to September 30, 1955 to Denton, Ft. Worth, Dallas, Sherman, Commerce, Nacogdoches, College Station, Waco and Austin, Texas to consult with pre-medical advisory committees of the various colleges and discuss problems of admission to medical school. Expenses to be paid from the Current Restricted Fund - National Fund for Medical Education Grant - General Administrative Offices, Maintenance, Equipment, Support, Administrative, Staff and Official Travel.
32. Dr. Jonas F. Mullins, Professor of Dermatology and Syphilology, from June 3 to June 9, 1955 to Atlantic City, N. J. to meet with leading authorities in the field of bacteriology pertaining to study of vitro bacterial sensitivity testing under contract Air Force 18(600)-934. Expenses to be paid from Air Force Contract No. 18(600)-934 - Travel.
33. Dr. James A. Johnston, Assistant Professor of Bacteriology and Parasitology, from July 7 to July 8, 1955 to San Antonio, Texas to discuss application and continuation of Air Force Contract AF 18(600)-934 with the USAF School of Aviation Medicine at Randolph Field, Texas. Expenses to be paid from Administration, Maintenance, Equipment, Support and Staff Travel and Official Travel.
34. Dr. Don W. Micks, Associate Professor of Preventive Medicine and Public Health, from August 18 to August 20, 1955 to College Station, Texas to interview applicants of Texas A. & M. College to fill position of biochemist. Expenses to be paid from the United States Public Health Service Grant No. G-1978(C3) - Travel.
35. Dr. G. W. N. Eggers, Professor of Surgery, from October 23 to October 28, 1955 to Omaha, Nebraska and Chicago, Illinois to attend the meeting of the Omaha Mid West Clinical Society and to attend the American Association for the Surgery of Trauma in Chicago. Expenses to be paid from the Current Restricted Fund - Professional Fees - Orthopedics.
36. Dr. Bailey J. Levin, Instructor in Pediatrics, from October 1 to October 6, 1955 to Chicago, Illinois to participate in the meeting of the American Academy of Pediatrics. Expenses to be paid from the Current Restricted Fund - Professional Services by Members of Clinical Staff - Pediatrics.

- 37. Cancel Item No. 42, Page G-10, May 13 and 14, 1955 docket.
- 38. Cancel Item No. 17, Page G-11, September 16 and 17, 1954 docket.

*Check
 Ple. M. J.
 Page
 G-11, 12*

Respectfully yours,



T. G. Blocker, Jr., M. D.
 Interim Executive Officer

TGBJr:ENC:br

SALARY RANGES COVERING CLASSES
OF POSITIONS IN THE CLASSIFIED SERVICEThe University of Texas
Medical Branch

EXPLANATION: Below are listed the monthly salary ranges for classes of positions in the Classified Service of the Medical Branch. The first column indicates the index number of the class as it appears in the book of class descriptions; the second column, the class title; the third column, the monthly salary range for the class, i.e. the minimum and maximum rates to be paid to incumbents of positions of the class; the fourth column, the annual salary range for the class; the last column the salary step number, which refers to the Basic Salary Schedule (Table 2). The "intermediate steps" are those rates which fall between the indicated minimum and maximum rates and can be found in Table 2.

The salary ranges are intended to provide an equitable level of compensation for each class of employment. Ranges were determined through study and analysis of the following factors: prevailing rates of pay for comparable classes in private and public employment, present economic conditions, present labor market conditions, past Medical Branch pay policies, and the relationship of the different classes of employment as determined through evaluation of duties and responsibilities of each position.

| <u>CLASS</u> | <u>RANGE</u> | | | |
|--|--|---------------|--------------------|----|
| | <u>Monthly</u> | <u>Annual</u> | <u>Step Number</u> | |
| (See Table No.2 for Intermediate Steps and Hourly Rates) | | | | |
| (OXXX CLERICAL, FISCAL, and ADMINISTRATIVE SERVICE) | | | | |
| (OOXX Clerical and General Administrative Group) | | | | |
| 0000 | Clerical Assistant | \$161-210 | \$1968-2520 | 15 |
| 0001 | Clerk | 190-241 | 2280-2892 | 18 |
| 0002 | Senior Clerk | 230-290 | 2760-3480 | 22 |
| 0003 | Administrative Clerk | 320-404 | 3840-4848 | 29 |
| 0004 | Chief Clerk (Group of Classes) | 320-445 | 3840-5340 | 29 |
| 0010 | Clerk-Typist | 190-241 | 2280-2892 | 18 |
| 0011 | Senior Clerk-Typist | 230-290 | 2760-3480 | 22 |
| 0020 | Secretary | 200-252 | 2400-3024 | 19 |
| 0021 | Senior Secretary | 230-290 | 2760-3480 | 22 |
| 0022 | Administrative Secretary | 277-351 | 3324-4212 | 26 |
| 0025 | Medical Branch Recorder | 385-490 | 4620-5880 | 33 |
| 0030 | Medical Branch Registrar | 277-351 | 3324-4212 | 26 |
| 0032 | Assistant Admitting Officer | 290-367 | 3480-4404 | 27 |
| 0033 | Admitting Officer | 335-424 | 4020-5088 | 30 |
| 0034 | Bursar | 351-445 | 4212-5340 | 31 |
| 0040 | Assistant to Business Manager | 467-592 | 5604-7104 | 37 |
| 0045 | Assistant Business Manager | 514-650 | 6168-7800 | 39 |
| 0050 | Communications Supervisor | 335-424 | 4020-5088 | 30 |
| 0060 | Director, Staff Personnel | 445-565 | 5340-6780 | 36 |
| 0070 | Director, Auxiliary Enterprises & Services | 445-565 | 5340-6780 | 36 |
| (OLXX Fiscal and Accounting Group) | | | | |
| 0100 | Accounting Clerk | 230-304 | 2760-3648 | 22 |
| 0110 | Accountant | 351-445 | 4212-5340 | 31 |

| <u>CLASS</u> | <u>Monthly</u> | <u>Annual</u> | <u>Step Number</u> | |
|--|--------------------------------------|---------------|--------------------|----|
| (02XX Office Equipment Operation Group) | | | | |
| 0200 | Switchboard Operator | 181-230 | 2172-2760 | 17 |
| 0205 | Chief Switchboard Operator | 200-252 | 2400-3024 | 19 |
| 0210 | Key Punch Operator | 200-252 | 2400-3024 | 19 |
| 0215 | Tabulating Equipment Operator | 290-367 | 3480-4404 | 27 |
| 0220 | Tabulating Equipment Supervisor | 385-490 | 4620-5880 | 33 |
| (03XX Stores and Procurement Group) | | | | |
| 0300 | Stores Clerk I | 190-241 | 2280-2892 | 18 |
| 0301 | Stores Clerk II | 220-277 | 2640-3324 | 21 |
| 0305 | Stores Clerk III | 252-320 | 3024-3840 | 24 |
| 0310 | Storekeeper | 320-404 | 3840-4848 | 29 |
| 0315 | Stores Supervisor | 367-467 | 4404-5604 | 32 |
| 0320 | Purchasing Agent (Medical Branch) | 467-592 | 5604-7104 | 37 |
| (04XX Retail Sales Group) | | | | |
| 0400 | Store Manager | 290-367 | 3480-4404 | 27 |
| (05XX Medical Records Group) | | | | |
| 0500 | Assistant Medical Records Librarian | 290-367 | 3480-4404 | 27 |
| 0510 | Medical Records Librarian | 367-467 | 4404-5604 | 32 |
| (IXXX MEDICAL, DENTAL, and HOSPITAL SERVICE) | | | | |
| (IOXX Dental Group) | | | | |
| 1000 | Dental Assistant | 181-230 | 2172-2760 | 17 |
| 1005 | Dental Technician | 277-351 | 3324-4212 | 26 |
| (IIXX Technical Group) | | | | |
| 1100 | Heart Station Technician | 200-252 | 2400-3024 | 19 |
| 1105 | Heart Station Supervisor | 277-351 | 3324-4212 | 26 |
| 1110 | Electroencephalograph Technician | 252-320 | 3024-3840 | 24 |
| 1120 | Student X-Ray Technician | 142-220 | 1704-2640 | 12 |
| 1121 | X-Ray Technician | 277-351 | 3324-4212 | 26 |
| 1125 | Chief X-Ray Technician | 335-424 | 4020-5088 | 30 |
| (12XX Nursing Group) | | | | |
| 1200 | Hospital Aide | 142-181 | 1704-2172 | 12 |
| 1203 | Ward Clerk | 164-210 | 1968-2520 | 15 |
| 1205 | Vocational Nurse | 190-241 | 2280-2892 | 18 |
| 1210 | Staff Nurse | 252-320 | 3024-3840 | 24 |
| 1215 | Operating Room Nurse | 277-335 | 3324-4020 | 26 |
| 1218 | Assistant Head Nurse | 277-335 | 3324-4020 | 26 |
| 1220 | Head Nurse | 290-351 | 3480-4212 | 27 |
| 1225 | Assistant Nursing Supervisor | 320-385 | 3840-4620 | 29 |
| 1230 | Nursing Supervisor | 351-424 | 4212-5088 | 31 |
| 1235 | Nursing Service Supervisor | 385-467 | 4620-5604 | 33 |
| 1240 | Assistant Director, Nursing Service | 424-514 | 5088-6168 | 35 |
| 1245 | Associate Director (Nursing Service) | 467-565 | 5604-6780 | 37 |

| <u>CLASS</u> | <u>Monthly</u> | <u>Annual</u> | <u>Step Number</u> |
|--|----------------|---------------|--------------------|
| (13XX Pharmaceutical Group) | | | |
| 1300 Pharmacist | 367-467 | 4404-5604 | 32 |
| 1303 Assistant Chief Pharmacist | 424-539 | 5088-6468 | 35 |
| 1305 Chief Pharmacist | 539-680 | 6468-8160 | 40 |
| (14XX Social Service Group) | | | |
| 1400 Patient Relations Worker | 210-264 | 2520-3168 | 20 |
| 1405 Social Case Aide | 220-277 | 2640-3324 | 21 |
| 1410 Social Case Worker | 304-385 | 3648-4620 | 28 |
| 1412 Case Work Supervisor | 367-467 | 4404-5604 | 32 |
| 1415 Director, Social Service | 424-539 | 5088-6468 | 35 |
| (15XX Therapy Group) | | | |
| 1500 Fever Therapist | 277-351 | 3324-4212 | 26 |
| 1505 Physical Therapy Assistant | 200-252 | 2400-3024 | 19 |
| 1510 Physical Therapist | 290-367 | 3480-4404 | 27 |
| 1520 Occupational Therapy Assistant | 181-230 | 2172-2760 | 17 |
| 1525 Occupational Therapist | 290-367 | 3480-4404 | 27 |
| 1528 Speech Therapist | 290-367 | 3480-4404 | 27 |
| 1530 Director, Occupational Therapy | 367-467 | 4404-5604 | 32 |
| (16XX Testing and Guidance Group) | | | |
| 1600 Pediatrics School Teacher | 252-320 | 3024-3840 | 24 |
| 1605 Psychometrist | 210-264 | 2520-3168 | 20 |
| (2XXX RESEARCH AND SCIENTIFIC SERVICE) (20XX Laboratory Services Group) | | | |
| 2000 Animal Caretaker | 164-200 | 1968-2400 | 15 |
| 2005 Animal Hospital Supervisor | 264-335 | 3168-4020 | 25 |
| 2010 Laboratory Helper | 142-181 | 1704-2172 | 12 |
| 2020 Laboratory Technical Assistant | 190-290 | 2280-3480 | 18 |
| 2025 Laboratory Services Supervisor | 252-335 | 3024-4020 | 24 |
| 2030 Anatomical Embalmer | 277-351 | 3324-4212 | 26 |
| 2040 Autopsy Assistant | 252-320 | 3024-3840 | 24 |
| 2050 Medical Museum Curator | 277-351 | 3324-4212 | 26 |
| (21XX Diagnostic Laboratory Group) | | | |
| 2100 Laboratory Technologist I | 277-351 | 3324-4212 | 26 |
| 2101 Laboratory Technologist II | 304-385 | 3648-4620 | 28 |
| 2105 Technical Director, Blood Bank | 385-490 | 4620-5880 | 33 |
| (22XX Research Laboratory Group) | | | |
| 2200 Research Technician I | 252-385 | 3024-4620 | 24 |
| 2201 Research Technician II | 304-467 | 3648-5604 | 28 |
| 2202 Research Associate | 385-592 | 4620-7104 | 33 |
| (23 XX Scientific Art Group) | | | |
| 2300 Medical Photography Assistant | 190-241 | 2280-2892 | 18 |
| 2305 Medical Photographer | 290-367 | 3480-4404 | 27 |

| <u>CLASS</u> | | <u>Monthly</u> | <u>Annual</u> | <u>Step Number</u> |
|---|---|----------------|---------------|--------------------|
| 2310 | Medical Photography Supervisor | 367-467 | 4404-5604 | 32 |
| 2320 | Medical Illustration Assistant | 190-241 | 2280-2892 | 18 |
| 2323 | Medical Illustrator | 290-367 | 3480-4404 | 27 |
| 2325 | Medical Illustration Supervisor | 367-467 | 4404-5604 | 32 |
| (3XXX ENGINEERING, TRADES, and LABOR SERVICE) | | | | |
| (30XX Engineering and Administrative Group) | | | | |
| 3000 | Architect | 404-514 | 4848-6168 | 34 |
| 3010 | Electrical Engineer | 514-650 | 6168-7800 | 42 |
| 3018 | Superintendent of Utilities | 514-650 | 6168-7800 | 39 |
| 3025 | Superintendent, Buildings and Grounds Maintenance | 351-445 | 4212-5340 | 37 |
| 3033 | Dispatcher | 304-385 | 3648-4620 | 28 |
| 3041 | Mechanical Engineer | 514-650 | 6168-7800 | 40 |
| (31XX Plant Operation Group) | | | | |
| 3100 | Stationary Fireman | 252-290 | 3024-3480 | 24 |
| 3110 | Chief Stationary Engineer | 385-445 | 4620-5340 | 33 |
| (32XX Building and Allied Trades Group) | | | | |
| 3200 | Maintenance Man (Group of Classes) | 230-304 | 2760-3648 | 22 |
| 3210 | Carpenter | 290-335 | 3480-4020 | 27 |
| 3215 | Carpenter Foreman | 351-404 | 4212-4848 | 31 |
| 3220 | Electrician | 335-385 | 4020-4620 | 30 |
| 3225 | Electrician Foreman | 404-467 | 4848-5604 | 34 |
| 3230 | Painter | 290-335 | 3480-4020 | 27 |
| 3235 | Painter Foreman | 351-404 | 4212-4848 | 31 |
| 3240 | Plumber and Steamfitter | 335-385 | 4020-4620 | 30 |
| 3245 | Plumbing and Steamfitting Foreman | 404-467 | 4848-5604 | 34 |
| 3247 | Insulator | 335-385 | 4020-4620 | 30 |
| 3250 | Welder | 320-367 | 3840-4404 | 29 |
| (33XX Mechanical and Allied Trades Group) | | | | |
| 3300 | Bracemaker | 277-351 | 3324-4212 | 26 |
| 3305 | Locksmith | 290-335 | 3480-4020 | 27 |
| 3310 | Water Treater | 320-367 | 3840-4404 | 29 |
| 3315 | Communications Mechanic | 335-385 | 4020-4620 | 30 |
| 3320 | Refrigeration Mechanic | 335-385 | 4020-4620 | 30 |
| 3325 | Refrigeration Mechanic Foreman | 404-467 | 4848-5604 | 34 |
| 3326 | Air Conditioning Lead Man | 404-514 | 4848-6168 | 34 |
| 3327 | Air Conditioning Mechanic | 335-385 | 4020-4620 | 30 |
| 3328 | Air Conditioning Foreman | 467-592 | 5604-7104 | 37 |
| 3340 | Laboratory Mechanic | 277-351 | 3324-4212 | 26 |
| 3350 | Scientific Instrument Maker | 351-445 | 4212-5340 | 31 |
| 3355 | Instrument Shop Foreman | 424-539 | 5088-6468 | 35 |
| (34XX Printing and Allied Trade Group) | | | | |
| 400 | Multilith Operator | 230-290 | 2760-3480 | 22 |
| 3410 | Assistant Bookbinder | 210-241 | 2520-2892 | 20 |

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| <u>CLASS</u> | | <u>Monthly</u> | <u>Annual</u> | <u>Step Number</u> |
|---|---|----------------|---------------|--------------------|
| (34XX Printing and Allied Trades Group Cont'd.) | | | | |
| 3415 | Bookbinder | 320-367 | 3840-4404 | 29 |
| 3420 | Print Shop Supervisor | 320-404 | 3840-4848 | 29 |
| (35XX Labor and Labor Supervision Group) | | | | |
| 3500 | Laborer | 164-210 | 1968-2520 | 15 |
| 3510 | Truck Driver | 181-210 | 2172-2520 | 17 |
| 3515 | Gardener | 190-241 | 2280-2892 | 18 |
| 3524 | Refuse Disposal Foreman | 220-252 | 2640-3024 | 21 |
| 3530 | Campus Foreman | 264-335 | 3168-4020 | 25 |
| 3540 | Timekeeper | 252-320 | 3024-3840 | 24 |
| (41XXX CUSTODIAL and FOOD SERVICE) | | | | |
| (40XX Laundry Group) | | | | |
| 4000 | Laundry Worker | 135-172 | 1620-2064 | 11 |
| 4005 | Washman | 181-230 | 2172-2760 | 17 |
| 4010 | Chief Marker | 190-241 | 2280-2892 | 18 |
| 4015 | Laundry Manager | 351-445 | 4212-5340 | 31 |
| (41XX Food Service Group) | | | | |
| 4100 | Food Service Worker | 142-181 | 1704-2172 | 12 |
| 4101 | Food Preparation Worker | 156-200 | 1872-2400 | 14 |
| 4105 | Food Service Supervisor | 210-264 | 2520-3168 | 20 |
| 4110 | Cook I | 172-220 | 2064-2640 | 16 |
| 4111 | Cook II | 200-252 | 2400-3024 | 19 |
| 4112 | Cook III | 230-290 | 2760-3480 | 22 |
| 4120 | Baker | 200-252 | 2400-3024 | 19 |
| 4125 | Butcher | 200-252 | 2400-3024 | 19 |
| 4135 | Cafeteria Manager | 252-320 | 3024-3840 | 24 |
| 4140 | Dietitian I | 290-367 | 3480-4404 | 27 |
| 4141 | Dietitian II | 320-404 | 3840-4848 | 29 |
| 4145 | Chief Dietitian | 424-539 | 5088-6468 | 35 |
| (42XX Building Services and Custodial Group) | | | | |
| 4200 | Custodial Worker | 128-172 | 1536-2064 | 10 |
| 4210 | Exterminator | 181-210 | 2172-2520 | 17 |
| 4220 | Elevator Operator | 128-164 | 1536-1968 | 10 |
| 4230 | Seamstress | 135-172 | 1620-2064 | 11 |
| 4235 | Seamstress Supervisor | 220-277 | 2640-3324 | 21 |
| 4240 | Housekeeper | 220-277 | 2640-3324 | 21 |
| 4245 | Housekeeper and Extermination Supervisor | 264-335 | 3168-4020 | 25 |
| 4247 | Assistant Executive Housekeeper | 290-367 | 3480-4404 | 27 |
| 4250 | Executive Housekeeper | 335-424 | 4020-5088 | 30 |
| (43XX Security Group) | | | | |
| 4300 | Guard | 220-277 | 2640-3324 | 21 |
| 4310 | Security Supervisor | 335-424 | 4020-5088 | 30 |

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September 1, 1955

| <u>CLASS</u> | <u>Monthly</u> | <u>Annual</u> | <u>Step Number</u> |
|--|----------------|---------------|--------------------|
| (5XXX LIBRARY SERVICE) | | | |
| 5000 Assistant Librarian | 264-335 | 3168-4020 | 25 |
| (6XXX EDUCATIONAL and INFORMATIONAL SERVICE (67XX Audio-Visual Group) | | | |
| 6703 Audio-Visual Technician | 264-335 | 3168-4020 | 25 |

THE UNIVERSITY OF TEXAS MEDICAL BRANCH
Galveston, Texas

AUXILIARY ENTERPRISES - Budget 1955 - 56

| | 1953-54 Rate | 1954-55 Rate | 1955-56 Rate |
|--|------------------|------------------|------------------|
| ADMINISTRATION | | | |
| Director of Auxiliary Enterprises Elmer T. Stephens | \$. . . | \$ 4,200 | \$ 5,220 |
| 0020 Secretary \$190-242 (1) | . . . | 2,400 | 2,400 |
| Maintenance, Equipment and Support | <u>. . .</u> | <u>. . .</u> | <u>500</u> |
| Total Expenditure | \$. . . | \$ 6,600 | \$ 8,120 |
| Total Budget | <u>. . .</u> | <u>6,600</u> | <u>8,120</u> |
| CAFETERIA | | | |
| Income: | | | |
| Gross Sales | \$195,385 | \$168,624 | \$162,000 |
| Cost of Goods Sold | <u>108,459</u> | <u>91,116</u> | <u>89,100</u> |
| Gross Profit | <u>\$ 86,926</u> | <u>\$ 77,508</u> | <u>\$ 72,900</u> |
| Expense: | | | |
| <u>Salaries</u> | \$ 59,534 | \$. . . | \$. . . |
| Cafeteria Manager Dorothy Dunn | . . . | 3,480 | 3,648 |
| 4105 Food Service Supervisor \$200-254 (1) | . . . | 2,520 | 2,520 |
| 4100 Food Service Workers \$132-171 (11) | . . . | 14,500 | 14,500 |
| 4200 Custodial Workers \$118-162 (11) | . . . | 19,000 | 19,000 |
| 0000 Clerical Assistant \$154-200 (1) | . . . | 1,872 | 1,872 |
| Maintenance, Equipment and Support | <u>6,025</u> | <u>5,402</u> | <u>8,300</u> |
| Total Expenditure | \$ 65,559 | \$ 46,774 | \$ 49,840 |
| Total Budget | <u>. . .</u> | <u>46,774</u> | <u>49,840</u> |
| Net Profit | 21,367 | \$ 30,734 | \$ 23,060 |
| Less: Pro-rata of Administrative Expense | . . . | . . . | <u>2,111</u> |
| ADJUSTED NET PROFIT | . . . | . . . | <u>\$ 20,949</u> |

| | 1953-54 Rate | 1954-55 Rate | 1955-56 Rate |
|--|-----------------|------------------|------------------|
| HOSPITALITY SHOP NO. 1 | | | |
| Income: | | | |
| Gross Sales | \$. . . | \$158,268 | \$162,000 |
| Cost of Goods Sold | . . . | <u>96,000</u> | <u>101,185</u> |
| Gross Profit | \$. . . | \$ <u>62,268</u> | \$ <u>60,815</u> |
| Expense: | | | |
| <u>Salaries</u> | | | |
| Store Manager | | | |
| Margaret Woodard | \$. . . | \$ 3,648 | \$ 4,020 |
| 4100 Food Service Workers | | | |
| \$132-171 (1) | . . . | 14,196 | 1,704 |
| 0000 Clerical Assistant | | | |
| \$154-200 (5) | . . . | 3,852 | 9,984 |
| 4200 Custodial Workers | | | |
| \$118-162 (1) | . . . | 5,868 | 1,320 |
| 4101 Food Preparation Workers | | | |
| \$164-190 (10) | . . . | 2,064 | 15,384 |
| Maintenance, Equipment and Support | . . . | <u>4,584</u> | <u>5,200</u> |
| Total Expenditure | \$. . . | \$ <u>34,212</u> | \$ <u>37,612</u> |
| Total Budget | . . . | | |
| Net Profit | \$. . . | \$ 28,056 | \$ 23,203 |
| Less: Pro-rata of Administrative Expense | . . . | . . . | <u>2,111</u> |
| ADJUSTED NET PROFIT | . . . | . . . | <u>\$ 21,092</u> |

| | 1953-54 Rate | 1954-55 Rate | 1955-56 Rate |
|---|-----------------|-----------------|-----------------|
| HOSPITALITY SHOP NO. 2 | | | |
| Income: | | | |
| Gross Sales | \$. . . | \$. . . | \$ 18,000 |
| Cost of Goods Sold | <u>. . .</u> | <u>. . .</u> | <u>11,242</u> |
| Gross Profit | \$. . . | \$. . . | \$ 6,758 |
| Expense: | | | |
| <u>Salaries</u> | | | |
| 4100 Food Service Worker \$132-171 (1) | \$. . . | \$. . . | \$ 1,620 |
| 4200 Custodial Worker \$118-162 (1) | . . . | . . . | 1,620 |
| 0000 Clerical Assistant \$154-200 (1) | . . . | . . . | 2,172 |
| Maintenance, Equipment and Support | <u>. . .</u> | <u>. . .</u> | <u>500</u> |
| Total Expenditure | \$. . . | \$. . . | \$ 5,912 |
| Total Budget | <u>. . .</u> | <u>. . .</u> | <u>. . .</u> |
| Net Profit | \$. . . | \$. . . | \$ 846 |
| Less: Pro-rata of Administrative Expense | . . . | . . . | <u>162</u> |
| ADJUSTED NET PROFIT | . . . | . . . | <u>\$ 684</u> |

BOOKSTORE

| | | | |
|------------------------------------|---------------|---------------|---------------|
| Income: | | | |
| Gross Sales | \$ 98,220 | \$107,500 | \$107,500 |
| Cost of Goods Sold | <u>79,159</u> | <u>85,300</u> | <u>85,300</u> |
| Gross Profit | \$ 19,061 | \$ 22,200 | \$ 22,200 |
| Less: Rebates on Sales | <u>7,634</u> | <u>10,216</u> | <u>10,216</u> |
| | \$ 11,427 | \$ 11,984 | \$ 11,984 |
| Expense: | | | |
| <u>Salaries</u> | | | |
| Store Manager Caroline O'Bryant | . . . | 3,648 | 4,020 |
| 0010 Clerk-Typist \$180-231 (1) | . . . | 2,280 | 2,520 |

| | 1953-54 Rate | 1954-55 Rate | 1955-56 Rate |
|--|-----------------|-----------------|-----------------|
| BOOKSTORE (continued) | | | |
| Part-time Employees | \$. . . | \$. . . | \$ 300 |
| Maintenance, Equipment and Support | 1,055 | 1,000 | 1,000 |
| Rental | <u>1,200</u> | <u>1,200</u> | <u>1,200</u> |
| Total Expenditure | \$ 7,885 | \$ 8,128 | \$ 9,040 |
| Total Budget | <u>. . .</u> | <u>. . .</u> | <u>. . .</u> |
| Net Profit | \$ 3,542 | \$ 3,856 | \$ 2,944 |
| Less: Pro-rata of Administrative Expense | . . . | . . . | <u>1,463</u> |
| ADJUSTED NET PROFIT | . . . | . . . | <u>\$ 1,481</u> |

DORMITORIES AND APARTMENTS

| | | | |
|--|-----------------|-----------------|-------------------|
| Income: | | | |
| Apartments | \$. . . | \$. . . | \$ 27,000 |
| Dormitories | <u>. . .</u> | <u>. . .</u> | <u>75,816</u> |
| Total Income | \$ <u>. . .</u> | \$ <u>. . .</u> | \$ <u>102,816</u> |
| Expense: | | | |
| <u>Salaries</u> | | | |
| 4200 Custodial Workers | | | |
| \$118-162 (8) | \$. . . | \$. . . | \$ 13,000 |
| Maintenance, Equipment and Support: | | | |
| Utilities | . . . | . . . | 20,220 |
| Physical Plant Maintenance | . . . | . . . | 23,000 |
| Insurance | . . . | . . . | 1,200 |
| Supplies and Miscellaneous | <u>. . .</u> | <u>. . .</u> | <u>7,000</u> |
| Total Expenditure | \$. . . | \$. . . | \$. . . |
| Total Budget | <u>. . .</u> | <u>. . .</u> | <u>\$ 64,420</u> |
| Net Profit | \$. . . | \$. . . | \$ 38,396 |
| Less: Pro-rata of Administrative Expense | . . . | . . . | <u>1,380</u> |
| ADJUSTED NET PROFIT | . . . | . . . | <u>\$ 37,016</u> |

| | 1953-54 Rate | 1954-55 Rate | 1955-56 Rate |
|---|-----------------|-----------------|-----------------|
| REBECCA SEALY NURSES RESIDENCE | | | |
| Income | \$. . . | \$. . . | \$ 58,500 |
| <u>Expense:</u> | | | |
| <u>Salaries</u> | | | |
| 240 Housekeeper \$210-267 (1) | \$. . . | \$. . . | \$ 2,760 |
| 4200 Custodial Worker \$118-162 (11) | . . . | . . . | 16,432 |
| 0200 Telephone Operators \$171-220 (4) | . . . | . . . | 6,500 |
| Maintenance, Equipment and Support | \$. . . | . . . | 16,000 |
| Total Expenditure | \$. . . | \$. . . | \$ 41,692 |
| Total Budget | . . . | . . . | \$ 41,692 |
| Net Profit | \$. . . | \$. . . | \$ 16,808 |
| Less: Pro-rata of Administrative Expense | . . . | . . . | 812 |
| ADJUSTED NET PROFIT | . . . | . . . | \$ 15,996 |

| | | | |
|--|----------|----------|----------|
| NURSES RESIDENCE 1001-1005 STRAND Prairie View Affiliates | | | |
| Income | \$. . . | \$. . . | \$ 6,560 |
| <u>Expense:</u> | | | |
| <u>Salaries</u> | | | |
| 4200 Custodial Workers \$118-162 (1) | \$. . . | \$. . . | \$ 1,390 |
| Maintenance, Equipment and Support | . . . | . . . | 1,500 |
| Total Expenditure | \$. . . | \$. . . | \$ 2,890 |
| Total Budget | . . . | . . . | \$ 2,890 |
| Net Profit | \$. . . | \$. . . | \$ 3,670 |
| Less: Pro-rata of Administrative Expense | . . . | . . . | 81 |
| ADJUSTED NET PROFIT | . . . | . . . | \$ 3,589 |

THE UNIVERSITY OF TEXAS
DENTAL BRANCH
Houston

September 28, 1955

Dr. Logan Wilson, President
The University of Texas
Austin 12, Texas

Dear Doctor Wilson:

I am submitting herewith a docket for the meeting of the Board of Regents to be held in El Paso, Texas, October 14 and 15, 1955.

I recommend your approval of the following items for the Dental Branch:

1954-1955 Budget

Office of the Dean

1. Transfer \$86.70 from the appropriation for Stenographers and Clerks (None to exceed \$3,500.00) to the appropriation for Temporary Employees.

Miscellaneous General Expenses

2. Transfer \$600.00 from the appropriation for Miscellaneous General Expenses to the appropriation for Maintenance and Equipment in the Business Office.

Anatomy (General and Microscopic)

3. Accept the resignation of Mr. Earl G. Hamel, Jr., Instructor, at a salary rate of \$5,300.00 for twelve months, effective at the close of business August 31, 1955.

4. Transfer \$416.62 from the appropriation for Professor to the appropriation for Professor (Part-time) for the period July 1, 1955, to August 31, 1955, in the same department.

Medicine (Periodontics)

5. Transfer \$450.00 from the appropriation for Associate Professor to create an appropriation for Special Clinical Instructor (Part-time) (None to exceed \$2,700.00) for the period July 1, 1955, to August 31, 1955, in the same department.

6. Accept the resignation of Dr. Frank B. Trice, Instructor, at a salary rate of \$5,800.00 for twelve months, effective at the close of business August 31, 1955.

Pathology (Dental Pathology)

7. Change the appropriation for Technician (Research) and/or Assistants (None to exceed \$3,120.00) to read "None to exceed \$3,720.00."

Physics, Dental Materials

8. Transfer \$600.00 from the appropriation for Technicians (Research) and/or Assistants to create an appropriation for Stenographer - Technician (None to exceed \$2,400.00) for the period June 1, 1955, to August 31, 1955.

Physiology (Nutrition)

9. Transfer \$143.44 from the appropriation for Technicians (Research) and/or Assistants (None to exceed \$3,420.00) to the appropriation for Technicians (Research) and/or Assistants (None to exceed \$3,820.00) in the Department of Physiology (Biological Chemistry).

Preventive Dentistry (Orthodontics)

10. Transfer \$833.30 from the appropriation for Professor (Orthodontics) to create an appropriation for Professor (Part-time) at a salary rate of \$1,000.00 for twelve months for the period November 1, 1954, to August 31, 1955, vice resignation of Dr. Russell K. Smith, Jr.

Restorative Dentistry (Complete Restorations)

✓11. Accept the resignation of Dr. William F. Truetzel, Associate Professor at a salary rate of \$8,500.00 for twelve months, effective at the close of business August 31, 1955.

✓12. Appoint Dr. Leon B. Sowell as Assistant Professor at a salary rate of \$8,000.00 for twelve months for the period June 1, 1955, to August 31, 1955, funds in the amount of \$1,999.98 to be transferred from the appropriation for Special Clinicians (Part-time)(None to exceed \$700.00) in the same department.

Restorative Dentistry (Unit Restorations)

✓13. Appoint Dr. Charles E. Hand as Instructor at a salary rate of \$5,000.00 for twelve months for the period July 1, 1955, to August 31, 1955, vice resignation of Dr. Rudolf Jemelka.

Restorative Dentistry (Fixed Multiple Restorations)

✓14. Appoint Dr. Felix Floyd Woycheshin as Instructor at a salary rate of \$5,000.00 for twelve months for the period June 20, 1955, to August 31, 1955, funds in the amount of \$986.11 to be transferred from the appropriation for Assistant Professor in the same department.

Organized Activities Related to Instructional DepartmentsOutpatient Division

15. Transfer \$500.00 from the appropriation for Nurse (None to exceed \$3,120.00) to the account for Temporary Employees in the same department.

USAF School of Aviation MedicineContract AF 18(600)-902

16. Transfer \$99.07 from the appropriation for Travel to the appropriation for Salaries in the same department.

USPHS Research Grant: D-200

17. Transfer \$600.00 from the appropriation for Salaries to the appropriation for Other Expense.

18. Transfer \$544.44 from the appropriation for Consumable Supplies to the appropriation for Permanent Equipment.

CONTRACTS: The following contract has been signed on behalf of the Dental Branch by the official indicated. I recommend your approval and ratification of the signature.

1. Contract No. AF 18(600)-902 Supplemental Agreement No. 2(55-85) between the United States Air Force and The University of Texas, Dental Branch executed by Dr. John Victor Olson for the period January 1, 1955, to February 28, 1955, inclusive.

1955-1956 BudgetBusiness Office

1. Delete the name of Mrs. Lena Mawby, Accountant at a salary rate of \$4,848.00 for twelve months.

Anatomy (General and Microscopic)

2. Delete the name of Mr. Earl G. Hamel, Jr., Instructor, at a salary rate of \$5,300.00.

3. Appoint Dr. Laurence Wragg as Instructor at a salary rate of \$5,300.00 for twelve months for the period September 1, 1955, to August 31, 1956, vice resignation of Mr. Earl G. Hamel, Jr.

4. Appoint Dr. Federico Gonzales as Instructor at a salary rate of \$6,500.00 for twelve months for the period September 1, 1955, to August 31, 1956; funds to be transferred from the appropriation for Professor in the same department.

5. Transfer \$3,024.00 from Secretary in General Services - Stenographic Service to create an appropriation for Clerk-Typist for the period September 1, 1955, to August 31, 1956, inclusive.

Medicine (Periodontics)

6. Delete the name of Dr. Frank B. Trice, Assistant Professor at a salary rate of \$6,800.00.

Pathology (Dental Pathology)

7. Transfer \$500.00 from the appropriation for Student Assistants and Graders in the Department of Restorative Dentistry (Fixed Multiple Restorations) to provide funds for Student Assistants and Graders in the Department of Pathology (Dental Pathology).

Physiology (Physiology)

8. Change the appointment status for Dr. Leon Krantz, Instructor, from \$5,250.00 for twelve months to \$6,500.00 for twelve months for the period September 1, 1955, to August 31, 1956, inclusive; funds in the amount of \$1,250.00 to be transferred from the unfilled position of Associate Professor in the same department.

Physiology (Pharmacology)

9. Increase the appropriation for Instructor (one-fifth) from \$2,000.00 to \$3,000.00 for twelve months for the period September 1, 1955, to August 31, 1956, inclusive and change the appropriation to read "Instructor (Half-time)"; funds in the amount of \$1,000.00 to be transferred from Special Clinical Instructors (Part-time) (None to exceed \$1,600.00). *From \$5,000.00 to \$6,000.00 W. Roberts*

Restorative Dentistry (Complete Restorations)

10. Appoint Dr. Leon B. Sowell, as Assistant Professor at a salary rate of \$8,000.00 for twelve months for the period September 1, 1955, to August 31, 1956; funds to be transferred from the appropriation for Associate Professor vice resignation of Dr. William F. Truetzel.

11. Change the appointment status for Dr. Romaine R. Bruns, Instructor at a salary rate of \$6,300.00 for twelve months for the period September 1, 1955, to August 31, 1956, inclusive to Assistant Professor (Part-time) at a salary rate of \$6,500.00 for twelve months for the period September 1, 1955, to August 31, 1956; funds in the amount of \$6,300.00 to be transferred from Dr. Bruns' former position as Instructor and \$200.00 to be transferred from the appropriation for Associate Professor, vice resignation of Dr. William F. Truetzel.

12. Delete the name of Dr. William F. Truetzel, Associate Professor at a salary rate of \$8,500.00.

(Unit Restorations)
13. Appoint Dr. Charles E. Hand as Instructor at a salary rate of \$5,000.00 for twelve months for the period September 1, 1955, to August 31, 1956; funds are created by the resignation of Dr. Rudolf Jemelka.

14. Delete the name of Dr. Rudolf Jemelka, Instructor at a salary rate of \$6,100.00.

(Fixed Multiple Restorations)
15. Delete the name of Dr. Bengt Bengtson, Instructor at a salary rate of \$5,250.00.

Restorative Dentistry (Fixed Multiple Restorations)

16. Appoint Dr. Frank A. Burdick as Instructor at a salary rate of \$7,200.00 for twelve months for the period September 1, 1955, to August 31, 1956; funds in the amount of \$7,000.00 to be transferred from the unfilled position of Instructor and \$200.00 from Instructor created by the resignation of Dr. Bengt Bengtson, effective at the beginning of the fiscal year.

17. Appoint Dr. Felix Floyd Woycheshin as Instructor at a salary rate of \$5,000.00 for twelve months for the period September 1, 1955, to August 31, 1956; funds are created by the resignation of Dr. Bengt Bengtson effective beginning of the fiscal year.

School of Dental Hygiene

18. Change the appointment status for Miss Lorna Bruning, Acting Director from \$5,000.00 for twelve months to \$6,000.00 for twelve months for the period September 1, 1955, to August 31, 1956, inclusive; funds to be transferred from the appropriation for Director.

TEXTBOOKS PREPARED BY FACULTY MEMBERS: I recommend your approval of the use of the following laboratory manuals prepared by faculty members for sale to the students of The University of Texas, Dental Branch:

| | |
|--|--------|
| 1. Manual of Dissectional Anatomy | \$2.00 |
| 2. Manual of Neuro-Anatomy | \$1.50 |
| 3. Manual of Histology | \$1.50 |
| 4. Laboratory Exercises in Micro-Biology | \$3.25 |
| 5. Laboratory Manual in Fixed Partial Dentures | \$1.50 |
| 6. Practice Set in Practice Relations and Management | \$3.00 |
| 7. Manual of Endodontic Procedures | \$2.50 |

VACATION ALLOWANCE FOR NON-TEACHING PERSONNEL, 1955-1956:

I recommend your approval of the following vacation allowance schedule for non-teaching personnel employed on a twelve months' basis, for the fiscal year beginning September 1, 1955:

1. State Legal Holidays which are observed by the University:

| | | |
|------------------|-----------|-------------------|
| Labor Day | Monday | September 5, 1955 |
| Thanksgiving Day | Thursday | November 24, 1955 |
| Christmas Day | Monday | December 26, 1955 |
| New Year's Day | Monday | January 2, 1956 |
| Independence Day | Wednesday | July 4, 1956 |

2. In lieu of other State Legal Holidays which are not observed by the University:

| | |
|-----------------------------------|-------------------|
| The Friday following Thanksgiving | November 25, 1955 |
| The Tuesday following Christmas | December 27, 1955 |
| The Wednesday following Christmas | December 28, 1955 |
| The Thursday following Christmas | December 29, 1955 |
| The Friday following Christmas | December 30, 1955 |
| The Friday preceding Easter | March 30, 1956 |
| The Monday following Easter | April 2, 1956 |

3. Three calendar weeks of vacation (5 days of this vacation to be in lieu of other State Legal Holidays which are not observed by the University).

In some offices and in certain activities the work schedule may be such as to suggest the desirability of remaining open either on a partial or full staff basis during part or all of the Thanksgiving, Christmas, and spring vacation periods indicated above. In such cases a request addressed to the Dean's Office will be approved with the understanding that the days worked by these staff members during these vacation periods will be added to their regular vacation period. This schedule is predicated on the assumption that with the forty-hour work week which is now in force for classified personnel, all offices will be closed on a Saturday which falls within a holiday period.

SHORT TRIPS: The following short trips without loss of pay have been granted the staff members listed below, their expenses to be paid as indicated:

- Mrs. Elna Birath, Business Manager in the Business Office, June 22, 1955, to June 23, 1955, to go to Austin, Texas to attend the Regents' Budget Hearing in President Logan Wilson's Office; August 24, 1955, to August 27, 1955, to go to Austin, Texas to attend the Branch Business Manager's meeting; October 9, 1955, to

October 12, 1955, to go to Dallas, Texas to attend the Texas Oklahoma and Arkansas Group of the National Association of Educational Buyers as an official representative of the Dental Branch and to serve as Secretary-Treasurer of the association; October 12, 1955, to October 17, 1955, to go to El Paso, Texas, to attend the Board of Regent's meeting; her expenses to be paid from Maintenance - Business Office.

2. Mr. Ozro B. Wiswell, Assistant Professor in Anatomy (General and Microscopic), June 27, 1955, to June 28, 1955, to go to Randolph Air Force Base School of Aviation Medicine, Randolph Field, Texas to confer with Drs. Henry Hale and Robert Clark concerning the final report on United States Air Force School of Aviation Medicine Contract No. 18(600)-902; July 8, 1955, to go to Galveston, Texas to The University of Texas, Medical Branch, to attend and participate in the Physiology Research Seminar; his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

3. Dr. Martin Cattoni, Professor in Medicine (Periodontics), June 8, 16, 21, 23, 25, July 2, 5, 12, 16, 19, 23, 28, 30 and August 4, 6, and 13, 1955, to go to Galveston, Texas to The University of Texas, Medical Branch, to work in the Tissue Culture Laboratory on research problems on tissue culture; his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

4. Dr. William A. Nolte, Professor in Pathology (Micro-Biology), June 23, 1955, to go to Austin, Texas to attend the meeting of the Committee for the State Fair of Texas to represent the Dental Branch in the preparation of an exhibit for the State Fair of Texas portraying the medical service; August 3, 1955 to August 4, 1955, to go to Dallas, Texas to attend a meeting of the Committee for the State Fair of Texas to represent the Dental Branch; his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

5. Dr. Edward C. Hinds, Professor in Surgery, July 13, 1955, to go to Austin, Texas to attend the Texas State Cancer Co-ordinators meeting as an official representative of the Dental Branch; September 1, 1955, to go to Paris, Texas to attend a meeting of Combined Medical and Dental Group, Lamar County to present a scientific paper entitled "Reconstruction of the Temporomandibular Joint"; his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

6. Dr. James E. Armstrong, Jr., Assistant Professor in Surgery, September 1, 1955, to go to Paris, Texas to attend a meeting of Combined Medical and Dental Group, Lamar County, to present a scientific paper entitled "Reconstruction of the Temporomandibular Joint"; his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

7. Mr. Jack C. Miller, Assistant Professor in Outpatient Division, August 15, 1955, to August 27, 1955, to go to Leander, Texas to attend a meeting of The Human Relations Laboratory, to participate in a workshop and to obtain information useful in the functional plan of instruction at the Dental Branch; his expenses to be paid from Current Restricted Funds, W. H. Scherer Bequest for Scholarship Purposes - Faculty Fund.

OUT-OF-STATE TRIPS: I recommend your approval of the following out-of-state trips by the staff members listed below, their expenses to be paid as indicated:

1. Dr. Sumter S. Arnim, Director, Postgraduate School of Dentistry, September 12, 1955, to September 16, 1955, to go to Richmond, Virginia, to attend the meetings of the Richmond District Dental Society and Medical College of Virginia, School of Dentistry, to present a paper entitled "New Knowledge of Value in the Treatment of Periodontal Disease", and to show an exhibit "The Histopathology of Periodontal Disease", and to confer with

Drs. Levy, Kreshover and Lyons concerning the United States Public Health Service Research Grant D-200; his expenses to be paid from the United States Public Health Service Research Grant D-200 - Travel.

2. Dr. Martin Cattoni, Professor in Medicine (Periodontics), October 14, 1955, to October 21, 1955, to go to San Francisco, California to attend the meeting of the American Dental Association, to present a paper entitled "Phase Contrast Observation on Vincent's Infection", to the American Academy of Periodontology; his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

3. Dr. Edward C. Hinds, Professor in Surgery, October 5, 1955, to October 8, 1955, to go to Washington, D.C. to attend the meeting of the Cancer Coordinators as an official representative of the Dental Branch, and to secure teaching materials for teaching of course on cancer in the Dental Branch of The University of Texas; his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

4. Dr. E. W. D'Anton, Professor in Physics, Dental Materials, September 12, 1955, to September 14, 1955, to go to Ann Arbor, Michigan, to attend a Conference on Dental Materials at The University of Michigan and to interview prospective faculty; his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

Respectfully submitted,

J. V. Olson
John Victor Olson
Dean

STAW *anyways* *miss* *pp 121* *184*

docket *Appraisal letter*
2-5-5 letter + Grant. OK
2-5-6 Notices + Grant. OK
in 18, 19 + 29. M. D.

Appraisals
pts & Grants OK

THE UNIVERSITY OF TEXAS
Anderson Hospital and Tumor Institute

September 27, 1955

TO DR. LOGAN WILSON
PRESIDENT OF THE UNIVERSITY OF TEXAS

Dear Doctor Wilson:

I am submitting herewith a docket for the meeting of the Board of Regents to be held in El Paso on October 14. I recommend your approval of the following items:

1954-1955

Pathology

- ✓ 1. Create the temporary position of Assistant Pathologist at \$12,000 for twelve months, the necessary funds to be taken from the unfilled position of Associate Pathologist, and that Dr. W. T. Hill be appointed to this position, effective August 5.

Radiology

- ✓ 2. Create the position of Associate Radiologist and appoint to it Dr. Gerald D. Dodd, Jr. at \$12,000 for twelve months, effective July 1, the necessary funds to come from Unappropriated Surplus; Dr. Dodd's augmentation will be taken from the Current Restricted Fund Account "Professional Fees for Radiology" under the same arrangement as approved for Dr. Gilbert H. Fletcher.

Biochemistry

- ✓ 3. Appoint Dr. Darrell Ward to the position of Assistant Biochemist at \$7,200 for twelve months, effective August 1, this salary to come from U. S. Public Health Service Grant C-2620 PET.

Physics

- ✓ 4. Create the position of Electronics Engineer at \$5,000 for twelve months, and appoint to it Mr. Stig J. Ekeroot, effective August 8, the necessary funds to come from Operations and Equipment Reserve.

Experimental Pathology

- ✓ 5. Appoint Dr. Jeffrey P. Chang to the position of Research Assistant, at \$6,800 for twelve months, effective August 1, this salary to come from U. S. Public Health Grant 1913-CS.

Section of Virology and Electron Microscopy

- ✓ 6. Change the Section of Electron Microscopy to the Section of Virology and Electron Microscopy, and transfer to this Section Dr. Leon Dmochowski, Microbiologist in the Section of Experimental Pathology, with the new title of Virologist and Experimental Pathologist at \$10,000 for twelve months, 8/10 time, effective June 1; transfer \$1,125 to this new position from the position of Microbiologist, Experimental Pathology, and \$1,374.99 from the Operations and Equipment Reserve.

Experimental Surgery

7. Create the position of Immunochemist at \$8,500 for twelve months, and appoint to it Dr. Sulo A. Karjala, effective June 13, the necessary funds to come from Operations and Equipment Reserve.

Instruction and Training

8. Create the position of Head of Medical Communications at \$6,300 for twelve months, and appoint to it Mr. Robert A. Kolvoord, 3/4 time, effective July 1, necessary funds to come from Operations and Equipment Reserve.

Pay patient area of Hospital

9. Approve the following personnel budget, the second step in opening the pay patient part of the hospital effective July 1; personnel position requirements are listed with the ranges of salary in effect for each position, and necessary funds are available in the appropriation for the first 34 bed unit for pay patients:

| | | |
|----------------------------------|-----------|------|
| <u>Finance Office</u> | | |
| Accountant | \$335-424 | (1) |
| Key Punch Operator | \$210-264 | (1) |
| <u>Nursing Service</u> | | |
| Nurse Supervisor | \$312-395 | (1) |
| Head Nurse | \$267-341 | (1) |
| Staff Nurse | \$252-320 | (11) |
| Nurse Attendant | \$128-164 | (8) |
| Orderly | \$156-200 | (2) |
| Clerk | \$190-241 | (2) |
| <u>Section of Anesthesiology</u> | | |
| Nurse Anesthetist | \$385-490 | (1) |
| <u>Food Service</u> | | |
| Kitchen Helper | \$116-190 | (1) |
| <u>Housekeeping</u> | | |
| Maid Attendant | \$116-149 | (2) |
| Orderly | \$156-200 | (1) |

Operations and Equipment Reserve

10. Transfer the following unused salaries from the Departments indicated to Operations and Equipment Reserve:

| | |
|--|-------------|
| <u>Department of Physics</u> | |
| Machinists, Research Technicians II., Secretary, etc. | \$ 7,000.00 |
| <u>Department of Instruction and Training</u> | |
| Fellows in Malignant Disease | 9,000.00 |
| <u>Nursing Services</u> | |
| Supervisors, Head Nurses, Surgical Nurses and Staff Nurses | 67,000.00 |
| Orderlies and Attendants | 16,000.00 |

| | |
|--|---------------------|
| <u>Anatomical Pathology</u> | |
| Histology Technicians, Research Technicians, etc. | \$ 5,000.00 |
| <u>Clinical Pathology</u> | |
| Laboratory Technicians, Clerk Typist and Attendant | 8,000.00 |
| <u>Physical Plant</u> | |
| Mechanics Helper, Carpenter, etc. | <u>9,000.00</u> |
| | <u>\$121,000.00</u> |

Transfer between Legislative Appropriations

4/28/55 H. Transfer funds between Legislative appropriations indicated below under the authority of Section 10c, of the "Agencies of Higher Education - Special Provisions" of H. B. No. 111, Acts of the 53rd Legislature, Regular Session:

| | |
|-----------------------------------|---------------------|
| <u>From:</u> | |
| T-903 - Care of Patients | \$ 50,000.00 |
| T-904 - Organized Research | <u>100,000.00</u> |
| | <u>\$150,000.00</u> |
| <u>To:</u> | |
| T-905 - General Operating Expense | <u>\$150,000.00</u> |

1955-1956

Medicine

- ✓ 1. Create the position of Clinical Assistant, part-time, and appoint to it Dr. Jess F. Gamble at \$6,000 for twelve months, effective September 1, the necessary funds to come from unappropriated surplus.
- ✓ 2. Transfer the position of Research Internist, Section of Experimental Surgery, occupied by Dr. Nylene Eckles, at \$8,800 for twelve months, to the Department of Medicine without increase of funds, effective September 1.
3. Change the position of Associate Pediatrician to a half-time position at \$4,000 for twelve months, and transfer the balance of \$4,000 to the Reserve for Salaries, effective September 1. *App. to be made at 2 months*
4. Create two positions of Fellow, one at \$3,600 and one at \$3,000 for twelve months by abolishing the position of Senior Fellow at a rate of \$6,000, and transferring \$600 from the Reserve for Salaries.

Pathology

5. Create a second position of Pathologist and appoint to it Dr. Charles Phillips at \$12,000 for twelve months, effective November 15, by abolishing the position of Associate Pathologist, and transferring the unused balance of \$466.70 in that position to the Reserve for Salaries; the augmentation for Dr. Phillips will be taken from the Current Restricted Fund account, "Professional Fees for Pathology," under the same arrangement as approved for Dr. William O. Russell.
6. Delete the name of Dr. Alvan G. Foraker, Assistant Pathologist at \$12,000.
7. Appoint Dr. W. T. Hill as Assistant Pathologist at \$12,000 for twelve months for the period September 1 to September 22 inclusive.

Radiology

8. Abolish the position of Associate Radiotherapist and delete the name of Dr. Fernando G. Bloedorn.
9. Create the position of Assistant Radiotherapist and appoint to it Dr. Carlo A. Cuccia at \$10,000 for twelve months, effective September 1, funds for which are available from the position of Associate Radiotherapist.
10. Increase the salary for Dr. John F. Dillon from \$11,000 to \$11,200, effective September 1, the necessary funds to come from Unappropriated Surplus.
11. Appoint to the position of Associate Radiologist Dr. Gerald D. Dodd, Jr. at \$12,000 for twelve months, September 1; augmentation for Dr. Dodd will be taken from the Current Restricted Fund Account "Professional Fees for Radiology" under the same arrangement as approved for Dr. Gilbert H. Fletcher.
12. Change the appointment of Dr. John McGraw to Associate Radiologist (2/3 time), at \$8,000 for twelve months, effective September 1, and transfer the balance of \$1,000 to the Reserve for Salaries.
13. Change the title of the position shown for Dr. Lois C. Collins to Assistant Radiologist (5/6 time) at \$10,000 for twelve months, effective September 1.

Surgery

14. Change the title of the position occupied by Dr. Alando J. Ballantyne from Associate Surgeon to Assistant Surgeon, without change in funds.
15. Change the title of the position occupied by Dr. Richard G. Martin from Associate Surgeon to Assistant Surgeon, without change in funds.
16. Increase the number of positions for Residents to 14, by the transfer of \$21,600 from the Reserve for Salaries, effective September 1.

Anesthesiology

17. Change the title of the position occupied by Dr. Richard C. Hay to Assistant Anesthesiologist, without change in funds.

Biochemistry

18. Appoint Dr. Darrell N. Ward as Assistant Biochemist at \$7,200 for twelve months, effective September 1, this salary to come from U. S. Public Health Service Grant C-2620.

19. Appoint Dr. Jorge Awapara as Associate Biochemist at \$8,000 for twelve months, effective September 1, this salary to come from American Cancer Society Institutional Grant INSTR-23-H.

20. Change the title of the position occupied by Dr. Bruno Jirgensons to Associate Biochemist, without change in funds.

~~21. Appoint Dr. Christine Brown as Fellow in Biochemistry at \$6,200 for twelve months, effective September 1, this salary to come from U. S. Public Health Grant 2620.~~

Biology

22. Delete the name of Dr. Federico Gonzales, Research Associate.

Physics

23. Change the title of the position occupied by Dr. Robert J. Shalek to Assistant Physicist, without change in funds.

24. Create the position of Electronics Engineer at \$5,000 for twelve months, effective September 1 by the transfer of the necessary funds from Unappropriated Surplus.

Experimental Hematology

25. Create the second position of Research Technician I at \$3,648 for twelve months, effective September 1, the necessary funds to come from the Reserve for Salaries.

Experimental Medicine

26. Change the title of the position occupied by Dr. Vasant M. Doctor to Assistant Biochemist at the increased salary of \$6,540 for twelve months, effective September 1, the necessary funds, \$1,540, to come from Unappropriated Surplus.

27. Increase the number of Research I Technician positions to 8 by the transfer of \$2,460 from the Reserve for Salaries, effective September 1.

Experimental Pathology

28. Delete two positions of Research Technician I and create one position of Research Technician II at \$4,404, effective September 1, and transfer the balance of \$1,380 to Reserve for Salaries.

29. Appoint Dr. Jeffrey P. Chang as Research Assistant at \$6,800 for twelve months, effective September 1, this salary to come from U. S. Public Health Grant 1913CS.

~~30. Appoint Dr. Arthur J. Speece as Assistant Cytologist (Microanatomy) at \$6,000 for twelve months, effective September 1, this salary to come from U. S. Public Health Grant C-9390.~~

Experimental Surgery - Sub-Section of Immunology

31. Increase the salary for Dr. Jack G. Makari, Immunologist, from \$8,200 to \$8,720, effective September 1, the necessary funds, \$520, to come from Unappropriated Surplus.

32. Appoint to the position of Immunochemist Dr. Sulo A. Karjala at \$8,500 for twelve months, effective September 1, at \$3,500 to be paid from the funds budgeted for this position plus \$1,500 from Unappropriated Surplus, for 10/17 time, and \$3,500 from U. S. Public Health Grant C-9396, for 7/17 time.

Section of Virology and Electron Microscopy

33. Create a new budget as follows, the necessary \$33,344 to come from Unappropriated Surplus:

| | | |
|---|--|----------|
| Virologist and Experimental Pathologist | | |
| Dr. Leon Dmochowski (8/10 time) | | \$10,000 |
| Engineer Designer | | |
| | | 6,024 |
| 2201 Research Technician II | | |
| \$304-467 (1) | | 3,840 |
| 0021 Secretary | | |
| \$241-304 (1) | | 3,480 |
| Maintenance, Equipment, Supply and | | |
| Travel | | 10,000 |
| | | \$33,344 |

Information and Statistics

34. Increase the number of Assistant Epidemiologist positions to 3, effective September 1, by the transfer of \$4,212 from the Reserve for Salaries.

Audio-Visual Services

35. Delete the item "Clerk (3)" and transfer funds as indicated:

| | | |
|-------------------------|--|------------|
| 0000 Clerical Assistant | | |
| \$149-190 (1) | | \$1,872.00 |
| 0001 Clerk | | |
| \$190-231 (1) | | 2,400.00 |
| 0021 Secretary | | |
| \$241-304 (1) | | 3,168.00 |
| Reserve for Salaries | | 330.00 |
| | | \$7,770.00 |

Extension Studies

✓ 36. Appoint Mr. Robert A. Kolvoord to the position of Head of Medical Communications, 3/4 time, effective September 1, at \$6,300, this amount to be transferred from Unappropriated Surplus.

Clinical Pathology

37. Increase the number of clerk typist positions to 2, effective September 1, by the transfer of \$2,640 from Unallocated Pay Patient Revenue.

Therapeutic Radiology

38. Increase the number of Senior Clerk Typists to 2, effective September 1, by the transfer of \$2,422 from the position of Head X-ray Therapy Technician (Mary Walker) and \$470 from the position of Resident.

Anesthesiology Service

✓ 39. Reclassify the position and change salary shown for Miss Rebecca S. Williams from Anesthesia Supervisor at \$6,318 to Nurse Anesthetist at \$6,120, effective September 1.

Food Service

40. Appoint to the position of Food Service Manager Mr. T. O'Neal Atkinson at \$6,468 for twelve months, effective September 1, \$4,761 of which is to come from the budgeted position, \$90 from Unappropriated Surplus, and \$1,617 from the Auxiliary Enterprise "Cafeteria."

41. Delete one position of Dietitian at a rate of \$2,940.00 and one Cook II position at a rate of \$1,704, and transfer funds as indicated:

| | |
|--|------------|
| Assistant Dietitian (1) | \$2,400 |
| Cook I (1/2 time) (1) | 1,380 |
| Kitchen Helper (part-time) (1) (no additional funds required) | |
| Reserve for Salaries | <u>864</u> |
| | \$4,644 |

Medical Social Service

42. Create the position of Clerk Typist at \$2,400, effective September 1, the necessary funds to come from the Reserve for Salaries.

Nursing

✓ 43. Change the title of the position of Director of Nurses to Director of Nursing, and appoint to it Miss Renilda Hilkemeyer at \$7,200 for twelve months, effective September 1, the additional \$200 to come from Unappropriated Surplus.

Communications

44. Create an additional position of Switchboard Operator for the period September 1-6, by the transfer of \$36.20 from the Reserve for Salaries.

Laundry

45. Transfer one position of Seamstress at \$2,280 to the Laundry from the Linen Room.

Operation and Maintenance of Physical Plant

46. Create the following new positions to operate the Boiler Room for the Dental School, the necessary funds to come from the Reserve for Salaries, effective September 1:

| | | |
|------|---------------------|-----------------|
| 3105 | Stationary Engineer | |
| | \$312-395 (1) | \$4,212.00 |
| 3207 | Mechanics Helper | |
| | \$190-241 (1) | 2,892.00 |
| 3200 | Laborer | |
| | \$156-200 (1) | <u>1,968.00</u> |
| | | \$9,072.00 |

except General Administration

Prorated Expenses and Reserves

47. Transfer \$50,000 from Unappropriated Surplus to the Reserve for Salaries and \$25,000 from Unappropriated Surplus to the Reserve for Maintenance, Equipment, Supplies and Travel.

check out

Transfer between Legislative Appropriations

48. Transfer funds between Legislative Appropriations indicated below under the authority of Section 10a of Article V, Agencies of Higher Education - Special Provisions of House Bill No. 140 as passed by the Regular Session of the 54th Legislature:

HB 111 23 = 106, 107, 108, 109, 110 (4)(c) 07

From Legislative Appropriation:

| | | |
|-------|---|--------------------|
| S-890 | Care of Patients | \$ 85.66 |
| S-891 | Organized Research | 1,190.61 |
| S-892 | General Operating Expenses | 7,631.49 |
| T-902 | All other General Administrative Salaries | <u>13,442.74</u> |
| | | <u>\$22,350.50</u> |

To Legislative Appropriation:

| | | |
|-------|----------------------------|--------------------|
| T-905 | General Operating Expenses | <u>\$22,350.50</u> |
|-------|----------------------------|--------------------|

OUT OF STATE TRIPS: I recommend your approval of the following out of state trips by staff members listed below, their expenses to be paid by the Maintenance and Travel Account unless otherwise specified:

1. Dr. R. Lee Clark, Jr., September 18-21, to participate in a meeting of the Cancer Control Committee of the National Cancer Institute at Bethesda, Maryland, and to interview prospective personnel in Washington, D. C.; October 27-November 2, to Chicago, Illinois to participate in meetings of the American Association for the Surgery of Trauma, the Cancer Committee of the American College of Surgeons, and the Clinical Congress of the American College of Surgeons; November 15-18 to Kansas City, Missouri, to present a paper at the meeting of the Public Health Cancer Association of America.

2. Mr. William Depew, September 1-13, to attend an inhalation therapy technician training course at the Melco Company, Ridgefield, New Jersey.
3. Dr. Leon Dmochowski, September 5-15, to present scientific papers in Amsterdam, Holland and London, England at personal expense; October 26-29 to participate in a meeting of the Electron Microscope Society of America, State College, Pennsylvania.
4. Dr. A. C. Griffin, August 1-13, to present a scientific paper at a meeting of the International Biochemistry Congress in Brussels, Belgium, expenses to be paid from the account for "Various Donors for Cancer Research".
5. Mr. Arthur Kleifgen, September 17-24 to participate in a meeting of the American Hospital Association, Atlantic City, New Jersey.
6. Mr. Robert A. Kolvoord, August 27-September 3, to participate in a meeting of the Biological Photographic Association, Milwaukee, Wisconsin.
7. Dr. Jack G. Makari, August 28-September 3, to participate in a meeting of the Gordon Research Conference, New London, New Hampshire.
8. Dr. William O. Russell, July 5-8, to review the melanoma program at the University of Oregon with Doctor Fitzpatrick, Portland, Oregon; to consult with Dr. Paul Kotin re: tobacco research in Los Angeles; and to consult with members of the Los Angeles Tumor Registry concerning registry accessions, Los Angeles, California, expenses to be borne by Grant C 2620.
9. Miss Clara Schwabe, September 29-October 7, to participate in a meeting of the American Association of Medical Record Librarians, Chicago, Illinois, and to observe procedures in the out-patient clinic and medical records department of the Mayo Clinic, Rochester, Minnesota.
10. Dr. Jack B. Trunnell, September 10-17, to participate in a meeting of the Laurentian Hormone Conference, Estes Park, Colorado; September 24-25, to participate in a meeting of the Planning Committee for the Third National Cancer Conference of the American Cancer Society, Chicago, Illinois, expenses to be paid by the American Cancer Society, September 26 to participate in a meeting of the Endocrine Society, Indianapolis, Indiana; October 9-12, to participate in a meeting of the Conference on Cancer Chemotherapy of the National Institute of Health, Arden House, Harriman, New York.
11. Dr. John I. Wheeler, Jr., August 22-September 10, to attend an Institute of Neurological and Physiological Aspects of Clinical Psychology conducted by the American Psychological Association at Stanford University and to present a scientific paper at a meeting of the American Psychological Association, San Francisco, California, expenses to be borne by the Hogg Foundation.
12. Dr. John F. Dillon, December 10-17, to present a scientific paper at a meeting of the Radiological Society of North America, Chicago, Illinois.

13. Dr. Gilbert H. Fletcher, December 10-17, to participate in a meeting of the Radiological Society of North America, Chicago, Illinois.
14. Dr. Lois Collins, September 18-23, to participate in a meeting of the American Roentgen Ray Society and to conduct a refresher course on "Problems in Bone Interpretation in Children", Chicago, Illinois.
15. Dr. John P. McGraw, August 16-22, to present a scientific paper and exhibits at a meeting of the Rocky Mountain Radiological Society, Denver, Colorado.
16. Dr. Richard C. Hay, November 3-6, to represent this institution in connection with our educational and residency training program and to serve as an examiner at the oral examinations of the American College of Anesthesiologists, Boston, Massachusetts.
17. Miss Marjorie Neel, October 24-28, to participate in a meeting of the American Hospital Association Central Service Administration Institute, New Orleans, Louisiana.
18. Dr. Jorge Awapara, October 7-14, to present a paper at the meeting of the Pharmacology and Experimental Therapeutic's Study Section, Harriman, New York, and to confer on research projects with Dr. Howard Burchenal, Sloan-Kettering Institute, New York, New York, expenses payable from Grant 1831-2C.

WAIVER OF NEPOTISM RULE: It is recommended that the nepotism rule be waived in the following cases, in accordance with authorization previously granted by the Board of Regents:

1. Dr. Nylene Eckles and Dr. Arthur Kirschbaum, husband and wife, as approved by the Board, April 10, 1954 (Minutes of Meeting 539, Page 4).
2. Dr. So-Khim Tan and Dr. Wen Jung Chiu, husband and wife, as approved by the Board, July 17, 1954 (Minutes of Meeting 541, page A-4).

OUTSIDE AND ADDITIONAL DUTIES: It is recommended that the following outside and additional duties be authorized.

1. Mr. Arthur Kleifgen, Administrator, to provide services in connection with the accounts and records of the Association of Physicians, for which he will be compensated at the rate of \$900.00 for the fiscal year. (Previously approved by the Board, September 18, 1954, Page A-6).
2. Personnel of the Physics Department, for x-ray calibrations, both complete and regular checks, and other special applications usually concerned with protection in relation to either specific instruments or specific techniques for the other hospitals in the Texas Medical Center, which units do not have available the necessary staff to perform these functions; it is estimated that no one person will receive in excess of \$300 during the fiscal year for performing these outside duties.

GRANTS: I recommend acceptance of the following grants, and that the appreciation of the Board be sent the donors by the Secretary:

- ✓ 1. Renewal of American Cancer Society institutional research grant, INSTR-23H, for \$140,100, effective September 1, 1955 to August 31, 1956, for the program entitled "Factors regulating growth - a hormonal, radio-biological and biochemical study" under the direction of Dr. R. Lee Clark, Jr., acknowledgement to go to Mr. M. R. Runyon, Executive Vice President, American Cancer Society, Incorporated, 521 West Fifty-seventh Street, New York 19, New York. Mr. Runyon has requested that no publicity be given this grant until he so advises.
- ✓ 2. Welch Foundation Research Grants as follows:
 1. \$9,252 per year for three years for the project "A Study of Metabolism of Sulfur Amino Acids and Related Compounds" under the direction of Dr. Jorge Awapara, effective November 1.
 2. \$32,400 for the first year and \$25,000 for the second year for the project entitled "A Study of Endocrine Factors in Pigmentation and in the Origin and Growth of Tumors" under the direction of Dr. A. Clark Griffin, effective November 1.

Acknowledgement is to be sent to The Robert A. Welch Foundation, 2010 South Coast Life Building, Houston 2, Texas.

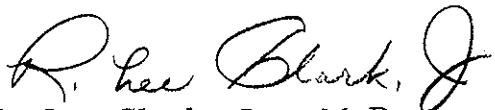
- ✓ 3. A grant in the amount of \$1,000 in support of our 1956 Annual Symposium from the Texas Division of the American Cancer Society, acknowledgement to go to Mr. Curt W. Reimann, Executive Director, American Cancer Society Texas Division, Incorporated, 1609 Colorado Street, Austin 1, Texas.
- ✓ 4. \$1,200 from the Endo Products, Incorporated to be placed in a fund entitled, "Endo Products Incorporated Fellowship Fund" and to be used for payment to residents and fellows for preparation of special reports to Endo Products, Incorporated on research conducted at this hospital, using their new products, acknowledgement to be sent to Mr. M. J. Lewenstein, Endo Products, Incorporated, 84-40 101st Street, Richmond Hill, New York.

GIFTS: I recommend your acceptance of the following gifts, and that the appreciation of the Board be sent the donors by the Secretary:

- ✓ 1. \$5,000.00 from Mrs. Penn Rettig and her family, 1920 Woodbury, Houston, Texas to be used for research in the Section of Experimental Medicine at the discretion of Doctor Trunnell. Mrs. Rettig has requested that no publicity be given to this gift.
- ✓ 2. \$200.00 from Mr. M. M. Feld, Post Office Box 276, Houston, Texas, as a payment on his pledge for the building and equipment fund.
- ✓ 3. \$100.00 from Mrs. Eva Nance, Route 1, Box 50, Livingston, Texas, for the research fund, in appreciation of services rendered her sister, Miss Katie Oates of Livingston, Texas.

- ✓ 4. \$400.00 for the Research Fund bequeathed under the Will of James Godwin and forwarded at the direction of Daisy Dean and C. J. Godwin, Administrators, acknowledgement to be sent to Mr. W. S. Barron, Attorney, E. H. Astin Building, Rooms 31-32, Bryan, Texas.
- ✓ 5. \$400.00 from the Aglaian Study Club of Alvin, Texas for the Building and Equipment Fund, in final payment of their pledge, \$144.00 of which is in memory of Mrs. John C. Evans, acknowledgement to be sent in care of Mrs. Joe D. Jephson.
- ✓ 6. \$825.00 from the Weingarten Welfare Corporation, Post Office Box 1698, Houston, Texas, for the Building and Equipment Fund, in final payment of their pledge, acknowledgement to be sent in care of Mr. Abe Weingarten.
- ✓ 7. \$600.00 from the East Texas Quarter Horse Breeders Association representing the proceeds of their 1954 Show, for the research fund, acknowledgement to be sent to the Honorable W. C. Holcombe, 222 Glover-Crim Building, Longview, Texas.
- ✓ 8. \$750.00 from Mr. S. P. Coleman, 30 Rockefeller Plaza, New York, New York, to help defray expenses of Dr. A. Clark Griffin's trip to Brussels; donor has requested that no publicity be given to this gift.
9. The gifts under \$100.00 as listed on the attached sheets, all of which have been acknowledged by the institution.

Respectfully submitted,


 R. Lee Clark, Jr., M.D.
 Director

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| DATE | DONOR | ADDRESS | AMOUNT | FUND | REMITTED TO |
|------|--|--|---------|--------------|-----------------------|
| 3/1 | Mrs. Elizabeth McGlasson Miss Sarah Edwards | 3401 Rice Blvd., Houston 3401 Rice Blvd., Houston | \$ 6.00 | Research | Uncle Sam Rogers |
| 3/2 | Mr. & Mrs. Don F. Haynes | 5559 Holly Springs, Houston | 10.00 | Unallocated | Mrs. V. S. Roberts |
| 3/2 | Battelstein's | 812 Main Street, Houston | 5.00 | Unalloc. | Mrs. V. S. Roberts |
| 3/2 | Mr. & Mrs. Lester Sala | Route 2, Troup, Texas | 5.00 | Unalloc. | S. Crawford |
| 3/3 | Mr. & Mrs. Edwin R. Moore | P. O. Box 259-5, Port Lavaca | 10.00 | Research | Leon C. Levy |
| 3/3 | Officers & Board of Auxiliary, St. Joseph's Hospital | 264 Jackson Avenue Memphis, Tennessee | 12.00 | Unalloc. | W. R. Pope |
| 3/4 | Thrift Shop | 116 Dennis, Houston | 75.00 | Pat. Welfare | - - - - - |
| 3/4 | Mr. Jose Basuldua | E. Mohl, Edinburg, Texas | 10.00 | Pat. Welfare | - - - - - |
| 3/4 | Mr. & Mrs. G. E. McKamey | Box 118, Port Lavaca | 10.00 | Research | Leon C. Levy |
| 3/4 | Miss Jewel Hudler c/o Victoria College | Social Science Department Victoria, Texas | 4.00 | Research | Leon C. Levy |
| 3/4 | Westwood Civic Club c/o Mr. G. Ormand, Jr. | 4041 Woodford, Houston | 15.00 | Unallocated | Leon C. Levy |
| 3/4 | Mrs. C. McMurry Mrs. W. A. Burkett Mrs. E. L. Slataper Mrs. Pearl Buckingham Mrs. M. E. Sisson Mrs. E. E. Foster Mrs. T. F. Abbott | 4509 San Jacinto, Houston 32 Pinedale 2306 Albans 4514 Floyd 2101 Bissonnet 1705 Stuart 130 Bellaire Ct., Bellaire | 7.00 | Unallocated | Mrs. A. H. McClelland |
| 3/7 | Port Lavaca Yacht & Sailing Assn. c/o Mr. J. J. Randall | Box 449, Port Lavaca | 5.00 | Research | Leon C. Levy |
| 3/7 | Mrs. Ben Sloane | Box 156, Port Lavaca | 10.00 | Research | Leon C. Levy |
| 3/7 | Mrs. Max W. King | 502 N. 11th, McAllen | 10.00 | Unallocated | Max W. King |
| 3/7 | Mr. & Mrs. George S. Herron | 1028 Oxford, Houston | 5.00 | Unallocated | Mrs. J. L. Buttrell |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|------------------------------|---------|-------------|--------------------|
| 3/7 | Officers & Directors Nat'l Bank of Commerce | Houston, Texas | \$25.00 | Unallocated | L. B. Herring |
| 3/7 | Mr. Cecil N. Cook | 3000 Gulf Bldg., Houston | 10.00 | Unallocated | L. B. Herring |
| 3/7 | Mr. Samuel E. Sims | 3839 Grennoch, Houston | 6.00 | Unallocated | L. B. Herring |
| 3/7 | Mr. & Mrs. Vern West | 7 Laird Lane, Athens | 5.00 | Unallocated | L. B. Herring |
| 3/7 | Victoria National Bank | Victoria, Texas | 7.50 | Research | Leon C. Levy |
| 3/8 | Mr. & Mrs. P. A. Meyers | 5314 Mandell, Houston | 10.00 | Unallocated | L. B. Herring |
| 3/8 | Mr. & Mrs. Tom Rutledge | 5314 Mandell, Houston | 10.00 | Unallocated | L. B. Herring |
| 3/8 | Mrs. Ada Foester | Route 1, Port Lavaca | 10.00 | Research | Leon C. Levy |
| 3/8 | Rev. C. T. Branch & Family | Box 554, Port Lavaca | 5.00 | Research | Leon C. Levy |
| 3/8 | Mr. & Mrs. W. E. Harper | 10 N. Wynden, Houston | 5.00 | Unallocated | L. B. Herring |
| 3/8 | Mr. Morgan J. Davis | Humble Bldg., Houston | 10.00 | Unallocated | L. B. Herring |
| 3/8 | Battelstein 's Inc. | 812 Main Street, Houston | 5.00 | Unallocated | L. B. Herring |
| 3/8 | Mr. & Mrs. Gary S. Emerson | 3405 Georgetown, Houston | 5.00 | Research | Mrs. V. S. Roberts |
| 3/8 | Mr. M. H. Norton | P. O. Box 1163, Dallas | 5.00 | Unallocated | Mrs. V. S. Roberts |
| 3/9 | Mr. Robert L. Wood | Midland Tower, Midland | 25.00 | Unallocated | L. B. Herring |
| 3/14 | Mr. & Mrs. Tom Sealy | P. O. Box 670, Midland | 10.00 | Unallocated | L. B. Herring |
| 3/14 | Mrs. Walter G. Sterling | 5701 Jackson, Houston | 10.00 | Unallocated | L. B. Herring |
| 3/14 | Officers & Directors Second National Bank | Houston, Texas | 25.00 | Unallocated | L. B. Herring |
| 3/14 | Mr. & Mrs. T. J. Johnson | Tyler, Texas | 10.00 | Unallocated | L. B. Herring |
| 3/14 | Mr. Clyde H. Alexander Mr. Creston H. Alexander | Continental Building, Dallas | 30.00 | Research | L. B. Herring |
| 3/14 | Houston Geological Society c/o Walter W. McMahan, Jr. | P. O. Box 56, Houston | 15.00 | Research | L. B. Herring |

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| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|-------------------------------|----------|-----------------|--------------------------------------|
| 3/14 | Tennessee Gas Transmission Co. | P. O. Box 2511, Houston | \$ 25.00 | Research | L. B. Herring |
| 3/14 | Mr. & Mrs. E. D. Pressler | 2013 Brentwood Drive, Houston | 5.00 | Unallocated | L. B. Herring |
| 3/14 | Trice Production Company | Longview, Texas | 10.00 | Unallocated | L. B. Herring |
| 3/14 | Mr. & Mrs. Harold Decker | 1746 Rice Blvd., Houston | 10.00 | Unallocated | L. B. Herring |
| 3/14 | Mr. & Mrs. Sidney Schafer | 3424 Overbrook, Houston | 15.00 | Unallocated | L. B. Herring |
| 3/14 | Dr. E. M. Cuenod | Med. Arts Building, Houston | 7.50 | Research | L. B. Herring |
| 3/14 | Clayton Williams | Sweetwater, Texas | 25.00 | Research | Mrs. Clay Burns Mr. T. B. Simmons |
| 3/14 | Miss Violet Lipscomb | 1202 Tuam, Houston | 1.00 | Unallocated | - - - - - |
| 3/14 | Miss Delda Ruth Hahn | Port Lavaca, Texas | 5.00 | Research | Leon C. Levy |
| 3/14 | Miss Gertrude Maurin | 1205 Banks, Houston | 10.00 | Research | Leon C. Levy |
| 3/14 | Texas Employment Comm. Employees | P. O. Box 2574, Houston | 10.00 | Unallocated | A. W. Smith |
| 3/14 | Martha Frances Hill | P. O. Box 2574, Houston | 21.00 | Unallocated | A. W. Smith |
| 3/14 | Mr. John W. Sutton | 420 N. Quentin | 10.00 | Unallocated | E. E. Reynolds |
| 3/14 | Mrs. R. S. Sterling | 21 W. Lane, Houston | 25.00 | Unallocated | John Wofford |
| 3/14 | Miss Laile H. Thompson | 4713 Welford, Bellaire | 5.00 | Unallocated | Mrs. Chas. McKinzie |
| 3/14 | Helen, C. C. & "Boo" | Box 1185, Bay City | 3.00 | Unallocated | R. M. Davant |
| 3/14 | Mr. & Mrs. Harry L. Smith Mrs. Blanche Cunningham | Route 8, Box 670, Houston | 5.00 | Unallocated | Sam Rogers |
| 3/14 | San Jacinto Council No. 347 R & S M - Will N. Kidd Chapter No. 424 R. M. M. c/o G. E. Daniel | 1417 Neeley Drive | 5.00 | Unallocated | Guy Rood McClatchy |
| 3/14 | Fraternal Order of Eagles Ladies Auxiliary, c/o H. L. Mead | 12750 Coulson, Houston | 5.00 | Vol. Serv. | |
| 3/14 | Mrs. E. P. Ross | 63 Tiel Way, Houston | 10.00 | Spec. Ped. Fund | |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|-----------------------------------|----------------------------|----------|-------------|-----------------------|
| 3/14 | Mr. & Mrs. J. R. Mares | Dickinson, Texas | \$ 10.00 | Unallocated | L. B. Herring |
| 3/14 | Mr. & Mrs. J. W. Starr | 1411 W. Illinois, Midland | 10.00 | Unallocated | L. B. Herring |
| 3/14 | Mr. Earl Hollandsworth | Longview, Texas | 25.00 | Unallocated | L. B. Herring |
| 3/15 | Mr. & Mrs. L. LaBauve | P. O. Box 306, Edna | 10.00 | Unallocated | Leon C. Levy |
| 3/15 | Mr. J. O. Edwards | 3744 Aberdeen Way, Houston | 8.00 | Unallocated | Mrs. C.A. McKenzie |
| 3/17 | Mr. & Mrs. H. E. Thornhill | 3031 Reba Drive, Houston | 15.00 | Unallocated | L. B. Herring |
| 3/17 | Mrs. Myrtle Azbill | Box 795, Richmond | 10.00 | Research | - - - - - |
| 3/17 | Mrs. Mary E. Hunter | 1007 Harriot, Beaumont | 10.00 | Research | Miss Mary E. Burkhart |
| 3/18 | Mrs. Boris Wolff | 2007 Sheridan, Houston | 5.00 | Research | Leon C. Levy |
| 3/18 | Mrs. A. F. Wood, Sr. | 1001 E. Tyler, Athens | 5.00 | Unallocated | L. B. Herring |
| 3/18 | Mr. & Mrs. G. Y Davidson | 3112 Reba Drive, Houston | 10.00 | Unallocated | Paul W. Bruner |
| 3/18 | Mrs. E. R. LaRue | Athens, Texas | 5.00 | Unallocated | Mrs. Marilyn Schmitt |
| 3/21 | Mr. & Mrs. G. O. Cate | 2061 Southgate, Houston | 5.00 | Unallocated | L. B. Herring |
| 3/21 | Dr. & Mrs. Hugh C. Welsh | 3465 Inwood, Houston | 7.50 | Unallocated | L. B. Herring |
| 3/21 | Mr. & Mrs. J. V. Cline | 2034 Swift, Houston | 5.00 | Pat. Care | L. B. Herring |
| 3/21 | Minerva Club, c/o Mrs. Ledbetter | 3262 Reba Drive, Houston | 5.00 | Research | L. B. Herring |
| 3/21 | Virgil Childress | Shell Bldg., Houston | 50.00 | Unallocated | Mrs. V. S. Roberts |
| 3/22 | Mr. & Mrs. Robt. G. Behrmann, Jr. | Gulf Bldg, Houston | 15.00 | Unallocated | L. B. Herring |
| 3/22 | Mr. & Mrs. L. G. Marsters, Jr. | Route 4, Box 288, Houston | 20.00 | Adm.Cont. | Mrs. M. Schmitt |
| 3/22 | Mr. & Mrs. Everett B. Miller | 5218 Locust, Bellaire | 10.00 | Adm.Cont. | Mrs. M. Schmitt |
| 3/22 | Mrs. James A. Patton | 4201 University, Dallas | 10.00 | Unallocated | L. B. Herring |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|--|----------|-------------|----------------------|
| 3/22 | Mr. & Mrs. Weldon Jordan | Pleasanton, Texas | \$ 10.00 | Research | Mrs. Ruth Hargis |
| 3/23 | Dr. & Mrs. Henry Fisherman | 3319 Wentworth, Houston | 5.00 | Unallocated | Natalie Cohen |
| 3/28 | Mrs. Julie B. Dreyfus | 3239 Wentworth, Houston | 2.50 | Unallocated | Mrs. Rose Sachs |
| 3/28 | Miss Dorothy E. Brown | 612 Copper, N. E. Albuquerque, New Mexico | 50.00 | Research | - - - - - |
| 3/28 | Mrs. Ira Jarboe | 4928 O.S.T., Houston | 3.00 | Research | Elmer E. Davidson |
| 3/28 | Mr. & Mrs. A.J. Etie & Family | 3214 E. 8th, Bay City | 10.00 | Unallocated | Louis E. Wade |
| 3/28 | Mr. & Mrs. Milam L. Davis | 2708 Fourth St., Bay City | 10.00 | Unallocated | Louis E. Wade |
| 3/28 | Mrs. C. L. Cox | 1606 Travis Heights Blvd., Austin | 5.00 | Unallocated | Carl Lundgren |
| 3/28 | J. D. Newberry Tarrytown Pharmacy | 3110 Windsor Road, Austin | 5.00 | Unallocated | Carl Lundgren |
| 3/28 | Mr. & Mrs. Dennis B. DuPriest | 2909 Beanna, Austin | 5.00 | Unallocated | Carl Lundgren |
| 3/28 | Checker Front Stores, Inc. | Box 772, Austin | 10.00 | Unallocated | Carl Lundgren |
| 3/28 | Mr. & Mrs. Roswell J. Miller | | 3.50 | Unallocated | Carl Lundgren |
| 3/28 | Mr. David N. Miller | 2519 Addison Road, Houston | 5.00 | Research | Mrs. B. Lasof |
| 3/29 | Mr. Carl Wendlandt & Sons | 123 W. 8th, Austin | 5.00 | Unallocated | Carl Lundgren |
| 3/29 | Newcomer's Club of Greater Houston Mrs. M. D. Thompson, President | 3737 Merrick Drive, Houston | 10.00 | Unallocated | Mrs. F.P. Clark, Jr. |
| 3/29 | Col. & Mrs. Paul M. Brewer | 1004 Danbury Road, Houston | 10.00 | Unallocated | Leon C. Levy |
| 3/30 | Mr. & Mrs. Raymond S. Mauk | 3656 Meadow Lake, Houston | 10.00 | Unallocated | Carl Lundgren |
| 3/30 | Mr. & Mrs. Edward Giles, Jr. | 712 Perry-Brooks Bldg, Austin | 5.00 | Unallocated | Carl Lundgren |
| 3/30 | Travis Booster Club c/o Mrs. M. W. Redd, V-Pres. | 607 Bayland, Houston | 5.00 | Research | W.G.Brandstetter |

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| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|--|----------|-------------|--------------------|
| 3/30 | Mr. & Mrs. Johart Anderson Mr. & Mrs. C. J. Anderson Mr. & Mrs. Lee Anderson | 93½ Red River, Austin 1701 Meadowbrook, Austin 203 Wonsley Drive, Austin | \$ 10.00 | Unallocated | Carl Lundgren |
| 3/31 | Miss Edna Mitchell | 1112 Gillespie, Austin | 5.00 | Unallocated | Carl Lundgren |
| 3/31 | Reagan High School Band | Houston, Texas | 10.00 | Research | W. G. Brandstetter |
| 3/31 | Mr. Frank E. Russell | 4044 Overbrook, Houston | 10.00 | Unallocated | Mrs. M. M. Schmitt |
| 3/31 | Mr. W. B. Wright | Cisco, Texas | 10.00 | Unallocated | Mrs. M. Schmitt |
| 3/31 | Mr. & Mrs. Burke Baker | 4 Shadow Lane, Houston | 5.00 | Unallocated | L. B. Herring |
| 3/31 | Mr. & Mrs. Clifford Howard | 24 Bash Place, Houston | 20.00 | Research | W. G. Brandstetter |
| 4/4 | Mr. & Mrs. J. Lawrence Berkman, John Lawrence, and LaTrelle | 3414 Foothills Pkwy, Austin | 5.00 | Unallocated | Carl Lundgren |
| 4/4 | Margaret & Howard Edberg | 612 Glenrock Road Baltimore, Maryland | 5.00 | Unallocated | Tyre H. Brown |
| 4/4 | Mr. Maner Graham | P. O. Box 1793, Midland | 10.00 | Unallocated | L. B. Herring |
| 4/4 | Mrs. C. E. Christianson | 1016 Harwood Place, Austin | 5.00 | Unallocated | Carl Lundgren |
| 4/4 | Mr. J. Percival Rice | Merc. Bank Bldg., Dallas | 5.00 | Unallocated | Carl Lundgren |
| 4/4 | Mr. James W. Rice | 1504 W. 30th, Austin | 10.00 | Unallocated | Carl Lundgren |
| 4/4 | Jewish Community Center Boys Club | 2020 Hermann Drive, Houston | 10.00 | Research | Natalye Cohen |
| 4/4 | Grace Methodist Church & Choir | 13th & Yale, Houston | 18.70 | Research | W. G. Brandstetter |
| 4/5 | Mrs. Archa E. Wilcox | 2519 Lake Place Minneapolis, Minnesota | 2.00 | Unallocated | - - - - - |
| 4/5 | Mr. Carl H. Stautz | 1704 Exposition Blvd. Austin 3, Texas | 10.00 | Unallocated | Carl Lundgren |
| 4/5 | Mr. Thomas A. Graham | Westenfield Development Co. P. O. Box 5007, Austin | 10.00 | Unallocated | Carl Lundgren |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|---|---|---------------|----------------------------|--------------------------------|
| 4/6 | R. A. Barton Mr. & Mrs. H. Carlos Smith Mrs. B. G. Wasserman & Family Mr. & Mrs. Lawrence A. Dia Mr. & Mrs. Harry C. Smith Mr. & Mrs. R. Harvey & Family Mrs. Katie Wedig & Etalka Girl's Friendly Society | Port Lavaca Box 526, Port Lavaca | \$ 50.00 | Research | Leon C. Levy |
| 4/11 | Mr. Daniel F. Schorlemer | 3607 Parker, Amarillo | 5.00 | Research | F. Duane Wood |
| 4/11 | Mrs. Elizabeth Rice Finks Julia Young Finks | 1504 W. 30th, Austin | 5.00 | Research | Carl Lundgren |
| 4/11 | Mrs. G. H. Noren Mr. & Mrs. Conway Noren | 1508 W. 9th, Austin | 7.50 | Research | Carl Lundgren |
| 4/11 | Mr. & Mrs. Michael Freeman | P. O. Box 522, Refugio | 3.00 | Research | W. G. Brandstetter |
| 4/13 | Mrs. Rose M. Dawkins | 203 East 34th, Austin | 5.00 | Unallocated | Carl Lundgren |
| 4/13 | Mr. & Mrs. James Sanders | 419 W. Alabama, Houston | 10.00 | Unallocated | L. H. Earnest, Sr. |
| 4/13 | Mr. Herbert E. Neuhaus | 818 Union Nat'l Bank Bldg. | 10.00 | Unallocated | Thos. S. Taliaferro |
| 4/13 | Mr. & Mrs. Philip Burling | 1912 Swift Blvd., Houston | 5.00 | Research | C. R. Larimer, Jr. |
| 4/15 | Mr. & Mrs. W. L. Richardson Mrs. Jack Pilhaus (sent in by Mrs. R. E. Browning) | 1813 N. Beaton, Corsicana | 5.00 1.50 | Research | John R. Summy |
| 4/15 | Miss Dorothy Kuhlmann | 14 Chelsea, Houston | 5.00 | Research | Mrs. Gladys Crofton |
| 4/15 | Palais Royal Palais Royal | Pasadena, Texas Main at Rusk, Houston | 10.00 5.00 | Unallocated Unallocated | J. E. Osborne J. E. Osborne |
| 4/15 | Lee & Sidney S. Iadin | P. O. Box 6715, Houston | 10.00 | Adm. Cont. | George Bailes |
| 4/18 | Mr. & Mrs. Ralph B. Roark | 2204 East 22 P 1 Tulsa, Oklahoma | 10.00 | Unallocated | L. H. Earnest, Sr. |
| 4/18 | Mr. & Mrs. Robert R. McLachlen | 5701 Jackson #703, Houston | 10.00 | Research | Louis V. Echols |
| 4/18 | Mr. & Mrs. W. E. Ferguson | 8511 Findlay, Houston | 5.00 | Research | C. R. Larimer, Jr. |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|----------------------------------|----------|-------------|---------------------|
| 4/20 | Mrs. Edna M. Roark | 3449 S. Atlanta Place | \$ 10.00 | Unallocated | L. H. Earnet, Sr. |
| 4/20 | Mr. A. C. Burnett | 3700 Montrost, Houston | 25.00 | Unallocated | Mrs. Clare Nevinger |
| 4/20 | Mr. & Mrs. Chas B. White | 5316 Mandell, Houston | 25.00 | Unallocated | L. V. Echols |
| 4/20 | Mr. & Mrs. H. N. Dixon | Memphis, Tennessee | 25.00 | Research | L. V. Echols |
| 4/20 | Mrs. Tyre H. Brown | Box 716, Lockhart | 2.50 | Unallocated | Dr. A. J. Pollard |
| 4/20 | Mrs. Sam Levy | 2237 Hermann Drive, Houston | 2.50 | Unallocated | Abe Jacobs |
| 4/25 | Mr. & Mrs. D. W. Sollie | 3716 Wroxton Road, Houston | 2.50 | Unallocated | Sam Muckleroy |
| 4/25 | Mr. & Mrs. R. F. Strater | 3720 Wroxton Road, Houston | 2.50 | Unallocated | Sam Muckleroy |
| 4/25 | Battelstein's | 812 Main Street, Houston | 5.00 | Unallocated | L. V. Echols |
| 4/25 | Mr. Maurice W. Plumb | 514 E. 38 $\frac{1}{2}$, Austin | 5.00 | Unallocated | Carl Lundgren |
| 4/25 | Mrs. Rose Ferguson | 610 N. Beaton, Corsicana | 3.00 | Research | John R. Summy |
| 4/25 | Mrs. W. W. Christopher Century Culture Club | Marfa, Texas | 10.00 | Research | |
| 4/25 | Miss Dorothy Kuhlmann | 3445 Wickersham, Houston | 5.00 | Research | T. K. Dixon, Sr. |
| 4/25 | Sandra & Erv Pike | 4613 Park, Bellaire | 5.00 | Unallocated | Clare Nevinger |
| 4/26 | Mr. & Mrs. R. D. Pylant | 7707 Brumblay, Houston | 5.00 | Unallocated | Mrs. Marion Gibson |
| 4/26 | Battelstein's, Inc. | 812 Main Street, Houston | 10.00 | Unallocated | T. K. Dixon, Sr. |
| 4/27 | Garland Music Club and Mr. Robert Tarpley | P. O. Box 655, Garland | 50.00 | Research | Mrs. Robert Tarpley |
| 5/2 | Mr. & Mrs. Sidney S. Ladin | P. O. Box 6715, Houston 5 | 10.00 | Adm. Cont. | Dr. Phillip Ladin |
| 5/2 | Mr. & Mrs. Vern West | 7 Laird Lane, Athens | 5.00 | Unallocated | John R. Noble |
| 5/2 | Mr. & Mrs. Ben Parten, Jr. | P. O. Box 276, Franklin | 10.00 | Unallocated | Carl Lundgren |
| 5/2 | Weldon Weekley & Jack Valenti | 2706 Richmond, Houston 6 | 10.00 | Unallocated | Bob Holland |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|---|--|---------|-------------|---|
| 5/2 | Mr. & Mrs. Ashley J. Etie | 3214 E. 8th, Bay City | \$ 5.00 | Unallocated | Hollie L. Briscoe |
| 5/2 | Col. Jack S. Finks | Q. M. Training Command Fort Lee, Virginia | 5.00 | Unallocated | Carl Lundgren |
| 5/2 | Mr. & Mrs. A. E. Prugel | Sonora, Texas | 3.50 | Research | Mrs. Bert Page |
| 5/2 | Langham, Langston & Burnett | 3700 Montrost Blvd., Houston | 25.00 | Unallocated | Clare Nevinger |
| 5/4 | Mr. & Mrs. Jack Kaufman | 3010 M.A.S. #11, Houston | 2.00 | Unallocated | Mrs. Camile Munsch |
| 5/4 | Mrs. J. R. Turnbull | 1801 Wentworth, Houston | 5.00 | Research | " " " |
| 5/4 | Underwood, Neuhaus & Company | City Nat'l Bank Bldg., Houston | 25.00 | Unallocated | Mildred Dupree |
| 5/4 | Frank S. Ladin & Associates | 2215 San Jacinto, Houston | 20.00 | Adm.Cont. | Simon Shlenker David Slavin Jack Winner Dr. P. Ladin |
| 5/5 | Southern Pacific Business Women's c/o Mrs. B. F. Webb, President | 431 Franklin Avenue, Houston | 51.00 | Unallocated | Mrs. L. B. Stewart |
| 5/5 | Miss Leone Callihan | Liverpool, Texas | 15.00 | Unallocated | |
| 5/5 | Mr. E. B. Callihan | Liverpool, Texas | 1.00 | Unallocated | |
| 5/5 | Mr. & Mrs. Lester Sala | Route 2, Troup | 5.00 | Unallocated | A. A. Sutton |
| 5/5/ | Mr. & Mrs. Lester Sala | Route 2, Troup | 5.00 | Unallocated | E. D. Woodward |
| 5/5 | Mr. & Mrs. Lester Sala | Route 2, Troup | 5.00 | Unallocated | Mrs. S. H. Stovall |
| 5/9 | Mr. John A. Lomax, Jr. | 6428 Vanderbilt, Houston | 5.00 | Unallocated | Mrs. K. W. McDowell |
| 5/9 | Miss Lucille Williams | 2707 Rio Grande, Austin | 10.00 | Unallocated | Carl Lundgren |
| 5/9 | Hesperian Daughters c/o Mrs. Laurence Rudd | 743 Walnut Street Colorado City, Texas | 6.00 | Unallocated | |
| 5/10 | Mr. & Mrs. Henry David | 1850 Lexington, Houston 6, | 10.00 | Unallocated | Mrs. K. W. McDowell |
| 5/10 | Mr. & Mrs. A. Smith | 11224 Memorial, Houston | 15.00 | Unallocated | Mrs. K. W. McDowell |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|----------------------------|---------|-------------|---------------------|
| 5/10 | Mr. & Mrs. Lester Sala Wright Drug Company | Route 1, Overton | \$ 5.00 | Unallocated | Mrs. H. L. Hunt |
| 5/10 | Mrs. Stella Gill & Miss Avis Gill | 1649 Harold, Houston | 3.00 | Unallocated | Elmer Davidson |
| 5/10 | Employees of Southern Barge Terminal | P. O. Box 9673, Houston 5, | 25.00 | Unallocated | John D. Ridley |
| 5/11 | Mr. & Mrs. A. S. Gelemon | 2221 N. MacGregor, Houston | 10.00 | Unallocated | Mrs. Agnes Sumrall |
| 5/11 | Mr. & Mrs. J. C. M. Cryer | Port Lavaca, Texas | 5.00 | Research | Leon C. Levy |
| 5/12 | Mrs. K. L. Navin | 744 West 43rd, Houston | 2.00 | Research | J. O. Mack |
| 5/12 | Mrs. Calvin Bay | 2505 Southmore, Houston | 5.00 | Unallocated | |
| 5/16 | Mr. & Mrs. W. J. Dissen | 2217 Inwood Drive, Houston | 10.00 | Unallocated | Mrs. Chas. McKinzie |
| 5/16 | Mrs. Louis Sonnen | 2222 Maroneal, Houston | 5.00 | Unallocated | Mrs. Elsie Ferrata |
| 5/16 | Mrs. C. M. Foester, Sr. Mr. & Mrs. Curtis Foester, Jr. Mr. & Mrs. Jim Bone | Box 37, Port Lavaca | 10.00 | Research | Leon C. Levy |
| 5/16 | Mr. & Mrs. M. A. Gunn | 250 Fauna, Houston 17, | 5.00 | Unallocated | Mrs. Mary Ferguson |
| 5/16 | Club Seventeen Mrs. Howard Hartzog | Box 267, Port Lavaca | 5.00 | Research | Leon C. Levy |
| 5/16 | Humble Power Department | Baytown, Texas | 10.00 | Unallocated | Mrs. Mary Longino |
| 5/17 | The Hawkins' Families | Box 236, Hart, Texas | 10.00 | Research | Mr. & Mrs. Popejoy |
| 5/17 | Miss Dorothy Kuhlmann | 3445 Wickersham, Houston | 5.00 | Research | Esmond B. Braswell |
| 5/17 | Mr. Lee Roy Young | Box 421, Rockport, Texas | 5.00 | Unallocated | Mrs. Mary Longino |
| 5/17 | Mrs. John G. Tittle | 612 Alvin, Pasadena | 5.00 | Research | |
| 5/17 | Homeroom 8-2, Jackson Jr. High | Pasadena, Texas | 12.51 | Research | Kenneth Florrow |
| 5/17 | Mr. & Mrs. G. A. Gerdes | Box 1026, Sinten | 10.00 | Unallocated | Mrs. Mary Longino |
| 5/18 | Mr. & Mrs. Sidney S. Ladin | P.O.Box 6715, Houston 5, | 10.00 | Adm. Cont. | Mrs. Jake Karotkin |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|--|----------|-------------|--|
| 5/18 | Cameron County Health Unit | 186 N. Sam Houston, Sam. Benito | \$ 15.00 | Pat.Welfare | |
| 5/18 | Mrs. Martha Anderson | Route 2, Box 131, Houston | 2.00 | Pat.Welfare | |
| 5/18 | Mr. & Mrs. Gordon Clark | 1603 Woodlawn, Corsicana | 6.00 | Unallocated | Mrs. Kate Smalley Mr. Wm. H. Fabian |
| 5/20 | Mr. & Mrs. J.C.Sugarek & Girls | 302 N. Tyler, Beeville | 3.00 | Unallocated | Mrs. Mary Longino |
| 5/20 | Mr. & Mrs. L. L. Lane Mr. & Mrs. C. V. Coons Mr. & Mrs. Robert McLachlen | 4922 Marietta, Houston Greenway Rd., Rye, New York 5701 Jackson, Houston | 30.00 | Research | Wm. G. Rothermel |
| 5/20 | Mr. & Mrs. A. I. Sellers | 2703 Pemberton Drive, Houston | 10.00 | Research | Mr. W.G.Rothermel |
| 5/20 | Various Donors | Houston & Baytown | 32.50 | Research | Mrs. Mary Longino |
| 5/20 | Mrs. J. R. Turnbull | 1801 Wentworth, Houston | 5.00 | Research | George Ashworth |
| 5/20 | Mrs. M. C. Kelley | 113 W. Adoue, Baytown | 5.00 | Unallocated | Mrs. Mary Longino |
| 5/23 | Mary, Flossie & August Blumberg | 1632 Harvard, Houston | 10.00 | Research | W. G. Rothermel |
| 5/23 | Officers of Peden Iron & Steel Co. | P. O. Box 1891, Houston | 25.00 | Unallocated | Mrs. M. J. Williams |
| 5/23 | Mr. & Mrs. George T. Morse, Jr. | 1660 South Blvd., Houston | 15.00 | Unallocated | Mrs. M. J. Williams |
| 5/23 | Mr. & Mrs. E. L. Sheets Mr. & Mrs. W. E. King | 2337 Grammercy, Houston 2432 Maroneal, Houston | 15.00 | Research | W. G. Rothermel |
| 5/23 | Battelstein's, Inc. | 812 Main Street, Houston | 5.00 | Unallocated | W. G. Rothermel |
| 5/24 | Peden Iron & Steel, employees of | P. O. Box 1891, Houston | 58.00 | Unallocated | Mrs. M. J. Williams |
| 5/24 | Maisie & Norman Avenell | 842 Country Lane, Houston | 5.00 | Unallocated | Mrs. M. J. Williams |
| 5/24 | Mr. & Mrs. Sam P. Worden | 695 Rocky River Rd., Houston | 10.00 | Unallocated | Mrs. Alice Crawford |
| 5/25 | Mr. & Mrs. C. M. Knipe | 3429 N. Parkwood Drive, Houston | 10.00 | Research | W. G. Rothermel |
| 5/25 | Oil, Chemical & Atomic Workers International Union, C.I.O., Local 4-316, c/o Mr. Fowler, Jr. | P. O. Box 173, Ingleside | 7.50 | Unallocated | Mrs. Mary Longino |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|---|--|---------|-------------|---------------------------------------|
| 5/25 | Margaret & Bill Brown | 3707 Underwood, Houston | \$10.00 | Research | Mrs. L. B. King |
| 5/25 | Mr. & Mrs. J. E. Price Mr. & Mrs. J. E. Price, Jr. Dr. & Mrs. T. T. Sponsel | 210 Richmond, Houston 218 Richmond, Houston 1402 E. Alabama, Houston | 25.00 | Unallocated | Mr. W. G. Rothermel |
| 5/25 | Mr. Robert W. Kurtz | 2126 Welch, Houston 6, | 20.00 | Unallocated | Mrs. Wegener |
| 5/26 | Mr. & Mrs. C. S. Newberry | 3939 Aberdeen Way, Houston | 5.00 | Unallocated | Mother of Mr. C. Williams |
| 5/26 | Maritime Oil Company | P. O. Box 2646, Houston | 60.00 | Research | W. G. Rothermel |
| 5/26 | Battelstein's | 812 Main Street, Houston | 5.00 | Unallocated | Mr. F. A. Heitman |
| 5/27 | Mr. C. F. Kinzbach | 2505 Dryden, Houston | 20.00 | Unallocated | W. G. Rothermel Mamie DeBajligethy |
| 5/27 | Mr. W. J. Woolsey | 1311 Lamar, Liberty | 10.00 | Unallocated | Mrs. M. Billingsley |
| 5/27 | Jane, Audie, & Emma Creel | 505 Main, Liberty | 10.00 | Unallocated | Mrs. M. Billingsley |
| 5/27 | Irvin Stockholm | Liberty, Texas | 1.00 | Unallocated | Mrs. M. Billingsley |
| 5/30 | Mr. & Mrs. Z. V. Donigan | 1336 Chimney Rock Rd., Houston | 3.00 | Unallocated | Mrs. F. A. Bartley |
| 5/30 | Kinkaid School, Fourth Grade | 1300 Richmond Rd., Houston | 8.75 | Adm.Cont. | W. G. Rothermel |
| 5/30 | Kinkaid Junior High School | 1300 Richmond Rd., Houston | 28.65 | Adm.Cont. | W. G. Rothermel |
| 5/31 | The Comstock's | Liberty, Texas | 5.00 | Research | Mrs. M. Billingsley |
| 5/31 | The Brooke Hamilton's | 2420 Dryden Road, Houston | 5.00 | Unallocated | Mrs. J. M. Williams |
| 5/31 | Open Forum Class of Central Presbyterian Church c/o Mr. J. F. Berly, Jr. | 3708 Wroxtton, Houston 5, | 5.00 | Research | Anna K. Chase |
| 5/31 | Mrs. S. C. Teague | 2123 Trinity, Liberty | 3.00 | Unallocated | Mrs. M. Billingsley |
| 6/1 | American Can Company | P. O. Box 1227, Houston 1, | 15.00 | Unallocated | Mr. W. G. Rothermel |
| 6/1 | Otis King | Liberty, Texas | 10.00 | Unallocated | Mrs. M. Billingsley |

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| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|--|---------|-------------|---------------------|
| 6/1 | Mr. J. D. Saunders | P. O. Box 527, Liberty | \$10.00 | Unallocated | Mrs. M. Billingsley |
| 6/3 | Dr. & Mrs. D. L. Hunt | 1907 Banks, Houston | 5.00 | Research | W. G. Rothermel |
| 6/3 | Mr. & Mrs. Bill Monk | P. O. Box 122, Liberty | 5.00 | Unallocated | Mrs. M. Billingsley |
| 6/6 | Donors of Sunday School Class c/o Mrs. A. J. Clayton | 510 Forrest, Baytown | 8.00 | Unallocated | Mrs. Mary Longino |
| 6/6 | Mr. & Mrs. Homer H. Jackson Mr. & Mrs. G. C. Perkins | 6404 Brompton Road, Houston 3401 Audubon St., Houston | 20.00 | Unallocated | W. G. Rothermel |
| 6/6 | Mr. & Mrs. L. G. Sanders | 300 Marion, Baytown | 5.00 | Unallocated | Mrs. Mary Longino |
| 6/7 | Mr. & Mrs. E. G. Holm, Jr. | 5666 Wickersham, Houston | 4.00 | Adm. Cont. | Elaine Heard |
| 6/7 | Virginia, Pete & Randy Burch | 4402 Acacia, Bellaire | 5.00 | Unallocated | Elaine Heard |
| 6/8 | Mr. C. J. Gerker | 2320 Shakespear, Houston | 5.00 | Unallocated | Wm. E. Harris |
| 6/8 | Mrs. Ed Homel | 2216 K., Bay City | 5.00 | Unallocated | R. T. Brodt |
| 6/8 | Mr. & Mrs. M. N. Anderson | 3221 - 13th, Bay City | 5.00 | Unallocated | R. T. Brodt |
| 6/8 | Mr. & Mrs. Lester Sala | Route 2, Troup | 5.00 | Unallocated | Mrs. Mattie Bird |
| 6/8 | Mrs. John Lendon Allen | 1328 E. 9th, Okmulgee, Oklahoma | 10.00 | Research | David E. Grantham |
| 6/8 | Misses Lola & Marion Avis | Fulshear, Texas | 5.00 | Research | Abe Daily |
| 6/9 | Battelstein's Inc. | 812 Main Street, Houston | 5.00 | Unallocated | Mr. J. E. McMahan |
| 6/9 | Canterbury Guild of St. Paul's Episcopal Church of Orange | 2002 6th St., Orange | 5.00 | Unallocated | Mrs. M. Billingsley |
| 6/9 | Mr. & Mrs. F. E. Smith Mr. & Mrs. J. W. Brisbois | 613 Hanover St., Edna | 5.00 | Unallocated | R. T. Brodt |
| 6/13 | A. J. Hartel, Jr. & Family | 1719 Trinity, Liberty | 10.00 | Adm. Cont. | Mrs. M. Billingsley |
| 6/13 | Misses Harriet Cobb & Ruth Crawford | S. P. Hospital, Houston | 5.00 | Unallocated | W. G. Rothermel |
| 6/13 | Mr. & Mrs. A. S. McNeese, Jr. Mr. & Mrs. R. E. McBride | 603 W. Friar Tuck Lane, Houston Angleton, Texas | 5.00 | Unallocated | W. G. Rothermel |

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| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|---|--------------------------------------|---------|-------------|-----------------------|
| 6/13 | Christian Women's Fellowship First Christian Church Mrs. W. O. Youngblood, Treas. | 3124 High Avenue, Groves | \$10.00 | Unallocated | |
| 6/15 | Miss Eugenia West | 1461 Lombardy, Houston | 5.00 | Research | Joe L. May |
| 6/15 | Mr. Guy Carter | Elgin, Texas | 5.00 | Unallocated | Ed. Bronaugh |
| 6/15 | Mrs. Elizabeth H. Pagan | 5676 Doliver St., Houston | 13.00 | Vol. Badges | |
| 6/16 | Mr. & Mrs. Milam L. Davis | 2708 Fourth, Bay City | 7.50 | Unallocated | Mrs. Katie LeTulle |
| 6/16 | Mrs. John D. Quinn and Miss Martha Quinn | 404 Holland, Navasota | 5.00 | Unallocated | Mrs. Isabel McAlpine |
| 6/16 | Trivium Club Eva L. Roberts, Treasurer | P. O. Box 454, Liberty | 2.00 | Unallocated | Mrs. M. Billingsley |
| 6/17 | Battelstein's, Inc. | 812 Main Street, Houston | 5.00 | Unallocated | Mrs. Lena C. Meredith |
| 6/17 | Mr. & Mrs. Ernest McClelland | Box 5392, Sonora | 3.00 | Unallocated | A. E. Newton |
| 6/17 | Mrs. H. A. Horton | 1542 Scharpe St., Houston | 5.00 | Research | Joe M. Johnson |
| 6/17 | Lakeside Grove Woodmen Circle 192 Mrs. C. C. Roper | 930 - 12th St. Port Arthur, Texas | 4.00 | Research | John R. Summy |
| 6/20 | Mr. & Mrs. D. L. Hahn | 3318 Bowman Avenue, Austin | 25.00 | Unallocated | Mrs. S. C. Hanson |
| 6/21 | Mrs. R. D. Maher | 302 Balknap, San Antonio | 10.00 | Unallocated | Mrs. Martha Glosser |
| 6/21 | Mr. & Mrs. Simon Frank | 2628 Quenby Road, Houston | 2.50 | Unallocated | Mrs. Ingram |
| 6/23 | Miss Helen Beyer | 1749 Marshall, Houston | 10.00 | Research | Joe M. Johnson |
| 6/23 | Episcopal Supply House, friends of | 1714 California, Houston | 5.00 | Unallocated | George W. Parke |
| 6/23 | Houston Photo Engraver's Union #45, c/o C. Crummett, Sec'y | 1137 Dorothy, Houston | 10.00 | Unallocated | George W. Parke |
| 6/23 | Trinity Publishing Co., Inc. | P. O. Drawer 32, Liberty | 50.00 | Research | Mrs. M. Billingsley |
| 6/27 | Samuel Hart Galleries | 3145 Southmore, Houston | 10.00 | Research | George W. Parke |

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| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|---|--|---------|---------------|----------------------|
| 6/27 | Mrs. Herman Ripkowski | Box 775, Dayton | \$ 5.00 | Unallocated | Mrs. M. Billingsley |
| 6/27 | Mrs. W. P. Farrington | Box 307, Munday | 5.00 | Research | Roger Williams |
| 6/27 | Intermediate Department, First Methodist Church, Mrs. Brogdon | 606 Yates Street Arlington, Texas | 5.00 | Research | |
| 6/27 | Mrs. Donley W. Syphrett | 1901 Edgewood, Liberty | 5.00 | Unallocated | Mrs. M. Billingsley |
| 6/27 | Mr. & Mrs. V. W. Laney | 10045 Lazy Oaks, Houston | 15.00 | Empl.Rec.Fund | |
| 7/5 | Anonymous Donor | | 10.00 | Unallocated | |
| 7/6 | Thrift Shop for Patient Welfare | 116 Dennis, Houston | 75.00 | Pat. Welfare | |
| 7/6 | Mr. Rowland Manatt | 905 Citizens State Bank Bldg. Houston | 10.00 | Research | Mrs. Nevinger |
| 7/6 | Mr. & Mrs. Dennis Brandt Mr. & Mrs. R. F. Berry | 2243 Dryden, Houston 1210 Autrey, Houston | 25.00 | Research | R. B. Brandt |
| 7/6 | Cecil & Clarabelle Housh Lester & Stella Housh | 3273 Del Monte, Houston 3725 Inverness, Houston | 10.00 | Unallocated | Judy Hendricks |
| 7/6 | Friendship Garden Club of Vanderpool c/o Mrs. C. Kearny, Treasurer | Utopia, Texas | 5.00 | Unallocated | Dr. C. W. McClelland |
| 7/6 | Park Place Chapter #731 O.E.S. Mrs. Addie Rutledge, Sec'y | 7200 La Paseo, Houston | 60.00 | Handicraft | |
| 7/7 | Mrs. L. A. Hamburger & Phil | 504 Jefferson, Houston | 5.00 | Research | Joe H. McDougal |
| 7/7 | The Sewing Club, c/o Mrs. Loftus | 3051 Reba Drive, Houston | 5.00 | Unallocated | Mrs. Ellen Chernosky |
| 7/7 | Mr. & Mrs. J. S. Pearce | 2326 Shakespear, Houston | 5.00 | Unallocated | Mrs. W. H. Hoodnett |
| 7/8 | Mrs. Adrienne Stubee & Family | 4110 Colgate, Houston | 5.00 | Unallocated | Mrs. Alice Mae Burks |
| 7/8 | Mr. John S. Mellinger | 1636 Bank of Commerce Bldg. Houston | 5.00 | Unallocated | J. G. Henslee |
| 7/8 | Mr. & Mrs. James E. Luckey | Route 1, Rockport | 3.00 | Adm.Cont. | Mrs. N. D. Fuller |
| 7/11 | Mr. & Mrs. Leo LeBlanc | Liberty, Texas | 5.00 | Research | Mrs. M. Billingsley |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|-----------------------------|---------|-------------|---|
| 7/11 | Mr. & Mrs. E. M. Dunn | Liberty, Texas | \$ 5.00 | Research | Mrs. M. Billingsley |
| 7/12 | Mr. & Mrs. A. E. Smith | 5818 Annapolis, Houston | 5.00 | Unallocated | R. B. Brandt |
| 7/13 | Mr. & Mrs. Tom D. Rowell, Jr. | 2238 Dryden Road, Houston | 5.00 | Research | R. B. Brandt |
| 7/13 | Mr. & Mrs. Herbert Hemphill | 5 West Lane, Houston | 7.50 | Research | Mrs. M.E.Chernosky |
| 7/13 | Mr. Jake Schwartz Mr. & Mrs. Arthur Schwartz | 2523 Gorman, Waco | 5.00 | Research | Larry Klein |
| 7/14 | Mr. & Mrs. Gordon D. Clark | 2100 W. 1st Ave., Corsicana | 3.00 | Research | Mrs. W. L. Cooper |
| 7/14 | Mrs. J. H. Groce | 302 West Kings Highway | 5.00 | Unallocated | Mr. Bruce Veazey Mr. Austin Anderson |
| 7/15 | Mr. A. A. Thrasher-Clampitt Paper | 1115 Live Oak, Houston | 10.00 | Unallocated | R. B. Brandt |
| 7/15 | Miss Jennette O. Perlaman | 2723 Wroxton Road, Houston | 3.00 | Research | Phillip Battelstein |
| 7/19 | Past Matron's Club of Harlingen c/o Mrs. Mary B. Clifford | 417 E. Polk Ave., Harlingen | 5.00 | Research | Dr. F. N. Smith |
| 7/19 | Mr. & Mrs. Ernest McClelland | Box 5392, Sonora | 3.00 | Research | Mr. J. Holman |
| 7/20 | Brochsteins Inc. | 11530 S. Main, Houston | 30.00 | Research | Mr. Meyar Weiss Mr. Johnny Weiss Mrs. S. D. Weinstock |
| 7/20 | Mrs. Calvin Bay | 2505 Southmore, Houston | 5.00 | Unallocated | |
| 7/21 | Ladies Auxiliary to Houston Engineers Club, c/o Mrs. Kluppel | 2525 Wordsworth, Houston | 5.00 | Unallocated | Mr. N. A. Rose |
| 7/23 | Mr. & Mrs. Leon Gordon | 3608 S. McGregor, Houston | 5.00 | Unallocated | "Mother" of Mrs. L. Lane and Dr. S. Miller, Jr. |
| 7/25 | Mr. & Mrs. H. L. Foster | 607 N. Third, Longview | 3.00 | Research | Mrs. Myrtice Pruitt |
| 7/25 | Mr. & Mrs. A. J. Etie | 3214 8th St., Bay City | 10.00 | Unallocated | Mr. Sims Bess Mr. Joe A. Fryou |
| 7/26 | "The Turley's" | 1714 California, Houston | 5.00 | Unallocated | Ernest Dowdell |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|--|---------|-------------|----------------------------------|
| 7/27 | Mr. & Mrs. Dallas W. Johnston | 5433 Fayette St., Houston | \$10.00 | Unallocated | Mrs. Boyce Briggs |
| 7/27 | Mr. & Mrs. H. J. Bernard, Att'y | Esperson Bldg., Houston | 5.00 | Unallocated | Phillip Battelstein |
| 7/28 | Will N. Kidd Chapter 424, R.A.M. | Byrne & Morrison, Houston | 5.00 | Unallocated | David R. Kirk |
| 8/1 | Mrs. Hilda F. Protzman | 7321 Staffordshire #1, Houston | 5.00 | Unallocated | LeRoy Protzman |
| 8/1 | Mrs. Floribel Burton & Family | 907 Coleman, Pasadena | 5.00 | Pat. Care | L. B. Welch |
| 8/1 | Mrs. Clara D. Yaeger | Hebbronville, Texas | 5.00 | Unallocated | Joe Johnson |
| 8/3 | Mr. Frank E. Russell | 4044 Overbrook, Houston | 10.00 | Research | J. A. Power |
| 8/5 | Mrs. Verner H. McCall | 2221 Rosedale, Houston 4 | 10.00 | Adm.Cont. | Mrs. J. T. Yeargin |
| 8/8 | Mr. & Mrs. W. E. Nichols | 6631 Cadillac, Houston | 5.00 | Research | Mrs. Norma Gamble |
| 8/8 | Mr. & Mrs. Q. A. McIver | 2017 Brentwood, Houston | 5.00 | Unallocated | Mrs. Cordelia Herod |
| 8/12 | Mr. & Mrs. G. U. Robinson | 1824 Richmond Ave., Houston | 2.50 | Research | Mrs. Ida Thomas |
| 8/12 | Miss Matilda Kilgore | 1824 Richmond Ave., Houston | 5.00 | Research | Mrs. Ida Thomas |
| 8/12 | Mr. & Mrs. R. J. Engstrom | 413 - 8th, Galveston | 3.00 | Unallocated | Mrs. Selma Herzog |
| 8/15 | Mr. & Mrs. R. C. Moore | 3119 Tilden, Houston | 5.00 | Research | Mr. C. R. Young |
| 8/16 | Mr. & Mrs. Julian L. Jarvis | Troup, Texas | 5.00 | Research | Mrs. Tom Rutledge |
| 8/16 | A. Callihan and Leone Callihan | Box 73, Liverpool | 5.00 | Unallocated | T. J. Griffin |
| 8/18 | Mr. & Mrs. Lester Sala | Route 2, Troup | 5.00 | Unallocated | W. K. Rushing |
| 8/19 | Brochstein's, Inc. | 11530 S. Main, Houston | 10.00 | Research | Fred H. Rothschild |
| 8/19 | Mr. Charles M. Cooper | Temple, Oklahoma | 10.00 | Research | Minis F. Ray |
| 8/19 | Mr. & Mrs. A. E. Jamison Jeanne & Doris Jamison | Cisco, Texas 2104 Forest Pk. Blvd., Ft. Worth | 15.00 | Research | Mrs. A. R. Schmitt |
| 8/19 | Mr. & Mrs. H. J. Bernard | Esperson Bldg., Houston | 10.00 | Adm.Cont. | Bruno Cohn Mrs. Mary Danforth |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|---|--|---------|-------------|------------------------------------|
| 8/22 | Mr. G. A. Berg | 2122 Welch, Houston | \$ 5.00 | Adm. Cont. | Mrs. Tom Rutledge |
| 8/22 | Mrs. Gerald J. Smith | 3641 Ella Lee Lane, Houston | 10.00 | Research | Mrs. Tom Rutledge |
| 8/23 | Mr. & Mrs. I. W. Alconr | 3519 Drummond, Houston | 5.00 | Unallocated | Mrs. Tom Rutledge |
| 8/23 | Mr. & Mrs. Earl P. Martin | 2241 Dryden, Houston | 10.00 | Unallodated | Mrs. Tom Rutledge L. B. Herring |
| 8/24 | Mr. & Mrs. Sidney Schafer | 3424 Overbrook, Houston | 15.00 | Research | Mrs. Tom Rutledge |
| 8/24 | Mrs. Hans Johnsen | 4114 Normandy, Dallas | 10.00 | Research | Mrs. Tom Rutledge |
| 8/24 | Mr. & Mrs. A. O. Saenger | 3622 Locke Lane, Houston | 5.00 | Unallocated | Mrs. J. D. Orton, Jr. |
| 8/24 | Mr. & Mrs. C. E. Anderson | 3807 Durness, Houston | 5.00 | Research | Mrs. John C. Evans |
| 8/24 | Mr. & Mrs. W. F. Glassmire | P.O. Box 704, Groves | 5.00 | Unallocated | Mrs. Pauline McKee |
| 8/24 | Mr. Laile H. Thompson | 4713 Welford, Bellaire | 5.00 | Adm. Cont. | Mr. J.L.R.Ferrell |
| 8/24 | Mr. & Mrs. J. P. Wolfe | 1249 Willow Road, #4 Menlo Park, California | 5.00 | Unallocated | Ben L. Caudill |
| 8/25 | Mr. & Mrs. J. Ratner & Family | 2002 Isabella, Houston | 5.00 | Research | Alex Ragir |
| 8/25 | Mr. & Mrs. N. Spies & Family | 2309 Binz, Houston | 2.00 | Research | Alex Ragir |
| 8/25 | Mr. & Mrs. D. Black & Family | 3141 Oakdale, Houston | 5.00 | Research | Alex Ragir |
| 8/29 | Mr. & Mrs. Irving J. Shapley & Justine Shapley | 1108 Fairview, Houston | 3.00 | Research | Mrs. John C. Evans |
| 8/29 | Mr. & Mrs. E. V. Pruitt | 1509 Pipkin, Beaumont | 2.00 | Unallocated | Mr. Evans Wilson |
| 8/30 | Mr. & Mrs. D. I. Gahagan | 3825 Quenby, Houston | 5.00 | Unallocated | Mrs. Tom Rutledge |
| 8/31 | Lee and Harry Myers | 2602 Oakdale, Houston | 2.00 | Unallocated | Sol Solomon |
| 9/6 | Mrs. Harold A. Burt | 26 Norfolk Drive, Wichita, Kans. | 10.00 | Unallocated | Mrs. Tom Rutledge |
| 9/6 | Mr. Melton Lee Biriggs | 4811 Cedar St., Bellaire | 5.00 | Research | C. L. Clements |
| 9/6 | Mr. J. C. MacGregor | 1011 W. 11th | | | Henry Reese, III |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|---|---------|-------------|---|
| 9/6 | Mr. & Mrs. Hymon Rudy | 1913 Prospect #5, Houston | \$ 5.00 | Research | Mrs. F. B. Mahoney |
| 9/6 | Miss Neva F. Finger | 5105 Chestnut, Bellaire | 5.00 | Research | Mrs. John C. Evans |
| 9/6 | Mr. & Mrs. A. O. Saenger | 3622 Locke Lane, Houston | 5.00 | Unallocated | Albert S. Tyler |
| 9/6 | Mr. & Mrs. J. O. Carter | 3727 Purdue, Houston 5 | 5.00 | Adm. Cont. | Mrs. Tom Rutledge |
| 9/7 | Dr. & Mrs. Bruce Hay | 1706 West 4th, Pecos | 50.00 | Adm. Cont. | Craig Hess Dudley Cooksey Jimmy Milner R. L. Bone Mrs. J. W. Waldie |
| 9/12 | Weiss Bros. Employees Battelstein's | 812 Main, Houston | 28.00 | Research | Gus Weiss |
| 9/12 | Mr. & Mrs. Howard S. Townsend | 3812 Gramercy, Houston | 5.00 | Adm. Cont. | Mrs. J. Lodge |
| 9/12 | Mr. & Mrs. Hervin W. Nussbaum Mr. & Mrs. Charles Blumenthal | 7332 Staffordshire, Houston 3736 Parkwood, Houston | 4.00 | Research | Mr. & Mrs. Gabert's sister |
| 9/12 | Mr. & Mrs. R. R. Collins & Family | P. O. Box 3045, Pasadena | 5.00 | Unallocated | Mrs. J. Lodge |
| 9/12 | Mr. & Mrs. R. L. Stallings | 1135 Yale, Houston | 7.50 | Adm. Cont. | Mrs. J. Lodge |
| 9/12 | So. Houston Jr. High School Faculty | 900 College, Pasadena | 10.00 | Research | Mrs. J. Lodge |
| 9/12 | Mrs. E. Greene, Jr., Mrs. Allen Mrs. Burkhalter, Carol Anderson | 1313 Scott St., Pasadena | 16.00 | Research | Mrs. J. Lodge |
| 9/14 | Miss Bettie Lou Johnson | 1235 Peden #4, Houston | 10.00 | Unallocated | Dr. Peyton R. Denman |
| 9/14 | Mrs. R. A. Kendrick, Mamie, Raymond Buddy & Dorothy | 1144 Yale, Houston | 15.00 | Pat. Care | Mrs. J. Lodge |
| 9/14 | Mr. & Mrs. C. L. Daughters | 213 Sue St., Houston | 5.00 | Research | Mrs. J. Lodge |
| 9/15 | Children's Shop of Neiman-Marcus | 917 Main, Houston | 10.00 | Unallocated | Mrs. J. Lodge |
| 9/15 | Mrs. John F. & Quillian Garrison | 705 N. Willow, Angleton | 5.00 | Unallocated | Miss M. T. Wright |
| 9/16 | Mr. & Mrs. Jesse J. Lee | 1525 Hyde Park Blvd., Houston | 5.00 | Unallocated | Mrs. Sidney White |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|--|---|---------|-------------|--------------------|
| 9/16 | Ladies Auxiliary to the Texas Rural Letter Carriers' Association c/o Mrs. John Stewart, Treas. | P. O. Box 6, Sweetwater | \$29.15 | Research | |
| 9/19 | Mrs. Jesse Rubenstein | 3830 Linkwood Drive, Houston | 5.00 | Research | Max H. Miller |
| 9/21 | Mrs. Emma H. Levy | c/o Shamrock, Houston | 10.00 | Research | Dr. Adolph Zucht |
| 9/21 | Mrs. A. Savell | 1903 Adoue, Alvin | 10.00 | Unallocated | Mrs. Jimmie Lodge |
| 9/21 | Mrs. V. C. Jeffcoat | 54 Elm Ct., Lake Jackson | 10.00 | Unallocated | Mrs. Jimmie Lodge |
| 9/21 | Mrs. Jewell Griffin and South Houston Student Council | 6427 Lawndale, Houston | 10.00 | Research | Mrs. Jimmie Lodge |
| 9/21 | Mr. & Mrs. W. R. Moore | 1117 Calumet, Houston | 5.00 | Unallocated | Temple B. Hoffer |
| 9/21 | Miss Kay Anderson | 4219 Tennyson, Houston | 2.00 | Unallocated | George Knigge |
| 9/21 | Mrs. William F. Wohlt, Jr. | 1658 Bonnie Brae, Houston | 5.00 | Unallocated | George A. Koch |
| 9/21 | "Boo" Coe | P.O.Box 1185, Bay City | 3.00 | Research | Richard E. Carter |
| 9/21 | National Bank of Commerce | Houston | 30.00 | Contingency | Col. C. P. Simpson |
| 9/23 | Miss Margaret Rose Lodge | 527 South Rice, Bellaire | 25.00 | Unallocated | Mrs. Jimmie Lodge |
| 9/23 | Miss Laura E. Savell | 527 South Rice, Bellaire | 12.00 | Unallocated | Mrs. Jimmie Lodge |
| 9/23 | Mr. & Mrs. E. J. Wolf | 2323 Dorrington, Houston | 5.00 | Contingency | Mr. Gus Weiss |
| 9/23 | Supt. V. W. Miller and Board of Trustees | Pasadena Indep. Sch. District Pasadena | 5.00 | Unallocated | Mrs. Jimmie Lodge |
| 9/26 | Mr. & Mrs. C. E. Leon | Box 187, Rotan | 5.00 | Research | R. M. Simmons |
| 9/26 | Mr. Jim Maddox | 811 Josephine, Sweetwater | 5.00 | Research | R. M. Simmons |
| 9/26 | Dr. & Mrs. Ewell Jenkins | Box 308, Rotan | 5.00 | Research | R. M. Simmons |
| 9/26 | Miss Lois Phelps | 810 San Carlos Drive | 10.00 | Research | R. M. Simmons |
| 9/26 | Higginbotham-Bartlett Co. | Sweetwater, Texas | 15.00 | Research | R. M. Simmons |

| DATE | DONOR | ADDRESS | AMOUNT | FUND | MEMORIAL TO |
|------|------------------------|-------------------------|-------------------|-------------|---------------------|
| 9/27 | Mr. Frank E. Russell | 4044 Overbrook, Houston | \$10.00 | Unallocated | Mrs. A. U. Edgehill |
| 9/27 | Mr. & Mrs. D. J. Smith | Rotan, Texas | 7.50 | Research | R. M. Simmons |
| 9/27 | Mrs. E. J. Burns | 1907 Pequeno, Austin 5 | 5.00 | Research | Junius B. Burns |
| | | TOTAL | <u>\$3,929.76</u> | | |

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in notes > notices written of*

*W. H. ...
P. ...*

THE UNIVERSITY OF TEXAS SOUTHWESTERN MEDICAL SCHOOL
5323 HARRY HINES BOULEVARD, DALLAS, TEXAS

SEPTEMBER 23, 1955

DR. LOGAN WILSON, PRESIDENT
THE UNIVERSITY OF TEXAS
AUSTIN, TEXAS

DEAR DR. WILSON:

I AM SUBMITTING HERewith A DOCKET FOR CONSIDERATION AT THE MEETING OF THE BOARD OF REGENTS ON OCTOBER 14-15, 1955. I RECOMMEND THAT THE FOLLOWING ITEMS BE APPROVED:

1954-1955 BUDGET

OFFICE OF THE DEAN AND REGISTRAR

1. TRANSFER \$290.96 FROM TRAVEL TO MAINTENANCE AND EQUIPMENT.

BUSINESS OFFICE

2. TRANSFER \$232.52 FROM THE RESERVE FOR ADDITIONAL APPROPRIATIONS FOR THE APPOINTMENT OF MR. WILLIAM F. RAY AS ACCOUNTANT II AT A SALARY OF \$5,088.00 PER ANNUM EFFECTIVE AUGUST 15, 1955.

3. TRANSFER \$349.62 FROM THE RESERVE FOR ADDITIONAL APPROPRIATIONS, \$349.01 TO OFFICE AND TRAVEL EXPENSE AND \$.61 TO SPECIAL EQUIPMENT.

GENERAL EXPENSE

4. TRANSFER \$38.23 FROM THE RESERVE FOR ADDITIONAL APPROPRIATIONS TO COMMENCEMENT.

ANATOMY

5. TRANSFER \$300.00 FROM THE RESERVE FOR ADDITIONAL APPROPRIATIONS TO MAINTENANCE AND EQUIPMENT.

INTERNAL MEDICINE

6. ACCEPT THE RESIGNATION OF DR. DONALD SUTHERLAND, CLINICAL ASSISTANT PROFESSOR, FROM PAID STATUS AT \$5,000.00 PER ANNUM EFFECTIVE DECEMBER 31, 1954. DR. SUTHERLAND WILL RETAIN HIS CLINICAL FACULTY STATUS.

PATHOLOGY

7. TRANSFER \$580.66 FROM THE RESERVE FOR ADDITIONAL APPROPRIATIONS FOR THE APPOINTMENT OF DR. GEORGE J. RACE, ASSISTANT PROFESSOR, EFFECTIVE AUGUST 5, 1955, AT AN ANNUAL SALARY OF \$10,700.00 PAYABLE AS FOLLOWS: \$8,000.00 FROM GENERAL BUDGET AND \$2,700.00 FROM PARKLAND HOSPITAL SPECIAL ACTIVITIES FUND.

8. TRANSFER \$967.75 FROM THE RESERVE FOR ADDITIONAL APPROPRIATIONS FOR THE APPOINTMENT OF DR. CHARLES L. GREEN, INSTRUCTOR, AT AN ANNUAL SALARY OF \$7,500.00 EFFECTIVE JULY 15, 1955.

9. TRANSFER \$700.00 FROM THE RESERVE FOR ADDITIONAL APPROPRIATIONS TO MAINTENANCE AND EQUIPMENT.

PEDIATRICS

10. CHANGE THE STATUS OF DR. GLADYS FASHENA, PROFESSOR, TO A HALF-TIME BASIS AT AN ANNUAL RATE OF \$4,250.00 EFFECTIVE AUGUST 1, 1955.

PHARMACOLOGY

11. TRANSFER \$600.00 FROM RESERVE FOR ADDITIONAL APPROPRIATIONS TO MAINTENANCE AND EQUIPMENT.

PHYSICAL MEDICINE

12. APPOINT DR. VANN S. TAYLOR AS ASSISTANT PROFESSOR AND CHAIRMAN EFFECTIVE AUGUST 20, 1955, AT AN ANNUAL SALARY OF \$9,000.00 PAYABLE FROM UNITED CEREBRAL PALSY ASSOCIATION FUND #201.

PHYSICAL PLANT

13. TRANSFER \$2,985.71 FROM RESERVE FOR ADDITIONAL APPROPRIATIONS TO MAINTENANCE AND EQUIPMENT.

ANIMAL HOSPITAL

14. TRANSFER \$1,322.81 FROM RESERVE FOR ADDITIONAL APPROPRIATIONS TO MAINTENANCE AND EQUIPMENT.

1955-1956 BUDGETANATOMY

1. GRANT A LEAVE OF ABSENCE WITHOUT SALARY TO DR. FRANK HARRISON, PROFESSOR, FROM SEPTEMBER 12, 1955 THROUGH DECEMBER 4, 1955. DOCTOR HARRISON'S TOTAL SALARY IS \$10,200.00 PER ANNUM BUDGETED AS FOLLOWS: \$4,800.00 FROM ANATOMY, \$4,800.00 FROM PATHOLOGY, AND \$600.00 FROM SOUTHWESTERN MEDICAL FOUNDATION.

ANESTHESIOLOGY

2. CREATE A DEPARTMENT OF ANESTHESIOLOGY AND APPOINT DR. M. T. JENKINS AS PROFESSOR AND CHAIRMAN EFFECTIVE SEPTEMBER 1, 1955 AT AN ANNUAL SALARY OF \$27,000.00 PAYABLE AS FOLLOWS: \$12,000.00 FROM GENERAL FUNDS, \$3,000.00 FROM SOUTHWESTERN MEDICAL FOUNDATION, AND \$12,000.00 FROM DALLAS CITY-COUNTY, PARKLAND MEMORIAL HOSPITAL, SPECIAL ACTIVITIES FUND, SERVICES REIMBURSED MONTHLY IN THE AMOUNT OF \$1,000.00. THIS WILL REQUIRE THE TRANSFER OF \$6,360.00 FROM UNALLOCATED SALARIES. DOCTOR JENKINS HAS BEEN PAID FROM THE SURGERY BUDGET.

3. TRANSFER \$1,000.00 FROM UNALLOCATED MAINTENANCE AND EQUIPMENT TO ESTABLISH A MAINTENANCE AND EQUIPMENT FUND FOR THE DEPARTMENT OF ANESTHESIOLOGY.

BIOCHEMISTRY

4. INCREASE THE ANNUAL SALARY OF DR. DONALD S. WIGGANS, ASSISTANT PROFESSOR, FROM \$6,350.00 TO \$7,000.00 EFFECTIVE SEPTEMBER 1, 1955, PAYABLE AS FOLLOWS: \$6,750.00 FROM GENERAL BUDGET AND \$250.00 FROM NATIONAL FUND FOR MEDICAL EDUCATION #150. THIS WILL REQUIRE A TRANSFER OF \$400.00 FROM UNALLOCATED SALARIES.

INTERNAL MEDICINE

5. DELETE THE NAME OF DR. MARVIN SIPERSTEIN, ASSISTANT PROFESSOR, PENDING HIS ACTUAL ARRIVAL DATE, WHICH WILL BE INDICATED IN A LATER DOCKET.

PATHOLOGY

6. CHANGE THE BUDGET STATUS OF DR. CHARLES L. GREEN, INSTRUCTOR, BY DELETING HIS SUPPLEMENTATION FROM SPECIAL ACTIVITIES-PARKLAND HOSPITAL SERVICE, TO INDICATE HIS TOTAL ANNUAL SALARY AS \$7,500.00 FROM GENERAL BUDGET.

PEDIATRICS

7. CHANGE THE BUDGET STATUS OF DR. GLADYS FASHENA, PROFESSOR, TO A HALF-TIME BASIS AT AN ANNUAL RATE OF \$4,250.00 FOR THE MONTH OF SEPTEMBER, 1955.

PHARMACOLOGY

8. INCREASE THE TOTAL ANNUAL SALARY OF DR. ANDRES GOTH, PROFESSOR, TO \$11,525.00 EFFECTIVE OCTOBER 1, 1955, PAYABLE AS FOLLOWS: \$10,200.00 FROM GENERAL BUDGET, \$325.00 FROM SOUTHWESTERN MEDICAL FOUNDATION, AND \$1,000.00 FROM NATIONAL FUND FOR MEDICAL EDUCATION #150.

9. CHANGE THE STATUS OF DR. KARL ERWIN TO FULL-TIME ASSISTANT PROFESSOR OF PHARMACOLOGY AND INCREASE HIS ANNUAL SALARY TO \$7,200.00 PAYABLE AS FOLLOWS: \$3,600.00 FROM PHARMACOLOGY AND \$3,600.00 FROM SURGERY.

PHYSIOLOGY

10. CHANGE THE STATUS OF DR. IVAN DANHOF TO FULL-TIME INSTRUCTOR WITH NO CHANGE IN SALARY.

PHYSICAL MEDICINE

11. APPOINT DR. VANN S. TAYLOR, ASSISTANT PROFESSOR AND CHAIRMAN, AT AN ANNUAL RATE OF \$9,000.00 PAYABLE AS FOLLOWS: \$8,000.00 FROM GENERAL BUDGET AND \$1,000.00 FROM UNITED CEREBRAL PALSY ASSOCIATION FUND #201.

SURGERY

12. INCREASE THE ANNUAL SALARY OF DR. MORRIS FOGELMAN, ASSOCIATE PROFESSOR, EFFECTIVE SEPTEMBER 1, 1955 TO \$11,200.00 PAYABLE AS FOLLOWS: \$8,400.00 FROM SURGERY, \$850.00 FROM SOUTHWESTERN MEDICAL FOUNDATION, AND \$1,950.00 FROM STUDENT HEALTH PHYSICIANS, WITH NO FURTHER ALLOCATION FOR WORKMEN'S COMPENSATION EXAMINATIONS.

13. INCREASE THE ANNUAL SALARY OF DR. JERRY STIRMAN, ASSISTANT PROFESSOR, EFFECTIVE SEPTEMBER 1, 1955 TO \$10,150.00 PAYABLE AS FOLLOWS: \$8,200.00 FROM SURGERY AND \$1,950.00 FROM STUDENT HEALTH PHYSICIANS, WITH NO FURTHER ALLOCATION FOR WORKMEN'S COMPENSATION EXAMINATIONS.

SALE OF MICROSCOPES. APPROVE THE TRANSFER OF SURPLUS STUDENT MICROSCOPES TO AUXILIARY ENTERPRISES-STUDENT SUPPLY STORE FOR RESALE, THE TRANSFERS TO BE MADE AT \$175.00 EACH FROM TIME TO TIME AS WORKING CAPITAL PERMITS.

CONTRACTS AND AGREEMENTS. APPROVAL OF THE FOLLOWING CONTRACTS AND AGREEMENTS IS REQUESTED:

1. AMENDMENT No. 2 TO CONTRACT N-ONR-1553(00) AND AMENDMENT No. 2 TO N-ONR-1553(01), SIGNED BY DEAN A. J. GILL, PROVIDING ADDITIONAL FUNDS IN THE AMOUNT OF \$18,972.00 AND EXTENDING THE EXPIRATION DATE TO OCTOBER 31, 1955.

2. ARMY CONTRACT No. DA-18-064-404-CML-113, IN THE AMOUNT OF \$47,020.00 WHICH HAS BEEN SIGNED BY DEAN A. J. GILL, FOR THE PERIOD AUGUST 1, 1955 THROUGH JULY 31, 1957 FOR INVESTIGATION OF VIRUSES, RICKETTSIAE, PATHOGENIC BACTERIA AND OTHER MICROORGANISMS.

3. ARMY MEDICAL RESEARCH CONTRACT No. DA-49-007-MD-662, IN THE AMOUNT OF \$2,700.00 WHICH HAS BEEN SIGNED BY DEAN A. J. GILL, WITH THE OFFICE OF THE SURGEON GENERAL, DEPARTMENT OF THE ARMY, FOR THE PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 FOR STUDIES ON LIPID METABOLISM.

SINGLE EXCEPTION TO CONSULTATION LIMITATION FOR 1954-1955. APPROVAL IS REQUESTED FOR EXCEPTION TO THE CONSULTATION LIMITATION FOR 1954-55 IN THE AMOUNT OF \$1,800.00 FOR DR. JERRY STIRMAN, ASSISTANT PROFESSOR OF SURGERY.

NEPOTISM WAIVERS. IT IS REQUESTED THAT THE NEPOTISM REGULATION BE WAIVED TO PERMIT THE EMPLOYMENT DURING 1955-56 OF:

1. DR. CARLTON MELTON, INSTRUCTOR IN PHYSIOLOGY, AND DR. VIRGINIA DOGGETT MELTON, FELLOW IN PHYSIOLOGY, HIS WIFE.

2. DR. MARJORIE KEELE, CLINICAL INSTRUCTOR IN PEDIATRICS, AND DR. DOMAN KEELE, FELLOW IN PEDIATRICS, HER HUSBAND.

FACULTY CHANGES. APPROVAL OF THE FOLLOWING FACULTY CHANGES IS REQUESTED:

1. APPOINTMENTS

DR. KENNETH O. ADWAN, FELLOW IN SURGERY
 DR. SALVADOR T. AGUIRRE, CLINICAL ASSISTANT IN ANATOMY
 DR. JAMES M. ANTHONY, CLINICAL ASSISTANT IN ANATOMY
 DR. GLEN BERKENBILE, FELLOW IN SURGERY
 DR. RICHARD CLAUDE BERNARD, CLINICAL INSTRUCTOR IN INTERNAL MEDICINE
 DR. DAVID S. BUELL, CLINICAL INSTRUCTOR IN PSYCHIATRY
 DR. LEON BURKE, CLINICAL ASSISTANT IN ANATOMY
 DR. LEE OWEN SWAFFORD BUFORD, CLINICAL INSTRUCTOR IN PSYCHIATRY
 DR. WILLIAM D. CRANE, FELLOW IN PEDIATRICS
 DR. GEORGE EDWARDS, CLINICAL INSTRUCTOR IN INTERNAL MEDICINE
 DR. THOMAS J. ENRIGHT, CLINICAL ASSISTANT IN ANATOMY
 DR. RUTH ANN ERICSON, CLINICAL INSTRUCTOR IN PSYCHIATRY
 DR. W. R. FERGUSON, FELLOW IN PEDIATRICS
 DR. RICHARD A. FINKELSTEIN, FELLOW IN MICROBIOLOGY
 DR. JOSEPH H. GLADFELTER, ASSISTANT IN PSYCHIATRY
 DR. IRVIN J. GOLDFARB, FELLOW IN PEDIATRICS
 DR. JAMES GORMAN, CLINICAL ASSISTANT IN ANATOMY
 DR. WAYNE GOSSARD, CLINICAL INSTRUCTOR IN SURGERY
 DR. ERNEST T. HERNDON, FELLOW IN OBSTETRICS AND GYNECOLOGY
 DR. JOHN M. JOHNSTON, INSTRUCTOR IN BIOCHEMISTRY
 DR. DOMAN K. KEELE, FELLOW IN PEDIATRICS
 DR. ELBERT LEWIS, CLINICAL ASSISTANT IN ANATOMY
 DR. SHIELDS LIVINGSTON, CLINICAL INSTRUCTOR IN SURGERY
 DR. KATHERINE S. LOBACH, CLINICAL INSTRUCTOR IN PEDIATRICS
 DR. LESLIE LONDON, FELLOW IN PSYCHIATRY
 DR. JORGE MARTINEZ, CLINICAL ASSISTANT IN ANATOMY
 DR. MARJORIE K. ORR, FELLOW IN PEDIATRICS
 DR. JACK ORRICK, FELLOW IN SURGERY
 DR. SAM PHILLIPS, CLINICAL ASSISTANT IN ANATOMY
 DR. RICHARD M. PORTWOOD, FELLOW IN INTERNAL MEDICINE
 DR. ERNEST POULOS, FELLOW IN SURGERY
 DR. JAMES EMMETT QUATTLEBAUM, CLINICAL ASSISTANT IN ANATOMY
 DR. KENNETH EARL REIDLAND, CLINICAL ASSISTANT IN ANATOMY
 DR. BERNARD BYRNE ROBINSON, CLINICAL ASSISTANT IN ANATOMY
 DR. KATHLEEN MARY WILSON ROBINSON, CLINICAL ASSISTANT IN ANATOMY

1. APPOINTMENTS (CONTINUED)

DR. WILLIAM A. SELLARS, FELLOW IN PEDIATRICS
 DR. ROBERT STEWART, CLINICAL INSTRUCTOR IN SURGERY
 DR. VANN S. TAYLOR, ASSISTANT PROFESSOR AND CHAIRMAN OF
 THE DEPARTMENT OF PHYSICAL MEDICINE
 DR. WILLIAM O. TSCHUMY, JR., CLINICAL INSTRUCTOR IN INTERNAL MEDICINE
 DR. OSCAR BROWN WILLIAMS, JR., CLINICAL INSTRUCTOR IN ANESTHESIOLOGY
 DR. RUTH PRISCILLA ZAGER, FELLOW IN PEDIATRICS

2. CHANGES OF STATUS

DR. JOHN BASKIN TO CLINICAL INSTRUCTOR IN PEDIATRICS
 DR. HELEN CLARK TO CLINICAL INSTRUCTOR IN PATHOLOGY; ON LEAVE OF ABSENCE
 TO SEPTEMBER 30, HALF-TIME BEGINNING OCTOBER 1, 1955
 DR. IVAN E. DANHOF TO INSTRUCTOR IN PHYSIOLOGY
 DR. KARL ERWIN TO ASSISTANT PROFESSOR OF PHARMACOLOGY
 DR. FRANK HARRISON, PROFESSOR OF ANATOMY, ON LEAVE OF ABSENCE
 SEPTEMBER 12 THROUGH DECEMBER 4, 1955
 DR. GEORGE HUTCHESON, JR. TO CLINICAL ASSISTANT IN INTERNAL MEDICINE
 ON MILITARY LEAVE
 DR. RICHARD JERNIGAN TO FELLOW IN SURGERY
 DR. EDWARD KRUSEN TO CLINICAL ASSOCIATE PROFESSOR OF PHYSICAL MEDICINE
 DR. CHARLES H. LODOWSKI TO CLINICAL INSTRUCTOR IN PEDIATRICS
 DR. GERALD G. MULLIKIN TO CLINICAL INSTRUCTOR IN ANESTHESIOLOGY
 MRS. ELINOR REINMILLER TO ASSOCIATE LIBRARIAN AND ASSISTANT IN LIBR. SCIENCE
 DR. M. T. JENKINS TO PROFESSOR AND CHAIRMAN OF DEPARTMENT OF ANESTHESIOLOGY
 DR. ROBBIE JO SHIRES TO INSTRUCTOR IN PEDIATRICS ON LEAVE OF ABSENCE

3. RESIGNATIONS

DR. LAWRENCE G. BEHAN, CLINICAL INSTRUCTOR IN PSYCHIATRY
 DR. BERNARD CHAIKEN, CLINICAL INSTRUCTOR IN INTERNAL MEDICINE
 DR. HAROLD FREED, CLINICAL ASSISTANT PROFESSOR OF INTERNAL MEDICINE
 DR. JOHN M. JONES, CLINICAL ASSISTANT IN INTERNAL MEDICINE
 DR. JOHN H. LILES, CLINICAL ASSISTANT IN PATHOLOGY
 DR. RICHARD M. NUNNALLY, FELLOW IN PATHOLOGY
 DR. WILLIAM A. SHIELDS, JR., FELLOW IN OBSTETRICS AND GYNECOLOGY
 DR. JOHN F. WETEGROVE, CLINICAL ASSISTANT IN INTERNAL MEDICINE

CLASSIFIED PERSONNEL PROGRAM. APPROVAL IS RECOMMENDED FOR THE REVISED SALARY RANGES COVERING CLASSES OF POSITIONS IN THE CLASSIFIED SERVICE ATTACHED TO THIS DOCKET AS APPENDIX A. THIS SCHEDULE INCLUDES NEW CLASSIFICATIONS AND INCORPORATES THE \$10.00 PER MONTH SALARY SUPPLEMENT INTO THE BASE SALARY BY ADDING THAT AMOUNT TO EACH STEP AND TO THE MINIMUM AND MAXIMUM OF EACH CLASS RANGE.

HOLIDAY AND VACATION SCHEDULE FOR 1955-1956. IN CONFORMITY WITH THE PROVISIONS OF THE BOARD OF REGENTS, THE FOLLOWING VACATION SCHEDULE FOR 1955-56 IS RECOMMENDED FOR REGULAR SALARIED EMPLOYEES:

1. STATE LEGAL HOLIDAYS WHICH ARE OBSERVED BY THE UNIVERSITY:

| | | |
|------------------|-----------|-------------|
| LABOR DAY | MONDAY | SEPTEMBER 5 |
| THANKSGIVING DAY | THURSDAY | NOVEMBER 24 |
| CHRISTMAS DAY | MONDAY | DECEMBER 26 |
| NEW YEAR'S DAY | MONDAY | JANUARY 2 |
| INDEPENDENCE DAY | WEDNESDAY | JULY 4 |

2. IN LIEU OF OTHER STATE LEGAL HOLIDAYS WHICH ARE NOT OBSERVED BY THE UNIVERSITY:

| | |
|-----------------------------------|-------------|
| THE FRIDAY FOLLOWING THANKSGIVING | NOVEMBER 25 |
| THE TUESDAY FOLLOWING CHRISTMAS | DECEMBER 27 |
| THE WEDNESDAY FOLLOWING CHRISTMAS | DECEMBER 28 |
| THE THURSDAY FOLLOWING CHRISTMAS | DECEMBER 29 |
| THE FRIDAY FOLLOWING CHRISTMAS | DECEMBER 30 |
| THE FRIDAY PRECEDING EASTER | MARCH 30 |
| THE MONDAY FOLLOWING EASTER | APRIL 2 |

3. THREE CALENDAR WEEKS OF VACATION (5 DAYS OF THIS VACATION TO BE IN LIEU OF OTHER STATE LEGAL HOLIDAYS WHICH ARE NOT OBSERVED BY THE UNIVERSITY, THE OTHER 10 DAYS REGULARLY SCHEDULED VACATION)

HOLIDAY AND VACATION SCHEDULE FOR 1955-1956 (CONTINUED)

IN SOME OFFICES AND IN CERTAIN ACTIVITIES THE WORK SCHEDULE MAY BE SUCH AS TO SUGGEST THE DESIRABILITY OF REMAINING OPEN EITHER ON A PARTIAL OR FULL STAFF BASIS DURING PART OR ALL OF THE THANKSGIVING, CHRISTMAS, AND SPRING VACATION PERIODS INDICATED ABOVE. IN SUCH CASES THE DAYS WORKED BY THESE STAFF MEMBERS DURING THESE VACATION PERIODS WILL BE ADDED TO THEIR REGULAR VACATION PERIOD OF THREE WEEKS OR COMMENSURATE TIME OFF GIVEN WHICH IS CONVENIENT TO DEPARTMENT CHAIRMAN AND STAFF MEMBER. THIS SCHEDULE IS PREDICATED ON THE ASSUMPTION THAT WITH THE FORTY-HOUR WORK WEEK WHICH IS NOW IN FORCE ALL OFFICES WILL BE CLOSED ON A SATURDAY WHICH FALLS WITHIN A HOLIDAY PERIOD.

BUDGET ERRATA. THE CORRECT SALARY FOR DR. ROBERT PIKE, PROFESSOR OF MICROBIOLOGY, SHOULD BE \$10,260.00 IN 1955-56 INSTEAD OF THE \$10,200.00 INDICATED IN FOOTNOTE (B) ON PAGE 13 OF THE BUDGET FOR 1955-56.

FEE SCHEDULE. APPROVAL IS REQUESTED FOR THE FOLLOWING FEE SCHEDULE:

1. GRADUATE FEES
A. FOR RESIDENTS OF TEXAS

REGISTRATION AND TUITION FEE. (1) EACH STUDENT WHO IS A RESIDENT OF TEXAS IS REQUIRED TO PAY A REGISTRATION AND TUITION FEE OF \$25.00 PER SEMESTER FOR A COURSE LOAD OF 12 SEMESTER HOURS OR MORE. EXCEPTION: A STUDENT REGISTERING "IN ABSENTIA" BUT FOR NO COURSES WILL PAY \$7.50. (2) A RESIDENT PART-TIME STUDENT WHO CARRIES LESS THAN 12 SEMESTER HOURS IS REQUIRED TO PAY \$7.50 FOR THE FIRST THREE HOURS OR LESS AND \$2.00 FOR EACH ADDITIONAL HOUR. (3) VISITOR'S FEE. - A FEE OF \$5.00 A SEMESTER OR TERM IS REQUIRED OF PERSONS NOT REGISTERED FOR CREDIT IN THE UNIVERSITY WHO WISH TO VISIT ONE OR MORE COURSES. IF LIBRARY PRIVILEGES ARE DESIRED, THE NON-STUDENT LIBRARY DEPOSIT OF \$5.00 MUST BE MADE.

REFUND OF THE REGISTRATION AND TUITION FEE. UPON PRESENTATION TO THE REGISTRAR OF HIS RECEIPT FROM THE BUSINESS OFFICE SHOWING PAYMENT OF THE FEE, ANY STUDENT WITHDRAWING OFFICIALLY (A) DURING THE FIRST WEEK OF CLASS WORK WILL RECEIVE A REFUND OF 70% OF THE "APPLICABLE PORTION" OF THE FEE; (B) DURING THE SECOND WEEK, 60%; (C) DURING THE THIRD WEEK, 40%; (D) DURING THE FOURTH WEEK, 20%; (E) DURING THE FIFTH WEEK AND THEREAFTER, NOTHING. IN NO CASE SHALL THE TOTAL REFUND PROVIDED FOR ABOVE EXCEED 70% OF THE TUITION FEE.

COURSE FEES. FOR EACH GRADUATE COURSE OF 3 SEMESTER HOURS OR LESS A FEE OF \$2.00 IS CHARGED AND FOR EACH COURSE OF 4 SEMESTER HOURS OR MORE A FEE OF \$4.00 IS CHARGED FOR THE USE OF EQUIPMENT. EXCEPTION: SEMINAR, THESIS, AND DISSERTATION COURSES ARE EXEMPT FROM THESE FEES.

GENERAL PROPERTY DEPOSIT. EVERY STUDENT, UNLESS HE IS REGISTERING "IN ABSENTIA", MUST MAKE A GENERAL PROPERTY DEPOSIT OF \$30.00 AT THE TIME OF ENTRANCE. THIS DEPOSIT COVERS BREAKAGE OF EQUIPMENT, LOSS OF BOOKS, FAILURE TO RETURN KEYS FURNISHED BY THE SCHOOL. THIS DEPOSIT, LESS CHARGES, WILL BE REFUNDED TO THE STUDENT AT GRADUATION OR ON WITHDRAWAL.

HOSPITALIZATION AND HEALTH SERVICE FEE. EVERY GRADUATE STUDENT IS REQUIRED TO PAY \$15.00 PER SEMESTER OR SUMMER SESSION TO COVER A HOSPITALIZATION POLICY AND BENEFITS OF THE STUDENT HEALTH SERVICE.

B. FOR STUDENTS NOT RESIDENTS OF TEXAS

ALL PARAGRAPHS APPEARING IN THE SECTION IMMEDIATELY PRECEDING, DEALING WITH FEES AND DEPOSITS FOR GRADUATE STUDENTS WHO ARE RESIDENTS OF TEXAS (AS DEFINED IN THE CATALOG), APPLY ALSO TO NONRESIDENTS EXCEPT THOSE PARAGRAPHS HAVING TO DO WITH REGISTRATION AND TUITION FEES.

FEE SCHEDULE (CONTINUED)

REGISTRATION AND TUITION FEE FOR NONRESIDENTS. (1) EACH NONRESIDENT GRADUATE STUDENT IS REQUIRED TO PAY A REGISTRATION AND TUITION FEE OF \$150.00 FOR EACH SEMESTER OF THE LONG SESSION FOR A COURSE LOAD OF 12 SEMESTER HOURS OR MORE. FOR EACH SUMMER TERM THE FEE IS \$50.00 FOR 4 TO 6 SEMESTER HOURS. (2) A NONRESIDENT PART-TIME GRADUATE STUDENT WHO CARRIES LESS THAN 12 SEMESTER HOURS IN LONG SESSION OR 4 SEMESTER HOURS IN SUMMER TERM IS REQUIRED TO PAY \$12.50 FOR EACH HOUR OF CREDIT. (3) FOR REGISTRATION "IN ABSENTIA" IN ANY TERM OR SEMESTER, BUT FOR NO COURSES, THE CHARGE IS \$12.50.

2. VISITOR'S FEE FOR UNDERGRADUATE MEDICAL STUDENTS AND MEDICAL ART STUDENTS

THE "VISITOR'S FEE" INDICATED ABOVE IS APPLICABLE TO "NO CREDIT" ATTENDANCE AT UNDERGRADUATE MEDICAL COURSES AND MEDICAL ART COURSES ALSO.

PAID TRIPS. APPROVAL IS RECOMMENDED OF THE FOLLOWING TRIPS WITHOUT LOSS OF SALARY BY THE STAFF MEMBERS NAMED, THEIR EXPENSES TO BE PAID FROM CONFERENCES, LECTURES AND ATTENDANCE AT SCIENTIFIC MEETINGS UNLESS OTHERWISE INDICATED:

1. BY DR. H. W. ADES, PROFESSOR OF ANATOMY, TO DO EXPERIMENTAL WORK AT THE NAVAL AIR STATION AT PENSACOLA, FLORIDA, ON AUGUST 3-5 AND TO ATTEND THE SYMPOSIUM ON INTERDISCIPLINARY APPROACH TO RESEARCH AT THE UNIVERSITY OF WISCONSIN IN MADISON ON AUGUST 28-SEPTEMBER 2; HIS EXPENSES TO BE PAID FROM UNITED STATES NAVY CONTRACT N-ONR-1553.
2. BY DR. WILLIAM P. BLACKMORE, ASSISTANT PROFESSOR OF PHARMACOLOGY, TO ATTEND THE PHARMACOLOGY SOCIETY'S TEACHING SYMPOSIUM AND MEETING AT IOWA CITY, IOWA, ON SEPTEMBER 5-9; HIS EXPENSES TO BE PAID FROM UNITED STATES PUBLIC HEALTH SERVICE GRANT H-1836.
3. BY MR. WILLIAM BONNER, ENGINEERING TECHNICIAN II, TO VISIT ELECTRONIC CORPORATIONS IN NEW YORK, NEW JERSEY AND WASHINGTON, D.C.; HIS EXPENSES TO BE PAID FROM SOUTHWESTERN MEDICAL FOUNDATION TRAVEL FUND.
4. BY DR. A. I. BRAUDE, ASSOCIATE PROFESSOR OF INTERNAL MEDICINE, TO DO EXPERIMENTAL WORK AT THE RED LAKE INDIAN RESERVATION IN MINNESOTA ON JULY 22-8; HIS EXPENSES TO BE PAID FROM UNITED STATES PUBLIC HEALTH SERVICE GRANT H-1781.
5. BY DR. IVAN DANHOF, INSTRUCTOR IN PHYSIOLOGY, TO PRESENT A PAPER AT THE MEETING OF THE AMERICAN PHYSIOLOGICAL SOCIETY AT MEDFORD, MASSACHUSETTS, ON SEPTEMBER 6-9.
6. BY DR. MORRIS J. FOGELMAN, ASSOCIATE PROFESSOR OF SURGERY, TO ATTEND THE SYMPOSIUM ON METABOLIC ASPECTS OF TRANSPORT ACROSS CELL MEMBRANES AT THE UNIVERSITY OF WISCONSIN IN MADISON ON AUGUST 29-31; HIS EXPENSES TO BE PAID FROM UNITED STATES ARMY CONTRACT DA-49-007-MD-402.
7. BY DR. E. J. MCCRANIE, ASSOCIATE PROFESSOR OF PSYCHIATRY, TO ATTEND THE MEETING OF THE TEXAS COMMITTEE ON RESEARCH AND MENTAL HEALTH AT AUSTIN ON JULY 25; HIS EXPENSES TO BE PAID FROM UNITED STATES PUBLIC HEALTH SERVICE PSYCHIATRY TRAINING GRANT.
8. BY DR. ALLEN REID, PROFESSOR OF BIOPHYSICS, TO PARTICIPATE IN A PANEL DISCUSSION AT THE MEETING OF THE AMERICAN PHYSIOLOGICAL SOCIETY AT TUFTS UNIVERSITY IN MEDFORD, MASSACHUSETTS, ON SEPTEMBER 6-9.
9. BY DR. VANN S. TAYLOR, ASSISTANT PROFESSOR OF PHYSICAL MEDICINE, TO ATTEND MEETINGS OF THE AMERICAN ASSOCIATION OF ELECTROMYOGRAPHY AND ELECTRODIAGNOSIS, THE AMERICAN SOCIETY OF PHYSICAL MEDICINE AND REHABILITATION AND THE AMERICAN CONGRESS OF PHYSICAL MEDICINE AND REHABILITATION AT DETROIT, MICHIGAN, ON AUGUST 28-SEPTEMBER 2; HIS EXPENSES TO BE PAID FROM SOUTHWESTERN MEDICAL FOUNDATION TRAVEL FUND.
10. BY DR. JOHN C. VANATTA, III, TO PRESENT A PAPER AT THE MEETING OF THE AMERICAN PHYSIOLOGICAL SOCIETY AND SOCIETY OF GENERAL PHYSIOLOGISTS AT MEDFORD, MASSACHUSETTS, AND WOODS HOLE, MASSACHUSETTS, ON SEPTEMBER 6-10.

11. BY PROFESSOR LEWIS WATERS, OF THE DEPARTMENT OF MEDICAL ART TO LEAD A PANEL DISCUSSION AT THE MEETING OF THE ASSOCIATION OF MEDICAL ILLUSTRATORS AT NEW YORK CITY, NEW YORK, ON SEPTEMBER 30-OCTOBER 6. PROFESSOR WATERS IS A MEMBER OF THE BOARD OF GOVERNORS AND DIRECTOR OF THE COUNCIL ON EDUCATION.

GIFTS AND GRANTS. IT IS RECOMMENDED THAT THE FOLLOWING GIFTS AND GRANTS, TOTALING \$172,009.18, BE ACCEPTED AND THAT THE BOARD INDICATE ITS APPRECIATION TO THE DONORS:

1. FROM DR. AND MRS. HAROLD M. BLOCK, 4923 BROOKVIEW DRIVE, DALLAS, TEXAS; IN MEMORY OF THE MOTHER OF DR. MAXWELL THOMAS, FOR THE LIBRARY MEMORIAL FUND \$ 2.00
2. FROM THE CARUTH FOUNDATION THROUGH SOUTHWESTERN MEDICAL FOUNDATION, MEDICAL ARTS BUILDING, DALLAS, TEXAS, FOR THE FOLLOWING: RESEARCH IN THE DEPARTMENT OF MICROBIOLOGY AT DIRECTION OF DR. S. E. SULKIN 2,000.00
FURTHER DEVELOPMENT OF THE ULTRA-VIOLET FLYING SPOT MICROSCOPE AT DIRECTION OF DR. P. O'B. MONTGOMERY 5,000.00
3. FOR CANCER RESEARCH UNDER DR. P. O'B. MONTGOMERY:
FROM MR. S. G. ROBERTS, 101 BUILDING, DALLAS, TEXAS 250.00
FROM MRS. HOWARD ETHERIDGE, MISS JANE ETHERIDGE, AND MR. AND MRS. CLARK ETHERIDGE, 3730 ARMSTRONG AVENUE DALLAS, TEXAS, IN MEMORY OF MR. HAL NOBLE 7.50
4. FROM MRS. BESSIE M. WEST, 505 NORTH MARSHALL, OKLAHOMA CITY 10, OKLAHOMA, FOR THE MORGAN-WEST SCHOLARSHIP AWARDED HAL B. BOONE 15.00
5. FROM DR. CARROLL W. BROWNING, c/o WILKINSON CLINIC, 101 NORTH ZANGS, DALLAS, TEXAS, FOR THE DR. EDWARD H. CARY FUND; \$200.00 AT DIRECTION OF THE DEAN; \$300.00 FOR OPHTHALMOLOGY 500.00
6. FROM THE LOUIS J. HEXTER FOUNDATION, 1312 MAIN STREET, DALLAS, TEXAS, FOR PULMONARY RESEARCH BY DR. WILLIAM F. MILLER 500.00
7. FROM BAYLOR MEDICAL ALUMNI LIBRARY ASSOCIATION, INC. FOR THE PURCHASE OF MEDICAL BOOKS 300.00
8. FROM THE JESSIE SMITH NOYES FOUNDATION, INC., MRS. JUSTINE SMADBECK, DIRECTOR SCHOLARSHIP DIVISION, 205 E. 42ND ST., NEW YORK 17, NEW YORK, FOR SCHOLARSHIP AWARDED TO VALERIE SHEEHAN 300.00
9. FROM DR. NELLIE R. LUHN, c/o PARKLAND MEMORIAL HOSPITAL, DALLAS, TEXAS, TO BE USED FOR THE ANESTHESIA FUND AT DIRECTION OF DR. MARION T. JENKINS 200.00
10. FROM MR. C. W. MCALPIN, CASPER, WYOMING, FOR THE THORACIC SURGERY FUND AT DIRECTION OF DR. BEN J. WILSON 1,000.00
11. FROM MISS MARILYN YARCHO, STAFF LIBRARIAN, PARKLAND MEMORIAL HOSPITAL, DALLAS, TEXAS, IN MEMORY OF DR. CHARLES E. DAVIS, FOR NEPHROSIS RESEARCH AT DIRECTION OF DR. GLADYS FASHENA 18.68
12. FROM THE LIFE INSURANCE MEDICAL RESEARCH FUND, DR. FRANCIS R. DIEUAIDE, SCIENTIFIC DIRECTOR, 345 E. 46TH ST., NEW YORK 17, NEW YORK, FOR RESEARCH AT THE DIRECTION OF DR. JOHN C. PORTER 6,600.00
13. FROM THE SMITH, KLINE AND FRENCH FOUNDATION, MR. W. FURNESS THOMPSON, TRUSTEE, PHILADELPHIA 1, PENNSYLVANIA, FOR RESEARCH AT THE DIRECTION OF DR. DONALD V. SELDIN 2,500.00
14. THE NATIONAL ACADEMY OF SCIENCES, NATIONAL RESEARCH COUNCIL, DR. R. KEITH CANNAN, CHAIRMAN, DIVISION OF MEDICAL SCIENCES, 2101 CONSTITUTION AVENUE, WASHINGTON 25, D.C., HAS AWARDED A GRANT-IN-AID FOR RESEARCH BY DR. JOHN W. WILSON 3,000.00
15. THE AMERICAN HEART ASSOCIATION, c/o DR. CHARLES D. MARPLE, MEDICAL DIRECTOR, 44 E. 23RD ST., NEW YORK 10, NEW YORK HAS AWARDED GRANTS AS FOLLOWS: FOR CARDIOVASCULAR RESEARCH AT DIRECTION OF DR. ALVIN P. SHAPIRO 3,150.00
FOR CARDIOVASCULAR RESEARCH AT DIRECTION OF DR. WILLIAM MILLER 3,675.00

16. FROM THE NATIONAL FOUNDATION FOR INFANTILE PARALYSIS, c/o DR. MARION C. MORRIS, ASSISTANT DIRECTOR OF PROFESSIONAL EDUCATION, 120 BROADWAY, NEW YORK 5, NEW YORK, FOR THE FELLOWSHIP AWARDED TO DR. ROBERT L. JOHNSON 1,000.00
17. FROM LAKESIDE LABORATORIES, INC., c/o DR. H. L. DAIELL, SCIENTIFIC DIRECTOR, MILWAUKEE 1, WISCONSIN FOR PULMONARY DISEASE RESEARCH BY DR. WILLIAM F. MILLER 3,500.00
18. FOR THE SOUTHWESTERN MEDICAL SCHOOL STUDENT LOAN FUND IN MEMORY OF MR. DERRILL G. ELMORE, SR.:
- ✓ FROM MR. DALLAS G. RUPE, PRESIDENT, DALLAS RUPE AND SON, INC., REPUBLIC NATIONAL BANK BUILDING, DALLAS, TEXAS 25.00
 - ✓ FROM MR. M. M. MOSLEY, 1219 LANSFORD AVENUE, DALLAS 24, TEXAS 10.00
 - ✓ FROM MRS. MARIAN D. PARKER, 1111 COTTON EXCHANGE BUILDING, DALLAS 1, TEXAS 10.00
 - ✓ FROM MR. JAMES C. FOSTER, AMERICAN EMPLOYERS' INSURANCE COMPANY, 430 WILSON BUILDING, DALLAS, TEXAS 10.00
 - ✓ FROM MR. RAMON ESTEVE, COTTON EXCHANGE BUILDING, DALLAS, TEXAS 25.00
 - ✓ FROM MR. C. LYNN TAYLOR, COTTON CONCENTRATION COMPANY, INC., GALVESTON, TEXAS 5.00
 - ✓ FROM MR. W. W. BROWN, c/o DALLAS COTTON EXCHANGE, 608 N. ST. PAUL, DALLAS 1, TEXAS 5.00
 - ✓ FROM THE COTTON CONCENTRATION COMPANY, GALVESTON, TEXAS 15.00
 - ✓ FROM MR. AND MRS. R. L. DIXON, MR. AND MRS. A. E. KUCERA, MR. AND MRS. B. T. GERON, c/o R. L. DIXON AND BROTHERS, INC., COTTON EXCHANGE BUILDING, DALLAS 1, TEXAS 50.00
 - ✓ FROM MR. AND MRS. W. COKER ROACH, 530 MAYRANT DRIVE, DALLAS, TEXAS 5.00
 - ✓ FROM MR. AND MRS. WINFIELD MORTEN, SUITE 720, HOTEL DALLAS, DALLAS, TEXAS 25.00
 - ✓ FROM MRS. ANNA M. LONGWITH AND MISSES OLLIE AND LOIS MARSHALL, 1045 MILAM BUILDING, SAN ANTONIO 5, TEXAS 5.00
 - ✓ FROM MR. AND MRS. WALTER M. BADER, 3201 VILLANOVA DRIVE, DALLAS, TEXAS 10.00
 - ✓ FROM THE HARVEY FAMILY, c/o HARVEY DRILLING COMPANY, 704 CITY NATIONAL BUILDING, WICHITA FALLS, TEXAS 10.00
 - ✓ FROM MR. AND MRS. J. S. WOODHULL, 705 S. BRAINARD AVENUE, LAGRANGE, ILLINOIS 10.00
 - ✓ FROM MR. AND JOE SANDERS, 4572 BELFORT PLACE, DALLAS, TEXAS 10.00
 - ✓ FROM MRS. MAMIE E. WILLIAMSON AND MR. AND MRS. HOMER J. BAILEY, 4100 HAWTHORNE, DALLAS, TEXAS 4.50
 - ✓ FROM MR. AND MRS. JACK D. DUNCAN AND LT. JACK D. DUNCAN, JR., 5531 MORNINGSIDE, DALLAS 6, TEXAS 7.50
 - ✓ FROM MISSES IDA AND BETTY RAY, 5425 CONNECTICUT AVENUE, WASHINGTON 15, D.C. 10.00
19. THE DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE, ATTENTION DR. RAYMOND F. KAISER, CHIEF, FIELD INVESTIGATIONS AND DEMONSTRATIONS BRANCH, NATIONAL CANCER INSTITUTE, NATIONAL INSTITUTES OF HEALTH, BETHESDA 14, MARYLAND, HAS EXTENDED GRANT NO. CT-78]-07 FOR CANCER TRAINING FOR THE PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 25,000.00
20. THE DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE, ATTENTION MR. ERNEST M. ALLEN, CHIEF, DIVISION OF RESEARCH GRANTS, NATIONAL INSTITUTES OF HEALTH, BETHESDA 14, MARYLAND, HAS EXTENDED THE FOLLOWING GRANTS:
- GRANT NO. FG-19-0 FOR SIX MEDICAL STUDENT PART-TIME RESEARCH FELLOWSHIPS FOR THE PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 2,592.00
 - GRANT NO. RG-4258-0 FOR PROCEDURES OF MEASURING PULMONARY VENTILATION FOR THE PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 4,979.00
21. THE DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE, ATTENTION DR. SEYMOUR D. VESTERMARK, CHIEF, TRAINING AND STANDARDS BRANCH, NATIONAL INSTITUTES OF MENTAL HEALTH, BETHESDA 14, MARYLAND, HAS EXTENDED GRANT NO. 2M-5928-04 FOR MENTAL HEALTH UNDERGRADUATE TRAINING FOR THE PERIOD JULY 1, 1955 THROUGH JUNE 30, 1956 15,000.00

22. THE DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE, ATTENTION
 DR. JAMES WATT, DIRECTOR NATIONAL HEART INSTITUTE, BETHESDA 14,
 MARYLAND, HAS AWARDED OR EXTENDED THE FOLLOWING GRANTS:

| | |
|---|---------------------|
| GRANT NO. H-825-05 FOR KIDNEY TRANSPLANTS FOLLOWING NEPHRECTOMY FOR THE PERIOD NOVEMBER 1, 1955 THROUGH OCTOBER 31, 1956 | 20,943.00 |
| GRANT NO. H-1836-C FOR EFFECT OF DRUGS ON RENAL FUNCTION AND METABOLISM FOR PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 | 5,516.00 |
| GRANT NO. H-1781-C FOR ANTIBODY RESPONSE TO STREPTOCOCCAL M PROTEIN FOR THE PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 | 12,778.00 |
| GRANT NO. H-1635-02 FOR USE OF RADIOSULFATE TO MEASURE EXTRACELLULAR FLUID FOR PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 | 16,848.00 |
| GRANT NO. HT-293-06 FOR HEART TRAINING FOR THE PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 | 25,000.00 |
| GRANT NO. H-2153 FOR PULMONARY DIFFUSING CAPACITY FOR THE PERIOD SEPTEMBER 1, 1955 THROUGH AUGUST 31, 1956 | <u>9,583.00</u> |
| | <u>\$172,009.18</u> |

RESPECTFULLY SUBMITTED,

A. J. Gill

A. J. GILL, M.D.
 DEAN

SEPTEMBER, 1955

File

THE UNIVERSITY OF TEXAS SOUTHWESTERN MEDICAL SCHOOL
SALARY RANGES COVERING
CLASSES OF POSITIONS IN THE CLASSIFIED SERVICE

EXPLANATION: BELOW ARE LISTED THE SALARY RANGES FOR CLASSES OF POSITIONS IN THE CLASSIFIED SERVICE OF THE UNIVERSITY OF TEXAS SOUTHWESTERN MEDICAL SCHOOL. THE FIRST COLUMN INDICATES THE INDEX NUMBER OF THE CLASS; THE SECOND COLUMN, THE CLASS TITLE; THE THIRD COLUMN, THE MONTHLY SALARY RANGE FOR THE CLASS, I.E., THE MINIMUM AND MAXIMUM RATES TO BE PAID TO INCUMBENTS OF POSITIONS OF THE CLASS; THE FOURTH COLUMN, THE ANNUAL SALARY RANGE FOR THE CLASS; THE LAST COLUMN THE SALARY STEP NUMBER, WHICH REFERS TO THE BASIC SALARY SCHEDULE (TABLE 2). THE "INTERMEDIATE STEPS" ARE THOSE RATES WHICH FALL BETWEEN THE INDICATED MINIMUM AND MAXIMUM RATES AND CAN BE FOUND IN TABLE 2.

THE SALARY RANGES ARE INTENDED TO PROVIDE AN EQUITABLE LEVEL OF COMPENSATION FOR EACH CLASS OF EMPLOYMENT. RANGES ARE DETERMINED THROUGH STUDY AND ANALYSIS OF THE FOLLOWING FACTORS: PREVAILING RATES OF PAY FOR COMPARABLE EMPLOYMENT BY PRIVATE AND OTHER PUBLIC EMPLOYERS, PRESENT ECONOMIC CONDITIONS, PRESENT LABOR MARKET CONDITIONS, PAST UNIVERSITY AND MEDICAL SCHOOL PAY POLICIES, AND THE RELATIONSHIP OF THE DIFFERENT CLASSES OF EMPLOYMENT AS DETERMINED THROUGH EVALUATION OF DUTIES AND RESPONSIBILITIES OF EACH POSITION.

CLASSRANGE

(SEE TABLE NO. 2 FOR INTERMEDIATE
STEPS AND HOURLY RATES)

| | <u>MONTHLY</u> | <u>ANNUAL</u> | <u>STEP NUMBER</u> |
|---|----------------|---------------|--------------------|
| OXXX CLERICAL, FISCAL, AND ADMINISTRATIVE SERVICE | | | |
| 0000 CLERICAL ASSISTANT | \$181-230 | \$2172-2760 | 17 |
| 0001 CLERK | 200-252 | 2400-3024 | 19 |
| 0002 SENIOR CLERK | 252-320 | 3024-3840 | 24 |
| 0003 ADMINISTRATIVE CLERK | 277-385 | 3324-4620 | 26 |
| 0010 CLERK TYPIST | 210-264 | 2520-3168 | 20 |
| 0011 SENIOR CLERK TYPIST | 252-320 | 3024-3840 | 24 |
| 0020 SECRETARY | 220-290 | 2640-3480 | 21 |
| 0021 SENIOR SECRETARY | 264-335 | 3168-4020 | 25 |
| 0024 ADMINISTRATIVE ASSISTANT | 351-445 | 4212-5340 | 31 |
| 0035 BUSINESS ADMINISTRATIVE ASSISTANT | 320-424 | 3840-5088 | 29 |
| 0045 ASSISTANT BUSINESS MANAGER | 385-539 | 4620-6468 | 33 |
| 0100 ACCOUNTING CLERK | 230-290 | 2760-3480 | 22 |
| 0105 BOOKKEEPER | 290-367 | 3480-4404 | 27 |
| 0111 ACCOUNTANT II | 385-539 | 4620-6468 | 33 |
| 0300 SWITCHBOARD OPERATOR | 200-252 | 2400-3024 | 19 |
| 0400 STORES CLERK I | 210-264 | 2520-3168 | 20 |
| 0401 STORES CLERK II | 252-320 | 3024-3840 | 24 |
| 0700 PERSONNEL DIRECTOR | 304-424 | 3648-5088 | 28 |
| JXXX MEDICAL AND HOSPITAL SERVICE | | | |
| 1212 METABOLIC NURSE | 290-367 | 3480-4404 | 27 |

TABLE NO. 1
PAGE 2

| <u>CLASS</u> | <u>MONTHLY</u> | <u>ANNUAL</u> | <u>STEP NUMBER</u> | |
|--|--------------------------------|---------------|--------------------|----|
| 2XXX RESEARCH AND SCIENTIFIC SERVICE | | | | |
| 2000 | ANIMAL CARETAKER | 164-210 | 1968-2520 | 15 |
| 2010 | LABORATORY HELPER | 164-241 | 1968-2892 | 15 |
| 2020 | LABORATORY TECHNICAL ASSISTANT | 181-264 | 2172-3168 | 17 |
| 2030 | ANATOMICAL EMBALMER | 220-304 | 2640-3648 | 21 |
| 2200 | RESEARCH TECHNICIAN I | 241-351 | 2892-4212 | 23 |
| 2201 | RESEARCH TECHNICIAN II | 290-385 | 3480-4620 | 27 |
| 2202 | RESEARCH ASSOCIATE | 367-514 | 4404-6168 | 32 |
| 2211 | ENGINEERING TECHNICIAN II | 467-650 | 5604-7800 | 37 |
| 2300 | MEDICAL PHOTOGRAPHY TECHNICIAN | 252-320 | 3024-3840 | 24 |
| 2320 | MEDICAL ART TECHNICIAN | 230-290 | 2760-3480 | 22 |
| 3XXX ENGINEERING, TRADES AND LABOR SERVICE | | | | |
| 3020 | MAINTENANCE FOREMAN | 351-445 | 4212-5340 | 31 |
| 3035 | DIRECTOR, PHYSICAL PLANT | 539-680 | 6468-8160 | 40 |
| 3100 | UTILITIES STATION OPERATOR | 252-320 | 3024-3840 | 24 |
| 3110 | MECHANICAL FOREMAN | 320-445 | 3840-5340 | 29 |
| 3200 | MAINTENANCE MAN | 210-264 | 2520-3168 | 20 |
| 3209 | CABINETMAKER | 290-367 | 3480-4404 | 27 |
| 3220 | ELECTRICIAN | 290-367 | 3480-4404 | 27 |
| 3240 | PLUMBER | 290-367 | 3480-4404 | 27 |
| 3380 | SCIENTIFIC INSTRUMENT MAKER | 290-367 | 3480-4404 | 27 |
| 3500 | LABORER | 164-210 | 1968-2520 | 15 |
| 3501 | UTILITY WORKER | 190-241 | 2280-2892 | 18 |
| 3510 | GARDENER | 172-220 | 2064-2640 | 16 |
| 4XXX CUSTODIAL AND FOOD SERVICE | | | | |
| 4100 | DIETARY AIDE | 149-190 | 1788-2280 | 13 |
| 4200 | CUSTODIAL WORKER | 172-220 | 2064-2640 | 16 |
| 4300 | SECURITY OFFICER | 190-241 | 2280-2892 | 18 |
| 4305 | CHIEF SECURITY OFFICER | 210-264 | 2520-3168 | 20 |
| 5XXX LIBRARY SERVICE | | | | |
| 5000 | LIBRARY ATTENDANT | 181-230 | 2172-2760 | 17 |
| 5100 | ASSISTANT LIBRARIAN | 264-335 | 3168-4020 | 25 |

The University of Texas
Postgraduate School of Medicine
Houston, Texas

September 23, 1955

TO PRESIDENT LOGAN WILSON
THE UNIVERSITY OF TEXAS
AUSTIN, TEXAS

Dear President Wilson:

I am submitting herewith the docket for the meeting of the Board of Regents to be held in El Paso, Texas on October 14 and 15, 1955.

I recommend your approval of the following items:

Main Division, Houston, Texas
1955-56 Budget

1. Approve the appointment of Dr. John S. Chapman, as Assistant Dean of The Postgraduate School of Medicine, assigned to Southwestern Medical School at Dallas, for twelve months, effective September 1, 1955.
2. Approve the appointment of Dr. Stephen Lewis, as Assistant Dean of the Postgraduate School of Medicine, assigned to the Medical Branch at Galveston, for twelve months, effective September 1, 1955.
3. Approve the following appointments to the Clinical Faculty for twelve months, all without tenure and without salary, effective September 1, 1955.

Professor:

- | | |
|-------------------------|------------------------|
| Dr. R. Lee Clark, Jr. | Surgery |
| Dr. Russell W. Cumley | Medical Journalism |
| Dr. William S. Derrick | Anesthesiology |
| Dr. Leon L. Dmochowski | Experimental Pathology |
| Dr. Gilbert H. Fletcher | Radiology |
| Dr. A. Clark Griffin | Biochemistry |
| Dr. Clifton D. Howe | Medicine |
| Dr. Arthur Kirschbaum | Anatomy |
| Mr. Robert A. Kolvoord | Visual Education |
| Miss Eleanor Macdonald | Biostatistics |
| Dr. William O. Russell | Pathology |
| Dr. Felix W. Rutledge | Gynecology |
| Dr. Warren K. Sinclair | Physics |

Clinical Professor:

- | | |
|-------------------------|-------------------------|
| Dr. V. C. Baird | Industrial Medicine |
| Dr. Howard T. Barkley | Thoracic Surgery |
| Dr. Russell J. Blattner | Pediatrics |
| Dr. Bertha Davis Clark | Anesthesiology |
| Dr. Vincent P. Collins | Radiology |
| Dr. Harlan Crank | Psychiatry |
| Dr. Cecil M. Crigler | Urology |
| Dr. H. J. Ehlers | Surgery |
| Dr. William S. Fields | Neurology |
| Dr. James A. Greene | Medicine |
| Dr. James R. Greenwood | Neurosurgery |
| Dr. David Greer | Pediatrics |
| Dr. Edward W. Griffey | Ophthalmology |
| Dr. Abe Hauser | Psychiatry & Neurology |
| Dr. Robert A. Johnston | Obstetrics & Gynecology |
| Dr. Mavis P. Kelsey | Medicine |
| Dr. Paul V. Ledbetter | Medicine |
| Dr. M. D. Levy | Medicine |
| Dr. Harrison Rigdon | Pathology |
| Dr. J. M. Robison | Otolaryngology |
| Dr. Everett R. Seale | Dermatology |
| Dr. John E. Skogland | Neurology |
| Dr. Edward T. Smith | Orthopedic Surgery |
| Dr. B. W. Turner | Urology |
| Dr. George W. Waldron | Surgery |
| Dr. John A. Wall | Gynecology |

Associate Professor:

| | |
|-------------------------|--------------------|
| Dr. Jorge Awapara | Biochemistry |
| Dr. Beatrix Cobb | Medical Psychology |
| Dr. Sebron C. Dale | Medicine |
| Dr. Bruno Jirgensons | Biochemistry |
| Dr. Sulo A. Karjala | Immunochemistry |
| Dr. William S. MaComb | Surgery |
| Dr. Jack George Makari | Immunology |
| Dr. C. C. Shullenberger | Medicine |
| Dr. Marga Sinclair | Plastic Surgery |
| Dr. Wataru Sutow | Pediatrics |
| Dr. J. B. Trunnell | Medicine |
| Dr. E. C. White | Surgery |
| Dr. E. Staten Wynne | Bacteriology |

Clinical Associate Professor:

| | |
|---------------------------|-------------------------|
| Dr. Charles Armbrust | Medicine |
| Dr. J. Peyton Barnes | Surgery |
| Dr. John H. Barrett | Otolaryngology |
| Dr. Allan P. Bloxsom | Pediatrics |
| Dr. Calvin Calhoun | Gynecology |
| Dr. Dorothy Cato | Psychiatry |
| Dr. Lois C. Collins | Radiology |
| Dr. Thomas D. Cronin | Plastic Surgery |
| Dr. Dolph L. Curb | Medicine |
| Dr. Edmond K. Deak | Medicine |
| Dr. LeRoy B. Duggan | Medicine |
| Dr. George Ehni | Neurosurgery |
| Dr. Thomas J. Fatherree | Medicine |
| Dr. Stephen A. Foote, Jr. | Medicine |
| Dr. Frederick R. Guilford | Otolaryngology |
| Dr. Robert A. Hettig | Medicine |
| Dr. D. H. Hotchkiss, Jr. | Medicine |
| Dr. Denman Hucherson | Orthopedic Surgery |
| Dr. Daniel E. Jenkins | Medicine |
| Dr. Frank H. Lancaster | Pediatrics |
| Dr. William V. Leary | Medicine |
| Dr. Everett B. Lewis | Surgery |
| Dr. R. Kenneth Loeffler | Radiology |
| Dr. John P. McGraw | Radiology |
| Dr. Duncan C. McKeever | Orthopedic Surgery |
| Dr. Allen McMurrey | Gynecology |
| Dr. Edgar M. McPeak | Medicine |
| Dr. Isaac S. McReynolds | Orthopedic Surgery |
| Dr. Peter Marcuse | Pathology |
| Dr. Maurice J. Meynier | Gynecology |
| Dr. John H. Moyer | Pharmacology & Medicine |
| Dr. Michael O'Heeron | Urology |
| Dr. Albert Owers | Psychiatry |
| Dr. Frank F. Parrish | Orthopedic Surgery |
| Dr. James E. Pittman | Surgery |
| Dr. Joe P. Salerno | Gynecology |
| Dr. George W. Salmon | Pediatrics |
| Dr. Sidney Schnur | Medicine |
| Dr. Jacob F. Schultz | Ophthalmology |
| Dr. William D. Seybold | Surgery |
| Dr. Israel R. Sonenthal | Psychiatry & Neurology |
| Dr. Fred Taylor | Pediatrics |
| Dr. Luther M. Vaughan | Radiology |
| Dr. E. L. Wagner | Medicine |
| Dr. Hugh C. Welsh | Proctology |
| Dr. L. B. Zeis | Medicine |

Assistant Professor:

| | |
|--------------------------|----------------|
| Dr. Joseph M. Ballantyne | Surgery |
| Dr. Wendell Bowman | Biochemistry |
| Dr. John F. Dillon | Radiology |
| Dr. Nylene Eckles | Medicine |
| Dr. Robert Fuerst | Genetics |
| Dr. Richard C. Hay | Anesthesiology |
| Dr. Saul Kit | Biochemistry |
| Dr. James D. McKinley | Pharmacy |
| Dr. Richard Martin | Surgery |
| Dr. Lowell S. Miller | Radiology |
| Dr. J. W. Old, Jr. | Pathology |
| Dr. Tad Patton | Biochemistry |
| Dr. Charles H. Robertson | Biochemistry |
| Dr. Robert Shalek | Physics |

Clinical Assistant Professor:

| | |
|--------------------------|-----------------------------|
| Dr. William T. Arnold | Medicine |
| Dr. R. W. Baird, Jr. | Medicine |
| Dr. Raymond O. Brauer | Plastic Surgery |
| Dr. Bruce M. Cameron | Orthopedic Surgery |
| Dr. Robert H. Chappell | Pathology |
| Dr. Henry A. Cromwell | Medicine |
| Dr. James R. Curbo | Pediatrics |
| Dr. Louis Daily, Jr. | Ophthalmology |
| Dr. C. W. Daeschner, Jr. | Pediatrics |
| Dr. Murdina M. Desmond | Pediatrics |
| Dr. Leonard C. Doubleday | Radiology |
| Dr. C. A. Dwyer | Forensic Medicine-Pathology |
| Dr. Jess F. Gamble | Medicine |
| Dr. Louis Joseph Girard | Ophthalmology |
| Dr. Arthur L. Glassman | Orthopedic Surgery |
| Dr. Roger Guillemín | Physiology |
| Dr. Marshall Henry | Neurosurgery |
| Dr. E. C. Hinds | Oral Surgery |
| Dr. Jesse W. Hofer | Medicine |
| Dr. John Hull | Medicine |
| Dr. Daniel Jackson | Medicine |
| Dr. Warren M. Jacobs | Gynecology |
| Dr. T. R. Jones | Medicine |
| Dr. Harry L. Kaplan | Medicine |
| Dr. Lester Karotkin | Medicine |
| Dr. John C. Kennedy | Surgery |
| Dr. Wm. R. Knight | Gynecology |
| Dr. Abel J. Leader | Urology |
| Dr. Moise D. Levy, Jr. | Medicine |
| Dr. Frank O. McGehee | Orthopedic Surgery |
| Dr. Leonard Meltzer | Dermatology |
| Dr. David Mendell | Psychiatry |
| Dr. Lewis C. Mills, Jr. | Medicine |
| Dr. Heinrich Neidhardt | Pathology |
| Dr. B. L. Newton | Pathology |
| Dr. Donald A. Rappoport | Radiology |
| Dr. Hubert L. Ried | Pediatrics |
| Dr. L. R. Rodgers | Medicine |
| Dr. Thomas L. Royce | Ophthalmology |
| Dr. David I. Schrum | Pediatrics |
| Dr. Oscar O. Selke, Jr. | Physical Medicine |
| Dr. Edward B. Singleton | Radiology |
| Dr. Walker Thompson | Psychiatry |
| Dr. Francis C. Usher | Surgery |
| Dr. Jarrett Williams | Pathology |
| Dr. William K. Wright | Otolaryngology |
| Dr. Ellard M. Yow | Medicine |

Instructor:

| | |
|-----------------|---------|
| Mr. Arthur Cole | Physics |
|-----------------|---------|

Clinical Instructor:

| | |
|----------------------------|-------------------------|
| Dr. Hugh F. Arnold | Medicine |
| Dr. Joseph M. Barnhardt | Orthopedic Surgery |
| Dr. Earl Beard | Medicine |
| Dr. Moody C. Bettis | Psychiatry |
| Dr. Donald B. Butler | Surgery |
| Dr. Dean J. Candis | Gynecology |
| Dr. Coleman D. Caplovitz | Medicine |
| Dr. Robert V. Colpitts | Obstetrics & Gynecology |
| Dr. Edward W. Dennis | Medicine |
| Dr. Harold L. Dobson | Medicine |
| Dr. Fred G. Dorsey | Medicine |
| Dr. Robert B. Elliott | Orthopedic Surgery |
| Dr. Herman Glantzberg | Medicine |
| Dr. Katherine H. K. Hsu | Pediatrics |
| Dr. S. P. R. Hutchins | Urology |
| Dr. John R. Kelsey, Jr. | Medicine |
| Dr. Joseph A. Lucci, Jr. | Gynecology |
| Dr. Dan G. McNamara | Pediatrics |
| Dr. Edward C. Malewitz | Medicine |
| Dr. Duncan Lewis Moore | Surgery |
| Dr. William C. Owsley, Jr. | Radiology |
| Dr. Lester L. Hoaglin | Medicine |

Clinical Instructor: (continued)

| | |
|------------------------|-------------|
| Dr. Eugene Schoch | Dermatology |
| Dr. Ray H. Skaggs | Medicine |
| Dr. William A. Spencer | Pediatrics |
| Dr. Robert O. Whitson | Orthopedics |

Lecturer:

| | |
|---------------------------|--|
| Dr. John N. Abersold. | Industrial Medicine |
| Dr. J. G. Burdick | Industrial Medicine |
| Dr. Wm. S. Brumage | Preventive Medicine |
| Dr. L. R. Byrd, Jr. | Industrial Medicine |
| Dr. Eldon L. Caffery | Urology |
| Dr. Will T. Carter | Industrial Medicine |
| Dr. Elizabeth Crawford | Ophthalmology |
| Dr. Frank R. Denman | Surgery |
| Dr. John M. Dougall | Radiology |
| Dr. Edward T. Driscoll | Industrial Medicine |
| Dr. L. D. Farragut | Industrial Medicine |
| Dr. Lemuel M. Flanary | Ophthalmology |
| Dr. Edmund M. Fountain | Neurosurgery |
| Dr. Hirsh J. Frachtman | Medicine |
| Dr. Theodore M. Frank | Industrial Medicine |
| Dr. W. U. Giessel | Industrial Medicine |
| Dr. E. F. Gloyna | Industrial Medicine |
| Dr. Thomas H. Guthrie | Urology |
| Dr. Carl M. Haggard | Pediatrics |
| Dr. W. H. Hamrick | Industrial Medicine |
| Dr. J. W. Hammond | Industrial Medicine |
| Mr. Henry T. Herndon | Industrial Medicine |
| Dr. Henry A. Holle | Preventive Medicine & Public Health |
| Dr. Robert N. Johnson | Ophthalmology |
| Dr. Joseph R. Jones | Neurosurgery |
| Dr. W. F. Kahle | Industrial Medicine |
| Dr. Bain Leake | Industrial Medicine |
| Dr. Homer F. Leifeste | Urology |
| Dr. Richard E. Leigh, Jr. | Ophthalmology |
| Dr. Ross D. Margraves | Urology |
| Dr. John R. Mast | Industrial Medicine |
| Dr. Ray M. Morgan, Jr. | Urology |
| Dr. Edwin J. Morrow | Medicine |
| Dr. Carl A. Nau | Industrial Medicine |
| Mr. Jack Neal | Industrial Medicine |
| Mr. C. M. Overcash | Industrial Medicine |
| Dr. John L. Perry, Jr. | Surgery |
| Dr. R. W. Pipkin | Industrial Medicine |
| Dr. Claude Pollard, Jr. | Neurosurgery |
| Dr. Robert J. Potts | Industrial Medicine |
| Dr. Norborne B. Powell | Urology |
| Mr. Felix H. Pretsch | Industrial Medicine |
| Dr. James W. Rainer | Industrial Medicine |
| Dr. Marvin G. Rape | Urology |
| Dr. Robt. C. L. Robertson | Neurosurgery |
| Dr. Tryon Robinson | Urology |
| Dr. Joe C. Rude | Radiology |
| Dr. Jake Shapira | Industrial Medicine |
| Dr. Thomas P. Shearer | Urology |
| Dr. John W. Sloan | Industrial Medicine |
| Dr. John T. Stough | Ophthalmology |
| Mr. H. J. Stroud | Industrial Medicine |
| Dr. Albert M. Thomas | Urology |
| Dr. Frederick C. Turner | Industrial Medicine |
| Dr. David B. Vinson | Psychology |
| Dr. Edward C. Williams | Urology |
| Dr. Robert A. Wise | Industrial Medicine |
| Dr. Russell C. Willoughby | Industrial Medicine |
| Dr. Ben Wilson | Industrial Medicine |
| Dr. Martin Wukasch | Industrial Medicine |
| Dr. Charles W. Yates | Radiology |
| Dr. Don W. Chapman | Medicine |

Visiting Lecturer:

| | |
|-------------------|---------------------|
| Dr. D. F. F. Boys | Industrial Medicine |
| Mr. W. R. Bradley | Industrial Medicine |
| Mr. L. V. Cralley | Industrial Medicine |

Visiting Lecturer: (continued)

| | |
|-------------------------|---------------------|
| Dr. Kieffer Davis | Industrial Medicine |
| Mr. Philip Drinker | Industrial Medicine |
| Dr. R. E. Eckhardt | Industrial Medicine |
| Dr. F. D. Cassaway | Industrial Medicine |
| Dr. H. H. Golz | Industrial Medicine |
| Dr. D. P. Laugenour | Industrial Medicine |
| Dr. J. F. McCahan | Industrial Medicine |
| Dr. Lemuel McGee | Industrial Medicine |
| Dr. Sherman S. Pinto | Industrial Medicine |
| Dr. M. N. Newquist | Industrial Medicine |
| Dr. James H. Sterner | Industrial Medicine |
| Dr. Herbert T. Walworth | Industrial Medicine |

Assistant:

| | |
|----------------------|----------|
| Duty, Dr. Rebecca T. | Medicine |
|----------------------|----------|

Corpus Christi Division1955-56 Budget

1. Approve the appointment of Dr. Kleberg Eckhardt as Director of Medical Educational Program, Corpus Christi Division and Lecturer in Medicine for twelve months, without tenure and without salary, effective September 1, 1955.

2. Approve the following appointments to the Clinical Faculty for twelve months, all without tenure and without salary, effective September 1, 1955.

Lecturer:

| | |
|--------------------------|--------------------|
| Dr. Gerald S. Ahern | Orthopedic Surgery |
| Dr. Joseph F. Alsop | Surgery |
| Dr. James G. Bryson, Jr. | Ophthalmology |
| Dr. Thomas F. FitzGerald | Surgery |
| Dr. Elbert J. Giles | Surgery |
| Dr. Sanford Glanz | Plastic Surgery |
| Dr. Kenneth J. Kemp | Orthopedic Surgery |
| Dr. Jackson E. Upshaw | Orthopedic Surgery |

El Paso Division:1955-56 Budget

1. Approve the appointment of Dr. R. H. Homan as Director of Medical Educational Program, El Paso Division and Lecturer in Medicine for twelve months, without tenure and without salary, effective September 1, 1955.

2. Approve the following appointments to the Clinical Faculty for twelve months, all without tenure and without salary, effective September 1, 1955.

Lecturer:

| | |
|--------------------------|--------------------|
| Dr. Chester D. Awe | Medicine |
| Dr. Frank O. Barrett | Anesthesiology |
| Dr. Arthur P. Black | Pediatrics |
| Dr. Louis W. Breck | Orthopedic Surgery |
| Dr. Ira Budgwig | Pediatrics |
| Dr. Basil K. Byrne | Pediatrics |
| Dr. Lester C. Feener | Medicine |
| Dr. H. M. Gibson, Jr. | Urology |
| Dr. J. Leighton Green | General Surgery |
| Dr. Mavnard S. Hart | Pathology |
| Dr. Robert B. Homan, Jr. | Surgery |
| Dr. John H. Johastone | General Practice |
| Dr. H. Gerald Jordan | General Surgery |
| Dr. Ross W. Rissler | Medicine |
| Dr. S. Perry Rogers | Orthopedic Surgery |
| Dr. Frank P. Schuster | Otolaryngology |
| Dr. W. W. Wollmann | General Surgery |

Lubbock Division1955-56 Budget

1. Approve the appointment of Dr. Sam C. Arnett, Jr. as Director of Medical Educational Program, Lubbock Division and Lecturer in Medicine for twelve months, without tenure and without salary, effective September 1, 1955.

2. Approve the following appointments to the Clinical Faculty for twelve months, all without tenure and without salary, effective September 1, 1955.

Lecturer:

| | |
|---------------------------|---------------------------|
| Dr. J. D. Donaldson, Jr. | Pediatrics |
| Dr. R. C. Douglas | Medicine |
| Dr. Frank C. Goodwin | Medicine |
| Dr. William H. Gordon | Medicine |
| Dr. James T. Hall | Otolaryngology |
| Dr. Orra R. Hand | Obstetrics |
| Dr. Joseph R. Harris, Jr. | Obstetrics & Gynecology |
| Dr. Wallace I. Hess | General Practice |
| Dr. A. Lee Hewitt | Urology |
| Dr. O. Brandon Hull | Medicine |
| Dr. Byron A. Jenkins | Pediatrics |
| Dr. Julius T. Krueger | Surgery |
| Dr. Tennie Mae Lunceford | Pediatrics |
| Dr. Ennis E. Moss, Jr. | Ophthalmology |
| Dr. Chas. H. Nash, Jr. | Obstetrics & Gynecology |
| Dr. R. K. O'Loughlin | Psychiatry |
| Dr. Chas. E. Ratcliff | Orthopedics |
| Dr. John H. Selby | Surgery |
| Dr. Roy S. Sheffield | Medicine |
| Dr. Wm. Carleton Smith | Obstetrics & Gynecology |
| Dr. Allen T. Stewart | Obstetrics & Gynecology |
| Dr. Otis Taylor, Jr. | Medicine |
| Dr. Harold Warshaw | Surgery |
| Dr. Mina D. Watkins | Eye, Ear, Nose and Throat |

San Angelo Division

1955-56 Budget

1. Approve the appointment of Dr. Cecil M. French as Acting Director of Medical Educational Program, San Angelo Division, without tenure and without salary, effective September 1, 1955.

2. Approve the following appointments to the Clinical Faculty for twelve months, without tenure and without salary, effective September 1, 1955.

Lecturer:

| | |
|-----------------------|-------------------------|
| Dr. H. M. Anderson | Medicine |
| Dr. R. M. Arledge | Pediatrics |
| Dr. Joe L. Cornelison | Obstetrics & Gynecology |
| Dr. Gus F. Eckhardt | Surgery |
| Dr. C. F. Engelking | Otolaryngology |
| Dr. Cecil M. French | Surgery |
| Dr. Lloyd Hershberger | Pathology |
| Dr. Clay Johnson | Obstetrics & Gynecology |
| Dr. Carl A. Kunath | Surgery |
| Dr. Aubrey L. Lewis | Surgery |
| Dr. Scott H. Martin | Orthopedic Surgery |
| Dr. Roy Moon | Obstetrics & Gynecology |
| Dr. William L. Porter | Urology |
| Dr. R. L. Powers | Obstetrics & Gynecology |
| Dr. H. N. Ricci | Ophthalmology |
| Dr. W. L. Smith | Surgery |
| Dr. James N. White | Surgery |

Tyler Division

1955-56 Budget

1. Approve the appointment of Dr. J. Weldon Birdwell as Director of Medical Educational Program, Tyler Division, for twelve months, without tenure and without salary, effective September 1, 1955.

San Antonio Division

1955-56 Budget

1. Approve the appointment of Dr. A. W. Hartman as Director of Medical Educational Program, San Antonio Division, for twelve months, without tenure and without salary, effective September 1, 1955.

2. Approve the temporary appointment of Dr. C. Collom Smith as a "visiting lecturer" to the Clinical Faculty, October 5, 1955.

GIFTS AND GRANTS: I recommend your acceptance of the following gift and grant and that the appreciation of the Board be sent the donors by the Secretary:

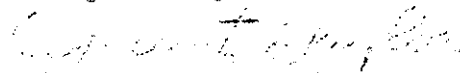
1. Grant from the M. D. Anderson Foundation for the operation budget of The University of Texas Postgraduate School of Medicine in the amount of \$25,000.00 each year for the four-year period beginning September 1, 1955. Payment will be made in semi-annual installments of \$12,500.00. The first semiannual installment of \$12,500.00 for the period September 1, 1955 through February 29, 1956 has been received.

2. \$50.00 from Miss Sally Flowers, Plaza Hotel, Houston, Texas, for "expenses of guest speakers for postgraduate medical programs!"

OUT-OF-STATE TRIPS: I recommend your approval of the following out-of-state trips with expenses paid as indicated:

1. Grant Taylor, Dean, October 9-12, 1955, to attend the meeting of the Army Medical Committee, Washington, D. C.; October 16-18, 1955, to survey medical educational program of the University of California Medical Center, Los Angeles, California, at no expense to the School.

Respectfully submitted,



Grant Taylor, M. D.

Dean