

Contract Risk Assessment

Office of Contracts and Procurement UT System Administration

Contract Number:

Contractor:

Effective Date

Contract Term: (Years)

Risk Level:

Departmental Contract Administrator (DCA):
(sometimes referred to as the contract manager)

Monitoring Plan:

Department:

Risk Criteria & Risk Level Low (L), Medium (M), High (H)

Amount of Agreement	L = <\$0.25M M = \$0.25M-\$3.0M H = >\$3.0M H = Undetermined	Term of Agreement	L = <3 years M = 3-5 years H = >5 years
Prepayment/Progress Payment	L = No M = Yes	Personal, health, safety data	L = No H = Yes
Data Security Issues	L = NA or None M = Yes	Accessibility Issues	L = NA or None M = Exception
Intellectual Property Issues	L = NA H = Yes	Safety or Security Issues	L = No M = Yes
HUB Subcontracting Plan	L = No M = Yes	SOW Deliverables	L = NA M = Specific H = Not Specific

Note: If any single risk criteria is rated as "High" an Enhanced Monitoring Plan is required.