

DOING BUSINESS WITH THE UNIVERSITY OF TEXAS AT DALLAS

November 2022



THE UNIVERSITY OF TEXAS AT DALLAS
Office of Budget and Finance

The University of Texas at Dallas

- Three Texas Instruments executives started the Graduate Center of the Southwest in 1961. In September 1969, HB 303 established the University of Texas at Dallas.
- Over 29,000 students enrolled in Fall 2021 from more than 100 countries.
- Top-ranked programs in STEM, management, liberal arts and social science.
- 68 companies have been incorporated through the Institute of Innovation & Entrepreneurship. It provides venture support for students interested in Business Startup and training for students focused on pursuing careers at innovative corporations.

Purchasing Thresholds • Informal Quote

- Purchases between \$ 1 - \$ 14,999
- One Card program
- Minimum of one quote
- Use existing contracts
 - UT System – Supply Chain Alliance contracts
 - Group Purchasing Organizations (GPO)
 - UTD Contracts

Purchasing Thresholds • Informal Bid

- Purchases between \$ 15,000 - \$ 49,999
- Three quotes required; two from HUB vendors
- Use existing contracts
 - UT System – Supply Chain Alliance contracts
 - Group Purchasing Organizations (GPO)
 - UTD Contracts

Purchasing Thresholds • Formal Bid

- Purchases \$ 50,000 and above
- Formal solicitation
- Use existing contracts
 - UT System – Supply Chain Alliance contracts
 - Group Purchasing Organizations (GPO)
 - UTD Contracts
- Purchases above \$ 100,000 require HUB Subcontracting Plan (HSP); shows vendor good-faith efforts to utilize small & minority/woman-owned businesses (HUBs)

Group Purchasing Organizations

- Choice Partners National Purchasing Cooperative
- E&I Cooperative Services Inc.
- Education Service Center – Region 19 (Allied States Cooperative)
- Buyboard dba The Local Gov't Purchasing Cooperative
- National Cooperative Purchasing Alliance
- Sourcewell, formerly National Joint Powers Alliance
- Vizient Inc.
- Texas Comptroller of Public Accounts (TPASS/TXMAS)
- Texas Department of Information Resources (DIR)
- The University of Texas Systems Supply Chain Alliance (UTSSCA)

Preferred/Approved Suppliers

- Suppliers with existing UTD contracts
 - Catering/Food Delivery Service
 - Chartered Transportation, Car, and Limo Services
 - Printing, Mail, and Fulfillment Services
 - ❖ Tier 1: Digital, Short-Run and Quick-Turnaround Printers
 - ❖ Tier 2: Offset, High Quantity and Specialty Finish Printers
 - Promotional Items

HUB Subcontracting Plan (HSP)

- Included with formal solicitation, HSP will specify the Procurement type and HUB goal
- Respondent's Subcontracting Intentions (identify specific subcontracting opportunity with HUB and/or non-HUB %)
- Attachment A (meet or exceeds HUB goal)
- Attachment B (does not meet or exceed HUB goal)
 - Proof of written notification to Texas-certified HUBs encouraging subcontracting opportunity
 - Proof utilize trade organizations or development centers to encourage HUB participation with members/clients
 - List HUB and/or non-HUB subcontractors

Construction Projects

Minor Construction, Repair and Rehabilitation Projects

- New building construction and road, paving, repair and rehabilitation projects with a total project cost of less than \$ 10 million
- Advertised through the following:
 - Electronic State Business Daily
 - Posted on UTD Bonfire

Construction Projects (continued)

Capital Construction Projects

- New building construction and road, paving, repair and rehabilitation projects with a total project cost of \$ 10 million or more
- Managed through University of Texas Systems, Office of Capital Projects
 - [Current Opportunities \(utsystem.edu\)](https://utsystem.edu)
- Contact: Stephanie Park, Senior HUB Coordinator (spark@utsystem.edu)

UTD HUB Participation Goals

- Construction – 11.2%
- Building Construction – 21.1%
- Special Trades – 32.9%
- Professional Services – 23.7%
- Other Services – 26.0%
- Commodities – 21.1%

UTD HUB Participation Goals

FISCAL YEAR 2022 ANNUAL HUB REPORT				
HUB CATEGORY	TOTAL AMOUNT	NON-HUB \$	HUB \$	HUB %
Bldg. Construction	\$ 15,960,211	\$ 10,779,990	\$ 5,180,220	32.46%
Special Trade	9,927,352	6,059,593	3,945,758	39.75%
Prof. Services	57,138	49,838	7,300	12.78%
Other Services	32,216,511	25,717,317	6,864,340	21.31%
Commodity Purchasing	47,023,935	26,126,425	21,051,560	44.77%
Total	\$ 105,185,145	\$ 68,733,163	\$ 37,049,178	35.22%

Bid Opportunities

- Electronic State Business Daily Search (<http://www.txsmartbuy.com/esbd>)
 - Agency/TX SmartBuy Member Name: University of Texas at Dallas
 - Agency/TX SmartBuy Member Number: 738
 - Status: Posted
- Bonfire: register to receive email notices and submit responses ([Register as a Vendor](#))

Construction Opportunities

UTD MINOR CONSTRUCTION OPPORTUNITIES

PROJECT DESCRIPTION	ESTIMATED DATE RELEASE	ESTIMATED PROJECT BUDGET
McDermott Library, McDermott Suite Renovation (RFQ/RFP)	Fall 2022	\$ 800,000 including furniture
Green Hall, Behavioral & Brain Sciences Lab Renovation (RFQ/RFP)	Late Fall 2022	\$ 450,000 including furniture
Sciences Building, Dean's Suite Build Out (RFQ/RFP)	Spring 2023	\$ 1,500,000 including furniture
Student Union, Gaming & eSports Center (RFQ/RFP)	Summer 2023	\$ 7,000,000 including furniture

UTD Capital Construction Opportunities (greater than \$ 10 million)

Multidisciplinary Science & Technology Building	Pending Legislation
Academic Facilities Renovation Projects	Pending Legislation

Frequently Asked Questions

- If my firm is a certified HUB, do I have to complete the HUB Subcontracting Plan form?
 - Answer: Yes.
- As a prime and certified HUB, what percentage of work must the company perform to receive HUB credit?
 - Answer: Based on Texas Administrative Code 20.287, a HUB prime contractor must perform 25% of the total contract value to receive 100% HUB credit.
- Can a HUB firm graduate from the program?
 - Answer: Company's gross receipts or total employees, during four consecutive years, exceeds the SBA (Small Business Administration) size standards and commodity code(s).

Questions

- Contact our office at hub@utdallas.edu
Reginald Cleveland
Director, Supplier Diversity Programs
Phone #: 972-883-4850